



**REGULAR MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**MINUTES  
April 16, 2020**

**Board Members Present:** Tom Lando, Chair  
Thomas Nickell, Vice Chair  
Michael Worley, Board Member  
Michael McGinnis, Board Member  
Dave Donnan, Board Member

**Staff Members Present:** Ann Willmann, General Manager  
Jason Bougie, Director of Parks and Recreation  
Heather Childs, Finance Manager  
Jennifer Marciales, Executive Assistant

**Legal Counsel Present:** Jeff Carter, Attorney at Law

**1.0 CALL TO ORDER**

1.1 Roll Call

The meeting was called to order at 6:00 p.m., and roll call was taken as noted above. Directors Nickell and Donnan appeared via Zoom Video Conference.

1.2 Closed Session Announcement

Chair Lando stated that direction was given to staff.

**2.0 CORRESPONDENCE**

There was no correspondence.

**3.0 PUBLIC COMMENTS**

There were no comments.

**4.0 PRESENTATIONS**

There were no presentations.

**5.0 CONSENT AGENDA**

**M/S/C/ (Directors McGinnis/Worley)** that the Board of Directors approves the consent agenda as presented.

**The roll call vote was as follows: Ayes** carried

Ayes: Lando, Worley, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

**6.0 REGULAR AGENDA**

No items were removed from the consent agenda.

## **7.0 UNFINISHED BUSINESS**

### **7.1 District Update**

General Manager Willmann and Parks and Recreation Director Bougie reviewed their staff report with the Board and provided an update on District Office Operations, Park Operations, Classes, Events and Programs, Indoor Facilities, and Essential Personnel Camp.

### **7.2 Resolution Declaring the Board's Intention to Continue to Levy the Assessments for Fiscal Year 2020-21, Preliminarily Approving the Engineer's Reports, and providing for Notice of a Public Hearing on May 21, 2020, for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts**

**M/S/C/ (Directors McGinnis/Worley)** that the Board of Directors approves Resolution 20-2 that would declare the Board's intention to continue to levy the assessments for fiscal year 2020-21, preliminarily approve the Engineer's Reports for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts (the "Assessment Districts"), and provide for the notice of a public hearing on May 21, 2020, regarding continuing the annual assessments for fiscal year 2020-21.

**The roll call vote was as follows: Ayes** carried

Ayes: Lando, Worley, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

## **8.0 NEW BUSINESS**

### **8.1 Resolution 20-3 of the Board of Directors of the Chico Area Recreation and Park District Adopting the Preliminary Budget for the 2020-2021 Fiscal Year.**

General Manager Willmann reviewed the preliminary budget with the Board, and stated that the preliminary budget includes rough estimates of revenue and expenses. She noted that staff will be reviewing District operations and making modifications based on potential impacts of Covid 19.

Director McGinnis stated that during the Finance Committee Meeting, the Committee reviewed the preliminary budget and recommended that Centennial Park be added to Capital Projects, unemployment expenses be increased, and contract services for the renderings for DeGarmo Park be reduced.

The consensus of the Board was to table this item to the Regular Board Meeting on May 21, 2020 and have staff present information to the Board with regard to any anticipated loss in revenue due to Covid 19 for fiscal year 2020/2021.

**9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

9.1 Butte County Special Districts Association/LAFCO

There were no comments.

9.2 Other Reports

There were no comments.

**10.0 DIRECTORS' COMMENTS**

There were no comments.

**11.0 GENERAL MANAGER'S COMMENTS**

There were no comments.

**12.0 STAFF COMMENTS**

There were no comments.

**13.0 ADJOURNMENT**

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 6:38 p.m. to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.

Respectfully submitted,

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Ann Willmann, General Manager  
Secretary to the Board