



**SPECIAL MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**MINUTES
April 5, 2021**

Board Members Present: Tom Lando, Chair
Michael McGinnis, Vice Chair
Thomas Nickell, Board Member
Michael Worley, Board Member
Dave Donnan, Board Member

Staff Members Present: Ann Willmann, General Manager
Heather Childs, Finance Manager
Michelle Niven, Human Resources Manager
Jennifer Marciales, Executive Assistant

Legal Counsel Present: Jeff Carter, Attorney at Law

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 4:00 p.m., and roll call was taken as noted above. Director Nickell and Director Worley appeared via Zoom Conference.

2.0 PUBLIC COMMENTS

Jerry Legg with Five Star Bank addressed the Board and stated that Five Star Bank is a Gold Level business affiliate of the California Special Districts Association and a proud sponsor of the CSDA GM Summit. He wanted the agency to know that Five Star Bank is providing scholarships for special districts to send a representative to the GM Summit. The scholarship will cover the registration fees for that individual to attend the GM Summit, but not the lodging, meals or other expenses. He further stated that Five Star Bank also provides districts free banking with no fees or expenses. He stated that if the agency would like more information to contact him.

3.0 CLOSED SESSION

3.1 Pursuant to Government Code §54957, Public Employment – Positions: General Manager; Park and Recreation Director; and Customer Service Representative.

OPEN SESSION

4.0 CLOSED SESSION ANNOUNCEMENT

Chair Lando stated that during closed session, General Manager Willmann informed the Board that she will be retiring towards the end of the year due to health reasons. Chair Lando stated that based on this information, the Board elected to proceed as outlined below.

M/S/C/ (Directors Lando/McGinnis) that the Board of Directors directs staff to begin the recruitment process for a General Manager.

The roll call vote was as follows: Ayes carried

Ayes: Lando, Nickell, McGinnis, Donnan, Worley

Noes: None

Abstain: None

Absent: None

M/S/C/ (Directors McGinnis/Nickell) that the Board of Directors directs staff to eliminate the Park and Recreation Director position and add a Recreation Manager and a Parks and Facilities Manager and begin the recruitment and hiring process for both positions.

The roll call vote was as follows: Ayes carried

Ayes: Lando, Nickell, McGinnis, Worley

Noes: Donnan

Abstain: None

Absent: None

M/S/C/ (Directors McGinnis/Nickell) that the Board of Directors approves the revised management salary schedule effective immediately.

The roll call vote was as follows: Ayes carried

Ayes: Lando, Nickell, McGinnis, Worley

Noes: Donnan

Abstain: None

Absent: None

M/S/C/ (Directors McGinnis/Lando) that the Board of Directors authorizes staff to change the Customer Service Representative title to Administrative Customer Service Representative and approves the new Job Description and Salary Schedule.

The roll call vote was as follows: Ayes carried

Ayes: Lando, Nickell, McGinnis, Worley

Noes: Donnan

Abstain: None

Absent: None

5.0 ADJOURNMENT

There being no further business, the meeting of the Board of Directors was adjourned at 5:16 p.m. to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.

Respectfully submitted,

Ann Willmann
Secretary to the Board