



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**MINUTES
October 28, 2021**

Board Members Present: Tom Lando, Chair
Michael McGinnis, Vice Chair
Thomas Nickell, Board Member

Board Members Absent: Dave Donnan, Board Member
Michael Worley, Board Member

Staff Members Present: Ann Willmann, General Manager
Heather Childs, Finance Manager
Jennifer Marciales, Administrative Manager
Anjie Goulding, Recreation Manager
Scott Schumann, Parks and Facilities Manager

Legal Counsel Present: Jeff Carter, Attorney at Law

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 6:00 p.m., and roll call was taken as noted above.

1.2 Closed Session Announcement

Chair Lando stated that direction was given to staff.

2.0 CORRESPONDENCE

2.1 Correspondence received from the Chico Bonsai Society dated October 17, 2021.

The consensus of the Board was to continue to offer the Chico Bonsai Society the same rate for their 2022 event and requested that staff provide pricing information for facility rentals to the Board at a future meeting.

3.0 PUBLIC COMMENTS

The Butte Rose Society addressed the Board and presented a Proclamation and Presidential Citation to the Board of Directors to honor and commend the Board and Staff for their leadership in establishing the Creekside Rose Garden.

4.0 PRESENTATIONS

There were no presentations.

5.0 CONSENT AGENDA

M/S/C/ (Directors McGinnis/Nickell) that the Board of Directors approves the consent agenda as presented.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell

Noes: None

Abstain: None

Absent: Worley, Donnan

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

7.1 Masking Requirements for District Programs

Recreation Manager Goulding provided information to the Board regarding masking requirements that have been implemented for District programs. She stated that the California Public Health Department noted that it will continue to assess conditions and provide an update on its guidance no later than November 1, 2021. Recreation Manager Goulding stated that staff will continue to monitor the guidance and keep the Board informed of any new changes.

7.2 Transition from At-Large Election to District-Based Election

M/S/C/ (Directors McGinnis/Nickell) that the Board of Directors adopts Resolution 21-17 of the Board of Directors of the Chico Area Recreation and Park District Outlining Its Intention to Transition to District Based Elections and authorizes the General Manager to enter into an agreement with King Consulting in an amount not to exceed \$22,000.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell

Noes: None

Abstain: None

Absent: Worley, Donnan

The consensus of the Board was for Legal Counsel Jeff Carter to respond to the correspondence received from Shenkman & Hughes and inform them of the District's intent to voluntarily transition to district-based elections.

8.0 NEW BUSINESS

8.1 Re-Lamping of Sports Field Lights at Wildwood Park

M/S/C/ (Directors McGinnis/Lando) that the Board of Directors authorizes the General Manager to enter into an agreement with Musco Sports Lighting to re-lamp the sports field lights at Wildwood Park and utilize up to \$12,000 of the District's contingency fund to complete the project.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell

Noes: None

Abstain: None

Absent: Worley, Donnan

8.2 Assembly Bill 361 – Teleconference Meetings

The consensus of the Board was for the District to follow the regular rules established under the Brown Act for teleconference meetings and discontinue offering a Zoom option.

8.3 Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing General Manager Annabel Grimm as a Signer for Any and All District Checks, ACH Transfers, and Check Registers and to Execute the Petition to Accept Check Registers

M/S/C/ (Directors Lando/McGinnis) that the Board of Directors adopts Resolution 21-18 and approves the Petition to Accept Check Registers of the Chico Area Recreation and Park District authorizing Board Director Tom Lando, or Board Director Michael McGinnis, or General Manager Annabel Grimm, or Human Resource Manager Michelle Niven, or Administrative Manager Jennifer Marciales to sign any and all district checks, ACH Transfers, and check registers.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell

Noes: None

Abstain: None

Absent: Worley, Donnan

8.4 Finance Policy, Purchasing Policy, Fund Balance Policy, and Capital Assets and Projects Policy

M/S/C/ (Directors Lando/McGinnis) that the Board of Directors approves the updated Finance Policy, Purchasing Policy, Fund Balance Policy, and Capital Assets and Projects Policy.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell

Noes: None

Abstain: None

Absent: Worley, Donnan

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

There were no comments.

9.2 Other Reports

There were no comments.

10.0 DIRECTORS' COMMENTS

There were no comments.

11.0 GENERAL MANAGER'S COMMENTS

There were no comments.

12.0 STAFF COMMENTS

There were no comments.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 6:42 p.m. to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.

Respectfully submitted,

Annabel Grimm
Secretary to the Board