



**CHICO AREA RECREATION AND PARK DISTRICT**  
**545 VALLOMBROSA AVENUE, CHICO, CA 95926**  
**Phone (530) 895-4711 Fax (530) 895-4721**  
**Thursday, August 26, 2021 – 6:00 p.m.**

*Posted Prior to 5:00 pm  
Monday, August 23, 2021*

**BOARD MEMBERS:**

Tom Lando, Chair  
Michael McGinnis, Vice Chair  
Thomas Nickell  
Michael Worley  
Dave Donnan

**CARD STAFF:**

Ann Willmann, General Manager  
Heather Childs, Finance Manager  
Jennifer Marciales, Administrative Manager  
Anjie Goulding, Recreation Manager  
Scott Schumann, Parks and Facilities Manager

**GENERAL INFORMATION:**

1. Agendas:

Agendas are available on our website at <https://www.chicorec.com/board-meetings>.

2. Agenda Items:

Agenda items are available for public inspection. Staff reports and supporting documentation are available on our website at <https://www.chicorec.com/board-meeting>.

3. Public Participation: Public participation is allowed in-person or via Zoom

**Zoom Meeting Link; Meeting ID: 850 5870 3393, Passcode: 855793;** +1 669 900 6833 US (San Jose), +1 253 215 8782 US (Tacoma), +1 346 248 7799 US (Houston), +1 929 205 6099 US (New York), +1 301 715 8592 US (Washington DC), +1 312 626 6799 US (Chicago)

4. Items Not Appearing On Posted Agenda:

This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:

- Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
- Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
- Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.

Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.

5. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.

6. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.

7. Identity of Speakers: Speakers are asked to state their names before speaking.



**REGULAR MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
Thursday, August 26, 2021 – 6:00 p.m.**

*Posted Prior to 5:00 pm  
Monday, August 23, 2021*

**A G E N D A**

**1.0 CALL TO ORDER**

1.1 Roll Call

**2.0 CORRESPONDENCE**

There is no correspondence.

**3.0 PUBLIC COMMENTS**

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

**4.0 PRESENTATIONS**

There are no presentations.

**5.0 CONSENT AGENDA**

5.1 Minutes of the Regular Meeting of the Board of Directors of July 15, 2021

*Action Requested – that the Board of Directors approve the minutes as submitted*

5.2 Minutes of the Closed Session Meeting of the Board of Directors of August 19, 2021

*Action Requested – that the Board of Directors approve the minutes as submitted*

5.3 Monthly Bills and Refund Register - *Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register*

5.4 Monthly Financial Report - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

**6.0 REGULAR AGENDA**

6.1 Items Removed from the Consent Agenda

**7.0 UNFINISHED BUSINESS**

7.1 District Update (Staff Report 21-32) – General Manager Willmann will provide an update to the Board of current projects and District updates, including, but not limited to, Covid, Rotary Centennial Park, New Full-Time Staff Members, Part-Time Staff Hiring Challenges, Summer Camp Update, Skate and Graffiti Event, and Chico Unified School District Use Agreement - *Information/Possible Action*



7.2 Bocce Ball Court Design (Staff Report 21-33) - *Action Requested – that the Board of Directors approve the design plans as presented and direct staff to proceed with the formal bid process.*

7.3 Prop 68 Per Capita Grant Fund Transfer (Staff Report 21-34) - *Action Requested – that the Board of Directors adopt Resolution 21-14 authorizing the transfer of \$50,000 of CARD's Prop 68 Per Capita Funding to the City of Chico for upgrades at Caper Acres.*

## **8.0 NEW BUSINESS**

8.1 Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing Change in Check Register, ACH Transfers, and Check Signers (Staff Report 21-35) - *Action Requested – that the Board of Directors adopt Resolution 21-15 and approve the Petition to Accept Check Registers of the Chico Area Recreation and Park District authorizing Board Director Tom Lando, or Board Director Michael McGinnis, or General Manager Ann Willmann, or Human Resources Manager Michelle Niven, or Administrative Manager Jennifer Marciales to sign any and all district checks, ACH Transfers, and check registers.*

8.2 CalPERS EPMC (Employer Paid Member Contributions) Resolution (Staff Report 21-36) - *Action Requested – that the Board of Directors adopt Resolution 21-16 of the Board of Directors of the Chico Area Recreation and Park District for Employer Paid Member Contributions.*

## **9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

9.1 Butte County Special Districts Association/LAFCO

9.2 Other Reports

## **10.0 DIRECTORS' COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda.

## **11.0 GENERAL MANAGER'S COMMENTS**

11.1 General Manager's Update

## **12.0 STAFF COMMENTS**

Opportunity for Staff to comment on items not listed on the agenda.

## **13.0 ADJOURNMENT**

Adjourn to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.



**REGULAR MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**(Draft)  
MINUTES  
July 15, 2021**

**Board Members Present:** Tom Lando, Chair  
Michael McGinnis, Vice Chair  
Thomas Nickell, Board Member  
Dave Donnan, Board Member  
Michael Worley, Board Member

**Staff Members Present:** Ann Willmann, General Manager  
Heather Childs, Finance Manager  
Jennifer Marciales, Executive Assistant  
Anjie Goulding, Recreation Manager

**Legal Counsel Present:** Jeff Carter, Attorney at Law

**1.0 CALL TO ORDER**

**1.1 Roll Call**

The meeting was called to order at 6:18 p.m., and roll call was taken as noted above.

**1.2 Closed Session Announcement**

Chair Lando stated that Director Donnan recused himself and was not present during the closed session meeting due to a possible conflict of interest given Director Donnan's intent to apply for the General Manager position. Chair Lando further stated that at the conclusion of Closed Session, direction was given to staff.

**2.0 CORRESPONDENCE**

There was no correspondence.

**3.0 PUBLIC COMMENTS**

There were no comments.

**4.0 PRESENTATIONS**

There were no presentations.

**5.0 CONSENT AGENDA**

**M/S/C/ (Directors Nickell/Worley)** that the Board of Directors approves the consent agenda as presented.

**The roll call vote was as follows: Ayes** carried

Ayes: Lando, McGinnis, Nickell, Worley, Donnan

Noes: None

Abstain: None

Absent: None



## 6.0 REGULAR AGENDA

No items were removed from the consent agenda.

## 7.0 UNFINISHED BUSINESS

### 7.1 Resolution of the Board of Directors of the Chico Area Recreation and Park District Adopting the Final Budget for the 2021/2022 Fiscal Year

**M/S/C/ (Directors Nickell/McGinnis)** that the Board of Directors adopts Resolution 21-8 Adopting the Final Budget for fiscal year 2021/2022 with the following modification: Move the Executive Assistant position to the Management Group and change the title to Administrative Manager.

**The roll call vote was as follows: Ayes** carried

Ayes: Lando, McGinnis, Nickell, Worley, Donnan

Noes: None

Abstain: None

Absent: None

### 7.2 Prop 68 Per Capita Grant Projects

**M/S/C/ (Directors McGinnis/Worley)** that the Board of Directors approves \$50,000 of CARD's Prop 68 Per Capita Funding be allocated to the City of Chico for upgrades at Caper Acres and approves the remaining funds to be used to replace the 5-12 year old play area at Oak Way Park.

**The roll call vote was as follows: Ayes** carried

Ayes: Lando, McGinnis, Nickell, Worley, Donnan

Noes: None

Abstain: None

Absent: None

## 8.0 NEW BUSINESS

### 8.1 Revisions to the Humboldt Avenue Skatepark Rules

**M/S/C/ (Directors Lando/Nickell)** that the Board of Directors approves the revisions to the Humboldt Avenue Skatepark Rules as amended with the following addition to the last paragraph: Removal, if ordered, includes exclusion from the Humboldt Avenue Skatepark as follows: First Offense: Minimum of Seven (7) Days, Second Offense: Minimum of Thirty (30) Days, and Third Offense: Permanent Exclusion.

**The roll call vote was as follows: Ayes** carried

Ayes: Lando, McGinnis, Nickell, Worley, Donnan

Noes: None

Abstain: None

Absent: None

8.2 Regular Board Meeting Schedule Change

**M/S/C/ (Directors McGinnis/Nickell)** that the Board of Directors authorizes staff to move all future Regular Board Meetings to the 4<sup>th</sup> Thursday of each month, with the exception of December, wherein a Regular Meeting will not be held.

**The roll call vote was as follows: Ayes** carried  
Ayes: Lando, McGinnis, Nickell, Worley, Donnan  
Noes: None  
Abstain: None  
Absent: None

**9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

9.1 Butte County Special Districts Association/LAFCO

There were no comments.

9.2 Other Reports

There were no comments.

**10.0 DIRECTORS' COMMENTS**

There were no comments.

**11.0 GENERAL MANAGER'S COMMENTS**

General Manager Willmann provided an update to the Board regarding the recruitment for the General Manager position.

**12.0 STAFF COMMENTS**

There were no comments.

**13.0 ADJOURNMENT**

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 6:51 p.m. to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.

Respectfully submitted,

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Ann Willmann  
Secretary to the Board





**SPECIAL MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**(Draft)  
MINUTES  
August 19, 2021**

**Board Members Present:** Tom Lando, Chair  
Michael McGinnis, Vice Chair  
Thomas Nickell, Board Member  
Michael Worley, Board Member

**Board Members Absent:** Dave Donnan, Board Member

**Staff Members Present:** Ann Willmann, General Manager  
Heather Childs, Finance Manager  
Jennifer Marciales, Administrative Manager  
Michelle Niven, Human Resources Manager  
Anjie Goulding, Recreation Manager

**1.0 CALL TO ORDER**

**1.1 Roll Call**

The meeting was called to order at 3:30 p.m., and roll call was taken as noted above. Director Worley appeared via Zoom Conference at 3:49pm.

**2.0 PUBLIC COMMENTS**

There were no comments.

**3.0 CLOSED SESSION**

3.1 Pursuant to Government Code §54957(b)(1), Public Employee Appointment – General Manager.

**OPEN SESSION**

**4.0 CLOSED SESSION ANNOUNCEMENT**

Chair Lando stated that Director Donnan recused himself and was not present during the closed session meeting due to a possible conflict of interest given Director Donnan's intent to apply for the General Manager position. Chair Lando further stated that at the conclusion of Closed Session, direction was given to staff.

**5.0 ADJOURNMENT**

There being no further business, the meeting of the Board of Directors was adjourned at 4:16 p.m. to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.

Respectfully submitted,

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Ann Willmann  
Secretary to the Board

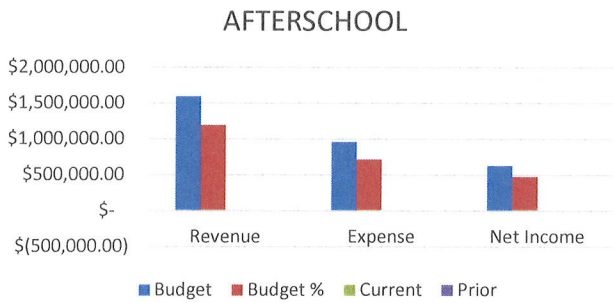
**CHICO AREA RECREATION AND PARK DISTRICT  
BOARD PROGRAM SUMMARY 2020-2021**

July 2021  
8% of the Year

## AFTERSCHOOL

We are at 0% of Budgeted Revenues and 0% of Budgeted Expenses. Our Net Income is \$700.49 more than this time last year.

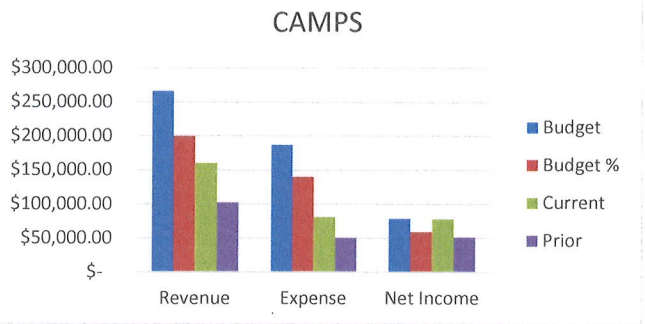
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 1,593,933.00	\$ (204.00)	\$ (380.00)
EXPENSES	\$ 961,258.50	\$ 10.69	\$ 535.18



## CAMPS

We are at 60% of Budgeted Revenues and 44% of Budgeted Expenses. CAMPS are seasonal. The majority run June-August. The rest are during school breaks in December/January and March. Our Net Income is currently \$26,827.03 more than this time last year.

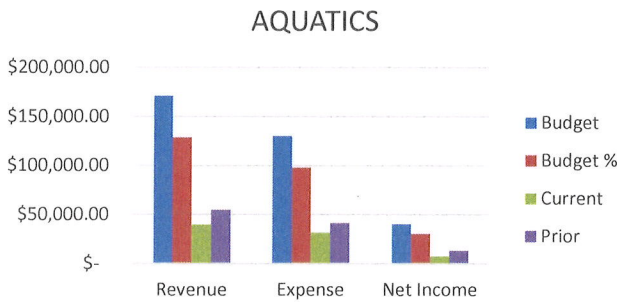
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 266,690.00	\$ 160,563.37	\$ 103,137.49
EXPENSES	\$ 187,504.00	\$ 81,595.87	\$ 50,997.02



## AQUATICS

We are at 23% of Budgeted Revenues and 25% of Budgeted Expenses. Our Net Income is currently \$5,425.11 less than this time last year.

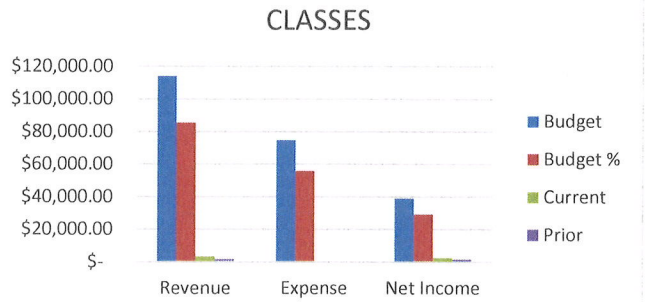
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 171,409.00	\$ 40,241.00	\$ 54,969.29
EXPENSES	\$ 130,562.00	\$ 32,218.28	\$ 41,521.46



## CLASSES

We are at 3% of Budgeted Revenues and 1% of Budgeted Expenses. We have various classes that run throughout the year. Our Net Income is currently \$1,096.78 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 114,003.00	\$ 3,483.84	\$ 1,845.26
EXPENSES	\$ 74,841.00	\$ 541.80	\$ -



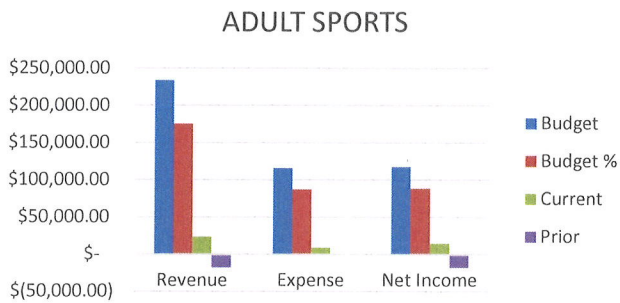


**CHICO AREA RECREATION AND PARK DISTRICT  
BOARD PROGRAM SUMMARY 2020-2021  
July 2021  
8% of the Year**

## ADULT SPORTS

We are at 10% of Budgeted Revenues and 8% of Budgeted Expenses. Our Net Income is \$32,700.10 more than this time last year.

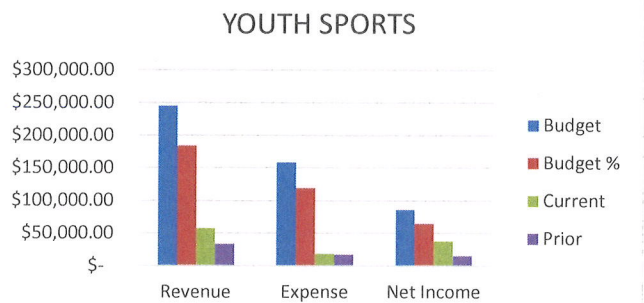
	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 233,995.00	\$ 24,022.00	\$ (17,963.79)
<b>EXPENSES</b>	\$ 116,050.00	\$ 9,318.73	\$ 33.04



## YOUTH SPORTS

We are at 24% of Budgeted Revenues and 12% of Budgeted Expenses. Our Net Income is \$22,864.82 more than this time last year.

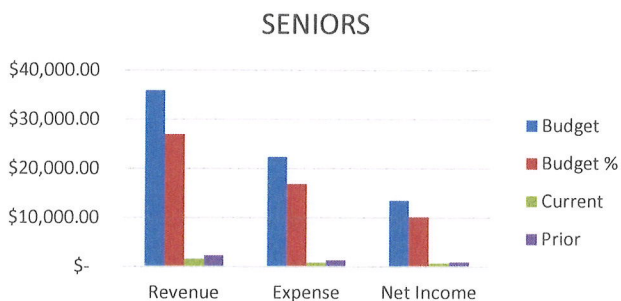
	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 245,591.00	\$ 57,979.40	\$ 33,906.14
<b>EXPENSES</b>	\$ 159,125.00	\$ 19,248.27	\$ 18,039.83



## SENIORS

We are at 5% of Budgeted Revenues and 4% of Budgeted Expenses. Our Net Income is \$247.47 less than this time last year.

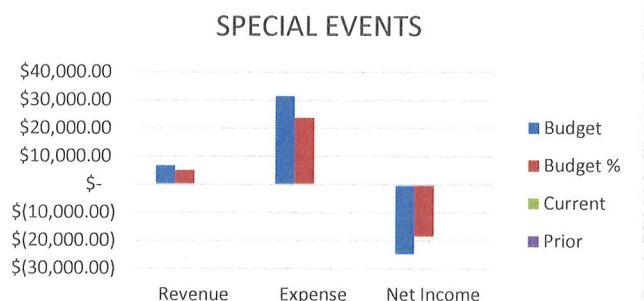
	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 36,000.00	\$ 1,694.83	\$ 2,370.00
<b>EXPENSES</b>	\$ 22,450.00	\$ 944.30	\$ 1,372.00



## SPECIAL EVENTS

We are at 0% of Budgeted Revenues and 0% of Budgeted Expenses. Our Net Income is the same as this time last year. With Special Events, we often incur expenses prior to receiving revenue (through either entrance fees or sponsorships).

	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 6,900.00	\$ -	\$ -
<b>EXPENSES</b>	\$ 31,616.00	\$ -	\$ -



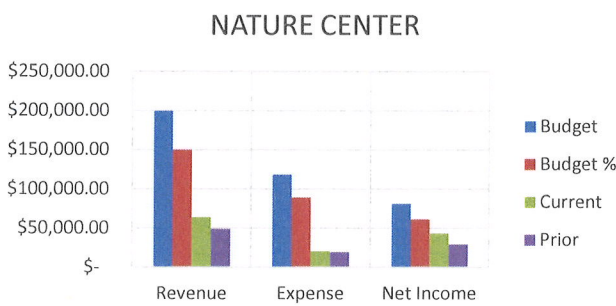
**CHICO AREA RECREATION AND PARK DISTRICT  
BOARD PROGRAM SUMMARY 2020-2021**

**July 2021  
8% of the Year**

## NATURE CENTER

We are at 32% of Budgeted Revenues and 18% of Budgeted Expenses. Our Net Income is \$14,315.01 more than this time last year.

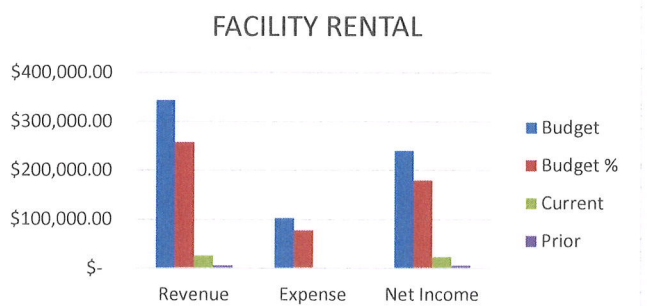
	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 200,360.00	\$ 64,575.36	\$ 49,423.72
<b>EXPENSES</b>	\$ 118,652.00	\$ 20,775.38	\$ 19,938.75



## FACILITY RENTAL

We are at 8% of Budgeted Revenues and 3% of Budgeted Expenses. Our Net Income is \$17,558.01 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 344,650.00	\$ 27,419.31	\$ 7,106.02
<b>EXPENSES</b>	\$ 103,750.00	\$ 2,820.93	\$ 65.65





CHICO AREA RECREATION AND PARK DISTRICT  
PROGRAM SUMMARY 2020-2021  
JULY 2021  
Month 1 and 8% of the Year

DESCRIPTION	2021-2022 Budget	July 2021	2021-2022 YTD	2021-2022 % of Budget	Remaining Budget	2020-2021 Budget	July 2020	2020-2021 YTD	2020-2021 % of Budget	Difference by Year
<b>AFTERSCHOOL</b>										
INCOME	1,593,933.00	(204.00)	(204.00)	0%	1,594,137.00	2,800,642.00	(380.00)	(380.00)	0%	176.00
INCOME	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(34,500.00)	185.83	185.83	-1%	(34,685.83)	(94,991.00)	(524.78)	(524.78)	1%	710.61
CONTRACT SERVICES	-	-	-	0%	-	(2,000.00)	-	-	0%	-
PART-TIME WAGES	(926,758.50)	(196.52)	(196.52)	0%	(926,561.98)	(1,519,984.00)	(10.40)	(10.40)	0%	(186.12)
<b>TOTAL AFTERSCHOOL</b>	<b>632,674.50</b>	<b>(214.69)</b>	<b>(214.69)</b>	<b>0%</b>	<b>632,889.19</b>	<b>1,183,667.00</b>	<b>(915.18)</b>	<b>(915.18)</b>	<b>0%</b>	<b>700.49</b>
<b>CAMPS</b>										
INCOME	266,690.00	160,563.37	160,563.37	60%	106,126.63	309,205.00	103,137.49	103,137.49	33%	57,425.88
PROGRAM SUPPLIES	(16,970.00)	(1,123.29)	(1,123.29)	7%	(15,846.71)	(14,410.00)	(1,076.10)	(1,076.10)	7%	(47.19)
PROGRAM TRANSPORTATION	(2,570.00)	-	-	0%	(2,570.00)	(3,300.00)	-	-	0%	-
CONTRACT SERVICES	(41,025.00)	(39,655.51)	(39,655.51)	97%	(1,369.49)	(53,000.00)	(16,961.85)	(16,961.85)	32%	(22,683.66)
PART-TIME WAGES	(118,939.00)	(40,817.07)	(40,817.07)	34%	(78,121.93)	(103,373.00)	(33,025.26)	(33,025.26)	32%	(7,791.81)
INSTRUCTOR WAGES	(8,000.00)	-	-	0%	(8,000.00)	(18,200.00)	-	-	0%	-
<b>TOTAL CAMPS</b>	<b>79,186.00</b>	<b>78,967.50</b>	<b>78,967.50</b>	<b>100%</b>	<b>218.50</b>	<b>116,922.00</b>	<b>52,074.28</b>	<b>52,074.28</b>	<b>45%</b>	<b>26,893.22</b>
<b>AQUATICS</b>										
INCOME	171,409.00	40,241.00	40,241.00	23%	131,168.00	150,487.00	54,969.29	54,969.29	37%	(14,728.29)
PROGRAM SUPPLIES	(5,650.00)	(7.45)	(7.45)	0%	(5,642.55)	(4,850.00)	(3.49)	(3.49)	0%	(3.96)
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
INSTRUCTOR WAGES	-	-	-	0%	-	(6,780.00)	-	-	0%	-
PART-TIME WAGES	(124,912.00)	(32,210.83)	(32,210.83)	26%	(92,701.17)	(128,660.00)	(41,517.97)	(41,517.97)	32%	9,307.14
<b>TOTAL AQUATICS</b>	<b>40,847.00</b>	<b>8,022.72</b>	<b>8,022.72</b>	<b>20%</b>	<b>32,824.28</b>	<b>10,197.00</b>	<b>13,447.83</b>	<b>13,447.83</b>	<b>132%</b>	<b>(5,425.11)</b>
<b>CLASSES</b>										
INCOME	114,003.00	3,483.84	3,483.84	3%	110,519.16	98,625.00	1,845.26	1,845.26	2%	1,638.58
ADVERTISING	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(4,500.00)	-	-	0%	(4,500.00)	(1,975.00)	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(18,000.00)	-	-	0%	(18,000.00)	(19,875.00)	-	-	0%	-
PART-TIME WAGES	(17,541.00)	-	-	0%	(17,541.00)	-	-	-	0%	-
INSTRUCTOR WAGES	(34,800.00)	(541.80)	(541.80)	2%	(34,258.20)	(38,525.00)	-	-	0%	(541.80)
<b>TOTAL CLASSES</b>	<b>39,162.00</b>	<b>2,942.04</b>	<b>2,942.04</b>	<b>8%</b>	<b>36,219.96</b>	<b>38,250.00</b>	<b>1,845.26</b>	<b>1,845.26</b>	<b>5%</b>	<b>1,096.78</b>
<b>ADULT SPORTS</b>										
INCOME	233,995.00	24,022.00	24,022.00	10%	209,973.00	215,719.00	(17,963.79)	(17,963.79)	-8%	41,985.79
PROGRAM SUPPLIES	(16,725.00)	(926.08)	(926.08)	6%	(15,798.92)	(16,850.00)	(33.04)	(33.04)	0%	(893.04)
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
PART-TIME WAGES	(39,853.00)	(3,024.75)	(3,024.75)	8%	(36,828.25)	(37,329.00)	-	-	0%	(3,024.75)
OFFICIALS WAGES	(59,472.00)	(5,367.90)	(5,367.90)	9%	(54,104.10)	(79,115.00)	-	-	0%	(5,367.90)
<b>TOTAL ADULT SPORTS</b>	<b>117,945.00</b>	<b>14,703.27</b>	<b>14,703.27</b>	<b>12%</b>	<b>103,241.73</b>	<b>82,425.00</b>	<b>(17,996.83)</b>	<b>(17,996.83)</b>	<b>-22%</b>	<b>32,700.10</b>

CHICO AREA RECREATION AND PARK DISTRICT  
PROGRAM SUMMARY 2020-2021  
JULY 2021  
Month 1 and 8% of the Year

DESCRIPTION	2021-2022 Budget	July 2021	2021-2022 YTD	2021-2022 % of Budget	Remaining Budget	2020-2021 Budget	July 2020	2020-2021 YTD	2020-2021 % of Budget	Difference by Year
<b>YOUTH SPORTS</b>										
INCOME	245,591.00	57,979.40	57,979.40	24%	187,611.60	235,000.00	33,906.14	33,906.14	14%	24,073.26
PROGRAM SUPPLIES	(30,830.00)	(238.47)	(238.47)	1%	(30,591.53)	(34,600.00)	(30.81)	(30.81)	0%	(207.66)
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
PART-TIME WAGES	(128,295.00)	(19,009.80)	(19,009.80)	15%	(109,285.20)	(130,650.00)	(18,009.02)	(18,009.02)	14%	(1,000.78)
OFFICIALS WAGES	-	-	-	0%	-	-	-	-	0%	-
<b>TOTAL YOUTH SPORTS</b>	<b>86,466.00</b>	<b>38,731.13</b>	<b>38,731.13</b>	<b>45%</b>	<b>47,734.87</b>	<b>69,750.00</b>	<b>15,866.31</b>	<b>15,866.31</b>	<b>23%</b>	<b>22,864.82</b>
<b>SENIOR PROGRAMS</b>										
INCOME	36,000.00	1,694.83	1,694.83	5%	34,305.17	38,500.00	2,370.00	2,370.00	6%	(675.17)
PROGRAM SUPPLIES	(450.00)	-	-	0%	(450.00)	(2,950.00)	-	-	0%	-
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(4,000.00)	-	-	0%	(4,000.00)	(13,500.00)	-	-	0%	-
PART-TIME WAGES	-	-	-	0%	-	(1,200.00)	-	-	0%	-
INSTRUCTOR WAGES	(18,000.00)	(944.30)	(944.30)	5%	(17,055.70)	(14,500.00)	(1,372.00)	(1,372.00)	9%	427.70
<b>TOTAL SENIOR PROGRAMS</b>	<b>13,550.00</b>	<b>750.53</b>	<b>750.53</b>	<b>6%</b>	<b>12,799.47</b>	<b>6,350.00</b>	<b>998.00</b>	<b>998.00</b>	<b>16%</b>	<b>(247.47)</b>
<b>SPECIAL EVENTS</b>										
INCOME	6,900.00	-	-	0%	6,900.00	7,350.00	-	-	0%	-
PROGRAM SUPPLIES	(6,000.00)	-	-	0%	(6,000.00)	(5,850.00)	-	-	0%	-
MILEAGE	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(2,900.00)	-	-	0%	(2,900.00)	(3,000.00)	-	-	0%	-
PART-TIME WAGES	(22,716.00)	-	-	0%	(22,716.00)	-	-	-	0%	-
<b>TOTAL SPECIAL EVENTS</b>	<b>(24,716.00)</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>(24,716.00)</b>	<b>(1,500.00)</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>
<b>NATURE CENTER</b>										
INCOME	188,560.00	61,248.00	61,248.00	32%	127,312.00	163,960.00	49,048.72	49,048.72	30%	12,199.28
FACILITY RENTALS	1,800.00	-	-	0%	1,800.00	-	375.00	375.00	0%	(375.00)
FUNDRAISING (DONATIONS)	-	3,327.36	3,327.36	0%	(3,327.36)	1,000.00	-	-	0%	3,327.36
GRANT FUNDING	-	-	-	0%	-	-	-	-	0%	-
ENDOWMENT	10,000.00	-	-	0%	10,000.00	10,000.00	-	-	0%	-
FULL-TIME WAGES	-	-	-	0%	-	-	-	-	0%	-
PART-TIME WAGES	(118,652.00)	(20,025.38)	(20,025.38)	17%	(98,626.62)	(98,763.00)	(19,822.97)	(19,822.97)	20%	(202.41)
FICA	-	-	-	0%	-	-	-	-	0%	-
RETIREMENT	-	-	-	0%	-	-	-	-	0%	-
MEDICAL	-	-	-	0%	-	-	-	-	0%	-
WC INSURANCE	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
STAFF TRAINING	-	-	-	0%	-	-	-	-	0%	-
ADVERTISING	-	-	-	0%	-	-	-	-	0%	-
COPYING	-	-	-	0%	-	-	-	-	0%	-
EQUIPMENT/SOFTWARE	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	-	(750.00)	(750.00)	0%	750.00	-	(157.10)	(157.10)	0%	(592.90)
PROGRAM SUPPLIES	-	-	-	0%	-	(12,400.00)	41.32	41.32	0%	(41.32)
MILEAGE	-	-	-	0%	-	-	-	-	0%	-
RENT	-	-	-	0%	-	-	-	-	0%	-
PROPERTY & LIABILITY INSUR.	-	-	-	0%	-	-	-	-	0%	-
<b>TOTAL NATURE CENTER</b>	<b>81,708.00</b>	<b>43,799.98</b>	<b>43,799.98</b>	<b>54%</b>	<b>37,908.02</b>	<b>63,797.00</b>	<b>29,484.97</b>	<b>29,484.97</b>	<b>46%</b>	<b>14,315.01</b>



CHICO AREA RECREATION AND PARK DISTRICT  
PROGRAM SUMMARY 2020-2021  
JULY 2021  
Month 1 and 8% of the Year

DESCRIPTION	2021-2022		2021-2022		2021-2022		2020-2021		2020-2021		Difference by Year
	Budget	July 2021	YTD	% of Budget	Remaining Budget	July 2020	YTD	% of Budget			
<b>FACILITY RENTAL</b>											
INCOME	344,650.00	27,419.31	27,419.31	8%	317,230.69	7,106.02	7,106.02	3%	20,313.29		20,313.29
PROGRAM SUPPLIES	(5,750.00)	(421.54)	(421.54)	7%	(5,328.46)	-	-	0%	(421.54)		(421.54)
CONTRACT SERVICES	(6,800.00)	-	-	0%	(6,800.00)	-	-	0%	-		-
PART-TIME WAGES	(91,200.00)	(2,399.39)	(2,399.39)	3%	(88,800.61)	(65.65)	(65.65)	0%	(2,333.74)		(2,333.74)
<b>TOTAL FACILITY RENTAL</b>	<b>240,900.00</b>	<b>24,598.38</b>	<b>24,598.38</b>	<b>10%</b>	<b>216,301.62</b>	<b>7,040.37</b>	<b>7,040.37</b>	<b>4%</b>	<b>17,558.01</b>		<b>17,558.01</b>
<b>RECREATION - MISC. &amp; ADMIN</b>											
INCOME	(25,000.00)	(2,005.00)	(2,005.00)	8%	(22,995.00)	(1,656.79)	(1,656.79)	22%	(348.21)		(348.21)
PUBLICATIONS/LEGAL NOTICE	(22,000.00)	-	-	0%	(22,000.00)	-	-	0%	-		-
CONFERENCES	-	-	-	0%	-	-	-	0%	-		-
MILEAGE	-	-	-	0%	-	-	-	0%	-		-
OFFICE SUPPLIES	-	-	-	0%	-	-	-	0%	-		-
CLOTHING	-	-	-	0%	-	-	-	0%	-		-
ACL/OVERTIME	(10,000.00)	-	-	0%	(10,000.00)	-	-	0%	-		-
PART-TIME WAGES	-	(8,792.26)	(8,792.26)	0%	8,792.26	(5,054.40)	(5,054.40)	0%	(3,737.86)		(3,737.86)
FULL-TIME WAGES	(607,000.00)	(34,280.54)	(34,280.54)	6%	(572,719.46)	(35,011.02)	(35,011.02)	6%	730.48		730.48
<b>TOTAL RECREATION - MISC. &amp; ADMIN</b>	<b>(664,000.00)</b>	<b>(45,077.80)</b>	<b>(45,077.80)</b>	<b>7%</b>	<b>(618,922.20)</b>	<b>(41,722.21)</b>	<b>(41,722.21)</b>	<b>7%</b>	<b>(3,355.59)</b>		<b>(3,355.59)</b>
<b>TOTAL PROGRAM SUMMARY</b>	<b>643,722.50</b>	<b>167,223.06</b>	<b>167,223.06</b>	<b>26%</b>	<b>476,499.44</b>	<b>60,122.80</b>	<b>60,122.80</b>	<b>5%</b>	<b>107,100.26</b>		<b>107,100.26</b>



**FINANCIAL STATEMENTS**

**FISCAL YEAR 2021/2022**

**JULY 2021**



**CHICO AREA RECREATION AND PARK DISTRICT  
FINANCIAL STATEMENTS - TABLE OF CONTENTS  
JULY 2021**

**SUMMARY - ALL FUNDS**

BALANCE SHEET	<b>3</b>
EXECUTIVE SUMMARY	<b>4</b>

**GENERAL FUND - FUND 2490**

BALANCE SHEET	<b>5</b>
EXECUTIVE SUMMARY	<b>8</b>
REVENUE SUMMARY	<b>9</b>
SALARIES AND BENEFITS SUMMARY	<b>10</b>
SERVICES AND SUPPLY EXPENSE SUMMARY	<b>11</b>

NOTE: This completes 1 months of the fiscal year and represents 8% of the year.

CHICO AREA RECREATION AND PARK DISTRICT  
 BALANCE SHEET SUMMARY - ALL FUNDS  
 JULY 2021



	GENERAL FUND	ROTARY FUND	COMMUNITY PARK FEES	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
<b>ASSETS</b>								
CASH	9,971,171	16,535	2,230,752	323,575	-	-	75,936	12,617,969
FMV ADJUSTMENT (GENERAL FUND)	-	-	-	-	-	-	-	-
RECEIVABLES	1,118,764	-	-	33,250	-	-	-	-
DUE FROM OTHER FUNDS	23,226	-	1,820,211	-	-	-	-	1,843,437
<b>TOTAL CURRENT ASSETS</b>	<b>11,113,161</b>	<b>16,535</b>	<b>4,050,963</b>	<b>356,825</b>	<b>-</b>	<b>-</b>	<b>75,936</b>	<b>15,613,420</b>
PREPAID EXPENSES	-	-	-	-	-	-	-	-
FIXED ASSETS	41,744,537	-	-	-	-	-	-	41,744,537
ACCUMULATED DEPRECIATION	(15,708,362)	-	-	-	-	-	-	(15,708,362)
<b>SUBTOTAL</b>	<b>26,036,174</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>26,036,174</b>
<b>TOTAL ASSETS</b>	<b>37,149,336</b>	<b>16,535</b>	<b>4,050,963</b>	<b>356,825</b>	<b>-</b>	<b>-</b>	<b>75,936</b>	<b>41,649,594</b>
<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68</b>	<b>1,197,908</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,197,908</b>
<b>LIABILITIES</b>								
ACCOUNTS PAYABLE	137,781	-	-	-	-	-	-	137,781
ACCRUED EXPENSES	16,051	-	-	-	-	-	-	16,051
DUE TO OTHER FUNDS	1,820,211	-	-	-	6,794	8,273	8,159	1,843,437
OTHER LIABILITIES	1,464,194	-	-	-	-	-	-	1,464,194
<b>TOTAL CURRENT LIABILITIES</b>	<b>3,438,236</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,794</b>	<b>8,273</b>	<b>8,159</b>	<b>3,461,462</b>
LONG-TERM DEBT								
NET PENSION LIABILITY	2,336,424	-	-	-	-	-	-	2,336,424
LIABILITY FOR COMPENSATED ABSENCES	230,883	-	-	-	-	-	-	230,883
<b>SUBTOTAL</b>	<b>2,567,307</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,567,307</b>
<b>TOTAL LIABILITIES</b>	<b>6,005,543</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,794</b>	<b>8,273</b>	<b>8,159</b>	<b>6,028,769</b>
<b>TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68</b>	<b>523,606</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>523,606</b>
<b>FUND BALANCE</b>								
RESTRICTED	-	-	2,230,752	349,700	-	-	75,936	2,656,388
SPENDABLE - COMMITTED	2,001,500	-	-	-	-	-	-	2,001,500
SPENDABLE - ASSIGNED	-	-	-	-	-	-	-	-
SPENDABLE - UNASSIGNED	4,470,982	16,535	-	-	-	-	-	4,487,516
NON-SPENDABLE	26,036,174	-	-	-	-	-	-	26,036,174
<b>FUND BALANCE</b>	<b>32,508,656</b>	<b>16,535</b>	<b>2,230,752</b>	<b>349,700</b>	<b>-</b>	<b>-</b>	<b>75,936</b>	<b>35,181,579</b>
<b>TOTAL NET INCOME (LOSS)</b>	<b>(690,562)</b>	<b>-</b>	<b>1,820,211</b>	<b>7,125</b>	<b>(6,794)</b>	<b>(8,273)</b>	<b>(8,159)</b>	<b>1,113,548</b>
<b>TOTAL FUND BALANCE</b>	<b>31,818,094</b>	<b>16,535</b>	<b>4,050,963</b>	<b>356,825</b>	<b>(6,794)</b>	<b>(8,273)</b>	<b>67,776</b>	<b>36,295,127</b>



CHICO AREA RECREATION AND PARK DISTRICT  
SUMMARY - ALL FUNDS  
JULY 2021



	GENERAL FUND	ROTARY FUND	COMMUNITY PARK FEES	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
<b>REVENUE</b>								
FEE BASED PROGRAM INCOME	347,023	-	-	-	-	-	-	347,023
OTHER INCOME	31,334	-	-	-	-	-	-	31,334
RDA PASSTHROUGH	-	-	-	-	-	-	-	-
INVESTMENT INCOME	-	-	-	-	-	-	-	-
TAX INCOME / COUNTY	-	-	-	-	-	-	-	-
PARK IMPACT FEES	-	-	1,820,211	7,125	-	-	-	1,827,336
ASSESSMENTS	-	-	-	-	-	-	-	-
OPERATING TRANSFER IN	-	-	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>378,357</b>	-	<b>1,820,211</b>	<b>7,125</b>	-	-	-	<b>2,205,693</b>
<b>EXPENSE</b>								
SALARIES & BENEFITS	747,667	-	-	-	5,968	4,254	5,968	763,857
SERVICES & SUPPLIES	160,829	-	-	-	826	4,018	2,192	167,865
OPERATING TRANSFER OUT	-	-	-	-	-	-	-	-
CONTRIB. TO OTHER AGENCIES	-	-	-	-	-	-	-	-
CONTINGENCIES	-	-	-	-	-	-	-	-
NOTES PAYABLE / LEASE PYMTS	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSE</b>	<b>908,496</b>	-	-	-	<b>6,794</b>	<b>8,273</b>	<b>8,159</b>	<b>931,722</b>
<b>SPECIALLY ALLOCATED ITEMS</b>								
CAPITAL / REPAIR PROJECTS	170,422	-	-	-	-	-	-	170,422
CAPITAL PROJECTS REIMBURSEMENT	9,999	-	-	-	-	-	-	9,999
<b>NET CAPITAL PROJECTS</b>	<b>160,423</b>	-	-	-	-	-	-	<b>160,423</b>
DEPRECIATION	-	-	-	-	-	-	-	-
FAIR MARKET VALUE ADJUSTMENT	-	-	-	-	-	-	-	-
<b>TOTAL SPECIALLY ALLOCATED</b>	<b>160,423</b>	-	-	-	-	-	-	<b>160,423</b>
<b>TOTAL REVENUE OVER (UNDER) EXPENDITURES</b>	<b>(690,562)</b>	-	<b>1,820,211</b>	<b>7,125</b>	<b>(6,794)</b>	<b>(8,273)</b>	<b>(8,159)</b>	<b>1,113,548</b>

CHICO AREA RECREATION AND PARK DISTRICT  
GENERAL FUND - FUND 2490  
BALANCE SHEET  
JULY 2021

ASSETS	JULY 2021	JULY 2020	Increase (Decrease)	
			\$ Change	% Change
<b>CASH</b>				
* CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	5,345,475.65	5,612,635.88	(267,160.03)	-5%
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	2,185.99	1,188.84	997.15	84%
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96	-	0%
CASH - GOLDEN VALLEY BANK	2,992,138.59	1,056,288.87	1,935,849.72	183%
PETTY CASH	800.00	800.00	-	0%
BANK SUSPENSE	1,630,070.13	264,320.76	1,365,749.37	517%
<b>SUBTOTAL</b>	<b>9,971,171.32</b>	<b>6,935,735.11</b>	<b>3,035,436.21</b>	<b>44%</b>
FMV ADJUSTMENT (GENERAL FUND)	-	-	-	0%
<b>RECEIVABLES</b>				
ACCOUNTS RECEIVABLE	1,118,763.99	758,808.01	359,955.98	47%
A/R - ONLINE PAYMENT CLEARING	-	-	-	0%
A/R - IN HOUSE CREDIT CARDS	-	13,525.00	(13,525.00)	-100%
INTEREST RECEIVABLE (GENERAL FUND)	-	-	-	0%
<b>RECEIVABLES</b>	<b>1,118,763.99</b>	<b>772,333.01</b>	<b>346,430.98</b>	<b>45%</b>
<b>DUE FROM OTHER FUNDS</b>				
DUE TO GENERAL FUND FROM OTHER FUNDS	23,225.90	23,874.96	(649.06)	-3%
<b>TOTAL CURRENT ASSETS</b>	<b>11,113,161.21</b>	<b>7,731,943.08</b>	<b>3,381,218.13</b>	<b>44%</b>
PREPAID PENSION CONTRIBUTION	(0.00)	(0.00)	-	#DIV/0!
PREPAID EXPENSES	-	-	-	0%
<b>FIXED ASSETS</b>				
LAND	11,634,790.52	11,634,790.52	-	0%
LAND IMPROVEMENTS	25,665,063.75	25,665,063.75	-	0%
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,098,162.52	-	0%
EQUIPMENT	1,050,532.91	1,033,827.06	16,705.85	2%
EQUIPMENT - COMPUTERS	276,499.35	276,499.35	-	0%
EQUIPMENT - AUTOS	399,660.40	388,660.40	11,000.00	3%
CONSTRUCTION IN PROGRESS	1,619,827.08	45,713.36	1,574,113.72	3443%
<b>SUBTOTAL</b>	<b>41,744,536.53</b>	<b>40,142,716.96</b>	<b>1,601,819.57</b>	<b>4%</b>
ACCUMULATED DEPRECIATION	(15,708,362.18)	(14,871,584.88)	(836,777.30)	6%
<b>SUBTOTAL</b>	<b>26,036,174.35</b>	<b>25,271,132.08</b>	<b>765,042.27</b>	<b>3%</b>
<b>TOTAL ASSETS</b>	<b>37,149,335.56</b>	<b>33,003,075.16</b>	<b>4,146,260.40</b>	<b>13%</b>
<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68</b>	<b>1,197,908.00</b>	<b>1,197,908.00</b>	<b>-</b>	<b>0%</b>



CHICO AREA RECREATION AND PARK DISTRICT  
GENERAL FUND - FUND 2490  
BALANCE SHEET  
JULY 2021

	JULY 2021	JULY 2020	Increase (Decrease)	
			\$ Change	% Change
<b>LIABILITIES</b>				
<b>ACCOUNTS PAYABLE</b>	<b>137,780.80</b>	<b>234,862.68</b>	<b>(97,081.88)</b>	<b>-41%</b>
<b>ACCRUED EXPENSES</b>				
ACCRUED PAYROLL	50.00	-	50.00	#DIV/0!
PAYROLL FEDERAL TAXES	13,215.26	11,575.40	1,639.86	14%
PAYROLL STATE TAXES	3,381.80	2,708.59	673.21	25%
PAYROLL EMPLOYEE MEDI & FICA	14,317.35	12,160.72	2,156.63	18%
PAYROLL EMPLOYER MEDI & FICA LIAB	14,177.30	12,012.77	2,164.53	18%
PAYROLL SDI	2,215.12	1,569.26	645.86	41%
LONG TERM CARE PAY DEDUCTIONS	-	-	-	0%
PAYROLL GARNISHMENTS	824.58	226.38	598.20	264%
UNION DUES - SUPERVISORS	93.61	93.61	-	0%
UNION DUES - PARKS	-	-	-	#DIV/0!
CALPERS 2% AT 62	-	-	-	0%
457 EMPLOYEE CONTRIBUTIONS	4,777.00	5,322.00	(545.00)	-10%
EMPLOYEE MEDICAL WITHHOLDINGS	(1,530.84)	(1,530.84)	-	0%
VOUCHERS PAYABLE ACCRUAL	(35,470.50)	(100,000.00)	64,529.50	0%
ACCRUED INTEREST EXPENSE (GENERAL FUND)	-	-	-	0%
<b>ACCRUED EXPENSES</b>	<b>16,050.68</b>	<b>(55,862.11)</b>	<b>71,912.79</b>	<b>-129%</b>
<b>DUE TO OTHER FUNDS</b>				
DUE TO OTHER FUNDS FROM GENERAL FUND	1,820,211.00	-	1,820,211.00	0%
<b>OTHER LIABILITIES</b>				
BANK CHARGE CLEARING ACCOUNT	(100,096.38)	(2,999.10)	(97,097.28)	3238%
DEFERRED REVENUE	1,502,571.63	981,583.82	520,987.81	53%
OTHER LIAB - CLASS CLEARING ACCT	4,401.70	4,901.70	(500.00)	-10%
UNEARNED REVENUE	6,048.82	6,048.82	-	0%
PREPAID FACILITY TRANSFER	-	-	-	0%
SECURITY DEPOSITS	46,600.00	18,600.00	28,000.00	151%
SECURITY HOLDING ACCT - CLASS	4,668.11	4,668.11	-	0%
<b>SUBTOTAL</b>	<b>1,464,193.88</b>	<b>1,012,803.35</b>	<b>451,390.53</b>	<b>45%</b>
<b>TOTAL CURRENT LIABILITIES</b>	<b>3,438,236.36</b>	<b>1,191,803.92</b>	<b>2,246,432.44</b>	<b>188%</b>
<b>LONG-TERM DEBT</b>				
NET PENSION LIABILITY	2,336,424.00	2,336,424.00	-	0%
LIABILITY FOR COMPENSATED ABSENCES	230,882.86	225,315.02	5,567.84	2%
<b>SUBTOTAL</b>	<b>2,567,306.86</b>	<b>2,561,739.02</b>	<b>5,567.84</b>	<b>0%</b>
<b>TOTAL LIABILITIES</b>	<b>6,005,543.22</b>	<b>3,753,542.94</b>	<b>2,252,000.28</b>	<b>60%</b>
<b>TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68</b>	<b>523,606.00</b>	<b>523,606.00</b>	<b>-</b>	<b>0%</b>

CHICO AREA RECREATION AND PARK DISTRICT  
GENERAL FUND - FUND 2490  
BALANCE SHEET  
JULY 2021

FUND BALANCE	JULY 2021	JULY 2020	Increase (Decrease)	
			\$ Change	% Change
<b>SPENDABLE - COMMITTED</b>				
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00	-	0%
SPENDABLE - COMMITTED - GENERAL RESERVE	2,000,000.00	1,200,000.00	800,000.00	67%
<b>SUBTOTAL</b>	<b>2,001,500.00</b>	<b>1,201,500.00</b>	<b>800,000.00</b>	<b>67%</b>
<b>SPENDABLE - ASSIGNED</b>				
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	-	50,000.00	(50,000.00)	-100%
SPENDABLE - ASSIGNED - LONG TERM DEBT	-	-	-	0%
SPENDABLE - ASSIGNED - ELECTION COSTS	-	45,000.00	(45,000.00)	-100%
SPENDABLE - ASSIGNED - PENSION LIABILITY	-	700,000.00	(700,000.00)	-100%
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	-	390,500.00	(390,500.00)	-100%
<b>SUBTOTAL</b>	<b>-</b>	<b>1,185,500.00</b>	<b>(1,185,500.00)</b>	<b>-100%</b>
<b>SPENDABLE - UNASSIGNED</b>	<b>4,470,981.83</b>	<b>2,959,079.37</b>	<b>1,511,902.46</b>	<b>51%</b>
<b>NON-SPENDABLE</b>	<b>26,036,174.35</b>	<b>25,271,132.08</b>	<b>765,042.27</b>	<b>3%</b>
<b>TOTAL FUND BALANCE - GENERAL FUND</b>	<b>32,508,656.18</b>	<b>30,617,211.45</b>	<b>1,891,444.73</b>	<b>6%</b>
<b>NET INCOME (LOSS)</b>				
GENERAL FUND	(690,561.84)	(580,566.88)	(109,994.96)	19%
<b>TOTAL NET INCOME (LOSS)</b>	<b>(690,561.84)</b>	<b>(580,566.88)</b>	<b>(109,994.96)</b>	<b>19%</b>
<b>TOTAL FUND BALANCE</b>	<b>31,818,094.34</b>	<b>30,036,644.57</b>	<b>1,781,449.77</b>	<b>6%</b>

FOOTNOTES:

\* General Fund Cash amount includes \$2,001,500 in Reserves

CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY  
GENERAL FUND - FUND 2490  
JULY 2021  
REPRESENTS 8% OF THE YEAR

	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	Remaining Budget	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	DIFF. BY YEAR
<b>REVENUE</b>								
FEE BASED PROGRAM INCOME	2,844,781	347,023	12.2%	2,497,758	4,168,548	225,276	5.4%	121,747
OTHER INCOME	528,350	31,334	5.9%	497,016	1,818,640	85,057	4.7%	(53,723)
RDA PASSTHROUGH	1,540,000	-	0.0%	1,540,000	1,350,000	-	0.0%	-
INVESTMENT INCOME	40,000	-	0.0%	40,000	40,000	-	0.0%	-
TAX INCOME / COUNTY BACKFILL TAX INCOME	4,178,000	-	0.0%	4,178,000	3,396,500	-	0.0%	-
<b>TOTAL REVENUE</b>	<b>9,131,131</b>	<b>378,357</b>	<b>4.1%</b>	<b>8,752,774</b>	<b>10,773,688</b>	<b>310,333</b>	<b>2.9%</b>	<b>68,024</b>
<b>OPERATING EXPENDITURES</b>								
SALARIES AND BENEFITS	6,581,096	747,667	11.4%	5,833,428	6,637,400	447,015	6.7%	300,652
SERVICES AND SUPPLIES	2,395,943	160,829	6.7%	2,235,114	2,234,452	260,635	11.7%	(99,807)
OPERATING TRANSFER OUT	113,529	-	0.0%	113,529	84,447	-	0.0%	-
CONTRIB. TO OTHER AGENCIES	15,000	-	0.0%	15,000	15,000	9,298	62.0%	(9,298)
CONTINGENCIES	25,000	-	0.0%	25,000	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	-	-	0.0%	-	81,681	-	0.0%	-
<b>TOTAL OPERATING EXPENDITURES</b>	<b>9,130,568</b>	<b>908,496</b>	<b>10.0%</b>	<b>8,108,543</b>	<b>9,077,980</b>	<b>716,948</b>	<b>7.9%</b>	<b>191,548</b>
<b>NET REVENUE BEFORE SPEC. EXP.</b>	<b>564</b>	<b>(530,139)</b>	<b>-94079.6%</b>	<b>530,702</b>	<b>1,695,708</b>	<b>(406,615)</b>	<b>-24.0%</b>	<b>(123,523)</b>
<b>SPECIALLY ALLOCATED ITEMS</b>								
CAPITAL / REPAIR PROJECTS	1,554,800	170,422	11.0%	1,384,378	1,981,500	35,424	1.8%	134,998
CAPITAL PROJECT REIMBURSEMENT	850,000	9,999	1.2%	840,001	-	-	0.0%	9,999
<b>NET CAPITAL PROJECTS</b>	<b>704,800</b>	<b>160,423</b>	<b>22.8%</b>	<b>544,377</b>	<b>1,981,500</b>	<b>35,424</b>	<b>1.8%</b>	<b>124,999</b>
DEPRECIATION	-	-	0.0%	-	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	-	0.0%	-	-	138,528	0.0%	(138,528)
<b>TOTAL SPECIALLY ALLOCATED</b>	<b>704,800</b>	<b>160,423</b>	<b>22.8%</b>	<b>2,768,756</b>	<b>1,981,500</b>	<b>173,952</b>	<b>8.8%</b>	<b>(138,528)</b>
<b>TOTAL REVENUE OVER (UNDER) EXPENDITURES</b>	<b>(704,237)</b>	<b>(690,562)</b>			<b>(285,792)</b>	<b>(580,567)</b>		<b>(109,995)</b>



CHICO AREA RECREATION AND PARK DISTRICT  
 REVENUE SUMMARY  
 GENERAL FUND - FUND 2490  
 JULY 2021  
 REPRESENTS 8% OF THE YEAR

	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	Remaining Budget	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	DIFF. BY YEAR
<b>FEE BASED PROGRAM INCOME</b>								
AFTER SCHOOL & CAMP PROGRAMS								
AFTERSCHOOL	1,593,933	(204)	0.0%	1,594,137	2,800,642	(380)	0.0%	176
CAMPS	284,190	160,643	60.8%	103,547	303,205	103,137	34.0%	57,506
<b>SUBTOTAL</b>	<b>1,858,123</b>	<b>160,439</b>	<b>8.6%</b>	<b>1,697,684</b>	<b>3,103,847</b>	<b>102,757</b>	<b>3.3%</b>	<b>57,682</b>
<b>AQUATICS</b>	<b>184,109</b>	<b>40,241</b>	<b>21.9%</b>	<b>143,868</b>	<b>150,487</b>	<b>54,969</b>	<b>36.5%</b>	<b>(14,728)</b>
CLASSES								
GENERAL CLASSES	54,000	2,164	4.0%	51,836	60,000	1,833	3.1%	330
COMMUNITY BAND	1,000	-	0.0%	1,000	1,125	12	1.1%	(12)
SENIOR ADULT CLASSES	30,000	1,585	5.3%	28,405	24,000	2,120	8.8%	(525)
YOUTH CLASSES	61,503	1,240	2.0%	60,263	43,500	-	0.0%	1,240
<b>SUBTOTAL</b>	<b>146,503</b>	<b>4,999</b>	<b>3.4%</b>	<b>89,668</b>	<b>128,625</b>	<b>3,965</b>	<b>3.1%</b>	<b>1,033</b>
ADULT SPORTS								
VOLLEYBALL & DODGEBALL	37,755	2,430	6.4%	35,325	31,749	(1,269)	-4.0%	3,699
BASKETBALL	18,880	105	0.6%	18,775	26,131	-	0.0%	105
SOFTBALL	129,480	17,158	13.3%	112,322	109,794	(11,899)	-10.8%	26,057
SOFTBALL TOURNEYS	-	-	0.0%	-	-	-	0.0%	-
SOCCER	47,880	4,329	9.0%	43,551	48,045	(4,796)	-10.0%	9,125
<b>SUBTOTAL</b>	<b>233,995</b>	<b>24,022</b>	<b>10.3%</b>	<b>209,973</b>	<b>215,719</b>	<b>(17,964)</b>	<b>-8.3%</b>	<b>41,986</b>
NATURE CENTER								
PROGRAM FEE INCOME	188,560	61,248	32.5%	127,312	163,960	49,049	29.9%	12,199
GRANT FUNDING	-	-	0.0%	-	156,560	-	0.0%	-
<b>SUBTOTAL</b>	<b>188,560</b>	<b>61,248</b>	<b>32.5%</b>	<b>127,312</b>	<b>320,520</b>	<b>49,049</b>	<b>15.3%</b>	<b>12,199</b>
OTHER PROGRAMS								
SCHOLARSHIPS	(25,000)	(2,005)	8.0%	-	(15,000)	(1,657)	11.0%	(348)
CO-SPONSORED & MISCELLANEOUS	-	-	0.0%	-	7,500	-	0.0%	-
SPECIAL EVENTS	6,900	-	0.0%	6,900	7,350	-	0.0%	-
SENIOR ADULT PROGRAMS	6,000	100	1.7%	5,900	14,500	250	1.7%	(150)
YOUTH SPORTS	245,591	57,979	23.6%	187,612	235,000	33,906	14.4%	24,073
<b>SUBTOTAL</b>	<b>233,491</b>	<b>56,074</b>	<b>24.0%</b>	<b>200,412</b>	<b>249,350</b>	<b>32,499</b>	<b>13.0%</b>	<b>23,575</b>
<b>TOTAL FEE BASED PROGRAMS</b>	<b>2,844,781</b>	<b>347,023</b>	<b>12.2%</b>	<b>2,520,753</b>	<b>4,168,548</b>	<b>225,276</b>	<b>5.4%</b>	<b>121,747</b>
OTHER INCOME								
FACILITY RENTAL INCOME	346,450	27,419	7.9%	319,031	222,250	7,481	3.4%	19,938
REBATES & REIMBURSED COSTS	30,000	222	0.7%	29,778	30,000	42,375	141.3%	(42,153)
REIMBURSEMENTS - CITY PARKS	141,900	-	0.0%	141,900	1,551,350	27,987	1.8%	(17,988)
MISCELLANEOUS	-	15	0.0%	15	4,000	7,214	180.3%	(7,199)
ENDOWMENTS	10,000	-	0.0%	10,000	10,000	-	0.0%	-
DONATIONS	-	3,677	0.0%	-	1,000	-	0.0%	3,677
<b>TOTAL OTHER INCOME</b>	<b>528,350</b>	<b>31,334</b>	<b>5.9%</b>	<b>500,709</b>	<b>1,818,640</b>	<b>85,057</b>	<b>4.7%</b>	<b>(43,724)</b>
REVENUE FROM OTHER AGENCIES								
RDA PASSTHROUGH	1,540,000	-	0.0%	1,540,000	1,350,000	-	0.0%	-
INVESTMENT INCOME	40,000	-	0.0%	40,000	40,000	-	0.0%	-
TAX INCOME / COUNTY BACKFILL TAX INCOME	4,178,000	-	0.0%	4,178,000	3,396,500	-	0.0%	-
REIMBURSEMENT - CAPITAL PROJECTS	850,000	9,999	0.0%	-	-	-	0.0%	-
<b>TOTAL REVENUE FROM OTHER AGENCIES</b>	<b>5,788,000</b>	<b>9,999</b>	<b>0.0%</b>	<b>5,758,000</b>	<b>4,786,500</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>
<b>TOTAL REVENUE</b>	<b>9,981,131</b>	<b>388,356</b>	<b>3.9%</b>	<b>8,779,461</b>	<b>10,773,688</b>	<b>310,333</b>	<b>2.9%</b>	<b>78,023</b>

CHICO AREA RECREATION AND PARK DISTRICT  
SALARIES AND BENEFITS SUMMARY  
GENERAL FUND - FUND 2490  
JULY 2021  
REPRESENTS 8% OF THE YEAR

	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	DIFF. BY YEAR
<b>SALARIES</b>							
FULL-TIME SALARIES	2,640,000	166,908	6.3%	2,289,000	147,706	6.5%	19,202
PART-TIME SALARIES	2,402,295	158,815	6.6%	2,701,249	136,128	5.0%	22,914
ACCUMULATED LEAVE	41,000	-	0.0%	41,000	-	0.0%	-
INSTRUCTORS	70,580	1,486	2.1%	49,950	1,372	2.7%	(114)
<b>SUBTOTAL</b>	<b>5,153,875</b>	<b>327,209</b>	<b>6.3%</b>	<b>5,081,199</b>	<b>285,206</b>	<b>5.6%</b>	<b>42,003</b>
<b>BENEFITS</b>							
FICA	392,000	24,713	6.3%	394,000	21,314	5.4%	3,399
RETIREMENT	541,000	224,072	41.4%	536,000	33,457	6.2%	190,615
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	438,500	41,416	9.4%	377,500	22,871	6.1%	18,545
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	98,000	3,839	3.9%	300,000	-	0.0%	3,839
WORKERS COMP INSURANCE	152,000	146,862	96.6%	117,000	101,601	86.8%	45,261
ALLOCATION TO OTHER FUNDS	(194,279)	(20,444)	10.5%	(168,299)	(17,435)	10.4%	(3,009)
<b>SUBTOTAL</b>	<b>1,427,221</b>	<b>420,458</b>	<b>29.5%</b>	<b>1,556,201</b>	<b>161,809</b>	<b>10.4%</b>	<b>258,650</b>
<b>TOTAL SALARIES AND BENEFITS</b>	<b>6,581,096</b>	<b>747,667</b>	<b>11.4%</b>	<b>6,637,400</b>	<b>447,015</b>	<b>6.7%</b>	<b>300,652</b>

\* The CalPERS UAL Payment of \$ 204,801 was paid in full in July 2021. In past years, this has been paid monthly.

CHICO AREA RECREATION AND PARK DISTRICT  
SERVICES AND SUPPLIES SUMMARY  
GENERAL FUND - FUND 2490  
JULY 2021  
REPRESENTS 8% OF THE YEAR

	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	Remaining Budget	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	DIFF. BY YEAR
<b>SERVICES AND SUPPLIES</b>								
ADVERTISING	30,000	-	0.0%	30,000	10,000	-	0.0%	-
AGRICULTURE	66,215	22	0.0%	66,193	41,143	-	0.0%	22
CLOTHING	7,000	100	1.4%	6,900	7,000	21	0.3%	79
COMMUNICATIONS	52,358	2,524	4.8%	49,834	52,175	4,580	8.8%	(2,056)
HOUSEHOLD SUPPLIES	46,600	2,353	5.0%	44,247	46,600	2,912	6.2%	(559)
WORK SERVICE SUPPLIES	2,050	-	0.0%	2,050	2,050	-	0.0%	-
INSURANCE	240,500	-	0.0%	240,500	140,000	138,258	98.8%	(138,258)
OFFICE EQUIP. REPAIR	20,000	-	0.0%	20,000	-	-	0.0%	-
TECHNOLOGY EQUIPMENT	20,000	(164)	-0.8%	20,164	15,000	-	0.0%	(164)
EQUIPMENT REPAIRS	22,330	698	3.1%	21,632	20,300	1,651	8.1%	(953)
HOUSEHOLD EQUIPMENT	-	-	0.0%	-	-	-	0.0%	-
FIELD EQUIPMENT	8,621	2,378	27.6%	6,243	250	-	0.0%	2,164
PROGRAM EQUIPMENT	-	-	0.0%	-	-	-	0.0%	-
VEHICLE MAINTENANCE	12,500	2,976	23.8%	9,524	12,500	268	2.1%	2,708
POOL SUPPLIES	18,750	955	5.1%	17,795	15,000	489	3.3%	466
POOL EQUIPMENT	6,000	347	5.8%	5,653	4,000	-	0.0%	347
STRUCTURE & GROUNDS	178,100	2,838	1.6%	175,262	83,050	7,675	9.2%	(4,837)
SHOP SUPPLIES	6,350	143	2.3%	6,207	6,350	765	12.0%	(621)
VANDALISM	5,445	50	0.9%	5,395	4,950	-	0.0%	50
MEDICAL FIRST AID	3,650	34	0.9%	3,616	3,650	160	4.4%	(126)
MEMBERSHIP/PERIODICALS	24,500	395	1.6%	24,105	24,000	395	1.6%	-
OFFICE SUPPLIES	15,000	1,020	6.8%	13,980	18,000	217	1.2%	803
COPY OVERAGES	-	-	0.0%	-	-	-	0.0%	-
CONTRACT SERVICES	827,000	93,877	11.4%	733,123	935,120	61,058	6.5%	32,819
PUBS/LEGAL NOTICES	22,000	-	0.0%	22,000	22,000	-	0.0%	-
RENT/LEASE EQUIPMENT	5,400	340	6.3%	5,060	5,400	(172)	-3.2%	513
RENT/LEASE STRUCTURES	2,000	500	25.0%	1,500	2,000	-	0.0%	500
SMALL TOOLS	3,905	63	1.6%	3,842	3,550	-	0.0%	63
EDUCATION & TRAINING	9,000	-	0.0%	9,000	9,000	-	0.0%	-
DISTRICT OFFICE SPECIAL EXP	14,000	32	0.2%	13,968	9,000	1,173	13.0%	(1,141)
PROGRAM SUPPLIES	181,405	2,753	1.5%	178,652	249,396	1,627	0.7%	1,126
GM MOVING EXPENSE	-	-	0.0%	-	-	-	0.0%	-
DISTRICT OFFICE MEETING EXP	5,000	-	0.0%	5,000	5,000	-	0.0%	-
MILEAGE	60,000	-	0.0%	60,000	40,000	331	0.8%	(331)
PROGRAM TRANSPORTATION	3,470	-	0.0%	3,470	3,300	-	0.0%	-
DIST OFFICE BOARD MTG EXP	10,000	900	9.0%	9,100	10,000	550	5.5%	350
USE TAX	1,500	-	0.0%	1,500	1,500	-	0.0%	-
CONFERENCES	15,000	-	0.0%	15,000	15,000	-	0.0%	-
<b>SUBTOTAL</b>	<b>1,945,649</b>	<b>115,134</b>	<b>5.9%</b>	<b>1,830,515</b>	<b>1,816,284</b>	<b>221,958</b>	<b>12.2%</b>	<b>(107,038)</b>
<b>UTILITIES</b>								
WATER	97,955	13,178	13.5%	84,777	95,400	10,225	10.7%	2,952
ELECTRICITY	280,196	30,754	11.0%	249,442	258,518	26,845	10.4%	3,910
GAS	65,743	955	1.5%	64,788	57,850	1,151	2.0%	(195)
SEWER	6,400	808	12.6%	5,592	6,400	457	7.1%	351
<b>SUBTOTAL</b>	<b>450,294</b>	<b>45,695</b>	<b>10.1%</b>	<b>404,599</b>	<b>418,168</b>	<b>38,677</b>	<b>9.2%</b>	<b>7,018</b>
<b>TOTAL SERVICE &amp; SUPPLY</b>	<b>2,395,943</b>	<b>160,829</b>	<b>6.7%</b>	<b>2,235,114</b>	<b>2,234,452</b>	<b>260,635</b>	<b>11.7%</b>	<b>(100,020)</b>



**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Accounts Payable Check Register

July 2021

Salary & Benefits	816.94
Service & Supply	131,445.91
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	-
<b>TOTAL</b>	<b>132,262.85</b>

Check #'s                    74984-75044

Approved by the Board of Directors

August 26, 2021

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Tom Lando  
Board Chair

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Ann Willmann  
General Manager

**CHICO AREA RECREATION AND PARK DISTRICT**  
**545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711**  
**August 5, 2021**

**CHECK REGISTER      FUND 2490 FY 20/21**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
08/05/2021	074984	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
08/05/2021	074985	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
08/05/2021	074986	SARAH ARINGTON	\$ 743.87	510000
08/05/2021	074987	ALL STAR RENTS	\$ 391.93	520000
08/05/2021	074988	BATTERIES PLUS BULBS # 311	\$ 94.60	520000
08/05/2021	074989	BAY AREA DRIVING SCHOOL, INC.	\$ 201.60	520000
08/05/2021	074990	BOB MURRAY & ASSOCIATES	\$ 10,801.89	520000
08/05/2021	074991	BUTTE COUNTY OFFICE OF EDUCATION	\$ 1,810.07	520000
08/05/2021	074992	C&M AUTOMOTIVE	\$ 1,033.22	520000
08/05/2021	074993	CALIFORNIA WATER SERVICE	\$ 20,232.12	520000
08/05/2021	074994	CHICO CREEK DANCE CENTRE	\$ 1,837.50	520000
08/05/2021	074995	CHICO FALSE ALARM	\$ 300.00	520000
08/05/2021	074996	CHICO POWER EQUIPMENT INC	\$ 195.62	520000
08/05/2021	074997	CHICO PRINCESS PARTIES, LLC	\$ 10,425.00	520000
08/05/2021	074998	COLLIER HARDWARE	\$ 132.51	520000
08/05/2021	074999	COMCAST	\$ 219.43	520000
08/05/2021	075000	COMMERCIAL TIRE WAREHOUSE	\$ 1,188.06	520000
08/05/2021	075001	CREATE & LEARN INC.	\$ 1,001.00	520000
08/05/2021	075002	DRAGON GRAPHICS	\$ 843.32	520000
08/05/2021	075003	ELLIS ART & ENGINEERING	\$ 19.21	520000
08/05/2021	075004	EMPLOYMENT DEVELOPMENT DEPT	\$ 3,838.86	520000
08/05/2021	075005	EWING IRRIGATION PRODUCTS, INC.	\$ 806.49	520000
08/05/2021	075006	FUNLAND/CAL-SKATE	\$ 156.00	520000
08/05/2021	075007	HILLYARD/SACRAMENTO	\$ 1,401.45	520000
08/05/2021	075008	HOLIDAY POOLS & SPAS	\$ 954.68	520000
08/05/2021	075009	HUNTERS SERVICES, INC.	\$ 431.00	520000
08/05/2021	075010	INDUSTRIAL POWER PRODUCTS	\$ 2,283.51	520000
08/05/2021	075011	INSPIRE SCHOOL OF ARTS & SCIENCES	\$ 6,443.00	520000
08/05/2021	075012	J.C. NELSON SUPPLY CO	\$ 2,486.63	520000
08/05/2021	075013	J.W. WOOD CO., INC.	\$ 236.63	520000
08/05/2021	075014	JANET LOMBARDI BLIXT	\$ 672.00	520000
08/05/2021	075015	JOHNNY ON THE SPOT PORTABLE TOILETS	\$ 735.15	520000
08/05/2021	075016	JUMP N JAX	\$ 386.50	520000
08/05/2021	075017	KAILER MCFALL	\$ 23.00	520000
08/05/2021	075018	KINETICS ACADEMY OF DANCE	\$ 5,578.30	520000
08/05/2021	075019	KRISTI STEWART	\$ 2,025.00	520000
08/05/2021	075020	KRONOS SAASHR, INC	\$ 4,253.78	520000
08/05/2021	075021	LIMEY TEES	\$ 1,212.51	520000
08/05/2021	075022	LINCOLN AQUATICS	\$ 346.90	520000
08/05/2021	075023	LOIS BRENNAN	\$ 181.19	520000
08/05/2021	075024	LOWE'S	\$ 56.89	520000
08/05/2021	075025	MAGGIE BOSTIC	\$ 7.45	520000
08/05/2021	075026	MARYANN SPEARS	\$ 40.00	520000
08/05/2021	075027	MEEKS BUILDING CENTER	\$ 337.77	520000
08/05/2021	075028	NORTH STATE ELECTRIC & PUMP	\$ 300.00	520000
08/05/2021	075029	NORTH VALLEY TREE SERVICE, INC.	\$ 2,400.00	520000
08/05/2021	075030	O'REILLY AUTOMOTIVE STORES, INC.	\$ 24.42	520000
08/05/2021	075031	OFFICE DEPOT	\$ 834.74	520000
08/05/2021	075032	PACIFIC GAS AND ELECTRIC	\$ 31,723.72	520000
08/05/2021	075033	PBM SUPPLY & MFG INC	\$ 57.08	520000
08/05/2021	075034	PLAY-WELL TEKNOLOGIES	\$ 4,997.70	520000
08/05/2021	075035	RARE AIR TRAMPOLINE PARK	\$ 408.00	520000
08/05/2021	075036	RECOGNITION PRODUCTS	\$ 53.58	520000
08/05/2021	075037	SEIU LOCAL 1021	\$ 1,097.31	520000
08/05/2021	075038	SIERRA HUDSON	\$ 30.00	520000
08/05/2021	075039	SUTHERLAND LANDSCAPE CENTER	\$ 102.85	520000
08/05/2021	075040	THRIFTY ROOTER	\$ 140.00	520000
08/05/2021	075041	TJ FARMS	\$ 1,456.00	520000
08/05/2021	075042	TORI GILLAM	\$ 1,575.00	520000
08/05/2021	075043	TURF STAR INC.	\$ 368.79	520000
08/05/2021	075044	VALLEY TRUCK & TRACTOR CO.	\$ 254.95	520000

Total of Register \$ 132,262.85



Amy Willmann  
General Manager

OR

Salary & Benefits	\$ 816.94	Acct 510000
Service & Supply	\$ 131,445.91	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<b>\$ 132,262.85</b>	

Michelle Niven  
HR Manager

Prepared by JB

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Manual Accounts Payable Check Register

July 2021

Salary & Benefits	34,465.19
Salary & Benefits-ACH Payroll Tax Transfer	90,387.82
Salary & Benefits-ACH CalPERS	238,665.84
Service & Supply	200,042.27
Fixed Assets	170,422.13
Contingency to other Agency	-
Principal Repayment	-
Interest Expense	-
<b>TOTAL</b>	<b>733,983.25</b>

Check #'s 074885-074886  
074933-074983

Approved by the Board of Directors

August 26, 2021

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Tom Lando  
Board Chair

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Ann Willmann  
General Manager

Agenda Item 11





CHICO AREA RECREATION AND PARK DISTRICT  
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
 July 9, 2021

**CHECK REGISTER      FUND 2490 FY 21/22**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
7/9/2021	74933	SDRMA	\$ 146,862.48	520000

Total of Register

\$ 146,862.48



Ann Willmann  
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 146,862.48	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<u><u>\$ 146,862.48</u></u>	

\_\_\_\_\_  
 Jason Bougie  
 Parks & Recreation Director

OR

\_\_\_\_\_  
 Michelle Niven  
 Human Resources Manager

Prepared by      JB

**CHICO AREA RECREATION AND PARK DISTRICT**  
**545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711**  
**July 14, 2021**

**CHECK REGISTER**      **FUND 2490 FY 21/22**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/14/2021	074934	ANTHEM BLUE CROSS	\$ 18,818.62	510000
07/14/2021	074935	BANNER BANK	\$ 2,171.91	510000
07/14/2021	074936	HUMANA INSURANCE CO	\$ 2,765.61	510000
07/14/2021	074937	ANJIE GOULDING	\$ 17.00	520000
07/14/2021	074938	NATE EDGAR	\$ 70.00	520000
07/14/2021	074939	VOID (MISPRINT)		

Total of Register

\$ 23,843.14

Ann Willmann  
 General Manager

OR

Salary & Benefits	\$ 23,756.14	Acct 510000
Service & Supply	\$ 87.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<u><u>\$ 23,843.14</u></u>	

Parks & Recreation Director

OR

  
 Michelle Niven  
 Human Resources Manager

Prepared by      JB



**CHICO AREA RECREATION AND PARK DISTRICT**  
**545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711**  
**July 21, 2021**

**CHECK REGISTER      FUND 2490 FY 20/21**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/21/2021	074940	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
07/21/2021	074941	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
07/21/2021	074942	CA STATE DISBURSEMENT UNIT	\$ 46.14	510000
07/21/2021	074943	IUOE LOCAL 39	\$ 356.68	510000
07/21/2021	074944	SEIU LOCAL 1021	\$ 768.69	510000
07/21/2021	074945	AIRGAS USA, LLC	\$ 179.60	520000
07/21/2021	074946	ARMED GUARD PRIVATE SECURITY INC	\$ 10,237.68	520000
07/21/2021	074947	AT&T	\$ 565.77	520000
07/21/2021	074948	CHICO FALSE ALARM	\$ 210.00	520000
07/21/2021	074949	CITY OF CHICO	\$ 3,387.63	520000
07/21/2021	074950	FEATHER RIVER CENTER	\$ 445.00	520000
07/21/2021	074951	HUNTERS SERVICES, INC.	\$ 431.00	520000
07/21/2021	074952	JOHNNY ON THE SPOT PORTABLE TOILETS	\$ 668.70	520000
07/21/2021	074953	KRONOS SAASHR, INC	\$ 3,533.55	520000
07/21/2021	074954	NORTHGATE PETROLEUM COMPANY	\$ 301.74	520000
07/21/2021	074955	OFFICE DEPOT	\$ 519.79	520000
07/21/2021	074956	RECOLOGY BUTTE COLUSA COUNTIES	\$ 7,438.36	520000
07/21/2021	074957	STREAMLINE	\$ 300.00	520000
07/21/2021	074958	WORK TRAINING CENTER	\$ 1,980.00	520000

Total of Register

**\$ 31,470.33**


Ann Willmann  
General Manager

OR

Salary & Benefits	\$ 1,271.51	Acct 510000
Service & Supply	\$ 30,198.82	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<b>\$ 31,470.33</b>	

Parks & Recreation Director

OR

  
Michelle Niven  
 Michelle Niven  
 Human Resources Manager

**CHICO AREA RECREATION AND PARK DISTRICT**  
**545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711**  
**July 22, 2021**

**CHECK REGISTER**      **FUND 2490 FY 21/22**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/22/2021	074959	MEDICAL EYE SERVICES	\$ 409.39	510000
07/22/2021	074960	BMI	\$ 733.00	520000
07/22/2021	074961	BUS-MAN'S HOLIDAY TOURS	\$ 1,050.00	520000
07/22/2021	074962	C&M AUTOMOTIVE	\$ 932.72	520000
07/22/2021	074963	CHICO U LOCK IT	\$ 593.00	520000
07/22/2021	074964	COMCAST	\$ 917.12	520000
07/22/2021	074965	COMCAST	\$ 752.34	520000
07/22/2021	074966	DOCUSIGN INC.	\$ 6,000.00	520000
07/22/2021	074967	ENLOE MEDICAL CENTER	\$ 970.00	520000
07/22/2021	074968	ERIN MATSON	\$ 35.00	520000
07/22/2021	074969	JUMP N JAX	\$ 1,195.00	520000
07/22/2021	074970	REPORT IT	\$ 1,075.00	520000
07/22/2021	074971	STREAMLINE	\$ 300.00	520000
07/22/2021	074972	U.S. BANK EQUIPMENT FINANCE, INC.	\$ 1,443.17	520000
07/22/2021	074973	JOHNSON CONTROLS, INC.	\$ 23,496.00	560000

Total of Register

**\$ 39,901.74**

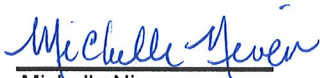
Ann Willmann  
General Manager

OR

Salary & Benefits	\$ 409.39	Acct 510000
Service & Supply	\$ 15,996.35	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 23,496.00	Acct 560000
<b>Total</b>	<b><u>\$ 39,901.74</u></b>	

Parks & Recreation Director

OR



Michelle Niven  
Human Resources Manager

Prepared by      JB

**CHICO AREA RECREATION AND PARK DISTRICT**  
**545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711**  
**July 26, 2021**

**CHECK REGISTER      FUND 2490 FY 21/22**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/26/2021	074974	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
07/26/2021	074975	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
07/26/2021	074976	BUTTE COUNTY TREASURER	\$ 6,411.32	510000
07/26/2021	074977	CA STATE DISBURSEMENT UNIT	\$ 46.14	510000
07/26/2021	074978	IUOE LOCAL 39	\$ 298.78	510000
07/26/2021	074979	AT&T	\$ 766.92	520000
07/26/2021	074980	VERIZON WIRELESS	\$ 2,506.48	520000
07/26/2021	074981	ZEE MEDICAL COMPANY	\$ 34.11	520000

Total of Register

\$ 10,163.75

Ann Willmann  
General Manager

OR

Salary & Benefits	\$ 6,856.24	Acct 510000
Service & Supply	\$ 3,307.51	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<u><u>\$ 10,163.75</u></u>	

Parks & Recreation Director

OR



Michelle Niven  
Human Resources Manager

Prepared by      JB

CHICO AREA RECREATION AND PARK DISTRICT  
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
 July 28, 2021

**CHECK REGISTER**      FUND 2490 FY 21/22

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/28/2021	074982	SCHREDER & BRANDT INC	\$ 111,238.02	560000

Total of Register

\$ 111,238.02

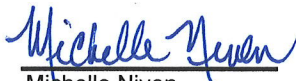
\_\_\_\_\_  
 Ann Willmann  
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ -	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 111,238.02	Acct 560000
<b>Total</b>	<u><u>\$ 111,238.02</u></u>	

\_\_\_\_\_  
 Parks & Recreation Director

OR

  
 \_\_\_\_\_  
 Michelle Niven  
 Human Resources Manager

Prepared by      JB




CHICO AREA RECREATION AND PARK DISTRICT  
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
 July 30, 2021

**CHECK REGISTER      FUND 2490 FY 21/22**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/30/2021	074983	WITTMEIER AUTO CENTER	\$ 35,688.11	560000

Total of Register

\$ 35,688.11

  
 Ann Willmann  
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ -	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 35,688.11	Acct 560000
<b>Total</b>	<u><u>\$ 35,688.11</u></u>	

\_\_\_\_\_  
 Parks & Recreation Director

OR

\_\_\_\_\_  
 Michelle Niven  
 Human Resources Manager

Prepared by      JB

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Payroll Check Register

July 2021

<b>PPE</b>	<b>Pay Date</b>	<b>Checks</b>	<b>Amount</b>
6/25/2021 ACH	7/2/2021	Direct Deposit	125,316.61
6/25/2021	7/2/2021	120119-120145	12,739.91
6/30/2021	7/15/2021	120148-120149	309.21
6/30/2021 ACH	7/15/2021	Direct Deposit	486.71
7/9/2021	7/16/2021	120150-120169	7,456.34
7/9/2021 ACH	7/16/2021	Direct Deposit	121,207.85
7/23/2021	7/23/2021	120170-120182	16,450.12
7/30/2021	7/30/2021	120198-120203	455.15
7/23/2021	7/30/2021	120183-120197	6,696.54
7/23/2021	7/30/2021	Direct Deposit	136,991.80
<b>Total</b>			<b>428,110.24</b>

Approved by the Board of Directors

August 26, 2021

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Tom Lando  
Board Chair

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Ann Willmann  
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Refund Check Register

July 2021

Service & Supply-Refund Checks

2,541.68

**TOTAL**

Check #'s

029138-029148

2,541.68

Active Network Credit Card Refunds 30,592.47

Approved by the Board of Directors

August 26, 2021

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Tom Lando  
Board Chair

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Ann Willmann  
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Revenue June 2021

	<b>Net Revenue</b>
Rents	31,330.90
Reimbursements	5,385.29
Misc.	1,075.00
Fees	323,879.09
 Sub Total	 361,670.28
 Other Income	 -
Donations	402.00
 RDA Pass Through	 -
Sale of Surplus Assets	-
City of Chico Reimbursements	-
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
 Fund 2470 Trust Obligations	 -
Fund 2480 Trust Obligations	9,500.00
Fund 2486 Chico Rotary/CARD	-
 <b>TOTAL</b>	 <b>371,572.28</b>

Approved by the Board of Directors

August 26, 2021

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Tom Lando  
Board Chair

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Ann Willmann  
General Manager



**CHICO AREA RECREATION AND PARK DISTRICT (CARD)  
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Previously submitted check #029149 dated August 17, 2021 in the amount of \$371,572.28

June 2021

<b>FUND 2490</b>				
	4530106	RDA Pass Through	-	-
	4600001	Rent	31,330.90	
		Fees	323,879.09	355,209.99
	4700001	Misc.	1,075.00	
		Rebates/Reimbursements	5,385.29	
		City of Chico Reimbursements	-	
		Baroni Park	-	
		Pro Rata Share	-	
		Other Income	-	
		Donations	402.00	
		Grant Revenue	-	6,862.29
		<b>FUND 2490 total</b>		<b>362,072.28</b>
<b>FUND 2470</b>	280	Trust Obligations	-	
<b>FUND 2480</b>				
	280	Trust Obligations	9,500.00	
<b>FUND 2483</b>				
	4616250	Prop 12 Grant Fund	-	
<b>FUND 2486</b>				
	4700001	Chico Rotary/CARD	-	
<b>Checks Total</b>				<b>371,572.28</b>

  
 \_\_\_\_\_  
 Michelle Niven  
 HR Manager

VENDOR: 124000 BUTTE COUNTY TREASURER 08/17/2021 CHECK NO. 29149

VOUCHER NO.	INVOICE NO.	INVOICE DATE	INVOICE AMOUNT	AMOUNT PAID	DISCOUNT TAKEN	NET CHECK AMOUNT
105690	REV 06/21	08/17/2021	371,572.28			371,572.28



Check Total 371,572.28

CHECK NO. 29149  
 CHECK DATE 08/17/2021  
 VENDOR NO. 124000



CHECK NO. 029149

GOLDEN VALLEY BANK  
 190 COHASSET RD. STE. 170  
 CHICO, CA 95926  
 90-4427/1211

Chico Area Recreation and Park District  
 545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

CHECK AMOUNT

Three hundred seventy-one thousand five hundred seventy-two and 28/100

\$ 371,572.28

REFUND CHECK

AY BUTTE COUNTY TREASURER  
 O THE 25 COUNTY CENTER DR STE 120  
 RDER OF OROVILLE CA 95965

VOID 6 MONTHS FROM DATE OF ISSUE

*Michelle Neven*  
 AUTHORIZED SIGNATURE

THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

⑈029149⑈ ⑆121144272⑆ 0100043835⑈

VENDOR: 124000 BUTTE COUNTY TREASURER 08/17/2021 CHECK NO. 29149

VOUCHER NO.	INVOICE NO.	INVOICE DATE	INVOICE AMOUNT	AMOUNT PAID	DISCOUNT TAKEN	NET CHECK AMOUNT
105690	REV 06/21	08/17/2021	371,572.28			371,572.28



Check Total 371,572.28

COUNTY OF BUTTE  
AUDITORS CERTIFICATE AND TREASURER'S RECEIPT  
OROVILLE, CA 95965

RECEIVED FROM: CARD  
CONTACT #: (530) 895-4711

ATR NUMBER:	
DEPT. ID #	RR
DATE:	8/17/2021
BAG #:	

DESCRIPTION	RCVBLE NUMBER:	FUND/CHARGE CODE	ACCOUNT CODE	PROJECT CODE	AMOUNT
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CARD-Charges for Service (Rent, Concessions, Fees)		24900000	462005		\$ 355,209.99
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CARD-Miscellaneous Revenue (Misc, Rebates, Other Income,		24900000	473000		\$ 6,862.29
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CARD-Park Fees Trust Obligations		24800000	462000		\$ 9,500.00
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CARD-Park Fees Trust Obligations		24700000	462000		\$ -
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CARD-Rotary Foundation Trust Miscellaneous Revenue		24860000	473000		\$ -
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*Michelle Neven*

CARD-HR Manager

Check #:	029149
Check Date:	08/17/21
Amount:	\$ 371,572.28

TOTAL	\$ 371,572.28
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Special Notes:

APPROVED BY AUDITOR-CONTROLLER:	RECEIVED BY TREASURER:
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## Chico Area Recreation and Park District “Helping People Play”

**Staff Report 21-32  
Agenda Item 7.1**

# STAFF REPORT

**DATE:** August 26, 2021  
**26TO:** Board of Directors  
**FROM:** Ann Willmann, General Manager  
**SUBJECT:** District Update

### Covid

We continue to monitor the constantly changing landscape of Covid. We recently changed our mask requirements for indoor facilities and are requiring staff to wear masks indoors when they are in public spaces or working with other staff members. In addition, all programs that serve children require masks of both staff and participants. We have also continued with the increase in sanitization of our facilities and hand sanitizer is provided at all of our facilities. We will continue to adjust our requirements as the California Department of Public Health and Butte County Public Health release new requirements or mandates.

### Rotary Centennial Park

We anticipate starting the maintenance period on the turf area of the park in early September. There are some issues with the no-mow grass area that the contractor will be addressing. Once rectified, we will begin the maintenance period on the no-mow area. During the maintenance period, fencing will remain in place to secure the site. We will increase our public outreach during this time to educate the community about the importance of the maintenance period.

### New Full-Time Staff Members

We have been fortunate to fill several of our vacant full-time positions over the last several weeks. Kayla Walden joined our team as the new Administrative Customer Service Representative; Anjie Goulding joined our team as the new Recreation Manager; Scott Schumann joined our team as the new Parks and Facilities Manager; Brian Wilson joined the Recreation Team as the new Recreation Supervisor overseeing Aquatics, Adult Sports, and Field Rentals; Nick Stafford joined our Parks Team as the new Maintenance Worker; and Ben Thomas joined the Parks Team as the new Utility I. We are excited to welcome everyone to our organization.



**Part-Time Staff Hiring Challenges**

The District relies heavily on part-time staff for programming and maintenance. We, like many other businesses and organizations, continue to struggle to fill our part-time positions. The Human Resources Department has been hard at work continually posting our job openings, and they will be attending upcoming job fairs as well. In the meantime, this challenge is having impacts in the Recreation Division in the form of reduced programming, the Parks Division in the form of delaying some projects, and the Facility Rental Division in the form of a reduction of available rentals. Staff will continue with recruitment and adjust operations as needed.

**Summer Camp Update**

CARD offered over 70 different summer camps in 2021. Some of the new popular camps included Paw Patrol, Action Hero Training Camp, and Songwriting and Recording. Camps that continue to be favorites include Camp Chi Da Ca, Camp Chico Creek, Skate Camp, and Petite Bakery. Camp offerings for Junior High students increased from last year thanks to our partnership with Butte County CTE (Career Technical Education). Offerings included Welding, Construction, Cooking, Drones, Business and Money Management, and Veterinary Science.

There were some staffing challenges that limited the number of participants we could serve, and the air quality also became an issue the last few weeks of summer. We were able to move some participants indoors, but some camps were cancelled. Overall, kids and parents were very happy with the wide variety of offerings and appreciated staff's hard work in providing fun experiences for their children.

**Skate and Graffiti Event**

On July 23, 2021, CARD held its first Skate and Graffiti Jam at the Humboldt Avenue Skatepark. The new panels for the urban art wall were installed along the westside fence and 11 artists were selected to participate in the three hour graffiti art contest. During that time, the Chico Police Officers Association barbequed and provided hot dogs, chips, and beverages for everyone at the park. Overall, there were about 120 people in attendance and about 20 skaters participated in the skate jam with a winner take all competition. The event was a great success, and staff plan to continue the event in the fall and spring (when the weather is a little cooler). A presentation of the event will be provided to the Board at the meeting with pictures of the artwork and skate jam.

**Chico Unified School District Use Agreement**

We are currently working with Chico Unified School District to update the MOU between the two agencies. The current MOU addresses shared use of space and was last updated in 1985. Our goal is to develop a document that better represents the current use of facilities by both agencies. The draft agreement will be presented to the Board at an upcoming meeting.

By \_\_\_\_\_  
Ann Willmann  
General Manager



## Chico Area Recreation and Park District “Helping People Play”

Staff Report 21-33  
Agenda Item 7.2

# STAFF REPORT

**DATE:** August 26, 2021  
**26TO:** Board of Directors  
**FROM:** Ann Willmann, General Manager  
**SUBJECT:** Bocce Ball Court Design

### Discussion

On March 18, 2021, the Board approved the installation of 4 bocce ball courts at Community Park and directed staff to contract with Tarman Architectural Group for design and construction management of the project. At the Facilities Committee meeting on August 19, 2021, the Committee reviewed the design plans and recommended approval of the proposed design. A copy of the design is attached for Board review.

The next steps will include final drawings and construction documents, which will be included in the formal bid package. Once those have been created, the project will be put out for public bid. It is anticipated that this will take approximately two to three months to complete.

### Recommendation

It is recommended that the Board of Directors approve the design plans as presented and direct staff to proceed with the formal bid process.

By \_\_\_\_\_  
Ann Willmann  
General Manager









Sheet No.

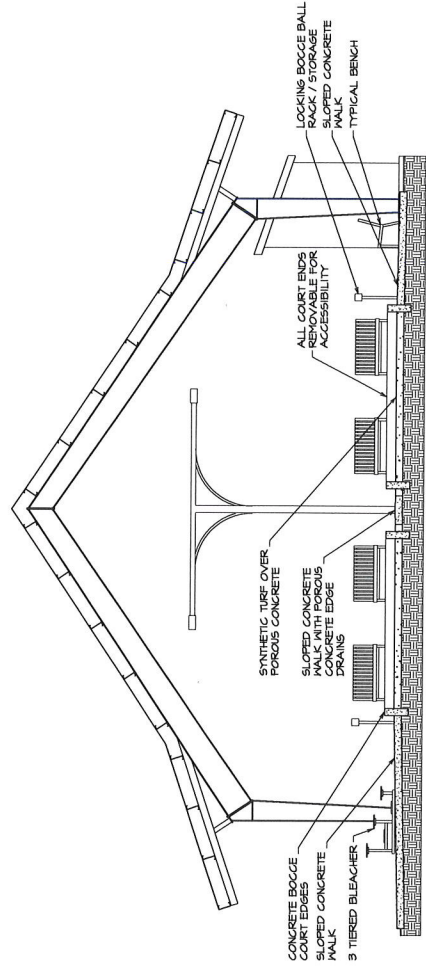
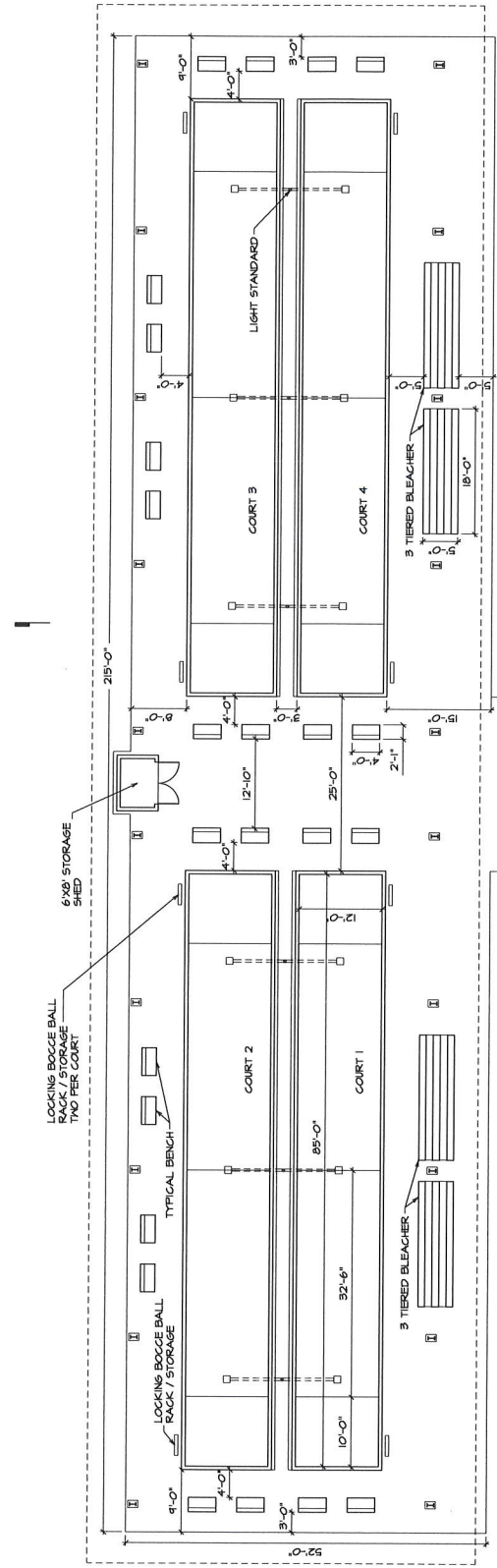
Date: August 18, 2021  
 Project No.  
 Drawn By  
 Check By

Revision	No.	Date	Description

COURT SECTION  
 SCALE: 1/4" = 1'  
 COURT PLAN  
 SCALE: 1/8" = 1'

20TH STREET  
 COMMUNITY PARK  
 BOCCIE COURTS  
 CHICAGO AREA RECREATION AND PARK DISTRICT  
 545 VAN LOMBARD AVENUE  
 CHICAGO, CALIFORNIA 95926  
 PH: (530) 895-4711

TARMAN  
 ARCHITECTURAL GROUP  
 THOMAS TARMAN  
 ARCHITECT AND LEAD AP  
 1000 PAVAN STREET  
 SUITE 200  
 FARMINGTON, CT 06031  
 TEL: (860) 676-1111  
 FAX: (860) 676-1112







**Chico Area Recreation and Park District “Helping People Play”**

**Staff Report 21-34  
Agenda Item 7.3**

# STAFF REPORT

**DATE:** August 26, 2021  
**TO:** Board of Directors  
**FROM:** Ann Willmann, General Manager  
**SUBJECT:** Prop 68 Per Capita Grant Fund Transfer

**Discussion:**

At the Regular Board Meeting on July 15, 2021, the Board authorized \$50,000 of CARD’s Prop 68 Per Capita Funding to be transferred to the City of Chico to help with the upgrades at Caper Acres. To complete the process, the Board needs to adopt a Resolution authorizing the transfer.

**Recommendation:**

It is recommended that the Board of Directors adopt Resolution 21-14 authorizing the transfer of \$50,000 of CARD’s Prop 68 Per Capita Funding to the City of Chico for upgrades at Caper Acres.

By \_\_\_\_\_  
Ann Willmann  
General Manager



# CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926  
PHONE (530) 895-4711 FAX (530) 895-4721

## RESOLUTION 21-14

**RESOLUTION OF THE BOARD OF DIRECTORS AUTHORIZING THE  
CHICO AREA RECREATION AND PARK DISTRICT TO PASS THROUGH  
\$50,000 OF THE CHICO AREA RECREATION AND PARK DISTRICT'S PER CAPITA  
GRANT FUND ALLOCATION FROM THE CALIFORNIA DROUGHT, WATER,  
PARKS, CLIMATE, COASTAL PROTECTION, AND OUTDOOR ACCESS  
FOR ALL ACT OF 2018 TO THE CITY OF CHICO**

WHEREAS Entities that receive an allocation under the Per Capita program may transfer all or part of that allocation to another eligible entity.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Chico Area Recreation and Park District hereby:

1. Approves the reduction of the Per Capita Grant Fund allocation from the State of California under the Per Capita Grant Program under the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018.
2. Authorizes the State of California to decrease the Chico Area Recreation and Park District's Per Capita Grant Fund allocation from \$177,000 to \$127,000 to reflect the pass through of \$50,000 to the City of Chico.

PASSED AND ADOPTED by the Board of Directors of the Chico Area Recreation and Park District at its regular meeting on August 26, 2021, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

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Tom Lando  
Board Chair

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Ann Willmann  
Secretary to the Board



Chico Area Recreation and Park District "Helping People Play"

Staff Report 21-35  
Agenda Item 8.1

# STAFF REPORT

**DATE:** August 26, 2021

**TO:** Board of Directors

**FROM:** Heather Childs, Finance Manager

**SUBJECT:** Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing Change in Check Register, ACH Transfers, and Check Signers

**Discussion:**

The attached Resolution and Petition have been updated to remove Park and Recreation Director Jason Bougie as a check signer and add Administrative Manager Jennifer Marciales as official check signer of the District.

**Recommendation:**

It is recommended that the Board of Directors of the Chico Area Recreation and Park District adopt Resolution 21-15 and approve the Petition to Accept Check Registers of the Chico Area Recreation and Park District authorizing Board Director Tom Lando, or Board Director Michael McGinnis, or General Manager Ann Willmann, or Human Resources Manager Michelle Niven, or Administrative Manager Jennifer Marciales to sign any and all district checks, ACH Transfers, and check registers.

By: \_\_\_\_\_  
Heather Childs  
Finance Manager





# CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926  
PHONE (530) 895-4711 FAX (530) 895-4721

## RESOLUTION 21-15

### RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT AUTHORIZING A CHANGE IN CHECK REGISTER, ACH TRANSFERS, AND CHECK SIGNERS

**WHEREAS**, the Chico Area Recreation and Park District (CARD) meets on the fourth Thursday of each month; and

**WHEREAS**, CARD payroll is scheduled bi-weekly and various vendors are paid at differing times during the month; and

**WHEREAS**, all signed check registers are required by the County of Butte in an expedient and timely manner; and

**WHEREAS**, federal and state payroll taxes and CalPERS contributions are to be made electronically through EFTPS; and

**WHEREAS**, former Director of Parks and Recreation, Jason Bougie, is no longer employed with CARD and is hereby removed as a signer on all checks, check registers, Butte County Auditor-Controller ACH Transfer Notification Form B, and checks drawn on Chico Area Recreation and Park District funds in the County Treasury, and Golden Valley Bank; and

**WHEREAS**, the CARD Board of Directors would like to give Board Director Tom Lando, Board Director Michael McGinnis, General Manager Ann Willmann, Human Resources Manager Michelle Niven, and Administrative Manager Jennifer Marciales, the authority to sign all check registers, Butte County Auditor-Controller ACH Transfer Notification Form B, and checks drawn on Chico Area Recreation and Park District funds in the County Treasury and all District bank accounts, in order to pay out debts in an expedient and timely manner.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Chico Area Recreation and Park District hereby delegates to Board Director Tom Lando, or Board Director Michael McGinnis, or General Manager Ann Willmann, or Human Resources Manager Michelle Niven, or Administrative Manager Jennifer Marciales, the authority to sign all check registers as the original check registers, Butte County Auditor-Controller ACH Transfer Notification Form B, and checks drawn on Chico Area Recreation and Park District funds in the County Treasury and all District bank accounts in order to pay out debts in an expedient and timely manner.



**PASSED AND ADOPTED** by the Board of Directors of the Chico Area Recreation and Park District at its regular meeting on August 26, 2021, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

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Tom Lando  
Board Chair

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Ann Willmann  
Secretary to the Board

# PETITION TO ACCEPT CHECK REGISTERS

To: Graciela Gutierrez, Auditor-Controller  
County of Butte  
25 County Center Drive, Suite 120  
Orville, CA. 95965-3383

FROM: Chico Area Recreation and Park District (CARD)  
545 Vallombrosa Avenue  
Chico, CA. 95926

The Board of Directors for the Chico Area Recreation and Park District (CARD) hereby requests that you authorize your office to accept Check Registers signed in the following manner that deals with payment of the District's expenses.

Our Board meets on the fourth Thursday of every month. We pay our employees bi-weekly. Vendors are also paid at various times during the month.

This means that we do not meet in a manner that facilitates formal Board approval of our check registers in a timely manner.

We have passed a resolution (copy attached) that acknowledges that situation and therein authorizes the persons listed below to sign All Check Registers as a means of certifying to you that the expenditures recorded on those registers are reimbursement for services rendered to the District and are legitimate District expenditures. **BASED ON THESE SIGNED REGISTERS, WE ASK THAT YOU ENTER THE INFORMATION CONTAINED THEREON INTO YOUR CHECK CONTROL SYSTEM AND ALLOW THOSE CHECKS TO BE NEGOTIATED.**

The check registers will be formally reviewed following date of issuance at the next board meeting and that fact documented in the Board Minutes. Check registers will be signed and submitted to your office with the expenditure approval signatures required by law. The minimum approval required by law is stated in PRC 5784.19 and GC 935.4 and requires a majority of the Board to authorize expenditures.

We request that you accept Check Registers that have been signed by Tom Lando, or Michael McGinnis, or Ann Willmann, or Michelle Niven, or Jennifer Marciales, as the permanently signed register submitted to you. We acknowledge that this is a delegation of our powers but find that it is necessary to fulfill our commitment to pay our debts in an expedient and timely manner.

## BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT (CARD)

\_\_\_\_\_  
Thomas Nickell, Board of Director

\_\_\_\_\_  
Tom Lando, Board of Director

\_\_\_\_\_  
Dave Donnan, Board of Director

\_\_\_\_\_  
Michael McGinnis, Board of Director

\_\_\_\_\_  
Michael Worley, Board of Director

\*\*\*\*\*  
ACCEPTED AND APPROVED BY:

\_\_\_\_\_  
GRACIELA GUTIERREZ, Auditor-Controller

\_\_\_\_\_  
Date



Chico Area Recreation and Park District "Helping People Play"

Staff Report 21-36  
Agenda Item 8.2

# STAFF REPORT

**DATE:** August 26, 2021  
**TO:** Board of Directors  
**FROM:** Ann Willmann, General Manager  
**SUBJECT:** CalPERS EPMC (Employer Paid Member Contributions) Resolution

**Discussion:**

Through the union negotiation process, the employee portion of the Employer Paid Member Contributions has been adjusted. The EPMC for each group is outlined in the attached Resolution.

It is necessary to provide an updated resolution with the new EPMC rates for each group. The attached Resolution fulfills the requirements set forth by PERS.

**Recommendation:**

It is recommended that the Board of Directors adopt Resolution 21-16 of the Board of Directors of the Chico Area Recreation and Park District for Employer Paid Member Contributions.

By \_\_\_\_\_  
Ann Willmann  
General Manager



## CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926  
PHONE (530) 895-4711 FAX (530) 895-4721

### RESOLUTION 21-16

#### RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT FOR EMPLOYER PAID MEMBER CONTRIBUTIONS

**WHEREAS**, the governing body of the Chico Area Recreation and Park District has the authority to implement Government Code Section 20691;

**WHEREAS**, the governing body of the Chico Area Recreation and Park District has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer;

**WHEREAS**, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the Chico Area Recreation and Park District of a Resolution to Commence said Employer Paid Member Contributions (EPMC);

**WHEREAS**, the governing body of the Chico Area Recreation and Park District has identified the following conditions for the purpose of its election to pay EPMC:

This benefit shall apply to all employees of the designated units below:

Unit	Percent of the normal member contributions as EPMC
Supervisors Unit	0%
Parks Unit	0%
Full-Time Unrepresented Unit	0%
Part-Time Unrepresented Unit	1.5% (one and a half percent)
Management	0%

The effective date of this Resolution shall be July 1, 2021.

**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the Chico Area Recreation and Park District elects to pay EPMC, as set forth above.

Passed and adopted by the Board of Directors of Chico Area Recreation and Park District at its Regular meeting on August 26, 2021, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

\_\_\_\_\_  
Tom Lando  
Board Chair

\_\_\_\_\_  
Ann Willmann  
Secretary to the Board