



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, May 21, 2020 – 6:00 p.m.

Posted Prior to 5:00 pm
Monday, May 18, 2020

REGULAR BOARD OF DIRECTORS MEETING
Thursday, May 21, 2020
Closed Session – 5:00 P.M.
Regular Meeting – 6:00 P.M.

Video Conference for Regular Meeting
[Zoom Meeting Link](#)

Meeting ID: 991 4655 5231
Password: 040185

To access the meeting by phone dial any of the following numbers:

- +1 312 626 6799 US (Chicago)
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Germantown)
- +1 346 248 7799 US (Houston)
- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)

CORONAVIRUS (COVID-19) ADVISORY

To protect our constituents, District officials requests all members of the public to follow guidance provided by both the California Public Health Department and Butte County Public Health restricting group events and gatherings and maintaining physical distancing. In accordance with this and Governor Gavin Newsom's Executive Order N-25-20, the Regular Board Meeting will be held via Zoom. In-person participation by the public will not be available. Remote public participation is available in the following ways: 1) Video Conference [Zoom Meeting](#), **Meeting ID: 991 4655 5231, Password: 040185** 2) Email public comments to jmarciales@chicorec.com by 5:00 pm, Thursday, May 21, 2020. Comments not specific to an agenda item will be read out loud during the public comment section of the Agenda, subject to the customary 3-minute time limitation. If your comment is about a specific agenda item, please note the item in the subject line of your email, and your comment will be read during that specific agenda item. If you have any issues submitting a public comment via email, please contact the District office at 530-895-4711 by the 5:00 p.m. deadline on May 21, 2020 and leave a message; your comment will be read out load at the meeting.



**CLOSED SESSION OF THE CHICO AREA RECREATION
AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
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Monday, May 18, 2020*

AGENDA

1.0 CALL TO ORDER/ROLL CALL

2.0 CLOSED SESSION

- 2.1 Pursuant to Government Code §54957 – Labor Negotiations with SEIU Local 1021, Local 39, Management, and Non-Represented Staff
- 2.2 Pursuant to Government Code Section 54956.9, Conference with Legal Counsel – Anticipated Litigation - Potential Exposure to Litigation

OPEN SESSION

3.0 ADJOURNMENT

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District. If the Board is unable to conclude its discussion of Closed Session items by 6:00 p.m., it will return to Closed Session at the end of this evening's meeting.



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BOARD MEMBERS:

Tom Lando, Chair
Thomas Nickell, Vice Chair
Michael Worley
Dave Donnan
Michael McGinnis

CARD STAFF:

Ann Willmann, General Manager
Jason Bougie, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

GENERAL INFORMATION:

1. Agendas:
Agendas are available on our website at <https://www.chicorec.com/board-meetings>.
2. Agenda Items:
Agenda items are available for public inspection. Staff reports and supporting documentation are available on our website at <https://www.chicorec.com/board-meeting>.
3. Items Not Appearing On Posted Agenda:
This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:
 - a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
 - b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
 - c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.
4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.
5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.
6. Identity of Speakers: Speakers are asked to state their names before speaking.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, May 21, 2020 – 6:00 p.m.**

*Posted Prior to 5:00 pm
Monday, May 18, 2020*

AGENDA

1.0 CALL TO ORDER

- 1.1 Roll Call
- 1.2 Closed Session Announcement

2.0 CORRESPONDENCE

There is no correspondence.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

There are no presentations.

5.0 CONSENT AGENDA

- 5.1 Minutes of the Regular Meeting of the Board of Directors of April 16, 2020
Action Requested – that the Board of Directors approve the minutes as submitted
- 5.2 Monthly Bills and Refund Register - *Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register*
- 5.3 Monthly Financial Report - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

6.0 REGULAR AGENDA

- 6.1 Items Removed from the Consent Agenda

7.0 UNFINISHED BUSINESS

- 7.1 District Update (Staff Report 20-14) - General Manager Willmann and Park and Recreation Director Bougie will provide an update to the Board of current projects and District updates, including, but not limited to, Park, Recreation, and Office Operations, Butte County Re-Opening Plan, and Centennial Park - *Information/Possible Action*

7.2 Public Hearing and Resolution Approving Engineer's Reports, Confirming Diagrams and Assessments and Ordering the Continuation of the Levy of Assessments for Fiscal Year 2020-21 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-005) Landscaping and Lighting Assessment Districts (Staff Report 20-15) - *Action Requested – that the Board of Directors conduct the public hearing and approve the Resolution Approving the Engineer's Reports, Confirming the Diagrams and Assessments and Ordering the Continuation of the Levy of Assessments for fiscal year 2020-21 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts.*

7.3 Resolution 20-3 of the Board of Directors of the Chico Area Recreation and Park District Adopting the Preliminary Budget for the 2020-2021 Fiscal Year (Staff Report 20-16) - *Action Requested – that the Board of Directors adopt Resolution 20-3 which adopts the Preliminary Budget for the 2020-2021 fiscal year, makes it available for public inspection, and determines that the public hearing regarding the Preliminary Budget will be conducted on June 18, 2020, at the Regular Board Meeting, and the Board will consider adoption of the Final Budget for Fiscal Year 2020-2021 at the Regular Board Meeting on July 16, 2020.*

8.0 NEW BUSINESS

8.1 District Policies - Telecommuting, Digital and Electronic Signature, and Disposal of Surplus Supplies and Equipment (Staff Report 20-17) - *Action Requested – that the Board of Directors approve the Telecommuting Policy, Digital and Electronic Signature Policy, and policy for the Disposal of Surplus Supplies and Equipment. It is further recommended that the Board of Directors authorize the General Manager to enter into an agreement with a digital signature company in an amount not to exceed \$6,000.*

8.2 Disposal of Surplus Fixed Asset (Staff Report 20-18) - *Action Requested – that the Board of Directors authorizes staff to surplus the Kubota ZD331 Mower.*

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

9.2 Other Reports

10.0 DIRECTORS' COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER'S COMMENTS

11.1 General Manager's Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 ADJOURNMENT

Adjourn to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.