



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, December 2, 2021 – 6:00 p.m.

*Posted Prior to 5:00 pm
Monday, November 29, 2021*

BOARD MEMBERS:

Tom Lando, Chair
Michael McGinnis, Vice Chair
Thomas Nickell
Michael Worley
Dave Donnan

CARD STAFF:

Annabel Grimm, General Manager
Heather Childs, Finance Manager
Jennifer Marciales, Administrative Manager
Anjie Goulding, Recreation Manager
Scott Schumann, Parks and Facilities Manager

GENERAL INFORMATION:

1. Agendas:
Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.
2. Agenda Items:
Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.
Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 24 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.
3. Items Not Appearing On Posted Agenda:
This agenda was posted at least 24 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:
 - a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
 - b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
 - c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.
4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.
5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.
6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**CLOSED SESSION OF THE CHICO AREA RECREATION
AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, December 2, 2021 – 5:00 p.m.**

*Posted Prior to 5:00 pm
Monday, November 29, 2021*

AGENDA

1.0 CALL TO ORDER/ROLL CALL

2.0 CLOSED SESSION

- 2.1 Pursuant to Government Code §54957 – Public Employment and Public Employee Performance Evaluation: General Manager.
- 2.2 Pursuant to Government Code section 54956.9(b) - Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation – one case - based on facts and circumstances that might result in litigation against the District but which the District believes are not yet known to a potential plaintiff or plaintiffs.

OPEN SESSION

3.0 ADJOURNMENT

Adjourn to the Special Meeting of the Board of Directors of the Chico Area Recreation and Park District.



**SPECIAL MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, December 2, 2021 – 6:00 p.m.**

*Posted Prior to 5:00 pm
Monday, November 29, 2021*

AGENDA

1.0 CALL TO ORDER

1.1 Roll Call

1.2 Closed Session Announcement

2.0 CORRESPONDENCE

There is no correspondence.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

There are no presentations.

5.0 CONSENT AGENDA

5.1 Minutes of the Regular Meeting of the Board of Directors of October 28, 2021

Action Requested – that the Board of Directors approve the minutes as submitted

5.2 Minutes of the Closed Session/Special Meeting of the Board of Directors of November 15, 2021 - Action Requested – that the Board of Directors approve the minutes as submitted

5.3 Monthly Bills and Refund Register - Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register

5.4 Monthly Financial Report - Action Requested – that the Board of Directors review and approve the Monthly Financial Report

6.0 REGULAR AGENDA

6.1 Items Removed from the Consent Agenda

7.0 UNFINISHED BUSINESS

7.1 District Update (Staff Report 21-46) – Staff will provide an update to the Board of current projects and District updates, including, but not limited to, Capital Projects, Storm Damage Update, and Transfer of Husa Ranch/Nob Hill and Hartley Park - *Information/Possible Action*

7.2 **Public Hearing/Informational: Presentation of Trustee Area Establishment Process and Public Hearing Regarding Implementation of District-Based Elections** – *Action Requested – that the Board of Directors conduct the second public hearing regarding the implementation of District-Based Elections.*

8.0 NEW BUSINESS

8.1 Resolution 21-19 of the Board of Directors of the Chico Area Recreation and Park District Honoring Ann Willmann for her Years of Dedicated Service to the Chico Area Recreation and Park District - *Action Requested – that the Board of Directors approve Resolution 21-19 Honoring General Manager Ann Willmann.*

8.2 Amended Salary Schedules and Approval of the 2015 General Manager Contract (Staff Report 21-47) - *Action Requested – that the Board of Directors approve the revised salary schedules and the initial 2015 employment contract for Ann Willmann.*

8.3 CARD/Chico Unified School District Memorandum of Understanding (Staff Report 21-48) - *Action Requested – that the Board of Directors approve the Memorandum of Understanding and direct staff to attend the CUSD meeting to represent CARD.*

8.4 Election of Officers - *Action Requested – that the Board of Directors nominate and elect officers for Chair and Vice Chair to commence in January 2022.*

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

9.2 Other Reports

10.0 DIRECTORS' COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER'S COMMENTS

11.1 General Manager's Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 ADJOURNMENT

Adjourn to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**(Draft)
MINUTES
October 28, 2021**

Board Members Present: Tom Lando, Chair
Michael McGinnis, Vice Chair
Thomas Nickell, Board Member

Board Members Absent: Dave Donnan, Board Member
Michael Worley, Board Member

Staff Members Present: Ann Willmann, General Manager
Heather Childs, Finance Manager
Jennifer Marciales, Administrative Manager
Anjie Goulding, Recreation Manager
Scott Schumann, Parks and Facilities Manager

Legal Counsel Present: Jeff Carter, Attorney at Law

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 6:00 p.m., and roll call was taken as noted above.

1.2 Closed Session Announcement

Chair Lando stated that direction was given to staff.

2.0 CORRESPONDENCE

2.1 Correspondence received from the Chico Bonsai Society dated October 17, 2021.

The consensus of the Board was to continue to offer the Chico Bonsai Society the same rate for their 2022 event and requested that staff provide pricing information for facility rentals to the Board at a future meeting.

3.0 PUBLIC COMMENTS

The Butte Rose Society addressed the Board and presented a Proclamation and Presidential Citation to the Board of Directors to honor and commend the Board and Staff for their leadership in establishing the Creekside Rose Garden.

4.0 PRESENTATIONS

There were no presentations.

5.0 CONSENT AGENDA

M/S/C/ (Directors McGinnis/Nickell) that the Board of Directors approves the consent agenda as presented.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell

Noes: None

Abstain: None

Absent: Worley, Donnan

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

7.1 Masking Requirements for District Programs

Recreation Manager Goulding provided information to the Board regarding masking requirements that have been implemented for District programs. She stated that the California Public Health Department noted that it will continue to assess conditions and provide an update on its guidance no later than November 1, 2021. Recreation Manager Goulding stated that staff will continue to monitor the guidance and keep the Board informed of any new changes.

7.2 Transition from At-Large Election to District-Based Election

M/S/C/ (Directors McGinnis/Nickell) that the Board of Directors adopts Resolution 21-17 of the Board of Directors of the Chico Area Recreation and Park District Outlining Its Intention to Transition to District Based Elections and authorizes the General Manager to enter into an agreement with King Consulting in an amount not to exceed \$22,000.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell

Noes: None

Abstain: None

Absent: Worley, Donnan

The consensus of the Board was for Legal Counsel Jeff Carter to respond to the correspondence received from Shenkman & Hughes and inform them of the District's intent to voluntarily transition to district-based elections.

8.0 NEW BUSINESS

8.1 Re-Lamping of Sports Field Lights at Wildwood Park

M/S/C/ (Directors McGinnis/Lando) that the Board of Directors authorizes the General Manager to enter into an agreement with Musco Sports Lighting to re-lamp the sports field lights at Wildwood Park and utilize up to \$12,000 of the District's contingency fund to complete the project.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell

Noes: None

Abstain: None

Absent: Worley, Donnan

8.2 Assembly Bill 361 – Teleconference Meetings

The consensus of the Board was for the District to follow the regular rules established under the Brown Act for teleconference meetings and discontinue offering a Zoom option.

8.3 Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing General Manager Annabel Grimm as a Signer for Any and All District Checks, ACH Transfers, and Check Registers and to Execute the Petition to Accept Check Registers

M/S/C/ (Directors Lando/McGinnis) that the Board of Directors adopts Resolution 21-18 and approves the Petition to Accept Check Registers of the Chico Area Recreation and Park District authorizing Board Director Tom Lando, or Board Director Michael McGinnis, or General Manager Annabel Grimm, or Human Resource Manager Michelle Niven, or Administrative Manager Jennifer Marciales to sign any and all district checks, ACH Transfers, and check registers.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell

Noes: None

Abstain: None

Absent: Worley, Donnan

8.4 Finance Policy, Purchasing Policy, Fund Balance Policy, and Capital Assets and Projects Policy

M/S/C/ (Directors Lando/McGinnis) that the Board of Directors approves the updated Finance Policy, Purchasing Policy, Fund Balance Policy, and Capital Assets and Projects Policy.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell

Noes: None

Abstain: None

Absent: Worley, Donnan

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

There were no comments.

9.2 Other Reports

There were no comments.

10.0 DIRECTORS' COMMENTS

There were no comments.

11.0 GENERAL MANAGER'S COMMENTS

There were no comments.

12.0 STAFF COMMENTS

There were no comments.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 6:42 p.m. to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.

Respectfully submitted,

Annabel Grimm
Secretary to the Board



**CLOSED SESSION MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926
(Draft)
MINUTES
November 15, 2021**

Board Members Present: Tom Lando, Chair
Michael McGinnis, Vice Chair
Thomas Nickell, Board Member
Michael Worley, Board Member
Dave Donnan, Board Member

Staff Members Present: Annabel Grimm, General Manager
Heather Childs, Finance Manager
Jennifer Marciales, Administrative Manager
Anjie Goulding, Recreation Manager
Scott Schumann, Parks and Facilities Manager

Legal Counsel Present: Paul R. Gant, Kingsley Bogard LLP

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 2:30 p.m., and roll call was taken as noted above.

2.0 CLOSED SESSION

2.1 Conference with Legal Counsel – Threatened Litigation - Significant exposure to litigation, Gov. Code section 54956.9(d)(2) (one threatened case).

Chair Lando stated that direction was given to staff.

3.0 ADJOURNMENT

There being no further business, the meeting of the Board of Directors was adjourned to the Special Meeting of the Board of Directors of the Chico Area Recreation and Park District.

Respectfully submitted,

Annabel Grimm
Secretary to the Board



**SPECIAL MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926
(Draft)
MINUTES
November 15, 2021**

Board Members Present: Tom Lando, Chair
Michael McGinnis, Vice Chair
Thomas Nickell, Board Member
Michael Worley, Board Member
Dave Donnan, Board Member

Staff Members Present: Annabel Grimm, General Manager
Heather Childs, Finance Manager
Jennifer Marciales, Administrative Manager
Anjie Goulding, Recreation Manager
Scott Schumann, Parks and Facilities Manager

Legal Counsel Present: Paul R. Gant, Kingsley Bogard LLP

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 2:30 p.m., and roll call was taken as noted above.

2.0 Public Comments

There were no comments.

3.0 Public Hearing/Informational: Presentation of Trustee Area Establishment Process and Public Hearing Regarding Implementation of District-Based Elections

Chair Lando opened the public hearing at 3:08 p.m., and after receiving no public comments, the public hearing was closed at 3:09 p.m.

Rob Murray with King Consulting presented preliminary information to the Board with regard to the 2020 census data and reviewed the process and timeline for the transition to District-Based Elections. He stated that at the next Board Meeting, he will provide more data and information about the 2020 census.

4.0 ADJOURNMENT

There being no further business, the meeting of the Board of Directors was adjourned at 3:36 p.m. to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.

Respectfully submitted,

Annabel Grimm
Secretary to the Board

**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2020-2021**

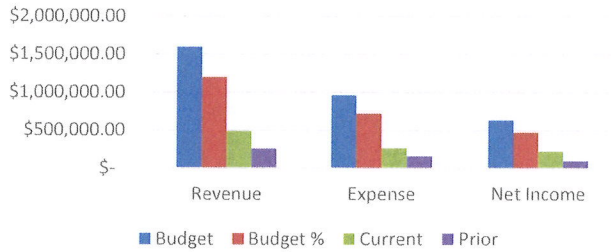
**October 2021
33% of the Year**

AFTERSCHOOL

We are at 30% of Budgeted Revenues and 27% of Budgeted Expenses. Our Net Income is \$125,979.34 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 1,593,933.00	\$ 482,602.13	\$ 255,866.84
EXPENSES	\$ 961,258.50	\$ 261,050.11	\$ 160,294.16

AFTERSCHOOL

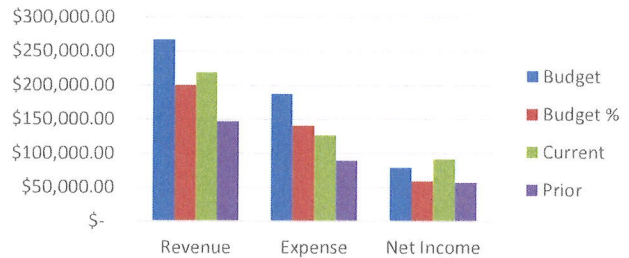


CAMPS

We are at 82% of Budgeted Revenues and 68% of Budgeted Expenses. CAMPS are seasonal. The majority run June-August. The rest are during school breaks in December, January and March. Our Net Income is currently \$34,687.05 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 266,690.00	\$ 218,616.37	\$ 146,631.49
EXPENSES	\$ 187,504.00	\$ 126,839.48	\$ 89,541.65

CAMPS

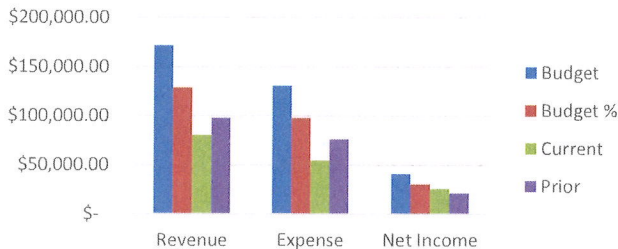


AQUATICS

We are at 47% of Budgeted Revenues and 42% of Budgeted Expenses. Our Net Income is currently \$4,446.56 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 171,409.00	\$ 80,157.49	\$ 97,683.61
EXPENSES	\$ 130,562.00	\$ 54,388.02	\$ 76,360.70

AQUATICS

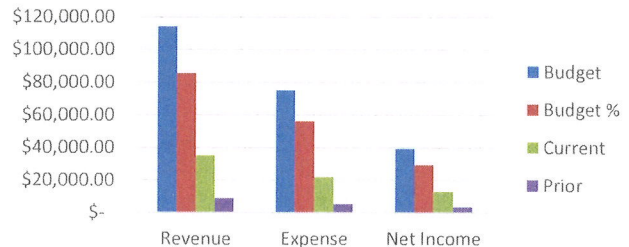


CLASSES

We are at 31% of Budgeted Revenues and 29% of Budgeted Expenses. We have various classes that run throughout the year. Our Net Income is currently \$9,438.89 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 114,003.00	\$ 34,861.29	\$ 8,839.07
EXPENSES	\$ 74,841.00	\$ 21,946.56	\$ 5,363.23

CLASSES



**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2020-2021**

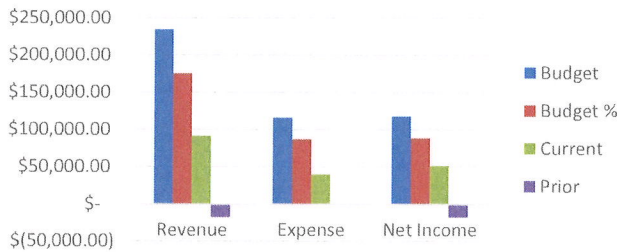
**October 2021
33% of the Year**

ADULT SPORTS

We are at 39% of Budgeted Revenues and 34% of Budgeted Expenses. Our Net Income is \$69,438.68 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 233,995.00	\$ 91,253.68	\$ (17,963.79)
EXPENSES	\$ 116,050.00	\$ 39,904.51	\$ 125.72

ADULT SPORTS

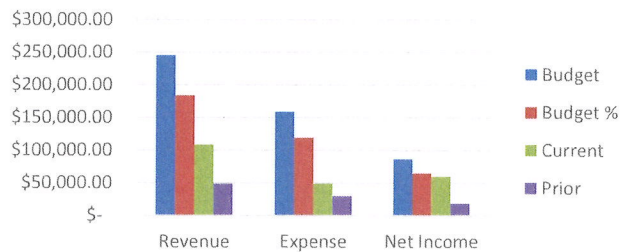


YOUTH SPORTS

We are at 44% of Budgeted Revenues and 31% of Budgeted Expenses. Our Net Income is \$41,359.56 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 245,591.00	\$ 108,603.00	\$ 48,370.46
EXPENSES	\$ 159,125.00	\$ 48,955.04	\$ 30,082.06

YOUTH SPORTS

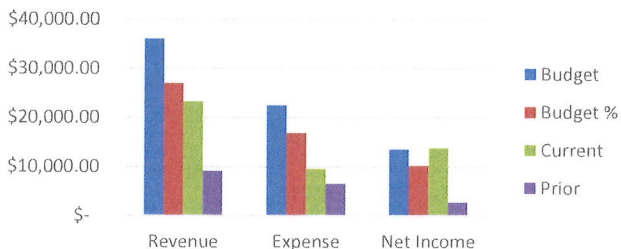


SENIORS

We are at 65% of Budgeted Revenues and 42% of Budgeted Expenses. Our Net Income is \$11,100.03 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 36,000.00	\$ 23,233.43	\$ 9,111.00
EXPENSES	\$ 22,450.00	\$ 9,477.10	\$ 6,454.70

SENIORS

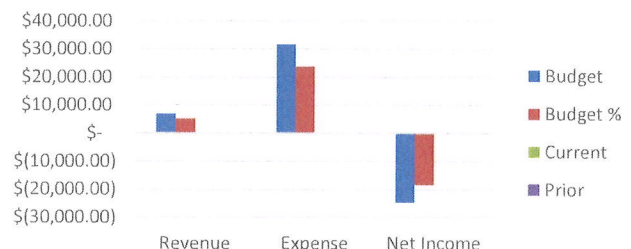


SPECIAL EVENTS

We are at 0% of Budgeted Revenues and 0% of Budgeted Expenses. Our Net Income is the same as this time last year. With Special Events, we often incur expenses prior to receiving revenue (through either entrance fees or sponsorships).

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 6,900.00	\$ -	\$ -
EXPENSES	\$ 31,616.00	\$ -	\$ -

SPECIAL EVENTS



**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2020-2021**

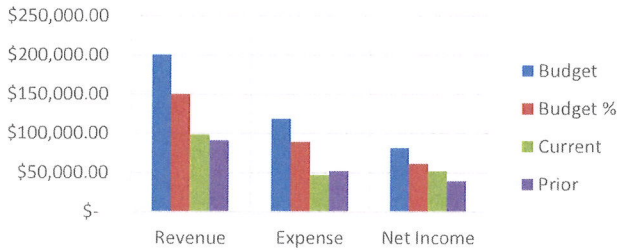
**October 2021
33% of the Year**

NATURE CENTER

We are at 49% of Budgeted Revenues and 39% of Budgeted Expenses. Our Net Income is \$12,368.55 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 200,360.00	\$ 98,545.36	\$ 91,175.36
EXPENSES	\$ 118,652.00	\$ 46,790.35	\$ 51,788.90

NATURE CENTER

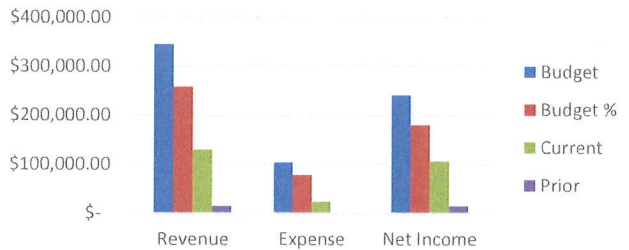


FACILITY RENTAL

We are at 38% of Budgeted Revenues and 23% of Budgeted Expenses. Our Net Income is \$91,802.48 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 344,650.00	\$ 129,605.40	\$ 14,391.51
EXPENSES	\$ 103,750.00	\$ 23,574.56	\$ 163.15

FACILITY RENTAL



CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2020-2021
OCTOBER 2021
Month 4 and 33% of the Year

DESCRIPTION	2021-2022 Budget	October 2021	2021-2022 YTD	2021-2022 % of Budget	Remaining Budget	2020-2021 Budget	October 2020	2020-2021 YTD	2020-2021 % of Budget	Difference by Year
AFTERSCHOOL										
INCOME	1,593,933.00	291,351.85	482,602.13	30%	1,111,330.87	2,800,642.00	54,933.39	255,866.84	9%	226,735.29
INCOME	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(34,500.00)	(1,675.17)	(2,165.60)	6%	(32,334.40)	(94,991.00)	(1,346.16)	(2,718.12)	3%	552.52
CONTRACT SERVICES	-	-	-	0%	-	(2,000.00)	-	-	0%	-
PART-TIME WAGES	(926,758.50)	(142,692.19)	(258,884.51)	28%	(667,873.99)	(1,519,984.00)	(93,895.31)	(157,576.04)	10%	(101,305.47)
TOTAL AFTERSCHOOL	632,674.50	146,984.49	221,552.02	35%	411,122.48	1,183,667.00	(40,308.08)	95,572.68	8%	125,975.34
CAMPS										
INCOME	266,690.00	3,260.00	218,616.37	82%	48,073.63	309,205.00	5,855.00	146,631.49	47%	71,984.88
PROGRAM SUPPLIES	(16,970.00)	(231.66)	(1,657.21)	10%	(15,312.79)	(14,410.00)	(1,372.99)	(2,577.06)	18%	919.85
PROGRAM TRANSPORTATION	(2,570.00)	-	-	0%	(2,570.00)	(3,300.00)	-	-	0%	-
CONTRACT SERVICES	(41,025.00)	(900.00)	(54,227.53)	132%	13,202.53	(53,000.00)	(3,198.00)	(24,888.25)	47%	(29,339.28)
PART-TIME WAGES	(118,939.00)	(2,362.00)	(70,954.74)	60%	(47,984.26)	(103,373.00)	-	(60,894.53)	59%	(10,060.21)
INSTRUCTOR WAGES	(8,000.00)	-	-	0%	(8,000.00)	(18,200.00)	-	(1,248.00)	7%	1,248.00
TOTAL CAMPS	79,186.00	(233.66)	91,776.99	116%	(12,590.99)	116,922.00	1,284.01	57,023.65	49%	34,753.24
AQUATICS										
INCOME	171,409.00	26,987.24	80,157.49	47%	91,251.51	150,487.00	3,347.00	97,683.61	65%	(17,526.12)
PROGRAM SUPPLIES	(5,650.00)	-	(7.45)	0%	(5,642.55)	(4,850.00)	(213.19)	(216.68)	4%	209.23
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
INSTRUCTOR WAGES	-	-	-	0%	-	(6,780.00)	-	-	0%	-
PART-TIME WAGES	(124,912.00)	-	(54,380.57)	44%	(70,531.43)	(128,660.00)	(22.75)	(76,144.02)	59%	21,763.45
TOTAL AQUATICS	40,847.00	26,987.24	25,769.47	63%	15,077.53	10,197.00	3,111.06	21,322.91	209%	4,446.56
CLASSES										
INCOME	114,003.00	14,083.52	34,861.29	31%	79,141.71	98,625.00	4,091.46	8,839.07	9%	26,022.22
ADVERTISING	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(4,500.00)	-	(166.91)	4%	(4,333.09)	(1,975.00)	(175.53)	(175.53)	9%	8.62
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(18,000.00)	(1,245.60)	(2,684.70)	15%	(15,315.30)	(19,875.00)	(33.60)	(50.40)	0%	(2,634.30)
PART-TIME WAGES	(17,541.00)	(5,159.00)	(7,519.75)	43%	(10,021.25)	-	-	-	0%	(7,519.75)
INSTRUCTOR WAGES	(34,800.00)	(4,909.60)	(11,575.20)	33%	(23,224.80)	(38,525.00)	(2,897.15)	(5,137.30)	13%	(6,437.90)
TOTAL CLASSES	39,162.00	2,769.32	12,914.73	33%	26,247.27	38,250.00	985.18	3,475.84	9%	9,438.89
ADULT SPORTS										
INCOME	233,995.00	28,527.69	91,253.68	39%	142,741.32	215,719.00	-	(17,963.79)	-8%	109,217.47
PROGRAM SUPPLIES	(16,725.00)	(2,911.72)	(4,040.60)	24%	(12,684.40)	(16,850.00)	(29.72)	(125.72)	1%	(3,914.88)
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
PART-TIME WAGES	(39,853.00)	(5,706.25)	(13,197.51)	33%	(26,655.49)	(37,329.00)	-	-	0%	(13,197.51)
OFFICIALS WAGES	(59,472.00)	(8,633.00)	(22,666.40)	38%	(36,805.60)	(79,115.00)	-	-	0%	(22,666.40)
TOTAL ADULT SPORTS	117,945.00	11,276.72	51,349.17	44%	66,595.83	82,425.00	(29.72)	(18,089.51)	-22%	69,438.68

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2020-2021
OCTOBER 2021
Month 4 and 33% of the Year

DESCRIPTION	2021-2022 Budget	October 2021	2021-2022 YTD	2021-2022 % of Budget	Remaining Budget	2020-2021 Budget	October 2020	2020-2021 YTD	2020-2021 % of Budget	Difference by Year
YOUTH SPORTS										
INCOME	245,591.00	17,449.28	108,603.00	44%	136,988.00	235,000.00	7,045.32	48,370.46	21%	60,232.54
PROGRAM SUPPLIES	(30,830.00)	(1,512.13)	(1,856.38)	6%	(28,973.62)	(34,600.00)	(2,329.96)	(2,419.10)	7%	562.72
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	-	-	(597.80)	0%	597.80	-	-	-	0%	(597.80)
PART-TIME WAGES	(128,295.00)	(8,986.46)	(46,500.86)	36%	(81,794.14)	(130,650.00)	(3,481.80)	(27,662.96)	21%	(18,837.90)
OFFICIALS WAGES	-	-	-	0%	-	-	-	-	0%	-
TOTAL YOUTH SPORTS	86,466.00	6,950.69	59,647.96	69%	26,818.04	69,750.00	1,233.56	18,288.40	26%	41,355.56
SENIOR PROGRAMS										
INCOME	36,000.00	2,762.10	23,233.43	65%	12,766.57	38,500.00	2,401.00	9,111.00	24%	14,122.43
PROGRAM SUPPLIES	(450.00)	-	-	0%	(450.00)	(2,950.00)	-	-	0%	-
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(4,000.00)	-	(3,750.00)	94%	(250.00)	(13,500.00)	-	-	0%	(3,750.00)
PART-TIME WAGES	-	-	-	0%	-	(1,200.00)	-	-	0%	-
INSTRUCTOR WAGES	(18,000.00)	(2,803.80)	(5,727.10)	32%	(12,272.90)	(14,500.00)	(3,005.10)	(6,454.70)	45%	727.60
TOTAL SENIOR PROGRAMS	13,550.00	(41.70)	13,756.33	102%	(206.33)	6,350.00	(604.10)	2,656.30	42%	11,100.03
SPECIAL EVENTS										
INCOME	6,900.00	-	-	0%	6,900.00	7,350.00	-	-	0%	-
PROGRAM SUPPLIES	(6,000.00)	-	-	0%	(6,000.00)	(5,850.00)	-	-	0%	-
MILEAGE	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(2,900.00)	-	-	0%	(2,900.00)	(3,000.00)	-	-	0%	-
PART-TIME WAGES	(22,716.00)	-	-	0%	(22,716.00)	(1,500.00)	-	-	0%	-
TOTAL SPECIAL EVENTS	(24,716.00)	-	-	0%	(24,716.00)	(1,500.00)	-	-	0%	-
NATURE CENTER										
INCOME	188,560.00	7,471.00	91,693.00	49%	96,867.00	163,960.00	6,073.20	84,510.72	52%	7,182.28
FACILITY RENTALS	-	-	-	0%	-	-	-	-	0%	-
FUNDRAISING (DONATIONS)	-	25.00	1,437.00	0%	(1,437.00)	1,000.00	2,594.82	2,644.82	264%	(1,207.82)
GRANT FUNDING	-	-	-	0%	-	-	-	-	0%	-
ENDOWMENT	10,000.00	-	2,715.36	27%	7,284.64	10,000.00	-	2,594.82	26%	120.54
FULL-TIME WAGES	-	-	-	0%	-	-	-	-	0%	-
PART-TIME WAGES	(118,652.00)	(7,158.05)	(48,605.91)	39%	(72,046.09)	(98,763.00)	(8,009.50)	(50,442.05)	51%	3,836.14
PART-TIME ADMIN WAGES	-	-	-	0%	-	(36,000.00)	-	-	0%	-
FICA	-	-	-	0%	-	-	-	-	0%	-
RETIREMENT	-	-	-	0%	-	-	-	-	0%	-
MEDICAL	-	-	-	0%	-	-	-	-	0%	-
WC INSURANCE	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
PROGRAM TRANSPORTATION	(900.00)	-	-	0%	(900.00)	-	-	-	0%	-
STAFF TRAINING	-	-	-	0%	-	-	-	-	0%	-
ADVERTISING	-	-	-	0%	-	-	-	-	0%	-
COPYING	-	-	-	0%	-	-	-	-	0%	-
EQUIPMENT/SOFTWARE	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(3,400.00)	-	(934.44)	27%	(2,465.56)	-	-	(314.20)	0%	(620.24)
PROGRAM SUPPLIES	(13,855.00)	(29.32)	(145.07)	1%	(13,709.93)	(29,920.00)	(1,015.62)	(1,032.65)	3%	887.58
MILEAGE	-	-	-	0%	-	-	-	-	0%	-
RENT	-	-	-	0%	-	-	-	-	0%	-
PROPERTY & LIABILITY INSURANCE	-	-	-	0%	-	-	-	-	0%	-
TOTAL NATURE CENTER	61,753.00	308.63	48,159.94	78%	13,593.06	10,277.00	(357.10)	37,961.46	369%	10,198.48

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2020-2021
OCTOBER 2021
Month 4 and 33% of the Year

DESCRIPTION	2021-2022 Budget	October 2021	2021-2022 YTD	2021-2022 % of Budget	Remaining Budget	2020-2021 Budget	October 2020	2020-2021 YTD	2020-2021 % of Budget	Difference by Year
FACILITY RENTAL										
INCOME	344,650.00	40,052.07	129,605.40	38%	215,044.60	222,250.00	8,855.95	14,391.51	6%	115,213.89
PROGRAM SUPPLIES	(5,750.00)	-	(421.54)	7%	(5,328.46)	(5,500.00)	-	-	0%	(421.54)
CONTRACT SERVICES	(6,800.00)	(343.95)	(343.95)	5%	(6,456.05)	(5,750.00)	-	-	0%	(343.95)
PART-TIME WAGES	(91,200.00)	(9,440.89)	(22,809.07)	25%	(68,390.93)	(24,000.00)	(97.50)	(163.15)	1%	(22,645.92)
TOTAL FACILITY RENTAL	240,900.00	30,267.23	106,030.84	44%	134,869.16	187,000.00	8,758.45	14,228.36	8%	91,802.48
RECREATION - MISC. & ADMIN										
INCOME	(25,000.00)	(41.06)	(2,605.92)	10%	(22,394.08)	(7,500.00)	(134.76)	(2,249.19)	30%	(356.73)
PUBLICATIONS/LEGAL NOTICES	(22,000.00)	-	-	0%	(22,000.00)	(22,000.00)	(20.00)	(301.99)	1%	301.99
CONFERENCES	-	-	-	0%	-	-	-	-	0%	-
MILEAGE	-	-	-	0%	-	-	-	-	0%	-
OFFICE SUPPLIES	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
ACL/OVERTIME	(10,000.00)	-	-	0	(10,000.00)	(10,000.00)	-	-	0%	-
PART-TIME ADMIN WAGES	(212,287.00)	-	-	0	(212,287.00)	-	-	-	0%	-
FULL TIME WAGES	(607,000.00)	(18,629.09)	(50,447.06)	0%	50,447.06	(580,000.00)	(3,855.15)	(16,479.45)	0%	(33,967.61)
TOTAL RECREATION - MISC. & ADMIN	(876,287.00)	(76,102.84)	(217,200.24)	25%	(659,086.76)	(619,500.00)	(65,604.09)	(195,610.18)	32%	(21,590.06)
TOTAL PROGRAM SUMMARY	411,480.50	149,166.12	413,757.11	101%	(2,276.61)	1,083,838.00	(91,530.83)	36,829.91	3%	376,927.20
								0.00		



FINANCIAL STATEMENTS

FISCAL YEAR 2021/2022

OCTOBER 2021

**CHICO AREA RECREATION AND PARK DISTRICT
FINANCIAL STATEMENTS - TABLE OF CONTENTS
OCTOBER 2021**

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NOTE: This completes 4 months of the fiscal year and represents 33% of the year.

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET SUMMARY - ALL FUNDS
 OCTOBER 2021



	GENERAL FUND	ROTARY FUND	COMMUNITY PARK FEES	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
ASSETS								
CASH	7,023,109	16,535	4,050,963	348,891	67	123	78,599	11,518,287
FMV ADJUSTMENT (GENERAL FUND)	-	-	-	-	-	-	-	-
RECEIVABLES	823,871	-	-	30,875	-	-	-	-
DUE FROM OTHER FUNDS	100,816	-	-	-	-	-	-	100,816
TOTAL CURRENT ASSETS	7,947,796	16,535	4,050,963	379,766	67	123	78,599	12,473,849
PREPAID EXPENSES	-	-	-	-	-	-	-	-
FIXED ASSETS	41,744,537	-	-	-	-	-	-	41,744,537
ACCUMULATED DEPRECIATION	(15,708,362)	-	-	-	-	-	-	(15,708,362)
SUBTOTAL	26,036,174	-	-	-	-	-	-	26,036,174
TOTAL ASSETS	33,983,971	16,535	4,050,963	379,766	67	123	78,599	38,510,024
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	1,197,908	-	-	-	-	-	-	1,197,908
LIABILITIES								
ACCOUNTS PAYABLE	98,419	-	-	-	-	-	-	98,419
ACCRUED EXPENSES	92,785	-	-	-	-	-	-	92,785
DUE TO OTHER FUNDS	-	-	-	-	31,690	35,814	33,312	100,816
OTHER LIABILITIES	970,771	-	-	-	-	-	-	970,771
TOTAL CURRENT LIABILITIES	1,161,976	-	-	-	31,690	35,814	33,312	1,262,791
LONG-TERM DEBT								
NET PENSION LIABILITY	2,336,424	-	-	-	-	-	-	2,336,424
LIABILITY FOR COMPENSATED ABSENCES	230,883	-	-	-	-	-	-	230,883
SUBTOTAL	2,567,307	-	-	-	-	-	-	2,567,307
TOTAL LIABILITIES	3,729,282	-	-	-	31,690	35,814	33,312	3,830,098
TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68	523,606	-	-	-	-	-	-	523,606
FUND BALANCE								
RESTRICTED	-	-	2,243,609	352,184	-	-	78,579	2,674,372
SPENDABLE - COMMITTED	2,001,500	-	-	-	-	-	-	2,001,500
SPENDABLE - ASSIGNED	-	-	-	-	-	-	-	-
SPENDABLE - UNASSIGNED	4,703,433	16,535	-	-	-	-	-	4,719,968
NON-SPENDABLE	26,036,174	-	-	-	-	-	-	26,036,174
FUND BALANCE	32,741,108	16,535	2,243,609	352,184	-	-	78,579	35,432,014
TOTAL NET INCOME (LOSS)	(1,812,117)	-	1,807,354	27,582	(31,623)	(35,690)	(33,292)	(77,787)
TOTAL FUND BALANCE	30,928,990	16,535	4,050,963	379,766	(31,623)	(35,690)	45,287	35,354,227

CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY - ALL FUNDS
OCTOBER 2021



	GENERAL FUND	ROTARY FUND	COMMUNITY PARK FEES	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
REVENUE								
FEE BASED PROGRAM INCOME	1,128,414	-	-	-	-	-	-	1,128,414
OTHER INCOME	176,973	-	-	-	-	-	-	176,973
RDA PASSTHROUGH	5,190	-	-	-	-	-	-	5,190
INVESTMENT INCOME	18,025	-	937	-	67	123	471	19,623
TAX INCOME / COUNTY	230,228	-	-	-	-	-	-	230,228
PARK IMPACT FEES	-	-	1,820,211	28,500	-	-	-	1,848,711
ASSESSMENTS	-	-	-	-	-	-	-	-
OPERATING TRANSFER IN	-	-	-	-	-	-	-	-
TOTAL REVENUE	1,558,830	-	1,820,211	29,437	67	123	471	3,409,139
EXPENSE								
SALARIES & BENEFITS	2,203,911	-	-	-	23,871	17,017	23,871	2,268,671
SERVICES & SUPPLIES	820,495	-	-	-	7,819	18,796	9,441	856,551
OPERATING TRANSFER OUT	-	-	-	-	-	-	-	-
CONTRIB. TO OTHER AGENCIES	-	-	-	-	-	-	-	-
CONTINGENCIES	-	-	-	-	-	-	-	-
NOTES PAYABLE / LEASE PYMTS	-	-	-	-	-	-	-	-
TOTAL EXPENSE	3,024,407	-	-	-	31,690	35,814	33,312	3,125,222
NET REVENUE BEFORE SPECIAL EXPENSE	(1,465,576)	-	1,820,211	29,437	(31,623)	(35,690)	(32,842)	283,917
SPECIALLY ALLOCATED ITEMS								
DEPRECIATION	-	-	-	-	-	-	-	-
FAIR MARKET VALUE ADJUSTMENT	40,448	95	12,857	1,855	-	-	450	55,705
TOTAL SPECIALLY ALLOCATED	40,448	95	12,857	1,855	-	-	450	55,705
REVENUE OVER (UNDER)	(1,506,024)	(95)	1,807,354	27,582	(31,623)	(35,690)	(33,292)	228,211
CAPITAL ASSETS AND REPAIR PROJECTS								
CAPITAL / REPAIR PROJECTS	316,092	-	-	-	-	-	-	316,092
CAPITAL PROJECTS REIMBURSEMENT	9,999	-	-	-	-	-	-	9,999
NET CAPITAL PROJECTS	306,093	-	-	-	-	-	-	306,093
TOTAL REVENUE OVER (UNDER) EXPENDITURES	(1,812,117)	(95)	1,807,354	27,582	(31,623)	(35,690)	(33,292)	(77,882)

CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - FUND 2490
BALANCE SHEET
OCTOBER 2021

	OCTOBER 2021	OCTOBER 2020	Increase (Decrease)	
			\$ Change	% Change
ASSETS				
CASH				
* CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	5,530,880.17	4,749,618.20	781,261.97	16%
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	2,185.99	1,188.84	997.15	84%
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96	-	0%
CASH - GOLDEN VALLEY BANK	773,713.23	930,669.58	(156,956.35)	-17%
PETTY CASH	800.00	800.00	-	0%
BANK SUSPENSE	715,028.86	345,462.16	369,566.70	107%
SUBTOTAL	7,023,109.21	6,028,239.74	994,869.47	17%
FMV ADJUSTMENT (GENERAL FUND)	-	-	-	0%
RECEIVABLES				
ACCOUNTS RECEIVABLE	823,871.25	40,259.48	783,611.77	1946%
A/R - ONLINE PAYMENT CLEARING	-	-	-	0%
A/R - IN HOUSE CREDIT CARDS	-	13,525.00	(13,525.00)	-100%
INTEREST RECEIVABLE (GENERAL FUND)	-	-	-	0%
RECEIVABLES	823,871.25	53,784.48	770,086.77	1432%
DUE FROM OTHER FUNDS				
DUE TO GENERAL FUND FROM OTHER FUNDS	100,815.83	87,478.29	13,337.54	15%
TOTAL CURRENT ASSETS	7,947,796.29	6,169,502.51	1,778,293.78	29%
PREPAID PENSION CONTRIBUTION	(0.00)	-	(0.00)	#DIV/0!
PREPAID EXPENSES	-	-	-	0%
FIXED ASSETS				
LAND	11,634,790.52	11,634,790.52	-	0%
LAND IMPROVEMENTS	25,665,063.75	25,665,063.75	-	0%
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,098,162.52	-	0%
EQUIPMENT	1,050,532.91	1,033,827.06	16,705.85	2%
EQUIPMENT - COMPUTERS	276,499.35	276,499.35	-	0%
EQUIPMENT - AUTOS	399,660.40	388,660.40	11,000.00	3%
CONSTRUCTION IN PROGRESS	1,619,827.08	45,713.36	1,574,113.72	3443%
SUBTOTAL	41,744,536.53	40,142,716.96	1,601,819.57	4%
ACCUMULATED DEPRECIATION	(15,708,362.18)	(14,871,584.88)	(836,777.30)	6%
SUBTOTAL	26,036,174.35	25,271,132.08	765,042.27	3%
TOTAL ASSETS	33,983,970.64	31,440,634.59	2,543,336.05	8%
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	1,197,908.00	1,197,908.00	-	0%

CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - FUND 2490
BALANCE SHEET
OCTOBER 2021

	OCTOBER 2021	OCTOBER 2020	Increase (Decrease)	
			\$ Change	% Change
LIABILITIES				
ACCOUNTS PAYABLE	98,419.04	36,479.64	61,939.40	170%
ACCRUED EXPENSES				
ACCRUED PAYROLL	142,586.27	100,212.53	42,373.74	42%
PAYROLL FEDERAL TAXES	11,985.72	9,787.30	2,198.42	22%
PAYROLL STATE TAXES	3,373.14	2,470.95	902.19	37%
PAYROLL EMPLOYEE MEDI & FICA	13,958.30	10,180.27	3,778.03	37%
PAYROLL EMPLOYER MEDI & FICA LIAB	13,818.25	10,040.22	3,778.03	38%
PAYROLL SDI	2,190.86	1,325.65	865.21	65%
LONG TERM CARE PAY DEDUCTIONS	-	-	-	0%
PAYROLL GARNISHMENTS	518.00	666.64	(148.64)	-22%
UNION DUES - SUPERVISORS	446.29	450.29	(4.00)	-1%
UNION DUES - PARKS	437.18	1,165.92	(728.74)	-63%
CALPERS 2% AT 62	-	-	-	0%
457 EMPLOYEE CONTRIBUTIONS	5,002.00	4,972.00	30.00	1%
EMPLOYEE MEDICAL WITHHOLDINGS	(1,530.84)	(1,530.84)	-	0%
VOUCHERS PAYABLE ACCRUAL	(100,000.00)	(100,000.00)	-	0%
ACCRUED INTEREST EXPENSE (GENERAL FUND)	-	-	-	0%
ACCRUED EXPENSES	92,785.17	39,740.93	53,044.24	133%
DUE TO OTHER FUNDS				
DUE TO OTHER FUNDS FROM GENERAL FUND	-	-	-	0%
OTHER LIABILITIES				
BANK CHARGE CLEARING ACCOUNT	(122,525.15)	(33,293.25)	(89,231.90)	268%
DEFERRED REVENUE	1,031,092.92	265,138.78	765,954.14	289%
OTHER LIAB - CLASS CLEARING ACCT	4,401.70	4,901.70	(500.00)	-10%
UNEARNED REVENUE	6,048.82	6,048.82	-	0%
PREPAID FACILITY TRANSFER	-	-	-	0%
SECURITY DEPOSITS	44,350.00	26,100.00	18,250.00	70%
SECURITY HOLDING ACCT - CLASS	7,403.11	4,668.11	2,735.00	0%
SUBTOTAL	970,771.40	273,564.16	697,207.24	255%
TOTAL CURRENT LIABILITIES	1,161,975.61	349,784.73	812,190.88	232%
LONG-TERM DEBT				
NET PENSION LIABILITY	2,336,424.00	2,336,424.00	-	0%
LIABILITY FOR COMPENSATED ABSENCES	230,882.86	225,315.02	5,567.84	2%
SUBTOTAL	2,567,306.86	2,561,739.02	5,567.84	0%
TOTAL LIABILITIES	3,729,282.47	2,911,523.75	817,758.72	28%
TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68	523,606.00	523,606.00	-	0%

CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - FUND 2490
BALANCE SHEET
OCTOBER 2021

FUND BALANCE	OCTOBER 2021	OCTOBER 2020	Increase (Decrease)	
			\$ Change	% Change
SPENDABLE - COMMITTED				
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00	-	0%
SPENDABLE - COMMITTED - GENERAL RESERVE	2,000,000.00	1,200,000.00	800,000.00	67%
SUBTOTAL	2,001,500.00	1,201,500.00	800,000.00	67%
SPENDABLE - ASSIGNED				
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	-	50,000.00	(50,000.00)	-100%
SPENDABLE - ASSIGNED - LONG TERM DEBT	-	-	-	0%
SPENDABLE - ASSIGNED - ELECTION COSTS	-	45,000.00	(45,000.00)	-100%
SPENDABLE - ASSIGNED - PENSION LIABILITY	-	700,000.00	(700,000.00)	-100%
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	-	390,500.00	(390,500.00)	-100%
SUBTOTAL	-	1,185,500.00	(1,185,500.00)	-100%
SPENDABLE - UNASSIGNED	4,703,433.26	2,959,174.67	1,744,258.59	59%
NON-SPENDABLE	26,036,174.35	25,271,132.08	765,042.27	3%
TOTAL FUND BALANCE - GENERAL FUND	32,741,107.61	30,617,306.75	2,123,800.86	7%
NET INCOME (LOSS)				
GENERAL FUND	(1,812,117.44)	(1,300,667.93)	(511,449.51)	39%
TOTAL NET INCOME (LOSS)	(1,812,117.44)	(1,300,667.93)	(511,449.51)	39%
TOTAL FUND BALANCE	30,928,990.17	29,316,638.82	1,612,351.35	5%

FOOTNOTES:

* General Fund Cash amount includes \$2,001,500 in Reserves

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY
GENERAL FUND - FUND 2490
OCTOBER 2021
REPRESENTS 33% OF THE YEAR

	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	Remaining Budget	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	DIFF. BY YEAR
REVENUE								
FEE BASED PROGRAM INCOME	2,844,781	1,128,414	39.7%	1,716,367	4,168,548	630,800	15.1%	497,614
OTHER INCOME	528,350	176,973	33.5%	351,377	1,818,640	196,015	10.8%	(19,042)
RDA PASSTHROUGH	1,540,000	5,190	0.3%	1,534,810	1,350,000	8,048	0.6%	(2,858)
INVESTMENT INCOME	40,000	18,025	45.1%	21,975	40,000	19,090	47.7%	(1,065)
TAX INCOME / COUNTY BACKFILL TAX INCOME	4,178,000	230,228	5.5%	3,947,772	3,396,500	213,140	6.3%	17,088
			0.0%				0.0%	
TOTAL REVENUE	9,131,131	1,558,830	17.1%	7,572,301	10,773,688	1,067,093	9.9%	491,737
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	6,581,096	2,203,911	33.5%	4,377,184	6,637,400	1,593,403	24.0%	610,508
SERVICES AND SUPPLIES	2,395,943	820,495	34.2%	1,575,448	2,234,452	589,728	26.4%	230,767
OPERATING TRANSFER OUT	113,529	-	0.0%	15,000	84,447	-	62.0%	(9,298)
CONTRIB. TO OTHER AGENCIES	15,000	-	0.0%	25,000	15,000	9,298	0.0%	-
CONTINGENCIES	25,000	-	0.0%	25,000	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	-	-	0.0%	-	81,681	-	0.0%	-
TOTAL OPERATING EXPENDITURES	9,130,568	3,024,407	33.1%	5,992,632	9,077,980	2,192,430	24.2%	831,977
NET REVENUE BEFORE SPEC. EXP.	564	(1,465,576)	-260084.6%	1,466,140	1,695,708	(1,125,336)	-66.4%	(340,240)
SPECIALLY ALLOCATED ITEMS								
DEPRECIATION	-	-	0.0%	-	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	40,448	0.0%	-	-	138,528	0.0%	(98,080)
TOTAL SPECIALLY ALLOCATED	-	40,448	#DIV/0!	-	-	138,528	#DIV/0!	(98,080)
REVENUE OVER (UNDER)	564	(1,506,024)			1,695,708	(1,263,864)		(242,160)

CAPITAL ASSETS AND REPAIR PROJECTS								
CAPITAL / REPAIR PROJECTS	1,554,800	316,092	20.3%	1,238,708	1,981,500	36,804	1.9%	279,289
CAPITAL PROJECT REIMBURSEMENT	850,000	9,999	1.2%	840,001	-	-	0.0%	9,999
NET CAPITAL PROJECTS	704,800	306,093	43.4%	398,707	1,981,500	36,804	1.9%	269,290

TOTAL REVENUE OVER (UNDER) EXPENDITURES	(704,237)	(1,812,117)			(285,792)	(1,300,668)		(511,450)
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CHICO AREA RECREATION AND PARK DISTRICT
 REVENUE SUMMARY
 GENERAL FUND - FUND 2490
 OCTOBER 2021
 REPRESENTS 33% OF THE YEAR

	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	Remaining Budget	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME								
AFTER SCHOOL & CAMP PROGRAMS								
AFTERSCHOOL	1,593,933	482,602	30.3%	1,111,331	2,800,642	255,867	9.1%	226,735
CAMPS	264,190	218,696	82.8%	45,494	303,205	146,631	48.4%	72,065
SUBTOTAL	1,858,123	701,299	37.7%	1,156,825	3,103,847	402,498	13.0%	298,800
AQUATICS	184,109	80,157	43.5%	103,952	150,487	97,684	64.9%	(17,526)
CLASSES								
GENERAL CLASSES	54,000	18,034	33.4%	35,966	60,000	8,052	13.4%	9,982
COMMUNITY BAND	1,000	712	71.2%	288	1,125	12	1.1%	700
SENIOR ADULT CLASSES	30,000	9,607	32.0%	20,393	24,000	8,821	36.8%	786
YOUTH CLASSES	61,503	16,035	26.1%	45,468	43,500	775	1.8%	15,260
SUBTOTAL	146,503	44,388	30.3%	66,149	128,625	17,660	13.7%	26,728
ADULT SPORTS								
VOLLEYBALL & DODGEBALL	37,755	12,603	33.4%	25,152	31,749	(1,269)	-4.0%	13,872
BASKETBALL	18,880	997	5.3%	17,883	26,131	-	0.0%	997
SOFTBALL	129,480	59,671	46.1%	69,809	109,794	(11,899)	-10.8%	71,570
SOFTBALL TOURNEYS	-	-	0.0%	-	-	-	0.0%	-
SOCCER	47,880	17,983	37.6%	29,897	48,045	(4,796)	-10.0%	22,778
SUBTOTAL	233,995	91,254	39.0%	142,741	215,719	(17,964)	-8.3%	109,217
NATURE CENTER								
PROGRAM FEE INCOME	188,560	91,693	48.6%	96,867	163,960	84,511	51.5%	7,182
GRANT FUNDING	-	-	0.0%	-	156,560	-	0.0%	-
SUBTOTAL	188,560	91,693	48.6%	96,867	320,520	84,511	26.4%	7,182
OTHER PROGRAMS								
SCHOLARSHIPS	(25,000)	(2,733)	10.9%	-	(15,000)	(2,259)	15.1%	(473)
CO-SPONSORED & MISCELLANEOUS	-	127	0.0%	-	7,500	10	0.1%	117
SPECIAL EVENTS	6,900	-	0.0%	6,900	7,350	-	0.0%	-
SENIOR ADULT PROGRAMS	6,000	13,627	227.1%	-	14,500	290	2.0%	13,337
YOUTH SPORTS	245,591	108,603	44.2%	136,988	235,000	48,370	20.6%	60,233
SUBTOTAL	233,491	119,624	51.2%	143,868	249,350	46,411	18.6%	73,212
TOTAL FEE BASED PROGRAMS	2,844,781	1,128,414	39.7%	1,746,387	4,168,548	630,800	15.1%	497,614
OTHER INCOME								
FACILITY RENTAL INCOME	346,450	132,305	38.2%	214,145	222,250	15,817	7.1%	116,489
REBATES & REIMBURSED COSTS	30,000	22,813	76.0%	7,187	30,000	138,051	460.2%	(115,237)
REIMBURSEMENTS - CITY PARKS	141,900	15,000	10.6%	126,900	1,551,390	27,987	1.8%	(2,988)
MISCELLANEOUS	-	2,352	0.0%	-	4,000	9,174	229.3%	(6,822)
ENDOWMENTS	10,000	2,715	27.2%	7,285	10,000	2,585	25.9%	121
DONATIONS	-	1,787	0.0%	-	1,000	2,393	239.3%	(606)
TOTAL OTHER INCOME	528,350	176,973	33.5%	355,516	1,818,640	196,015	10.8%	(9,043)
REVENUE FROM OTHER AGENCIES								
RDA PASSTHROUGH	1,540,000	5,190	0.3%	1,534,810	1,350,000	8,048	0.6%	(2,858)
INVESTMENT INCOME	40,000	18,025	45.1%	21,975	40,000	19,090	47.7%	(1,065)
TAX INCOME / COUNTY	4,178,000	230,228	5.5%	3,947,772	3,396,500	213,140	6.3%	17,088
BACKFILL TAX INCOME	-	-	0.0%	-	-	-	0.0%	-
REIMBURSEMENT - CAPITAL PROJECTS	850,000	9,999	0.0%	-	-	-	0.0%	-
TOTAL REVENUE FROM OTHER AGENCIES	5,758,000	253,443	4.4%	5,504,558	4,786,500	240,278	5.0%	13,165
TOTAL REVENUE	9,981,131	1,568,829	15.7%	7,606,451	10,773,688	1,067,093	9.9%	501,736

CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY
GENERAL FUND - FUND 2490
OCTOBER 2021
REPRESENTS 33% OF THE YEAR

	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	2,640,000	852,259	32.3%	2,289,000	747,070	32.6%	105,189
PART-TIME SALARIES	2,402,295	721,813	30.0%	2,708,574	471,132	17.4%	250,682
ACCUMULATED LEAVE	41,000	-	0.0%	41,000	-	0.0%	-
INSTRUCTORS	70,580	24,822	35.2%	42,625	12,840	30.1%	11,982
SUBTOTAL	5,153,875	1,598,894	31.0%	5,081,199	1,231,041	24.2%	367,853
BENEFITS							
FICA	392,000	120,263	30.7%	394,000	91,294	23.2%	28,969
RETIREMENT	541,000	290,614	53.7%	536,000	143,925	26.9%	146,690
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	438,500	125,216	28.6%	377,500	95,281	25.2%	29,935
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	98,000	3,839	3.9%	300,000	-	0.0%	3,839
WORKERS COMP INSURANCE	152,000	146,862	96.6%	117,000	101,601	86.8%	45,261
ALLOCATION TO OTHER FUNDS	(194,279)	(81,777)	42.1%	(168,299)	(69,739)	41.4%	(12,038)
SUBTOTAL	1,427,221	605,017	42.4%	1,556,201	362,362	23.3%	242,656
TOTAL SALARIES AND BENEFITS	6,581,096	2,203,911	33.5%	6,637,400	1,593,403	24.0%	610,508

* The CalPERS UAL Payment of \$ 204,801 was paid in full in July 2021. In past years, this has been paid monthly.

CHICO AREA RECREATION AND PARK DISTRICT
 SERVICES AND SUPPLIES SUMMARY
 GENERAL FUND - FUND 2490
 OCTOBER 2021
 REPRESENTS 33% OF THE YEAR

	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	Remaining Budget	2020-2021 BUDGET	2020-2021 YTD	2020-2021 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES								
ADVERTISING	30,000	-	0.0%	30,000	10,000	637	6.4%	(637)
AGRICULTURE	66,215	12,451	18.8%	53,764	41,143	145	0.4%	12,306
CLOTHING	7,000	1,998	28.5%	5,002	7,000	1,082	15.5%	916
COMMUNICATIONS	52,358	14,242	27.2%	38,116	52,175	15,005	28.8%	(763)
HOUSEHOLD SUPPLIES	46,600	10,876	23.3%	35,724	46,600	9,722	20.9%	1,154
WORK SERVICE SUPPLIES	2,050	-	0.0%	2,050	2,050	78	3.8%	(78)
INSURANCE	240,500	238,293	99.1%	2,207	140,000	138,258	98.8%	100,035
OFFICE EQUIP. REPAIR	20,000	-	0.0%	20,000	-	-	0.0%	-
TECHNOLOGY EQUIPMENT	20,000	1,369	6.8%	18,631	15,000	3,714	24.8%	(2,345)
EQUIPMENT REPAIRS	22,330	4,979	22.3%	17,351	20,300	6,109	30.1%	(1,131)
HOUSEHOLD EQUIPMENT	-	-	0.0%	-	250	500	0.0%	(500)
FIELD EQUIPMENT	8,621	9,821	113.9%	-	-	-	0.0%	9,607
PROGRAM EQUIPMENT	-	-	0.0%	-	-	-	0.0%	-
VEHICLE MAINTENANCE	12,500	7,154	57.2%	5,346	12,500	3,013	24.1%	4,141
POOL SUPPLIES	18,750	7,163	38.2%	11,587	15,000	3,156	21.0%	4,006
POOL EQUIPMENT	6,000	347	5.8%	5,653	4,000	82	2.0%	265
STRUCTURE & GROUNDS	178,100	24,773	13.9%	153,327	83,050	22,345	26.9%	2,428
SHOP SUPPLIES	6,350	1,959	30.8%	4,391	6,350	1,952	30.7%	7
VANDALISM	5,445	839	15.4%	4,606	4,950	761	15.4%	78
MEDICAL FIRST AID	3,650	34	0.9%	3,616	3,650	294	8.1%	(260)
MEMBERSHIP/PERIODICALS	24,500	10,782	44.0%	13,718	24,000	11,206	46.7%	(424)
OFFICE SUPPLIES	15,000	2,913	19.4%	12,087	18,000	1,065	5.9%	1,849
COPY OVERAGES	-	-	0.0%	-	-	-	0.0%	-
CONTRACT SERVICES	827,000	257,674	31.2%	569,326	935,120	190,744	20.4%	66,930
PUBS/LEGAL NOTICES	22,000	-	0.0%	22,000	22,000	302	1.4%	(302)
RENT/LEASE EQUIPMENT	5,400	1,868	34.6%	3,532	5,400	-	0.0%	1,868
RENT/LEASE STRUCTURES	2,000	1,000	50.0%	1,000	2,000	1,000	50.0%	-
SMALL TOOLS	3,905	298	7.6%	3,607	3,550	99	2.8%	199
EDUCATION & TRAINING	9,000	1,200	13.3%	7,800	9,000	909	10.1%	291
DISTRICT OFFICE SPECIAL EXP	14,000	1,186	8.5%	12,814	9,000	8,627	95.9%	(7,442)
PROGRAM SUPPLIES	181,405	12,639	7.0%	168,766	249,396	9,265	3.7%	3,374
GM MOVING EXPENSE	-	-	0.0%	-	-	-	0.0%	-
DISTRICT OFFICE MEETING EXP	5,000	-	0.0%	5,000	5,000	-	0.0%	-
MILEAGE	60,000	11,032	18.4%	48,968	40,000	7,444	18.6%	3,588
PROGRAM TRANSPORTATION	3,470	-	0.0%	3,470	3,300	-	0.0%	-
DIST OFFICE BOARD MTG EXP	10,000	4,200	42.0%	5,800	10,000	3,250	32.5%	950
USE TAX	1,500	-	0.0%	1,500	1,500	-	0.0%	-
CONFERENCES	15,000	246	1.6%	14,754	15,000	520	3.5%	(274)
SUBTOTAL	1,945,649	641,337	33.0%	1,305,512	1,816,284	441,285	24.3%	199,838
UTILITIES								
WATER	97,955	55,107	56.3%	42,848	95,400	37,170	39.0%	17,937
ELECTRICITY	280,196	115,695	41.3%	164,501	258,518	104,060	40.3%	11,635
GAS	65,743	5,709	8.7%	60,034	57,850	4,401	7.6%	1,308
SEWER	6,400	2,647	41.4%	3,753	6,400	2,812	43.9%	(165)
SUBTOTAL	450,294	179,158	39.8%	271,136	418,168	148,443	35.5%	30,715
TOTAL SERVICE & SUPPLY	2,395,943	820,495	34.2%	1,576,648	2,234,452	589,728	26.4%	230,553

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Accounts Payable Check Register

October 2021

Salary & Benefits	598.20
Service & Supply	89,326.20
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	2,935.33
TOTAL	92,859.73

Check #'s 075297-075332

Approved by the Board of Directors

December 2, 2021

Tom Lando
Board Chair

Annabel Grimm
General Manager

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
November 8, 2021

CHECK REGISTER FUND 2490 FY 21/22

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
11/8/2021	75297	AFLAC	\$ 598.20	510000
11/8/2021	75298	ARMED GUARD PRIVATE SECURITY INC	\$ 6,112.14	520000
11/8/2021	75299	BATTERIES PLUS BULBS # 311	\$ 48.25	520000
11/8/2021	75300	BAY AREA DRIVING SCHOOL, INC.	\$ 33.60	520000
11/8/2021	75301	C&M AUTOMOTIVE	\$ 232.87	520000
11/8/2021	75302	CALIFORNIA SPECIAL DISTRICTS ASSOC.	\$ 8,195.00	520000
11/8/2021	75303	CALIFORNIA WATER SERVICE	\$ 17,206.26	520000
11/8/2021	75304	CHAVAN & ASSOCIATES, LLP	\$ 6,750.00	520000
11/8/2021	75305	CHICO POWER EQUIPMENT INC	\$ 325.98	520000
11/8/2021	75306	CHICO PRINCESS PARTIES, LLC	\$ 900.00	520000
11/8/2021	75307	COLLIER HARDWARE	\$ 180.27	520000
11/8/2021	75308	COMCAST	\$ 917.12	520000
11/8/2021	75309	EWING IRRIGATION PRODUCTS, INC.	\$ 257.23	520000
11/8/2021	75310	FERGUSON ENTERPRISES, INC #1423	\$ 445.95	520000
11/8/2021	75311	FOCAL POINT DISCOUNT LANDSCAPE	\$ 694.45	520000
11/8/2021	75312	G2SOLUTIONS, INC	\$ 125.25	520000
11/8/2021	75313	GATES RESALE	\$ 248.20	520000
11/8/2021	75314	HELENA AGRI-ENTERPRISES, LLC	\$ 8,043.75	520000
11/8/2021	75315	HILLYARD/SACRAMENTO	\$ 124.02	520000
11/8/2021	75316	HOLIDAY POOLS & SPAS	\$ 1,066.26	520000
11/8/2021	75317	HUNTERS SERVICES, INC.	\$ 431.00	520000
11/8/2021	75318	INDUSTRIAL POWER PRODUCTS	\$ 478.74	520000
11/8/2021	75319	J.C. NELSON SUPPLY CO	\$ 2,470.24	520000
11/8/2021	75320	KEITH ROLLINS	\$ 1,060.80	520000
11/8/2021	75321	KINETICS ACADEMY OF DANCE	\$ 151.20	520000
11/8/2021	75322	LIMEY TEES	\$ 1,138.46	520000
11/8/2021	75323	MARY JO BROWN	\$ 627.00	520000
11/8/2021	75324	MEEKS BUILDING CENTER	\$ 266.90	520000
11/8/2021	75325	MISSION LINEN & UNIFORM	\$ 3,204.83	520000
11/8/2021	75326	MJB WELDING SUPPLY	\$ 91.98	520000
11/8/2021	75327	NELCO	\$ 502.10	520000
11/8/2021	75328	NORMAC INC.	\$ 36.07	520000
11/8/2021	75329	PACIFIC GAS AND ELECTRIC	\$ 26,199.16	520000
11/8/2021	75330	PAYLESS BUILDING SUPPLY	\$ 161.12	520000
11/8/2021	75331	STREAMLINE	\$ 600.00	520000
11/8/2021	75332	SUTHERLAND LANDSCAPE CENTER	\$ 2,935.33	560000

Total of Register \$ 92,859.73

<u>Ann Willmann</u>	Salary & Benefits	\$ 598.20	Acct 510000
General Manager	Service & Supply	\$ 89,326.20	Acct 520000
	Cont. to Other Agencies	\$ -	Acct 557000
OR	Principal Repayment	\$ -	Acct 552000
	Interest Expense	\$ -	Acct 553000
	Fixed Asset	\$ 2,935.33	Acct 560000
	Total	\$ 92,859.73	


Michelle Niven
 HR Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Manual Accounts Payable Check Register

October 2021

Salary & Benefits	37,270.49
Salary & Benefits-ACH Payroll Tax Transfer	93,326.05
Salary & Benefits-ACH CalPERS	39,388.63
Service & Supply	110,734.66
Fixed Assets	16,342.78
Contingency to other Agency	-
Principal Repayment	-
Interest Expense	-
TOTAL	297,062.61

Check #'s 075194-075196
075240-075278

Approved by the Board of Directors

December 2, 2021

Tom Lando
Board Chair

Annabel Grimm
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 October 5, 2021

CHECK REGISTER FUND 2490 FY 21/22

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/05/2021	075194	AT&T	\$ 544.90	520000
10/05/2021	075195	CHICO U LOCK IT	\$ 310.00	520000
10/05/2021	075196	VERIZON WIRELESS	\$ 2,788.88	520000

Total of Register

\$ 3,643.78

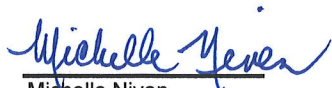
 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 3,643.78	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 3,643.78	

 Parks & Recreation Director

OR



 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 October 7, 2021

CHECK REGISTER FUND 2490 FY 21/22

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/07/2021	075239	BANNER BANK	\$ 2,380.41	510000

Total of Register	\$ 2,380.41
-------------------	-------------


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 2,380.41	Acct 510000
Service & Supply	\$ -	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 2,380.41	

 Parks & Recreation Director

OR



 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 October 11, 2021

CHECK REGISTER FUND 2490 FY 21/22

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/11/2021	075240	AFLAC	\$ 598.20	510000
10/11/2021	075241	ARMED GUARD PRIVATE SECURITY INC	\$ 13,287.86	520000
10/11/2021	075242	CALIFORNIA WATER SERVICE	\$ 18,036.56	520000
10/11/2021	075243	PACIFIC GAS AND ELECTRIC	\$ 28,524.39	520000
10/11/2021	075244	MELTON DESIGN GROUP, INC.	\$ 3,843.59	560000

Total of Register

\$ 64,290.60

 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 598.20	Acct 510000
Service & Supply	\$ 59,848.81	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 3,843.59	Acct 560000
Total	\$ 64,290.60	

 Parks & Recreation Director

OR



 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 October 11, 2021

CHECK REGISTER FUND 2490 FY 21/22

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/11/2021	075245	HUMBERTO ZAMBRANO	\$ 199.84	510000

Total of Register	\$ 199.84
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 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 199.84	Acct 510000
Service & Supply	\$ -	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 199.84	

Parks & Recreation Director

OR



 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 October 12, 2021

CHECK REGISTER FUND 2490 FY 21/22

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/12/2021	075246	ADVANCED ELECTRIC & SOUND	\$ 1,918.00	520000
10/12/2021	075247	C&M AUTOMOTIVE	\$ 231.33	520000
10/12/2021	075248	DRAGON GRAPHICS	\$ 1,302.52	520000
10/12/2021	075249	HAYDEN FIRE PROTECTION	\$ 224.93	520000
10/12/2021	075250	HILLYARD/SACRAMENTO	\$ 457.67	520000

Total of Register \$ 4,134.45

 Ann Willmann
 General Manager

 OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 4,134.45	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 4,134.45</u>	

Parks & Recreation Director

 OR



 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 October 13, 2021

CHECK REGISTER FUND 2490 FY 21/22

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/13/2021	075251	BENJAMIN HOWE	\$ 440.23	510000

Total of Register

\$ 440.23

 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 440.23	Acct 510000
Service & Supply	\$ -	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 440.23</u>	

 Parks & Recreation Director

OR


 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 October 14, 2021

CHECK REGISTER FUND 2490 FY 21/22

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/14/2021	075252	HUMANA INSURANCE CO	\$ 3,321.26	510000
10/14/2021	075253	DEPT. OF JUSTICE	\$ 736.00	520000
10/14/2021	075254	J.C. NELSON SUPPLY CO	\$ 1,311.57	520000

Total of Register

\$ 5,368.83



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 3,321.26	Acct 510000
Service & Supply	\$ 2,047.57	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 5,368.83	

 Parks & Recreation Director

OR

 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 October 14, 2021

CHECK REGISTER FUND 2490 FY 21/22

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/14/2021	075255	KYLE BAILEY HARPER	\$ 2,794.94	520000

Total of Register

\$ 2,794.94


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 2,794.94	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 2,794.94	

 Parks & Recreation Director

OR

 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 October 18, 2021

CHECK REGISTER FUND 2490 FY 21/22

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/18/2021	075256	ADVANCED ELECTRIC & SOUND	\$ 3,953.40	520000
10/18/2021	075257	CHICO ELECTRIC CO	\$ 446.99	520000
10/18/2021	075258	DRAGON GRAPHICS	\$ 231.66	520000
10/18/2021	075259	FRANCESCA SHAFFER	\$ 9.93	520000
10/18/2021	075260	LIMEY TEES	\$ 272.84	520000

Total of Register

\$ 4,914.82

 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 4,914.82	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 4,914.82</u>	

 Parks & Recreation Director

OR



 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
October 21, 2021

CHECK REGISTER FUND 2490 FY 21/22


<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/21/2021	075261	BANNER BANK	\$ 2,380.41	510000
10/21/2021	075262	AIRGAS USA, LLC	\$ 188.50	520000
10/21/2021	075263	BATTERIES PLUS BULBS # 311	\$ 9.01	520000
10/21/2021	075264	BOB MURRAY & ASSOCIATES	\$ 1,010.37	520000
10/21/2021	075265	C&M AUTOMOTIVE	\$ 52.70	520000
10/21/2021	075266	CARTER LAW OFFICES	\$ 6,930.00	520000
10/21/2021	075267	CITY OF CHICO	\$ 3,375.70	520000
10/21/2021	075268	COMCAST	\$ 751.81	520000
10/21/2021	075269	JOHNSON CONTROLS, INC.	\$ 632.00	520000
10/21/2021	075270	MJB WELDING SUPPLY	\$ 17.77	520000
10/21/2021	075271	NORCAL FOOD EQUIPMENT, INC.	\$ 128.00	520000
10/21/2021	075272	NORTHGATE PETROLEUM COMPANY	\$ 493.45	520000
10/21/2021	075273	RAY MORGAN COMPANY	\$ 452.06	520000
10/21/2021	075274	SDRMA	\$ 500.00	520000
10/21/2021	075275	U.S. BANK EQUIPMENT FINANCE, INC.	\$ 1,443.17	520000
10/21/2021	075276	ZEE MEDICAL COMPANY	\$ 238.21	520000
10/21/2021	075277	MIKE'S FENCE COMPANY	\$ 1,008.00	560000
10/21/2021	075278	ROCK CREEK CONSTRUCTION, INC.	\$ 11,491.19	560000

Total of Register \$ 31,102.35

Ann Willmann	Salary & Benefits	\$ 2,380.41	Acct 510000
General Manager	Service & Supply	\$ 16,222.75	Acct 520000
	Cont. to Other Agencies	\$ -	Acct 557000
OR	Principal Repayment	\$ -	Acct 552000
	Interest Expense	\$ -	Acct 553000
	Fixed Asset	\$ 12,499.19	Acct 560000
	Total	<u><u>\$ 31,102.35</u></u>	

Parks & Recreation Director

OR



 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
October 28, 2021

CHECK REGISTER FUND 2490 FY 21/22


<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/28/2021	075279	ANTHEM BLUE CROSS	\$ 24,330.71	510000
10/28/2021	075280	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
10/28/2021	075281	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
10/28/2021	075282	CA STATE DISBURSEMENT UNIT	\$ 46.14	510000
10/28/2021	075283	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
10/28/2021	075284	COMCAST	\$ 359.12	520000
10/28/2021	075285	FRANCESCA SHAFFER	\$ 19.39	520000
10/28/2021	075286	GURU PRESSURE WASHING	\$ 825.00	520000
10/28/2021	075287	IUOE LOCAL 39	\$ 352.68	510000
10/28/2021	075288	JOHNNY ON THE SPOT PORTABLE TOILETS	\$ 2,663.40	520000
10/28/2021	075289	KRONOS SAASHR, INC	\$ 3,292.10	520000
10/28/2021	075290	MEDICAL EYE SERVICES	\$ 504.59	510000
10/28/2021	075291	RECOLOGY BUTTE COLUSA COUNTIES	\$ 7,400.78	520000
10/28/2021	075292	SEIU LOCAL 1021	\$ 2,592.95	510000
10/28/2021	075293	VERIZON WIRELESS	\$ 2,567.75	520000

Total of Register \$ 45,077.68

Ann Willmann	Salary & Benefits	\$ 27,950.14	Acct 510000
General Manager	Service & Supply	\$ 17,127.54	Acct 520000
	Cont. to Other Agencies	\$ -	Acct 557000
OR	Principal Repayment	\$ -	Acct 552000
	Interest Expense	\$ -	Acct 553000
	Fixed Asset	\$ -	Acct 560000
	Total	\$ 45,077.68	

Parks & Recreation Director

OR


 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Payroll Check Register

October 2021

PPE	Pay Date	Checks	Amount
10/15/2021	10/4/2021	120320	267.98
10/1/2021 ACH	10/8/2021	Direct Deposit	137,830.75
10/1/2021	10/8/2021	120321-120337	5,414.08
10/15/2021 ACH	10/22/2021	Direct Deposit	136,968.10
10/15/2021	10/22/2021	120338-120355	5,619.11
9/30/2021 ACH	10/28/2021	Direct Deposit	715.06
9/30/2021	10/28/2021	120356-120357	461.23
Total			287,276.31

Approved by the Board of Directors

December 2, 2021

Tom Lando
Board Chair

Annabel Grimm
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Refund Check Register

October 2021

Service & Supply-Refund Checks

4,605.00

TOTAL

Check #'s

029174-029175	1,000.00
029177-029180	1,605.00
029181-029184	2,000.00

Active Network Credit Card Refunds 7,109.85

Approved by the Board of Directors

December 2, 2021

Tom Lando
Board Chair

Annabel Grimm
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Revenue September 2021

	Net Revenue
Rents	32,249.64
Reimbursements	6,740.68
Misc.	45.00
Fees	202,318.44
Sub Total	241,353.76
Other Income	-
Donations	(2,695.36)
RDA Pass Through	-
Sale of Surplus Assets	-
City of Chico Reimbursements	3,195.34
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
Fund 2470 Trust Obligations	-
Fund 2480 Trust Obligations	9,500.00
Fund 2486 Chico Rotary/CARD	-
TOTAL	251,353.74

Approved by the Board of Directors

December 2, 2021

Tom Lando
Board Chair

Annabel Grimm
General Manager

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Previously submitted check #029187 dated November 15, 2021 in the amount of \$251,353.74

September 2021

FUND 2490			
	4530106	RDA Pass Through	-
			-
	4600001	Rent	32,249.64
		Fees	202,318.44
			234,568.08
	4700001	Misc.	45.00
		Rebates/Reimbursements	6,740.68
		City of Chico Reimbursements	3,195.34
		Baroni Park	-
		Pro Rata Share	-
		Other Income	-
		Donations	(2,695.36)
		Grant Revenue	-
			7,285.66
		FUND 2490 total	241,853.74
FUND 2470	280	Trust Obligations	-
FUND 2480			
	280	Trust Obligations	9,500.00
FUND 2483			
	4616250	Prop 12 Grant Fund	-
FUND 2486			
	4700001	Chico Rotary/CARD	-
Checks Total			251,353.74



 Michelle Niven
 HR Manager

VENDOR: 124000 BUTTE COUNTY TREASURER 11/15/2021 CHECK NO. 29187

VOUCHER NO.	INVOICE NO.	INVOICE DATE	INVOICE AMOUNT	AMOUNT PAID	DISCOUNT TAKEN	NET CHECK AMOUNT
106202	REV 09/21	11/15/2021	251,353.74			251,353.74

Check Total 251,353.74

CHECK NO. 29187
 CHECK DATE 11/15/2021
 VENDOR NO. 124000



CHECK NO. 029187

GOLDEN VALLEY BANK
 190 COHASSET RD. STE. 170
 CHICO, CA 95926
 90-4427/1211

Chico Area Recreation and Park District
 545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

CHECK AMOUNT

Two hundred fifty-one thousand three hundred fifty-three and 74/100 USD

\$ 251,353.74

REFUND CHECK

PAY TO THE ORDER OF BUTTE COUNTY TREASURER
 25 COUNTY CENTER DR STE 120
 OROVILLE CA 95965

VOID 6 MONTHS FROM DATE OF ISSUE

Michelle Deven
 AUTHORIZED SIGNATURE

THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

⑈029187⑈ ⑆121144272⑆ 0100043835⑈

VENDOR: 124000 BUTTE COUNTY TREASURER 11/15/2021 CHECK NO. 29187

VOUCHER NO.	INVOICE NO.	INVOICE DATE	INVOICE AMOUNT	AMOUNT PAID	DISCOUNT TAKEN	NET CHECK AMOUNT
106202	REV 09/21	11/15/2021	251,353.74			251,353.74

Check Total 251,353.74

COUNTY OF BUTTE
AUDITORS CERTIFICATE AND TREASURER'S RECEIPT
OROVILLE, CA 95965

RECEIVED FROM: CARD
CONTACT #: (530) 895-4711

ATR NUMBER:	
DEPT. ID #	RR
DATE:	11/15/2021
BAG #:	

DESCRIPTION	RCVBLE NUMBER:	FUND/CHARGE CODE	ACCOUNT CODE	PROJECT CODE	AMOUNT
CARD-Charges for Service (Rent, Concessions, Fees)		24900000	462005		\$ 234,568.08
CARD-Miscellaneous Revenue (Misc, Rebates, Other Income,		24900000	473000		\$ 7,285.66
CARD-Park Fees Trust Obligations		24800000	462000		\$ 9,500.00
CARD-Park Fees Trust Obligations		24700000	462000		\$ -
CARD-Rotary Foundation Trust Miscellaneous Revenue		24860000	473000		\$ -

Michelle Yeven

CARD-HR Manager

Check #:	029187
Check Date:	11/15/21
Amount:	\$ 251,353.74

TOTAL	\$ 251,353.74
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Special Notes:

APPROVED BY AUDITOR-CONTROLLER:	RECEIVED BY TREASURER:
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Chico Area Recreation and Park District "Helping People Play"

Staff Report 21-46
Agenda Item 7.1

STAFF REPORT

DATE: December 2, 2021

26TO: Board of Directors

FROM: Management

SUBJECT: District Update

Capital Projects

- The HVAC project at the CARD Community Center is now complete. The project was completed within budget and passed City inspection. There are now 5 new roof units that have been connected to Ecobee thermostats.
- The Bocce Ball Court project at Community Park is underway. The bid process will take place in February/March 2022 with installation beginning in April 2022.
- Rotary Centennial Park will have a soft opening on December 1 with the temporary fence being removed, and a grand opening celebration is scheduled for December 4, 2021 at 9:00am.

Storm Damage Update

The floor in the main hall at Lakeside Pavilion was flooded with water damage to the existing dry rot. Unfortunately, there was some leakage issues related to the previous installation of the new windows. Staff contacted the installer, and the issue has now been resolved through the existing warranty. Additionally, a large Valley Oak tree (34") fell on the southwest corner of the property. The tree has been removed by staff and will be replaced with heritage tree species (Oak, flanked by paper birch, red bud, or Japanese maple to create an amenity for wedding photos).

There were also several fallen limbs and one tree down at Peterson Park. Husa Ranch/Nob Hill was completely flooded and also had one tree that was down. Staff removed the fallen limbs and trees and will be looking at replacements at both locations.

Transfer of Husa Ranch/Nob Hill and Hartley Park

These two parks are set to transfer from the City to CARD. Staff identified several amenities and issues to address which will be done at the expense of the City over the next several months including tree removal, irrigation repairs, drainage upgrades, and installation of a water meter. This process has also clarified the responsibilities regarding City trees at CARD Parks/Facilities including Peterson Park and the Nature Center.

By _____
Annabel Grimm
General Manager



**RESOLUTION 21-19 OF THE BOARD OF DIRECTORS OF THE
CHICO AREA RECREATION AND PARK DISTRICT HONORING
ANN WILLMANN FOR HER YEARS OF DEDICATED SERVICE TO
THE CHICO AREA RECREATION AND PARK DISTRICT**

WHEREAS, Ann Willman, has faithfully served the Chico community through the Chico Area Recreation and Park District (CARD) since 2006 unselfishly, and

WHEREAS, as General Manager, was the cornerstone and inspiration in the development, protection, and continued success of CARD parks and recreation programs, and

WHEREAS, her knowledge of parks and recreation programs and desire to always improve and expand park, recreation, and enrichment opportunities for District residents resulted in an outstanding organization, and

WHEREAS, her involvement with CARD staff, the CARD Board of Directors, and the Chico Community as a whole resulted in numerous quality projects and services benefiting the community at large, and

WHEREAS, with pride and joy, CARD recognizes the countless significant professional achievements of Ann Willmann and herewith expresses its sincere gratitude for the valuable contributions she has made to the Chico Community, and

WHEREAS, Ann Willmann will be missed by CARD staff, the CARD Board of Directors, and the Chico Community to which she has magnanimously given her time, energy, and heart.

NOW, THEREFORE BE IT RESOLVED, that the Chico Area Recreation and Park District gives great thanks and commemorates Ann Willmann for her exceptional service and dedication to the Chico Community.

PASSED AND ADOPTED this 2nd day of December 2021.

Tom Lando, Chair
Board of Directors



Chico Area Recreation and Park District "Helping People Play"

**Staff Report 21-47
Agenda Item 8.2**

STAFF REPORT

DATE: December 2, 2021

TO: Board of Directors

FROM: Heather Childs, Finance Manager

SUBJECT: Amended Salary Schedules and Approval of the 2015 General Manager Contract

Discussion

During the review of retirement applications, CalPERS selects applications, at random to audit. Ann Willmann has been selected for this advanced review.

Staff was made aware that employment contracts must be approved and adopted by the Board in a public meeting. Willmann's initial contract in 2015, a copy of which is attached, was approved, and adopted in closed session. To allow CalPERS to move forward with their review process, Willman's contract must be approved and adopted in a public session.

The CalPERS review process identified that past salary schedules are not in alignment with the statutory and regulatory requirements for publicly available pay schedules. Subdivision (a) of CCR section 570.5 defines the requirements for publicly available pay schedules used to determine pay rates. Pay rates shall be limited to the amount listed on a pay schedule that must meet all the following eight (8) requirements:

1. Be duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meeting laws.
2. Identify the position title for every employee position.
3. Show the pay rate as a single amount or multiple amounts within a range for each identified position.
4. Indicate the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually.

5. Be posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's website.
6. Indicate an effective date and date of any revisions.
7. Is retained by the employer and available for public inspection for not less than five years.
8. Does not reference another document in lieu of disclosing the pay rate.

Staff has revised all pay schedules beginning July 1, 2016 through June 30, 2022. Copies of the seven (7) revised salary schedules are attached.

Recommendation

It is recommended that the Board of Directors of the Chico Area Recreation and Park District approve the revised salary schedules and the initial 2015 employment contract for Ann Willmann.

By: _____
Heather Childs
Finance Manager

**CHICO AREA RECREATION AND PARK DISTRICT
SALARY SCHEDULE**

Effective July 1, 2014 - June 30, 2015

Management	MERIT RANGE										
	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	
General Manager	Hourly	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08
	Monthly	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333
	Annually	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Supt of Rec & Com Service	Hourly	\$ 32.64	\$ 34.27	\$ 35.98	\$ 37.79	\$ 39.68	\$ 41.65	\$ 43.73	\$ 45.93	\$ 48.23	\$ 50.63
	Monthly	\$ 5,658	\$ 5,940	\$ 6,237	\$ 6,550	\$ 6,877	\$ 7,220	\$ 7,579	\$ 7,961	\$ 8,359.00	\$ 8,775
	Annually	\$ 67,896	\$ 71,280	\$ 74,844	\$ 78,600	\$ 82,524	\$ 86,640	\$ 90,948	\$ 95,532	\$ 100,308	\$ 105,300
Supt of Parks	Hourly	\$ 32.64	\$ 34.27	\$ 35.98	\$ 37.79	\$ 39.68	\$ 41.65	\$ 43.74	\$ 45.93	\$ 48.21	\$ 50.63
	Monthly	\$ 5,658	\$ 5,940	\$ 6,237	\$ 6,550	\$ 6,877	\$ 7,220	\$ 7,581	\$ 7,961	\$ 8,357	\$ 8,775
	Annually	\$ 67,896	\$ 71,280	\$ 74,844	\$ 78,600	\$ 82,524	\$ 86,640	\$ 90,972	\$ 95,532	\$ 100,284	\$ 105,300
Business Manager	Hourly	\$ 32.64	\$ 34.27	\$ 35.98	\$ 37.79	\$ 39.68	\$ 41.65	\$ 43.74	\$ 45.93	\$ 48.21	\$ 50.63
	Monthly	\$ 5,658	\$ 5,940	\$ 6,237	\$ 6,550	\$ 6,877	\$ 7,220	\$ 7,581	\$ 7,961	\$ 8,357	\$ 8,775
	Annually	\$ 67,896	\$ 71,280	\$ 74,844	\$ 78,600	\$ 82,524	\$ 86,640	\$ 90,972	\$ 95,532	\$ 100,284	\$ 105,300

Supervisors Unit - Local 39	MERIT RANGE										
	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	
Recreation Supervisor II	Hourly	\$ 25.49	\$ 26.76	\$ 28.11	\$ 29.51	\$ 30.99	\$ 32.54	\$ 34.15	\$ 35.87	\$ 37.68	\$ 39.54
	Monthly	\$ 4,418	\$ 4,639	\$ 4,872	\$ 5,115	\$ 5,371	\$ 5,641	\$ 5,919	\$ 6,218	\$ 6,532	\$ 6,853
	Annually	\$ 53,016	\$ 55,668	\$ 58,464	\$ 61,380	\$ 64,452	\$ 67,692	\$ 71,028	\$ 74,616	\$ 78,384	\$ 82,236
Recreation Supervisor	Hourly	\$ 19.93	\$ 20.92	\$ 21.96	\$ 23.07	\$ 24.21	\$ 25.43	\$ 26.71	\$ 28.03	\$ 29.43	\$ 30.91
	Monthly	\$ 3,454	\$ 3,626	\$ 3,807	\$ 3,999	\$ 4,197	\$ 4,407	\$ 4,629	\$ 4,859	\$ 5,102	\$ 5,358
	Annually	\$ 41,448	\$ 43,512	\$ 45,684	\$ 47,988	\$ 50,364	\$ 52,884	\$ 55,548	\$ 58,308	\$ 61,224	\$ 64,296
Park Supervisor	Hourly	\$ 19.93	\$ 20.92	\$ 21.96	\$ 23.07	\$ 24.21	\$ 25.43	\$ 26.71	\$ 28.03	\$ 29.43	\$ 30.91
	Monthly	\$ 3,454	\$ 3,626	\$ 3,807	\$ 3,999	\$ 4,197	\$ 4,407	\$ 4,629	\$ 4,859	\$ 5,102	\$ 5,358
	Annually	\$ 41,448	\$ 43,512	\$ 45,684	\$ 47,988	\$ 50,364	\$ 52,884	\$ 55,548	\$ 58,308	\$ 61,224	\$ 64,296

	Step A	Step B	Step C	Step D	Step E	MERIT RANGE									
						Step F	Step G	Step H	Step I	Step J					
Utility II															
Hourly	\$ 18.98	\$ 19.93	\$ 20.92	\$ 21.97	\$ 23.07	\$ 24.22	\$ 25.43	\$ 26.70	\$ 28.04	\$ 29.44					
Monthly	\$ 3,289	\$ 3,454	\$ 3,626	\$ 3,808	\$ 3,998	\$ 4,198	\$ 4,408	\$ 4,628	\$ 4,860	\$ 5,103					
Annually	\$ 39,468	\$ 41,448	\$ 43,512	\$ 45,696	\$ 47,976	\$ 50,376	\$ 52,896	\$ 55,536	\$ 58,320	\$ 61,236					
Utility I															
Hourly	\$ 16.28	\$ 17.09	\$ 17.95	\$ 18.85	\$ 19.79	\$ 20.78	\$ 21.82	\$ 22.91	\$ 24.05	\$ 25.26					
Monthly	\$ 2,822	\$ 2,963	\$ 3,111	\$ 3,267	\$ 3,430	\$ 3,601	\$ 3,782	\$ 3,971	\$ 4,169	\$ 4,378					
Annually	\$ 33,864	\$ 35,556	\$ 37,332	\$ 39,204	\$ 41,160	\$ 43,212	\$ 45,384	\$ 47,652	\$ 50,028	\$ 52,536					

	Step A	Step B	Step C	Step D	Step E	MERIT RANGE									
						Step F	Step G	Step H	Step I	Step J					
Executive Assistant															
Hourly	\$ 21.55	\$ 22.63	\$ 23.76	\$ 24.95	\$ 26.19	\$ 27.50	\$ 28.88	\$ 30.32	\$ 31.84	\$ 33.43					
Monthly	\$ 3,735	\$ 3,922	\$ 4,118	\$ 4,324	\$ 4,540	\$ 4,767	\$ 5,006	\$ 5,256	\$ 5,519	\$ 5,795					
Annually	\$ 44,820	\$ 47,064	\$ 49,416	\$ 51,888	\$ 54,480	\$ 57,204	\$ 60,072	\$ 63,072	\$ 66,228	\$ 69,540					
Finance Assistant															
Hourly	\$ 19.71	\$ 20.70	\$ 21.74	\$ 22.82	\$ 23.97	\$ 25.17	\$ 26.42	\$ 27.74	\$ 29.13	\$ 30.59					
Monthly	\$ 3,417	\$ 3,588	\$ 3,768	\$ 3,956	\$ 4,154	\$ 4,362	\$ 4,580	\$ 4,809	\$ 5,049	\$ 5,302					
Annually	\$ 41,004	\$ 43,056	\$ 45,216	\$ 47,472	\$ 49,848	\$ 52,344	\$ 54,960	\$ 57,708	\$ 60,588	\$ 63,624					
HR Assistant															
Hourly	\$ 18.78	\$ 19.71	\$ 20.70	\$ 21.74	\$ 22.82	\$ 23.97	\$ 25.17	\$ 26.42	\$ 27.74	\$ 29.13					
Monthly	\$ 3,255	\$ 3,417	\$ 3,588	\$ 3,768	\$ 3,956	\$ 4,154	\$ 4,362	\$ 4,580	\$ 4,809	\$ 5,049					
Annually	\$ 39,060	\$ 41,004	\$ 43,056	\$ 45,216	\$ 47,472	\$ 49,848	\$ 52,344	\$ 54,960	\$ 57,708	\$ 60,588					
IT Systems Administrator															
Hourly	\$ 18.78	\$ 19.71	\$ 20.70	\$ 21.74	\$ 22.82	\$ 23.97	\$ 25.17	\$ 26.42	\$ 27.74	\$ 29.13					
Monthly	\$ 3,255	\$ 3,417	\$ 3,588	\$ 3,768	\$ 3,956	\$ 4,154	\$ 4,362	\$ 4,580	\$ 4,809	\$ 5,049					
Annually	\$ 39,060	\$ 41,004	\$ 43,056	\$ 45,216	\$ 47,472	\$ 49,848	\$ 52,344	\$ 54,960	\$ 57,708	\$ 60,588					
Facility Coordinator															
Hourly	\$ 17.56	\$ 18.44	\$ 19.36	\$ 20.33	\$ 21.35	\$ 22.41	\$ 23.53	\$ 24.71	\$ 25.94	\$ 27.24					
Monthly	\$ 3,044	\$ 3,196	\$ 3,356	\$ 3,523	\$ 3,700	\$ 3,885	\$ 4,079	\$ 4,283	\$ 4,497	\$ 4,722					
Annually	\$ 36,528	\$ 38,352	\$ 40,272	\$ 42,276	\$ 44,400	\$ 46,620	\$ 48,948	\$ 51,396	\$ 53,964	\$ 56,664					
Customer Service Rep															
Hourly	\$ 14.86	\$ 15.60	\$ 16.38	\$ 17.20	\$ 18.06	\$ 18.96	\$ 19.91	\$ 20.91	\$ 21.95	\$ 23.05					
Monthly	\$ 2,575	\$ 2,704	\$ 2,839	\$ 2,981	\$ 3,130	\$ 3,287	\$ 3,451	\$ 3,624	\$ 3,805	\$ 3,995					
Annually	\$ 30,900	\$ 32,448	\$ 34,068	\$ 35,772	\$ 37,560	\$ 39,444	\$ 41,412	\$ 43,488	\$ 45,660	\$ 47,940					
Recreation Coordinator II															
Hourly	\$ 19.29	\$ 20.25	\$ 21.27	\$ 22.33	\$ 23.45	\$ 24.62	\$ 25.85	\$ 27.14	\$ 28.50	\$ 29.93					
Monthly	\$ 3,343	\$ 3,510	\$ 3,686	\$ 3,870	\$ 4,064	\$ 4,267	\$ 4,480	\$ 4,704	\$ 4,940	\$ 5,187					
Annually	\$ 40,116	\$ 42,120	\$ 44,232	\$ 46,440	\$ 48,768	\$ 51,204	\$ 53,760	\$ 56,448	\$ 59,280	\$ 62,244					
Recreation Coordinator I															
Hourly	\$ 15.81	\$ 16.60	\$ 17.43	\$ 18.30	\$ 19.22	\$ 20.18	\$ 21.18	\$ 22.24	\$ 23.35	\$ 24.53					
Monthly	\$ 2,740	\$ 2,877	\$ 3,021	\$ 3,172	\$ 3,331	\$ 3,497	\$ 3,672	\$ 3,855	\$ 4,048	\$ 4,251					
Annually	\$ 32,880	\$ 34,524	\$ 36,252	\$ 38,064	\$ 39,972	\$ 41,964	\$ 44,064	\$ 46,260	\$ 48,576	\$ 51,012					

**CHICO AREA RECREATION AND PARK DISTRICT
SALARY SCHEDULE**

Effective July 1, 2015 - June 30, 2016

Management	Step A	Step B	Step C	Step D	Step E	Step F	Step G	MERIT RANGE						
								Step H	Step I	Step J	Step J			
General Manager	Hourly	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08
	Monthly	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333
	Annually	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Supt of Rec & Com Service	Hourly	\$ 34.13	\$ 35.83	\$ 37.62	\$ 39.51	\$ 41.48	\$ 43.55	\$ 45.73	\$ 48.02	\$ 50.41	\$ 52.93	\$ 55.45	\$ 58.00	\$ 60.55
	Monthly	\$ 5,915	\$ 6,210	\$ 6,521	\$ 6,848	\$ 7,190	\$ 7,549	\$ 7,926	\$ 8,324	\$ 8,738	\$ 9,175	\$ 9,627	\$ 10,088	\$ 10,565
	Annually	\$ 70,980	\$ 74,520	\$ 78,252	\$ 82,176	\$ 86,280	\$ 90,588	\$ 95,112	\$ 99,888	\$ 104,856	\$ 110,100	\$ 115,000	\$ 119,952	\$ 124,956
Supt of Parks	Hourly	\$ 34.13	\$ 35.83	\$ 37.62	\$ 39.51	\$ 41.48	\$ 43.55	\$ 45.73	\$ 48.02	\$ 50.41	\$ 52.93	\$ 55.45	\$ 58.00	\$ 60.55
	Monthly	\$ 5,915	\$ 6,210	\$ 6,521	\$ 6,848	\$ 7,190	\$ 7,549	\$ 7,926	\$ 8,324	\$ 8,738	\$ 9,175	\$ 9,627	\$ 10,088	\$ 10,565
	Annually	\$ 70,980	\$ 74,520	\$ 78,252	\$ 82,176	\$ 86,280	\$ 90,588	\$ 95,112	\$ 99,888	\$ 104,856	\$ 110,100	\$ 115,000	\$ 119,952	\$ 124,956
Assistant Supt of Parks	Hourly	\$ 26.98	\$ 28.33	\$ 29.75	\$ 31.24	\$ 32.80	\$ 34.44	\$ 36.16	\$ 38.00	\$ 39.88	\$ 41.86	\$ 43.88	\$ 45.92	\$ 48.00
	Monthly	\$ 4,677	\$ 4,911	\$ 5,157	\$ 5,415	\$ 5,686	\$ 5,969	\$ 6,268	\$ 6,586	\$ 6,912	\$ 7,256	\$ 7,608	\$ 7,976	\$ 8,352
	Annually	\$ 56,124	\$ 58,932	\$ 61,884	\$ 64,980	\$ 68,232	\$ 71,628	\$ 75,216	\$ 79,032	\$ 82,944	\$ 87,072	\$ 91,312	\$ 95,664	\$ 100,128
Business Manager	Hourly	\$ 34.13	\$ 35.83	\$ 37.62	\$ 39.51	\$ 41.48	\$ 43.55	\$ 45.73	\$ 48.02	\$ 50.41	\$ 52.93	\$ 55.45	\$ 58.00	\$ 60.55
	Monthly	\$ 5,915	\$ 6,210	\$ 6,521	\$ 6,848	\$ 7,190	\$ 7,549	\$ 7,926	\$ 8,324	\$ 8,738	\$ 9,175	\$ 9,627	\$ 10,088	\$ 10,565
	Annually	\$ 70,980	\$ 74,520	\$ 78,252	\$ 82,176	\$ 86,280	\$ 90,588	\$ 95,112	\$ 99,888	\$ 104,856	\$ 110,100	\$ 115,000	\$ 119,952	\$ 124,956
Supervisors Unit - Local 39	Hourly	\$ 27.31	\$ 28.67	\$ 30.11	\$ 31.61	\$ 33.20	\$ 34.86	\$ 36.57	\$ 38.43	\$ 40.37	\$ 42.35	\$ 44.38	\$ 46.44	\$ 48.54
	Monthly	\$ 4,733	\$ 4,970	\$ 5,219	\$ 5,479	\$ 5,754	\$ 6,042	\$ 6,339	\$ 6,661	\$ 6,998	\$ 7,341	\$ 7,690	\$ 8,045	\$ 8,406
	Annually	\$ 56,796	\$ 59,640	\$ 62,628	\$ 65,748	\$ 69,048	\$ 72,504	\$ 76,068	\$ 79,932	\$ 83,976	\$ 88,092	\$ 92,280	\$ 96,528	\$ 100,836
Recreation Supervisor II	Hourly	\$ 21.35	\$ 22.41	\$ 23.53	\$ 24.71	\$ 25.94	\$ 27.24	\$ 28.61	\$ 30.03	\$ 31.53	\$ 33.12	\$ 34.78	\$ 36.48	\$ 38.22
	Monthly	\$ 3,700	\$ 3,885	\$ 4,079	\$ 4,283	\$ 4,496	\$ 4,721	\$ 4,959	\$ 5,205	\$ 5,466	\$ 5,740	\$ 6,028	\$ 6,328	\$ 6,640
	Annually	\$ 44,400	\$ 46,620	\$ 48,948	\$ 51,396	\$ 53,952	\$ 56,652	\$ 59,508	\$ 62,460	\$ 65,592	\$ 68,880	\$ 72,336	\$ 75,936	\$ 79,680
Recreation Supervisor	Hourly	\$ 21.35	\$ 22.41	\$ 23.53	\$ 24.71	\$ 25.94	\$ 27.24	\$ 28.61	\$ 30.03	\$ 31.53	\$ 33.12	\$ 34.78	\$ 36.48	\$ 38.22
	Monthly	\$ 3,700	\$ 3,885	\$ 4,079	\$ 4,283	\$ 4,496	\$ 4,721	\$ 4,959	\$ 5,205	\$ 5,466	\$ 5,740	\$ 6,028	\$ 6,328	\$ 6,640
	Annually	\$ 44,400	\$ 46,620	\$ 48,948	\$ 51,396	\$ 53,952	\$ 56,652	\$ 59,508	\$ 62,460	\$ 65,592	\$ 68,880	\$ 72,336	\$ 75,936	\$ 79,680
Park Supervisor	Hourly	\$ 21.35	\$ 22.41	\$ 23.53	\$ 24.71	\$ 25.94	\$ 27.24	\$ 28.61	\$ 30.03	\$ 31.53	\$ 33.12	\$ 34.78	\$ 36.48	\$ 38.22
	Monthly	\$ 3,700	\$ 3,885	\$ 4,079	\$ 4,283	\$ 4,496	\$ 4,721	\$ 4,959	\$ 5,205	\$ 5,466	\$ 5,740	\$ 6,028	\$ 6,328	\$ 6,640
	Annually	\$ 44,400	\$ 46,620	\$ 48,948	\$ 51,396	\$ 53,952	\$ 56,652	\$ 59,508	\$ 62,460	\$ 65,592	\$ 68,880	\$ 72,336	\$ 75,936	\$ 79,680

	Parks Unit - SEIU	MERIT RANGE																			
		Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J										
Utility II																					
Hourly	\$	19.84	\$	20.83	\$	21.87	\$	22.97	\$	24.12	\$	25.32	\$	26.59	\$	27.92	\$	29.31	\$	30.78	
Monthly	\$	3,439	\$	3,611	\$	3,791	\$	3,981	\$	4,180	\$	4,389	\$	4,609	\$	4,839	\$	5,081	\$	5,335	
Annually	\$	41,268	\$	43,332	\$	45,492	\$	47,772	\$	50,160	\$	52,668	\$	55,308	\$	58,068	\$	60,972	\$	64,020	
Utility I																					
Hourly	\$	17.02	\$	17.87	\$	18.77	\$	19.70	\$	20.69	\$	21.72	\$	22.81	\$	23.95	\$	25.15	\$	26.41	
Monthly	\$	2,950	\$	3,098	\$	3,253	\$	3,415	\$	3,586	\$	3,765	\$	3,954	\$	4,151	\$	4,359	\$	4,577	
Annually	\$	35,400	\$	37,176	\$	39,036	\$	40,980	\$	43,032	\$	45,180	\$	47,448	\$	49,812	\$	52,308	\$	54,924	

	Unrepresented	MERIT RANGE																			
		Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J										
Executive Assistant																					
Hourly	\$	22.53	\$	23.65	\$	24.84	\$	26.08	\$	27.39	\$	28.75	\$	24.42	\$	31.70	\$	33.29	\$	34.95	
Monthly	\$	3,905	\$	4,100	\$	4,305	\$	4,521	\$	4,747	\$	4,984	\$	4,233	\$	5,495	\$	5,770	\$	6,058	
Annually	\$	46,860	\$	49,200	\$	51,660	\$	54,252	\$	56,964	\$	59,808	\$	50,796	\$	65,940	\$	69,240	\$	72,696	
Finance Assistant																					
Hourly	\$	20.61	\$	21.65	\$	22.73	\$	23.86	\$	25.06	\$	26.31	\$	27.62	\$	29.01	\$	30.46	\$	31.98	
Monthly	\$	3,573	\$	3,752	\$	3,939	\$	4,136	\$	4,343	\$	4,560	\$	4,788	\$	5,028	\$	5,279	\$	5,543	
Annually	\$	42,876	\$	45,024	\$	47,268	\$	49,632	\$	52,116	\$	54,720	\$	57,456	\$	60,336	\$	63,348	\$	66,516	
HR Assistant																					
Hourly	\$	19.63	\$	20.61	\$	21.65	\$	22.73	\$	23.86	\$	25.06	\$	26.31	\$	27.62	\$	29.00	\$	30.46	
Monthly	\$	3,403	\$	3,573	\$	3,752	\$	3,939	\$	4,136	\$	4,343	\$	4,560	\$	4,788	\$	5,027	\$	5,279	
Annually	\$	40,836	\$	42,876	\$	45,024	\$	47,268	\$	49,632	\$	52,116	\$	54,720	\$	57,456	\$	60,324	\$	63,348	
IT Systems Administrator																					
Hourly	\$	19.63	\$	20.61	\$	21.65	\$	22.73	\$	23.86	\$	25.06	\$	26.31	\$	27.62	\$	29.00	\$	30.46	
Monthly	\$	3,403	\$	3,573	\$	3,752	\$	3,939	\$	4,136	\$	4,343	\$	4,560	\$	4,788	\$	5,027	\$	5,279	
Annually	\$	40,836	\$	42,876	\$	45,024	\$	47,268	\$	49,632	\$	52,116	\$	54,720	\$	57,456	\$	60,324	\$	63,348	
Facility Coordinator																					
Hourly	\$	18.36	\$	19.28	\$	20.24	\$	21.25	\$	22.32	\$	23.43	\$	24.60	\$	25.83	\$	27.13	\$	28.48	
Monthly	\$	3,182	\$	3,341	\$	3,508	\$	3,684	\$	3,868	\$	4,061	\$	4,264	\$	4,478	\$	4,702	\$	4,937	
Annually	\$	38,184	\$	40,092	\$	42,096	\$	44,208	\$	46,416	\$	48,732	\$	51,168	\$	53,736	\$	56,424	\$	59,244	
Customer Service Rep																					
Hourly	\$	15.54	\$	16.31	\$	17.13	\$	17.98	\$	18.88	\$	19.82	\$	20.82	\$	21.86	\$	22.95	\$	24.10	
Monthly	\$	2,693	\$	2,827	\$	2,969	\$	3,117	\$	3,273	\$	3,436	\$	3,608	\$	3,789	\$	3,978	\$	4,177	
Annually	\$	32,316	\$	33,924	\$	35,628	\$	37,404	\$	39,276	\$	41,232	\$	43,296	\$	45,468	\$	47,736	\$	50,124	
Customer Service Rep II																					
Hourly	\$	18.36	\$	19.28	\$	20.24	\$	21.25	\$	22.32	\$	23.43	\$	24.60	\$	25.83	\$	27.13	\$	28.48	
Monthly	\$	3,182	\$	3,341	\$	3,508	\$	3,684	\$	3,868	\$	4,061	\$	4,264	\$	4,478	\$	4,702	\$	4,937	
Annually	\$	38,184	\$	40,092	\$	42,096	\$	44,208	\$	46,416	\$	48,732	\$	51,168	\$	53,736	\$	56,424	\$	59,244	
Recreation Coordinator																					
Hourly	\$	16.53	\$	17.35	\$	18.22	\$	19.13	\$	20.09	\$	21.09	\$	22.15	\$	23.26	\$	24.42	\$	25.64	
Monthly	\$	2,865	\$	3,008	\$	3,158	\$	3,316	\$	3,482	\$	3,656	\$	3,839	\$	4,031	\$	4,232	\$	4,444	
Annually	\$	34,380	\$	36,096	\$	37,896	\$	39,792	\$	41,784	\$	43,872	\$	46,068	\$	48,372	\$	50,784	\$	53,328	

**CHICO AREA RECREATION AND PARK DISTRICT
SALARY SCHEDULE**

Effective July 1, 2016 - November 18, 2016

Management	MERIT RANGE										
	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	
General Manager	Hourly	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08	\$ 48.08
	Monthly	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333	\$ 8,333
	Annually	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Parks and Recreation Director	Hourly	\$ 40.38	\$ 42.40	\$ 44.52	\$ 46.75	\$ 49.08	\$ 51.54	\$ 54.12	\$ 56.82	\$ 59.67	\$ 62.65
	Monthly	\$ 7,000	\$ 7,350	\$ 7,717	\$ 8,103	\$ 8,508	\$ 8,934	\$ 9,380	\$ 9,849	\$ 10,342.00	\$ 10,859
	Annually	\$ 84,000	\$ 88,200	\$ 92,604	\$ 97,236	\$ 102,096	\$ 107,208	\$ 112,560	\$ 118,188	\$ 124,104	\$ 130,308
Finance Manager	Hourly	\$ 31.40	\$ 32.97	\$ 34.62	\$ 36.35	\$ 38.16	\$ 40.07	\$ 42.08	\$ 44.18	\$ 46.38	\$ 48.70
	Monthly	\$ 5,442	\$ 5,714	\$ 6,000	\$ 6,300	\$ 6,615	\$ 6,946	\$ 7,293	\$ 7,657	\$ 8,040	\$ 8,442
	Annually	\$ 65,304	\$ 68,568	\$ 72,000	\$ 75,600	\$ 79,380	\$ 83,352	\$ 87,516	\$ 91,884	\$ 96,480	\$ 101,304
HR Manager	Hourly	\$ 31.40	\$ 32.97	\$ 34.62	\$ 36.35	\$ 38.16	\$ 40.07	\$ 42.08	\$ 44.18	\$ 46.38	\$ 48.70
	Monthly	\$ 5,442	\$ 5,714	\$ 6,000	\$ 6,300	\$ 6,615	\$ 6,946	\$ 7,293	\$ 7,657	\$ 8,040	\$ 8,442
	Annually	\$ 65,304	\$ 68,568	\$ 72,000	\$ 75,600	\$ 79,380	\$ 83,352	\$ 87,516	\$ 91,884	\$ 96,480	\$ 101,304

Supervisors Unit - Local 39	MERIT RANGE										
	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	
Recreation Supervisor II	Hourly	\$ 27.31	\$ 28.67	\$ 30.11	\$ 31.61	\$ 33.20	\$ 34.86	\$ 36.57	\$ 38.43	\$ 40.37	\$ 42.35
	Monthly	\$ 4,733	\$ 4,970	\$ 5,219	\$ 5,479	\$ 5,754	\$ 6,042	\$ 6,339	\$ 6,661	\$ 6,998	\$ 7,341
	Annually	\$ 56,796	\$ 59,640	\$ 62,628	\$ 65,748	\$ 69,048	\$ 72,504	\$ 76,068	\$ 79,932	\$ 83,976	\$ 88,092
Recreation Supervisor	Hourly	\$ 21.35	\$ 22.41	\$ 23.53	\$ 24.71	\$ 25.94	\$ 27.24	\$ 28.61	\$ 30.03	\$ 31.53	\$ 33.12
	Monthly	\$ 3,700	\$ 3,885	\$ 4,079	\$ 4,283	\$ 4,496	\$ 4,721	\$ 4,959	\$ 5,205	\$ 5,466	\$ 5,740
	Annually	\$ 44,400	\$ 46,620	\$ 48,948	\$ 51,396	\$ 53,952	\$ 56,652	\$ 59,508	\$ 62,460	\$ 65,592	\$ 68,880
Nature Center Director	Hourly	\$ 21.35	\$ 22.41	\$ 23.53	\$ 24.71	\$ 25.94	\$ 27.24	\$ 28.61	\$ 30.03	\$ 31.53	\$ 33.12
	Monthly	\$ 3,700	\$ 3,885	\$ 4,079	\$ 4,283	\$ 4,496	\$ 4,721	\$ 4,959	\$ 5,205	\$ 5,466	\$ 5,740
	Annually	\$ 44,400	\$ 46,620	\$ 48,948	\$ 51,396	\$ 53,952	\$ 56,652	\$ 59,508	\$ 62,460	\$ 65,592	\$ 68,880
Park Supervisor II	Hourly	\$ 27.31	\$ 28.67	\$ 30.11	\$ 31.61	\$ 33.20	\$ 34.86	\$ 36.57	\$ 38.43	\$ 40.37	\$ 42.35
	Monthly	\$ 4,733	\$ 4,970	\$ 5,219	\$ 5,479	\$ 5,754	\$ 6,042	\$ 6,339	\$ 6,661	\$ 6,998	\$ 7,341
	Annually	\$ 56,796	\$ 59,640	\$ 62,628	\$ 65,748	\$ 69,048	\$ 72,504	\$ 76,068	\$ 79,932	\$ 83,976	\$ 88,092
Park Supervisor	Hourly	\$ 21.35	\$ 22.41	\$ 23.53	\$ 24.71	\$ 25.94	\$ 27.24	\$ 28.61	\$ 30.03	\$ 31.53	\$ 33.12
	Monthly	\$ 3,700	\$ 3,885	\$ 4,079	\$ 4,283	\$ 4,496	\$ 4,721	\$ 4,959	\$ 5,205	\$ 5,466	\$ 5,740
	Annually	\$ 44,400	\$ 46,620	\$ 48,948	\$ 51,396	\$ 53,952	\$ 56,652	\$ 59,508	\$ 62,460	\$ 65,592	\$ 68,880

	MERIT RANGE									
	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Parks Unit - SEIU										
Utility II										
Hourly	\$ 19.84	\$ 20.83	\$ 21.87	\$ 22.97	\$ 24.12	\$ 25.32	\$ 26.59	\$ 27.92	\$ 29.31	\$ 30.78
Monthly	\$ 3,439	\$ 3,611	\$ 3,791	\$ 3,981	\$ 4,180	\$ 4,389	\$ 4,609	\$ 4,839	\$ 5,081	\$ 5,335
Annually	\$ 41,268	\$ 43,332	\$ 45,492	\$ 47,772	\$ 50,160	\$ 52,668	\$ 55,308	\$ 58,068	\$ 60,972	\$ 64,020
Utility I										
Hourly	\$ 17.02	\$ 17.87	\$ 18.77	\$ 19.70	\$ 20.69	\$ 21.72	\$ 22.81	\$ 23.95	\$ 25.15	\$ 26.41
Monthly	\$ 2,950	\$ 3,098	\$ 3,253	\$ 3,415	\$ 3,586	\$ 3,765	\$ 3,954	\$ 4,151	\$ 4,359	\$ 4,577
Annually	\$ 35,400	\$ 37,176	\$ 39,036	\$ 40,980	\$ 43,032	\$ 45,180	\$ 47,448	\$ 49,812	\$ 52,308	\$ 54,924

	MERIT RANGE									
	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Unrepresented										
Executive Assistant										
Hourly	\$ 22.53	\$ 23.65	\$ 24.84	\$ 26.08	\$ 27.39	\$ 28.75	\$ 30.19	\$ 31.70	\$ 33.29	\$ 34.95
Monthly	\$ 3,905	\$ 4,100	\$ 4,305	\$ 4,521	\$ 4,747	\$ 4,984	\$ 5,233	\$ 5,495	\$ 5,770	\$ 6,058
Annually	\$ 46,860	\$ 49,200	\$ 51,660	\$ 54,252	\$ 56,964	\$ 59,808	\$ 62,796	\$ 65,940	\$ 69,240	\$ 72,696
Finance Assistant										
Hourly	\$ 20.61	\$ 21.65	\$ 22.73	\$ 23.86	\$ 25.06	\$ 26.31	\$ 27.62	\$ 29.01	\$ 30.46	\$ 31.98
Monthly	\$ 3,573	\$ 3,752	\$ 3,939	\$ 4,136	\$ 4,343	\$ 4,560	\$ 4,788	\$ 5,028	\$ 5,279	\$ 5,543
Annually	\$ 42,876	\$ 45,024	\$ 47,268	\$ 49,632	\$ 52,116	\$ 54,720	\$ 57,456	\$ 60,336	\$ 63,348	\$ 66,516
Facility Coordinator										
Hourly	\$ 18.36	\$ 19.28	\$ 20.24	\$ 21.25	\$ 22.32	\$ 23.43	\$ 24.60	\$ 25.83	\$ 27.13	\$ 28.48
Monthly	\$ 3,182	\$ 3,341	\$ 3,508	\$ 3,684	\$ 3,868	\$ 4,061	\$ 4,264	\$ 4,478	\$ 4,702	\$ 4,937
Annually	\$ 38,184	\$ 40,092	\$ 42,096	\$ 44,208	\$ 46,416	\$ 48,732	\$ 51,168	\$ 53,736	\$ 56,424	\$ 59,244
Customer Service Rep										
Hourly	\$ 15.54	\$ 16.31	\$ 17.13	\$ 17.98	\$ 18.88	\$ 19.82	\$ 20.82	\$ 21.86	\$ 22.95	\$ 24.10
Monthly	\$ 2,693	\$ 2,827	\$ 2,969	\$ 3,117	\$ 3,273	\$ 3,436	\$ 3,608	\$ 3,789	\$ 3,978	\$ 4,177
Annually	\$ 32,316	\$ 33,924	\$ 35,628	\$ 37,404	\$ 39,276	\$ 41,232	\$ 43,296	\$ 45,468	\$ 47,736	\$ 50,124
Customer Service Rep II										
Hourly	\$ 18.36	\$ 19.28	\$ 20.24	\$ 21.25	\$ 22.32	\$ 23.43	\$ 24.60	\$ 25.83	\$ 27.13	\$ 28.48
Monthly	\$ 3,182	\$ 3,341	\$ 3,508	\$ 3,684	\$ 3,868	\$ 4,061	\$ 4,264	\$ 4,478	\$ 4,702	\$ 4,937
Annually	\$ 38,184	\$ 40,092	\$ 42,096	\$ 44,208	\$ 46,416	\$ 48,732	\$ 51,168	\$ 53,736	\$ 56,424	\$ 59,244
Marketing Coordinator										
Hourly	\$ 20.20	\$ 21.21	\$ 22.27	\$ 23.38	\$ 24.55	\$ 25.78	\$ 27.07	\$ 28.43	\$ 29.84	\$ 31.34
Monthly	\$ 3,501	\$ 3,676	\$ 3,860	\$ 4,053	\$ 4,256	\$ 4,469	\$ 4,692	\$ 4,927	\$ 5,173	\$ 5,432
Annually	\$ 42,012	\$ 44,112	\$ 46,320	\$ 48,636	\$ 51,072	\$ 53,628	\$ 56,304	\$ 59,124	\$ 62,076	\$ 65,184
Recreation Coordinator										
Hourly	\$ 16.53	\$ 17.35	\$ 18.22	\$ 19.13	\$ 20.09	\$ 21.09	\$ 22.15	\$ 23.26	\$ 24.42	\$ 25.64
Monthly	\$ 2,865	\$ 3,008	\$ 3,158	\$ 3,316	\$ 3,482	\$ 3,656	\$ 3,839	\$ 4,031	\$ 4,232	\$ 4,444
Annually	\$ 34,380	\$ 36,096	\$ 37,896	\$ 39,792	\$ 41,784	\$ 43,872	\$ 46,068	\$ 48,372	\$ 50,784	\$ 53,328

CHICO AREA RECREATION AND PARK DISTRICT
SALARY SCHEDULE
Effective November 19, 2016 - June 30, 2017

Management	MERIT RANGE										
	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	
General Manager	Hourly	\$ 50.48	\$ 50.48	\$ 50.48	\$ 50.48	\$ 50.48	\$ 50.48	\$ 50.48	\$ 50.48	\$ 50.48	\$ 50.48
	Monthly	\$ 8,750	\$ 8,750	\$ 8,750	\$ 8,750	\$ 8,750	\$ 8,750	\$ 8,750	\$ 8,750	\$ 8,750	\$ 8,750
	Annually	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000
Parks and Recreation Director	Hourly	\$ 41.21	\$ 43.27	\$ 45.43	\$ 47.71	\$ 50.09	\$ 52.60	\$ 55.22	\$ 57.99	\$ 60.89	\$ 63.93
	Monthly	\$ 7,143	\$ 7,500	\$ 7,875	\$ 8,269	\$ 8,682	\$ 9,117	\$ 9,572	\$ 10,051	\$ 10,554.00	\$ 11,081
	Annually	\$ 85,716	\$ 90,000	\$ 94,500	\$ 99,228	\$ 104,184	\$ 109,404	\$ 114,864	\$ 120,612	\$ 126,648	\$ 132,972
Finance Manager	Hourly	\$ 32.16	\$ 33.77	\$ 35.46	\$ 37.23	\$ 39.09	\$ 41.05	\$ 43.10	\$ 45.26	\$ 47.52	\$ 49.90
	Monthly	\$ 5,575	\$ 5,854	\$ 6,146	\$ 6,454	\$ 6,776	\$ 7,115	\$ 7,471	\$ 7,845	\$ 8,237	\$ 8,649
	Annually	\$ 66,900	\$ 70,248	\$ 73,752	\$ 77,448	\$ 81,312	\$ 85,380	\$ 89,652	\$ 94,140	\$ 98,844	\$ 103,788
HR Manager	Hourly	\$ 32.16	\$ 33.77	\$ 35.46	\$ 37.23	\$ 39.09	\$ 41.05	\$ 43.10	\$ 45.26	\$ 47.52	\$ 49.90
	Monthly	\$ 5,575	\$ 5,854	\$ 6,146	\$ 6,454	\$ 6,776	\$ 7,115	\$ 7,471	\$ 7,845	\$ 8,237	\$ 8,649
	Annually	\$ 66,900	\$ 70,248	\$ 73,752	\$ 77,448	\$ 81,312	\$ 85,380	\$ 89,652	\$ 94,140	\$ 98,844	\$ 103,788

Supervisors Unit - Local 39	MERIT RANGE										
	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	
Recreation Supervisor II	Hourly	\$ 29.19	\$ 30.65	\$ 32.18	\$ 33.79	\$ 35.48	\$ 37.25	\$ 39.12	\$ 41.07	\$ 43.13	\$ 45.28
	Monthly	\$ 5,060	\$ 5,313	\$ 5,578	\$ 5,857	\$ 6,150	\$ 6,457	\$ 6,780	\$ 7,119	\$ 7,475	\$ 7,849
	Annually	\$ 60,720	\$ 63,756	\$ 66,936	\$ 70,284	\$ 73,800	\$ 77,484	\$ 81,360	\$ 85,428	\$ 89,700	\$ 94,188
Recreation Supervisor	Hourly	\$ 22.83	\$ 23.97	\$ 25.17	\$ 26.43	\$ 27.75	\$ 29.14	\$ 30.59	\$ 32.12	\$ 33.73	\$ 35.42
	Monthly	\$ 3,957	\$ 4,155	\$ 4,363	\$ 4,581	\$ 4,810	\$ 5,051	\$ 5,303	\$ 5,568	\$ 5,847	\$ 6,139
	Annually	\$ 47,484	\$ 49,860	\$ 52,356	\$ 54,972	\$ 57,720	\$ 60,612	\$ 63,636	\$ 66,816	\$ 70,164	\$ 73,668
Nature Center Director	Hourly	\$ 22.83	\$ 23.97	\$ 25.17	\$ 26.43	\$ 27.75	\$ 29.14	\$ 30.59	\$ 32.12	\$ 33.73	\$ 35.42
	Monthly	\$ 3,957	\$ 4,155	\$ 4,363	\$ 4,581	\$ 4,810	\$ 5,051	\$ 5,303	\$ 5,568	\$ 5,847	\$ 6,139
	Annually	\$ 47,484	\$ 49,860	\$ 52,356	\$ 54,972	\$ 57,720	\$ 60,612	\$ 63,636	\$ 66,816	\$ 70,164	\$ 73,668
Park Supervisor	Hourly	\$ 22.83	\$ 23.97	\$ 25.17	\$ 26.43	\$ 27.75	\$ 29.14	\$ 30.59	\$ 32.12	\$ 33.73	\$ 35.42
	Monthly	\$ 3,957	\$ 4,155	\$ 4,363	\$ 4,581	\$ 4,810	\$ 5,051	\$ 5,303	\$ 5,568	\$ 5,847	\$ 6,139
	Annually	\$ 47,484	\$ 49,860	\$ 52,356	\$ 54,972	\$ 57,720	\$ 60,612	\$ 63,636	\$ 66,816	\$ 70,164	\$ 73,668

	MERIT RANGE										
	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	
Parks Unit - SEIU											
Utility II											
Hourly	\$ 20.67	\$ 21.70	\$ 22.79	\$ 23.93	\$ 25.13	\$ 26.38	\$ 27.70	\$ 29.08	\$ 30.54	\$ 32.07	
Monthly	\$ 3,583	\$ 3,762	\$ 3,950	\$ 4,148	\$ 4,355	\$ 4,573	\$ 4,801	\$ 5,041	\$ 5,293	\$ 5,558	
Annually	\$ 42,996	\$ 45,144	\$ 47,400	\$ 49,776	\$ 52,260	\$ 54,876	\$ 57,612	\$ 60,492	\$ 63,516	\$ 66,696	
Utility I											
Hourly	\$ 17.85	\$ 18.74	\$ 19.68	\$ 20.67	\$ 21.70	\$ 22.78	\$ 23.92	\$ 25.12	\$ 26.37	\$ 27.69	
Monthly	\$ 3,094	\$ 3,249	\$ 3,411	\$ 3,582	\$ 3,761	\$ 3,949	\$ 4,146	\$ 4,354	\$ 4,571	\$ 4,800	
Annually	\$ 37,128	\$ 38,988	\$ 40,932	\$ 42,984	\$ 45,132	\$ 47,388	\$ 49,752	\$ 52,248	\$ 54,852	\$ 57,600	

	MERIT RANGE									
	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Unrepresented										
Executive Assistant										
Hourly	\$ 23.76	\$ 24.95	\$ 26.20	\$ 27.51	\$ 28.88	\$ 30.32	\$ 31.84	\$ 33.43	\$ 35.11	\$ 36.86
Monthly	\$ 4,118	\$ 4,324	\$ 4,541	\$ 4,768	\$ 5,006	\$ 5,256	\$ 5,519	\$ 5,795	\$ 6,085	\$ 6,389
Annually	\$ 49,416	\$ 51,888	\$ 54,492	\$ 57,216	\$ 60,072	\$ 63,072	\$ 66,228	\$ 69,540	\$ 73,020	\$ 76,668
Finance Assistant										
Hourly	\$ 21.44	\$ 22.51	\$ 23.64	\$ 24.82	\$ 26.06	\$ 27.36	\$ 28.72	\$ 30.17	\$ 31.68	\$ 33.26
Monthly	\$ 3,716	\$ 3,902	\$ 4,097	\$ 4,302	\$ 4,517	\$ 4,743	\$ 4,980	\$ 5,229	\$ 5,491	\$ 5,765
Annually	\$ 44,592	\$ 46,824	\$ 49,164	\$ 51,624	\$ 54,204	\$ 56,916	\$ 59,760	\$ 62,748	\$ 65,892	\$ 69,180
Facility Coordinator										
Hourly	\$ 19.19	\$ 20.15	\$ 21.16	\$ 22.22	\$ 23.33	\$ 24.49	\$ 25.72	\$ 27.00	\$ 28.35	\$ 29.77
Monthly	\$ 3,326	\$ 3,493	\$ 3,667	\$ 3,851	\$ 4,043	\$ 4,245	\$ 4,458	\$ 4,680	\$ 4,914	\$ 5,160
Annually	\$ 39,912	\$ 41,916	\$ 44,004	\$ 46,212	\$ 48,516	\$ 50,940	\$ 53,496	\$ 56,160	\$ 58,968	\$ 61,920
Customer Service Rep										
Hourly	\$ 16.37	\$ 17.19	\$ 18.05	\$ 18.95	\$ 19.90	\$ 20.89	\$ 21.93	\$ 23.04	\$ 24.18	\$ 25.40
Monthly	\$ 2,837	\$ 2,979	\$ 3,128	\$ 3,285	\$ 3,449	\$ 3,621	\$ 3,802	\$ 3,993	\$ 4,192	\$ 4,402
Annually	\$ 34,044	\$ 35,748	\$ 37,536	\$ 39,420	\$ 41,388	\$ 43,452	\$ 45,624	\$ 47,916	\$ 50,304	\$ 52,824
Customer Service Rep II										
Hourly	\$ 19.19	\$ 20.15	\$ 21.16	\$ 22.22	\$ 23.33	\$ 24.49	\$ 25.72	\$ 27.00	\$ 28.35	\$ 29.77
Monthly	\$ 3,326	\$ 3,493	\$ 3,667	\$ 3,851	\$ 4,043	\$ 4,245	\$ 4,458	\$ 4,680	\$ 4,914	\$ 5,160
Annually	\$ 39,912	\$ 41,916	\$ 44,004	\$ 46,212	\$ 48,516	\$ 50,940	\$ 53,496	\$ 56,160	\$ 58,968	\$ 61,920
Marketing Coordinator										
Hourly	\$ 21.03	\$ 22.08	\$ 23.19	\$ 24.35	\$ 25.56	\$ 26.84	\$ 28.18	\$ 29.59	\$ 31.07	\$ 32.63
Monthly	\$ 3,645	\$ 3,827	\$ 4,019	\$ 4,220	\$ 4,431	\$ 4,652	\$ 4,885	\$ 5,129	\$ 5,386	\$ 5,655
Annually	\$ 43,740	\$ 45,924	\$ 48,228	\$ 50,640	\$ 53,172	\$ 55,824	\$ 58,620	\$ 61,548	\$ 64,632	\$ 67,860
Recreation Coordinator										
Hourly	\$ 17.36	\$ 18.23	\$ 19.14	\$ 20.09	\$ 21.10	\$ 22.15	\$ 23.26	\$ 24.43	\$ 25.65	\$ 26.93
Monthly	\$ 3,009	\$ 3,160	\$ 3,317	\$ 3,483	\$ 3,658	\$ 3,840	\$ 4,032	\$ 4,234	\$ 4,446	\$ 4,668
Annually	\$ 36,108	\$ 37,920	\$ 39,804	\$ 41,796	\$ 43,896	\$ 46,080	\$ 48,384	\$ 50,808	\$ 53,352	\$ 56,016

**CHICO AREA RECREATION AND PARK DISTRICT
SALARY SCHEDULE**

Effective July 1, 2017 - June 30, 2018

Management	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Merit Range		
											Step F	Step G	Step H
General Manager													
Hourly	\$ 54.20	\$ 54.20	\$ 54.20	\$ 54.20	\$ 54.20	\$ 54.20	\$ 54.20	\$ 54.20	\$ 54.20	\$ 54.20	\$ 54.20	\$ 54.20	\$ 54.20
Monthly	\$ 9,395	\$ 9,395	\$ 9,395	\$ 9,395	\$ 9,395	\$ 9,395	\$ 9,395	\$ 9,395	\$ 9,395	\$ 9,395	\$ 9,395	\$ 9,395	\$ 9,395
Annually	\$ 112,736	\$ 112,736	\$ 112,736	\$ 112,736	\$ 112,736	\$ 112,736	\$ 112,736	\$ 112,736	\$ 112,736	\$ 112,736	\$ 112,736	\$ 112,736	\$ 112,736
Parks and Recreation Director													
Hourly	\$ 42.21	\$ 43.21	\$ 44.21	\$ 45.21	\$ 46.21	\$ 47.21	\$ 48.21	\$ 49.21	\$ 50.21	\$ 51.21	\$ 51.21	\$ 51.21	\$ 51.21
Monthly	\$ 7,316	\$ 7,490	\$ 7,663	\$ 7,836	\$ 8,010	\$ 8,183	\$ 8,356	\$ 8,530	\$ 8,703	\$ 8,876	\$ 8,876	\$ 8,876	\$ 8,876
Annually	\$ 87,797	\$ 89,877	\$ 91,957	\$ 94,037	\$ 96,117	\$ 98,197	\$ 100,277	\$ 102,357	\$ 104,437	\$ 106,517	\$ 106,517	\$ 106,517	\$ 106,517
Finance Manager													
Hourly	\$ 33.17	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17	\$ 42.17	\$ 42.17	\$ 42.17
Monthly	\$ 5,749	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309	\$ 7,309	\$ 7,309	\$ 7,309
Annually	\$ 68,994	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714	\$ 87,714	\$ 87,714	\$ 87,714
HR Manager													
Hourly	\$ 33.17	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17	\$ 42.17	\$ 42.17	\$ 42.17
Monthly	\$ 5,749	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309	\$ 7,309	\$ 7,309	\$ 7,309
Annually	\$ 68,994	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714	\$ 87,714	\$ 87,714	\$ 87,714
Supervisors Unit - Local 39													
Sr. Recreation Supervisor													
Hourly	\$ 27.80	\$ 29.19	\$ 30.65	\$ 32.18	\$ 33.79	\$ 35.48	\$ 37.25	\$ 39.12	\$ 41.07	\$ 41.07	\$ 41.07	\$ 41.07	\$ 41.07
Monthly	\$ 4,819	\$ 5,060	\$ 5,313	\$ 5,578	\$ 5,857	\$ 6,150	\$ 6,457	\$ 6,780	\$ 7,119	\$ 7,119	\$ 7,119	\$ 7,119	\$ 7,119
Annually	\$ 57,824	\$ 60,715	\$ 63,751	\$ 66,939	\$ 70,285	\$ 73,800	\$ 77,490	\$ 81,364	\$ 85,432	\$ 85,432	\$ 85,432	\$ 85,432	\$ 85,432
Recreation Supervisor													
Hourly	\$ 24.81	\$ 26.05	\$ 27.35	\$ 28.72	\$ 30.16	\$ 31.66	\$ 33.25	\$ 34.91	\$ 36.66	\$ 36.66	\$ 36.66	\$ 36.66	\$ 36.66
Monthly	\$ 4,300	\$ 4,515	\$ 4,741	\$ 4,978	\$ 5,227	\$ 5,489	\$ 5,763	\$ 6,051	\$ 6,354	\$ 6,354	\$ 6,354	\$ 6,354	\$ 6,354
Annually	\$ 51,605	\$ 54,185	\$ 56,894	\$ 59,739	\$ 62,726	\$ 65,862	\$ 69,155	\$ 72,613	\$ 76,244	\$ 76,244	\$ 76,244	\$ 76,244	\$ 76,244
Nature Center Director													
Hourly	\$ 24.81	\$ 26.05	\$ 27.35	\$ 28.72	\$ 30.16	\$ 31.66	\$ 33.25	\$ 34.91	\$ 36.66	\$ 36.66	\$ 36.66	\$ 36.66	\$ 36.66
Monthly	\$ 4,300	\$ 4,515	\$ 4,741	\$ 4,978	\$ 5,227	\$ 5,489	\$ 5,763	\$ 6,051	\$ 6,354	\$ 6,354	\$ 6,354	\$ 6,354	\$ 6,354
Annually	\$ 51,605	\$ 54,185	\$ 56,894	\$ 59,739	\$ 62,726	\$ 65,862	\$ 69,155	\$ 72,613	\$ 76,244	\$ 76,244	\$ 76,244	\$ 76,244	\$ 76,244
Park Supervisor													
Hourly	\$ 24.81	\$ 26.05	\$ 27.35	\$ 28.72	\$ 30.16	\$ 31.66	\$ 33.25	\$ 34.91	\$ 36.66	\$ 36.66	\$ 36.66	\$ 36.66	\$ 36.66
Monthly	\$ 4,300	\$ 4,515	\$ 4,741	\$ 4,978	\$ 5,227	\$ 5,489	\$ 5,763	\$ 6,051	\$ 6,354	\$ 6,354	\$ 6,354	\$ 6,354	\$ 6,354
Annually	\$ 51,605	\$ 54,185	\$ 56,894	\$ 59,739	\$ 62,726	\$ 65,862	\$ 69,155	\$ 72,613	\$ 76,244	\$ 76,244	\$ 76,244	\$ 76,244	\$ 76,244

Parks Unit - SEIU

Utility II

	Step A	Step B	Step C	Step D	Step E	Merit Range			
						Step F	Step G	Step H	Step I
Hourly	\$ 22.46	\$ 23.58	\$ 24.76	\$ 26.00	\$ 27.30	\$ 28.67	\$ 30.10	\$ 31.60	\$ 33.18
Monthly	\$ 3,893.07	\$ 4,088	\$ 4,292	\$ 4,507	\$ 4,732	\$ 4,969	\$ 5,217	\$ 5,478	\$ 5,752
Annually	\$ 46,717	\$ 49,053	\$ 51,505	\$ 54,081	\$ 56,785	\$ 59,624	\$ 62,605	\$ 65,735	\$ 69,022

Utility I

Hourly	\$ 19.40	\$ 20.37	\$ 21.39	\$ 22.46	\$ 23.58	\$ 24.76	\$ 26.00	\$ 27.30	\$ 28.66
Monthly	\$ 3,363	\$ 3,531	\$ 3,707	\$ 3,893	\$ 4,087	\$ 4,292	\$ 4,506	\$ 4,732	\$ 4,968
Annually	\$ 40,352	\$ 42,370	\$ 44,488	\$ 46,712	\$ 49,048	\$ 51,501	\$ 54,076	\$ 56,779	\$ 59,618

Unrepresented

Executive Assistant

	Step A	Step B	Step C	Step D	Step E	Merit Range			
						Step F	Step G	Step H	Step I
Hourly	\$ 25.82	\$ 27.11	\$ 28.47	\$ 29.89	\$ 31.38	\$ 32.95	\$ 34.60	\$ 36.33	\$ 38.15
Monthly	\$ 4,475	\$ 4,699	\$ 4,934	\$ 5,181	\$ 5,440	\$ 5,712	\$ 5,998	\$ 6,297	\$ 6,612
Annually	\$ 53,706	\$ 56,391	\$ 59,210	\$ 62,171	\$ 65,279	\$ 68,543	\$ 71,971	\$ 75,569	\$ 79,348

Finance Assistant

Hourly	\$ 23.30	\$ 24.47	\$ 25.69	\$ 26.97	\$ 28.32	\$ 29.74	\$ 31.22	\$ 32.79	\$ 34.42
Monthly	\$ 4,039	\$ 4,241	\$ 4,453	\$ 4,675	\$ 4,909	\$ 5,154	\$ 5,412	\$ 5,683	\$ 5,967
Annually	\$ 48,464	\$ 50,887	\$ 53,432	\$ 56,103	\$ 58,908	\$ 61,854	\$ 64,946	\$ 68,194	\$ 71,603

Facility Coordinator

Hourly	\$ 20.86	\$ 21.90	\$ 23.00	\$ 24.15	\$ 25.36	\$ 26.62	\$ 27.95	\$ 29.35	\$ 30.82
Monthly	\$ 3,616	\$ 3,797	\$ 3,986	\$ 4,186	\$ 4,395	\$ 4,615	\$ 4,845	\$ 5,088	\$ 5,342
Annually	\$ 43,389	\$ 45,558	\$ 47,836	\$ 50,228	\$ 52,739	\$ 55,376	\$ 58,145	\$ 61,052	\$ 64,105

Customer Service Rep I

Hourly	\$ 17.79	\$ 18.68	\$ 19.61	\$ 20.59	\$ 21.62	\$ 22.71	\$ 23.84	\$ 25.03	\$ 26.28
Monthly	\$ 3,084	\$ 3,238	\$ 3,400	\$ 3,570	\$ 3,748	\$ 3,936	\$ 4,132	\$ 4,339	\$ 4,556
Annually	\$ 37,003	\$ 38,853	\$ 40,796	\$ 42,836	\$ 44,978	\$ 47,227	\$ 49,588	\$ 52,067	\$ 54,671

Customer Service Rep II

Hourly	\$ 20.86	\$ 21.90	\$ 23.00	\$ 24.15	\$ 25.36	\$ 26.62	\$ 27.95	\$ 29.35	\$ 30.82
Monthly	\$ 3,616	\$ 3,797	\$ 3,986	\$ 4,186	\$ 4,395	\$ 4,615	\$ 4,845	\$ 5,088	\$ 5,342
Annually	\$ 43,389	\$ 45,558	\$ 47,836	\$ 50,228	\$ 52,739	\$ 55,376	\$ 58,145	\$ 61,052	\$ 64,105

Marketing Coordinator

Hourly	\$ 22.85	\$ 23.99	\$ 25.19	\$ 26.45	\$ 27.77	\$ 29.16	\$ 30.62	\$ 32.15	\$ 33.76
Monthly	\$ 3,961	\$ 4,159	\$ 4,367	\$ 4,585	\$ 4,814	\$ 5,055	\$ 5,308	\$ 5,573	\$ 5,852
Annually	\$ 47,528	\$ 49,904	\$ 52,400	\$ 55,020	\$ 57,771	\$ 60,659	\$ 63,692	\$ 66,877	\$ 70,221

Recreation Coordinator

Hourly	\$ 18.87	\$ 19.81	\$ 20.80	\$ 21.84	\$ 22.94	\$ 24.08	\$ 25.29	\$ 26.55	\$ 27.88
Monthly	\$ 3,271	\$ 3,434	\$ 3,606	\$ 3,786	\$ 3,976	\$ 4,174	\$ 4,383	\$ 4,602	\$ 4,832
Annually	\$ 39,250	\$ 41,212	\$ 43,273	\$ 45,436	\$ 47,708	\$ 50,094	\$ 52,598	\$ 55,228	\$ 57,990

**CHICO AREA RECREATION AND PARK DISTRICT
SALARY SCHEDULE**

Effective July 1, 2018 - June 30, 2019

Management	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
General Manager	Hourly	\$ 55.29	\$ 55.29	\$ 55.29	\$ 55.29	\$ 55.29	\$ 55.29	\$ 55.29	\$ 55.29	\$ 55.29
	Monthly	\$ 9,583	\$ 9,583	\$ 9,583	\$ 9,583	\$ 9,583	\$ 9,583	\$ 9,583	\$ 9,583	\$ 9,583
	Annually	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000
Parks and Recreation Director	Hourly	\$ 43.21	\$ 44.21	\$ 45.21	\$ 46.21	\$ 47.21	\$ 48.21	\$ 49.21	\$ 50.21	\$ 51.21
	Monthly	\$ 7,490	\$ 7,663	\$ 7,836	\$ 8,010	\$ 8,183	\$ 8,356	\$ 8,530	\$ 8,703	\$ 8,876
	Annually	\$ 89,877	\$ 91,957	\$ 94,037	\$ 96,117	\$ 98,197	\$ 100,277	\$ 102,357	\$ 104,437	\$ 106,517
Finance Manager	Hourly	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17
	Monthly	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309
	Annually	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714
HR Manager	Hourly	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17
	Monthly	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309
	Annually	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714

	Step A	Step B	Step C	Step D	Step E	Merit Range	
						Step F	Step H
Supervisors Unit - Local 39							
Sr. Recreation Supervisor							
Hourly	\$ 29.19	\$ 30.65	\$ 32.18	\$ 33.79	\$ 35.48	\$ 37.25	\$ 39.12
Monthly	\$ 5,060	\$ 5,313	\$ 5,578	\$ 5,857	\$ 6,150	\$ 6,457	\$ 6,780
Annually	\$ 60,715	\$ 63,751	\$ 66,939	\$ 70,285	\$ 73,800	\$ 77,490	\$ 81,364
Recreation Supervisor							
Hourly	\$ 26.96	\$ 28.31	\$ 29.72	\$ 31.21	\$ 32.77	\$ 34.41	\$ 36.13
Monthly	\$ 4,673	\$ 4,907	\$ 5,152	\$ 5,410	\$ 5,680	\$ 5,964	\$ 6,262
Annually	\$ 56,077	\$ 58,881	\$ 61,825	\$ 64,916	\$ 68,162	\$ 71,570	\$ 75,148
Nature Center Director							
Hourly	\$ 26.96	\$ 28.31	\$ 29.72	\$ 31.21	\$ 32.77	\$ 34.41	\$ 36.13
Monthly	\$ 4,673	\$ 4,907	\$ 5,152	\$ 5,410	\$ 5,680	\$ 5,964	\$ 6,262
Annually	\$ 56,077	\$ 58,881	\$ 61,825	\$ 64,916	\$ 68,162	\$ 71,570	\$ 75,148
Park Supervisor							
Hourly	\$ 26.96	\$ 28.31	\$ 29.72	\$ 31.21	\$ 32.77	\$ 34.41	\$ 36.13
Monthly	\$ 4,673	\$ 4,907	\$ 5,152	\$ 5,410	\$ 5,680	\$ 5,964	\$ 6,262
Annually	\$ 56,077	\$ 58,881	\$ 61,825	\$ 64,916	\$ 68,162	\$ 71,570	\$ 75,148

	Step A	Step B	Step C	Step D	Step E	Merit Range			
						Step F	Step G	Step H	
Utility II	Hourly	\$ 24.41	\$ 25.63	\$ 26.91	\$ 28.26	\$ 29.67	\$ 31.15	\$ 32.71	\$ 34.35
	Monthly	\$ 4,231	\$ 4,443	\$ 4,665	\$ 4,898	\$ 5,143	\$ 5,400	\$ 5,670	\$ 5,954
	Annually	\$ 50,773	\$ 53,311	\$ 55,977	\$ 58,776	\$ 61,715	\$ 64,800	\$ 68,040	\$ 71,442
Utility I	Hourly	\$ 21.08	\$ 22.13	\$ 23.24	\$ 24.40	\$ 25.62	\$ 26.90	\$ 28.25	\$ 29.66
	Monthly	\$ 3,654	\$ 3,837	\$ 4,028	\$ 4,230	\$ 4,441	\$ 4,663	\$ 4,897	\$ 5,141
	Annually	\$ 43,846	\$ 46,039	\$ 48,341	\$ 50,758	\$ 53,296	\$ 55,960	\$ 58,758	\$ 61,696

	Step A	Step B	Step C	Step D	Step E	Merit Range			
						Step F	Step G	Step H	
Executive Assistant	Hourly	\$ 28.06	\$ 29.46	\$ 30.94	\$ 32.48	\$ 34.11	\$ 35.81	\$ 37.60	\$ 39.48
	Monthly	\$ 4,864	\$ 5,107	\$ 5,362	\$ 5,630	\$ 5,912	\$ 6,207	\$ 6,518	\$ 6,844
	Annually	\$ 58,365	\$ 61,283	\$ 64,347	\$ 67,565	\$ 70,943	\$ 74,490	\$ 78,214	\$ 82,125
Finance Assistant	Hourly	\$ 25.32	\$ 26.59	\$ 27.92	\$ 29.31	\$ 30.78	\$ 32.32	\$ 33.93	\$ 35.63
	Monthly	\$ 4,389	\$ 4,608	\$ 4,839	\$ 5,081	\$ 5,335	\$ 5,601	\$ 5,881	\$ 6,175
	Annually	\$ 52,666	\$ 55,299	\$ 58,064	\$ 60,967	\$ 64,015	\$ 67,216	\$ 70,577	\$ 74,106
HR Payroll Specialist	Hourly	\$ 17.93	\$ 18.83	\$ 19.77	\$ 20.76	\$ 21.79	\$ 22.88	\$ 24.03	\$ 25.23
	Monthly	\$ 3,107.87	\$ 3,263	\$ 3,426	\$ 3,598	\$ 3,777.63	\$ 3,967	\$ 4,165	\$ 4,373
	Annually	\$ 37,294	\$ 39,159	\$ 41,117	\$ 43,173	\$ 45,332	\$ 47,598	\$ 49,978	\$ 52,477
Finance Specialist	Hourly	\$ 17.93	\$ 18.83	\$ 19.77	\$ 20.76	\$ 21.79	\$ 22.88	\$ 24.03	\$ 25.23
	Monthly	\$ 3,107.87	\$ 3,263	\$ 3,426	\$ 3,598	\$ 3,777.63	\$ 3,967	\$ 4,165	\$ 4,373
	Annually	\$ 37,294	\$ 39,159	\$ 41,117	\$ 43,173	\$ 45,332	\$ 47,598	\$ 49,978	\$ 52,477
Facility Coordinator	Hourly	\$ 22.67	\$ 23.80	\$ 24.99	\$ 26.24	\$ 27.56	\$ 28.93	\$ 30.38	\$ 31.90
	Monthly	\$ 3,929	\$ 4,126	\$ 4,332	\$ 4,549	\$ 4,776	\$ 5,015	\$ 5,266	\$ 5,529
	Annually	\$ 47,154	\$ 49,511	\$ 51,987	\$ 54,586	\$ 57,315	\$ 60,181	\$ 63,190	\$ 66,350
Customer Service Rep I	Hourly	\$ 19.33	\$ 20.30	\$ 21.31	\$ 22.38	\$ 23.50	\$ 24.67	\$ 25.90	\$ 27.20
	Monthly	\$ 3,351	\$ 3,518	\$ 3,694	\$ 3,879	\$ 4,073	\$ 4,276	\$ 4,490	\$ 4,715
	Annually	\$ 40,206	\$ 42,217	\$ 44,328	\$ 46,544	\$ 48,871	\$ 51,315	\$ 53,880	\$ 56,574
Customer Service Rep II	Hourly	\$ 22.67	\$ 23.80	\$ 24.99	\$ 26.24	\$ 27.56	\$ 28.93	\$ 30.38	\$ 31.90
	Monthly	\$ 3,929	\$ 4,126	\$ 4,332	\$ 4,549	\$ 4,776	\$ 5,015	\$ 5,266	\$ 5,529
	Annually	\$ 47,154	\$ 49,511	\$ 51,987	\$ 54,586	\$ 57,315	\$ 60,181	\$ 63,190	\$ 66,350
Marketing Coordinator	Hourly	\$ 24.83	\$ 26.07	\$ 27.38	\$ 28.74	\$ 30.18	\$ 31.69	\$ 33.27	\$ 34.94
	Monthly	\$ 4,304	\$ 4,519	\$ 4,745	\$ 4,982	\$ 5,231	\$ 5,493	\$ 5,768	\$ 6,056
	Annually	\$ 51,646	\$ 54,229	\$ 56,940	\$ 59,787	\$ 62,777	\$ 65,915	\$ 69,211	\$ 72,672
Recreation Coordinator	Hourly	\$ 20.51	\$ 21.54	\$ 22.61	\$ 23.74	\$ 24.93	\$ 26.18	\$ 27.49	\$ 28.86
	Monthly	\$ 3,555	\$ 3,733	\$ 3,919	\$ 4,115	\$ 4,321	\$ 4,537	\$ 4,764	\$ 5,002
	Annually	\$ 42,661	\$ 44,794	\$ 47,034	\$ 49,385	\$ 51,854	\$ 54,447	\$ 57,170	\$ 60,028

**CHICO AREA RECREATION AND PARK DISTRICT
SALARY SCHEDULE**

Effective July 1, 2019 - June 30, 2020

Management	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
General Manager	Hourly	\$ 61.06	\$ 61.06	\$ 61.06	\$ 61.06	\$ 61.06	\$ 61.06	\$ 61.06	\$ 61.06	\$ 61.06
	Monthly	\$ 10,583	\$ 10,583	\$ 10,583	\$ 10,583	\$ 10,583	\$ 10,583	\$ 10,583	\$ 10,583	\$ 10,583
	Annually	\$ 127,001	\$ 127,001	\$ 127,001	\$ 127,001	\$ 127,001	\$ 127,001	\$ 127,001	\$ 127,001	\$ 127,001
Parks and Recreation Director	Hourly	\$ 43.21	\$ 44.21	\$ 45.21	\$ 46.21	\$ 47.21	\$ 48.21	\$ 49.21	\$ 50.21	\$ 51.21
	Monthly	\$ 7,490	\$ 7,663	\$ 7,836	\$ 8,010	\$ 8,183	\$ 8,356	\$ 8,530	\$ 8,703	\$ 8,876
	Annually	\$ 89,877	\$ 91,957	\$ 94,037	\$ 96,117	\$ 98,197	\$ 100,277	\$ 102,357	\$ 104,437	\$ 106,517
Finance Manager	Hourly	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17
	Monthly	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309
	Annually	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714
HR Manager	Hourly	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17
	Monthly	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309
	Annually	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714

Supervisors Unit - Local 39	Step A	Step B	Step C	Step D	Step E	Merit Range		
						Step F	Step G	
Sr. Recreation Supervisor	Hourly	\$ 30.65	\$ 32.18	\$ 33.79	\$ 35.48	\$ 37.25	\$ 39.12	\$ 41.07
	Monthly	\$ 5,313	\$ 5,578	\$ 5,857	\$ 6,150	\$ 6,457	\$ 6,780	\$ 7,119
	Annually	\$ 63,751	\$ 66,939	\$ 70,285	\$ 73,800	\$ 77,490	\$ 81,364	\$ 85,432
Recreation Supervisor	Hourly	\$ 29.30	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
	Monthly	\$ 5,079	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
	Annually	\$ 60,947	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674
Nature Center Director	Hourly	\$ 29.30	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
	Monthly	\$ 5,079	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
	Annually	\$ 60,947	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674
Park Supervisor	Hourly	\$ 29.30	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
	Monthly	\$ 5,079	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
	Annually	\$ 60,947	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674

	Parks Unit - SEIU							Merit Range	
	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step F	Step G
Utility II									
Hourly	\$ 26.53	\$ 27.85	\$ 29.24	\$ 30.71	\$ 32.24	\$ 33.85	\$ 35.55	\$ 33.85	\$ 35.55
Monthly	\$ 4,598	\$ 4,828	\$ 5,069	\$ 5,323	\$ 5,589	\$ 5,868	\$ 6,162	\$ 5,868	\$ 6,162
Annually	\$ 55,174	\$ 57,932	\$ 60,829	\$ 63,870	\$ 67,064	\$ 70,417	\$ 73,938	\$ 70,417	\$ 73,938
Utility I									
Hourly	\$ 22.91	\$ 24.06	\$ 25.26	\$ 26.52	\$ 27.85	\$ 29.24	\$ 30.70	\$ 29.24	\$ 30.70
Monthly	\$ 3,971	\$ 4,170	\$ 4,378	\$ 4,597	\$ 4,827	\$ 5,069	\$ 5,322	\$ 5,069	\$ 5,322
Annually	\$ 47,657	\$ 50,040	\$ 52,542	\$ 55,169	\$ 57,927	\$ 60,823	\$ 63,865	\$ 60,823	\$ 63,865

	Unrepresented							Merit Range	
	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step F	Step G
Executive Assistant									
Hourly	\$ 30.49	\$ 32.02	\$ 33.62	\$ 35.30	\$ 37.07	\$ 38.92	\$ 40.86	\$ 38.92	\$ 40.86
Monthly	\$ 5,286	\$ 5,550	\$ 5,827	\$ 6,119	\$ 6,425	\$ 6,746	\$ 7,083	\$ 6,746	\$ 7,083
Annually	\$ 63,428	\$ 66,599	\$ 69,929	\$ 73,425	\$ 77,097	\$ 80,952	\$ 84,999	\$ 80,952	\$ 84,999
HR Payroll Specialist									
Hourly	\$ 19.49	\$ 20.46	\$ 21.48	\$ 22.56	\$ 23.69	\$ 24.87	\$ 26.11	\$ 24.87	\$ 26.11
Monthly	\$ 3,378	\$ 3,547	\$ 3,724	\$ 3,910	\$ 4,106	\$ 4,311	\$ 4,526	\$ 4,311	\$ 4,526
Annually	\$ 40,533	\$ 42,559	\$ 44,687	\$ 46,922	\$ 49,268	\$ 51,731	\$ 54,318	\$ 51,731	\$ 54,318
Finance Specialist									
Hourly	\$ 19.49	\$ 20.46	\$ 21.48	\$ 22.56	\$ 23.69	\$ 24.87	\$ 26.11	\$ 24.87	\$ 26.11
Monthly	\$ 3,377.73	\$ 3,547	\$ 3,724	\$ 3,910	\$ 4,105.66	\$ 4,311	\$ 4,526	\$ 4,311	\$ 4,526
Annually	\$ 40,533	\$ 42,559	\$ 44,687	\$ 46,922	\$ 49,268	\$ 51,731	\$ 54,318	\$ 51,731	\$ 54,318
Facility Coordinator									
Hourly	\$ 24.64	\$ 25.87	\$ 27.16	\$ 28.52	\$ 29.95	\$ 31.44	\$ 33.01	\$ 31.44	\$ 33.01
Monthly	\$ 4,270.27	\$ 4,484	\$ 4,708	\$ 4,943	\$ 5,190.54	\$ 5,450	\$ 5,723	\$ 5,450	\$ 5,723
Annually	\$ 51,243	\$ 53,805	\$ 56,496	\$ 59,321	\$ 62,287	\$ 65,401	\$ 68,671	\$ 65,401	\$ 68,671
Customer Service Rep I									
Hourly	\$ 20.01	\$ 21.01	\$ 22.06	\$ 23.16	\$ 24.32	\$ 25.54	\$ 26.82	\$ 25.54	\$ 26.82
Monthly	\$ 3,468	\$ 3,642	\$ 3,824	\$ 4,015	\$ 4,216	\$ 4,427	\$ 4,648	\$ 4,427	\$ 4,648
Annually	\$ 41,621	\$ 43,702	\$ 45,887	\$ 48,181	\$ 50,590	\$ 53,120	\$ 55,776	\$ 53,120	\$ 55,776
Customer Service Rep II									
Hourly	\$ 24.64	\$ 25.87	\$ 27.16	\$ 28.52	\$ 29.95	\$ 31.44	\$ 33.01	\$ 31.44	\$ 33.01
Monthly	\$ 4,270	\$ 4,484	\$ 4,708	\$ 4,943	\$ 5,191	\$ 5,450	\$ 5,723	\$ 5,450	\$ 5,723
Annually	\$ 51,243	\$ 53,805	\$ 56,496	\$ 59,321	\$ 62,287	\$ 65,401	\$ 68,671	\$ 65,401	\$ 68,671
Marketing Coordinator									
Hourly	\$ 26.99	\$ 28.34	\$ 29.75	\$ 31.24	\$ 32.80	\$ 34.44	\$ 36.16	\$ 34.44	\$ 36.16
Monthly	\$ 4,678	\$ 4,912	\$ 5,157	\$ 5,415	\$ 5,686	\$ 5,970	\$ 6,268	\$ 5,970	\$ 6,268
Annually	\$ 56,132	\$ 58,938	\$ 61,885	\$ 64,980	\$ 68,229	\$ 71,640	\$ 75,222	\$ 71,640	\$ 75,222
Recreation Coordinator									
Hourly	\$ 22.29	\$ 23.40	\$ 24.57	\$ 25.80	\$ 27.09	\$ 28.44	\$ 29.87	\$ 28.44	\$ 29.87
Monthly	\$ 3,863	\$ 4,056	\$ 4,259	\$ 4,472	\$ 4,695	\$ 4,930	\$ 5,177	\$ 4,930	\$ 5,177
Annually	\$ 46,355	\$ 48,673	\$ 51,106	\$ 53,661	\$ 56,345	\$ 59,162	\$ 62,120	\$ 59,162	\$ 62,120

CHICO AREA RECREATION AND PARK DISTRICT
SALARY SCHEDULE
Effective July 1, 2020 - April 5, 2021

Management	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
General Manager	Hourly	\$ 61.06	\$ 61.06	\$ 61.06	\$ 61.06	\$ 61.06	\$ 61.06	\$ 61.06	\$ 61.06	\$ 61.06
	Monthly	\$ 10,583	\$ 10,583	\$ 10,583	\$ 10,583	\$ 10,583	\$ 10,583	\$ 10,583	\$ 10,583	\$ 10,583
	Annually	\$ 127,001	\$ 127,001	\$ 127,001	\$ 127,001	\$ 127,001	\$ 127,001	\$ 127,001	\$ 127,001	\$ 127,001
Parks and Recreation Director	Hourly	\$ 43.21	\$ 44.21	\$ 45.21	\$ 46.21	\$ 47.21	\$ 48.21	\$ 49.21	\$ 50.21	\$ 51.21
	Monthly	\$ 7,490	\$ 7,663	\$ 7,836	\$ 8,010	\$ 8,183	\$ 8,356	\$ 8,530	\$ 8,703	\$ 8,876
	Annually	\$ 89,877	\$ 91,957	\$ 94,037	\$ 96,117	\$ 98,197	\$ 100,277	\$ 102,357	\$ 104,437	\$ 106,517
Finance Manager	Hourly	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17
	Monthly	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309
	Annually	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714
HR Manager	Hourly	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17
	Monthly	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309
	Annually	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714

Supervisors Unit - Local 39	Step A	Step B	Step C	Step D	Step E	Step F
Sr. Recreation Supervisor	Hourly	\$ 32.18	\$ 33.79	\$ 35.48	\$ 37.25	\$ 39.12
	Monthly	\$ 5,578	\$ 5,857	\$ 6,150	\$ 6,457	\$ 6,780
	Annually	\$ 66,939	\$ 70,285	\$ 73,800	\$ 77,490	\$ 81,364
Recreation Supervisor	Hourly	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40
	Monthly	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482
	Annually	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785
Park Supervisor	Hourly	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40
	Monthly	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482
	Annually	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785

Parks Unit - SEIU		Step A	Step B	Step C	Step D	Step E	Step F
Utility II							
Hourly	\$	27.85	\$ 29.24	\$ 30.71	\$ 32.24	\$ 33.85	\$ 35.55
Monthly	\$	4,828	\$ 5,069	\$ 5,323	\$ 5,589	\$ 5,868	\$ 6,162
Annually	\$	57,932	\$ 60,829	\$ 63,870	\$ 67,064	\$ 70,417	\$ 73,938
Utility I							
Hourly	\$	24.06	\$ 25.26	\$ 26.52	\$ 27.85	\$ 29.24	\$ 30.70
Monthly	\$	4,170	\$ 4,378	\$ 4,597	\$ 4,827	\$ 5,069	\$ 5,322
Annually	\$	50,040	\$ 52,542	\$ 55,169	\$ 57,927	\$ 60,823	\$ 63,865

Unrepresented		Step A	Step B	Step C	Step D	Step E	Step F
IT Systems Analyst							
Hourly	\$	36.06	\$ 37.86	\$ 39.76	\$ 41.74	\$ 43.83	\$ 46.02
Monthly	\$	6,250	\$ 6,563	\$ 6,891	\$ 7,236	\$ 7,597	\$ 7,977
Annually	\$	75,005	\$ 78,755	\$ 82,693	\$ 86,827	\$ 91,169	\$ 95,727
Executive Assistant							
Hourly	\$	32.02	\$ 33.62	\$ 35.30	\$ 37.07	\$ 38.92	\$ 40.86
Monthly	\$	5,550	\$ 5,827	\$ 6,119	\$ 6,425	\$ 6,746	\$ 7,083
Annually	\$	66,599	\$ 69,929	\$ 73,425	\$ 77,097	\$ 80,952	\$ 84,999
HR/Recruitment Specialist							
Hourly	\$	20.46	\$ 21.48	\$ 22.56	\$ 23.69	\$ 24.87	\$ 26.11
Monthly	\$	3,547	\$ 3,724	\$ 3,910	\$ 4,106	\$ 4,311	\$ 4,526
Annually	\$	42,559	\$ 44,687	\$ 46,922	\$ 49,268	\$ 51,731	\$ 54,318
Finance Specialist							
Hourly	\$	20.46	\$ 21.48	\$ 22.56	\$ 23.69	\$ 24.87	\$ 26.11
Monthly	\$	3,547	\$ 3,724	\$ 3,910	\$ 4,106	\$ 4,311	\$ 4,526
Annually	\$	42,559	\$ 44,687	\$ 46,922	\$ 49,268	\$ 51,731	\$ 54,318
Facility Coordinator							
Hourly	\$	25.87	\$ 27.16	\$ 28.52	\$ 29.95	\$ 31.44	\$ 33.01
Monthly	\$	4,484	\$ 4,708	\$ 4,943	\$ 5,190	\$ 5,450	\$ 5,723
Annually	\$	53,805	\$ 56,496	\$ 59,321	\$ 62,287	\$ 65,401	\$ 68,671
Customer Service Rep I							
Hourly	\$	21.01	\$ 22.06	\$ 23.16	\$ 24.32	\$ 25.54	\$ 26.82
Monthly	\$	3,642	\$ 3,824	\$ 4,015	\$ 4,216	\$ 4,427	\$ 4,648
Annually	\$	43,702	\$ 45,887	\$ 48,181	\$ 50,590	\$ 53,120	\$ 55,776
Marketing Coordinator							
Hourly	\$	28.34	\$ 29.75	\$ 31.24	\$ 32.80	\$ 34.44	\$ 36.16
Monthly	\$	4,912	\$ 5,157	\$ 5,415	\$ 5,686	\$ 5,970	\$ 6,268
Annually	\$	58,938	\$ 61,885	\$ 64,980	\$ 68,229	\$ 71,640	\$ 75,222
Recreation Coordinator							
Hourly	\$	23.40	\$ 24.57	\$ 25.80	\$ 27.09	\$ 28.44	\$ 29.87
Monthly	\$	4,056	\$ 4,259	\$ 4,472	\$ 4,695	\$ 4,930	\$ 5,177
Annually	\$	48,673	\$ 51,106	\$ 53,661	\$ 56,345	\$ 59,162	\$ 62,120

CHICO AREA RECREATION AND PARK DISTRICT

SALARY SCHEDULE

Effective April 6, 2021 - June 30, 2021

Management		Step A	Step B	Step C	Step D	Step E	Step F
General Manager	Hourly	\$ 61.06	\$ 61.06	\$ 61.06	\$ 61.06	\$ 61.06	\$ 61.06
	Monthly	\$ 10,583	\$ 10,583	\$ 10,583	\$ 10,583	\$ 10,583	\$ 10,583
	Annually	\$ 127,001	\$ 127,001	\$ 127,001	\$ 127,001	\$ 127,001	\$ 127,001
Parks and Facilities Manager	Hourly	\$ 35.17	\$ 36.93	\$ 38.77	\$ 40.71	\$ 42.75	\$ 44.89
	Monthly	\$ 6,096	\$ 6,401	\$ 6,721	\$ 7,057	\$ 7,410	\$ 7,780
	Annually	\$ 73,154	\$ 76,811	\$ 80,652	\$ 84,684	\$ 88,919	\$ 93,365
Recreation Manager	Hourly	\$ 35.17	\$ 36.93	\$ 38.77	\$ 40.71	\$ 42.75	\$ 44.89
	Monthly	\$ 6,096	\$ 6,401	\$ 6,721	\$ 7,057	\$ 7,410	\$ 7,780
	Annually	\$ 73,154	\$ 76,811	\$ 80,652	\$ 84,684	\$ 88,919	\$ 93,365
Finance Manager	Hourly	\$ 35.17	\$ 36.93	\$ 38.77	\$ 40.71	\$ 42.75	\$ 44.89
	Monthly	\$ 6,096	\$ 6,401	\$ 6,721	\$ 7,057	\$ 7,410	\$ 7,780
	Annually	\$ 73,154	\$ 76,811	\$ 80,652	\$ 84,684	\$ 88,919	\$ 93,365
HR Manager	Hourly	\$ 35.17	\$ 36.93	\$ 38.77	\$ 40.71	\$ 42.75	\$ 44.89
	Monthly	\$ 6,096	\$ 6,401	\$ 6,721	\$ 7,057	\$ 7,410	\$ 7,780
	Annually	\$ 73,154	\$ 76,811	\$ 80,652	\$ 84,684	\$ 88,919	\$ 93,365

Supervisors Unit - Local 39		Step A	Step B	Step C	Step D	Step E	Step F
Sr. Recreation Supervisor	Hourly	\$ 32.18	\$ 33.79	\$ 35.48	\$ 37.25	\$ 39.12	\$ 41.07
	Monthly	\$ 5,578	\$ 5,857	\$ 6,150	\$ 6,457	\$ 6,780	\$ 7,119
	Annually	\$ 66,939	\$ 70,285	\$ 73,800	\$ 77,490	\$ 81,364	\$ 85,432
Recreation Supervisor	Hourly	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
	Monthly	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
	Annually	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674
Park Supervisor	Hourly	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
	Monthly	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
	Annually	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674

Parks Unit - SEIU		Step A	Step B	Step C	Step D	Step E	Step F
Utility II	Hourly	\$ 27.85	\$ 29.24	\$ 30.71	\$ 32.24	\$ 33.85	\$ 35.55
	Monthly	\$ 4,828	\$ 5,069	\$ 5,323	\$ 5,589	\$ 5,868	\$ 6,162
	Annually	\$ 57,932	\$ 60,829	\$ 63,870	\$ 67,064	\$ 70,417	\$ 73,938
Utility I	Hourly	\$ 24.06	\$ 25.26	\$ 26.52	\$ 27.85	\$ 29.24	\$ 30.70
	Monthly	\$ 4,170	\$ 4,378	\$ 4,597	\$ 4,827	\$ 5,069	\$ 5,322
	Annually	\$ 50,040	\$ 52,542	\$ 55,169	\$ 57,927	\$ 60,823	\$ 63,865

Unrepresented		Step A	Step B	Step C	Step D	Step E	Step F
IT Systems Analyst							
	Hourly	\$ 36.06	\$ 37.86	\$ 39.76	\$ 41.74	\$ 43.83	\$ 46.02
	Monthly	\$ 6,250	\$ 6,563	\$ 6,891	\$ 7,236	\$ 7,597	\$ 7,977
	Annually	\$ 75,005	\$ 78,755	\$ 82,693	\$ 86,827	\$ 91,169	\$ 95,727
Executive Assistant							
	Hourly	\$ 32.02	\$ 33.62	\$ 35.30	\$ 37.07	\$ 38.92	\$ 40.86
	Monthly	\$ 5,550	\$ 5,827	\$ 6,119	\$ 6,425	\$ 6,746	\$ 7,083
	Annually	\$ 66,599	\$ 69,929	\$ 73,425	\$ 77,097	\$ 80,952	\$ 84,999
HR/Recruitment Specialist							
	Hourly	\$ 20.46	\$ 21.48	\$ 22.56	\$ 23.69	\$ 24.87	\$ 26.11
	Monthly	\$ 3,547	\$ 3,724	\$ 3,910	\$ 4,106	\$ 4,311	\$ 4,526
	Annually	\$ 42,559	\$ 44,687	\$ 46,922	\$ 49,268	\$ 51,731	\$ 54,318
Finance Specialist							
	Hourly	\$ 20.46	\$ 21.48	\$ 22.56	\$ 23.69	\$ 24.87	\$ 26.11
	Monthly	\$ 3,547	\$ 3,724	\$ 3,910	\$ 4,105.66	\$ 4,311	\$ 4,526
	Annually	\$ 42,559	\$ 44,687	\$ 46,922	\$ 49,268	\$ 51,731	\$ 54,318
Facility Coordinator							
	Hourly	\$ 25.87	\$ 27.16	\$ 28.52	\$ 29.95	\$ 31.44	\$ 33.01
	Monthly	\$ 4,484	\$ 4,708	\$ 4,943	\$ 5,190.54	\$ 5,450	\$ 5,723
	Annually	\$ 53,805	\$ 56,496	\$ 59,321	\$ 62,287	\$ 65,401	\$ 68,671
Customer Service Rep I							
	Hourly	\$ 21.01	\$ 22.06	\$ 23.16	\$ 24.32	\$ 25.54	\$ 26.82
	Monthly	\$ 3,642	\$ 3,824	\$ 4,015	\$ 4,216	\$ 4,427	\$ 4,648
	Annually	\$ 43,702	\$ 45,887	\$ 48,181	\$ 50,590	\$ 53,120	\$ 55,776
Marketing Coordinator							
	Hourly	\$ 28.34	\$ 29.75	\$ 31.24	\$ 32.80	\$ 34.44	\$ 36.16
	Monthly	\$ 4,912	\$ 5,157	\$ 5,415	\$ 5,686	\$ 5,970	\$ 6,268
	Annually	\$ 58,938	\$ 61,885	\$ 64,980	\$ 68,229	\$ 71,640	\$ 75,222
Recreation Coordinator							
	Hourly	\$ 23.40	\$ 24.57	\$ 25.80	\$ 27.09	\$ 28.44	\$ 29.87
	Monthly	\$ 4,056	\$ 4,259	\$ 4,472	\$ 4,695	\$ 4,930	\$ 5,177
	Annually	\$ 48,673	\$ 51,106	\$ 53,661	\$ 56,345	\$ 59,162	\$ 62,120

**CHICO AREA RECREATION AND PARK DISTRICT
SALARY SCHEDULE
Effective July 1, 2021 - June 30, 2022**

Management		Step A	Step B	Step C	Step D	Step E	Step F
General Manager I (Pending Retirement)		\$ 61.06	\$ 61.06	\$ 61.06	\$ 61.06	\$ 61.06	\$ 61.06
	Monthly	\$ 10,583	\$ 10,583	\$ 10,583	\$ 10,583	\$ 10,583	\$ 10,583
	Annually	\$ 127,001	\$ 127,001	\$ 127,001	\$ 127,001	\$ 127,001	\$ 127,001
General Manager II	Hourly	\$ 62.50	\$ 62.50	\$ 62.50	\$ 62.50	\$ 62.50	\$ 62.50
	Monthly	\$ 10,833	\$ 10,833	\$ 10,833	\$ 10,833	\$ 10,833	\$ 10,833
	Annually	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000
Parks and Facilities Manager	Hourly	\$ 36.40	\$ 38.22	\$ 40.13	\$ 42.14	\$ 44.25	\$ 46.46
	Monthly	\$ 6,309	\$ 6,625	\$ 6,956	\$ 7,304	\$ 7,669	\$ 8,053
	Annually	\$ 75,714	\$ 79,500	\$ 83,475	\$ 87,648	\$ 92,031	\$ 96,632
Recreation Manager	Hourly	\$ 36.40	\$ 38.22	\$ 40.13	\$ 42.14	\$ 44.25	\$ 46.46
	Monthly	\$ 6,309	\$ 6,625	\$ 6,956	\$ 7,304	\$ 7,669	\$ 8,053
	Annually	\$ 75,714	\$ 79,500	\$ 83,475	\$ 87,648	\$ 92,031	\$ 96,632
Finance Manager	Hourly	\$ 36.40	\$ 38.22	\$ 40.13	\$ 42.14	\$ 44.25	\$ 46.46
	Monthly	\$ 6,309	\$ 6,625	\$ 6,956	\$ 7,304	\$ 7,669	\$ 8,053
	Annually	\$ 75,714	\$ 79,500	\$ 83,475	\$ 87,648	\$ 92,031	\$ 96,632
HR Manager	Hourly	\$ 36.40	\$ 38.22	\$ 40.13	\$ 42.14	\$ 44.25	\$ 46.46
	Monthly	\$ 6,309	\$ 6,625	\$ 6,956	\$ 7,304	\$ 7,669	\$ 8,053
	Annually	\$ 75,714	\$ 79,500	\$ 83,475	\$ 87,648	\$ 92,031	\$ 96,632
Administrative Manager	Hourly	\$ 36.40	\$ 38.22	\$ 40.13	\$ 42.14	\$ 44.25	\$ 46.46
	Monthly	\$ 6,309	\$ 6,625	\$ 6,956	\$ 7,304	\$ 7,669	\$ 8,053
	Annually	\$ 75,714	\$ 79,500	\$ 83,475	\$ 87,648	\$ 92,031	\$ 96,632

Supervisors Unit - Local 39		Step A	Step B	Step C	Step D	Step E	Step F
Sr. Recreation Supervisor	Hourly	\$ 32.18	\$ 33.79	\$ 35.48	\$ 37.25	\$ 39.12	\$ 41.07
	Monthly	\$ 5,578	\$ 5,857	\$ 6,150	\$ 6,457	\$ 6,780	\$ 7,119
	Annually	\$ 66,939	\$ 70,285	\$ 73,800	\$ 77,490	\$ 81,364	\$ 85,432
Recreation Supervisor	Hourly	\$ 31.85	\$ 33.44	\$ 35.11	\$ 36.87	\$ 38.71	\$ 40.65
	Monthly	\$ 5,520	\$ 5,796	\$ 6,086	\$ 6,390	\$ 6,710	\$ 7,045
	Annually	\$ 66,242	\$ 69,554	\$ 73,031	\$ 76,683	\$ 80,517	\$ 84,543
Park Supervisor	Hourly	\$ 31.85	\$ 33.44	\$ 35.11	\$ 36.87	\$ 38.71	\$ 40.65
	Monthly	\$ 5,520	\$ 5,796	\$ 6,086	\$ 6,390	\$ 6,710	\$ 7,045
	Annually	\$ 66,242	\$ 69,554	\$ 73,031	\$ 76,683	\$ 80,517	\$ 84,543

Parks Unit - SEIU		Step A	Step B	Step C	Step D	Step E	Step F
Utility II							
Hourly		\$ 29.52	\$ 31.00	\$ 32.55	\$ 34.17	\$ 35.88	\$ 37.68
Monthly		\$ 5,117	\$ 5,373	\$ 5,641	\$ 5,924	\$ 6,220	\$ 6,531
Annually		\$ 61,404	\$ 64,474	\$ 67,698	\$ 71,082	\$ 74,637	\$ 78,368
Utility I							
Hourly		\$ 25.50	\$ 26.78	\$ 28.12	\$ 29.52	\$ 31.00	\$ 32.55
Monthly		\$ 4,421	\$ 4,642	\$ 4,874	\$ 5,117	\$ 5,373	\$ 5,642
Annually		\$ 53,047	\$ 55,700	\$ 58,485	\$ 61,409	\$ 64,480	\$ 67,704
Maintenance Worker							
Hourly		\$ 17.00	\$ 17.85	\$ 18.74	\$ 19.68	\$ 20.66	\$ 21.70
Monthly		\$ 2,947	\$ 3,094	\$ 3,249	\$ 3,411	\$ 3,582	\$ 3,761
Annually		\$ 35,360	\$ 37,128	\$ 38,984	\$ 40,934	\$ 42,980	\$ 45,129

Unrepresented		Step A	Step B	Step C	Step D	Step E	Step F
IT Systems Analyst							
Hourly		\$ 37.32	\$ 39.19	\$ 41.15	\$ 43.20	\$ 45.37	\$ 47.63
Monthly		\$ 6,469	\$ 6,793	\$ 7,132	\$ 7,489	\$ 7,863	\$ 8,256
Annually		\$ 77,630	\$ 81,511	\$ 85,587	\$ 89,866	\$ 94,360	\$ 99,078
HR/Recruitment Specialist							
Hourly		\$ 23.81	\$ 25.00	\$ 26.25	\$ 27.56	\$ 28.94	\$ 30.38
Monthly		\$ 4,126	\$ 4,333	\$ 4,549	\$ 4,777	\$ 5,015	\$ 5,266
Annually		\$ 49,514	\$ 51,990	\$ 54,590	\$ 57,319	\$ 60,185	\$ 63,194
Finance Specialist							
Hourly		\$ 23.81	\$ 25.00	\$ 26.25	\$ 27.56	\$ 28.94	\$ 30.38
Monthly		\$ 4,126	\$ 4,333	\$ 4,549	\$ 4,777	\$ 5,015	\$ 5,266
Annually		\$ 49,514	\$ 51,990	\$ 54,590	\$ 57,319	\$ 60,185	\$ 63,194
Facility Coordinator							
Hourly		\$ 20.71	\$ 21.75	\$ 22.83	\$ 23.97	\$ 25.17	\$ 26.43
Monthly		\$ 3,590	\$ 3,769	\$ 3,958	\$ 4,156	\$ 4,363	\$ 4,582
Annually		\$ 43,078	\$ 45,231	\$ 47,493	\$ 49,868	\$ 52,361	\$ 54,979
Customer Service Rep I							
Hourly		\$ 21.75	\$ 22.83	\$ 23.97	\$ 25.17	\$ 26.43	\$ 27.75
Monthly		\$ 3,769	\$ 3,958	\$ 4,156	\$ 4,363	\$ 4,581	\$ 4,811
Annually		\$ 45,230	\$ 47,492	\$ 49,866	\$ 52,360	\$ 54,978	\$ 57,727
Admin/Customer Service Specialist							
Hourly		\$ 20.71	\$ 21.75	\$ 22.83	\$ 23.97	\$ 25.17	\$ 26.43
Monthly		\$ 3,590	\$ 3,769	\$ 3,958	\$ 4,156	\$ 4,363	\$ 4,582
Annually		\$ 43,078	\$ 45,231	\$ 47,493	\$ 49,868	\$ 52,361	\$ 54,979
Marketing Coordinator							
Hourly		\$ 29.33	\$ 30.80	\$ 32.34	\$ 33.96	\$ 35.65	\$ 37.44
Monthly		\$ 5,084	\$ 5,338	\$ 5,605	\$ 5,886	\$ 6,180	\$ 6,489
Annually		\$ 61,010	\$ 64,061	\$ 67,264	\$ 70,627	\$ 74,158	\$ 77,866
Recreation Coordinator							
Hourly		\$ 24.22	\$ 25.43	\$ 26.70	\$ 28.04	\$ 29.44	\$ 30.91
Monthly		\$ 4,198	\$ 4,408	\$ 4,628	\$ 4,860	\$ 5,103	\$ 5,358
Annually		\$ 50,376	\$ 52,894	\$ 55,539	\$ 58,316	\$ 61,232	\$ 64,293

EMPLOYMENT AGREEMENT

This Employment Agreement (the "Agreement") is executed effective May 21, 2015 by and between Chico Area Recreation and Park District ("District") and Ann Willmann ("Willmann"), who, in consideration of the mutual conditions, covenants, and agreements set forth below, agree as follows:

1. **Employment.** District hereby employs Willmann as General Manager of District to perform the functions and duties customary for a general manager of a similarly sized recreation and park district, including those specified from time to time by District in the job description for the position and such other legally permissible and proper duties and functions as the Board of Directors of District (the "Board") shall from time to time assign her. The current job description for the position is attached hereto as Exhibit "A." Upon any amendment of the job description by District, the new job description shall be dated and initialed by the parties and attached hereto as Exhibit "A" in lieu of that setting forth the previous job description. Notwithstanding the foregoing, Willmann agrees that in no event shall she change or deviate from the District organizational chart or promote, demote or otherwise transfer to a new or different job position any management or supervisory employee of District without District's consent first had and obtained.

Willmann is employed on a full-time basis and shall work such hours as necessary to satisfactorily perform her duties as General Manager, it being understood that she shall be generally available during business hours of District. However, it is recognized that Willmann shall be required to devote a great deal of time outside of normal business hours on business of District, and to that end, she shall be entitled to 10 days paid administrative leave annually.

2. **Condition Precedent.** An express condition precedent to this Agreement and the rights and obligations of either party hereunder shall be Willmann submitting to and passing a pre-employment physical examination, a drug test, and a California Department of Justice background investigation. Should this condition not be satisfied by 31 May 2015, then at the written election of either party,

delivered to the other party by personal service, first class mail, or by e-mail, this Agreement shall become null and void and of no further force or effect.

3. **Term; Termination.**

a. The term of this Agreement shall be approximately one year, commencing July 6, 2015 and terminating on June 30, 2016.

Notwithstanding the foregoing, this Agreement may be terminated at any time for cause. In the event this Agreement is terminated for cause, written notice of such termination, setting forth the grounds supporting such termination for cause, shall be delivered by the party terminating the Agreement to the other party. The Agreement shall be deemed terminated upon personal delivery of such notice. For purposes hereof, "cause" shall include, but not be limited to, breach by a party of a material term hereof, conviction of Willmann for any criminal act, her partaking in activities involving moral turpitude, or, subject to Section 3.b. below, her inability to perform the material duties of her job under this Agreement.

At its regular meeting for April, 2016, the Board and Willmann will meet and confer and agree upon whether the term of this Agreement shall be renewed and extended beyond June 30, 2016, and if so, upon what terms and conditions. In the event they do not and District or Willmann does not notify the other in writing on or before April 30, 2016 that it or she does not intend to renew or extend the term of this Agreement beyond June 30, 2016, then the parties shall continue to negotiate the renewal and extension of the term of this Agreement, provided, however, that if either party, after April 30, 2016 but before agreement is reached, elects to not renew or extend the term of this Agreement, it or she shall give the other six months advance written notice of such, during which period this Agreement shall remain in full force and effect, even if after June 30, 2016.

b. If Willmann is disabled so as to be unable to perform under this Agreement or is otherwise unable to perform her duties because of sickness, accident, injury, mental incapacity or health for a period beyond her entitlement to medical leave of absence under the Family Medical Leave Act, District shall have the option to terminate this Agreement. If District and Willmann are unable to agree as to whether she is permanently disabled, such determination shall be made by a panel of three physicians,

including Willmann's regularly attending physician, a physician selected by District, and a physician selected by the foregoing two physicians, or if they are unable to agree, upon petition by either District or Willmann, a physician appointed by the Butte County Superior Court. The decision of two of the three physicians shall be binding and determinative.

4. **Salary and Benefits.** District shall pay Willmann an annual salary in such amount as it and Willmann shall agree from time to time, payable in bi-weekly installments at the same times and in the same manner as other employees of District are paid. As of execution hereof, Willmann's annual salary shall be \$100,000.00. Willmann's annual salary shall be reviewed in conjunction with her performance evaluation as discussed in Section 5. below and may be adjusted by the Board based upon Willmann's job performance evaluation and such other factors as the District in its discretion may consider appropriate, including, without limitation, changes in the State's economy and cost of living since the last evaluation, the proposed budget of the District for its next fiscal year, and Willmann's performance since her last evaluation.

In addition, Willmann shall be entitled to the same holiday and sick leave benefits as all other full-time employees of District during the term of this Agreement. For purposes of determining her entitlement to vacation leave, Willmann shall be credited on the commencement of the term hereof with her previous service time in the employ of District of seven years, four months, and five days. Willmann therefore initially shall be entitled to 15 paid vacation days per year, which vacation days shall be taken in accordance with District policy regarding vacation.

Willmann shall be entitled to enroll in the same comprehensive medical, vision, life, and dental insurance on the same terms as provided all other full-time employees of District.

Willmann shall also be entitled to participate in the California Public Employees Retirement System and the Federal Social Security System on the same terms as all other full-time employees of District.

5. **Performance Evaluations.** Without in any way affecting the right of District to terminate this Agreement without cause as provided in Section 3.a. above, the Board shall review and

evaluate the performance of Willmann at its regular meetings for September, 2015, January, 2016, and April, 2016. In addition to the criteria discussed in Section 4. above, such review and evaluation shall be based on Willmann's performance of the duties described in Section 1. above and in accordance with any performance goals and objectives previously specifically agreed upon by the Board and Willmann. The September, 2015 evaluation shall be an informal discussion in closed session between the Board and Willmann as to her performance of her job duties since her employment began. For any subsequent evaluation, Willmann, at least five business days before the date of her evaluations, shall provide the Board in writing a report evaluating the District's accomplishments and shortcomings under her management since her last evaluation, identifying District goals and objectives she intends to accomplish in the future and the timeframe therefor, and summarizing her professional affiliations and development since her last evaluation, as well as the personal goals and objectives she hopes to accomplish prior to her next evaluation and the assistance the District can provide for her in facilitating the pursuit of such. At her review and evaluation, the Board and Willmann jointly may set performance goals and objectives and establish a relative priority among them for accomplishment prior to her next evaluation. Any such goals and objectives shall be reduced to writing. Such goals and objectives shall be reasonably attainable within the time and budgetary resources allocated to Willmann to achieve them. They also may be amended from time to time as the Board may determine, in consultation with Willmann. The Board shall provide Willmann with a summary written statement of its evaluation of her and allow Willmann to discuss her evaluation with the Board.

6. **District Automobile.** District shall provide an automobile for Willmann for her use for District business. Willmann shall be entitled to use such automobile for commuting to and from work.

7. **Professional Affiliations and Development.**

a. Upon commencement of her employment, Willmann shall apply for and thereafter, during the term of this Agreement, shall maintain in good standing membership in the California Park and Recreation Society and shall subscribe to and act in accordance with its "Code of

Ethics” as the Society from time to time may establish. A copy of the currently effective Code is attached hereto as Exhibit “B.” District agrees to pay the costs of such membership.

b. District agrees to budget and pay for dues and subscriptions of Willmann necessary for her continuation and full participation in national, regional, state and local associations and organizations as are desirable for her continued professional participation, growth, and advancement, and for the good of the District, provided, however, the amount of such dues and subscriptions shall not exceed the amount appropriated therefore in the annual budget.

c. District recognizes the desirability of Willmann’s participation in local civic organizations, and therefore Willmann is authorized to become a member of such civic clubs or organizations as she may reasonably determine. District shall pay all of Willmann’s civic organization membership expenses for any organizations in which Willmann’ membership has been approved in advance by the Board.

d. District agrees to budget for and to pay for tuition, fees, costs, travel and subsistence expenses of Willmann for her professional development, provided, however, the amount of such shall not exceed the amount appropriated therefor in the annual budget. District and Willmann acknowledge and agree that Willmann shall pursue actively professional development in such areas that will better enable her to perform her duties as General Manager, including, without limitation, general management, public and governmental relations, budgeting and fiscal administration, and strategic planning. Subject to the foregoing, District encourages Willmann to undertake such professional training and education courses and seminars as will advance her knowledge and skills in all matters affecting the management of District.

8. **Reimbursement of Professional Expenses.** District recognizes that certain expenses of a non-personal and generally job-affiliated nature shall be incurred by Willmann, and hereby agrees upon submission of documentation thereof to reimburse or to pay such general expenses, up to an amount not to exceed the amount provided for such purposes in the General Manager’s portion of the annual District budget.

9. **Indemnification.** In addition to the requirements of state and local law, District shall defend, save harmless and indemnify Willmann against any tort, professional liability claim or demand, or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the proper course and scope of Willmann's duties as General Manager, except for any civil action or proceeding brought against Willmann for her willful or malicious acts, actual fraud, corruption or actual malice. District, at its sole discretion, shall compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon.

10. **Bonding.** District shall bear the full cost of any fidelity or other bonds required of Willmann under any law or ordinance.

11. **Other Terms and Conditions of Employment.**

a. The Board may fix other terms and conditions of employment as it may determine from time to time relating to the performance of Willmann, following consultations with her, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement or such rules, regulations and procedures of the District as may have been adopted by Board or any applicable statute and are set forth in writing in an addendum hereto signed by both parties.

b. Willmann shall be subject to all rules, regulations, and policies of the District applicable to employees and management as they may be modified from time to time.

12. **Notices.** Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid, addressed as follows:

a. TO DISTRICT: Chair, Board of Directors, Chico Area Recreation and Park District, 545 Vallombrosa Avenue, Chico CA 95926.

b. TO WILLMANN: Ann Willmann, at her permanent residence address on record with the Chico Area Recreation and Park District.

Alternatively, notices required pursuant to this Agreement may be personally served to the same persons as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the United States Postal Service.

13. **General Provisions.**

- a. This Agreement shall constitute the entire agreement between the parties.
- b. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Willmann.
- c. This Agreement shall not be assigned by Willmann or District.
- d. This Agreement shall not be modified without the written consent of Willmann and District.
- e. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

Executed effective on the date first above set forth at Chico, California.

WILLMANN:

By: _____
Ann Willmann

DISTRICT:

Chico Area Recreation and Park District, a
California recreation and park district

By: _____
Jan Sneed, Chair

APPROVED AS TO FORM:

John Jeffery Carter, District Counsel

Approved by the Board of Directors of the Chico Area Recreation and Park District resolution adopted at its regular meeting held on May 21, 2015.



Chico Area Recreation and Park District "Helping People Play"

Staff Report 21-48
Agenda Item 8.3

STAFF REPORT

DATE: December 2, 2021
TO: Board of Directors
FROM: Annabel Grimm, General Manager
SUBJECT: CARD/Chico Unified School District Memorandum of Understanding

Discussion

CARD and CUSD have a long history of shared facility use. Both organizations have utilized facilities for recreation programming, educational classes, meetings, and events. This has benefited the community by efficiently utilizing government funded facilities that currently exist.

The original Memorandum of Understanding (MOU) between CARD and CUSD was established in 1976, with an amendment in 1985. It has been well over 30 years since the MOU has been updated. With new facilities that have been added, usage has changed, and technology has been introduced to better track each agencies use. Staff of both agencies have worked on an updated MOU that better reflects current business practices.

CARD currently uses CUSD facilities for youth sports, adult sports and classes. CUSD utilizes CARD facilities for swim teams at both high schools, physical education, meets and tournaments, and meetings.

The draft MOU includes the following updates:

- Clarified priority and process to reserve facilities for both agencies
- Updated insurance requirements
- Clarified user responsibilities
- Fee for use if one agency's use exceeds the others

Facility Use Fee

Recently, CUSD updated their reservation system that allows for more precise tracking of facility use. CARD has updated the process for CUSD reservations so staff can easily run reports of CUSD use of CARD facilities. This will allow for accurate evaluation of use and determination if fees will be paid for use. The addition of a fee for use will allow both agencies to recover the additional cost of the increased use should an agency utilize more facility time than the other. This will be evaluated quarterly.

Recommendation

It is recommended that the Board of Directors approve the Memorandum of Understanding and direct staff to attend the CUSD meeting to represent CARD.

By _____
Annabel Grimm
General Manager

Memorandum of Understanding

This Memorandum of Understanding (MOU) is made and entered into by and between the Chico Unified School District (herein the "CUSD") and Chico Area Recreation and Park District, (herein "CARD"), effective January 1, 2022.

1. Scope

Both CUSD and CARD allow use of their facilities for the purpose of providing programs, events and services for the Chico community. Facilities are to be selected by the respective agency representatives and shall be approved by the respective agency in accordance with established administrative procedures.

2. Agreement

Schedules shall be established in advance for use of facilities by designated representatives. CARD shall have second priority for CUSD facilities along with groups eligible under the Civic Center Act (Government Code § 38130 *et seq.*) and the School Board approved Facilities Use Manual. Likewise, CUSD will have second priority for CARD facilities in the appropriate agency category under approved Facilities Use procedures and fee schedules.

Schedules may be changed at the request of either party; however, once the schedule has been set for a season, reservations shall be cancelled or relocated for emergency reasons only and with proper notification to the affected party. Ordinary fees will be assessed for non-emergency cancellation without a minimum of 30 days.

School principals are expected to be advised by the CUSD Facilities Use Coordinator for the events scheduled under said principals' jurisdiction. All events are calendared and shared with each administrator at each school site.

3. Term

The term of this Agreement commences on January 1, 2022 and, with an annual review, shall remain in effect for a period until June 30, 2024, unless sooner terminated or extended as herein provided.

CUSD facilities used by CARD: At the termination of this Agreement, by lapse of time or otherwise, CARD will surrender the facilities in good order and condition, reasonable use and ordinary wear and tear thereof accepted.

CUSD will maintain the facilities in good condition, except in case of extremely heavy impact or damage by or gross negligence of CARD or its agents or employees. CARD assumes all risk of loss or damage by theft, fire, or any other cause to any of its personal property which it might use or store at the facilities. CARD understands and agrees that CUSD's use of the facilities take precedence over CARD's use. CUSD may need to use a facility provided to CARD for short periods of time in the event of any emergency. In such case, CUSD will give CARD as much prior notice as possible.

If CARD holds over the expiration of the term of this Agreement, without written Agreement providing otherwise, then CARD shall be deemed to be a tenant from month to month at a monthly rent equal to the last monthly rent payable under this Agreement and subject to all the other provisions and conditions of the Agreement.

CARD facilities used by CUSD: At the termination of this Agreement, by lapse of time or otherwise, CUSD will surrender the facilities in good order and condition, reasonable use and ordinary wear and tear thereof excepted.

CARD will maintain the facilities in good condition, except in case of extremely heavy impact or damage by or gross negligence of CUSD or its agents or employees. CUSD assumes all risk of loss or damage by theft, fire, or any other cause to any of its personal property which it might use or store at the facilities. CUSD understands and agrees that CARD's use of the facilities take precedence over CUSD's use. CARD may need to use a facility provided to CUSD for short periods of time in the event of any emergency. In such case, CARD will give CUSD as much prior notice as possible.

If CUSD holds over the expiration of the term of this Agreement, without written Agreement providing otherwise, then CUSD shall be deemed to be a tenant from month to month at a monthly rent equal to the last monthly rent payable under this Agreement and subject to all the other provisions and conditions of the Agreement.

4. Status of the Parties

The relationship of each party to this Agreement to the other is that of landlord and tenant. At no time shall either party represent itself to be an officer, agent or employee of the other.

It is recognized that school properties and facilities are intended primarily for school purposes and for the benefit of children of school age. It is therefore agreed that, in planning programs and scheduling activities on school grounds, the recreation needs, and opportunities of such children will be well provided for and adequately protected.

Further, it is also recognized that CARD properties and facilities are intended to provide quality recreational programs to people of all ages in the greater Chico area. It is therefore agreed that, in planning programs and scheduling activities on CARD grounds, the recreation needs, and opportunities of the Chico community will be well provided for and adequately protected.

5. Mutual Indemnification

Each party to this Agreement hereby agrees to save, defend, hold harmless, and indemnify the other (including the State of California) and their officers, agents and employees, against any or all liability, claims and costs of whatsoever kind and nature for injury to or death of any person or persons, and for loss or damage to any property occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operations, or performance of work under the terms of this Agreement, resulting in whole or in part from the negligent acts or omissions by or of the other party, or by or of any subcontractor, employee, agent, or representative of the other party.

6. Insurance

Concurrent with the execution of the Use of Facilities permit, each party shall provide the other with a Certificate of Liability Insurance and Endorsement Page naming the represented district as additional insured and which meets the following minimum insurance requirements: \$5,000,000 Bodily Liability/Property Liability Combined Single Limit. The District requires the insurance policy and endorsement page to be written on a per occurrence basis without aggregate limits. If a policy carries a General Aggregate limit, then the general aggregate must be a minimum of two million dollars (\$2,000,000) to provide each district with proper insurance coverage.

Each party shall provide workers compensation insurance, unemployment compensation insurance, and disability insurance for all its members, as required by law.

7. Non-Discrimination Compliance

Each party to this Agreement shall be responsible for compliance with all federal, state, and local non-discrimination, equal opportunity and affirmative action laws, rules, and regulations applicable to the party's performance under this Agreement. Neither party shall deny the Agreement's benefits to any person on the basis of religion, color, ethnic group identification, sex, sexual orientation and gender, age, physical or mental disability, nor shall they discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition, marital status, age (over 40) or sex.

8. No Commissions Paid

CARD and CUSD each warrant that no person or selling agency or other organization has been employed or retained to solicit or secure this Agreement for a commission, percentage, brokerage, or contingent fee.

9. Responsibilities of Users

CARD and CUSD agree to:

- a) Provide adequate personnel to supervise their respective activities taking place at reserved facilities. Both parties must enforce all facility site rules and regulations. Personnel employed by CARD shall be under the supervision of CARD. Personnel employed by CUSD shall be under the supervision of CUSD.
- b) Furnish, supply, and maintain any materials necessary for carrying on programs in the facilities under its supervision. (This does not include toilet paper, cleaning supplies or paper towels which will be supplied by each respective party.).
- c) Maintain its own equipment.
- d) Obtain the other's approval before placement of additional equipment and permanent improvements are installed or erected on the other's property. Once approved, they shall become the property of the other. Maintenance of said property shall be agreed upon by the other prior to any installation or erection of said improvements or equipment.
- e) Comply with all building, occupancy, fire, and safety codes as well as the Integrated Pest Management requirements for the site facility.
- f) Assume all risk of loss or damage by theft, fire, or any other cause to any of its personal property which it might use or store at the facility.

Scheduling and anticipated use of facilities is outlined in Appendix A of this agreement

10. Fees

CUSD and CARD will share quarterly reports of facilities use by the other party. Based on the quarterly reports, the amounts owed by each to the other will be calculated. The quarterly payment will be the net difference in hours between CUSD and CARD, with the party having the greater hours paying the net difference to the other.

For this fee, the following services will be included:

- a) Gas, electric, garbage and water.
- b) Grounds and routine maintenance.
- c) Custodial services including sanitation/cleaning.
- d) Supplies including paper and cleaning products.
- e) Field preparation or facility set up prior to program.
- f) Administration support.

11. Contact Information

11.1. CARD:

Annabel Grimm, General Manager
Chico Area Recreation and Park District
545 Vallombrosa Avenue, Chico, CA 95928
Phone: (530) 895-4711; Email: info@chicorec.com

11.2. CUSD:

Jaclyn Kruger Assistant Superintendent Business Services
1163 East Seventh Street, Chico, CA 95928
Phone: (530) 891-3000 x20131; jkruger@chicousd.org

12. Termination

Either party may terminate this agreement by giving ninety (90) days written notice to the other party.

13. Entire Agreement

This Agreement reflects all the terms and conditions agreed upon between the parties, and there are no written or oral agreements between the parties other than as set forth in this Agreement.

14. Amendment

This Agreement may be amended upon the written agreement of both parties.

15. Illegal or Unenforceable Terms

In the event that any portion of this Agreement is illegal or unenforceable, the remainder of the Agreement shall remain in full force and effect.

16. Signatures

Signed: _____
Jaclyn Kruger, Assistant Superintendent Business Services
Chico Unified School District
1163 East Seventh Street, Chico, CA 95928

Date: _____

Signed: _____
Annabel Grimm, General Manager
Chico Area Recreation and Park District
545 Vallombrosa Avenue, Chico, CA 95928

Date: _____

Appendix A

CARD Use of CUSD Facilities:

Scheduling: CARD will submit online Facility Use requests using CUSD online program in a timely manner but no less than three weeks prior to the start of programming to ensure that conflicts can be resolved. In addition, CARD will submit a request for any new programs prior to advertising such programs to the public.

Afterschool Program: This is a program that supports full school day care and supervision of elementary school age children. It is not a licensed childcare program per the exemption that is allowable for public recreation programs to operate such a program. There will be no facility charge to provide this program at the school sites.

Sports Programs: These programs take place after school and often need gym space. The gym space provided should include a minimum of 20 hours per week at Marsh Jr. High as stated in the Joint Use Agreement on June 28, 2001 between CUSD and CARD. These programs will be subject to facility maintenance fees as outlined in the above agreement.

Classes: These programs take place after school and serve elementary and secondary students. These programs often need gym space or classroom space. All space provided should meet the needs of the program. These programs will be subject to facility maintenance fees as outlined in the above agreement.

CUSD Use of CARD Facilities:

Scheduling: CUSD will submit facilities use requests in a timely manner but no less than three weeks prior to the start of programming to the CARD Facility Rental Supervisor to ensure that conflicts can be resolved prior to the. The use of these facilities will be subject to a facilities maintenance fee as outlined in the above agreement.

Swim Teams: Seasonal use of Pleasant Valley Pool. CUSD provides competitive aquatic sports at the Pool. Accordingly, pursuant to Health and Safety Code section 116033 it (or a coach or instructor employed by it) must "possess current certificates from an American Red Cross or YMCA of the U.S.A. lifeguard training program or have equivalent qualifications. In addition, these persons shall be certified in standard first aid and (CPR).

PV Pool and CARD Staff: First Aid CPR Certification is required for all Bidwell Jr. High PE Teachers and High School swim coaches.

Softball: Utilization of CARD softball fields for Softball practice.

Cross Country: Utilization of CARD Parks for meets.

Tennis: Utilization of Community Park Tennis Courts for practice.

Baseball: Utilization of Doryland Field for baseball tournaments.

Field House: Chapman PE.

Community Park: Chapman PE.

Meetings: Occasion use of CARD facilities for District meetings.

Graduations: Use of CARD facilities and parks for District graduation ceremonies.