



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, October 28, 2021 – 6:00 p.m.

*Posted Prior to 5:00 pm
Monday, October 25, 2021*

BOARD MEMBERS:

Tom Lando, Chair
Michael McGinnis, Vice Chair
Thomas Nickell
Michael Worley
Dave Donnan

CARD STAFF:

Ann Willmann, General Manager
Heather Childs, Finance Manager
Jennifer Marciales, Administrative Manager
Anjie Goulding, Recreation Manager
Scott Schumann, Parks and Facilities Manager

GENERAL INFORMATION:

1. Agendas:
Agendas are available on our website at <https://www.chicorec.com/board-meetings>.
2. Agenda Items:
Agenda items are available for public inspection. Staff reports and supporting documentation are available on our website at <https://www.chicorec.com/board-meeting>.
3. Public Participation: Public participation is allowed in-person or via Zoom
Zoom Meeting Link; Meeting ID: 820 0810 2813, Passcode: 156941; +1 669 900 6833 US (San Jose), +1 253 215 8782 US (Tacoma), +1 346 248 7799 US (Houston), +1 929 205 6099 US (New York), +1 301 715 8592 US (Washington DC), +1 312 626 6799 US (Chicago)
4. Items Not Appearing On Posted Agenda:
This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:
 - a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
 - b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
 - c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.
5. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.
6. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.
7. Identity of Speakers: Speakers are asked to state their names before speaking.



**CLOSED SESSION OF THE CHICO AREA RECREATION
AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, October 28, 2021 – 5:30 p.m.**

*Posted Prior to 5:00 pm
Monday, October 25, 2021*

AGENDA

1.0 CALL TO ORDER/ROLL CALL

2.0 CLOSED SESSION

- 2.1 Pursuant to Government Code Section 54956.9 - Conference with Legal Counsel – Potential Litigation

OPEN SESSION

3.0 ADJOURNMENT

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District. If the Board is unable to conclude its discussion of Closed Session items by 6:00 p.m., it will return to Closed Session at the end of this evening's meeting.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, October 28, 2021 – 6:00 p.m.**

*Posted Prior to 5:00 pm
Monday, October 25, 2021*

AGENDA

1.0 CALL TO ORDER

1.1 Roll Call

1.2 Closed Session Announcement

2.0 CORRESPONDENCE

2.1 Correspondence received from the Chico Bonsai Society dated October 17, 2021.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

There are no presentations.

5.0 CONSENT AGENDA

5.1 Minutes of the Special Meeting of the Board of Directors of September 2, 2021

Action Requested – that the Board of Directors approve the minutes as submitted

5.2 Minutes of the Regular Meeting of the Board of Directors of September 23, 2021

Action Requested – that the Board of Directors approve the minutes as submitted

5.3 Monthly Bills and Refund Register - Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register

5.4 Monthly Financial Report - Action Requested – that the Board of Directors review and approve the Monthly Financial Report

6.0 REGULAR AGENDA

6.1 Items Removed from the Consent Agenda

7.0 UNFINISHED BUSINESS

7.1 Masking Requirements for District Programs (Staff Report 21-39) – Information/Possible Action

7.2 Transition from At-Large Election to District-Based Election (Staff Report 21-40) - *Action Requested – that the Board of Directors (1) adopt Resolution 21-17 of the Board of Directors of the Chico Area Recreation and Park District Outlining Its Intention to Transition to District Based Elections, (2) authorize the General Manager to enter into an agreement with King Consulting in an amount not to exceed \$22,000, and (3) direct legal counsel to respond to the correspondence received from Shenkman & Hughes outlining the District’s intent to voluntarily transition to district-based elections.*

8.0 NEW BUSINESS

8.1 Re-Lamping of Sports Field Lights at Wildwood Park (Staff Report 21-41) - *Action Requested – that the Board of Directors authorize the General Manager to enter into an agreement with Musco Sports Lighting to re-lamp the sports field lights at Wildwood Park and utilize up to \$12,000 of the District’s contingency fund to complete the project.*

8.2 Assembly Bill 361 – Teleconference Meetings (Staff Report 21-42) - *Action Requested – that the Board of Directors direct staff how to proceed.*

8.3 Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing General Manager Annabel Grimm as a Signer for Any and All District Checks, ACH Transfers, and Check Registers and to Execute the Petition to Accept Check Registers (Staff Report 21-43) - *Action Requested – that the Board of Directors adopt Resolution 21-18 and approve the Petition to Accept Check Registers of the Chico Area Recreation and Park District authorizing Board Director Tom Lando, or Board Director Michael McGinnis, or General Manager Annabel Grimm, or Human Resource Manager Michelle Niven, or Administrative Manager Jennifer Marciales to sign any and all district checks, ACH Transfers, and check registers.*

8.4 Finance Policy, Purchasing Policy, Fund Balance Policy, and Capital Assets and Projects Policy (Staff Report 21-44) - *Action Requested – that the Board of Directors approve the updated Finance Policy, Purchasing Policy, Fund Balance Policy, and Capital Assets and Projects Policy.*

9.0 BOARD OF DIRECTORS’ REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

9.2 Other Reports

10.0 DIRECTORS’ COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER’S COMMENTS

11.1 General Manager’s Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 ADJOURNMENT

Adjourn to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.