



**2023-2024
PRELIMINARY BUDGET
VERSION 3**

6/22/2023

**CHICO AREA RECREATION AND PARK DISTRICT
BUDGET VERSION 3
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June 22, 2023

Board of Directors
Chico Area Recreation and Park District
545 Vallombrosa Avenue
Chico, CA 95926

RE: 2023-2024 Final Budget Letter of Transmittal

Dear Directors:

Staff is pleased to present the Final 2023-2024 Budget for the Chico Area Recreation and Park District. The budget was developed through the collaborative efforts of staff and the Board. The attached budget provides a framework for District operations for the coming fiscal year.

Highlights:

- Projected net operating income: \$59,195.
- The capital projects budget is approximately \$8.7M. The allocation for 23/24 projects is \$4.2M, with most funds going toward the aquatic center design and installation of artificial turf fields. Almost \$4.4M of approved 22/23 improvements will carry over to this fiscal year.
- Fund Balance is conservatively estimated at \$7.5M, of which \$1.9M will be used toward Capital Improvements.
- The General Fund Reserve balance is \$2.5M.
- The CalPERS annual Unfunded Accrued Liability payment is budgeted at \$260,000.00 per the plan established at the March 21, 2019, Board meeting.

A sincere thank you to the staff and the Board for their contributions to this critical process and continued investment in the District to serve the Chico community.

Respectfully submitted,

Annabel Grimm
General Manager

**CHICO AREA RECREATION AND PARK DISTRICT
BUDGET CALENDAR
BUDGET VERSION 3**



<u>DATE</u>	<u>BOARD MEETING</u>	<u>AGENDA</u>
January 26, 2023	Regular	Adopt Budget Calendar
February 13, 2023	N/A	Budget Templates Sent to Staff
March 24, 2023	N/A	Staff Budgets submitted to Business Office
April 27, 2023	Regular	Budget Presentation and Adopt Preliminary Budget
May 11, 2023	N/A	Notice of Public Hearing Published in Newspaper
May 25, 2023	Regular	Public Hearing on the Preliminary Budget
June 22, 2023	Regular	Adopt Final Budget
August 14, 2023	N/A	Submit Final Budget to Auditor-Controller

**CHICO AREA RECREATION AND PARK DISTRICT
BUDGET SUMMARY - ALL FUNDS
BUDGET VERSION 3**



	GENERAL FUND	COMMUNITY PARK FEES	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	INDIGO PARK
REVENUE							
FEE BASED PROGRAM INCOME	4,377,500	-	-	-	-	-	-
OTHER INCOME & FACILITY RENTALS	818,500	-	-	-	-	-	-
RDA PASSTHROUGH	1,600,000	-	-	-	-	-	-
INVESTMENT INCOME	100,000	-	-	-	-	-	-
TAX INCOME / COUNTY	5,150,000	-	-	-	-	-	-
PARK IMPACT FEES	-	2,000,000	60,000	-	-	-	-
ASSESSMENTS	-	-	-	23,800	42,400	162,300	30,000
OPERATING TRANSFER IN FROM GENERAL FUND	-	-	-	121,000	79,000	-	-
TOTAL REVENUE	12,046,000	2,000,000	60,000	144,800	121,400	162,300	30,000
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	8,581,325	-	-	105,000	90,500	123,250	22,000
SERVICES AND SUPPLIES	3,170,480	-	-	39,800	30,900	34,050	8,000
CONTRIB. TO OTHER AGENCIES	15,000	-	-	-	-	-	-
CONTINGENCIES	20,000	-	-	-	-	-	-
OPERATING TRANSFER OUT	200,000	-	-	-	-	-	-
NOTES PAYABLE / LEASE PYMTS	-	-	-	-	-	-	-
TOTAL OPERATING EXPENDITURES	11,986,805			144,800	121,400	157,300	30,000
NET INCOME (LOSS) FROM ONGOING OPERATIONS	59,195	2,000,000	60,000	-	-	5,000	-
CAPITAL PROJECTS							
CAPITAL PROJECTS	8,728,090						
CAPITAL PROJECTS' REIMBURSEMENTS	6,697,250						
NET CAPITAL PROJECTS COSTS	2,030,840						
CAPITAL PROJECTS FUNDING							
ALLOCATION FROM GENERAL FUND OPERATIONS	(59,195)						
ALLOCATION FROM GENERAL FUND SPENDABLE UNASSIGNED	(1,971,645)						
	-						
TOTAL NET ACTIVITY	(1,971,645)	2,000,000	60,000	-	-	5,000	

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUE AND EXPENDITURES
BUDGET VERSION 3**



	2023-2024		2022-2023			2021-2022		
	BUDGET	INCREASE (DECREASE)	BUDGET	YTD	% BUDGET	BUDGET	ACTUAL	% BUDGET
REVENUE								
FEE BASED PROGRAM INCOME	4,377,500	856,863	3,520,637	2,499,506	71%	2,844,781	3,304,124	116.1%
OTHER INCOME & FACILITY RENTALS	818,500	153,635	664,865	526,336	79%	528,350	551,689	104.4%
RDA PASSTHROUGH	1,600,000	-	1,600,000	861,011	54%	1,540,000	1,593,211	103.5%
INVESTMENT INCOME	100,000	55,000	45,000	38,587	86%	40,000	55,095	137.7%
TAX INCOME / COUNTY	5,150,000	495,000	4,655,000	2,946,463	63%	4,178,000	4,509,290	107.9%
TOTAL REVENUE	12,046,000	1,560,498	10,485,502	6,871,904	66%	9,131,131	10,013,409	109.7%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	8,581,325	1,260,366	7,320,959	4,939,881	67%	6,581,096	4,790,072	72.8%
SERVICES AND SUPPLIES	3,170,480	340,872	2,829,608	1,894,380	67%	2,205,739	2,458,445	102.6%
CONTRIB. TO OTHER AGENCIES	15,000	-	15,000	-	-	15,000	117,398	-
CONTINGENCIES	20,000	-	20,000	9,997	67%	25,000	6,411	42.7%
OPERATING TRANSFER OUT	200,000	(67,934)	267,934	-	0%	113,529	-	0.0%
NOTES PAYABLE / LEASE PYMTS	-	-	-	-	0%	-	-	0.0%
TOTAL OPERATING EXPENDITURES	11,986,805	1,533,304	10,453,501	6,844,259	65%	8,940,364	7,372,327	82.5%
NET INCOME (LOSS) FROM OPERATIONS	59,195	27,194	32,001	27,645		190,768	2,641,082	
CAPITAL PROJECTS								
CAPITAL PROJECTS	8,728,090	2,189,263	6,538,827	2,156,152	33%	1,554,800	54,499	3.5%
REIMBURSEMENTS	6,697,250	2,747,842	3,949,408	998,799	25%	850,000	54,499	6.4%
NET CAPITAL PROJECTS COSTS	2,030,840	(558,579)	2,589,419	1,157,353	45%	704,800	-	0.0%
CAPITAL PROJECTS FUNDING								
ALLOCATION FROM GENERAL FUND								
OPERATIONS	(59,195)	(27,194)	(32,001)	(27,645)	86%	(190,768)	-	0.0%
SPENDABLE UNASSIGNED	(1,971,645)	585,773	(2,557,418)	(1,129,709)	44%	(514,033)	-	0.0%
	-	-	-	-		-	-	

CHICO AREA RECREATION AND PARK DISTRICT
 REVENUE SUMMARY - GENERAL FUND - FUND 2490
 BUDGET VERSION 3



	2023-2024		2022-2023			2021-2022		
	BUDGET	INCREASE (DECREASE)	BUDGET	YTD	% BUDGET	BUDGET	ACTUAL	% BUDGET
FEE BASED PROGRAM INCOME								
AFTER SCHOOL & CAMP PROGRAMS								
AFTERSCHOOL	2,730,000	677,775	2,052,225	1,382,112	67%	1,593,933	1,846,693	116%
CAMPS	448,000	146,700	301,300	252,911	84%	266,690	431,748	162%
REC ADMIN	50,000	35,000	15,000	37,201	248%			
SUBTOTAL	3,178,000	824,475	2,368,525	1,672,224	71%	1,860,623	2,278,441	122%
AQUATICS								
	165,000	859,475	160,570	51,780	32%	184,109	124,253	67%
CLASSES								
GENERAL CLASSES	147,500	240	147,260	130,836	89%	84,000	117,148	139%
COMMUNITY BAND	2,000	-	2,000	4,034	202%	1,000	2,617	262%
YOUTH CLASSES	50,000	(15,000)	65,000	35,176	54%	29,003	34,183	118%
SUBTOTAL	199,500	(14,760)	214,260	170,045	79%	144,003	185,451	129%
ADULT SPORTS								
PROGRAM FEE INCOME	200,000	(32,942)	232,942	132,851	57%	233,995	198,379	85%
SUBTOTAL	200,000	(32,942)	232,942	132,851	57%	233,995	198,379	85%
NATURE CENTER								
PROGRAM FEE INCOME	325,000	68,160	256,840	212,440	83%	188,560	212,983	113%
SUBTOTAL	325,000	68,160	256,840	212,440	83%	188,560	212,983	113%
OTHER PROGRAMS								
SCHOLARSHIPS	(25,000)	-	(25,000)	(5,329)	21%	(25,000)	(7,297)	29%
SPECIAL EVENTS	50,000	20,000	30,000	22,470	75%	6,900	-	0%
SENIOR ADULT PROGRAMS	25,000	(7,500)	32,500	9,812	30%	-	496	0%
YOUTH SPORTS	260,000	10,000	250,000	233,414	93%	245,591	267,366	109%
SUBTOTAL	310,000	22,500	287,500	260,166	90%	233,491	303,621	130%
TOTAL FEE BASED PROGRAMS	4,377,500	856,863	3,520,637	2,499,506	71%	2,844,781	3,501,505	123%
OTHER INCOME								
FACILITY RENTAL INCOME	475,000	30,135	444,865	301,967	68%	346,450	410,249	118%
REBATES & REIMB COSTS	38,500	8,500	30,000	42,570	142%	30,000	154,522	515%
REIMBURSEMENTS - CITY	290,000	110,000	180,000	145,841	81%	141,900	18,195	13%
MISCELLANEOUS	5,000	5,000	-	18,952	-	-	6,772	0%
ENDOWMENTS	10,000	-	10,000	8,395	84%	10,000	10,944	109%
DONATIONS	-	-	-	8,611	-	-	5,506	0%
TOTAL OTHER INCOME	818,500	153,635	664,865	526,336	79%	528,350	606,188	115%
REVENUE FROM OTHER AGENCIES								
RDA PASSTHROUGH	1,600,000	-	1,600,000	861,011	54%	1,540,000	1,593,211	103%
INVESTMENT INCOME	100,000	55,000	45,000	38,587	86%	40,000	55,095	138%
TAX INCOME / COUNTY	5,150,000	495,000	4,655,000	2,946,463	63%	4,178,000	4,509,290	108%
TOTAL REVENUE FROM OTHER AGENCI	6,850,000	550,000	6,300,000	3,846,061	61%	5,758,000	6,157,596	107%
TOTAL REVENUE	12,046,000	1,560,498	10,485,502	6,871,904	66%	9,131,131	10,265,290	112%

**CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
BUDGET VERSION 3**



	2023-2024		2022-2023			2021-2022		
	BUDGET	INCREASE (DECREASE)	BUDGET	YTD	% BUDGET	BUDGET	ACTUAL	% BUDGET
SALARIES								
FULL-TIME SALARIES	3,500,000	445,000	3,055,000	2,360,034	77%	2,640,000	2,648,851	100%
PART-TIME SALARIES	3,425,000	673,000	2,752,000	1,693,670	62%	2,402,295	2,145,662	89%
ACCUMULATED LEAVE	40,000	(1,000)	41,000	-	0%	41,000	95,029	232%
INSTRUCTORS	10,000	(22,000)	32,000	60,527	189%	70,580	65,854	93%
SUBTOTAL	6,975,000	1,095,000	5,880,000	4,114,230	70%	5,153,875	4,955,396	96%
BENEFITS								
FICA	537,075	92,075	445,000	314,006	71%	392,000	370,770	95%
RETIREMENT	625,000	(4,000)	629,000	397,508	63%	541,000	764,169	141%
HEALTH INSURANCE	645,000	79,600	565,400	267,217	47%	438,500	310,520	71%
UNEMPLOYMENT	20,000	(10,000)	30,000	3,185	11%	98,000	14,940	15%
WORKERS COMP INSURANCE	120,000	-	120,000	106,963	89%	152,000	146,862	97%
ALLOCATION TO OTHER FUNDS	(340,750)	-	(348,441)	(263,228)	76%	(194,279)	(245,332)	126%
SUBTOTAL	1,606,325	157,675	1,440,959	825,651	356%	1,427,221	1,361,930	95%
TOTAL SALARIES & BENEFITS	8,581,325	1,260,366	7,320,959	4,939,881	754%	6,581,096	6,317,326	96%

**CHICO AREA RECREATION AND PARK DISTRICT
SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
BUDGET VERSION 3**



	2023-2024		2022-2023			2021-2022		
	BUDGET	INCREASE (DECREASE)	BUDGET	YTD	% BUDGET	BUDGET	ACTUAL YTD	% BUDGET
SERVICES AND SUPPLIES								
MARKETING	50,000	6,000	44,000	15,726	36%	30,000	12,859.78	42.9%
UNIFORM APPAREL	25,000	17,000	8,000	7,895	99%	7,000	10,131.05	144.7%
PROGRAM APPAREL	30,000	30,000	-	5,793		15,708	26,784.71	170.5%
COMMUNICATIONS	70,000	17,642	52,358	45,661	87%	46,600	42,133.53	90.4%
INSURANCE	340,600	70,600	270,000	292,512	108%	240,500	241,233.73	100.3%
TECHNOLOGY SOFTWARE	100,000	(5,000)	105,000	74,841	71%	20,000	22,256.74	111.3%
TECHNOLOGY HARDWARE	30,000	-	30,000	25,025	83%	20,000	48,616.28	243.1%
EQUIPMENT MAINTENANCE	45,000	21,750	23,250	24,857	107%	22,330	27,857.03	124.8%
EQUIPMENT	50,000	40,800	9,200	48,598	528%	8,621	20,406.78	236.7%
VEHICLE MAINTENANCE	25,000	7,000	18,000	15,698	87%	12,500	25,918.63	207.3%
STRUCTURE & GROUNDS	250,000	59,050	190,950	114,463	60%	172,100	147,338.50	85.6%
VANDALISM	5,000	(460)	5,460	1,693	31%	5,335	2,365.05	44.3%
CONTRACT SERVICES	490,880	(225,736)	716,616	368,229	51%	823,600	894,559.34	108.6%
SERVICES	530,500	238,300	292,200	201,929	69%	-	9,140.16	0.0%
LEGAL NOTICES	1,000	-	1,000	481	48%	22,000	9,401.15	42.7%
RECRUITMENT	20,000	(5,000)	25,000	10,252	41%	-	-	0.0%
RENT/LEASE STRUCTURES	2,000	-	2,000	1,000	50%	2,000	1,500.00	75.0%
SMALL TOOLS	25,000	21,100	3,900	15,013	385%	3,795	4,202.68	110.7%
PROFESSIONAL DEVELOPMENT	40,000	12,000	28,000	26,776	96%	9,000	9,167.04	101.9%
MISCELLANEOUS	10,000	-	10,000	5,179	52%	14,000	11,558.10	82.6%
SUPPLIES	340,000	(26,540)	366,540	187,980	51%	120,935	103,622.86	85.7%
HOSPITALITY	20,000	15,000	5,000	7,138	143%	5,000	2,563.80	51.3%
FUEL	60,000	10,000	50,000	37,188	74%	60,000	52,545.88	87.6%
TRANSPORTATION	4,000	300	3,700	1,980	54%	3,470	660.00	19.0%
BOARD MEETING	10,000	-	10,000	4,775	48%	10,000	9,350.00	93.5%
USE TAX	1,500	-	1,500	-	0%	1,500	327.28	21.8%
TRAVEL	10,000	-	10,000	4,524	45%	15,000	8,298.54	55.3%
SUBTOTAL	2,585,480	303,806	2,281,674	1,545,207	68%	1,772,694	1,813,557.83	102.3%
UTILITIES								
WATER	160,000	8,479	151,521	70,688	47%	97,955	109,062.04	111.3%
ELECTRICITY	330,000	20,928	309,072	217,418	70%	271,032	375,322.78	138.5%
GAS	75,000	(4,992)	79,992	53,366	67%	57,658	43,715.22	75.8%
SEWER	20,000	12,651	7,349	7,703	105%	6,400	7,436.43	116.2%
SUBTOTAL	585,000	37,066	547,934	349,175	64%	433,045	535,536.47	123.7%
TOTAL SERVICE & SUPPLY	3,170,480	340,872	2,829,608	1,894,382	67%	2,205,739	2,349,094.30	106.5%

CHICO AREA RECREATION AND PARK DISTRICT
BUDGET VERSION 2
 BUDGET VERSION 3



FY 2023/2024 CAPITAL IMPROVEMENTS

CAPITAL PROJECTS - DEFERRED MAINTENANCE/REPLACEMENT

DISTRICT WIDE	ADA Compliance Upgrades	135,000
DISTRICT WIDE	Deferred Maintenance	150,000
DISTRICT WIDE	Irrigation Smart Controller Upgrades	115,000
CARD CENTER	Roof & Exterior Repair/Painting	200,000
COMMUNITY PARK	Field House Wall Padding	27,600
DEGARMO PARK	Replace Soccer Goals	25,000
LAKESIDE	Lakeside Blinds	17,250
LAKESIDE	Lakeside Carpet Replacement	45,000
		714,850

CAPITAL PROJECTS - PLAY STRUCTURES

ROTARY PARK	Replace 5-12 Play Structure	155,250
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CAPITAL IMPROVEMENTS

AQUATIC CENTER	Design Phase	1,700,000
LAKESIDE	Permanent Projectors	23,000
		1,723,000

CAPITAL EXPANSION

COMMUNITY PARK	Renovate & Expand Maintenance Hub	1,300,000
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FIXED ASSETS

DeGarmo Painter Replacement	8,050
Gator Replacement	13,500
Wood Chipper Replacement	85,000
New Vehicle (Roving Crew)	40,000
Vehicle Replacement (2 Trucks)	80,000
Vehicle Replacement (Utility Truck)	75,000
New Standing Mower	15,000
New Gator (Wildwood)	13,500
Movie Equipment	19,000
	349,050

TOTAL 4,242,150

CARRY FORWARD 22/23

COMMUNITY PARK	Bocce Ball Court	856,000
DFJ	Chapman Park Renovation	3,112,000
HOOKER OAK	Playground	192,000
PETERSON	Playground	198,240
CARD CENTER	ADA Upgrades - Parking Lot	112,700
FIXED ASSETS	Trailer	15,000
		4,485,940

CAPITAL TOTAL 8,728,090

FUNDING SOURCES

Prop 68 Grant	2,612,000
Dev. Impact Fees	3,229,000
Neighborhood Impact Fees	706,250
CPRS Grant	150,000
General Fund Unassigned Fund Balance	2,030,840
SOURCES TOTAL	8,728,090

**CHICO AREA RECREATION AND PARK DISTRICT
ADMINISTRATIVE CONTRACT SERVICES
BUDGET VERSION 3**



	2023-2024	2022-2023	CHANGE	
ADMINISTRATIVE SERVICES				
ACTUARIAL EVALUATION SOFTWARE	7,105	7,105	-	
DISTRICT ERP	45,500		45,500	
CAPITAL CAMPAING STUDY	25,000		25,000	
REGISTRATION SUPPORT FEES	150,000	150,000	-	
ERP IMPLEMENTATION	105,000	65,000	40,000	Carry Forward
IT SUPPORT	90,000	98,000	(8,000)	
COMPUTER SOFTWARE	100,000	105,000	(5,000)	
	<u>522,605</u>	<u>425,105</u>	<u>97,500</u>	
OFFICE EQUIPMENT SERVICE CONTRACTS				
COPY MACHINE	18,000	18,000	-	
POSTAGE MACHINE	6,000	6,000	-	
	<u>24,000</u>	<u>24,000</u>	<u>-</u>	
MISCELLANIOUS SERVICES				
AUDIT	17,500	17,000	500	
GASB 68 REPORTS	700	700	-	
LEGAL SERVICES	25,000	25,000	-	
EMPLOYEE BACKGROUND CHECK	20,000	18,000	2,000	
FRAUD HOTLINE	1,075	1,075	-	
ELECTION		125,000	(125,000)	
	<u>64,275</u>	<u>186,775</u>	<u>(122,500)</u>	
TOTAL ADMIN CONTRACT SERVICES	<u>610,880</u>	<u>635,880</u>	<u>(25,000)</u>	

**CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - SUMMARY OF FUND BALANCE
BUDGET VERSION 3**



CATEGORY	DESCRIPTION	BEGINNING	PROJECTED ACTIVITY	ENDING
SPENDABLE	COMMITTED			
	PETTY CASH	1,500	-	1,500
	GENERAL RESERVE	2,500,000		2,500,000
	COMMITTED BALANCE	<u>2,501,500</u>	<u>-</u>	<u>2,501,500</u>
	UNASSIGNED			
	WORKING CAPITAL	<u>5,000,000</u>	<u>(1,971,645)</u>	<u>3,256,200</u>
	SPENDABLE BALANCE	<u>7,501,500</u>	<u>(1,971,645)</u>	<u>5,757,700</u>
NON-SPENDABLE	INVESTMENT CAP ASSETS (NET OF RELATED DEBT)	<u>26,714,068</u>	<u>349,050</u>	<u>27,015,018</u>
	TOTAL FUND BALANCE	<u>34,215,568</u>	<u>(1,622,595)</u>	<u>32,772,718</u>

* Unassigned Fund Balance is affected by changes made to reserves, as well as current year net income. The Unassigned Fund Balance is an estimate and will continue to change as revenues and expenses are recorded throughout the fiscal year.

Under GASB #54 the Fund Balance is classified under different sub-categories as follows:

Spendable - Restricted: Has constraints on spending that are legally enforceable by outside parties.

Spendable - Unrestricted - Committed: Has constraints on spending that the District imposes upon itself by high-level formal action prior to the close of the period.

Spendable - Unrestricted - Assigned: Applies to resources intended for spending for a purpose set by the governing body itself or by some person or body delegated to exercise such authority in accordance with policy established by the board.

Spendable - Unrestricted - Unassigned: Residual fund balance.

Non-Spendable: Not available for spending, either now or in the future, because of the form of the asset (e.g. fixed assets).

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - DEVELOPMENT IMPACT FEES
BUDGET VERSION 3**



	2023-2024		2022-2023			2021-2022		
	BUDGET	INCREASE (DECREASE)	BUDGET	YTD	% BUDGET	BUDGET	ACTUAL	% BUDGET
FUND 2470 COMMUNITY PARK FEES (CITY)								
INCOME								
PARK IMPACT FEES	2,000,000	-	2,000,000	5,472,557	274%		3,305,107	
INTEREST INCOME	15,000	-	15,000	-	0%		25,477	
TOTAL INCOME	2,015,000	-	2,015,000	5,472,557	274%		3,330,583	
FUND BALANCE	12,540,628	4,972,557	7,568,070	11,025,628	146%		5,553,070	
UTILIZATION OF FUND BALANCE	3,229,000	2,337,700	891,300	500,000	56%			
ENDING FUND BALANCE	9,311,628	2,634,857	6,676,770	10,525,628	158%		5,553,070	
FUND 2480 PARK FEES (COUNTY)								
INCOME								
PARK IMPACT FEES	60,000	-	60,000	26,125	44%	60,000	76,309	127%
INTEREST INCOME	-	-	-	-	0%	700	-	0%
TOTAL INCOME	60,000	-	60,000	26,125	44%	60,700	76,309	127%
FUND BALANCE	514,618	26,125	488,493	454,618	93%	412,884	428,493	103.8%
UTILIZATION OF FUND BALANCE	-	-	-	-	-	-	-	-
ENDING FUND BALANCE	514,618	26,125	488,493	454,618	93%	412,884	428,493	103.8%

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - ASSESSMENT DISTRICTS
BUDGET VERSION 3



	2023-2024		2022-2023			2021-2022		
	BUDGET	INCREASE (DECREASE)	BUDGET	YTD	% BUDGET	BUDGET	ACTUAL	% BUDGET
FUND 2495 OAK WAY PARK								
INCOME								
ASSESSMENTS	23,800	(96)	23,896	12,610	53%	23,820	23,030	96.7%
INTEREST INCOME	-	-	-	-	-	-	164	0.0%
TRF FROM GENERAL FUND	121,000	(7,446)	128,446	-	-	74,829	65,102	97.6%
TOTAL INCOME	144,800	(7,542)	152,342	12,610	8.3%	98,649	88,297	98%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	105,000	(20,915)	125,915	94,436	75%	71,614	71,614	100.0%
SERVICES AND SUPPLIES	39,800	13,373	26,427	14,537	55%	27,035	16,683	62%
TOTAL OPERATING EXPENSES	144,800	(7,542)	152,342	108,973	71.5%	98,649	88,297	90%
NET INCOME (LOSS)	-	-	-	(96,362.94)	-	-	-	-

FUND 2497 PETERSON PARK								
INCOME								
ASSESSMENTS	42,400	(90)	42,490	23,638	56%	42,490	42,308	99.6%
INTEREST INCOME	-	-	-	-	-	-	302	0.0%
TRF FROM GENERAL FUND	79,000	(10,582)	89,582	-	-	38,700	43,311	111.9%
TOTAL INCOME	121,400	(10,672)	132,072	23,638	17.9%	81,190	85,921	106%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	90,500	(8,641)	99,141	74,356	75%	51,053	51,052	100.0%
SERVICES AND SUPPLIES	30,900	(2,031)	32,931	22,194	67%	30,137	34,869	116%
TOTAL OPERATING EXPENSES	121,400	(10,672)	132,072	96,550	73.1%	81,190	85,921	106%
NET INCOME (LOSS)	-	-	-	(72,912.00)	-	-	-	-

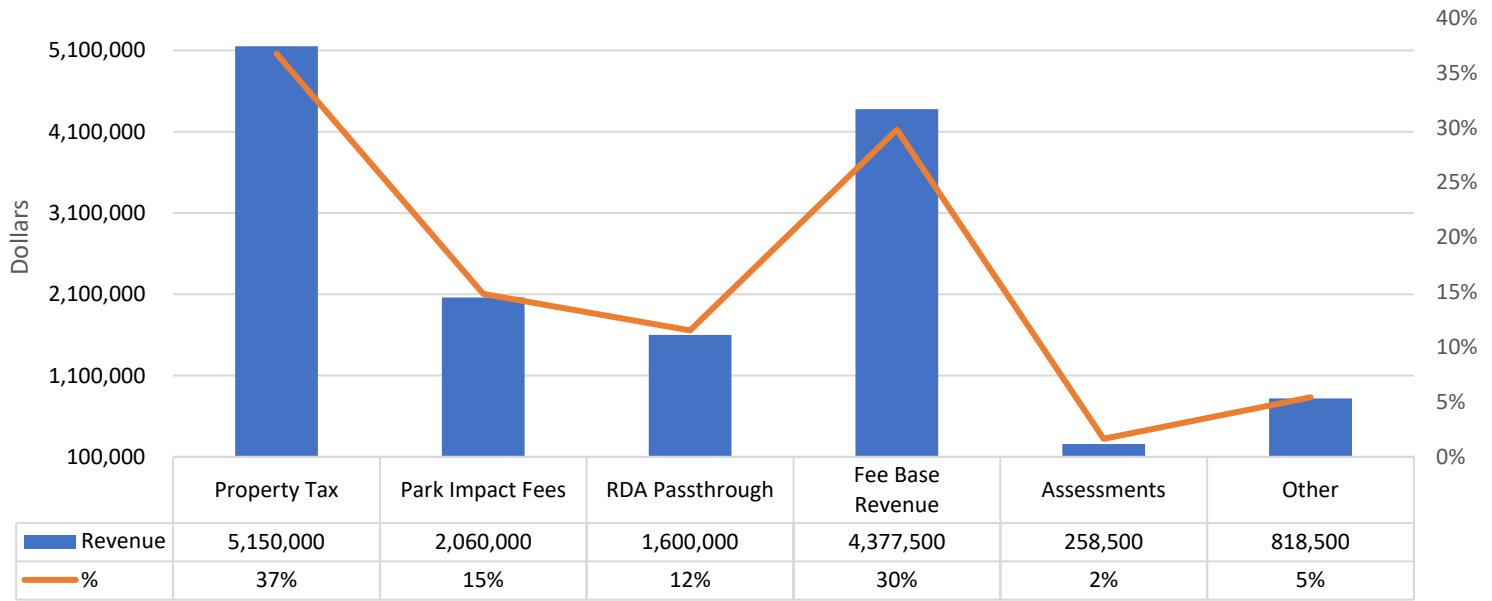
FUND 2495 BARONI PARK								
INCOME								
ASSESSMENTS	162,300	138,404	23,896	12,610	53%	95,311	95,050	96.7%
INTEREST INCOME	-	-	-	-	-	300	708	0.0%
TRF FROM GENERAL FUND	-	(128,446)	128,446	-	-	-	967	97.6%
TOTAL INCOME	162,300	9,958	152,342	12,610	8.3%	98,649	96,725	98%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	123,250	(2,665)	125,915	94,436	75%	70,590	71,614	100.0%
SERVICES AND SUPPLIES	34,050	7,623	26,427	14,537	55%	19,721	20,056	62%
TOTAL OPERATING EXPENSES	157,300	4,958	152,342	108,973	71.5%	90,311	91,670	102%
NET INCOME (LOSS)	5,000	5,000	-	(96,363)	-	8,338	5,055	60.6%

FUND TBD INDIGO PARK	
INCOME	
ASSESSMENTS	30,000
INTEREST INCOME	-
TRF FROM GENERAL FUND	-
TOTAL INCOME	30,000
OPERATING EXPENDITURES	
SALARIES AND BENEFITS	22,000
SERVICES AND SUPPLIES	8,000
TOTAL OPERATING EXPENSES	30,000
NET INCOME (LOSS)	-

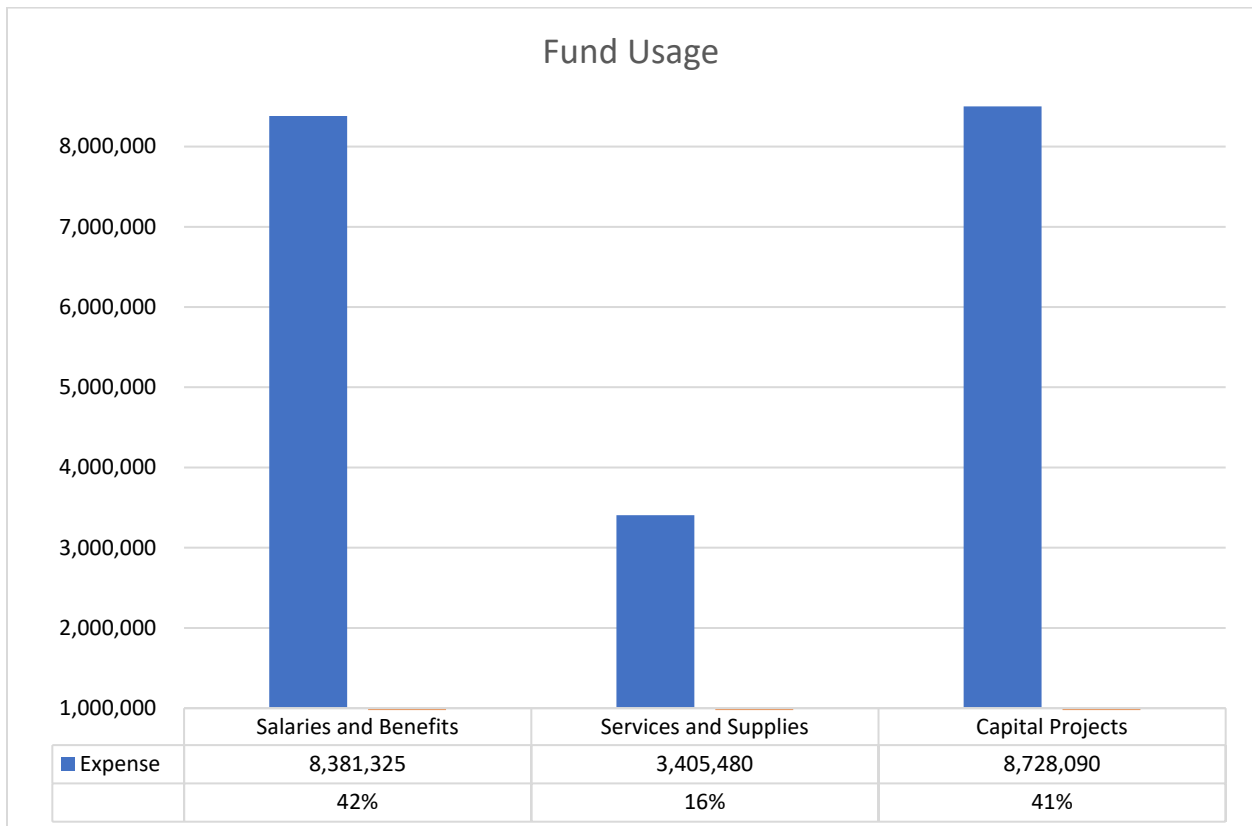
- Property tax assessments on the residents in the Oak Way, Peterson, and Baroni Assessment Districts are to support the operating costs of the parks, which are maintained by CARD.
- The Oak Way and Peterson Assessment Districts are capped and cannot be increased. CARD's General Fund supplements the operating expenses of the parks.
- Fund Balance is designated Spendable - Restricted for park maintenance and operation.

**CHICO AREA RECREATION AND PARK DISTRICT
SOURCES AND USAGE OF FUND
BUDGET VERSION 2**

Fund Sources



Fund Usage



**CHICO AREA RECREATION AND PARK DISTRICT
BUDGET VERSION 3
PARK SITES AND FACILITIES**



The Chico Area Recreation and Park District serves a 225 square mile area with an approximated population of 109,000. The District is located in the northwest corner of Butte County, California including the urban area of Chico and surrounding farmland.

The District currently operates three recreation centers, one aquatics center, one gymnasium, and six park and recreation areas. District parks range in size from .44 acres to 40 acres. Park sites and facilities operated by the District include:

FACILITIES

Community Center

Location: 545 Vallombrosa Avenue
Size: 3 acres
Facilities: CARD administrative offices, recreation classrooms and multi-purpose room

Chico Creek Nature Center

Location: 1968 East 8th Street
Size: 3.25 acres
Facilities: Animal museum, exhibit hall, nature classroom, and administrative offices

Dorothy F. Johnson Neighborhood Center

Location: 775 East 16th Street
Size: 3 acres
Facilities: Community center, playground, picnic area and basketball court

Lakeside Pavilion

Location: 2565 California Park Drive
Size: 1.6 acres
Facilities: Community center, administrative offices and multi-purpose room

Pleasant Valley Pool and Recreation Center

Location: 2320 North Avenue
Size: 1.1 acres
Facilities: Community center and swimming pool

COMMUNITY PARKS

Community Park

Location: East 20th Street and Martin Luther King Jr. Parkway
Size: 40 acres
Facilities: Playground, picnic area, softball fields, tennis courts, pickleball courts, soccer fields, sand volleyball courts, restrooms and gymnasium

DeGarmo Park

Location: 199 Leora Court
Size: 36 acres
Facilities: Pavilion, playground, picnic area, softball fields, soccer fields and dog park

Hooker Oak Recreation Area

Location: 1928 Manzanita Avenue
Size: 35 acres
Facilities: Playground, picnic area, basketball court, baseball field and softball fields

Wildwood Park

Location: 100 Wildwood Avenue
Size: 18 acres
Facilities: Pavilion and picnic area, playground and softball fields

**CHICO AREA RECREATION AND PARK DISTRICT
BUDGET VERSION 3
PARK SITES AND FACILITIES**



OTHER PARK SITES

Baroni Park

Location: Bruce Road at Remington Drive
Size: 7.285 acres
Facilities: Playground, basketball court, picnic area and open space

Centennial Park

Location: Glenshire Lane
Size: 5 acres
Facilities: Playground, basketball court, picnic area and open space

Hancock Park

Location: North Marigold Ave.
Size: 3.61 acres
Facilities: Turf play field and pathways

Hartley Park

Location: 3 Cattail Court
Size: 5 acres
Facilities: Open space

Husa Ranch/Nob Hill

Location: 868 Palo Alto St
Size: 2.9 acres
Facilities: Playground, basketball court, disk golf and open space

Henshaw Avenue Park

Location: Henshaw Avenue
Size: 5 acres
Facilities: Undeveloped

Humboldt Avenue Skatepark

Location: Humboldt Avenue at Flume Street
Size: .89 acres
Facilities: Skateboard park with restrooms

Oak Way Park

Location: 1510 West 8th Avenue
Size: 8.7 acres
Facilities: Playrooms, playground, basketball court, picnic area and restrooms

Peterson Park

Location: Rollins Lake Drive and Denali Drive
Size: 5.5 acres
Facilities: Playground, picnic area and basketball court

Rotary Park

Location: East 16th Street and Broadway
Size: .7 acres
Facilities: Playground, picnic area and basketball court

Sycamore Park

Location: One Mile Recreation Area
Size: 3.5 acres
Facilities: Softball field

Keefer Creek Park

Location: Guntren Road
Size: 10.3 acres
Facilities: Undeveloped

FY 2023/2024

CHICO AREA RECREATION AND PARK DISTRICT
SALARY SCHEDULE - PROPOSED
Effective July 1, 2023-June 30,2024

Executive Management		Range						
	General Manager	136,500 - 150,000						
Union	Classification	Step A	Step B	Step C	Step D	Step E	Step F	
Unrep	Director	Monthly	8,500.00	8,925.00	9,371.25	9,839.81	10,331.80	10,848.39
		Annually	102,000.00	107,100.00	112,455.00	118,077.75	123,981.64	130,180.72
Unrep	Manager	Hourly	38.24	40.16	42.16	44.27	46.49	48.81
		Monthly	6,628.92	6,960.36	7,308.38	7,673.80	8,057.49	8,460.36
		Annually	79,547.00	83,524.35	87,700.56	92,085.59	96,689.87	101,524.36
Unrep	Admin/Customer Service Rep	Hourly	21.76	22.85	23.99	25.19	26.45	27.77
		Monthly	3,771.53	3,960.10	4,158.11	4,366.01	4,584.32	4,813.53
		Annually	45,258.33	47,521.24	49,897.31	52,392.17	55,011.78	57,762.37
Unrep	Finance Specialist	Hourly	25.01	26.26	27.57	28.95	30.40	31.92
		Monthly	4,335.09	4,551.84	4,779.44	5,018.41	5,269.33	5,532.79
		Annually	52,021.07	54,622.12	57,353.23	60,220.89	63,231.93	66,393.53
Unrep	HR/Recruitment Specialist	Hourly	25.01	26.26	27.57	28.95	30.40	31.92
		Monthly	4,335.09	4,551.84	4,779.44	5,018.41	5,269.33	5,532.79
		Annually	52,021.07	54,622.12	57,353.23	60,220.89	63,231.93	66,393.53
Unrep	Marketing & Communications Specialist	Hourly	30.82	32.36	33.98	35.67	37.46	39.33
		Monthly	5,341.58	5,608.66	5,889.10	6,183.55	6,492.73	6,817.36
		Annually	64,099.00	67,303.95	70,669.15	74,202.61	77,912.74	81,808.37
Unrep	Public Outreach Specialist	Hourly	30.82	32.36	33.98	35.67	37.46	39.33
		Monthly	5,341.58	5,608.66	5,889.10	6,183.55	6,492.73	6,817.36
		Annually	64,099.00	67,303.95	70,669.15	74,202.61	77,912.74	81,808.37
Unrep	Assistant Rental & Events Coordinator	Hourly	19.89	20.89	21.93	23.03	24.18	25.40
		Monthly	3,447.60	3,620.86	3,801.20	3,992.14	4,191.93	4,402.32
		Annually	41,371.20	43,450.37	45,614.40	47,905.73	50,303.14	52,827.84
Unrep	Rental & Events Coordinator	Hourly	21.76	22.85	23.99	25.19	26.45	27.77
		Monthly	3,771.53	3,960.10	4,158.11	4,366.01	4,584.32	4,813.53
		Annually	45,258.33	47,521.24	49,897.31	52,392.17	55,011.78	57,762.37
Unrep	Recreation Coordinator	Hourly	25.45	26.72	28.05	29.46	30.93	32.48
		Monthly	4,410.48	4,631.01	4,862.56	5,105.68	5,360.97	5,629.02
		Annually	52,925.78	55,572.07	58,350.67	61,268.21	64,331.62	67,548.20
Supervisors Unit - Local 39	Supervisor	Hourly	33.46	35.13	36.89	38.73	40.67	42.70
		Monthly	5,799.59	6,089.57	6,394.05	6,713.76	7,049.44	7,401.92
		Annually	69,595.14	73,074.90	76,728.64	80,565.07	84,593.33	88,822.99
Parks Unit - SEIU	Utility II	Hourly	31.02	32.57	34.19	35.90	37.70	39.58
		Monthly	5,376.02	5,644.82	5,927.06	6,223.42	6,534.59	6,861.32
		Annually	64,512.24	67,737.85	71,124.75	74,680.98	78,415.03	82,335.78
Parks Unit - SEIU	Utility I	Hourly	26.79	28.13	29.54	31.02	32.57	34.20
		Monthly	4,644.42	4,876.64	5,120.47	5,376.49	5,645.32	5,927.59
		Annually	55,733.02	58,519.67	61,445.65	64,517.93	67,743.83	71,131.02
Parks Unit - SEIU	Maintenance Worker	Hourly	18.45	19.37	20.34	21.36	22.43	23.55
		Monthly	3,198.00	3,357.90	3,525.80	3,702.08	3,887.19	4,081.55
		Annually	38,376.00	40,294.80	42,309.54	44,425.02	46,646.27	48,978.58

**CHICO AREA RECREATION AND PARK DISTRICT
BUDGET VERSION 3
PART TIME SALARY SCHEDULE
2023-2024 FISCAL YEAR**



Effective July 1, 2023

TITLE	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Recreation Leader	15.50	16.00					
Sr Recreation Leader	16.50	17.00	17.50				
Director	18.50	19.00	19.50	20.00	20.50	21.00	21.50
Program Manager	21.50	22.00	22.50	23.00	23.50	24.00	24.50
Swim Instructor	15.50	16.00					
Lifeguard	16.50	17.00	17.50	18.00			
Asst. Head Guard	18.50	19.00					
Head Guard	19.50	20.00	20.50				
Event Attendant	16.00	16.50					
Lead Event Attendant	17.00	17.50					
Maintenance Aid I	15.50	16.00					
Maintenance Aid II	16.50	17.00	17.50				
Finance Technician	20.00	20.50	21.00				
Asst Customer Service Rep	15.50	16.00	16.50				

TITLE	Range	Min	Max
Adult Sports Official		19.00	29.00

Jan-June 2024 (If Min Wage Increases)

TITLE	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Recreation Leader	16.00	16.50					
Sr Recreation Leader	17.00	17.50	18.00				
Director	19.00	19.50	20.00	20.50	21.00	21.50	22.00
Program Manager	22.00	22.50	23.00	23.50	24.00	24.50	25.00
Swim Instructor	16.00	16.50					
Lifeguard	17.00	17.50	18.00	18.50			
Asst. Head Guard	19.00	19.50					
Head Guard	20.00	20.50	21.00				
Event Attendant	16.50	17.00					
Lead Event Attendant	17.50	18.00					
Maintenance Aid I	16.00	16.50					
Maintenance Aid II	17.00	17.50	18.00				
Finance Technician	20.50	21.00	21.50				
Asst Customer Service Rep	16.00	16.50	17.00				

TITLE	Range	Min	Max
Adult Sports Official		19.00	29.00

NOTES:

Step increases are performance based and reviewed annually.

Starting salary dependent on relevant background and experience

PT Employees are limited to a maximum of 999 hours per Fiscal Year (Jul 1 - Jun 30).

Extended PT Employees are limited to a maximum of 1,559 hours per Calendar Year (Jan 1 - Dec 31).