



we learn, we build, we play with

LEGO® Bricks

Parent Handbook

Camp / Class Location:

Bricks 4 Kidz - Chico
510 Walnut St., Chico, Ca 95928

Age Requirements for Camps and or Classes:

The child must be 5 years or older to be left without a parent.
Please check the individual class/camp descriptions on our web site for recommended ages as we do offer fun Pre-school Classes too!

Absences

Please call 530-332-9172 at least 30 mins before class start and leave a message if your child will be absent. Please be specific, stating your child's full name. If we do not receive a message from you, we will try to verify the absence by phone to make sure your child is safe.

Sign-in/ Sign-out Policy

Please drop off your child 15 - 30 mins before the start of class or camp and sign your child in on the sheet located in the reception area.

Please pick up your child within 15 mins of the end of camp/class open play time.

Please be sure to sign your child out with the instructor and be prepared to show I.D.

A Parent/ Guardian/other authorized adult must sign each child in/out of class or camp every morning and afternoon. **The only** people that your child will be released to are those listed on your registration form. If someone other than a parent will pick up your child, please give us prior written notice. If there is an emergency and no one on your list can pick up your child, the primary parent/guardian must call 530-332-9172 to allow another adult to pick up the child or send a signed note of authorization with that person. Please note, that person will be required to show I.D.

Late Pick- up:

After the 15 min pickup time window, we will call the authorized individuals to collect your child. Unless there has been arrangements for *Extended Open Play*, there will be a late charge fee of \$10 for the first five minutes and \$5 for each five-minute increments after, payable at the time of pickup. If an emergency arises, please call 530-332-9172 and leave a message that will be late so we can notify your child.

Please note, repeated late pickups could result in termination from our program.

What is the Camper: Staff ratio?

Our average camper; staff ratio is 12: 1. In addition, we often have students assistants who provide additional support for the campers.

Max Camp Enrollment:

30 Campers

*Movie Making, Robotics Camps/Classes are limited to 20 Students or less

What to Bring to Camp:

Bag Lunch: For Students attending the all day session, please send a healthy bag lunch and a non sugary drink marked with your child's name each day.

Items Not allowed:

LEGO® Bricks from home, iPods, CD players, video games, trading cards, etc. are not permitted. They will be confiscated and returned to parents at the end of the day.

Snack:

There will be snack time during each camp session. Please pack a healthy snack and non-sugary drink for your child to have for each day they are at camp. There will always be water available for your child during the session. If your child has any food allergies/ restrictions please be sure to note them in the space provided on the registration form. We are happy to do our best to accommodate any concerns or medical needs your child may have.

Camp/Class Conduct:

Bricks 4 Kidz® reserves the right to release without refund of fees, any student whose behavior becomes unmanageable. This action will not be taken without verbal and written warnings. No student will be allowed to intentionally harm any other person or person's property while class is in session. Bricks 4 Kidz® highly discourages campers from bringing any electronic devices such as cell phones or video games to class. All electronic devices are to rein off and put away while class is in session. Bricks 4 Kidz® is NOT responsible for damages of loss of any personal property while at camp. Students are allowed to store a backpack or bag if needed while at camp or in class.

Staff:

Who are the instructors?

Instructors are individuals who have a great interest and ability in teaching technology to students in a fun and exciting way. Many instructors will have taught classes with us in previous summers and/or assist in developing curriculum during the school year. Each instructor is trained in teaching specific lessons involving the software and technology products in the courses. In addition, all instructors must pass a criminal back ground check and TB health screening.

Do Students take home their projects?

As often as possible we will provide creative art projects that your child will be excited to bring home and share with you.

Since we use our LEGO® supplies in classes and camps throughout the year, students do not take home projects or pieces. We can supply affordable LEGO® parts however, if your son or daughter wants to get pieces/kits used in our classes.

All campers will create their own mini figure to play with and take home at the end of the class or camp week.

Age Appropriateness:

What about the age ranges - will my child be too young or too old compared to rest of the class?

Most camps will have 2 or 3 instructors. We will divide the seating to group students by age. In this way, one or more instructors will work with the younger students, while another works with the older students. The base projects, lessons and software used in class are the same for all students; the older students' work, on average, may have more details, enhancements, and extras. You are welcome to call us to get current mix of students by age in the camps you are interested in.

Do you serve lunch and a snack?

No - Unless there is a special occasion like "Kids Night Out" or a holiday we do not provide meals. Please remember to pack your child a healthy snack and lunch with a non-sugary beverage.

Will there be adult supervision throughout the day?

Yes! Our staff supervises students throughout the day, both in class, as well as during lunch breaks.

Are refunds provided?

Yes, we know that sometimes things happen and you need to change your plans.

We offer a full refund if your request is at least 3-weeks prior to class. If you let us know 2-weeks before class a 75% refund can be issued. There are no refunds within 1 week of the start of class as we wouldn't have time to fill the spot.

Thank you for understanding.



Bricks 4 Kidz - Chico, Rules:

1. Be Kind...never do or say anything hurtful.
2. Listen to others...then they'll listen to you.
3. Speak for yourself...not for anyone else.
4. Participate in activities and stay with the group.
5. Show respect ...every person is important.
6. Take charge of yourself...you are responsible for yourself.
7. Ask Questions...we want to know your thoughts!
8. Be respectful of your teachers...they have feeling too.
9. Clean up after yourself...It will make you feel good.
10. Have Fun!