



**CHICO AREA RECREATION AND PARK DISTRICT**  
**Meeting will be held at Lakeside Pavilion**  
**2565 California Park Drive, Chico, CA 95928**  
**Phone (530) 895-4711 Fax (530) 895-4721**  
**Thursday, November 19, 2015 – 7:00 p.m.**

*Posted Prior to 5:00 pm  
Friday, November 13, 2015*

**BOARD MEMBERS:**

Jan Sneed, Chair  
Herman Ellis, Vice Chair  
Tom Lando  
Michael Worley  
Bob Malowney

**CARD STAFF:**

Ann Willmann, General Manager  
Olivia Wilson, Business Manager  
Jennifer Marciales, Executive Assistant

**GENERAL INFORMATION:**

1. Agendas:  
Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.
2. Agenda Items:  
Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.  
Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.
3. Items Not Appearing On Posted Agenda:  
This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:
  - a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
  - b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
  - c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.
4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.
5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.
6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**REGULAR MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
Thursday, November 19, 2015 – 7:00 p.m.**

*Posted Prior to 5:00 pm  
Friday, November 13, 2015*

**AGENDA**

**1.0 CALL TO ORDER**

1.1 Roll Call

**2.0 APPROVAL OF MINUTES**

2.1 Minutes of the Regular Meeting of the Board of Directors of October 15, 2015  
*Action Requested – that the Board of Directors approve the minutes as submitted*

**3.0 CORRESPONDENCE**

There is no correspondence.

**4.0 PUBLIC COMMENTS**

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

**5.0 PRESENTATIONS**

- 5.1 Kyle Rusten of K·Coe Isom will be giving a presentation on the Audit for fiscal year 2014-2015.
- 5.2 Debra Cannon will be presenting information to the Board with regard to Bocce Ball Courts.
- 5.3 Recreation Supervisor Noah Hajec and Aquatics Coordinator Megan Mapes will be presenting information to the Board with regard to the lifeguarding operations at Sycamore Pool – *Information/Possible Action*

**6.0 CONSENT AGENDA**

**7.0 REGULAR AGENDA**

7.1 Items Removed from the Consent Agenda

**8.0 UNFINISHED BUSINESS**

8.1 Chico Creek Nature Center Draft Sublease Agreement (Staff Report 15-35) - *Action Requested – that the Board of Directors review the draft Sublease Agreement and provide comments, as well as any requests for additional information to be included in the agreement.*

## **9.0 NEW BUSINESS**

- 9.1 Approval of Audit Report for Fiscal Year 2014/2015 (Staff Report 15-36) - Action Requested – that the Board of Directors accept the audit report for fiscal year 2014-2015 as prepared by K·Coe Isom.
- 9.2 Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing Board Director Herman Ellis, Board Director Jan Sneed, and General Manager Ann Willmann to Sign Any and All District Checks, ACH Transfers, and Check Registers and to Execute the Petition to Accept Check Registers (Staff Report 15-37) - Action Requested – that the Board of Directors adopt Resolution 15-11 and approve the Petition to Accept Check Registers of the Chico Area Recreation and Park District authorizing Board Director Herman Ellis, Board Director Jan Sneed, and General Manager Ann Willmann to sign any and all district checks, ACH Transfers, and check registers.

## **10.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

- 10.1 Intergovernmental Committee
- 10.2 Butte County Special Districts Association/LAFCO
- 10.3 Other Reports
- 10.4 Finance Committee

## **11.0 MONTHLY FINANCIAL REPORTS**

- 11.1 Monthly Bills and Refund Register - Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register
- 11.2 Monthly Financial Report - Action Requested – that the Board of Directors review and approve the Monthly Financial Report

## **12.0 DIRECTORS' COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda.

## **13.0 GENERAL MANAGER'S COMMENTS**

- 13.1 General Manager's Update

## **14.0 STAFF COMMENTS**

Opportunity for Staff to comment on items not listed on the agenda.

## **15.0 ADJOURNMENT**

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on December 17, 2015.