



**SPECIAL MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
545 Vallombrosa Avenue, Chico, CA 95926**

**MINUTES  
April 2, 2015**

**Board Members Present:** Jan Sneed, Chair  
Herman Ellis, Vice Chair  
Michael Worley, Board Member  
Bob Malowney, Board Member

**Board Members Absent:** Tom Lando, Board Member

**Staff Members Present:** Steve Visconti, Interim General Manager  
Jake Preston, Superintendent of Parks and Facilities  
Robert Hinderer, Superintendent of Recreation & Com Services  
Olivia Wilson, Business Manager  
Jennifer Marciales, Executive Assistant

**1.0 Call to Order**

**1.1 Roll Call**

The meeting was called to order at 9:00 a.m., and roll call was taken as noted above. Director Ellis arrived at 9:04 a.m.

**2.0 Public Comments**

Jerry Hughes addressed the Board and requested that the discussion with regard to the aquatic center be tabled to the Regular Board Meeting in April 2015 to allow the Aquatic Facility Advisory Committee to meet prior to the Regular Meeting.

The consensus of the Board was for staff to schedule a meeting with the Aquatic Facility Advisory Committee next week, and have a representative report back to the Board at the Regular Board Meeting.

**3.0 Resolution of the Board of Directors of the Chico Area Recreation and Park District authorizing Interim General Manager Steve Visconti to renew a revolving line of credit**

**M/S/C/ (Directors Malowney/Worley)** that the Board of Directors adopts Resolution 15-3 authorizing the renewal of the revolving line of credit with Golden Valley Bank.

**The vote was as follows: Ayes** carried

Ayes: Sneed, Ellis, Worley, Malowney

Noes: None

Abstain: None

Absent: Lando

## 4.0 Project Update

### Rose Garden

Interim General Manager Visconti informed the Board that staff worked with Greg Melton of Melton Design Group and prepared a revised plan with an estimated budget of approximately \$307,000. Greg Melton addressed the Board and informed them that he and staff met with Marilyn Warrens to review the revised plan, and at that time, Ms. Warrens agreed to offer another \$25,000 to the project, with a total donation of \$150,000.

The Board asked Ms. Warrens if she is pleased with the design, and she stated that she absolutely loves the design. The Board thanked Ms. Warrens for her additional donation.

**M/S/C/ (Directors Malowney/Ellis)** that the Board of Directors approves the revised Rose Garden Master Plan with the proposed budget of \$307,840.76. The Board authorized staff to utilize \$40,000 currently budgeted for the Rose Garden in the 2014/2015 budget to develop plans and specifications, and budget the remaining cost of the project in the 2015/2016 budget.

**The vote was as follows: Ayes** carried

Ayes: Sneed, Ellis, Worley, Malowney

Noes: None

Abstain: None

Absent: Lando

### Pump Track

Interim General Manager Visconti informed the Board that staff is currently waiting for the pump track design. He noted that with the steps that still need to be taken, he anticipates that the opening day will be in June or July 2015.

Superintendent Preston informed the Board that he will be presenting pump track rules to the Board for approval at the Regular Board Meeting in April 2015.

Interim General Manager Visconti informed the Board that an additional \$5,000 may be needed for the project.

**M/S/C/ (Directors Malowney/Ellis)** that the Board of Directors authorized staff to add an additional \$5,000 to the project.

**The vote was as follows: Ayes** carried

Ayes: Sneed, Ellis, Worley, Malowney

Noes: None

Abstain: None

Absent: Lando

### Skate Park

**M/S/C/ (Directors Worley/Ellis)** that the Board of Directors requested that staff re-present the skate park report and information to the Board at a future Board Meeting, and that staff and the Board should consider options for the next fiscal year.

**The vote was as follows: Ayes** carried

Ayes: Sneed, Ellis, Worley, Malowney

Noes: None

Abstain: None

Absent: Lando

### Dog Park

Director Worley informed the Board that the Dog Park Committee met, and noted that there are still issues in locating property.

The consensus of the Board was to schedule an Intergovernmental Committee Meeting with CUSD, the City, and County to discuss community projects. The Board agreed that the dog park committee meetings should continue in the meantime.

### ADA

**M/S/C/ (Directors Malowney/Worley)** that the Board of Directors authorized staff to prepare a Request for Proposal to finalize the ADA Transition Plan, and submit the proposals to the Board for approval.

**The vote was as follows: Ayes** carried

Ayes: Sneed, Ellis, Worley, Malowney

Noes: None

Abstain: None

Absent: Lando

### Master Plan

Director Malowney informed the Board that the Master Plan Ad Hoc Committee met, and the Committee feels that the plan does not need to be re-written. Rather, the Committee feels that the projects listed in the Master Plan just need to be prioritized.

Director Malowney noted that he feels that the Board should discuss issues relevant to all projects and develop a timeline.

The consensus of the Board was for staff to present information to the Board at a future Board Meeting. Thereafter, the Board would like to have a Special Board Meeting to discuss the Master Plan in more detail.

### Registration Software

Interim General Manager Visconti informed the Board that staff is currently researching new registration software for the District. He noted that it will be discussed and included in the budget for next fiscal year.

## **5.0 Tour of Various Park and Recreation Facilities**

Dorothy Johnson Center – The Board discussed the possibility of installing bocce ball courts in the turf area adjacent to the center. It was noted that the area already has a lot of the amenities needed including picnic area, restrooms, some lighting, event location, and available space.

Humboldt Green Space (City owned property) – The Board considered this area for a dog park and/or bocce ball courts. It was noted that there are no amenities available at this site.

Lakeside Pavilion – Superintendent Preston reviewed the dry rot issues with the Board. The Board also reviewed and discussed the need for dual pane windows, solar, and patio reconstruction. Executive Assistant Marciales discussed the need to replace the existing 48” round tables with 60” round tables, and the possibility of replacing the chairs. Executive Assistant Marciales informed the Board that the additional revenue generated in the current fiscal year for facility rentals could cover the costs for both the tables and chairs. The consensus of the Board was for staff to purchase the 60” round tables and chairs utilizing the additional revenue generated.

Hooker Oak Park – The Board reviewed the property as a potential location for bocce ball courts, but determined that there is not sufficient space available.

Wildwood Park – The Board reviewed the location of the pump track.

DeGarmo Park – The Board reviewed the available acreage at DeGarmo Park. The Board discussed the need for more soccer fields, and the possibility of installing artificial turf to allow for year round recreation opportunities. The consensus of the Board was to review the existing DeGarmo Park master plan, and determine if it is still sufficient, or if some adjustments need to be made.

## **6.0 Adjournment**

The Special Meeting was adjourned at 2:34 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on April 16, 2015.

Respectfully submitted,

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Steve Visconti, Interim General Manager  
Secretary to the Board