



**REGULAR MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
2565 California Park Drive, Chico, CA 95928**

**MINUTES  
August 20, 2015**

**Board Members Present:** Jan Sneed, Chair  
Herman Ellis, Vice Chair  
Bob Malowney, Board Member  
Tom Lando, Board Member  
Michael Worley, Board Member

**Staff Members Present:** Ann Willmann, General Manager  
Olivia Wilson, Business Manager  
Jennifer Marciales, Executive Assistant

**1.0 CALL TO ORDER**

1.1 Roll Call

The meeting was called to order at 7:00 p.m., and roll call was taken as noted above.

1.2 Closed Session Announcement

Chair Sneed reported that by unanimous vote, the Board authorized General Manager Willmann to obtain an appraisal of property located adjacent to DeGarmo Park.

**2.0 APPROVAL OF MINUTES**

2.1 Minutes of the Special Meeting of the Board of Directors of July 9, 2015

**M/S/C/ (Directors Lando/Malowney)** that the Board of Directors approves the minutes as presented.

**The vote was as follows: Ayes** carried  
Ayes: Sneed, Ellis, Lando, Malowney, Worley  
Noes: None  
Abstain: None  
Absent: None

2.2 Minutes of the Regular Meeting of the Board of Directors of July 16, 2015

**M/S/C/ (Directors Lando/Malowney)** that the Board of Directors approves the minutes as presented.

**The vote was as follows: Ayes** carried

Ayes: Sneed, Ellis, Lando, Malowney, Worley

Noes: None

Abstain: None

Absent: None

2.3 Minutes of the Special Meeting of the Board of Directors of July 30, 2015

**M/S/C/ (Directors Lando/Malowney)** that the Board of Directors approves the minutes as presented.

**The vote was as follows: Ayes** carried

Ayes: Sneed, Ellis, Lando, Malowney, Worley

Noes: None

Abstain: None

Absent: None

**3.0 CORRESPONDENCE**

Chair Sneed called the Board's attention to the correspondence received from Hilary Herman. Chair Sneed requested that this item be placed on a future agenda.

**4.0 PUBLIC COMMENTS**

There were no comments.

**5.0 PRESENTATIONS**

There were no presentations

**6.0 CONSENT AGENDA**

There were no Consent Agenda items.

**7.0 REGULAR AGENDA**

No items were removed from the consent agenda.

**8.0 UNFINISHED BUSINESS**

8.1 Project Update

Rose Garden – General Manager Willmann provided an update to the Board and provided a copy of the rose garden master plan and discussed the option of adding a second phase of additional roses in the shaded areas identified in the plan.

**M/S/C/ (Directors Lando/Worley)** that the Board of Directors supports the concept of a second phase of the rose garden to provide more roses.

**The vote was as follows: Ayes** carried

Ayes: Sneed, Ellis, Lando, Malowney, Worley

Noes: None

Abstain: None

Absent: None

Pump Track – General Manager Willmann informed the Board that the pump track should be completed by the end of September. She noted that staff is working with Velo to do a demonstration and workshop at the grand opening on October 10, 2015.

Dog Park - General Manager Willmann stated that the Dog Park Ad Hoc Committee met and are working to identify locations for a future dog park.

Aquatic Facility Advisory Committee (AFAC) - General Manager Willmann noted that the panel met and reviewed the proposals, and is recommending that Aquatic Design Group be selected to complete the feasibility study.

**M/S/C/ (Directors Lando/Malowney)** that the Board of Directors authorizes the General Manager to enter into an agreement with Aquatic Design Group in the amount of \$50,000 to complete the aquatic feasibility study.

**The vote was as follows: Ayes** carried

Ayes: Sneed, Ellis, Lando, Malowney, Worley

Noes: None

Abstain: None

Absent: None

Master Plan Update/Revision – General Manager Willmann requested clarification on how the Board would like to proceed with the Master Plan update. Chair Sneed stated that she feels the District needs to work on projects that CARD has already committed to prior to taking on any additional projects.

The consensus of the Board was for the Master Plan Ad Hoc Committee to review the Master Plan, provide a copy showing additions/deletions, and present it to the Board at a future meeting to discuss.

District Registration Software – General Manager Willmann informed the Board that staff has selected the new registration software and is working on an implementation plan.

Lakeside Pavilion Dry Rot – General Manager Willmann informed the Board that this project will be going out to bid for the dry rot repairs and storage unit in October, with construction to begin in January.

Bocce Ball – General Manager Willmann stated that she met with the bocce ball group and asked them to present possible layouts of their conceptual idea. She noted that the group showed interest in both the Dorothy Johnson Center and the Humboldt site.

Shapiro Pool – General Manager Willmann informed the Board that Shapiro Pool will close at the end of the calendar year. The consensus of the Board was for staff to obtain a more precise estimate to rehab Shapiro Pool and present it at the next meeting.

Sycamore Pool – General Manager Willmann informed the Board that everything went well for the season at Sycamore Pool.

## **9.0 NEW BUSINESS**

### **9.1 District Organizational Structure**

**M/S/C/ (Directors Lando/Ellis)** that the Board of Directors authorizes the hiring of a Superintendent of Parks and Facilities and to revisit the reorganization at a later time.

**The vote was as follows: Ayes** carried

Ayes: Sneed, Ellis, Lando, Malowney, Worley

Noes: None

Abstain: None

Absent: None

## **10.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

### **10.1 Intergovernmental Committee**

Nothing to report.

### **10.2 Butte County Special Districts Association/LAFCO**

Nothing to report.

### **10.3 Other Reports**

Nothing to report.

### **10.4 Finance Committee**

Nothing to report.

## **11.0 MONTHLY FINANCIAL REPORTS**

### **11.1 Monthly Bills and Refund Register**

**M/S/C/ (Directors Ellis/Worley)** that the Board of Directors authorizes payment of the monthly bills and approves the refund register.

**The vote was as follows: Ayes** carried

Ayes: Sneed, Ellis, Lando, Malowney, Worley

Noes: None

Abstain: None

Absent: None

## 11.2 Monthly Financial Report

**M/S/C/ (Directors Ellis/Worley)** that the Board of Directors approves the Monthly Financial Reports.

**The vote was as follows: Ayes** carried

Ayes: Sneed, Ellis, Lando, Malowney, Worley

Noes: None

Abstain: None

Absent: None

## 12.0 **DIRECTORS' COMMENTS**

Director Malowney stated that he is interested in getting a plan for a new gymnasium soon.

Director Ellis stated that he feels the District needs to meet with the school district regarding Shapiro Pool.

Chair Sneed created an Ad Hoc Committee consisting of Directors Worley and Ellis to meet with the school district with regard to Shapiro Pool.

## 13.0 **GENERAL MANAGER'S COMMENTS**

### 13.1 General Manager's Update

General Manager Willmann informed the Board that she received an inquiry with regard to CARD possibly being involved in the Chico Creek Nature Center.

The consensus of the Board was for staff to obtain more information and present it to the Board at an upcoming meeting.

Mark addressed the Board and discussed Kristie's Nature Lab educational program. He stated that it was named after their daughter Kristie. She loved the nature center and lab. He said that the Nature Center is a great outlet for the community and educational for children.

Caitlin Reilly addressed the Board and stated that she is the Executive Director for the Nature Center, and she is very interested in discussing a possible partnership with CARD.

Lollie DeYoung addressed the Board and stated that she is on the Board of Directors for the Nature Center. She said that she always enjoys the love and joy that is transferred from the animals to the kids. She stated that she feels the organization has a lot to offer CARD, and feels it would be a good fit.

Bill Beckett addressed the Board and stated that he is also on the Board of Directors. He stated that he sees a lot of advantages in the administrative overhead. He noted that there are good possibilities for revenue and the Board should not be so concerned about funding.

Director Lando stated he feels the Nature Center has not been well managed in the past, and they have a large outstanding loan with the City. He stated that the Nature Center is important to the City, but it needs to be run at a defined cost.

Legal Counsel Jeff Carter informed the Board that he may have a potential conflict in this matter due to the fact that he is the attorney for both CARD and the Nature Center.

**14.0 STAFF COMMENTS**

There were no comments.

**15.0 ADJOURNMENT**

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 7:48 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on September 17, 2015.

Respectfully submitted,

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Ann Willmann, General Manager  
Secretary to the Board