



**REGULAR MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
2565 California Park Drive, Chico, CA 95928**

**MINUTES  
December 17, 2015**

**Board Members Present:** Jan Sneed, Chair  
Herman Ellis, Vice Chair  
Tom Lando, Board Member  
Bob Malowney, Board Member  
Michael Worley, Board Member

**Staff Members Present:** Ann Willmann, General Manager  
Olivia Wilson, Business Manager  
Jennifer Marciales, Executive Assistant

**1.0 CALL TO ORDER**

1.1 Roll Call

The meeting was called to order at 7:00 p.m., and roll call was taken as noted above.

**2.0 APPROVAL OF MINUTES**

2.1 Minutes of the Regular Meeting of the Board of Directors of November 19, 2015

**M/S/C/ (Directors Lando/Malowney)** that the Board of Directors approves the minutes as presented.

**The vote was as follows: Ayes** carried

Ayes: Sneed, Ellis, Lando, Malowney, Worley

Noes: None

Abstain: None

Absent: None

2.2 Minutes of the Special Meeting of the Board of Directors of November 30, 2015

**M/S/C/ (Directors Lando/Malowney)** that the Board of Directors approves the minutes as presented.

**The vote was as follows: Ayes** carried

Ayes: Sneed, Ellis, Lando, Malowney, Worley

Noes: None

Abstain: None

Absent: None

### **3.0 CORRESPONDENCE**

There was no correspondence.

### **4.0 PUBLIC COMMENTS**

Scott Bailey with the Chico Skate Park Solutions Group addressed the Board and informed them that on January 30, 2016 they will be having a fundraising event at the skate park, and on February 20, 2016, they will be having another fundraising event at Sierra Nevada.

### **5.0 PRESENTATIONS**

There were no presentations.

### **6.0 CONSENT AGENDA**

There were no Consent Agenda items.

### **7.0 REGULAR AGENDA**

No items were removed from the consent agenda.

### **8.0 UNFINISHED BUSINESS**

#### **8.1 Chico Creek Nature Center Operational Agreement**

General Manager Willmann reviewed her staff report with the Board.

Director Lando stated that he feels that since the Agreement states that CARD will manage and operate at the level currently being offered, he suggested that a list of programs currently being offered by the Nature Center be attached to the Agreement. He also requested that a list of all of the animals currently at the Nature Center also be attached to the Agreement.

Director Malowney asked how the funds raised for the Nature Center's fundraisers will be allocated, and General Manager Willmann stated that all funds received from the fundraisers would go directly to CARD, minus the costs needed to cover the insurance for the Nature Center's Board of Directors.

**M/S/C/ (Directors Worley/Lando)** that the Board of Directors (1) Approves the operation agreement between CARD and the Chico Creek Nature Center effective January 4, 2016; (2) Approves the full-time Nature Center Director position; (3) Approves the addition of the part-time Nature Center Assistant Director to the part-time salary schedule; and (4) Selects Director Malowney to attend the Chico Creek Nature Center's Board Meetings.

**The vote was as follows: Ayes** carried

Ayes: Sneed, Ellis, Lando, Malowney, Worley

Noes: None

Abstain: None

Absent: None

8.2 Creekside Rose Garden Bids

**M/S/C/ (Directors Lando/Ellis)** that the Board of Directors authorizes the General Manager to enter into an agreement with BCM Construction Company in the amount of \$256,119.00 for the base bid of the project. The Board further authorized an additional \$70,000 to be allocated to the project, and directed staff to work with the contractor to select add alternates to be included in the project.

**The vote was as follows: Ayes** carried  
Ayes: Sneed, Ellis, Lando, Malowney, Worley  
Noes: None  
Abstain: None  
Absent: None

**9.0 NEW BUSINESS**

9.1 Revised Officials' Game Rates

**M/S/C/ (Directors Malowney/Lando)** that the Board of Directors approves the revised 2015-2016 salary schedule effective January 1, 2016.

**The vote was as follows: Ayes** carried  
Ayes: Sneed, Ellis, Lando, Malowney, Worley  
Noes: None  
Abstain: None  
Absent: None

9.2 Computer and Electronic Devices Security Policy and Network Systems and Network Devices Policy

**M/S/C/ (Directors Lando/Worley)** that the Board of Directors approves the Computer and Electronic Devices Security Policy, and the Network Systems and Network Devices Policy.

**The vote was as follows: Ayes** carried  
Ayes: Sneed, Ellis, Lando, Malowney, Worley  
Noes: None  
Abstain: None  
Absent: None

9.3 Approval of Budget Calendar for 2016-2017 Fiscal Year

**M/S/C/ (Directors Lando/Ellis)** that the Board of Directors approves the Budget Calendar for 2016-2017 with the following modification: Adopt the Final Budget at the Regular Board Meeting on July 21, 2016, rather than have a Special Board Meeting on July 7, 2016.

**The vote was as follows: Ayes** carried  
Ayes: Sneed, Ellis, Lando, Malowney, Worley  
Noes: None  
Abstain: None  
Absent: None

#### 9.4 Election of Officers

**M/S/C/ (Directors Lando/Worley)** that the Board of Directors elects Bob Malowney as Chair.

**The vote was as follows: Ayes** carried  
Ayes: Sneed, Ellis, Lando, Malowney, Worley  
Noes: None  
Abstain: None  
Absent: None

**M/S/C/ (Directors Lando/Worley)** that the Board of Directors elects Herman Ellis as Vice-Chair.

**The vote was as follows: Ayes** carried  
Ayes: Sneed, Ellis, Lando, Malowney, Worley  
Noes: None  
Abstain: None  
Absent: None

### **10.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

10.1 Intergovernmental Committee  
Nothing to report.

10.2 Butte County Special Districts Association/LAFCO  
Nothing to report.

10.3 Other Reports

Director Lando stated that the AFAC met with the consultants and participated in a public meeting. He noted that the consultants provided four design alternatives, and that information will be presented to the Board in February 2016. Director Lando requested more information on a parcel tax and how much would be needed to generate 1.5 million dollars annually.

10.4 Finance Committee  
Nothing to report.

### **11.0 MONTHLY FINANCIAL REPORTS**

11.1 Monthly Bills and Refund Register

**M/S/C/ (Directors Ellis/Lando)** that the Board of Directors authorizes payment of the monthly bills and approves the refund register.

**The vote was as follows: Ayes** carried  
Ayes: Sneed, Ellis, Lando, Malowney, Worley  
Noes: None  
Abstain: None  
Absent: None

## 11.2 Monthly Financial Report

**M/S/C/ (Directors Ellis/Lando)** that the Board of Directors approves the Monthly Financial Reports.

**The vote was as follows: Ayes** carried

Ayes: Sneed, Ellis, Lando, Malowney, Worley

Noes: None

Abstain: None

Absent: None

## 12.0 **DIRECTORS' COMMENTS**

Director Malowney stated that he is excited about moving forward with the partnership with the Chico Creek Nature Center.

Director Ellis stated that at the next Regular Board Meeting, he would like an update on the pump track. He also thanked Chair Sneed for her leadership over the last couple of years.

## 13.0 **GENERAL MANAGER'S COMMENTS**

### 13.1 General Manager's Update

General Manager Willmann informed the Board that she has received a few comments from the public about the Board Meetings being held at Lakeside Pavilion and that it is not a convenient location for everyone. The consensus of the Board was to move the Regular Board Meetings back to the CARD Center in 2016.

General Manager Willmann also informed the Board that she will be presenting a staffing restructure to the Board in January 2016.

## 14.0 **STAFF COMMENTS**

There were no comments.

## 15.0 **ADJOURNMENT**

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 7:50 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on January 21, 2016.

Respectfully submitted,

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Ann Willmann, General Manager  
Secretary to the Board