



**REGULAR MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**MINUTES  
April 21, 2016**

**Board Members Present:** Bob Malowney, Chair  
Herman Ellis, Vice Chair  
Jan Sneed, Board Member  
Tom Lando, Board Member  
Michael Worley, Board Member

**Staff Members Present:** Ann Willmann, General Manager  
Vada Bouffard, Interim Business Manager  
Jennifer Marciales, Executive Assistant

**1.0 CALL TO ORDER**

1.1 Roll Call

The meeting was called to order at 7:00 p.m., and roll call was taken as noted above.

1.2 Closed Session Announcement

Chair Malowney stated that the Board of Directors agreed to extend General Manager Willmann's contract and applauded her for doing a good job.

**2.0 CORRESPONDENCE**

There was no correspondence.

**3.0 PUBLIC COMMENTS**

Scott Bailey with the Chico Skate Park Solutions Group addressed the Board and stated that he wanted to thank the Board for their support, and let them know they are doing another fundraiser at Woodstock's Pizza on May 12.

**4.0 PRESENTATIONS**

4.1 General Manager Willmann introduced Marketing Coordinator Ryan Arnold.

**5.0 CONSENT AGENDA**

**M/S/C/ (Directors Sneed/Worley)** that the Board of Directors approves the consent agenda as presented.

**The vote was as follows: Ayes** carried

Ayes: Malowney, Ellis, Sneed, Lando, Worley

Noes: None

Abstain: None

Absent: None

**6.0 REGULAR AGENDA**

No items were removed from the consent agenda.

## **7.0 UNFINISHED BUSINESS**

### **7.1 Resolution 16-2 of the Board of Directors of the Chico Area Recreation and Park District Adopting the Preliminary Budget for the 2016-2017 Fiscal Year**

**M/S/C/ (Directors Sneed/Ellis)** that the Board of Directors adopts Resolution 16-2, which adopts the Preliminary Budget for the 2016-2017 fiscal year, makes it available for public inspection, and determines that the public hearing regarding the Preliminary Budget will be conducted on June 16, 2016, at the Regular Board Meeting, and the Board will consider adoption of the Final Budget for Fiscal Year 2016-2017 at the Regular Board Meeting on July 21, 2016.

**The vote was as follows: Ayes** carried

Ayes: Malowney, Ellis, Sneed, Worley

Noes: Lando

Abstain: None

Absent: None

### **7.2 Resolution declaring the Board's Intention to Continue to Levy the Assessments for Fiscal Year 2016-17, Preliminarily Approving the Engineer's Reports, and providing for Notice of a Public Hearing on May 19, 2016, for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts**

**M/S/C/ (Directors Lando/Worley)** that the Board of Directors approves the Resolution of Intention to Continue to Levy the Assessments for Fiscal Year 2016-17, Preliminarily approving the Engineer's Report, and Providing for Notice of a Public Hearing on May 19, 2016, for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts.

**The vote was as follows: Ayes** carried

Ayes: Malowney, Ellis, Sneed, Lando, Worley

Noes: None

Abstain: None

Absent: None

## **8.0 NEW BUSINESS**

### **8.1 Subcommittee Review**

Chair Malowney reviewed the Board Subcommittees for 2016 and appointed Board members to serve on the following Subcommittees:

#### Standing Committees

a. Finance Committee: Sneed/Ellis (Alternate - Malowney)

The purpose of the Finance Committee is to review the monthly Financial Report, monthly Bills, and Refund Register. The Finance Committee will also review and propose a draft Capital Improvement Plan.

- b. Intergovernmental Committee: Lando/Worley (Alternate – Sneed)  
The purpose of the Intergovernmental Committee is to meet quarterly with other public agencies and representatives to discuss projects that pertain to the community as a whole encouraging collaboration when possible.

#### Ad Hoc Committees

- a. Skate Park Improvement Committee: Sneed/Worley (Alternate – Malowney)  
The purpose of the Skate Park Improvement Committee is to evaluate and propose improvements to the Humboldt Avenue Skate Park.
- b. Master Plan Review Committee: Lando/Malowney (Alternate – Sneed)  
The purpose of the Master Plan Review Committee is to review and propose suggested modifications to the Master Plan.

The Board requested that General Manager Willmann coordinate quarterly meetings with the Intergovernmental Committee, the City of Chico, Butte County, CUSD, Chico State, Butte College and any other companies or organizations that play an active role in providing services to the Chico community.

### **9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

9.1 Butte County Special Districts Association/LAFCO  
Nothing to report.

9.2 Finance Committee  
Nothing to report.

9.3 Other Reports  
Nothing to report.

### **10.0 DIRECTORS' COMMENTS**

Director Lando stated that staff did a great job with the Rose Garden.

### **11.0 GENERAL MANAGER'S COMMENTS**

11.1 General Manager Willmann informed the Board that the rose garden grand opening is scheduled for May 4, 2016 at 6:00 pm. She further informed the Board that she received the skate park drawings from Grindline. Director Lando requested that the plans be provided to the Board for review prior to being distributed to the Chico Skate Park Solutions Group. General Manager Willmann stated that she is reviewing projections for the next five years with regard to the new minimum wage increase. Director Lando requested that the Finance Committee review District programming and operations and see if there are any opportunities to cut costs.

### **12.0 STAFF COMMENTS**

There were no comments.

### **13.0 ADJOURNMENT**

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 7:52 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on May 19, 2016.

Respectfully submitted,

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Ann Willmann, General Manager  
Secretary to the Board