



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**MINUTES
May 19, 2016**

Board Members Present: Bob Malowney, Chair
Herman Ellis, Vice Chair
Tom Lando, Board Member
Michael Worley, Board Member

Board Members Absent: Jan Sneed, Board Member

Staff Members Present: Ann Willmann, General Manager
Terry Zeller, Parks and Recreation Director
Vada Bouffard, Interim Business Manager
Jennifer Marciales, Executive Assistant

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 7:00 p.m., and roll call was taken as noted above.

1.2 Closed Session Announcement

Chair Malowney stated that the Board of Directors will continue to discuss the Closed Session item at the next Special Board Meeting.

2.0 CORRESPONDENCE

There was no correspondence.

3.0 PUBLIC COMMENTS

There were no comments.

4.0 PRESENTATIONS

4.1 Brendan Ottoboni addressed the Board and presented information pertaining to future grants the City of Chico will be applying for. As part of the Active Transportation Program, these grants would address improving bike and pedestrian access near DeGarmo Park and Little Chico Creek Bridge and requested that the Board provide a letter of support for grant funding. He noted that the grant funding would not be provided until 2019/2020 and 2020/2021 fiscal years.

The consensus of the Board was for the General Manager to prepare a letter in support of the project and provide it to the City of Chico.

5.0 CONSENT AGENDA

M/S/C/ (Directors Lando/Ellis) that the Board of Directors approves the consent agenda as presented.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Lando, Worley

Noes: None

Abstain: None

Absent: Sneed

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

7.1 Public Hearing and Resolution Approving Engineer's Reports, Confirming Diagrams and Assessments and Ordering the Continuation of the Levy of Assessments for Fiscal Year 2016-17 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-005) Landscaping and Lighting Assessment Districts

M/S/C/ (Directors Lando/Worley) that the Board of Directors approves the Resolution Approving the Engineer's Reports, Confirming Diagrams and Assessments and Ordering the Continuation of the Levy of Assessments for fiscal year 2016-17 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts.

Chair Malowney opened the floor for the public hearing at 7:12 p.m. There being no public comments, Chair Malowney closed the public hearing at 7:13 p.m.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Lando, Worley

Noes: None

Abstain: None

Absent: Sneed

7.2 Skate Park Conceptual Drawings

General Manager Willmann reviewed her staff report with the Board, and noted that the cost estimates should be received by the next Special Board Meeting.

Scott Bailey with the Chico Skate Park Solutions Group addressed the Board and stated that they had another fundraiser and raised \$550. He further stated that the Group reviewed the conceptual drawings and would like an intermediate bowl added to the drawings. Mr. Bailey noted that the intermediate bowl could be done at a later time, but the group would like it included in the current drawings. He further stated that the Skate Park Solutions Group would like to pay for the next step in the process. Mr. Bailey noted that so far, they have raised \$24,570.

Director Lando stated that rather than have the Chico Skate Park Solutions Group pay for construction drawings, he would rather wait and have them help with construction costs.

The consensus of the Board was to review the cost estimates at the next Special Board Meeting.

8.0 NEW BUSINESS

- 8.1 Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing Board Director Herman Ellis, Board Director Jan Sneed, General Manager Ann Willmann, and Director of Parks and Recreation Terry Zeller to Sign Any and All District Checks, ACH Transfers, and Check Registers and to Execute the Petition to Accept Check Registers

M/S/C/ (Directors Lando/Worley) that the Board of Directors adopts Resolution 16-5 and approves the Petition to Accept Check Registers of the Chico Area Recreation and Park District authorizing Board Director Herman Ellis, Board Director Jan Sneed, General Manager Ann Willmann, and Director of Parks and Recreation Terry Zeller to sign any and all district checks, ACH Transfers, and check registers.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Lando, Worley

Noes: None

Abstain: None

Absent: Sneed

- 8.2 Resolution of the Board of Directors of the Chico Area Recreation and Park District Recognizing and Honoring the Aquatics Facility Advisory Committee

M/S/C/ (Directors Lando/Ellis) that the Board of Directors adopts Resolution 16-4 recognizing and honoring members of the Aquatics Facility Advisory Committee for their dedication to providing their time and energy to address the aquatic needs of the Chico community.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Lando, Worley

Noes: None

Abstain: None

Absent: Sneed

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

- 9.1 Butte County Special Districts Association/LAFCO

Director Lando stated that LAFCO met and discussed budget.

- 9.2 Finance Committee

Director Ellis stated that the Finance Committee met and reviewed the financials, as well as the draft Capital Improvement plan. He noted that the Committee also reviewed the upcoming State and Federal wage increase mandates and how they will impact the District.

9.3 Other Reports

Director Worley stated that the Skate Park Committee met, and he feels the District should move forward with this project.

10.0 DIRECTORS' COMMENTS

Director Lando stated that the City is in the process of updating their Nexus Study, and feels the Master Plan Committee needs to meet to review CARD's current plan and ensure that it is added to the Nexus Study. Director Lando also thanked General Manager Willmann for doing a good job on the budget.

Director Ellis stated that staff did an excellent job with the grand opening for the rose garden.

Chair Malowney stated that he looks forward to reviewing opportunities for new land for parks, and that the District needs to stay ahead of growth.

11.0 GENERAL MANAGER'S COMMENTS

General Manager Willmann stated that the Noon Rotary Club contacted her and stated that they are interested in making Rotary Park their major community project for the 2016/17 fiscal year. This includes funding of improvements, as well as volunteer labor with some of the projects. She noted that prior to doing any upgrades, staff will need to meet with neighbors to discuss possible upgrades.

General Manager Willmann noted that she met with Off The Wall Soccer to discuss their concerns about increased soccer offerings through CARD. Staff will work with Off the Wall Soccer to develop a schedule of adult soccer offerings, as well as potential partnerships for future programming.

She further stated that staff is having some difficulties with the new registration software, and unfortunately, due to some processing errors, the revenue portion of the financials is not accurate. The company is currently addressing the issue and corrected financials will be available when the fix is complete.

General Manager Willmann stated that she attended the Everybody, Healthy Body meeting, and noted that the group is continuing to pursue various options.

12.0 STAFF COMMENTS

There were no comments.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 7:44 p.m. to the Special Meeting of the Board of Directors of the Chico Area Recreation and Park District on May 27, 2016.

Respectfully submitted,

Ann Willmann, General Manager
Secretary to the Board