



**CLOSED SESSION OF THE CHICO AREA RECREATION
AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, May 19, 2016 – 6:30 p.m.**

*Posted Prior to 5:00 pm
Friday, May 13, 2016*

A G E N D A

1.0 CALL TO ORDER/ROLL CALL

2.0 CLOSED SESSION

- 2.1 Pursuant to Government Code §54957 – Labor Negotiations with SEIU Local 1021, Local 39, Management and Non-Represented Staff

OPEN SESSION

3.0 ANNOUNCEMENTS AND / OR ACTION TAKEN IN CLOSED SESSION

4.0 ADJOURNMENT

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District. If the Board is unable to conclude its discussion of Closed Session items by 7:00 p.m., it will return to Closed Session at the end of this evening's meeting.



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, May 19, 2016 – 7:00 p.m.

*Posted Prior to 5:00 pm
Friday, May 13, 2016*

BOARD MEMBERS:

Bob Malowney, Chair
Herman Ellis, Vice Chair
Jan Sneed
Tom Lando
Michael Worley

CARD STAFF:

Ann Willmann, General Manager
Terry Zeller, Parks and Recreation Director
Vada Bouffard, Interim Business Manager
Jennifer Marciales, Executive Assistant

GENERAL INFORMATION:

1. Agendas:

Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.

2. Agenda Items:

Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.

Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.

3. Items Not Appearing On Posted Agenda:

This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:

- a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
- b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
- c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.

Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.

4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.

5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.

6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, May 19, 2016 – 7:00 p.m.**

*Posted Prior to 5:00 pm
Friday, May 13, 2016*

AGENDA

1.0 CALL TO ORDER

1.1 Roll Call

1.2 Closed Session Announcement

2.0 CORRESPONDENCE

There is no correspondence.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

4.1 Brendan Ottoboni and Tracy Bettencourt with the City of Chico will be presenting future bike path projects near current CARD facilities, and requesting a letter of support in securing grant funds for these projects.

5.0 CONSENT AGENDA

5.1 Minutes of the Special Meeting of the Board of Directors of April 15, 2016 (Page 6)
Action Requested – that the Board of Directors approve the minutes as submitted

5.2 Minutes of the Regular Meeting of the Board of Directors of April 21, 2016 (Page 8)
Action Requested – that the Board of Directors approve the minutes as submitted

5.3 Monthly Bills and Refund Register - *Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register* (Page 25)

5.4 Monthly Financial Report - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

6.0 REGULAR AGENDA

6.1 Items Removed from the Consent Agenda

7.0 UNFINISHED BUSINESS

- 7.1 Public Hearing and Resolution Approving Engineer's Reports, Confirming Diagrams and Assessments and Ordering the Continuation of the Levy of Assessments for Fiscal Year 2016-17 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-005) Landscaping and Lighting Assessment Districts (*Staff Report 16-15*) - *Action Requested - that the Board of Directors conduct the public hearing and approve the Resolution Approving the Engineer's Reports, Confirming Diagrams and Assessments and Ordering the Continuation of the Levy of Assessments for fiscal year 2016-17 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts.* (Page 12)
- 7.2 Skate Park Conceptual Drawings (*Staff Report 16-16*) – *Information/Possible Action*
It is recommended that the Board of Directors review the conceptual drawings and discuss possible funding options at the next budget workshop. (Page 18)

8.0 NEW BUSINESS

- 8.1 Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing Board Director Herman Ellis, Board Director Jan Sneed, General Manager Ann Willmann, and Director of Parks and Recreation Terry Zeller to Sign Any and All District Checks, ACH Transfers, and Check Registers and to Execute the Petition to Accept Check Registers (*Staff Report 16-17; Resolution 16-5*) *Action Requested - that the Board of Directors adopt Resolution 16-5 and approve the Petition to Accept Check Registers of the Chico Area Recreation and Park District authorizing Board Director Herman Ellis, Board Director Jan Sneed, General Manager Ann Willmann, and Director of Parks and Recreation Terry Zeller to sign any and all district checks, ACH Transfers, and check registers.* (Page 20)
- 8.2 Resolution of the Board of Directors of the Chico Area Recreation and Park District Recognizing and Honoring the Aquatics Facility Advisory Committee (*Staff Report 16-18; Resolution 16-4*) *Action Requested - that the Board of Directors adopt Resolution 16-4 recognizing and honoring members of the Aquatics Facility Advisory Committee for their dedication to providing their time and energy to address the aquatic needs of the Chico community.* (Page 23)

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

- 9.1 Butte County Special Districts Association/LAFCO
- 9.2 Finance Committee
- 9.3 Other Reports

10.0 DIRECTORS' COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER'S COMMENTS

11.1 General Manager's Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 ADJOURNMENT

Adjourn to the Special Meeting of the Board of Directors of the Chico Area Recreation and Park District on May 27, 2016.



**SPECIAL MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 Vallombrosa Avenue, Chico, CA 95926**

**(Draft)
MINUTES
April 15, 2016**

Board Members Present: Bob Malowney, Chair
Herman Ellis, Vice Chair
Jan Sneed, Board Member
Tom Lando, Board Member
Michael Worley, Board Member

Staff Members Present: Ann Willmann, General Manager
Jennifer Marciales, Executive Assistant

1.0 Call to Order

1.1 Roll Call

The meeting was called to order at 9:00 a.m., and roll call was taken as noted above.

2.0 Public Comments

There were no comments.

3.0 Electronic Board Packet Review

Staff provided electronic tablets to the Board and informed them that in an effort to go paperless with the Board packets, all documents will be provided electronically. The Board requested that paper agendas be provided to the Board at each meeting, and that the page numbers of the electronic document be provided for each agenda item.

4.0 Capital Improvement Plan Discussion

General Manager Willmann presented a PowerPoint presentation to the Board with regard to the District's current and future facility and maintenance needs.

General Manager Willmann reviewed the basics of a capital improvement plan, and noted that in order to have a comprehensive Master Plan, staff and the Board will need to (1) establish guidelines, (2) determine what would be considered a capital improvement, (3) establish a full inventory of facilities and equipment, (4) identify and prioritize future facility needs, (5) establish an annual capital budget, and (6) determine the amount of funds to set aside each year for future capital projects.

General Manager Willmann reviewed the District's short term and long term capital needs. She stated that staff is reviewing options for more energy efficiencies at the community centers. She noted that one item that staff is specifically researching is the

HVAC units at the community centers and possibly having split units in each room for more efficiency.

General Manager Willmann requested that a subcommittee be formed to work on developing a capital improvement plan.

Director Lando suggested that the District contract with someone to get accurate estimates to be included in the capital improvement plan.

Director Lando stated that the District needs to investigate assessment options, and retain an attorney who specializes in revenue measures.

M/S/C/ (Directors Lando/Ellis) that the Board of Directors directs the General Manager to consult with business professionals who have expertise on ballot and tax options, general obligation bonds, and assessments for a thirty million dollar bond with 218 protests broken down by units.

The vote was as follows: Ayes carried
Ayes: Malowney, Sneed, Ellis, Lando, Worley
Noes: None
Abstain: None
Absent: None

5.0 Adjournment

The Special Meeting was adjourned at 10:38 a.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on April 21, 2016.

Respectfully submitted,



Ann Willmann, General Manager
Secretary to the Board



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

(Draft)

**MINUTES
April 21, 2016**

Board Members Present: Bob Malowney, Chair
Herman Ellis, Vice Chair
Jan Sneed, Board Member
Tom Lando, Board Member
Michael Worley, Board Member

Staff Members Present: Ann Willmann, General Manager
Vada Bouffard, Interim Business Manager
Jennifer Marciales, Executive Assistant

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 7:00 p.m., and roll call was taken as noted above.

1.2 Closed Session Announcement

Chair Malowney stated that the Board of Directors agreed to extend General Manager Willmann's contract and applauded her for doing a good job.

2.0 CORRESPONDENCE

There was no correspondence.

3.0 PUBLIC COMMENTS

Scott Bailey with the Chico Skate Park Solutions Group addressed the Board and stated that he wanted to thank the Board for their support, and let them know they are doing another fundraiser at Woodstock's Pizza on May 12.

4.0 PRESENTATIONS

4.1 General Manager Willmann introduced Marketing Coordinator Ryan Arnold.

5.0 CONSENT AGENDA

M/S/C/ (Directors Sneed/Worley) that the Board of Directors approves the consent agenda as presented.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Sneed, Lando, Worley

Noes: None

Abstain: None

Absent: None

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

7.1 Resolution 16-2 of the Board of Directors of the Chico Area Recreation and Park District Adopting the Preliminary Budget for the 2016-2017 Fiscal Year

M/S/C/ (Directors Sneed/Ellis) that the Board of Directors adopts Resolution 16-2, which adopts the Preliminary Budget for the 2016-2017 fiscal year, makes it available for public inspection, and determines that the public hearing regarding the Preliminary Budget will be conducted on June 16, 2016, at the Regular Board Meeting, and the Board will consider adoption of the Final Budget for Fiscal Year 2016-2017 at the Regular Board Meeting on July 21, 2016.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Sneed, Worley

Noes: Lando

Abstain: None

Absent: None

7.2 Resolution declaring the Board’s Intention to Continue to Levy the Assessments for Fiscal Year 2016-17, Preliminarily Approving the Engineer’s Reports, and providing for Notice of a Public Hearing on May 19, 2016, for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts

M/S/C/ (Directors Lando/Worley) that the Board of Directors approves the Resolution of Intention to Continue to Levy the Assessments for Fiscal Year 2016-17, Preliminarily approving the Engineer’s Report, and Providing for Notice of a Public Hearing on May 19, 2016, for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Sneed, Lando, Worley

Noes: None

Abstain: None

Absent: None

8.0 NEW BUSINESS

8.1 Subcommittee Review

Chair Malowney reviewed the Board Subcommittees for 2016 and appointed Board members to serve on the following Subcommittees:

Standing Committees

- a. Finance Committee: Sneed/Ellis (Alternate - Malowney)

The purpose of the Finance Committee is to review the monthly Financial Report, monthly Bills, and Refund Register. The Finance Committee will also review and propose a draft Capital Improvement Plan.

- b. Intergovernmental Committee: Lando/Worley (Alternate – Sneed)
The purpose of the Intergovernmental Committee is to meet quarterly with other public agencies and representatives to discuss projects that pertain to the community as a whole encouraging collaboration when possible.

Ad Hoc Committees

- a. Skate Park Improvement Committee: Sneed/Worley (Alternate – Malowney)
The purpose of the Skate Park Improvement Committee is to evaluate and propose improvements to the Humboldt Avenue Skate Park.
- b. Master Plan Review Committee: Lando/Malowney (Alternate – Sneed)
The purpose of the Master Plan Review Committee is to review and propose suggested modifications to the Master Plan.

The Board requested that General Manager Willmann coordinate quarterly meetings with the Intergovernmental Committee, the City of Chico, Butte County, CUSD, Chico State, Butte College and any other companies or organizations that play an active role in providing services to the Chico community.

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO
Nothing to report.

9.2 Finance Committee
Nothing to report.

9.3 Other Reports
Nothing to report.

10.0 DIRECTORS' COMMENTS

Director Lando stated that staff did a great job with the Rose Garden.

11.0 GENERAL MANAGER'S COMMENTS

11.1 General Manager Willmann informed the Board that the rose garden grand opening is scheduled for May 4, 2016 at 6:00 pm. She further informed the Board that she received the skate park drawings from Grindline. Director Lando requested that the plans be provided to the Board for review prior to being distributed to the Chico Skate Park Solutions Group. General Manager Willmann stated that she is reviewing projections for the next five years with regard to the new minimum wage increase. Director Lando requested that the Finance Committee review District programming and operations and see if there are any opportunities to cut costs.

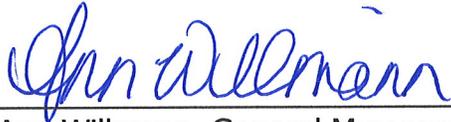
12.0 STAFF COMMENTS

There were no comments.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 7:52 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on May 19, 2016.

Respectfully submitted,



Ann Willmann, General Manager
Secretary to the Board



Chico Area Recreation and Park District "Helping People Play"

**Staff Report 16-15
Agenda Item 7.1**

STAFF REPORT

DATE: May 19, 2016

TO: Board of Directors

FROM: Ann Willmann, General Manager

SUBJECT: Public Hearing and Resolution Approving Engineer's Reports, Confirming Diagrams and Assessments and Ordering the Continuation of the Levy of Assessments for Fiscal Year 2016-17 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-005) Landscaping and Lighting Assessment Districts

RECOMMENDATION

It is recommended that the Board hold a public hearing, consider all public comments, and subsequently approve Resolution 16-6 that would approve the Engineer's Reports, confirm the diagrams and assessments, and order the continuation of the levy of assessments for fiscal year 2016-17 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-005) Landscaping and Lighting Assessment Districts as the final step in levying the assessments.

RESULT OF RECOMMENDED ACTION

The Board will order the continuation of the levy of the assessments for fiscal year 2016-17, and will cause those levies to be submitted by SCI Consulting Group to the County Auditor to be included on the 2016-17 property tax bills.

BACKGROUND

1. In 1993, after gaining property owner ballot support, the Oak Way Landscaping and Lighting Assessment District was first established to provide funding the maintenance and operations of the Oak Way Park. In 1997, the Park District

conducted an assessment ballot proceeding within Oak Way Landscape and Lightning District to comply with Proposition 218 requirements.

- a. Board Approval of 1st Year Assessment Levies: April 22, 1993
 - b. Fiscal Year 2016-17 Approved Rate: \$12.00 per year for each single family residential parcel, or \$4.00 per single family residential unit for credit for Park Facility Fees
2. In 1994, after gaining property owner ballot support, the Amber Grove/Greenfield Landscaping and Lighting Assessment District was first established to provide funding the maintenance and operations of the Amber Grove/Greenfield Park.
- a. Board Approval of 1st Year Assessment Levies: January 13, 1994
 - b. Fiscal Year 2016-17 Approved Rate: \$5.83 per month or \$70.00 per year for each single family residential parcel
3. In 2006, after gaining property owner ballot support, the Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment District was first established to provide funding the maintenance and operations of the Baroni Neighborhood Park, adjacent open space areas and related trails system within the District.
- a. Board Approval of 1st Year Assessment Levies: June 20, 2006
 - b. Fiscal Year 2016-17 Maximum Basic Rate: \$83.48 for the Basic Park Design
 - c. Fiscal Year 2016-17 Approved Rate: \$73.82 for the Basic Park Design

On February 18, 2016, the Board adopted a resolution directing SCI Consulting Group, the District's assessment engineer and assessment administration firm, to prepare Engineer's Reports for the Assessment Districts for fiscal year 2016-17.

SCI Consulting Group prepared the Engineer's Reports that includes the special and general benefits from the assessments, the proposed budget for the assessments for fiscal year 2016-17, the updated proposed assessments for each parcel in the District, and the proposed assessments per single family equivalent benefit unit for the fiscal year. At the April 21, 2016, Board meeting, the Board reviewed the Engineer's Reports and adopted a resolution to declare its intention to continue to levy the assessments, preliminarily approve the Engineer's Reports, and provide for notice of the annual public hearing.

Each year, in order to continue to levy the assessments for the coming fiscal year, the Board conducts a noticed public hearing and receives public input on the proposed assessments and the services that they would fund. After hearing the public testimony, the Board may take final action on setting the assessment rates, establishing the services and improvements to be funded and ordering the continued levy of the assessments for fiscal year 2016-17.

PROPOSED RATE AND CPI HISTORY

The proposed assessment rates and the approximate amount of revenues for the 2016-17 by Assessment Districts are listed below:

Assessment District	Rate	Estimated Revenue
Oak Way	\$12.00	\$59,137
Amber Grove/Greenfield	\$70.00	\$42,560
Baroni	\$73.82	\$63,341

CONCLUSION

It is recommended that the Board conduct the public hearing and approve the Resolution Approving the Engineer's Reports, Confirming Diagrams and Assessments and Ordering the Continuation of the Levy of Assessments for fiscal year 2016-17 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts.

By 
Ann Willmann
General Manager



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 16-6

A RESOLUTION APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT AND ORDERING CONTINUATION OF THE LEVY OF ASSESSMENT FOR FISCAL YEAR 2016-17 FOR THE OAK WAY, AMBER GROVE/GREENFIELD, AND BARONI NEIGHBORHOOD PARK AND OPEN SPACE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICTS

RESOLVED, by the Governing Board (the "Board") of the Chico Area Recreation and Park District (the "District"), County of Butte, State of California, that

WHEREAS, the Chico Area Recreation and Park District is authorized, pursuant to the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof) and Article XIID of the California Constitution (Proposition 218), to levy assessments for park and recreation improvements; and

WHEREAS, the Oak Way and the Baroni Neighborhood Park and Open Space Landscaping and Lighting Assessment Districts were approved by property owners pursuant to Proposition 218; the Amber Grove/Greenfield Landscaping and Lighting Assessment District was approved in 1994 after not receiving majority protest.

WHEREAS, the purpose of the Assessment Districts is for the installation, maintenance and servicing of improvements within the Chico Area Recreation and Park District, as described in the annual Engineer's Report; and

WHEREAS, on February 18, 2016, A Resolution Directing Preparation of Annual Report for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space Landscaping and Lighting Assessment Districts (the "Assessment Districts"), this Board designated SCI Consulting Group as Engineer of Work and ordered said Engineer to make and file a report in writing in accordance with and pursuant to the Landscaping and Lighting Act of 1972;

WHEREAS, the report was duly made and filed with the Secretary of the Board and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the reports should stand as the Engineer's Reports for all subsequent proceedings under and pursuant to the aforesaid resolution, and on May 19, 2016, at the hour of 7:00 p.m. in the District offices of the Chico Area Recreation and Park District, 545 Vallombrosa Avenue, Chico, CA, were appointed as the time and place for a hearing by this Board on the question of the continuation of the levy of the proposed assessment, notice of which hearing was given as required by law; and

WHEREAS, at the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the continuation of the levy were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the continuation of the levies and the confirmation of the diagrams and assessments prepared by and made a part of the Engineer's Reports to pay the costs and expenses thereof;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Chico Area Recreation and Park District ("Board") that:

1. The public interest, convenience and necessity require that the levy continues to be made.
2. The Assessment Districts benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Clerk of the Board, which map is made a part hereof by reference thereto.
3. The assessment is levied without regard to property valuation.
4. The Engineer's Reports as a whole and each part thereof, to wit:
 - a. the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;
 - b. the diagrams showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the Assessment Districts; and
 - c. the assessments of the total amount of the costs and expenses of the maintenance of the improvements upon the several lots and parcels of land in the Assessment Districts in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto;are finally approved and confirmed.
5. Final adoption and approval of the Engineer's Reports as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagrams and the assessments, as contained in the reports as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Board.
6. The assessments continue to pay the costs and expenses of the maintenance of the improvements for fiscal year 2016-17 is hereby levied. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Reports.

7. Based on the oral and documentary evidence, including the Engineer's Reports, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.
8. Immediately upon the adoption of this resolution, but in no event later than the third Monday in August following such adoption, the Secretary of the Board shall file a certified copy of the diagram and assessment and a certified copy of this resolution with the Auditor of the County of Butte. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of the assessment thereupon as shown in the assessments. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Chico Area Recreation and Park District.
9. The funds representing assessments collected by the County shall be deposited in the District Treasury to the credit of the improvement fund previously established under the distinctive designation of the Assessment Districts. Funds in the improvement fund shall be expended only for bond expenses, maintenance, servicing, construction or installation of the improvements.

PASSED AND ADOPTED by the Board of Directors of Chico Area Recreation and Park District at its regular meeting on May 19, 2016, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Bob Malowney, Chair
Board of Directors

ATTEST:


Ann Willman
Secretary to the Board



Chico Area Recreation and Park District "Helping People Play"

**Staff Report 16-16
Agenda Item 7.2**

STAFF REPORT

DATE: May 19, 2016
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: Skate Park Conceptual Drawings

Background Information/Discussion:

In January 2016, the Board allocated \$5,000 to hire a consultant to provide conceptual drawings for improvements to the Humboldt Avenue Skate Park. Grindline Skate Parks was hired to conduct a public workshop and develop conceptual drawings for desired improvements.

The public workshop was conducted in April 2016, and was attended by approximately 30 individuals. Through this process, the attached conceptual drawings were developed. At this time, we are waiting to receive the estimated cost of construction from Grindline, as well as a quote for construction drawings and bid package.

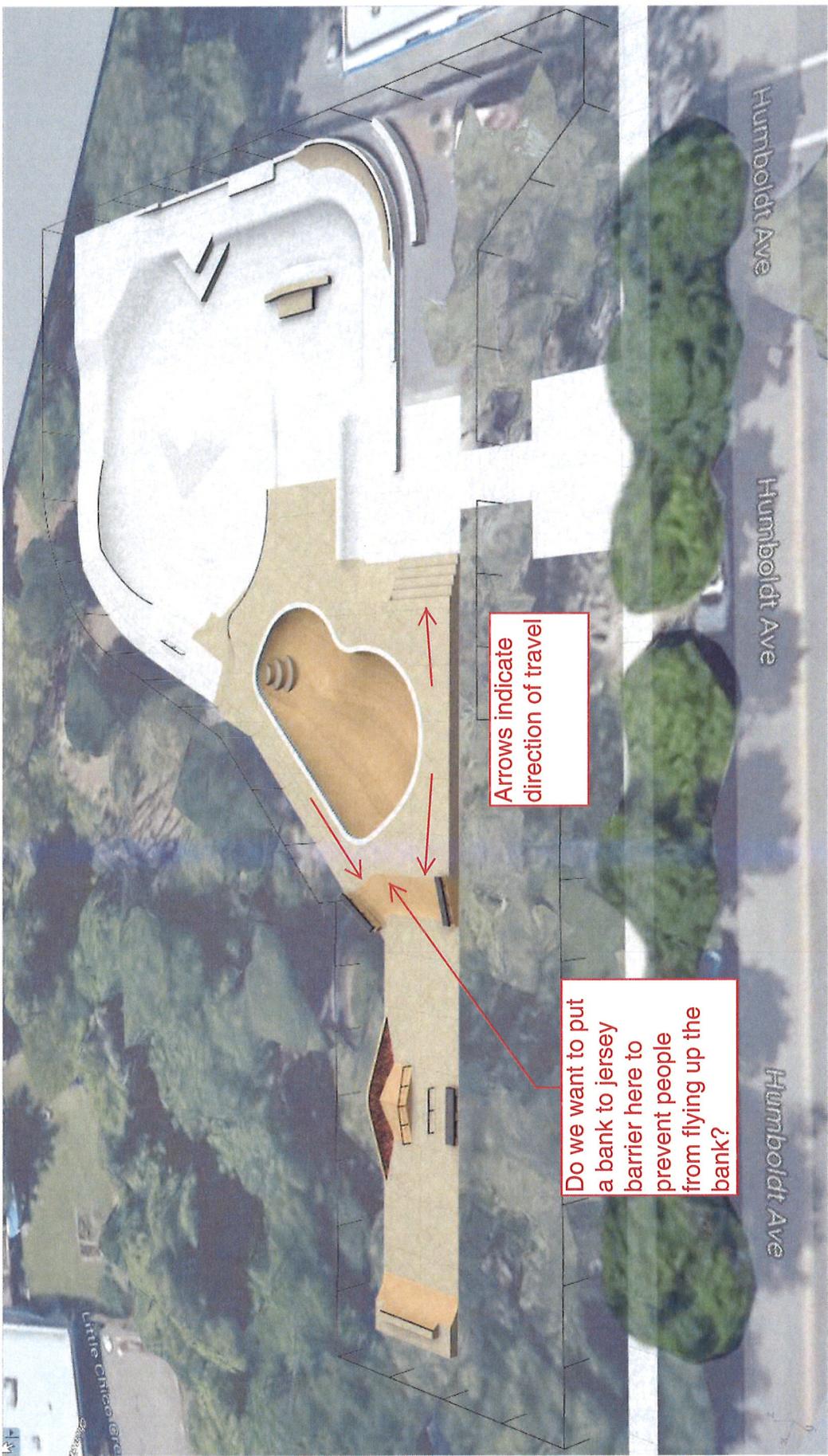
In reviewing the project with the City of Chico, the following steps would need to take place prior to moving forward with construction:

- A pre-application neighborhood meeting: Due to the proximity to residentially zoned property
- Review of the design by the City of Chico Planning Commission
- California Environmental Quality Act (CEQA) review
- Architectural review
- Review by the Police Department to ensure that crime prevention through environmental design elements are incorporated into the project

Recommendation/Possible Action:

It is recommended that the Board of Directors review the conceptual drawings and discuss possible funding options at the next budget workshop.

By 
Ann Willmann
General Manager



Chico Skatepark Renovation Preliminary Concept



Chico Area Recreation and Park District "Helping People Play"

**Staff Report 16-17
Agenda Item 8.1**

STAFF REPORT

DATE: May 19, 2016

TO: Board of Directors

FROM: Ann Willmann, General Manager

SUBJECT: Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing Board Director Herman Ellis, Board Director Jan Sneed, General Manager Ann Willmann, and Director of Parks and Recreation Terry Zeller to Sign Any and All District Checks, ACH Transfers, and Check Registers and to Execute the Petition to Accept Check Registers.

DISCUSSION:

The attached Resolution has been updated to add Director of Parks and Recreation Terry Zeller as an official check signer of the District.

RECOMMENDATION:

It is recommended that the Board of Directors adopt Resolution 16-5 and approve the Petition to Accept Check Registers of the Chico Area Recreation and Park District authorizing Board Director Herman Ellis, Board Director Jan Sneed, General Manager Ann Willmann, and Director of Parks and Recreation Terry Zeller to sign any and all district checks, ACH Transfers, and check registers.

By:

Ann Willmann
General Manager



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 16-5

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT (CARD) AUTHORIZING CHECK REGISTERS FOR PAYMENT

WHEREAS, The Chico Area Recreation and Park District (CARD) meets on the third Thursday of each month, and

WHEREAS, Chico Area Recreation and Park District (CARD) payroll is scheduled bi-weekly and various vendors are paid at differing times during the month, and

WHEREAS, all signed check registers are required by the County of Butte in an expedient and timely manner, and

WHEREAS, the Chico Area Recreation and Park District (CARD) Board of Directors would like to give Board Director Herman Ellis, Board Director Jan Sneed, General Manager Ann Willmann, and Director of Parks and Recreation Terry Zeller, the authority to sign all check registers, ACH transfers and checks in order to pay out debts in an expedient and timely manner.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Directors of the Chico Area Recreation and Park District (CARD) hereby delegates to Board Director Herman Ellis, Board Director Jan Sneed, General Manager Ann Willmann, and Director of Parks and Recreation Terry Zeller, the authority to sign all check registers as the original check registers, ACH transfers and checks in order to pay out debts in an expedient and timely manner.

PASSED AND ADOPTED this 19th day of May 2016 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Chair, Board of Directors

ATTEST: _____

Ann Willmann
Ann Willmann, Secretary to the Board

PETITION TO ACCEPT CHECK REGISTERS

To: David A. Houser, Auditor-Controller
County of Butte
25 County Center Drive
Oroville, CA. 95965-3383

FROM: Chico Area Recreation and Park District (CARD)
545 Vallombrosa Avenue
Chico, CA. 95926

The Board of Directors for the Chico Area Recreation and Park District (CARD) hereby requests that you authorize your office to accept Check Registers signed in the following manner that deals with payment of the District's expenses.

Our Board meets on the third Thursday of every month. We pay our employees bi-weekly. Vendors are also paid at various times during the month.

This means that we do not meet in a manner that facilitates formal Board approval of our check registers in a timely manner.

We have passed a resolution (copy attached) that acknowledges that situation and therein authorizes that person(s) listed below to sign All Check Registers as a means of certifying to you that the expenditures recorded on those registers are reimbursement for services rendered to the District and legitimate District expenditures. **BASED ON THESE SIGNED REGISTERS, WE ASK THAT YOU ENTER THE INFORMATION CONTAINED THEREON INTO YOUR CHECK CONTROL SYSTEM AND ALLOW THOSE CHECKS TO BE NEGOTIATED.**

The check registers at the next board meeting will be formally reviewed following date of issuance and that fact documented in the Board minutes. Check registers will be signed and submitted to your office with the expenditure approval signatures required by law. The minimum approval required by law is stated in PRC 5784.19 and GC 935.4 and requires a majority of the Board to authorize expenditures.

We request that you accept Check Registers that have been signed by Ann Willmann, Terry Zeller, Jan Sneed, or Herman Ellis as the permanently signed register submitted to you. We acknowledge that this is a delegation of our powers but find that it is necessary to fulfill our commitment to pay our debts in an expedient and timely manner.

BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT

Herman Ellis, Board of Director

Tom Lando, Board of Director

Bob Malowney, Board of Director

Jan Sneed, Board of Director

Michael Worley, Board of Director

ACCEPTED AND APPROVED BY:

DAVID A. HOUSER, Auditor-Controller

Date



Chico Area Recreation and Park District "Helping People Play"

**Staff Report 16-18
Agenda Item 8.2**

STAFF REPORT

DATE: May 19, 2016

TO: Board of Directors

FROM: Ann Willmann, General Manager

SUBJECT: Resolution of the Board of Directors of the Chico Area Recreation and Park District Recognizing and Honoring the Aquatics Facility Advisory Committee

DISCUSSION:

In 2013 the Board of Directors requested the development of the Aquatics Facility Advisory Committee to assist in the evaluation of the aquatic needs of the Chico Community. Through the meeting process, the individuals of the group helped the District secure a company to conduct a comprehensive study of the current aquatic services and future needs. The study is now complete and can be utilized to make future decisions for an aquatics facility.

RECOMMENDATION:

It is recommended that the Board of Directors adopt Resolution 16-4 recognizing and honoring members of the Aquatics Facility Advisory Committee for their dedication to providing their time and energy to address the aquatic needs of the Chico community.

By: 
Ann Willmann
General Manager



RESOLUTION 16-4 OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT HONORING THE AQUATIC FACILITY ADVISORY COMMITTEE FOR THEIR VALUABLE SERVICES IN PARTICIPATING IN THE AQUATICS FEASIBILITY STUDY AND PROVIDING VALUABLE INPUT REGARDING THE FUTURE OF AQUATICS IN CHICO

WHEREAS, the Aquatics Facility Advisory Committee served as an advisory committee to the Board of Directors since October 17, 2013, and

WHEREAS, the Aquatics Facility Advisory Committee provided valuable time and resources in assisting with the evaluation of aquatic needs in the Chico Community, and

WHEREAS, the Aquatics Facility Advisory Committee provided valuable input in identifying potential partners in the Community, and

WHEREAS, the Aquatics Facility Advisory Committee was instrumental in developing components of the Aquatic Facility Feasibility Study, and

NOW, THEREFORE, BE IT RESOLVED that the Chico Area Recreation and Park District commends and honors the Aquatics Facility Advisory Committee for their outstanding service and dedication to the Chico Community.

PASSED AND ADOPTED this 19th day of May, 2016.

ATTEST:

Bob Malowney, Chair
Board of Directors



Ann Willmann
Secretary to the Board

**CHICO AREA RECREATION AND PARK DISTRICT
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APRIL 2016**

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NOTE: This completes 10 months of the fiscal year and represents 83% of the year.

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
APRIL 2016**

	APRIL 2016	APRIL 2015
ASSETS		
CASH		
CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	4,353,586.88	3,787,999.59
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	1,941.15	1,736.31
CASH ON DEPOSIT WITH COUNTY (PARK FUND)	24,708.09	44,816.90
CASH ON DEPOSIT WITH COUNTY (OAK WAY)	78,660.73	75,756.71
CASH ON DEPOSIT WITH COUNTY (PETERSON PARK)	75,715.18	77,075.04
CASH ON DEPOSIT WITH COUNTY (BARONI PARK)	112,744.83	100,653.01
CASH ON DEPOSIT WITH COUNTY (ROTARY)	16,242.17	13,592.30
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96
CASH - GOLDEN VALLEY BANK	503,306.97	145,119.96
PETTY CASH	600.00	500.00
SUBTOTAL	5,168,006.96	4,247,750.78
FMV ADJUSTMENT (GENERAL FUND)	-	-
FMV ADJUSTMENT (PARK FUND)	-	-
FMV ADJUSTMENT (OAK WAY)	-	-
FMV ADJUSTMENT (PETERSON PARK)	-	-
FMV ADJUSTMENT (BARONI PARK)	-	-
FMV ADJUSTMENT (ROTARY FUND)	-	-
SUBTOTAL	-	-
RECEIVABLES	136,331.15	173,315.43
DUE FROM OTHER FUNDS	135,362.92	135,721.17
TOTAL CURRENT ASSETS	5,439,701.03	4,556,787.38
PREPAID PENSION CONTRIBUTION	306,022.31	336,624.54
FIXED ASSETS		
LAND	11,634,790.52	11,634,790.52
LAND IMPROVEMENTS	23,848,442.92	23,839,508.90
LEASEHOLD IMPROVEMENTS	1,084,477.10	1,084,477.10
EQUIPMENT	803,197.15	759,939.41
EQUIPMENT - COMPUTERS	250,184.43	198,717.81
EQUIPMENT - AUTOS	304,715.87	293,215.87
CONSTRUCTION IN PROGRESS	66,167.42	-
SUBTOTAL	37,991,975.41	37,810,649.61
ACCUMULATED DEPRECIATION	(10,554,438.87)	(9,717,758.79)
SUBTOTAL	27,437,536.54	28,092,890.82
TOTAL ASSETS	33,183,259.88	32,986,302.74
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	428,989.00	-

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
APRIL 2016**

	APRIL 2016	APRIL 2015
LIABILITIES		
ACCOUNTS PAYABLE	146,900.70	71,260.46
ACCRUED EXPENSES		
ACCRUED PAYROLL	-	-
PAYROLL FEDERAL TAXES	10,540.96	57.45
PAYROLL STATE TAXES	2,301.29	1.19
PAYROLL EMPLOYEE MEDI & FICA	11,441.25	84.91
PAYROLL EMPLOYER MEDI & FICA LIAB	11,441.25	85.21
PAYROLL SDI	1,346.15	(147.46)
LONG TERM CARE PAY DEDUCTIONS	-	(42.48)
PAYROLL GARNISHMENTS	0.30	-
UNION DUES - SUPERVISORS	-	-
UNION DUES - PARKS	-	-
CALPERS 2% AT 62	-	21,370.00
457 EMPLOYEE CONTRIBUTIONS	-	153.00
EMPLOYEE MEDICAL WITHHOLDINGS	13,202.22	3,150.18
ACCRUED INTEREST EXPENSE (GENERAL FUND)	5,501.29	7,490.74
ACCRUED INTEREST EXPENSE (PARK FUND)	11,296.92	16,187.39
ACCRUED EXPENSES	67,071.63	48,390.13
DUE TO OTHER FUNDS		
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	49,610.66	48,807.19
DUE TO GENERAL FUND FROM PETERSON PARK FUND	36,689.15	40,513.59
DUE TO GENERAL FUND FROM BARONI PARK FUND	49,063.11	46,400.39
SUBTOTAL	135,362.92	135,721.17
OTHER LIABILITIES		
BANK CHARGE CLEARING ACCOUNT	(88.49)	(65.68)
DEFERRED REVENUE	131,829.57	77,660.77
OTHER LIAB - CLASS CLEARING ACCT	(61.91)	-
UNEARNED REVENUE	167,772.50	2,055.83
SECURITY DEPOSITS	38,150.00	31,300.00
SECURITY HOLDING ACCT - CLASS	-	-
SUBTOTAL	337,601.67	110,950.92
TOTAL CURRENT LIABILITIES	686,936.92	366,322.68
LONG-TERM DEBT		
NOTE PAYBLE - DEGARMO	74,747.07	142,698.93
NOTE PAYABLE - SOLAR	56,361.20	82,734.20
NOTE PAYABLE - LAKESIDE PAVILLION	570,801.65	609,208.37
NET PENSION LIABILITY	1,700,721.00	-
LIABILITY FOR COMPENSATED ABSENCES	124,547.69	132,280.00
SUBTOTAL	2,527,178.61	966,921.50
TOTAL LIABILITIES	3,214,115.53	1,333,244.18

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
APRIL 2016

	APRIL 2016	APRIL 2015
<u>TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68</u>	<u>608,792.00</u>	<u>-</u>

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET
 APRIL 2016

	APRIL 2016	APRIL 2015
FUND BALANCE		
SPENDABLE - COMMITTED		
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00
SPENDABLE - COMMITTED - GENERAL RESERVE	830,377.24	1,000,000.00
SUBTOTAL	831,877.24	1,001,500.00
SPENDABLE - ASSIGNED		
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	45,132.00	45,132.00
SPENDABLE - ASSIGNED - LONG TERM DEBT	850,531.00	967,761.00
SPENDABLE - ASSIGNED - ELECTION COSTS	45,000.00	45,000.00
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	140,000.00	140,000.00
SUBTOTAL	1,080,663.00	1,197,893.00
SPENDABLE - UNASSIGNED	67,951.86	594,422.69
NON-SPENDABLE	26,587,005.83	27,739,567.19
TOTAL FUND BALANCE - GENERAL FUND	28,567,497.93	30,533,382.88
FUND BALANCE - PARK FUND	(10,658.62)	3,576.99
FUND BALANCE - OAK WAY	6,432.10	3,474.88
FUND BALANCE - PETERSON PARK	14,063.44	14,702.78
FUND BALANCE - BARONI PARK	38,974.71	22,511.84
NET INCOME (LOSS)		
GENERAL FUND	1,101,431.96	1,003,177.11
PARK FUND	33,569.79	34,491.71
OAK WAY	11,771.88	11,471.01
PETERSON PARK	10,246.29	4,084.78
BARONI PARK	16,011.87	22,184.58
TOTAL NET INCOME (LOSS)	1,173,031.79	1,075,409.19
TOTAL FUND BALANCE	29,789,341.35	31,653,058.56

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY - GENERAL FUND - FUND 2490
APRIL 2016

	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	2014-2015 BUDGET	2014-2015 YTD	2014-2015 % BUDGET	DIFF. BY YEAR
REVENUE							
FEE BASED PROGRAM INCOME	2,970,542	2,518,691.66	84.8%	2,656,205	2,303,856.89	86.7%	214,834.77
OTHER INCOME	479,201	421,074.96	87.9%	427,254	424,319.45	99.3%	(3,244.49)
RDA PASSTHROUGH	975,000	1,040,642.53	106.7%	925,000	971,575.05	105.0%	69,067.48
INVESTMENT INCOME	19,000	26,625.73	140.1%	18,000	18,996.22	105.5%	7,629.51
TAX INCOME / COUNTY	2,622,500	2,591,296.59	98.8%	2,489,288	2,462,069.91	98.9%	129,226.68
TOTAL REVENUE	7,066,243	6,598,331.47	93.4%	6,515,747	6,180,817.52	94.9%	417,513.95
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	5,101,316	3,670,278.64	71.9%	4,759,621	3,597,597.56	75.6%	72,681.08
SERVICES AND SUPPLIES	1,641,758	1,306,662.37	79.6%	1,619,728	1,342,827.39	82.9%	(36,165.02)
CONTRIB. TO OTHER AGENCIES	15,000	14,439.91	96.3%	11,500	11,133.39	96.8%	3,306.52
CONTINGENCIES	25,000	-	0.0%	18,500	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	111,238	30,569.53	27.5%	106,398	37,898.40	35.6%	(7,328.87)
TOTAL OPERATING EXPENDITURES	6,894,312	5,021,950.45	72.8%	6,515,747	4,989,456.74	76.6%	32,493.71
NET REVENUE BEFORE SPEC. EXP.	171,931	1,576,381.02	916.9%	-	1,191,360.78	0.0%	385,020.24
SPECIALLY ALLOCATED ITEMS							
CAPITAL / REPAIR PROJECTS	486,500	476,021.87	97.8%	286,159	189,874.66	66.4%	286,147.21
CAPITAL PROJECT REIMBURSEMENT	-	-	0.0%	-	-	0.0%	-
NET CAPITAL PROJECTS	486,500	476,021.87	97.8%	286,159	189,874.66	66.4%	286,147.21
DEPRECIATION	-	-	0.0%	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	(1,072.81)	0.0%	-	(1,690.99)	0.0%	618.18
TOTAL SPECIALLY ALLOCATED	486,500	474,949.06	97.6%	286,159	188,183.67	65.8%	572,912.60
TOTAL REVENUE OVER (UNDER) EXPENDITURES	(314,569)	1,101,431.96		(286,159)	1,003,177.11		(474,039.57)

CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY - GENERAL FUND - FUND 2490
APRIL 2016

	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	2014-2015 BUDGET	2014-2015 YTD	2014-2015 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME							
AFTER SCHOOL & CAMP PROGRAMS							
AFTERSCHOOL	1,540,707	1,438,925.61	93.4%	1,387,076	1,275,694.74	92.0%	163,230.87
CAMPS	195,000	175,629.99	90.1%	196,898	157,099.20	79.8%	18,530.79
SUBTOTAL	1,735,707	1,614,555.60	93.0%	1,583,974	1,432,793.94	90.5%	181,761.66
AQUATICS	170,910	100,232.77	58.6%	84,420	65,549.04	77.6%	34,683.73
CLASSES							
ADULT CLASSES	72,400	49,535.15	68.4%	82,700	57,488.53	69.5%	(7,953.38)
SENIOR ADULT CLASSES	39,450	33,419.11	84.7%	37,340	32,469.16	87.0%	949.95
YOUTH CLASSES	247,600	182,696.15	73.8%	271,356	205,145.90	75.6%	(22,449.75)
SUBTOTAL	359,450	265,650.41	73.9%	391,396	295,103.59	75.4%	(29,453.18)
ADULT SPORTS							
VOLLEYBALL & DODGEBALL	47,000	37,531.76	79.9%	44,500	41,466.30	93.2%	(3,934.54)
BASKETBALL	28,000	20,477.08	73.1%	28,000	20,093.76	71.8%	383.32
SOFTBALL	213,400	174,849.84	81.9%	209,100	184,852.02	88.4%	(10,002.18)
SOFTBALL TOURNEYS	6,800	-	0.0%	5,000	-	0.0%	-
SOCCER	39,000	38,836.81	99.6%	36,000	34,682.10	96.3%	4,154.71
SUBTOTAL	334,200	271,695.49	81.3%	322,600	281,094.18	87.1%	(9,398.69)
NATURE CENTER							
PROGRAM FEE INCOME	85,000	61,340.37	72.2%	-	-	0.0%	61,340.37
GRANT FUNDING	9,000	449.32	5.0%	-	-	0.0%	59,432.69
SUBTOTAL	94,000	61,789.69	65.7%	-	-	#DIV/0!	120,773.06
OTHER PROGRAMS							
SCHOLARSHIPS	(25,000)	(26,799.10)	107.2%	(25,000)	(28,046.87)	112.2%	1,247.77
CO-SPONSORED & MISCELLANEOUS	20,000	15,971.68	79.9%	16,000	19,613.94	122.6%	(3,642.26)
SPECIAL EVENTS	11,950	6,373.50	53.3%	10,150	7,016.15	69.1%	(642.65)
SENIOR ADULT PROGRAMS	60,800	51,289.18	84.4%	64,795	52,858.33	81.6%	(1,569.15)
YOUTH SPORTS	208,525	157,932.44	75.7%	207,870	177,874.59	85.6%	(19,942.15)
SUBTOTAL	276,275	204,767.70	74.1%	273,815	229,316.14	83.7%	(24,548.44)
TOTAL FEE BASED PROGRAMS	2,970,542	2,518,691.66	84.8%	2,656,205	2,303,856.89	86.7%	273,818.14
OTHER INCOME							
FACILITY RENTAL INCOME	308,700	310,040.01	100.4%	273,087	288,258.53	105.6%	21,781.48
REBATES & REIMBURSED COSTS	58,500	41,949.43	71.7%	56,400	65,333.19	115.8%	(23,383.76)
REIMBURSEMENTS - CITY PARKS	83,001	48,001.05	57.8%	80,767	52,794.03	65.4%	(4,792.98)
MISCELLANEOUS	21,000	11,791.13	56.1%	16,000	16,266.07	101.7%	(4,474.94)
ENDOWMENTS	7,000	-	0.0%	-	-	0.0%	-
DONATIONS	1,000	9,293.34	929.3%	1,000	1,667.63	166.8%	7,625.71
TOTAL OTHER INCOME	479,201	421,074.96	87.9%	427,254	424,319.45	99.3%	(3,244.49)
REVENUE FROM OTHER AGENCIES							
RDA PASSTHROUGH	975,000	1,040,642.53	106.7%	925,000	971,575.05	105.0%	69,067.48
INVESTMENT INCOME	19,000	26,625.73	140.1%	18,000	18,996.22	105.5%	7,629.51
TAX INCOME / COUNTY	2,622,500	2,591,296.59	98.8%	2,489,288	2,462,069.91	98.9%	129,226.68
TOTAL REVENUE FROM OTHER AGENCIES	3,616,500	3,658,564.85	101.2%	3,432,288	3,452,641.18	100.6%	205,923.67
TOTAL REVENUE	7,066,243	6,598,331.47	93.4%	6,515,747	6,180,817.52	94.9%	476,497.32

CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
APRIL 2016

	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	2014-2015 BUDGET	2014-2015 YTD	2014-2015 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	1,924,700	1,379,627.87	71.7%	1,892,000	1,490,790.93	78.8%	(111,163.06)
PART-TIME SALARIES	1,885,529	1,337,570.97	70.9%	1,607,393	1,149,525.67	71.5%	194,093.05
ACCUMULATED LEAVE	18,300	8,317.60	45.5%	51,500	6,025.60	11.7%	2,292.00
INSTRUCTORS	157,150	109,056.76	69.4%	153,480	125,720.15	81.9%	(22,711.14)
SUBTOTAL	3,985,679	2,834,573.20	71.1%	3,704,373	2,772,062.35	74.8%	62,510.85
BENEFITS							
FICA	306,348	212,825.64	69.5%	285,000	208,094.89	73.0%	4,730.75
RETIREMENT	406,998	280,738.11	69.0%	395,000	296,690.63	75.1%	(15,952.52)
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	347,750	256,296.79	73.7%	320,000	248,939.92	77.8%	7,356.87
COBRA	-	-	0.0%	-	559.80	0.0%	(559.80)
UNEMPLOYMENT INSURANCE	29,000	37,543.66	129.5%	40,000	21,171.39	52.9%	16,372.27
WORKERS COMP INSURANCE	159,719	156,967.48	98.3%	150,000	162,371.98	108.2%	(5,404.50)
ALLOCATION TO OTHER FUNDS	(134,178)	(108,666.24)	81.0%	(134,752)	(112,293.40)	83.3%	3,627.16
SUBTOTAL	1,115,637	835,705.44	74.9%	1,055,248	825,535.21	78.2%	10,170.23
TOTAL SERVICE & SUPPLY	5,101,316	3,670,278.64	71.9%	4,759,621	3,597,597.56	75.6%	72,681.08

CHICO AREA RECREATION AND PARK DISTRICT
SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
APRIL 2016

	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	2014-2015 BUDGET	2014-2015 YTD	2014-2015 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES							
ADVERTISING	11,000	12,240.91	111.3%	10,000	5,830.45	58.3%	6,410.46
AGRICULTURE	32,150	22,487.00	69.9%	30,250	25,830.48	85.4%	(3,343.48)
CLOTHING	18,540	13,831.84	74.6%	18,265	16,294.08	89.2%	(2,462.24)
COMMUNICATIONS	45,935	35,984.71	78.3%	45,257	35,887.27	79.3%	97.44
HOUSEHOLD SUPPLIES	31,850	28,533.82	89.6%	31,500	24,839.93	78.9%	3,693.89
INSURANCE	61,000	58,407.39	95.7%	58,000	57,093.25	98.4%	1,314.14
EQUIPMENT REPAIRS	17,500	14,408.39	82.3%	16,000	16,250.28	101.6%	(1,841.89)
HOUSEHOLD EQUIPMENT	-	384.35	0.0%	500	-	0.0%	384.35
FIELD EQUIPMENT	1,750	1,115.76	63.8%	3,000	1,600.70	53.4%	(484.94)
PROGRAM EQUIPMENT	750	105.66	14.1%	1,200	114.82	9.6%	(9.16)
VEHICLE MAINTENANCE	12,500	10,823.96	86.6%	11,000	11,290.60	102.6%	(466.64)
POOL SUPPLIES	12,250	7,715.48	63.0%	16,480	10,385.83	63.0%	(2,670.35)
POOL EQUIPMENT	3,250	116.48	3.6%	4,000	163.36	4.1%	(46.88)
STRUCTURE & GROUNDS	75,150	37,407.01	49.8%	63,392	67,010.17	105.7%	(29,603.16)
SHOP SUPPLIES	5,000	3,984.86	79.7%	6,000	3,779.49	63.0%	205.37
VANDALISM	5,950	3,719.25	62.5%	5,350	5,170.16	96.6%	(1,450.91)
MEDICAL FIRST AID	2,375	2,173.78	91.5%	2,850	2,483.24	87.1%	(309.46)
MEMBERSHIP/PERIODICALS	16,400	16,394.38	100.0%	14,500	12,391.59	85.5%	4,002.79
OFFICE SUPPLIES	25,000	21,439.55	85.8%	21,475	18,855.31	87.8%	2,584.24
CONTRACT SERVICES	636,515	547,881.18	86.1%	630,998	562,413.15	89.1%	(14,531.97)
PUBS/LEGAL NOTICES	21,000	23,399.81	111.4%	21,000	25,175.48	119.9%	(1,775.67)
RENT/LEASE EQUIPMENT	2,500	668.38	26.7%	3,000	307.75	10.3%	360.63
RENT/LEASE STRUCTURES	1,200	600.00	50.0%	-	-	0.0%	600.00
SMALL TOOLS	2,575	2,437.32	94.7%	3,200	2,122.00	66.3%	315.32
EDUCATION & TRAINING	5,000	3,174.85	63.5%	-	-	0.0%	3,174.85
DISTRICT OFFICE SPECIAL EXP	10,000	6,511.41	65.1%	8,000	5,319.81	66.5%	-
PROGRAM SUPPLIES	189,293	117,675.71	62.2%	189,083	103,632.68	54.8%	14,043.03
DISTRICT OFFICE MEETING EXP	6,500	1,821.60	28.0%	5,000	3,117.96	62.4%	(1,296.36)
MILEAGE	38,500	24,447.42	63.5%	40,000	32,887.87	82.2%	(8,440.45)
PROGRAM TRANSPORTATION	3,600	2,115.80	58.8%	3,860	869.60	22.5%	1,246.20
DIST OFFICE BOARD MTG EXP	10,000	10,196.36	102.0%	8,000	12,017.10	150.2%	(1,820.74)
USE TAX	1,000	1,125.30	112.5%	500	1,410.29	282.1%	(284.99)
CONFERENCES	23,700	17,044.01	71.9%	23,000	16,728.20	72.7%	315.81
SUBTOTAL	1,329,733	1,050,373.73	79.0%	1,294,660	1,081,272.90	83.5%	(32,090.77)
UTILITIES							
WATER	67,675	42,260.40	62.4%	60,510	48,428.62	80.0%	(6,168.22)
ELECTRICITY	198,300	172,267.53	86.9%	208,983	168,519.91	80.6%	3,747.62
GAS	36,650	35,925.48	98.0%	48,235	38,140.65	79.1%	(2,215.17)
SEWER	9,400	5,835.23	62.1%	7,340	6,465.31	88.1%	(630.08)
SUBTOTAL	312,025	256,288.64	82.1%	325,068	261,554.49	80.5%	(5,265.85)
TOTAL SERVICE & SUPPLY	1,641,758	1,306,662.37	79.6%	1,619,728	1,342,827.39	82.9%	(37,356.62)

**CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER
APRIL 2016**

	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	2014-2015 BUDGET	2014-2015 YTD	2014-2015 % BUDGET	DIFF. BY YEAR
INCOME							
GENERAL PROGRAM INCOME	85,000	-	0.0%	-	-	0.0%	-
GENERAL ADMISSION	-	2,357.00	0.0%	-	-	0.0%	2,357.00
HOME SCHOOL	-	11,427.52	0.0%	-	-	0.0%	11,427.52
FIELD TRIPS	-	6,229.00	0.0%	-	-	0.0%	6,229.00
CAMPS	-	31,302.02	0.0%	-	-	0.0%	31,302.02
PRESCHOOL	-	3,347.46	0.0%	-	-	0.0%	3,347.46
TEACHER WORKSHOPS	-	660.00	0.0%	-	-	0.0%	660.00
SPECIAL EVENTS	-	5,334.75	0.0%	-	-	0.0%	5,334.75
MEMBERSHIPS	-	307.62	0.0%	-	-	0.0%	307.62
FACILITY RENTALS	-	5,391.50	0.0%	-	-	0.0%	5,391.50
GRANTS	9,000	449.32	5.0%	-	-	0.0%	449.32
ENDOWMENT	7,000	-	0.0%	-	-	0.0%	-
FUNDRAISING (DONATIONS)	-	6,751.76	0.0%	-	-	0.0%	6,751.76
TOTAL INCOME	101,000	73,557.95	72.8%	-	-	#DIV/0!	73,557.95
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	78,185	34,370.47	44.0%	-	-	0.0%	34,370.47
SERVICES AND SUPPLIES							
ADVERTISING	1,000	805.00	80.5%	-	-	0.0%	805.00
COMMUNICATIONS	900	704.45	78.3%	-	-	0.0%	704.45
HOUSEHOLD SUPPLIES	1,500	768.60	51.2%	-	-	0.0%	768.60
INSURANCE	1,000	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	2,500	708.48	28.3%	-	-	0.0%	708.48
OFFICE SUPPLIES	1,500	384.12	25.6%	-	-	0.0%	384.12
CONTRACT SERVICES	725	640.94	88.4%	-	-	0.0%	640.94
RENT/LEASE STRUCTURES	1,200	600.00	50.0%	-	-	0.0%	600.00
PROGRAM SUPPLIES	7,000	2,536.72	36.2%	-	-	0.0%	2,536.72
MILEAGE	500	-	0.0%	-	-	0.0%	-
CONFERENCES	800	198.00	24.8%	-	-	0.0%	198.00
ELECTRIC	4,200	1,374.24	32.7%	-	-	0.0%	1,374.24
GAS	900	477.36	53.0%	-	-	0.0%	477.36
SUBTOTAL	23,725	9,197.91	38.8%	-	-	#DIV/0!	9,197.91
EQUIPMENT/SOFTWARE	500	-	0.0%	-	-	0.0%	-
TOTAL OPERATING EXPENDITURES	102,410	43,568.38	42.5%	-	-	#DIV/0!	43,568.38
TOTAL INCOME OVER (UNDER) EXPENDITURES	(1,410)	29,989.57		-	-		29,989.57

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
APRIL 2016

	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	2014-2015 BUDGET	2014-2015 YTD	2014-2015 % BUDGET	DIFF. BY YEAR
INCOME							
PARK IMPACT FEES	66,500	47,500.00	71.4%	59,375	54,625.00	92.0%	(7,125.00)
INTEREST INCOME	300	323.70	107.9%	1,000	277.99	27.8%	45.71
FAIR MARKET VALUE ADJUSTMENT	-	15.97	0.0%	-	36.04	0.0%	(20.07)
TOTAL INCOME	66,800	47,839.67	71.6%	60,375	54,939.03	91.0%	(7,099.36)
NOTES PAYABLE / LEASE PYMTS	82,222	14,269.88	17.4%	82,222	20,447.32	24.9%	(6,177.44)
TOTAL INCOME OVER (UNDER) EXPENDITURES	(15,422)	33,569.79		(21,847)	34,491.71		(921.92)

Reconciliation of interest expense on DeGarmo note:

Total note payment paid in September:	82,221.74	82,221.74
Less: Note principal	(67,951.86)	(61,774.42)
Interest paid	<u>14,269.88</u>	<u>20,447.32</u>

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
APRIL 2016

	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	2014-2015 BUDGET	2014-2015 YTD	2014-2015 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	57,798	57,312.30	99.2%	57,798	57,445.90	99.4%	(133.60)
INTEREST	175	241.68	138.1%	30	198.30	661.0%	43.38
FAIR MARKET VALUE ADJUSTMENT	-	5.48	0.0%	-	8.74	0.0%	(3.26)
TOTAL INCOME	57,973	57,559.46	99.3%	57,828	57,652.94	99.7%	(93.48)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	40,643	33,869.18	83.3%	41,014	34,178.30	83.3%	(309.12)
SERVICES AND SUPPLIES							
AGRICULTURE	1,450	1,259.81	86.9%	1,134	1,688.61	148.9%	(428.80)
HOUSEHOLD SUPPLIES	670	1,110.37	165.7%	670	872.85	130.3%	237.52
STRUCTURES & GROUNDS	4,556	3,046.85	66.9%	4,556	4,361.80	95.7%	(1,314.95)
VANDALISM	100	1,322.27	1322.3%	153	56.43	36.9%	1,265.84
EQUIPMENT RENTS	75	-	0.0%	122	-	0.0%	-
CONTRACT SERVICES	5,679	3,939.71	69.4%	5,679	3,775.00	66.5%	164.71
WATER	1,500	1,239.39	82.6%	1,500	1,248.94	83.3%	(9.55)
ELECTRIC	3,300	-	0.0%	3,000	-	0.0%	-
SUBTOTAL	17,330	11,918.40	68.8%	16,814	12,003.63	71.4%	(85.23)
TOTAL OPERATING EXPENDITURES	57,973	45,787.58	79.0%	57,828	46,181.93	79.9%	(394.35)
TOTAL INCOME OVER (UNDER) EXPENDITURES	-	11,771.88		-	11,471.01		300.87

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
APRIL 2016

	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	2014-2015 BUDGET	2014-2015 YTD	2014-2015 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	42,560	41,712.60	98.0%	42,630	41,432.60	97.2%	280.00
INTEREST	230	323.19	140.5%	90	298.18	331.3%	25.01
FAIR MARKET VALUE ADJUSTMENT	-	8.74	0.0%	-	17.09	0.0%	(8.35)
TOTAL INCOME	42,790	42,044.53	98.3%	42,720	41,747.87	97.7%	296.66
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	19,271	16,059.18	83.3%	23,867	19,889.20	83.3%	(3,830.02)
SERVICES AND SUPPLIES							
AGRICULTURE	1,850	1,233.11	66.7%	1,206	2,055.40	170.4%	(822.29)
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	4,336	2,328.41	53.7%	4,200	1,680.26	40.0%	648.15
VANDALISM	100	-	0.0%	200	6.45	3.2%	(6.45)
EQUIPMENT RENTS	-	73.92	0.0%	-	-	0.0%	73.92
SMALL TOOLS	-	51.82	0.0%	-	-	0.0%	51.82
CONTRACT SERVICES	2,933	2,345.95	80.0%	5,433	2,305.41	42.4%	40.54
WATER	14,000	9,576.55	68.4%	11,500	11,597.88	100.9%	(2,021.33)
ELECTRIC	300	129.30	43.1%	612	128.49	21.0%	0.81
SUBTOTAL	23,519	15,739.06	66.9%	23,151	17,773.89	76.8%	(2,034.83)
TOTAL OPERATING EXPENDITURES	42,790	31,798.24	74.3%	47,018	37,663.09	80.1%	(5,864.85)
TOTAL INCOME OVER (UNDER) EXPENDITURES	-	10,246.29		(4,298)	4,084.78		6,161.51

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
APRIL 2016

	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	2014-2015 BUDGET	2014-2015 YTD	2014-2015 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	65,059	63,386.92	97.4%	57,500	65,697.04	114.3%	(2,310.12)
INTEREST	235	478.50	203.6%	10	323.70	3237.0%	154.80
FAIR MARKET VALUE ADJUSTMENT	-	12.68	0.0%	-	16.74	0.0%	(4.06)
TOTAL INCOME	65,294	63,878.10	97.8%	57,510	66,037.48	114.8%	(2,159.38)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	45,549	37,956.70	83.3%	41,156	34,296.70	83.3%	3,660.00
SERVICES AND SUPPLIES							
AGRICULTURE	850	768.21	90.4%	690	760.30	110.2%	7.91
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	1,310	519.87	39.7%	1,864	780.66	41.9%	(260.79)
VANDALISM	550	-	0.0%	-	558.44	0.0%	(558.44)
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	5,000	2,345.95	46.9%	5,000	2,305.41	46.1%	40.54
WATER	8,050	6,275.50	78.0%	8,000	5,151.39	64.4%	1,124.11
ELECTRIC	200	-	0.0%	800	-	0.0%	-
SUBTOTAL	15,960	9,909.53	62.1%	16,354	9,556.20	58.4%	353.33
TOTAL OPERATING EXPENDITURES	61,509	47,866.23	77.8%	57,510	43,852.90	76.3%	4,013.33
TOTAL INCOME OVER (UNDER) EXPENDITURES	3,785	16,011.87		-	22,184.58		(6,172.71)

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Accounts Payable Check Register

April 2016

Salary & Benefits	19,624.28
Service & Supply	122,880.74
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	4,395.68
TOTAL	146,900.70

Check #'s 066457-066547

Approved by the Board of Directors

May 19, 2016

Robert Malowney
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 May 11, 2016

FAXED
 5/11/16

CHECK REGISTER FUND 2490 FY 15/16

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
5/11/2016	066457	3M COGENT, INC.	\$ 24.50	520000
5/11/2016	066458	ACME TOILET RENTALS	\$ 100.06	520000
5/11/2016	066459	AG PRIVATE PROTECTION	\$ 927.00	520000
5/11/2016	066460	AIRGAS USA, LLC	\$ 134.95	520000
5/11/2016	066461	AQUATIC DESIGN GROUP, INC.	\$ 2,044.77	520000
5/11/2016	066462	AT&T	\$ 1,079.34	520000
5/11/2016	066463	BATTERIES PLUS BULBS # 311	\$ 21.48	520000
5/11/2016	066464	BCM CONSTRUCTION COMPANY INC.	\$ 35,142.25	520000
5/11/2016	066465	BRICKS 4 KIDZ, CHICO	\$ 900.90	520000
5/11/2016	066466	BSN SPORTS INC.	\$ 185.43	520000
5/11/2016	066467	C&M AUTOMOTIVE	\$ 941.58	520000
5/11/2016	066468	CALIFORNIA WATER SERVICE	\$ 4,903.13	520000
5/11/2016	066469	CALPERS	\$ 1,300.00	520000
5/11/2016	066470	CAPITAL ONE COMMERCIAL	\$ 1,840.44	520000
5/11/2016	066471	CARTER LAW OFFICES	\$ 1,800.00	520000
5/11/2016	066472	CHICO FARM AND ORCHARD	\$ 90.69	520000
5/11/2016	066473	CHICO POWER EQUIPMENT INC	\$ 54.13	520000
5/11/2016	066474	CHICO UNIFIED SCHOOL DISTRICT	\$ 1,347.10	520000
5/11/2016	066475	CITY OF CHICO	\$ 4,590.29	520000
5/11/2016	066476	COLLIER HARDWARE	\$ 161.37	520000
5/11/2016	066477	COMMERCIAL TIRE WAREHOUSE	\$ 902.08	520000
5/11/2016	066478	DAY WIRELESS SYSTEMS	\$ 288.38	520000
5/11/2016	066479	DEPT. OF JUSTICE	\$ 1,016.00	510000
5/11/2016	066480	DIGITAL PRINT & DESIGN	\$ 238.78	520000
5/11/2016	066481	DOWN RANGE INDOOR TRAINING CENTER	\$ 520.00	520000
5/11/2016	066482	EMPLOYMENT DEVELOPMENT DEPT	\$ 17,152.00	510000
5/11/2016	066483	EWING IRRIGATION PRODUCTS, INC.	\$ 2,830.04	520000
5/11/2016	066484	FERGUSON ENTERPRISES, INC #686	\$ 83.77	520000
5/11/2016	066485	FLOORS BY RAY	\$ 65.00	520000
5/11/2016	066486	GATES RESALE	\$ 389.83	520000
5/11/2016	066487	GOLDEN VALLEY BANK	\$ 98.46	520000
5/11/2016	066488	GOLDEN VALLEY BANK	\$ 12,476.86	520000
5/11/2016	066489	GRAPHIC FOX, INK	\$ 1,406.82	520000
5/11/2016	066490	HALO BRANDED SOLUTIONS, INC.	\$ 636.86	520000
5/11/2016	066491	HELENA CHEMICAL COMPANY	\$ 2,466.87	520000
5/11/2016	066492	HERMAN ELLIS	\$ 225.00	520000
5/11/2016	066493	HILLYARD/SACRAMENTO	\$ 786.87	520000
5/11/2016	066494	HOLIDAY POOLS & SPAS	\$ 630.58	520000
5/11/2016	066495	HOME DEPOT CREDIT SERVICES	\$ 333.45	520000
5/11/2016	066496	HUNTERS SERVICES, INC.	\$ 371.00	520000
5/11/2016	066497	IN MOTION FITNESS	\$ 210.00	520000
5/11/2016	066498	INDUSTRIAL POWER PRODUCTS	\$ 124.23	520000
5/11/2016	066499	IUOE LOCAL 39	\$ 444.16	510000
5/11/2016	066500	J.C. NELSON SUPPLY CO	\$ 10,050.67	520000/560000
5/11/2016	066501	JANIS A. SNEED	\$ 225.00	520000
5/11/2016	066502	JOHNNY ON THE SPOT PORTABLE TOILETS	\$ 453.00	520000
5/11/2016	066503	JOSHUA STEWART	\$ 361.25	510000
5/11/2016	066504	KELLY-MOORE PAINT CO, INC	\$ 114.15	520000
5/11/2016	066505	KINETICS ACADEMY OF DANCE	\$ 340.20	520000
5/11/2016	066506	KRONOS	\$ 3,773.42	520000
5/11/2016	066507	LASH'S GLASS	\$ 375.43	520000
5/11/2016	066508	LEANNE MILLER	\$ 28.17	520000
5/11/2016	066509	LIFELINE TRAINING CENTER	\$ 153.00	520000
5/11/2016	066510	LIMEY TEES	\$ 128.47	520000
5/11/2016	066511	LOCKSMITHING ENTERPRISES	\$ 56.38	520000
5/11/2016	066512	LOWE'S	\$ 378.41	520000
5/11/2016	066513	MEEKS BUILDING CENTER	\$ 1,685.55	520000

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
May 11, 2016

CHECK REGISTER FUND 2490 FY 15/16

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
5/11/2016	066514	MICHAEL WORLEY	\$ 200.00	520000
5/11/2016	066515	MISSION LINEN & UNIFORM	\$ 66.74	520000
5/11/2016	066516	MISSION LINEN & UNIFORM	\$ 2,568.37	520000
5/11/2016	066517	NOR CAL ASA	\$ 3,160.00	520000
5/11/2016	066518	NORMAC INC.	\$ 1,229.55	520000
5/11/2016	066519	NORTH STAR ENGINEERING	\$ 1,738.75	520000
5/11/2016	066520	NORTHERN STAR MILLS	\$ 64.66	520000
5/11/2016	066521	NORTHGATE PETROLEUM COMPANY	\$ 123.96	520000
5/11/2016	066522	O'REILLY AUTOMOTIVE STORES, INC.	\$ 21.49	520000
5/11/2016	066523	OFFICE DEPOT	\$ 1,371.99	520000
5/11/2016	066524	PBM SUPPLY & MFG INC	\$ 66.55	520000
5/11/2016	066525	PLATT ELECTRIC SUPPLY, INC.	\$ 222.53	520000
5/11/2016	066526	RECOLOGY BUTTE COLUSA COUNTIES	\$ 1,776.38	520000
5/11/2016	066527	ROBERT H MALOWNEY	\$ 200.00	520000
5/11/2016	066528	SAFETY DRIVERS ED, LLC	\$ 63.00	520000
5/11/2016	066529	SAVE MART SUPERMARKET	\$ 189.58	520000
5/11/2016	066530	SEIU LOCAL 1021	\$ 613.15	510000
5/11/2016	066531	SHERWIN-WILLIAMS CO.	\$ 126.71	520000
5/11/2016	066532	SUTHERLAND LANDSCAPE CENTER	\$ 782.71	520000
5/11/2016	066533	THOMAS HYDRAULIC, INC.	\$ 25.00	520000
5/11/2016	066534	THOMAS J. LANDO	\$ 225.00	520000
5/11/2016	066535	THRIFTY ROOTER	\$ 272.38	520000
5/11/2016	066536	TURF STAR INC.	\$ 382.35	520000
5/11/2016	066537	UNIFORMS, TUXEDOS & MORE	\$ 8.00	520000
5/11/2016	066538	UNITED RENTALS, INC.	\$ 167.81	520000
5/11/2016	066539	VADA BOUFFARD	\$ 6,885.00	520000
5/11/2016	066540	VALLEY TRUCK & TRACTOR CO.	\$ 36.05	520000
5/11/2016	066541	VERIZON WIRELESS	\$ 1,057.76	520000
5/11/2016	066542	WAL-MART COMMUNITY	\$ 1,091.02	520000
5/11/2016	066543	WASTE MANAGEMENT	\$ 653.42	520000
5/11/2016	066544	WITTMEIER AUTO CENTER	\$ 286.09	520000
5/11/2016	066545	WORK TRAINING CENTER	\$ 1,530.00	520000
5/11/2016	066546	ZACHERY EACRET	\$ 37.72	510000
5/11/2016	66547	ZEE MEDICAL COMPANY	\$ 247.43	520000

Total of Register

\$ 146,900.70



Ann Willmann
General Manager

OR

Salary & Benefits	\$ 19,624.28	Acct 510000
Service & Supply	\$ 122,880.74	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 4,395.68	Acct 560000
Total	<u>\$ 146,900.70</u>	

Jan Sneed
Board Member

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Manual Accounts Payable Check Register

April 2016

Salary & Benefits	73,430.19
Salary & Benefits-ACH Payroll Tax Transfer	64,806.97
Service & Supply	56,358.62
Fixed Assets	-
Contingency to other Agency	-
Principal Repayment	27,423.77
Interest Expense	13,147.22
TOTAL	235,166.77

Check #'s 066293-066314
 066405-066448
 Void 066417

Approved by the Board of Directors

May 19, 2016

Robert Malowney
Board Chair

Ann Willmann
General Manager

Agenda Item 11

FAXED
4/1/16

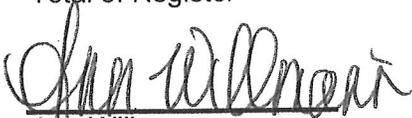
CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
April 1, 2016

CHECK REGISTER FUND 2490 FY 15/16

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
4/1/2016	066293	AG PRIVATE PROTECTION	\$ 2,000.00	520000
4/1/2016	066294	BILL UNGER	\$ 250.00	520000
4/1/2016	066295	EXACT SOFTWARE NORTH AMERICA LLC	\$ 2,049.59	520000
4/1/2016	066296	MIRO VUJIC	\$ 210.00	520000
4/1/2016	066297	VARGAS DESIGN	\$ 1,400.00	520000
4/1/2016	066298	ASSURANT EMPLOYEE BENEFITS	\$ 578.56	510000
4/1/2016	066299	BLUE SHIELD OF CALIFORNIA	\$ 20,081.19	510000
4/1/2016	066300	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
4/1/2016	066301	CA STATE DISBURSEMENT UNIT	\$ 32.93	510000
4/1/2016	066302	CA STATE DISBURSEMENT UNIT	\$ 28.26	510000
4/1/2016	066303	CALPERS	\$ 10,573.98	510000
4/1/2016	066304	CALPERS 457 PLAN	\$ 1,740.72	510000
4/1/2016	066305	COURT-ORDERED DEBT COLLECTIONS	\$ 18.66	510000
4/1/2016	066306	CYPRESS ANCILLARY BENEFITS	\$ 2,967.15	510000
4/1/2016	066307	FRANCHISE TAX BOARD	\$ 47.23	510000
4/1/2016	066308	MEDICAL EYE SERVICES	\$ 456.98	510000

Total of Register

\$ 42,485.25


Ann Willmann
General Manager

OR

Salary & Benefits	\$ 36,575.66	Acct 510000
Service & Supply	\$ 5,909.59	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 42,485.25	

Jan Sneed
Board Member

Prepared by HR

FAXED
4/8/16

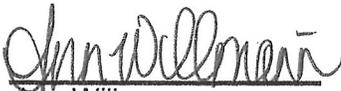
CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
April 8, 2016

CHECK REGISTER FUND 2490 FY 15/16

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
4/8/2016	066309	BANNER BANK	\$ 372.00	520000
4/8/2016	066310	BANNER BANK	\$ 3,879.18	520000
4/8/2016	066311	BANNER BANK	\$ 247.00	520000
4/8/2016	066312	BANNER BANK	\$ 247.00	520000
4/8/2016	066313	JOHN TRENALONE	\$ 55.00	510000
4/8/2016	066314	PITNEY BOWES INC.	\$ 1,141.66	510000

Total of Register

\$ 5,941.84



Arin Willmann
General Manager

OR

Salary & Benefits	\$ 4,745.18	Acct 510000
Service & Supply	\$ 1,196.66	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 5,941.84	

Jan Sneed
Board Member

Prepared by HR

FAXED
4/15/16

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
April 15, 2016

CHECK REGISTER FUND 2490 FY 15/16

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
4/15/2016	066405	MIRO VUJIC	\$ 210.00	520000
4/15/2016	066406	Petty Cash	\$ 300.00	520000
Total of Register			<u>\$ 510.00</u>	

Ann Willmann

Ann Willmann
General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 510.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 510.00</u>	

Jan Sneed
Board Member

Prepared by HR

FAXED
4/18/16

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
April 18, 2016

CHECK REGISTER **FUND 2490 FY 15/16**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
4/18/2016	066407	AARP DRIVERS SAFETY PROGRAM	\$ 225.00	520000
4/18/2016	066408	BUS-MAN'S HOLIDAY TOURS	\$ 248.80	520000
4/18/2016	066409	CARLOS BORBON	\$ 64.49	520000
4/18/2016	066410	CHARLES STEVEN HARTER	\$ 300.00	520000
4/18/2016	066411	CHICO CENTER FOR LEARNING	\$ 1,080.00	520000
4/18/2016	066412	COMCAST	\$ 1,810.00	520000
4/18/2016	066413	GOLDEN VALLEY BANK	\$ 3,157.94	520000
4/18/2016	066414	MENDON'S NURSERY	\$ 1,702.68	520000
4/18/2016	066415	SDRMA	\$ 260.43	520000
4/18/2016	066416	U.S. BANK EQUIPMENT FINANCE, INC.	\$ 1,856.47	520000
4/18/2016	066417	VARGAS DESIGN	\$ 600.00	520000
4/18/2016	066418	WESTERN WEB	\$ 6,946.37	520000
4/18/2016	066419	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
4/18/2016	066420	CA STATE DISBURSEMENT UNIT	\$ 69.33	510000
4/18/2016	066421	CA STATE DISBURSEMENT UNIT	\$ 28.26	510000
4/18/2016	066422	CALPERS	\$ 10,760.03	510000
4/18/2016	066423	CALPERS	\$ 5,792.00	510000
4/18/2016	066424	CALPERS 457 PLAN	\$ 1,454.51	510000
4/18/2016	066425	COURT-ORDERED DEBT COLLECTIONS	\$ 32.37	510000
4/18/2016	066426	COURT-ORDERED DEBT COLLECTIONS	\$ 288.19	510000
4/18/2016	066427	ENLOE MEDICAL CENTER	\$ 817.00	510000
4/18/2016	066428	FRANCHISE TAX BOARD	\$ 12.62	510000
4/18/2016	066429	WASHINGTON STATE SUPPORT REGISTRY	\$ 46.27	510000

Total of Register

\$ 37,602.76



Ann Willmann
General Manager

OR

Salary & Benefits	\$ 19,350.58	Acct 510000
Service & Supply	\$ 18,252.18	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 37,602.76</u>	

Jan Sneed
Board Member

Prepared by HR

FAXED
4/26/16

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
April 26, 2016

CHECK REGISTER FUND 2490 FY 15/16

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
4/26/2016	066430	CHARLIE ROBINSON	\$ 280.00	520000

Total of Register

\$ 280.00



Ann Willmann
General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 280.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 280.00</u>	

Jan Sneed
Board Member

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 April 27, 2016

FAXED
 4/27/16

CHECK REGISTER FUND 2490 Voided Checks FY 14/15

<u>Check Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
4/18/2016	066417	Vargas Designs	\$ (600.00)	SB
Total of Register			<u>\$ (600.00)</u>	

Ann Willmann

Ann Willmann
 General Manager

OR

Salary & Benefits	\$ -	510000
Service & Supply	\$ (600.00)	520000
Fixed Asset	\$ -	560000
Total	<u>\$ (600.00)</u>	

Prepared by : HR

FAXED
4/28/16

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
April 28, 2016

CHECK REGISTER **FUND 2490 FY 15/16**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
4/28/2016	066431	BOBBY VARGAS	\$ 600.00	520000
4/28/2016	066432	BOCKYN LLC	\$ 650.00	520000
4/28/2016	066433	COMCAST	\$ 176.09	520000
4/28/2016	066434	GOLDEN VALLEY BANK	\$ 580.40	520000
4/28/2016	066435	JASON ALEXANDER MILLER	\$ 6,510.00	520000
4/28/2016	066436	MC2 DESIGN GROUP INC	\$ 959.40	520000
4/28/2016	066437	ORNAMENTAL IRON WORKS	\$ 350.00	520000
4/28/2016	066438	PACIFIC GAS AND ELECTRIC	\$ 20,379.77	520000
4/28/2016	066439	RAY MORGAN COMPANY	\$ 39.53	520000
4/28/2016	066440	SACRAMENTO TECHNOLOGY GROUP LLC	\$ 565.00	520000
4/28/2016	066441	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
4/28/2016	066442	CA STATE DISBURSEMENT UNIT	\$ 69.33	510000
4/28/2016	066443	CA STATE DISBURSEMENT UNIT	\$ 28.26	510000
4/28/2016	066444	CALPERS	\$ 10,910.01	510000
4/28/2016	066445	CALPERS 457 PLAN	\$ 1,628.54	510000
4/28/2016	066446	COURT-ORDERED DEBT COLLECTIONS	\$ 26.06	510000
4/28/2016	066447	WASHINGTON STATE SUPPORT REGISTRY	\$ 46.57	510000
4/28/2016	066448	GOLDEN VALLEY BANK	\$ 40,570.99	560000

Total of Register

\$ 84,139.95


Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 12,758.77	Acct 510000
Service & Supply	\$ 30,810.19	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ 27,423.77	Acct 552000
Interest Expense	\$ 13,147.22	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 84,139.95	

Jan Sneed
 Board Member

Prepared by HR

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Payroll Check Register

April 2016

PPE	Pay Date	Checks	Amount
3/11/2016	3/18/2016	VOID 112826	(123.45)
3/25/2016 ACH	4/1/2016	Direct Deposit	77,340.61
3/25/2016	4/1/2016	112860-112928	16,345.86
4/14/2016	4/14/2016	112929	400.03
4/8/2016 ACH	4/15/2016	Direct Deposit	90,072.04
4/8/2016	4/15/2016	112930-113010	22,191.23
4/8/2016	4/15/2016	VOID 112983	(367.46)
4/27/2016	4/27/2016	113011	290.35
4/22/2016	4/29/2016	Direct Deposit	98,698.12
4/22/2016	4/26/2016	113012-113092	22,198.47
Total			327,045.80

Approved by the Board of Directors

May 19, 2016

Robert Malowney
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Refund Check Register

April 2016

Service & Supply-Refund Checks		4,013.66
TOTAL		4,013.66
Check #'s		
	027725-027739	3,549.66
	Void 027540	(500.00)
	027740-027746	964.00
	Credit Card Refunds	6,933.17

Approved by the Board of Directors

May 19, 2016

Robert Malowney
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Revenue

April 2016

Net Revenue

Rents	36,378.06
Reimbursements	4,412.43
Misc.	2,404.03
Fees	531,264.27
 Sub Total	 574,458.79
 Other Income	 -
Donations	278.00
 RDA Pass Through	 -
Sale of Surplus Assets	-
City of Chico Reimbursements	11,000.35
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
 Fund 2480 Trust Obligations	 9,500.00
 Fund 2486 Chico Rotary/CARD	 140.00
 TOTAL	 595,377.14

Approved by the Board of Directors

May 19, 2016

Robert Malowney
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Previously submitted check #027766 dated May 11, 2016 in the amount of \$595,377.14

April 2016

FUND 2490

4530106	RDA Pass Through	-	-
4600001	Rent	36,378.06	
	Fees	531,264.27	567,642.33
4700001	Misc.	2,404.03	
	Rebates/Reimbursements	4,412.43	
	City of Chico Reimbursements	11,000.35	
	Baroni Park	-	
	Pro Rata Share	-	
	Other Income	-	
	Donations	278.00	
	Grant Revenue	-	18,094.81
	FUND 2490 total		585,737.14

FUND 2480

280	Trust Obligations	9,500.00	
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FUND 2483

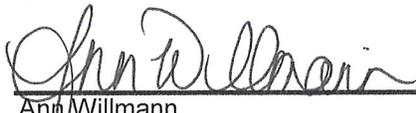
4616250	Prop 12 Grant Fund	-	
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FUND 2486

4700001	Chico Rotary/CARD	140.00	
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Checks Total

595,377.14



Ann Willmann
General Manager

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Enclosed please find check #027766 dated May 10, 2016 in the amount of \$595,377.14

April 2016

FUND 2490

462005	Rent Concessions Fees		
		TOTAL 462005	567,642.33
473000	Misc. Rebates Other Income Donations		
		TOTAL 473000	18,094.81
		FUND 2490 total	585,737.14

FUND 2480

280	Trust Obligations		
		TOTAL 280	9,500.00

FUND 2486

473000	Chico Rotary/CARD		
		TOTAL 473000	140.00

Check Total

595,377.14


 Ann Willmann
 General Manager

CHECK NO.	CHECK DATE	VENDOR NO.
27766	05/11/2016	124000



CHECK NO. 027766

GOLDEN VALLEY BANK
 190 COHASSET RD. STE. 170
 CHICO, CA 95926
 90-4427/1211

Chico Area Recreation and Park District
 545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

CHECK AMOUNT
 595,377.14

Five hundred ninety-five thousand three hundred seventy-seven and 14/10

REFUND CHECK

PAY TO THE ORDER OF BUTTE COUNTY TREASURER
 25 COUNTY CENTER DRIVE
 OROVILLE CA 95965

VOID 6 MONTHS FROM DATE OF ISSUE


 AUTHORIZED SIGNATURE

 THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

⑈027766⑈ ⑆121144272⑆ 0100043835⑈