



REGULAR MEETING

Chico Area Recreation and Park District Board

Thursday, November 17, 2022 – 4:00 P.M.

Posted Prior to 5:00 PM
Monday, November 14, 2022

BOARD MEMBERS:

Michael McGinnis, Chair
Dave Donnan, Vice Chair
Tom Lando
Christopher Norden
Michael Worley

CARD STAFF:

Annabel Grimm, General Manager
Heather Childs, Finance Manager
Holli Drobny, Business Services Manager
Anjie Goulding, Recreation Manager
Scott Schumann, Park and Facility Manager

Zoom Meeting Information:

<https://card.zoom.us/j/83268506820?pwd=Z3NoSDh1Vlg2UDUvY1NsYjZHM3FZUT09>

Meeting ID: 832 6850 6820

Passcode: 729821

AGENDA

1. CALL TO ORDER

1.1. Roll Call

2. PUBLIC COMMENTS

Members of the public may address the Committee at this time on any matter not already listed on the Agenda, with comments being limited to three minutes. The Committee cannot take any action at this meeting on requests made under this section of the agenda.

3. CONSENT AGENDA

3.1. Monthly Financial Report - *Action Requested –Board of Directors approve the Monthly Financial Report.*

3.2. Minutes of the Regular Meeting of the Board of Directors of October 28, 2022 - *Action Requested –Board of Directors approve the minutes as submitted*

4. REGULAR AGENDA

4.1. Assembly Bill 361 – Teleconference Meetings - *Action Requested – Board of Directors approve Resolution 22-13 authorizing teleconference meetings.*

4.2. Items Removed from the Consent Agenda

5. NEW BUSINESS

There is no new business.

6. DIRECTORS' COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

7. GENERAL MANAGER'S COMMENTS

None

8. STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

9. CLOSED SESSION

9.1. Pursuant to Government Code § 54957 –Public Employee Performance Evaluation:
General Manager

10. ADJOURNMENT

Adjourn to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.



FINANCE COMMITTEE AGENDA

A Committee of the Chico Area Recreation and Park District Board

Members –Tom Lando and Michael McGinnis

Thursday, November 17, 2022 – 3:45 P.M.

**Posted Prior to 5:00 PM
Monday, November 14, 2022**

AGENDA

1. Call to Order

2. Public Comments

Members of the public may address the Committee at this time on any matter not already listed on the Agenda, with comments being limited to three minutes. The Committee cannot take any action at this meeting on requests made under this section of the agenda.

3. Monthly Financial Report for October 2022 – Action Requested

The Committee recommend to the Board of Directors that they approve the Monthly Financial Report.

4. Directors' Comments

Opportunity for the Committee to comment on items not listed on the agenda.

5. Adjournment

Adjourn to the next scheduled Finance Committee Meeting.



STAFF REPORT

DATE: November 17, 2022
TO: Finance Committee
FROM: Annabel Grimm, General Manager
SUBJECT: October 2022 Financials

There are a few items to note in the October financials:

- The Balance Sheet on page 5 shows Cash approximately \$400K lower than last year. This is due to the amount recorded in the Bank Suspense account artificially inflating the Cash total. In prior years, both revenue and expenses passed through the Bank Suspense account. The process was changed in July. Moving forward, this account will only be used to record revenue exported from the system, which will be offset when the actual cash deposits into Golden Valley Bank.
- On page 6, the Employer CALPERS line was corrected from the prior month. No liability was recorded in previous years as the Employer contribution account was recently created. This resulted from a process change to record individual salary and benefit costs providing visibility of total compensation. Past practice was to roll up the costs and expense them monthly.
- Salary and wages are at 33.9% of the budget (page 10). Factoring in the number of pay periods in the year, wages are trending below budget.
- Benefits costs are at 35.3% (page 10).
 - The CalPERS UAL payment of \$235K inflates the year-to-date percentage.
- Operating expenses are at 35.8% of the overall budget. As reported last month, some prior year expenses, one-time purchases, and reimbursed costs impact this percentage.
 - Electricity will continue to trend high over the next couple of months. YTD expenses include July through September, and October was unusually hot this year.
- The Capital Projects Summary (page 12) was revised to reflect some residual expenses related to the Oak Way Playground project funded by Prop 68.
- Program observations remain in line with what was reported last month.



FINANCIAL STATEMENTS

FISCAL YEAR 2022/2023

OCTOBER 2022

**CHICO AREA RECREATION AND PARK DISTRICT
FINANCIAL STATEMENTS - TABLE OF CONTENTS
OCTOBER 2022**

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NpTE: This cpmpletes 4 mpnths pf the fiscal year and represents 33% pf the year.

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET SUMMARY - ALL FUNDS
 OCTOBER 2022



	GENERAL FUND	COMMUNITY PARK FEES	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
ASSETS							
CASH	6,458,970	6,914,533	424,472	42	76	83,758	13,881,851
FMV ADJUSTMENT (GENERAL FUND)	-	-	-	-	-	-	-
RECEIVABLES	1,569,352	-	21,375	-	-	-	1,590,727
DUE FROM OTHER FUNDS	147,540	-	-	-	-	-	147,540
TOTAL CURRENT ASSETS	8,175,862	6,914,533	445,847	42	76	83,758	15,620,118
PREPAID EXPENSES	-	-	-	-	-	-	-
FIXED ASSETS	43,280,933	-	-	-	-	-	43,280,933
ACCUMULATED DEPRECIATION	(16,856,124)	-	-	-	-	-	(16,856,124)
SUBTOTAL	26,424,809	-	-	-	-	-	26,424,809
TOTAL ASSETS	34,600,671	6,914,533	445,847	42	76	83,758	42,044,927
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	1,437,135	-	-	-	-	-	1,437,135
LIABILITIES							
ACCOUNTS PAYABLE	32,122	-	-	-	-	-	32,122
ACCRUED EXPENSES	324,383	-	-	-	-	-	324,383
DUE TO OTHER FUNDS	-	-	-	52,191	44,256	51,093	147,540
OTHER LIABILITIES	1,131,083	-	-	-	-	-	1,131,083
TOTAL CURRENT LIABILITIES	1,487,588	-	-	52,191	44,256	51,093	1,635,128
LONG-TERM DEBT							
NET PENSION LIABILITY	2,673,147	-	-	-	-	-	2,673,147
LIABILITY FOR COMPENSATED ABSENCES	263,428	-	-	-	-	-	263,428
SUBTOTAL	2,936,575	-	-	-	-	-	2,936,575
TOTAL LIABILITIES	4,424,164	-	-	52,191	44,256	51,093	4,571,704
TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68	387,623	-	-	-	-	-	387,623
FUND BALANCE							
RESTRICTED	-	5,394,437	417,557	42	76	81,251	5,893,363
SPENDABLE - COMMITTED	2,501,500	-	-	-	-	-	2,501,500
SPENDABLE - UNASSIGNED	3,711,329	-	-	-	-	-	3,711,329
NON-SPENDABLE	26,497,896	-	-	-	-	-	26,497,896
FUND BALANCE	32,710,726	5,394,437	417,557	42	76	81,251	38,604,088
TOTAL NET INCOME (LOSS)	(1,629,557)	1,520,096	28,290	(52,191)	(44,256)	(48,586)	(226,204)
CURRENT YEAR NET INVESTMENT IN CAPITAL ASSETS	144,851						
TOTAL FUND BALANCE	31,226,019	6,914,533	445,847	(52,149)	(44,180)	32,665	38,522,735

CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY - ALL FUNDS
OCTOBER 2022



	GENERAL FUND	COMMUNITY PARK FEES	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
REVENUE							
FEE BASED PROGRAM INCOME	1,303,682	-	-	-	-	-	1,303,682
OTHER INCOME	352,847	-	-	-	-	-	352,847
RDA PASSTHROUGH	-	-	-	-	-	-	-
INVESTMENT INCOME	-	-	-	-	-	-	-
TAX INCOME / COUNTY	297,067	-	-	-	-	-	297,067
PARK IMPACT FEES	-	1,353,197	16,625	-	-	-	1,369,822
ASSESSMENTS	-	-	-	-	-	-	-
OPERATING TRANSFER IN	-	-	-	-	-	-	-
TOTAL REVENUE	1,953,597	1,353,197	16,625	-	-	-	3,323,419
EXPENSE							
SALARIES & BENEFITS	2,500,222	-	-	41,972	33,047	41,972	2,617,212
SERVICES & SUPPLIES	1,013,502	-	-	10,219	11,209	9,121	1,044,052
OPERATING TRANSFER OUT	-	-	-	-	-	-	-
CONTRIB. TO OTHER AGENCIES	9,997	-	-	-	-	-	9,997
CONTINGENCIES	-	-	-	-	-	-	-
NOTES PAYABLE / LEASE PYMTS	-	-	-	-	-	-	-
TOTAL EXPENSE	3,523,721	-	-	52,191	44,256	51,093	3,671,261
NET REVENUE BEFORE SPECIAL EXPENSE	(1,570,125)	1,353,197	16,625	(52,191)	(44,256)	(51,093)	(347,842)
SPECIALLY ALLOCATED ITEMS							
DEPRECIATION	289,259	-	-	-	-	-	289,259
FAIR MARKET VALUE ADJUSTMENT	(229,827)	(166,899)	(11,665)	-	-	(2,507)	(411,395)
TOTAL SPECIALLY ALLOCATED	59,432	(166,899)	(11,665)	-	-	(2,507)	(122,137)
REVENUE OVER (UNDER)	(1,629,557)	1,520,096	28,290	(52,191)	(44,256)	(48,586)	(225,706)

CAPITAL ASSETS AND REPAIR PROJECTS							
CAPITAL / REPAIR PROJECTS	506,055	-	-	-	-	-	506,055
CAPTIAL PROJECTS REIMBURSEMENT	650,906	-	-	-	-	-	650,906
NET CAPITAL PROJECTS	144,851	-	-	-	-	-	144,851

TOTAL REVENUE OVER (UNDER) EXPENDITURES	(1,484,706)	1,520,096	28,290	(52,191)	(44,256)	(48,586)	(80,855)
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CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - FUND 2490
BALANCE SHEET
OCTOBER 2022

	OCTOBER 2022	OCTOBER 2021	Increase (Decrease)	
			\$ Change	% Change
ASSETS				
CASH				
* CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	5,435,300	5,530,880	(95,581)	-2%
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	1,066	2,186	(1,120)	-51%
CASH ON DEPOSIT WITH ROTARY FOUNDATION	-	501	(501)	-100%
CASH - GOLDEN VALLEY BANK	946,570	773,713	172,856	22%
PETTY CASH	800	800	-	0%
BANK SUSPENSE	75,235	551,805	(476,570)	-86%
SUBTOTAL	6,458,970	6,859,885	(400,915)	-6%
RECEIVABLES				
ACCOUNTS RECEIVABLE	1,569,352	823,871	745,481	90%
RECEIVABLES	1,569,352	823,871	745,481	90%
DUE FROM OTHER FUNDS				
DUE TO GENERAL FUND FROM OTHER FUNDS	147,540	100,816	46,724	46%
TOTAL CURRENT ASSETS	8,175,862	7,784,572	391,290	5%
FIXED ASSETS				
LAND	11,634,791	11,634,791	-	0%
LAND IMPROVEMENTS	28,357,507	25,665,064	2,692,444	10%
LEASEHOLD IMPROVEMENTS	1,098,163	1,098,163	-	0%
EQUIPMENT	1,070,014	1,050,533	19,481	2%
EQUIPMENT - COMPUTERS	296,192	276,499	19,692	7%
EQUIPMENT - AUTOS	474,688	399,660	75,028	19%
** CONSTRUCTION IN PROGRESS	349,579	1,619,827	(1,270,248)	-78%
SUBTOTAL	43,280,933	41,744,537	1,536,397	4%
ACCUMULATED DEPRECIATION	(16,856,124)	(15,708,362)	(1,147,762)	7%
SUBTOTAL	26,424,809	26,036,174	388,634	1%
TOTAL ASSETS	34,600,671	33,820,747	779,924	2%
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	1,437,135	1,437,135	-	0%

FOOTNOTES:

* General Fund Cash amount includes \$2,501,500 in Reserves

** Construction in Progress consists of the DFJ HVAC, Bocce Ball Court, Oakway Park Playground, and Chapman Park Renovation.

CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - FUND 2490
BALANCE SHEET
OCTOBER 2022

	OCTOBER 2022	OCTOBER 2021	Increase (Decrease)	
			\$ Change	% Change
LIABILITIES				
ACCOUNTS PAYABLE	32,122	98,454	(66,332)	-67%
ACCRUED EXPENSES				
ACCRUED PAYROLL	237,237	142,586	94,651	0%
PAYROLL FEDERAL TAXES	18,724	11,986	6,739	56%
PAYROLL STATE TAXES	6,009	3,373	2,636	78%
PAYROLL EMPLOYEE MEDI & FICA	22,849	13,958	8,891	64%
PAYROLL EMPLOYER MEDI & FICA LIAB	22,682	13,818	8,864	64%
PAYROLL SDI	3,324	2,191	1,133	52%
PAYROLL GARNISHMENTS	(26,977)	518	(27,495)	-5308%
UNION DUES - SUPERVISORS	(570)	446	(1,016)	-228%
UNION DUES - PARKS	2,880	437	2,443	0%
EMPLOYER CALPERS	34,304	-	34,304	-100%
457 EMPLOYEE CONTRIBUTIONS	5,452	5,002	450	9%
EMPLOYEE MEDICAL WITHHOLDINGS	(1,531)	(1,531)	-	0%
VOUCHERS PAYABLE ACCRUAL	-	(100,000)	100,000	0%
ACCRUED EXPENSES	324,383	92,785	231,598	250%
DUE TO OTHER FUNDS				
DUE TO OTHER FUNDS FROM GENERAL FUND	-	-	-	0%
OTHER LIABILITIES				
DEFERRED REVENUE	1,074,357	1,031,093	43,264	4%
OTHER LIAB - CLASS CLEARING ACCT	3,573	4,402	(829)	-19%
UNEARNED REVENUE	(0)	6,049	(6,049)	-100%
SECURITY DEPOSITS	44,750	44,350	400	1%
TIME EXPIRED HOLDING ACCT	8,403	7,403	1,000	14%
SUBTOTAL	1,131,083	1,061,840	69,243	7%
TOTAL CURRENT LIABILITIES	1,487,588	1,253,079	234,509	19%
LONG-TERM DEBT				
NET PENSION LIABILITY	2,673,147	2,673,147	-	0%
LIABILITY FOR COMPENSATED ABSENCES	263,428	230,883	32,545	14%
SUBTOTAL	2,936,575	2,904,030	32,545	1%
TOTAL LIABILITIES	4,424,164	4,157,109	267,055	6%
TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68	387,623	387,623	-	0%

CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - FUND 2490
BALANCE SHEET
OCTOBER 2022

	OCTOBER 2022	OCTOBER 2021	Increase (Decrease)	
			\$ Change	% Change
FUND BALANCE				
SPENDABLE - COMMITTED				
SPENDABLE - COMMITTED - PETTY CASH	1,500	1,500	-	0%
SPENDABLE - COMMITTED - GENERAL RESERVE	2,500,000	2,000,000	500,000	25%
SUBTOTAL	2,501,500	2,001,500	500,000	25%
SPENDABLE - UNASSIGNED	3,711,329	4,470,982	(759,653)	-17%
NON-SPENDABLE	26,497,896	26,036,174	461,722	2%
TOTAL FUND BALANCE - GENERAL FUND	32,710,726	33,694,156	(983,430)	-3%
TOTAL NET INCOME (LOSS)	(1,629,557)	(1,544,547)	(85,010)	6%
CURRENT YEAR NET INVESTMENT IN CAPITAL ASSETS	144,851	22,618	122,233	540%
TOTAL FUND BALANCE	31,226,019	32,126,991	(900,971)	-3%

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY
GENERAL FUND - FUND 2490
OCTOBER 2022
REPRESENTS 33% OF THE YEAR

	2022-2023 BUDGET	2022-2023 YTD	2022-2023 % BUDGET	Remaining Budget	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	DIFF. BY YEAR
REVENUE								
FEE BASED PROGRAM INCOME	3,505,637	1,303,682	37.2%	2,201,955	3,030,341	1,128,288	37.2%	175,394
OTHER INCOME	664,865	352,847	53.1%	312,018	528,350	187,099	35.4%	165,749
RDA PASSTHROUGH	1,600,000	-	0.0%	1,600,000	1,540,000	5,190	0.3%	(5,190)
INVESTMENT INCOME	45,000	-	0.0%	45,000	40,000	18,025	45.1%	(18,025)
TAX INCOME / COUNTY BACKFILL TAX INCOME	4,655,000 -	297,067 -	6.4% 0.0%	4,357,933 -	4,178,000 -	230,228 -	5.5% 0.0%	66,839 -
TOTAL REVENUE	10,470,502	1,953,597	18.7%	8,516,905	9,316,691	1,568,829	16.8%	384,768
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	7,320,959	2,500,222	34.2%	4,820,737	6,581,096	2,203,911	33.5%	296,311
SERVICES AND SUPPLIES	2,829,608	1,013,502	35.8%	1,816,106	2,570,458	868,922	33.8%	144,580
OPERATING TRANSFER OUT	267,934	-			113,529	-		
CONTRIB. TO OTHER AGENCIES	15,000	9,997	66.6%	5,003	15,000	-	0.0%	9,997
CONTINGENCIES	20,000	-	0.0%	20,000	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	-	-	0.0%	-	80,681	-	0.0%	-
TOTAL OPERATING EXPENDITURES	10,453,501	3,523,721	33.7%	6,661,846	9,385,764	3,072,833	32.7%	450,888
NET REVENUE BEFORE SPEC. EXP.	17,001	(1,570,125)		1,587,126	(69,073)	(1,504,004)		(66,120)
SPECIALLY ALLOCATED ITEMS								
DEPRECIATION	-	289,259	0.0%	-	-	-	0.0%	289,259
FAIR MARKET VALUE ADJUSTMENT	-	(229,827)	0.0%	229,827	-	40,543	0.0%	(270,369)
TOTAL SPECIALLY ALLOCATED	-	59,432	0.0%	229,827	-	40,543	0.0%	18,889
REVENUE OVER (UNDER) EXPENDITURES	17,001	(1,629,557)			(69,073)	(1,544,547)		(85,010)

CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY
GENERAL FUND - FUND 2490
OCTOBER 2022
REPRESENTS 33% OF THE YEAR

	2022-2023 BUDGET	2022-2023 YTD	2022-2023 % BUDGET	Remaining Budget	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME								
AFTER SCHOOL & CAMP PROGRAMS								
AFTERSCHOOL	2,052,225	606,395	29.5%	1,445,830	1,593,933	482,602	30.3%	123,793
CAMPS	301,300	225,987	75.0%	75,313	266,690	218,616	82.0%	7,370
SUBTOTAL	2,353,525	832,382	35.4%	1,521,143	1,860,623	701,219	37.7%	131,163
AQUATICS	160,570	40,457	25.2%	120,113	184,109	80,157	43.5%	(39,700)
CLASSES								
GENERAL CLASSES	147,260	53,459	36.3%	93,801	84,000	27,641	32.9%	25,817
COMMUNITY BAND	2,000	1,741	87.1%	259	1,000	712	71.2%	1,030
YOUTH CLASSES	65,000	15,928	24.5%	49,072	59,003	16,115	27.3%	(187)
SUBTOTAL	214,260	71,128	33.2%	49,330	144,003	44,468	30.9%	26,660
ADULT SPORTS	232,942	89,438	38.4%	143,504	233,995	91,254	39.0%	(1,815)
NATURE CENTER								
PROGRAM FEE INCOME	256,840	130,082	50.6%	126,758	188,560	91,693	48.6%	38,389
GRANT FUNDING	-	-	0.0%	-	185,560	-	0.0%	-
SUBTOTAL	256,840	130,082	50.6%	126,758	374,120	91,693	24.5%	38,389
OTHER PROGRAMS								
SCHOLARSHIPS	(25,000)	(3,640)	14.6%	-	(25,000)	(2,733)	10.9%	(908)
SPECIAL EVENTS	30,000	10,092	33.6%	19,908	6,900	-	0.0%	10,092
SENIOR ADULT PROGRAMS	32,500	2,843	8.7%	29,657	6,000	13,627	227.1%	(10,784)
YOUTH SPORTS	250,000	130,950	52.4%	119,050	245,591	108,603	44.2%	22,347
SUBTOTAL	287,500	140,194	48.8%	168,665	233,491	119,497	51.2%	20,697
TOTAL FEE BASED PROGRAMS	3,505,637	1,303,682	37.2%	2,366,819	3,030,341	1,128,288	37.2%	163,972
OTHER INCOME								
FACILITY RENTAL INCOME	444,865	166,476	37.4%	278,389	346,450	132,305	38.2%	34,170
REBATES & REIMBURSED COSTS	30,000	30,939	103.1%	-	30,000	22,813	76.0%	8,125
REIMBURSEMENTS - CITY PARKS	180,000	145,841	81.0%	34,159	141,900	24,999	17.6%	120,842
MISCELLANEOUS	-	1,724	0.0%	-	-	2,352	0.0%	(628)
ENDOWMENTS	10,000	5,597	56.0%	4,403	10,000	2,715	27.2%	2,881
DONATIONS	-	2,272	0.0%	-	-	1,914	0.0%	358
TOTAL OTHER INCOME	664,865	352,847	53.1%	316,952	528,350	187,099	35.4%	165,749
REVENUE FROM OTHER AGENCIES								
RDA PASSTHROUGH	1,600,000	-	0.0%	1,600,000	1,540,000	5,190	0.3%	(5,190)
INVESTMENT INCOME	45,000	-	0.0%	45,000	40,000	18,025	45.1%	(18,025)
TAX INCOME / COUNTY	4,655,000	297,067	6.4%	4,357,933	4,178,000	230,228	5.5%	66,839
TOTAL REVENUE FROM OTHER AGENCIES	6,300,000	297,067	4.7%	6,002,933	5,758,000	253,443	4.4%	43,625
TOTAL REVENUE	10,470,502	1,953,597	18.7%	8,686,703	9,316,691	1,568,829	16.8%	373,345

**CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY
GENERAL FUND - FUND 2490
OCTOBER 2022
REPRESENTS 33% OF THE YEAR**

	2022-2023 BUDGET	2022-2023 YTD	2022-2023 % BUDGET	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	3,055,000	1,019,117	33.4%	2,640,000	852,259	32.3%	166,858
PART-TIME SALARIES	2,752,000	937,228	34.1%	2,414,773	729,333	30.2%	207,895
ACCUMULATED LEAVE	41,000	-	0.0%	41,000	-	0.0%	-
INSTRUCTORS	32,000	34,794	108.7%	58,102	17,302	29.8%	17,492
SUBTOTAL	5,880,000	1,991,139	33.9%	5,153,875	1,598,894	31.0%	392,245
BENEFITS							
FICA	445,000	145,190	32.6%	392,000	120,263	30.7%	24,928
RETIREMENT	629,000	337,571	53.7%	541,000	290,614	53.7%	129,366
HEALTH INSURANCE	565,400	124,522	22.0%	438,500	125,216	28.6%	(694)
UNEMPLOYMENT INSURANCE	30,000	-	0.0%	98,000	3,839	3.9%	(3,839)
WORKERS COMP INSURANCE	120,000	106,963	89.1%	152,000	146,862	96.6%	(39,900)
ALLOCATION TO OTHER FUNDS	(348,441)	(205,164)	58.9%	(194,279)	(81,777)	42.1%	(123,387)
SUBTOTAL	1,440,959	509,083	35.3%	1,427,221	605,017	42.4%	(13,525)
TOTAL SALARIES AND BENEFITS	7,320,959	2,500,222	34.2%	6,581,096	2,203,911	33.5%	378,719

**CHICO AREA RECREATION AND PARK DISTRICT
SERVICES AND SUPPLIES SUMMARY
GENERAL FUND - FUND 2490
OCTOBER 2022
REPRESENTS 33% OF THE YEAR**

	2022-2023 BUDGET	2022-2023 YTD	2022-2023 % BUDGET	Remaining Budget	2021-2022 BUDGET	2021-2022 YTD	2021-2022 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES								
MARKETING	44,000	9,364	21.3%	34,636	30,000	-	0.0%	9,364
UNIFORM APPAREL	8,000	2,634	32.9%	5,366	7,000	1,998	28.5%	637
PROGRAM APPAREL	-	5,427	0.0%	-	-	-	0.0%	5,427
COMMUNICATIONS	52,358	16,497	31.5%	35,861	52,358	14,242	27.2%	2,254
* INSURANCE	270,000	292,512	108.3%	-	240,500	238,293	99.1%	54,219
TECHNOLOGY SOFTWARE	105,000	27,567	26.3%	77,433	-	-	0.0%	27,567
TECHNOLOGY HARDWARE	30,000	15,117	50.4%	14,883	20,000	1,369	6.8%	13,749
EQUIPMENT MAINTENANCE	23,250	5,879	25.3%	17,371	22,330	4,979	22.3%	900
EQUIPMENT	9,200	8,156	88.7%	1,044	14,621	10,168	69.5%	(2,012)
VEHICLE MAINTENANCE	18,000	6,954	38.6%	11,046	12,500	7,154	57.2%	(200)
STRUCTURE & GROUNDS	190,950	77,445	40.6%	113,505	178,100	24,808	13.9%	52,637
VANDALISM	5,460	599	11.0%	4,861	5,445	839	15.4%	(240)
SERVICES	302,200	73,450	24.3%	228,750	5,400	1,868	34.6%	73,450
** CONTRACT SERVICES	706,616	200,623	28.4%	505,993	827,000	257,674	31.2%	(57,052)
LEGAL NOTICES	1,000	254	25.4%	746	22,000	-	0.0%	254
RECRUITMENT	25,000	4,070	16.3%	20,930	-	-	0.0%	4,070
RENT/LEASE STRUCTURES	2,000	500	25.0%	1,500	2,000	1,000	50.0%	(500)
SMALL TOOLS	3,900	9,332	239.3%	-	3,905	298	7.6%	9,033
PROFESSIONAL DEVELOPMENT	28,000	12,353	44.1%	15,647	33,500	11,982	35.8%	371
MISCELLANEOUS	10,000	3,515	35.1%	6,485	14,000	1,186	8.5%	2,329
SUPPLIES	366,540	78,207	21.3%	288,333	340,020	48,034	14.1%	30,044
HOSPITALITY	5,000	2,477	49.5%	2,523	5,000	-	0.0%	2,299
FUEL	50,000	12,831	25.7%	37,169	60,000	11,032	18.4%	1,799
TRANSPORTATION	3,700	1,980	53.5%	1,720	3,470	-	0.0%	1,980
DIST OFFICE BOARD MTG EXP	10,000	1,825	18.3%	8,175	10,000	4,200	42.0%	(2,375)
USE TAX	1,500	-	0.0%	1,500	1,500	-	0.0%	-
TRAVEL	10,000	124	1.2%	9,876	15,000	246	1.6%	(122)
SUBTOTAL	2,281,674	869,563	38.1%	1,445,482	1,925,649	641,371	33.3%	229,882
UTILITIES								
WATER	151,521	30,891	20.4%	120,630	97,955	55,107	56.3%	(24,216)
ELECTRICITY	309,072	108,092	35.0%	200,980	280,196	115,695	41.3%	(7,603)
GAS	79,992	3,135	3.9%	76,857	65,743	5,709	8.7%	(2,575)
SEWER	7,349	1,822	24.8%	5,527	6,400	2,647	41.4%	(826)
SUBTOTAL	547,934	143,939	26.3%	403,995	450,294	179,158	39.8%	(35,220)
TOTAL SERVICE & SUPPLY	2,829,608	1,013,502	35.8%	1,849,477	2,570,458	868,922	33.8%	148,009

* Insurance is paid in July for the Fiscal Year

** Contract Services budget adjusted. \$18,000 moved to Recruitment. \$105,000 moved to Technology Software. \$274,400 moved to Services.

**CHICO AREA RECREATION AND PARK DISTRICT
CAPITAL PROJECTS / FIXED ASSETS SUMMARY
OCTOBER 2022
REPRESENTS 33% OF THE YEAR**

	ORIGINAL 2022-2023 BUDGET	REVISED 2022-2023 BUDGET	2022-2023 YTD	2022-2023 % BUDGET	Remaining Budget
CAPITAL PROJECTS					
ADA - COMPLETE TRANSITION PLAN	135,000	135,000	-	0.0%	135,000
HOOKER OAK SOFTBALL LIGHTING	890,000	890,000	-	0.0%	890,000
** HOOKER OAK BASKETBALL RESURFACE	35,400	73,900	-	0.0%	35,400
FIELDHOUSE HVAC	66,000	66,000	-	0.0%	66,000
POOL ROOM ROOF REPLACEMENT	48,000	48,000	-	0.0%	48,000
** ROTARY PARK BASKETBALL RESURFACE	35,400	73,900	-	0.0%	35,400
DISTRICT WIDE DEFERRED MAINTENANCE	140,000	140,000	30,629	21.9%	109,371
HOOKER OAK TOT LOT PLAYGROUND	192,000	192,000	-	0.0%	192,000
PETERSON PARK PLAYGROUND	198,240	198,240	-	0.0%	198,240
COMMUNITY PARK PICKLEBALL CONVERSION	84,000	84,000	-	0.0%	84,000
DFJ HVAC REPLACEMENT	550,000	550,000	242,152	44.0%	307,848
BOCCE BALL COURT	450,000	450,000	21,849	4.9%	428,151
OAK WAY PLAYGROUND - PROP 68	-	8,123	370	0.0%	-
DFJ CHAPMAN PARK RENOVATION	2,900,000	2,900,000	45,594	1.6%	2,854,406
COMMUNITY CENTER OVEN REPLACEMENT	-	26,256	-	0.0%	-
SUBTOTAL CAPITAL PROJECTS	5,724,040	5,835,419	340,594	6.0%	5,383,816
FIELD/PROGRAM EQUIPMENT					
TRACTOR	102,000	102,000	-	0.0%	102,000
2023 DECK MOWER	100,000	100,000	-	0.0%	100,000
GATOR	15,000	15,000	-	0.0%	15,000
DECK MOWER	85,000	85,000	82,473	97.0%	2,527
SUBTOTAL FIELD/PROGRAM EQUIPMENT	302,000	302,000	82,473	27.3%	219,527
VEHICLES					
* ROVING CREW TRUCK	-	36,500	31,109	0.0%	-
PROJECT CREW TRUCK	65,000	65,000	51,879	79.8%	13,121
SUBTOTAL VEHICLES	65,000	101,500	82,988	127.7%	13,121
TOTAL CAPITAL PROJECTS/FIXED ASSETS	6,091,040	6,238,919	506,055	8.3%	5,584,985

CAPITAL PROJECTS REIMBURSEMENT					
CPRS PLAYGROUND GRANT	150,000	150,000	-	0.0%	150,000
CHAPMAN PROP 68 GRANT FUNDING	2,900,000	2,900,000	-	0.0%	2,900,000
OAK WAY PROP 68 GRANT FUNDING	-	8,123	-	0.0%	-
COMMUNITY PARK IMPACT FEE FUND	450,000	450,000	-	0.0%	450,000
GENERAL FUND UNASSIGNED FUND BALANCE	2,591,040	2,730,796	-	0.0%	2,591,040
ROTARY DONATIONS	-	-	-	0.0%	-
CITY OF CHICO - CENTENNIAL PARK	-	-	650,906	0.0%	-
TOTAL CAPITAL PROJECTS REIMBURSEMENT	6,091,040	6,238,919	650,906	10.7%	5,440,134

TOTAL EXPENSE (OVER) UNDER REIMBURSEMENTS	-	-	144,851	0.0%	-
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* Roving Crew Truck budgeted and ordered in FY 2021/2022, received and paid in FY 2022/2023.

Budget should have been carried over.

** Board Approved an increase of \$77,000 to Hooker Oak and Rotary Park Basketball Resurfaces. Approved 10/06/2022

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2021-2022
October 2022
Month 4 and 33% of the Year

DESCRIPTION	2022-2023 Budget	October 2022	2022-2023 YTD	2022-2023 % of Budget	Remaining Budget	2021-2022 Budget	October 2021	2021-2022 YTD	2021-2022 % of Budget	YTD Difference by Year
<u>AFTERSCHOOL</u>										
INCOME	2,052,225	126,570	606,395	30%	1,445,830	1,593,933	291,352	482,602	30%	123,793
PART-TIME WAGES	(1,289,000)	(110,009)	(309,346)	24%	(979,654)	(926,759)	(142,692)	(258,885)	28%	(50,462)
SUPPLIES	(27,135)	(2,293)	(4,332)	16%	(22,803)	(34,500)	(1,675)	(2,166)	6%	(2,166)
TOTAL AFTERSCHOOL	736,090	14,268	292,717	40%	443,373	632,675	146,984	221,552	35%	71,165
<u>CAMPS</u>										
INCOME	301,300	(1,013)	225,987	75%	75,313	266,690	3,260	218,616	82%	7,370
PART-TIME WAGES	(98,600)	-	(82,889)	84%	(15,711)	(118,939)	(2,362)	(70,955)	60%	(11,934)
INSTRUCTORS	(2,000)	-	-	0%	(2,000)	(8,000)	-	-	0%	-
PROGRAM APPAREL	-	-	(1,859)	0%	1,859	-	-	-	0%	(1,859)
GENERAL SERVICES	-	-	(1,776)	0%	1,776	-	-	-	0%	(1,776)
CONTRACT SERVICES	(54,416)	-	(42,875)	79%	(11,541)	(41,025)	(900)	(54,228)	132%	11,353
SUPPLIES	(16,650)	-	(2,917)	18%	(13,733)	(16,970)	(232)	(1,657)	10%	(1,260)
HOSPITALITY	-	-	(22)	0%	22	-	-	-	0%	(22)
TRANSPORTATION	(2,800)	-	(1,540)	55%	(1,260)	(2,570)	-	-	0%	(1,540)
TOTAL CAMPS	126,834	(1,013)	92,108	73%	34,726	79,186	(234)	91,777	116%	331
<u>AQUATICS</u>										
INCOME	160,570	525	40,457	25%	120,113	171,409	26,987	80,157	47%	(39,700)
PART-TIME WAGES	(134,000)	-	(54,533)	41%	(79,467)	(124,912)	-	(54,381)	44%	(152)
SUPPLIES	(3,500)	-	(1,073)	31%	(2,427)	(5,650)	-	(7)	0%	(1,065)
TOTAL AQUATICS	23,070	525	(15,148)	-66%	38,218	40,847	26,987	25,769	63%	(40,918)
<u>CLASSES</u>										
INCOME	214,260	22,905	71,128	33%	143,132	144,003	16,691	44,468	31%	26,660
PART-TIME WAGES	(53,000)	(3,336)	(9,355)	18%	(43,645)	(17,541)	(5,159)	(7,520)	43%	(1,835)
INSTRUCTORS	(30,000)	(7,790)	(25,439)	85%	(4,561)	(52,800)	(7,713)	(17,302)	33%	(8,137)
CONTRACT SERVICES	(38,500)	(3,464)	(10,300)	27%	(28,200)	(18,000)	(1,246)	(2,685)	15%	(7,615)
SUPPLIES	(5,200)	(225)	(1,114)	21%	(4,086)	(4,750)	-	(167)	4%	(947)
TOTAL CLASSES	87,560	8,090	24,920	28%	62,640	50,912	2,573	16,795	33%	8,125
<u>ADULT SPORTS</u>										
INCOME	232,942	27,048	89,438	38%	143,504	233,995	28,528	91,254	39%	(1,815)
PART-TIME WAGES	(160,000)	(4,182)	(22,700)	14%	(137,300)	(96,445)	(5,706)	(13,198)	14%	(9,503)
OFFICIALS	-	(10,732)	(35,508)	0%	35,508	(2,880)	(8,633)	(22,666)	787%	(12,842)
SUPPLIES	(25,650)	(609)	(5,913)	23%	(19,737)	(16,725)	(2,912)	(4,041)	24%	(1,872)
TOTAL ADULT SPORTS	47,292	11,525	25,316	54%	21,976	117,945	11,277	51,349	44%	(26,033)

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2021-2022
October 2022
Month 4 and 33% of the Year

DESCRIPTION	2022-2023 Budget	October 2022	2022-2023 YTD	2022-2023 % of Budget	Remaining Budget	2021-2022 Budget	October 2021	2021-2022 YTD	2021-2022 % of Budget	YTD Difference by Year
YOUTH SPORTS										
INCOME	250,000	28,086	130,950	52%	119,050	245,591	17,449	108,603	44%	22,347
PART-TIME WAGES	(149,000)	(9,110)	(60,669)	41%	(88,331)	(128,295)	(8,986)	(46,501)	36%	(14,168)
SUPPLIES	(32,950)	(2,519)	(5,095)	15%	(27,855)	(30,830)	(1,512)	(1,856)	6%	(3,239)
TOTAL YOUTH SPORTS	68,050	16,457	65,186	96%	2,864	86,466	6,951	59,648	69%	5,538
SENIOR PROGRAMS										
INCOME	32,500	514	2,843	9%	29,657	6,000	155	13,627	227%	(10,784)
PART-TIME WAGES	(1,600)	-	-	0%	(1,600)	-	-	-	0%	-
GENERAL SERVICES	(10,000)	(2,716)	(2,716)	27%	(7,284)	-	-	-	0%	(2,716)
CONTRACT SERVICES	(3,500)	-	-	0%	(3,500)	(4,000)	-	(3,750)	94%	3,750
SUPPLIES	(950)	-	(172)	18%	(778)	(200)	-	-	0%	(172)
TOTAL SENIOR PROGRAMS	16,450	(2,202)	(45)	0%	16,495	1,800	155	9,877	549%	(9,922)
SPECIAL EVENTS										
INCOME	30,000	6,049	6,049	20%	23,951	6,900	-	-	0%	6,049
GRANT INCOME	-	4,043	4,043	0%	(4,043)	-	-	-	0%	4,043
PART-TIME WAGES	-	-	-	0%	-	(22,716)	-	-	0%	-
MARKETING	-	-	(544)	0%	544	-	-	-	0%	(544)
GENERAL SERVICES	-	(202)	(2,816)	0%	2,816	-	-	-	0%	(2,816)
CONTRACT SERVICES	(4,000)	-	-	0%	(4,000)	(2,900)	-	-	0%	-
SUPPLIES	(16,000)	(826)	(2,171)	14%	(13,829)	(6,000)	-	-	0%	(2,171)
HOSPITALITY	-	19	-	0%	-	-	-	-	0%	-
TOTAL SPECIAL EVENTS	10,000	9,083	4,561	46%	5,439	(24,716)	-	-	0%	4,561
NATURE CENTER										
INCOME	256,840	14,987	130,082	51%	126,758	188,560	7,471	91,693	49%	38,389
DONATIONS	-	15	59	0%	(59)	-	25	1,437	0%	(1,378)
ENDOWMENTS	10,000	2,798	5,597	56%	4,403	10,000	-	2,715	27%	2,881
PART-TIME WAGES	(193,800)	(9,102)	(66,766)	34%	(127,034)	(118,652)	(7,158)	(46,606)	39%	(20,160)
PROGRAM APPAREL	-	-	(3,568)	0%	3,568	-	-	-	0%	(3,568)
GENERAL SERVICES	-	-	(255)	0%	255	-	-	-	0%	(255)
CONTRACT SERVICES	(2,320)	-	(2,706)	117%	386	(3,400)	-	(934)	27%	(1,772)
SUPPLIES	(18,215)	(1,210)	(7,440)	41%	(10,775)	(13,855)	(29)	(145)	1%	(7,295)
HOSPITALITY	-	-	(68)	0%	68	-	-	-	0%	(68)
TRANSPORTATION	(900)	-	(440)	49%	(460)	(900)	-	-	0%	(440)
TOTAL NATURE CENTER	51,605	7,488	54,494	106%	(2,889)	61,753	309	48,160	78%	6,334

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2021-2022
October 2022
Month 4 and 33% of the Year

DESCRIPTION	2022-2023 Budget	October 2022	2022-2023 YTD	2022-2023 % of Budget	Remaining Budget	2021-2022 Budget	October 2021	2021-2022 YTD	2021-2022 % of Budget	YTD Difference by Year
<u>FACILITY RENTAL</u>										
INCOME	444,865	54,153	166,476	37%	278,389	382,950	42,032	132,305	35%	34,170
PART-TIME WAGES	(70,000)	(7,762)	(25,542)	36%	(44,458)	(100,400)	(9,441)	(22,809)	23%	(2,733)
MARKETING	-	-	(973)	0%	973	-	-	-	0%	(973)
CONTRACT SERVICES	(10,000)	-	-	0%	(10,000)	(7,300)	(344)	(344)	5%	344
SUPPLIES	(7,500)	-	(352)	5%	(7,148)	(6,250)	-	(422)	7%	70
TOTAL FACILITY RENTAL	357,365	46,390	139,608	39%	217,757	269,000	32,247	108,731	40%	30,877
<u>RECREATION - MISC. & ADMIN</u>										
INCOME	(10,000)	(127)	(2,879)	29%	(7,121)	(25,000)	(41)	(2,606)	10%	(273)
FULL-TIME WAGES	(761,000)	(49,479)	(213,002)	28%	(547,998)	(607,000)	(57,433)	(164,147)	27%	(48,855)
PART-TIME WAGES	(58,000)	(4,885)	(29,342)	51%	(28,658)	-	(18,629)	(50,447)	0%	21,105
OVERTIME/ACL	(10,000)	-	-	0%	(10,000)	(10,000)	-	-	0%	-
SUPPLIES	(5,000)	-	-	0%	(5,000)	-	-	-	0%	-
TOTAL RECREATION - MISC. & ADMIN	(844,000)	(54,491)	(245,223)	29%	(598,777)	(642,000)	(76,103)	(217,200)	34%	(28,023)
TOTAL PROGRAM SUMMARY	680,316	56,122	438,494	64%	241,822	673,868	151,146	416,457	62%	22,037

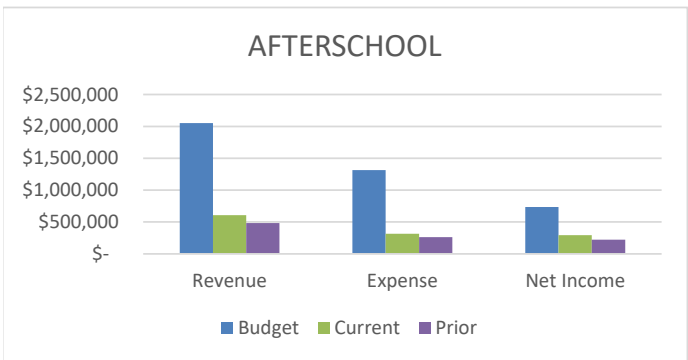
**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2022-2023**

October 2022
33% of the Year

AFTERSCHOOL

Budgeted Revenues: 30%
Budgeted Expenses: 24%
Net Income: \$71,165 over last year

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 2,052,225	\$ 606,395	\$ 482,602
EXPENSES	\$ 1,316,135	\$ 313,678	\$ 261,050

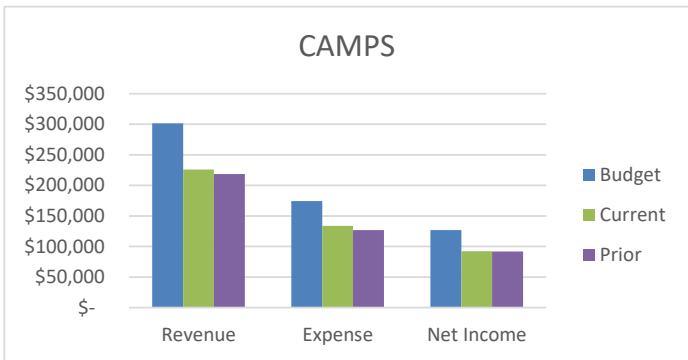


CAMPS

Budgeted Revenues: 75%
Budgeted Expenses: 77%
Net Income: \$331 over last year

CAMPS primarily run June-August, December, January and March.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 301,300	\$ 225,987	\$ 218,616
EXPENSES	\$ 174,466	\$ 133,879	\$ 126,839

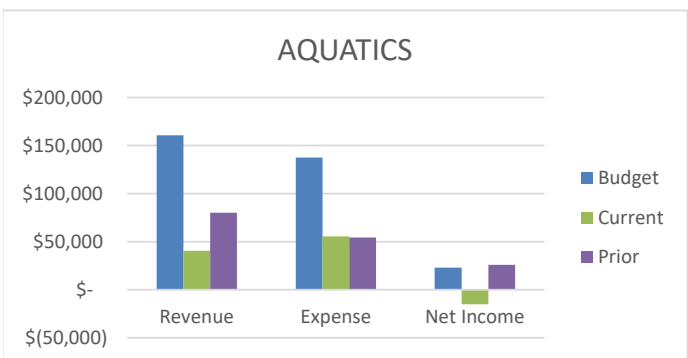


AQUATICS

Budgeted Revenue: 25%
Budgeted Expenses: 40%
Net Income: \$40,918 under last year

Lifeguard shortage at Sycamore Pool prevented services.

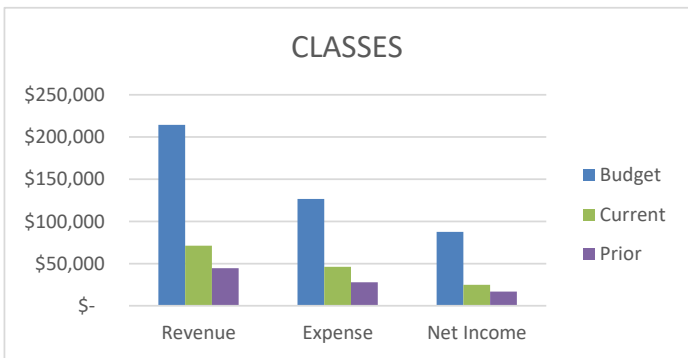
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 160,570	\$ 40,457	\$ 80,157
EXPENSES	\$ 137,500	\$ 55,605	\$ 54,388



CLASSES

Budgeted Revenue: 33%
Budgeted Expenses: 36%
Net Income: \$8,125 over last year

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 214,260	\$ 71,128	\$ 44,468
EXPENSES	\$ 126,700	\$ 46,209	\$ 27,674



**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2022-2023**

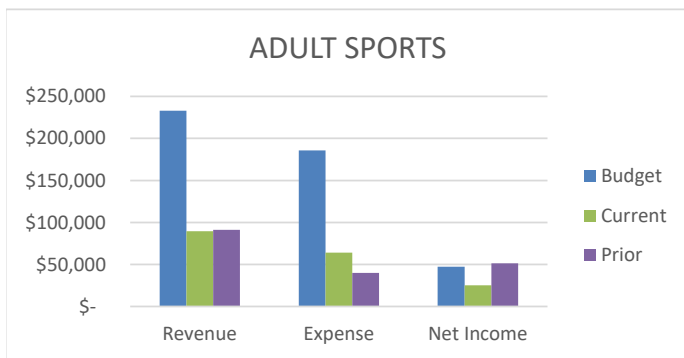
October 2022
33% of the Year

ADULT SPORTS

Budgeted Revenue: 38%
Budgeted Expenses: 35%
Net Income: \$26,033 under last year

Decreased participation and increased staffing costs have affected net income.

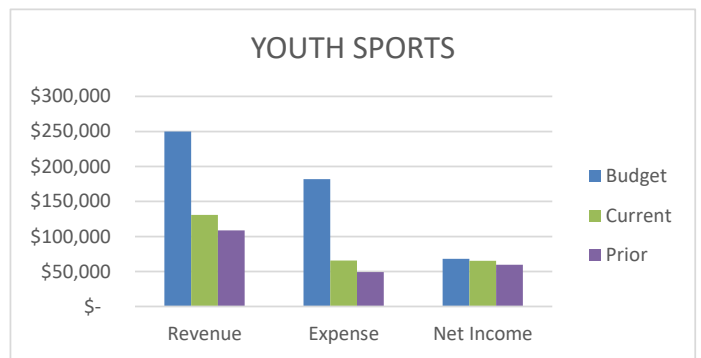
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 232,942	\$ 89,438	\$ 91,254
EXPENSES	\$ 185,650	\$ 64,122	\$ 39,905



YOUTH SPORTS

Budgeted Revenue: 52%
Budgeted Expenses: 36%
Net Income: \$5,538 over last year

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 250,000	\$ 130,950	\$ 108,603
EXPENSES	\$ 181,950	\$ 65,764	\$ 48,955

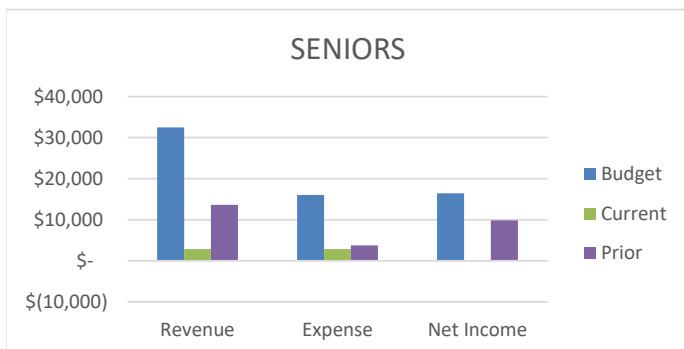


SENIORS

Budgeted Revenue: 9%
Budgeted Expenses: 18%
Net Income: \$9,922 under last year

Timing of trips and tours has skewed comparison to prior year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 32,500	\$ 2,843	\$ 13,627
EXPENSES	\$ 16,050	\$ 2,888	\$ 3,750

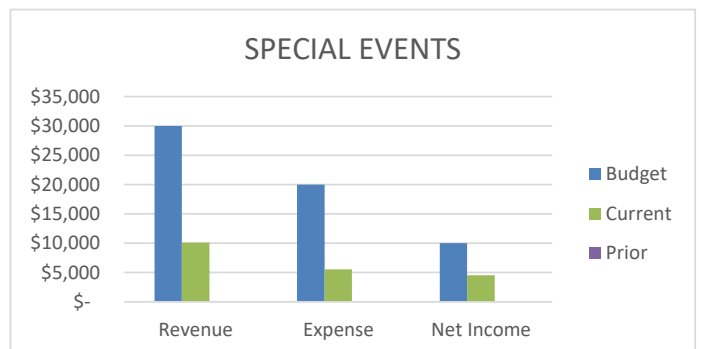


SPECIAL EVENTS

Budgeted Revenue: 13%
Budgeted Expenses: 28%
Net Income: \$1,488 under last year

Expenses are incurred prior to receiving revenue (through either entrance fees or sponsorships).

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 30,000	\$ 10,092	\$ -
EXPENSES	\$ 20,000	\$ 5,531	\$ -



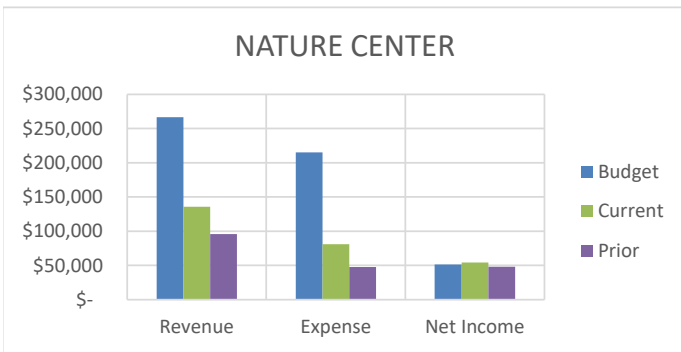
**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2022-2023**

October 2022
33% of the Year

NATURE CENTER

Budgeted Revenue: 51%
Budgeted Expenses: 38%
Net Income: \$6,334 over last year

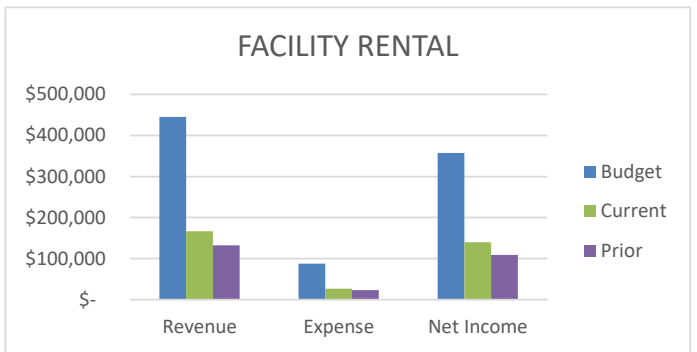
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 266,840	\$ 135,738	\$ 95,845
EXPENSES	\$ 215,235	\$ 81,244	\$ 47,685



FACILITY RENTAL

Budgeted Revenue: 37%
Budgeted Expenses: 31%
Net Income: \$30,877 over last year

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 444,865	\$ 166,476	\$ 132,305
EXPENSES	\$ 87,500	\$ 26,867	\$ 23,575





**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

Minutes for Thursday, October 27, 2022

DRAFT

Board Members Present: Michael McGinnis, Chair
Dave Donnan, Vice-Chair
Tom Lando, Board Member
Christopher Norden, Board Member

Board Members Absent: Michael Worley, Board Member

Staff Members Present: Annabel Grimm, General Manager
Heather Childs, Finance Manager
Holli Drobny, Business Services Manager
Anjie Goulding, Recreation Manager
Scott Schumann, Parks and Facilities Manager

Legal Counsel Present: Jeff Carter, Attorney at Law

1.0 CALL TO ORDER

The meeting was called to order at 4:00, and a roll call was taken, as noted above.

2.0 CORRESPONDENCE

Email received from Darcy Cooper on October 6, 2022.

3.0 PUBLIC COMMENTS

None

4.0 PRESENTATIONS

None

5.0 CONSENT AGENDA

M/S/C/ (Directors Lando/Donnan) Board of Directors approved the consent agenda with the removal of 5.1 to be placed on the Regular Agenda (6.1).

The vote was as follows: Ayes carried
Ayes: Donnan, Lando, McGinnis, Norden
Noes: None
Abstain: None
Absent: Worley

6.0 REGULAR AGENDA

6.1 Items Removed from the Consent Agenda:

5.1 Assembly Bill 361 – Teleconference Meetings - Action Requested – Board of Directors approve Resolution 22-13 authorizing teleconference meetings.

M/S/C/ (Directors Lando/Donnan) Board of Directors approved agenda item 5.1.

The vote was as follows: Ayes carried

Ayes: Donnan, Lando, McGinnis, Norden

Noes: None

Abstain: None

Absent: Worley

7.0 UNFINISHED BUSINESS

7.1 Aquatic Facility Design Request for Proposal (Staff report 22-34)– Information/Possible Action – Discussion about funding sources for construction and ongoing operations of new aquatics facilities.

Discussion: General Manager Grimm reported that Mr. Grossman and Ms. Gonser are pleased with the District’s commitment to the aquatics project. There will be a letter of intent to collaborate coming soon.

Director Lando commented on the location of the potential aquatic facility and would like to explore Community Park as a location as well. Lando said that he supports the RFP but would like to see a financial breakdown of construction costs.

Grimm reported that there would be 12 million the District could contribute to the construction of the project at the end of the fiscal year. The cap for construction is 20 million, and there are feasible funding sources (i.e., grants) to fund the project.

Chair McGinnis asked for clarification on whether the project can cease progress after phase one has begun. Grimm confirmed yes that the District reserves the right to end projects at its discretion. Lando agreed that there should be contract language to evaluate if the project will continue after each phase.

McGinnis inquired if the RFP could be released earlier than January 1, 2023. Lando and Donnan reported that they are comfortable with the previous feasibility study. Concerns related to a resurgence in the pandemic and lack of program funding to sustain operations were expressed.

M/S/C/ (Directors Lando/Norden) Board of Directors support moving forward with the RFP with the stipulation that a financial sustainability analysis is reviewed

and that the District can stop the project with a 30-day notice.

The vote was as follows: Ayes carried

Ayes: Donnan, Lando, McGinnis, Norden

Noes: None

Abstain: None

Absent: Worley

- 7.2 Meriam Park Development – (Staff report 22-35) *Information/Possible Action – Transfer of three Meriam Park Development parks and formation of Community Facilities (Park Maintenance) District.*

Discussion: Grimm reviewed the staff report related to the costs of acquiring the Parks denoted (A, B, D). The discussion revolved around the definition of the parks and each funding source. Park D will be transferred to the District pending the establishment of a funding mechanism. The MOU with the City of Chico states that a funding mechanism must be in place before the District accepts a neighborhood park. Lando reports that the Board will wait to accept Park D until that mechanism is established.

M/S/C/ (Directors Lando/McGinnis) Board of Directors approves the acquisition of Parks A and B.

The vote was as follows: Ayes carried

Ayes: Donnan, Lando, McGinnis, Norden

Noes: None

Abstain: None

Absent: Worley

- 7.3 Off-Leash Dog Exercise Areas (Staff report 22-36)– *Information/Possible Action – Discussion about extending times and locations of off-leash dog exercise areas.*

Discussion: Lando is against the proposed expansion of the off-leash times but would consider a 10 am-12 pm time slot to accommodate individuals who frequent the park in the mornings. McGinnis reported that there are many responsible dog owners that should have more off-leash times.

Schumann described that there are currently no times available at neighborhood parks. Grimm reported that all the new developments have dog parks and that the recommendations mirror the City guidelines for consistency. Schumann clarified

the staff recommendations for the expansion of off-leash times by each park.

M/S/C/ (Directors Lando/McGinnis) Board of Directors accept staff recommendations for a 6-month trial period and request a report back from staff to understand utilization.

The vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Norden

Noes: Donnan

Abstain: None

Absent: Worley

8.0 NEW BUSINESS

8.1 *Regular Board Meeting Date Change – Action Requested – that the Board of Directors reschedule the November and December Regular Meeting date due to the holidays.*

Discussion: Grimm will not be available for the next Board meeting and is requesting a date change. The discussion was about various schedules and upcoming agenda items. Financials do not need to be approved each month. The final decision was to keep the meetings as is.

10.0 DIRECTORS' COMMENTS

None.

11.0 GENERAL MANAGER'S COMMENTS

11.1 General Manager's Update

Grimm reported that staff has been spending time on the proposal for the potential aquatic facility. Grimm and Schuman attended the Bidwell Park & Playground Commission meeting and reported that there were favorable remarks related to the District. District staff has met with Don Gonzales to ensure that properties in development, such as Barber Yard, have input from the District. The District is pursuing software enhancements for a more cohesive technology package that is cost-effective and more information will be presented at the December meeting. Grimm is exploring pandemic-related funding through a future meeting with CalOES (Office of Emergency Operations). Employee benefits packages were reviewed, and associated costs will remain consistent as the District provides open enrollment to employees.

12.0 STAFF COMMENTS

Schumann reported on the status of the conversion of two tennis courts to eight

pickleball courts at Community Park. Basketball courts at 16th street Rotary Park are being resurfaced. The District is addressing the large trees next to the Community Center. The Bocce Ball Court cost opinion will be complete for the next Facility Committee Meeting.

Goulding reported that the programming is navigating the transition of seasons, and operations are in full effect.

Drobny reported that the title of "Facility Attendant" has been changed to "Event Attendant" to support clarity, and there is no fiscal impact.

13.0 CLOSED SESSION

13.1 Pursuant to Government Code § 54957 – Public Employment and Public Employee Performance Evaluation: General Manager

Closed session announcements: The Board approved a performance-based stipend. The General Manager's evaluation will be completed at the December meeting.

14.0 ADJOURNMENT

Adjourn to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 22-14

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD FOR 30 DAYS PURSUANT TO THE RALPH M. BROWN ACT AND CALIFORNIA ASSEMBLY BILL 361.

WHEREAS, all meetings of the Board of Directors of the Chico Area Recreation and Park District ("Board") are open and public, as required by the Ralph M. Brown Act (Cal. Gov't Code section 54950 et seq.), so that any member of the public may attend, participate, and view the Board's conduct while conducting their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions and requirements; and

WHEREAS, Government Code section 54953(e) requirements include but are not limited to (1) the existence of a state of emergency declared by the Governor pursuant to Government Code section 8625 and (2) State or local officials have imposed or recommended measures to promote social distancing; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic and as of the date of this Resolution, the proclaimed state of emergency remains in effect; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20, which suspended and modified the teleconferencing requirements under the Brown Act (California Government Code Section 54950 et seq.) to allow local legislative bodies to hold public meetings via teleconference; and

WHEREAS, on June 11, 2021, the Governor issued Executive Order N-08-21, which extended the provisions of N- 29-20 concerning the conduct of public meetings through September 30, 2021, and the Governor subsequently signed legislation revising

Brown Act requirements for teleconferenced public meetings (Assembly Bill 361, referred to hereinafter as "AB 361"); and

WHEREAS, the Board has considered the circumstances of the state of emergency, including all information related to this matter, the associated staff report and other information relating to COVID-19 and AB 361; and

WHEREAS, based on the foregoing, the Board finds that meeting in person could pose imminent health and safety risks to attendees; and

WHEREAS, in light of the foregoing, the Board desires to continue to have the flexibility to meet via tele/video conference and the Board finds that it shall be permitted to conduct its meetings by teleconferencing without compliance with Government Code section 54953(b)(3) pursuant to section 54953(e), and such meetings shall comply with the requirements to provide the public with access to the meetings as prescribed by section 54953(e)(2).

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Chico Area Recreation and Park District hereby finds as follows:

1. The facts set forth in the above recitals are true and correct and incorporated into this resolution by reference.
2. Pursuant to the Governor's COVID-19 State of Emergency Declaration issued on March 4, 2020, the proclaimed State of Emergency in the State of California currently exists.
3. That meeting in person in the next 30 days could pose imminent health and safety risks to attendees; and
4. That the Board approves meeting via teleconference for all Regular and Special Meetings of the Board for the 30 days following this Resolution, in accordance with Government Code Section 54953(e)(1)(C) and other applicable provisions of the Brown Act.
5. This Resolution shall take effect immediately upon its adoption and shall be effective until **17th day of December, 2022**, or at such time the Board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board may continue to teleconference without compliance with Section 54953(b)(3) of the Brown Act.

PASSED AND ADOPTED by the Board of Directors of the Chico Area Recreation and Park District this **17th day of November 2022**, by the following vote:

Ayes:
Noes:
Abstain:
Absent:

ATTEST:

Michael McGinnis
Board Chair

Annabel Grimm
Secretary to the Board