

BOARD OF DIRECTORS REGULAR MEETING MINUTES

February 22, 2024 – 4:00 P.M.

Board Members Present: Michael McGinnis, Chair
Tom Lando, Board Member
Christopher Norden, Board Member
Michael Worley, Board Member

Board Members Absent: Dave Donnan, Vice-Chair

Staff Members Present: Annabel Grimm, General Manager
Angela Carpenter, Finance Manager
Holli Drobny, Business Services Manager
Anjie Goulding, Recreation Manager
Scott Schumann, Parks and Facilities Manager

Legal Counsel Present: Jackson Glick, Attorney at Law

1. CALL TO ORDER

The meeting was called to order at 4:00, and a roll call was taken, as noted above.

2. PUBLIC COMMENTS

There were no public comments.

3. CONSENT AGENDA

- 3.1. Minutes of the Regular Meeting of the Board of Directors on January 25, 2024
- 3.2. December 2023 Monthly Financial Report (Staff Report FI-24-005)
- 3.3. Levy Administration (Staff Report FI-24-007 and Resolution 24-004) *Board of Directors directs SCI Consulting Group to prepare the Engineer's Report for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts.*
- 3.4. Fiscal Year 2022-2023 Audit (Staff Report FI-24-006) *Board of Directors to accept the audit report for fiscal year 2021-2022 as prepared by Chavan & Associates, LLP.*

M/S/C/ (Directors Lando/Norden) Board of Directors approved the consent agenda.

The motion was unanimously approved.

Absent: Donnan

4. REGULAR AGENDA

- 4.1. Committee Report Out
 - 4.1.1. Finance Committee
 - 4.1.2. Facility Committee
- 4.2. Updated Policies (Staff Report 24-009)

- 3108 – Drug and Alcohol Testing
- 3116 – Employee Classifications
- 3122 – Overtime

M/S/C/ (Directors Lando/Norden) Board of Directors approved the updated policies listed above.

The motion was unanimously approved.

Absent: Donnan

4.3. Aquatic Design Scope (Staff Report FI-24-008)

M/S/C/ (Directors Lando/Norden) Board of Directors approved the change order to account for the increase in the scope of the design for the Aquatic Facility.

The motion was passed.

Ayes: Lando, Norden, Worley

Noes: McGinnis

Absent: Donnan

5. NEW BUSINESS

5.1. Notice of Exemption of CEQA Study (Staff Report 24-010)

M/S/C/ (Directors Norden/Worley) Board of Directors approved the filing of the notice of exemption of the CEQA study related to the Aquatic Facility Project.

The motion was unanimously approved.

Absent: Donnan

5.2. Softball Donation (Staff Report FA-24-001)

M/S/C/ (Directors Lando/Worley) Board of Directors accepted the donation of materials for a T-ball backstop and snack bar improvements at DeGarmo Park.

The motion was unanimously approved.

Absent: Donnan

5.3. Arc Collaboration (Staff Report FA-24-002)

M/S/C/ (Directors Lando/Norden) Board of Directors approved the Arc collaboration, accepted the playground components to be installed at Rotary Centennial Park.

The motion was unanimously approved.

Absent: Donnan

5.4. Rotary Donation (Staff Report FA-24-003)

M/S/C/ (Directors Lando/Norden) Board of Directors accepted the donation of funds for park amenities from the Noon Rotary Club for Rotary Centennial Park.

The motion was unanimously approved.

Absent: Donnan

5.5. Change Order for Tyler Technology Implementation (Staff Report FI-24-009)

M/S/C/ (Directors Lando/Worley) Board of Directors approved the change order to allocate additional hours to the Tyler Technology software implementation.

The motion was unanimously approved.

Absent: Donnan

5.6. Nature Center ADA Project Award (Staff Report FI-24-010)

M/S/C/ (Directors Lando/Worley) Board of Directors award the Nature Center ADA Project Award to Rock Creek Instruction, with the feedback that for the remaining years of the ADA transition, these types of projects should be considered in a collective Request for Proposals.

The motion was unanimously approved.

Absent: Donnan

5.7. Committee Alternates

M/S/C/ (Directors Lando/Worley) Board of Directors appoints the Chair to delegate the alternates of Committee on an as needed basis.

The motion was unanimously approved.

Absent: Donnan

6. DIRECTORS' COMMENTS

None

7. STAFF COMMENTS

None

8. CLOSED SESSION

Pursuant to Government Code 54956.9: Conference with Legal Counsel-Existing Litigation – Tarmen

CLOSED SESSION ANNOUNCEMENT: Information received; no action taken.

Pursuant to Government Code 54957: Public Employment Performance Review – General Manager

CLOSED SESSION ANNOUNCEMENT: Information received; no action taken.

9. ADJOURNMENT

Adjourned to the next meeting of the Board of Directors of the Chico Area Recreation and Park District at 4:53PM.