



REGULAR MEETING

Chico Area Recreation and Park District Board

545 Vallombrosa Avenue, Chico, CA 95926 | (530) 895-4711

Thursday, February 23, 2023 – 4:00 P.M.

If you need an accommodation to participate in this meeting, please call (530) 895-4711

Posted prior to 4:00 PM
Friday, February 17, 2023

BOARD MEMBERS

Michael McGinnis, Chair
Dave Donnan, Vice Chair
Tom Lando
Christopher Norden
Michael Worley

CARD STAFF

Annabel Grimm, General Manager
Holli Drobny, Business Services Manager
Anjie Goulding, Recreation Manager
Scott Schumann, Park and Facility Manager

LEGAL COUNSEL

Jeff Carter

Zoom Meeting Information:

<https://card.zoom.us/j/81607636750?pwd=R1NNUkZPYi9ySGNsNVQ3OXh0U1hoZz09>

Meeting ID: 816 0763 6750

Passcode: 156857

A G E N D A

1. CALL TO ORDER

1.1. Roll Call

2. PUBLIC COMMENTS

Members of the public may address the Committee at this time on any matter not already listed on the Agenda, with comments being limited to three minutes. The Committee cannot take any action at this meeting on requests made under this section of the agenda.

3. CONSENT AGENDA

- 3.1. Monthly Financial Report - *Action Requested: Board of Directors approve the Monthly Financial Report.*
- 3.2. Revised Minutes of the Regular Meeting of the Board of Directors of December 15, 2022 - *Action Requested: Board of Directors approve the revised minutes.*
- 3.3. Minutes of the Regular Meeting of the Board of Directors of January 26, 2023 - *Action Requested: Board of Directors approve the minutes.*

4. REGULAR AGENDA

- 4.1. Committee Report Out - Information/Possible Action
 - 4.1.1. Facility Committee- No meeting since last Board meeting.
 - 4.1.2. Finance Committee

4.2. Board Participation in Local Hazard Mitigation Plan (Staff Report 23-005) - *Information/Possible Action*

The Butte County Office of Emergency Management is requesting the District to participate in the planning and update of the Local Hazard Mitigation Plan.

4.3. Approval of Audited Financials for Fiscal Year 2021-2022 (Staff Report FI-23-007) – *Action Requested: Board of Directors to accept the audit report for fiscal year 2021-2022 as prepared by Chavan & Associates, LLP.*

4.4. Items Removed from the Consent Agenda

5. NEW BUSINESS

5.1. Bocce Court Installation Award (Staff Report 23-006) – *Action Requested: The Board review, discuss and select a project option and award the contractor bid.*

5.2. AB 2449 Enhanced Teleconferencing (Staff Report 23-007) - *Information/Possible Action*

AB 2449 was passed in September 2022 and modified the Brown Act by providing updated direction on teleconferencing during public meetings.

5.3. Procurement Policy (Staff Report FI-23-005) - *Action Requested: The Board approves the updated Procurement Policy.*

The District's Procurement Policy has been updated to reflect regulatory updates.

5.4. Purchasing Policy (Staff Report FI-23-006) - *Action Requested: The Board approves the updated Purchasing Policy.*

The District's Procurement Policy has been updated to reflect regulatory updates.

5.5. Annual Reports for Levy Administration – (Staff Report 23-008) *Action Requested: Board of Directors approve Resolution 23-003 Directing the Preparation of the Annual Landscape and Lighting Assessments.*

This Resolution directs SCI Consulting Group to prepare the Engineer's Report for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts (the 'Districts') as the first step in a three-step process in the levying the annual assessments for fiscal year 2023-24.

5.6. Conversion of Part-Time Wages to Full-Time (Staff Report FI-23-008) - *Action Requested: The Board approves the budget allocation which reflects a conversion of part-time positions to a full-time position.*

5.7. Regular Board Meeting Date Change – *Action Requested* – *that the Board of Directors reschedule the March Regular Board Meeting.*

6. DIRECTOR COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

7. STAFF COMMENTS

Opportunity for District Staff to comment on items not listed on the agenda.

Recreation Update (Staff Report 23-009)

Parks and Facilities Update (Staff Report 23-010)

General Manager Update (Staff Report 23-011)

8. CLOSED SESSION

Pursuant to Government Code Section 54956.9 - Conference with Legal Counsel Potential Litigation

9. ADJOURNMENT

Adjourn to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.