



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, December 21, 2017 – 7:00 p.m.

*Posted Prior to 5:00 pm
Friday, December 15, 2017*

BOARD MEMBERS:

Bob Malowney, Chair
Jan Sneed, Vice Chair
Herman Ellis
Tom Lando
Michael Worley

CARD STAFF:

Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

GENERAL INFORMATION:

1. Agendas:

Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.

2. Agenda Items:

Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.

Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.

3. Items Not Appearing On Posted Agenda:

This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:

- a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
- b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
- c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.

Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.

4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.

5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.

6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, December 21, 2017 – 7:00 p.m.**

*Posted Prior to 5:00 pm
Friday, December 15, 2017*

AGENDA

1.0 CALL TO ORDER

1.1 Roll Call

2.0 CORRESPONDENCE

There is no correspondence.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

There are no presentations.

5.0 CONSENT AGENDA

5.1 Minutes of the Special Meeting of the Board of Directors of November 2, 2017

Action Requested – that the Board of Directors approve the minutes as submitted

5.2 Minutes of the Regular Meeting of the Board of Directors of November 16, 2017

Action Requested – that the Board of Directors approve the minutes as submitted

5.3 Monthly Bills and Refund Register - *Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register*

5.4 Monthly Financial Report - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

6.0 REGULAR AGENDA

6.1 Items Removed from the Consent Agenda

7.0 UNFINISHED BUSINESS

7.1 District Update (Staff Report 17-45) - General Manager Willmann and Park and Recreation Director Zeller will provide an update to the Board of current projects and District updates, including, but not limited to, Humboldt Avenue Skate Park Improvements, Community Park Court Resurfacing/Transformation, Facility Feasibility Study, Breakfast with Santa, CARD's 70th Anniversary, Rentals at the Chico Creek Nature Center, Picnic Rentals, Facility Rental Fees, Park Security, and District Office Holiday Closure - *Information/Possible Action*

- 7.2 Draft Master Plan Update (Staff Report 17-46) - *Action Requested – that the Board of Directors direct staff to make changes, if needed, and approve the draft Master Plan Update.*

8.0 NEW BUSINESS

- 8.1 Memorial Bench Request (Staff Report 17-47) - *Action Requested – that the Board of Directors authorize the placement of a memorial bench in honor of Emilio Roy Tadeo at DeGarmo Park.*
- 8.2 Resolution 17-13 of the Board of Directors of the Chico Area Recreation and Park District Declaring that Governing Body Members and Volunteers Shall be Deemed to be Employees of the District for the Purpose of Providing Workers' Compensation Coverage for Said Certain Individuals While Providing their Services (Staff Report 17-48) - *Action Requested – that the Board of Directors adopt Resolution 17-13 establishing that all members of the Governing Body of the Chico Area Recreation and Park District, including any duly elected or appointed replacements of any Governing Body Member, be deemed to be employees of the Chico Area Recreation and Park District for only the purpose of Workers' Compensation coverage as provided in Division 4 of the Labor Code while performing such service.*
- 8.3 District Credit Card Program (Staff Report 17-49) - *Action Requested – that the Board of Directors approve Resolution 17-14, and authorize the General Manager to withdraw from the US Bank Credit Card Program, and commence with the Umpqua Credit Card Program beginning January 2018.*
- 8.4 Approval of Budget Calendar for 2018-2019 Fiscal Year (Staff Report 17-50) - *Action Requested – that the Board of Directors accept the Budget Calendar for Fiscal Year 2018/2019 as presented.*
- 8.5 January 2018 Regular Board Meeting (Staff Report 17-51) - *Action Requested – that the Board of Directors move the Finance Committee meeting to Monday, January 22, 2018, and direct staff how to proceed in regards to the Regular Board Meeting in January 2018.*
- 8.6 Election of Officers - *Action Requested – that the Board of Directors nominate and elect officers for Chair and Vice Chair to commence in 2018.*

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

- 9.1 Butte County Special Districts Association/LAFCO
- 9.2 Finance Committee
- 9.3 Other Reports

10.0 DIRECTORS' COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER'S COMMENTS

11.1 General Manager's Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 ADJOURNMENT

Adjourn to the next Meeting of the Board of Directors of the Chico Area Recreation and Park District.