



## REGULAR MEETING

### Chico Area Recreation and Park District Board

545 Vallombrosa Avenue, Chico, CA 95926 | (530) 895-4711

Thursday, February 23, 2023 – 4:00 P.M.

**Board Members Present:** Michael McGinnis, Chair  
Dave Donnan, Vice-Chair  
Tom Lando, Board Member  
Michael Worley, Board Member  
Christopher Norden, Board Member

**Board Members Absent:**

**Staff Members Present:** Annabel Grimm, General Manager  
Holli Drobny, Business Services Manager  
Anjie Goulding, Recreation Manager  
Scott Schumann, Parks and Facilities Manager

**Legal Counsel Present:** Jeff Carter, Attorney at Law

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### 1. CALL TO ORDER

The meeting was called to order at 4:00, and a roll call was taken, as noted above.

### 2. PUBLIC COMMENTS

Correspondence was received related to the Bocce Ball Court Installment Project indicating support for the option to build an overhang and lights.

### 3. CONSENT AGENDA

- 3.1. Monthly Financial Report - *Action Requested: Board of Directors approve the Monthly Financial Report.*
- 3.2. Revised Minutes of the Regular Meeting of the Board of Directors of December 15, 2022 - *Action Requested: Board of Directors approve the revised minutes.*
- 3.3. Minutes of the Regular Meeting of the Board of Directors of January 26, 2023  
*Action Requested: Board of Directors approve the minutes as submitted.*

**M/S/C/ (Directors Lando/Norden)** Board of Directors approved the consent agenda.  
**The motion was unanimously approved.**

### 4. REGULAR AGENDA

- 4.1. Committee Report Out – Information Provided/Possible Action
  - 4.1.1. Facility Committee - No meeting since last Board meeting.
  - 4.1.2. Finance Committee – Committee recommended approval of Finance Agenda items C, F and G and a continuation on D and E.

**M/S/C/ (Directors Lando/McGinnis)** The Board of Directors approved the Finance Committee's recommendation.

**The motion was unanimously approved.**

#### 4.2. Board Participation in Local Hazard Mitigation Plan (Staff Report 23-005)

**M/S/C/ (Directors Lando/Norden)** Board of Directors approved the action for staff to move forward with participating in the planning and update of the Local Hazard Mitigation Plan.

**The motion was unanimously approved.**

4.3. Approval of Audited Financials for Fiscal Year 2021-2022 (Staff Report FI-23-007)  
Board of Directors approved to accept the audit report for fiscal year 2021-2022 as prepared by Chavan & Associates, LLP during the Finance Committee report out (agenda item 4.1.2.)

### 5. NEW BUSINESS

#### 5.1. Bocce Court Installation Award (Staff Report 23-006)

Public Comment related to the Bocce Ball Installation Project was received:

- use funds in a manner that will ensure Courts are utilized year-round.
- in favor of the utilization of funds to incorporate a roof over the Court.
- urged for oversight and regular maintenance of the Courts so they don't fall into disrepair.
- It's very important this project is done correctly, with proper lighting and surface.

Board discussion revolved around the project options, the potential for the donation of bleachers, the option for the Bocce Community to fundraise for additional add-ons.

**M/S/C/ (Directors McGinnis/Worley)** Board of Directors awarded the contractor bid with the option for the building for \$753,170 with a 15% contingency added.

**The motion was unanimously approved.**

#### 5.2. AB 2449 Enhanced Teleconferencing (Staff Report 23-007)

The Board of Directors requested that staff review Director Worley's FEMA Emergency Status with Legal Counsel to ensure that he can continue to attend meetings virtually.

#### 5.3. Procurement Policy (Staff Report FI-23-005)

The Board of Directors requested a continuation of Procurement Policy and return it to the agenda and a later time.

#### 5.4. Purchasing Policy (Staff Report FI-23-006)

The Board of Directors requested a continuation of Purchasing Policy and return it to the agenda and a later time.

5.5. Annual Reports for Levy Administration – (Staff Report 23-008)

**M/S/C/ (Directors Lando/Norden)** Board of Directors approved Resolution 23-003 Directing the Preparation of the Annual Landscape and Lighting Assessments.

**The motion was unanimously approved.**

5.6. Conversion of Part-Time Wages to Full-Time (Staff Report FI-23-008)

The Board of Directors approved the budget allocation which reflects a conversion of part-time positions to a full-time position during the Finance Committee report out (agenda item 4.1.2.)

5.7. Regular Board Meeting Date Change

**M/S/C/ (Directors Lando/Worley)** Board of Directors rescheduled the March Regular Board Meeting to Wednesday, March 29, 2023.

**The motion was unanimously approved.**

**6. DIRECTORS' COMMENTS**

None.

**7. STAFF COMMENTS**

Opportunity for District Staff to comment on items not listed on the agenda.

Recreation Update (Staff Report 23-009)

Parks and Facilities Update (Staff Report 23-010)

General Manager Update (Staff Report 23-011)

**8. CLOSED SESSION**

Pursuant to Government Code Section 54956.9 - Conference with Legal Counsel  
Potential Litigation

Closed session announcements: Information Provided.

**9. ADJOURNMENT**

Adjourned at **4:53 PM** to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.