



**CLOSED SESSION OF THE CHICO AREA RECREATION
AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, June 15, 2017 – 6:15 p.m.**

*Posted Prior to 5:00 pm
Friday, June 9, 2017*

AGENDA

1.0 CALL TO ORDER/ROLL CALL

2.0 CLOSED SESSION

- 2.1 Pursuant to Government Code §54957 – Labor Negotiations with SEIU Local 1021, Local 39, Management, and Non-Represented Staff
- 2.2 Pursuant to Government Code §54957 – Public Employee Performance Evaluation – General Manager.

OPEN SESSION

3.0 ADJOURNMENT

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District. If the Board is unable to conclude its discussion of Closed Session items by 7:00 p.m., it will return to Closed Session at the end of this evening's meeting.



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, June 15, 2017 – 7:00 p.m.

*Posted Prior to 5:00 pm
Friday, June 9, 2017*

BOARD MEMBERS:

Bob Malowney, Chair
Jan Sneed, Vice Chair
Herman Ellis
Tom Lando
Michael Worley

CARD STAFF:

Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

GENERAL INFORMATION:

1. Agendas:

Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.

2. Agenda Items:

Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.

Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.

3. Items Not Appearing On Posted Agenda:

This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:

- a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
- b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
- c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.

Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.

4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.

5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.

6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, June 15, 2017 – 7:00 p.m.**

*Posted Prior to 5:00 pm
Friday, June 9, 2017*

AGENDA

1.0 CALL TO ORDER

1.1 Roll Call

1.2 Closed Session Announcement

2.0 CORRESPONDENCE

There is no correspondence.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

4.1 Randy Will, Park Supervisor, will be presenting information to the Board with regard to the District's Playgrounds, Playground Inspections, and Field Irrigation and Maintenance.

5.0 CONSENT AGENDA

5.1 Minutes of the Regular Meeting of the Board of Directors of May 18, 2017
Action Requested – that the Board of Directors approve the minutes as submitted

5.2 Monthly Bills and Refund Register - Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register

5.3 Monthly Financial Report - Action Requested – that the Board of Directors review and approve the Monthly Financial Report

6.0 REGULAR AGENDA

6.1 Items Removed from the Consent Agenda

7.0 UNFINISHED BUSINESS

7.1 Revised 2017/2018 Preliminary Budget (Version 2) (Staff Report 17-18)
General Manager Willmann and Finance Manager Childs will provide an overview of the changes made between Version 1 and Version 2 of the 2017/2018 preliminary budget - *Information/Possible Action*

- 7.2 Public Hearing for Budget for Fiscal Year 2017/2018 (Staff Report 17-19)
Public Hearing – Opportunity to appear and be heard regarding the proposed adoption of Resolution 17-5, Resolution of the Board of Directors of the Chico Area Recreation and Park District Adopting the Final Budget for the 2017/2018 Fiscal Year.
- 7.3 Resolution 17-6 of the Board of Directors of the Chico Area Recreation and Park District Establishing Appropriations Limits for the 2017-2018 Fiscal Year (Staff Report 17-20)
Action Requested - that the Board of Directors adopt Resolution 17-6 of the Board of Directors of the Chico Area Recreation and Park District establishing Appropriations Limits for the 2017-2018 Fiscal Year at \$9,060,748.
- 7.4 City of Chico Nexus Study Update - Park Impact Fees (Staff Report 17-21) - *Action Requested - that the Board of Directors make a formal recommendation to the Chico City Council that CARD supports Scenario 2 proposed in the updated Nexus Study.*
- 7.5 District Update (Staff Report 17-22) - General Manager Willmann and Park and Recreation Director Zeller will provide an update to the Board of current projects and District updates, including, but not limited to, Master Plan Update, Summer Registration, Summer Staff Training, and Park Maintenance -*Information/Possible Action*

8.0 NEW BUSINESS

- 8.1 CARD Community Center Roof Project (Staff Report 17-23) - *Action Requested - that the Board of Directors authorize the General Manager to enter into an agreement with Northstar Engineering to complete schematic concept drawings for the CARD Community Center roof project and HVAC units in an amount not to exceed \$10,400.*
- 8.2 Chico Creek Nature Center Outdoor Education Facility Grant (Staff Report 17-24) - *Action Requested - that the Board of Directors approve Resolution 17-7 Approving the Application for Outdoor Environmental Education Facilities Grant Funds.*
- 8.3 SDRMA Election Ballot (Staff Report 17-25) - *Action Requested - that the Board of Directors of the Chico Area Recreation and Park District approve Resolution 17-8 and vote for four (4) candidates to serve on the Special District Risk Management Authority's (SDRMA's) Board of Directors.*
- 8.4 CSDA Election Ballot (Staff Report 17-26) - *Action Requested - that the Board of Directors of the Chico Area Recreation and Park District vote for one (1) candidate to serve on CSDA's Board of Directors.*

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

- 9.1 Butte County Special Districts Association/LAFCO
- 9.2 Finance Committee
- 9.3 Other Reports

10.0 DIRECTORS' COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER'S COMMENTS

11.1 General Manager's Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 ADJOURNMENT

Adjourn to the Special Meeting of the Board of Directors of the Chico Area Recreation and Park District on July 12, 2017.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**(Draft)
MINUTES
May 18, 2017**

Board Members Present: Bob Malowney, Chair
Jan Sneed, Vice Chair
Herman Ellis, Board Member
Tom Lando, Board Member
Michael Worley, Board Member

Staff Members Present: Ann Willmann, General Manager
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

Legal Counsel Present: Jeff Carter, Carter Law Office

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 7:00 p.m., and roll call was taken as noted above.

1.2 Chair Malowney stated that direction was given to staff with reference to the Closed Session Agenda item.

2.0 CORRESPONDENCE

There was no correspondence.

3.0 PUBLIC COMMENTS

There were no public comments.

4.0 PRESENTATIONS

Marketing Coordinator Ryan Arnold presented information to the Board with regard to the District's marketing and special events.

5.0 CONSENT AGENDA

M/S/C/ (Directors Lando/Worley) that the Board of Directors approves the consent agenda as presented.

The vote was as follows: Ayes carried

Ayes: Malowney, Sneed, Ellis, Lando, Worley

Noes: None

Abstain: None

Absent: None

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

- 7.1 Public Hearing and Resolution Approving Engineer's Reports, Confirming Diagrams and Assessments and Ordering the Continuation of the Levy of Assessments for Fiscal Year 2017-18 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-005) Landscaping and Lighting Assessment Districts

M/S/C/ (Directors Lando/Worley) that the Board of Directors approves the Resolution Approving the Engineer's Reports, Confirming Diagrams and Assessments and Ordering the Continuation of the Levy of Assessments for fiscal year 2017-18 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts.

Chair Malowney opened the floor for the public hearing at 7:22 p.m. There being no public comments, Chair Malowney closed the public hearing at 7:23 p.m.

The vote was as follows: Ayes carried

Ayes: Malowney, Sneed, Ellis, Lando, Worley

Noes: None

Abstain: None

Absent: None

- 7.2 Humboldt Avenue Skate Park

General Manager Willmann informed the Board that staff is continuing to work with the City with regard to the funding of the renovations at the Humboldt Avenue Skate Park, and will proceed with the project with an estimated timeline of construction beginning in late summer. She stated that the updated Nexus Study is being reviewed by the City of Chico Finance Committee, and should be presented to City Council in June 2017.

General Manager Willmann further informed the Board that \$200,000 is currently included in the capital improvement budget for the 2017/18 fiscal year, and the Chico Skate Park Solutions Group has raised approximately \$80,000. She noted that \$145,000 is unfunded at this time, but believes that the funds will be available either through the Community Park Funds or CARD's General Fund.

M/S/C/ (Directors Lando/Worley) that the Board of Directors authorizes staff to proceed with the renovations of the Humboldt Avenue Skate Park conditioned upon receiving adequate funds from either the Community Park Funds or CARD's General Fund.

The vote was as follows: Ayes carried

Ayes: Malowney, Sneed, Ellis, Lando, Worley

Noes: None

Abstain: None

Absent: None

Scott Bailey, with the Chico Skate Park Solutions Group, addressed the Board and thanked the Board and staff for all of their hard work. He stated that the Chico Skate Park Solutions Group is excited for the summer, and they are very excited for this opportunity.

Chair Malowney stated that the Chico Skate Park Solutions Group has been an inspiration to CARD.

Director Lando stated that the Chico Skate Park Solutions Group is an excellent example of citizens working together to reach a goal.

7.3 District Update

General Manager Willmann and Park and Recreation Director Zeller provided an update to the Board with regard to the Master Plan Update, Communications/PR Plan, Park Impact Fees, Spring Jamboree, Nature Center Carnival, and the Nature Center Grant Opportunity. The Board requested that the Nature Center Grant opportunity be included on the Agenda in June for Board action.

8.0 NEW BUSINESS

There was no New Business.

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

Director Lando stated that there were no LAFCO or BCSDA meetings this month.

9.2 Finance Committee

Director Ellis stated that the Finance Committee met and reviewed the financials. He stated that it is expected that the District's budget will be in the positive at the end of the fiscal year.

9.3 Other Reports

Director Worley stated that the Skate Park Committee met and provided feedback.

Director Lando stated that the Ad Hoc Committee consisting of himself and Director Sneed met to review the existing Memorandum of Understanding between CARD and the City of Chico and discussed potential future partnership opportunities.

10.0 DIRECTORS' COMMENTS

Director Ellis requested that staff research the possibility of installing a plaque at the rose garden outlining the contributors.

Director Malowney stated that he feels the Board should review and update the DeGarmo Park Master Plan. General Manager Willmann stated that it would be beneficial to have a Board workshop to review possible options.

Director Lando stated that when the District is reviewing the roof replacement at the CARD Center, he would like to see cost alternatives for different roof types.

11.0 GENERAL MANAGER'S COMMENTS

There were no comments.

12.0 STAFF COMMENTS

There were no comments.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 7:53 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on June 15, 2017.

Respectfully submitted,



Ann Willmann, General Manager
Secretary to the Board

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2016-2017

ACCT NUMBER	DESCRIPTION	2016-2017 Budget	May 2017	2016-2017 YTD	2016-2017 % of Budget	Remaining Budget	2015-2016 Budget	May 2016	2015-2016 YTD	2015-2016 % of Budget	Difference by Year
AFTERSCHOOL											
9001	INCOME	1,750,430.00	200,003.96	1,738,478.71	99%	11,951.29	1,540,707.00	16,219.26	1,455,314.87	94%	283,163.84
9009	INCOME	-	-	-	0%	-	-	-	-	0%	-
2231	PROGRAM SUPPLIES	(66,840.00)	(4,150.31)	(48,336.77)	72%	(18,503.23)	(63,908.00)	(8,280.77)	(55,300.10)	87%	6,963.33
2184	CONTRACT SERVICES	(3,500.00)	(3,500.00)	(3,500.00)	100%	-	(4,000.00)	(600.00)	(3,855.56)	96%	355.56
1012	PART-TIME WAGES	(946,494.00)	(92,889.06)	(786,449.60)	83%	(160,044.40)	(817,165.00)	(80,135.27)	(697,112.32)	85%	(89,337.28)
	TOTAL AFTERSCHOOL	733,596.00	102,964.59	900,192.34	123%	(166,596.34)	655,634.00	(72,796.78)	699,046.89	107%	201,145.45
CAMPS											
9001	INCOME	325,000.00	8,649.00	196,536.60	60%	128,463.40	195,000.00	52.00	147,830.99	76%	48,705.61
2231	PROGRAM SUPPLIES	(18,000.00)	(6,899.96)	(13,563.12)	75%	(4,436.88)	(15,600.00)	(1,548.20)	(7,164.62)	46%	(6,398.50)
2253	PROGRAM TRANSPORTATION	(1,500.00)	-	-	0%	(1,500.00)	(1,100.00)	-	(1,220.80)	111%	1,220.80
2184	CONTRACT SERVICES	(57,500.00)	(375.00)	(27,581.30)	48%	(29,918.70)	(22,900.00)	(375.00)	(8,414.25)	37%	(19,167.05)
1012	PART-TIME WAGES	(97,842.00)	(1,155.39)	(56,249.77)	58%	(41,392.23)	(83,945.00)	(1,073.42)	(47,749.05)	57%	(8,500.72)
1181	INSTRUCTOR WAGES	(30,000.00)	-	-	0%	(30,000.00)	-	-	-	0%	-
	TOTAL CAMPS	120,358.00	218.65	99,142.41	82%	21,215.59	71,455.00	(2,944.62)	83,282.27	117%	15,860.14
AQUATICS											
9001	INCOME	126,110.00	1,912.23	112,832.83	89%	13,277.17	170,910.00	2,395.00	102,450.27	60%	10,382.56
2231	PROGRAM SUPPLIES	(4,265.00)	(1,025.48)	(2,839.28)	67%	(1,425.72)	(5,690.00)	(768.45)	(2,714.45)	48%	(124.83)
2050	CLOTHING	(700.00)	(602.16)	(602.16)	86%	(97.84)	(800.00)	(496.37)	(496.37)	62%	(105.79)
2184	CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
1181	INSTRUCTOR WAGES	(3,639.00)	(3,639.00)	(7,697.40)	0%	7,697.40	-	(2,916.00)	(6,258.00)	0%	(1,439.40)
1012	PART-TIME WAGES	(114,593.00)	(2,051.02)	(65,753.53)	57%	(48,839.47)	(154,769.00)	(3,394.74)	(78,689.56)	51%	12,936.03
	TOTAL AQUATICS	6,552.00	(5,405.43)	35,940.46	54%	(29,388.46)	9,651.00	(5,120.56)	14,291.89	148%	21,648.57
CLASSES											
9001	INCOME	170,400.00	21,057.27	230,236.09	135%	(59,836.09)	320,000.00	9,215.49	234,949.34	73%	(4,713.25)
2030	ADVERTISING	-	-	-	0%	-	-	-	-	0%	-
2231	PROGRAM SUPPLIES	(4,600.00)	168.99	(7,121.55)	155%	2,521.55	(4,700.00)	(508.29)	(3,442.61)	73%	(3,678.94)
2050	CLOTHING	-	-	-	0%	-	-	-	-	0%	-
2184	CONTRACT SERVICES	(32,150.00)	(654.04)	(16,841.54)	52%	(15,308.46)	(51,250.00)	(3,101.50)	(55,334.47)	108%	38,492.93
1012	PART-TIME WAGES	(11,000.00)	(52.81)	(30,849.91)	280%	19,849.91	-	(1,036.21)	(6,241.23)	0%	(24,608.68)
1181	INSTRUCTOR WAGES	(76,500.00)	(8,579.74)	(84,043.53)	110%	7,543.53	(150,841.00)	(8,977.92)	(122,622.88)	81%	38,579.35
	TOTAL CLASSES	46,150.00	11,839.67	91,379.56	198%	(45,229.56)	113,209.00	(4,408.43)	47,308.15	42%	44,071.41
THRIVE											
9001	INCOME	60,000.00	16,629.16	78,292.39	103%	(18,292.39)	-	-	-	0%	78,292.39
2030	ADVERTISING	(750.00)	-	-	0%	(750.00)	-	-	-	0%	-
2050	CLOTHING	(750.00)	-	(898.22)	120%	148.22	-	-	-	0%	(898.22)
2231	PROGRAM SUPPLIES	(3,000.00)	(650.48)	(2,859.84)	67%	(140.16)	-	-	-	0%	(2,859.84)
2184	CONTRACT SERVICES	(2,250.00)	(1,600.00)	(2,000.00)	18%	(250.00)	-	-	-	0%	(2,000.00)
1012	PART-TIME WAGES	(37,360.00)	(8,176.75)	(40,128.47)	86%	2,768.47	-	-	-	0%	(40,128.47)
1181	INSTRUCTORS WAGES	-	-	-	0%	-	-	-	-	0%	-
	TOTAL THRIVE	15,890.00	6,001.93	32,405.86	204%	(16,515.86)	-	-	-	0%	32,405.86
ADULT SPORTS											
9001	INCOME	348,200.00	45,335.59	279,761.22	80%	68,438.78	334,200.00	(155.80)	271,459.69	81%	8,301.53
2231	PROGRAM SUPPLIES	(25,780.00)	(3,508.77)	(23,252.86)	90%	(2,527.14)	(24,120.00)	(3,193.42)	(25,414.77)	105%	2,161.91

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2016-2017

ACCT NUMBER	DESCRIPTION	2016-2017 Budget	May 2017	2016-2017 YTD	2016-2017 % of Budget	Remaining Budget	2015-2016 Budget	May 2016	2015-2016 YTD	2015-2016 % of Budget	Difference by Year
2253	PROGRAM TRANSPORTATION				0%					0%	
2050	CLOTHING				0%					0%	
2184	CONTRACT SERVICES	(6,800.00)	-	(4,796.00)	71%	(2,004.00)	(6,800.00)	-	(4,260.00)	63%	(536.00)
1012	PART-TIME WAGES	(72,875.00)	(6,797.51)	(96,866.43)	133%	23,991.43	(51,553.00)	(16,171.69)	(63,398.23)	122%	(33,468.20)
1182	OFFICIALS WAGES	(100,000.00)	(13,549.97)	(39,035.32)	39%	(60,964.68)	(90,773.00)	(1,126.65)	(55,411.43)	61%	16,376.11
	TOTAL ADULT SPORTS	142,745.00	21,479.34	115,810.61	81%	26,934.39	160,554.00	(20,647.56)	122,975.26	77%	(7,164.65)
	YOUTH SPORTS				0%					0%	
9001	INCOME	214,900.00	9,323.04	192,122.69	89%	22,777.31	208,525.00	1,098.15	159,337.55	76%	32,785.14
2231	PROGRAM SUPPLIES	(9,375.00)	(533.23)	(8,196.45)	87%	(1,178.55)	(9,025.00)	(339.03)	(6,529.82)	72%	(1,666.63)
2253	PROGRAM TRANSPORTATION	(1,700.00)	-	(1,700.00)	0%	(1,700.00)	(2,150.00)	-	(895.00)	42%	895.00
2050	CLOTHING	(10,000.00)	-	(10,157.37)	102%	157.37	(10,540.00)	-	(9,331.49)	89%	(825.88)
2184	CONTRACT SERVICES	(13,750.00)	-	(1,266.99)	9%	(12,483.01)	(15,875.00)	(200.00)	(499.06)	3%	(767.93)
1012	PART-TIME WAGES	(117,100.00)	(8,068.96)	(102,862.54)	88%	(14,237.46)	(110,314.00)	(7,971.03)	(92,453.79)	84%	(10,408.75)
1182	OFFICIALS WAGES				0%					0%	
	TOTAL YOUTH SPORTS	62,975.00	720.85	69,639.34	111%	(6,664.34)	60,621.00	(7,411.91)	49,628.39	82%	20,010.95
	SENIOR PROGRAMS				0%					0%	
9001	INCOME	113,092.00	10,957.54	100,600.84	89%	12,491.16	100,250.00	3,372.03	84,328.31	84%	16,272.53
2231	PROGRAM SUPPLIES	(5,300.00)	(200.29)	(3,667.12)	69%	(1,632.88)	(4,700.00)	(417.33)	(4,488.96)	96%	821.84
2253	PROGRAM TRANSPORTATION				0%		(350.00)	-	-	0%	
2184	CONTRACT SERVICES	(37,400.00)	(4,228.63)	(35,218.44)	94%	(2,181.56)	(33,350.00)	(2,155.00)	(32,334.54)	97%	(2,883.90)
1012	PART-TIME WAGES	(44,680.00)	(3,007.46)	(32,273.97)	72%	(12,406.03)	(13,641.00)	(2,813.24)	(9,771.70)	72%	(22,502.27)
1181	INSTRUCTOR WAGES	(7,500.00)	(2,242.97)	(19,871.77)	265%	12,371.77	(6,309.00)	(370.58)	(7,386.66)	117%	(12,485.11)
	TOTAL SENIOR PROGRAMS	18,212.00	1,278.19	9,569.54	53%	8,942.46	41,900.00	(2,384.12)	30,346.45	72%	(20,776.91)
	SPECIAL EVENTS				0%					0%	
9001	INCOME	9,150.00	1,000.00	5,555.50	61%	3,594.50	11,950.00	250.00	6,623.50	55%	(1,068.00)
2231	PROGRAM SUPPLIES	(7,400.00)	(35.00)	(3,329.99)	45%	(4,070.01)	(5,550.00)	(450.00)	(6,939.59)	125%	3,609.60
2252	MILEAGE				0%					0%	
2184	CONTRACT SERVICES				0%					0%	
1012	PART-TIME WAGES				0%					0%	
	TOTAL SPECIAL EVENTS	1,750.00	965.00	(299.82)	-17%	2,049.82	3,900.00	(200.00)	(746.95)	-19%	447.13
	NATURE CENTER				0%					0%	
9001	INCOME	219,845.00	9,662.51	155,048.70	71%	64,796.30	85,000.00	8,737.15	44,996.00	53%	110,052.70
9002	FACILITY RENTALS	7,000.00	985.00	7,788.50	111%	(768.50)		1,364.50	6,756.00	0%	1,012.50
9007	FUNDRAISING (DONATIONS)	12,000.00	11,512.22	20,509.72	171%	(8,509.72)		69.00	6,820.76	0%	13,688.96
9009	GRANT FUNDING				0%		9,000.00		449.32	5%	(449.32)
9011	ENDOWMENT	5,000.00			0%	5,000.00	7,000.00			0%	
1011	FULL-TIME WAGES	(48,510.00)	(3,835.21)	(43,027.62)	89%	(5,482.38)	(22,200.00)	(3,416.00)	(17,080.01)	77%	(25,947.61)
1012	PART-TIME WAGES	(106,123.00)	(5,257.08)	(60,941.87)	57%	(45,181.13)	(41,170.00)	(6,600.81)	(21,876.43)	53%	(39,065.44)
1021	FICA	(12,163.00)	(696.56)	(7,953.67)	65%	(4,209.33)	(4,848.00)	(766.28)	(2,980.17)	61%	(4,973.50)
1022	RETIREMENT	(5,500.00)	(609.38)	(6,058.67)	110%	568.67	(1,998.00)	(317.68)	(1,630.28)	82%	(4,428.39)
1031	MEDICAL	(11,610.00)	(729.37)	(7,782.38)	67%	(6,720.00)	(5,250.00)	(700.45)	(2,604.80)	50%	(5,177.58)
1034	WC INSURANCE	(6,720.00)			0%	(6,720.00)	(2,719.00)			0%	
2050	CLOTHING	(3,480.00)			0%	(3,480.00)				0%	
2050	STAFF TRAINING	(1,500.00)	(501.29)	(1,466.27)	98%	(3.73)	(600.00)		(198.00)	25%	(1,268.27)
2030	ADVERTISING	(1,600.00)		(2,042.17)	128%	442.17	(1,000.00)		(805.00)	81%	(1,237.17)

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2016-2017

ACCT NUMBER	DESCRIPTION	2016-2017 Budget	May 2017	2016-2017 YTD	2016-2017 % of Budget	Remaining Budget	2015-2016 Budget	May 2016	2015-2016 YTD	2015-2016 % of Budget	Difference by Year
2170	COPYING	(1,500.00)	(50.36)	(1,478.43)	99%	(21.57)	(1,500.00)	(65.36)	(449.48)	30%	(1,028.95)
4371	EQUIPMENT/SOFTWARE	(500.00)	-	(261.88)	52%	(238.12)	(500.00)	-	-	0%	(261.88)
2184	CONTRACT SERVICES	(1,000.00)	(108.99)	(3,445.27)	345%	2,445.27	(725.00)	(171.99)	(812.93)	112%	(2,632.34)
2231	PROGRAM SUPPLIES	(18,215.00)	(1,307.18)	(18,301.67)	104%	686.67	(7,000.00)	(1,315.97)	(3,852.69)	55%	(15,048.98)
2252	MILEAGE	(500.00)	-	(247.84)	50%	(252.16)	(500.00)	-	-	0%	(247.84)
2210	RENT	(1,000.00)	-	-	0%	(1,000.00)	-	-	-	0%	-
2100	PROPERTY & LIABILITY INSUR	(1,000.00)	-	-	0%	(1,000.00)	-	-	-	0%	-
	TOTAL NATURE CENTER	23,924.00	9,045.31	29,719.18	124%	(5,795.18)	9,790.00	(3,183.89)	6,732.29	69%	22,986.89
	FACILITY RENTAL										
9002	INCOME	314,591.00	35,483.54	342,546.86	109%	(27,955.86)	308,700.00	22,130.00	326,778.51	106%	15,768.35
2231	PROGRAM SUPPLIES	(8,000.00)	-	(2,990.42)	37%	(5,009.58)	(8,000.00)	(7,489.99)	(10,110.80)	126%	7,120.38
2184	CONTRACT SERVICES	(24,000.00)	-	(6,403.00)	27%	(17,597.00)	(21,000.00)	(2,196.00)	(12,592.32)	60%	6,189.32
1012	PART-TIME WAGES	(36,000.00)	(3,374.67)	(29,567.59)	82%	(6,432.41)	(36,000.00)	(3,848.39)	(26,244.02)	73%	(3,323.57)
	TOTAL FACILITY RENTAL	246,591.00	32,118.87	303,586.85	123%	(56,994.85)	243,700.00	8,585.62	277,831.37	114%	25,754.48
	RECREATION - MISC. & ADMIN										
9001	INCOME	-	647.80	(290.91)	0%	290.91	(5,000.00)	(4,827.55)	(15,654.97)	313%	15,364.06
2190	PUBLICATIONS/LEGAL NOTICE	(21,000.00)	(20.00)	(22,633.51)	108%	1,633.51	(21,000.00)	-	(23,399.81)	111%	766.30
2256	CONFERENCES	(6,000.00)	(35.00)	(2,969.03)	49%	(3,030.97)	(5,400.00)	-	(5,561.76)	103%	2,592.73
2252	MILEAGE	(1,000.00)	-	-	0%	(1,000.00)	(1,000.00)	-	(71.76)	7%	71.76
2170	OFFICE SUPPLIES	(12,300.00)	(84.13)	(7,581.66)	62%	(4,718.34)	(12,300.00)	(623.66)	(10,484.18)	85%	2,902.52
2050	CLOTHING	(200.00)	-	-	0%	(200.00)	(200.00)	(26.87)	(26.87)	13%	26.87
1013	AC/OVERTIME	(5,000.00)	-	-	0	(5,000.00)	(4,000.00)	-	(2,234.00)	56%	2,234.00
1012	PART-TIME WAGES	(12,000.00)	-	(3,230.60)	27%	(8,769.40)	(51,384.00)	(1,971.25)	(60,544.23)	118%	57,313.63
1011	FULL TIME WAGES	(364,490.00)	(31,533.11)	(358,381.22)	98%	(6,108.78)	(387,000.00)	(29,583.06)	(287,443.36)	74%	(70,937.86)
	TOTAL RECREATION - MISC. & ADMIN	(421,990.00)	(31,034.44)	(395,086.93)	94%	(26,903.07)	(487,284.00)	(37,032.39)	(405,420.94)	83%	10,334.01
	TOTAL PROGRAM SUMMARY	996,753.00	150,292.53	1,291,998.40	130%	(295,245.40)	883,130.00	(147,544.64)	925,275.07	105%	366,723.33

**CHICO AREA RECREATION AND PARK DISTRICT
FINANCIAL STATEMENTS - TABLE OF CONTENTS
MAY 2017**

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NOTE: This completes 11 months of the fiscal year and represents 92% of the year.

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
MAY 2017**

	MAY 2017	MAY 2016
ASSETS		
CASH		
CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	4,910,157.50	4,616,596.86
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	2,419.95	1,941.15
CASH ON DEPOSIT WITH COUNTY (PARK FUND)	96,533.48	34,208.09
CASH ON DEPOSIT WITH COUNTY (OAK WAY)	81,516.77	78,660.73
CASH ON DEPOSIT WITH COUNTY (PETERSON PARK)	78,934.24	75,715.18
CASH ON DEPOSIT WITH COUNTY (BARONI PARK)	125,999.05	112,744.83
CASH ON DEPOSIT WITH COUNTY (ROTARY)	16,511.83	16,382.17
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96
CASH - GOLDEN VALLEY BANK	493,026.39	303,994.19
PETTY CASH	500.00	600.00
BANK SUSPENSE	84,025.82	(0.00)
SUBTOTAL	5,890,125.99	5,241,344.16
RECEIVABLES	912,195.51	625,450.66
DUE FROM OTHER FUNDS	157,262.60	144,151.51
TOTAL CURRENT ASSETS	6,959,584.10	6,010,946.33
PREPAID PENSION CONTRIBUTION	275,420.08	306,022.31
FIXED ASSETS		
LAND	11,634,790.52	11,634,790.52
LAND IMPROVEMENTS	24,260,700.41	23,848,442.92
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,084,477.10
EQUIPMENT	848,968.25	803,197.15
EQUIPMENT - COMPUTERS	270,450.99	250,184.43
EQUIPMENT - AUTOS	349,973.72	304,715.87
CONSTRUCTION IN PROGRESS	15,753.16	66,167.42
SUBTOTAL	38,478,799.57	37,991,975.41
ACCUMULATED DEPRECIATION	(11,415,180.23)	(10,554,438.87)
SUBTOTAL	27,063,619.34	27,437,536.54
TOTAL ASSETS	34,298,623.52	33,754,505.18
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	385,292.00	428,989.00

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
MAY 2017

	MAY 2017	MAY 2016
LIABILITIES		
ACCOUNTS PAYABLE	94,420.60	54,566.93
ACCRUED EXPENSES	18,032.74	33,789.11
DUE TO OTHER FUNDS		
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	58,792.76	52,997.58
DUE TO GENERAL FUND FROM PETERSON PARK FUND	47,114.43	38,295.07
DUE TO GENERAL FUND FROM BARONI PARK FUND	51,355.41	52,858.86
SUBTOTAL	157,262.60	144,151.51
OTHER LIABILITIES		
BANK CHARGE CLEARING ACCOUNT	(19,453.32)	(123.50)
DEFERRED REVENUE	1,139,362.97	1,013,355.20
OTHER LIAB - CLASS CLEARING ACCT	2,735.00	(51.91)
UNEARNED REVENUE	2,981.83	167,972.50
SECURITY DEPOSITS	44,050.00	34,850.00
SUBTOTAL	1,169,676.48	1,216,002.29
TOTAL CURRENT LIABILITIES	1,439,392.42	1,448,509.84
LONG-TERM DEBT		
NOTE PAYBLE - DEGARMO	-	74,747.07
NOTE PAYABLE - SOLAR	28,800.96	56,361.20
NOTE PAYABLE - LAKESIDE PAVILLION	513,977.16	570,801.65
NET PENSION LIABILITY	1,758,201.00	1,700,721.00
LIABILITY FOR COMPENSATED ABSENCES	114,705.84	124,547.69
SUBTOTAL	2,415,684.96	2,527,178.61
TOTAL LIABILITIES	3,855,077.38	3,975,688.45
TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68	347,282.00	608,792.00

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET
 MAY 2017

	MAY 2017	MAY 2016
FUND BALANCE		
SPENDABLE - COMMITTED		
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00
SPENDABLE - COMMITTED - GENERAL RESERVE	1,200,000.00	830,377.24
SUBTOTAL	1,201,500.00	831,877.24
SPENDABLE - ASSIGNED		
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	50,000.00	45,132.00
SPENDABLE - ASSIGNED - LONG TERM DEBT	701,910.00	850,531.00
SPENDABLE - ASSIGNED - ELECTION COSTS	45,000.00	45,000.00
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	685,500.00	140,000.00
SUBTOTAL	1,482,410.00	1,080,663.00
SPENDABLE - UNASSIGNED	325,722.95	67,951.86
NON-SPENDABLE	26,361,709.42	26,587,005.83
TOTAL FUND BALANCE - GENERAL FUND	29,371,342.37	28,567,497.93
FUND BALANCE - PARK FUND	45,301.69	(10,658.62)
FUND BALANCE - OAK WAY	6,335.25	6,432.10
FUND BALANCE - PETERSON PARK	13,302.06	14,063.44
FUND BALANCE - BARONI PARK	48,191.49	38,974.71
NET INCOME (LOSS)		
GENERAL FUND	932,440.87	911,736.20
PARK FUND	47,339.56	43,069.79
OAK WAY	2,590.10	8,227.19
PETERSON PARK	(145.80)	8,157.04
BARONI PARK	15,132.57	11,513.95
TOTAL NET INCOME (LOSS)	997,357.30	982,704.17
TOTAL FUND BALANCE	30,481,830.16	29,599,013.73

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY - GENERAL FUND - FUND 2490
MAY 2017

	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	DIFF. BY YEAR
REVENUE							
FEE BASED PROGRAM INCOME	3,337,127	3,089,174.66	92.6%	2,970,542	2,492,084.87	83.9%	597,089.79 *
OTHER INCOME	461,201	434,767.02	94.3%	479,201	448,665.00	93.6%	(13,897.98)
RDA PASSTHROUGH	1,035,000	1,616,266.17	156.2%	975,000	1,040,642.53	106.7%	575,623.64
INVESTMENT INCOME	24,000	31,622.67	131.8%	19,000	26,625.73	140.1%	4,996.94
TAX INCOME / COUNTY	2,806,000	2,465,680.42	87.9%	2,622,500	2,912,131.37	111.0%	(446,450.95)
TOTAL REVENUE	7,663,328	7,637,510.94	99.7%	7,066,243	6,920,149.50	97.9%	717,361.44
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	5,388,906	4,479,804.50	83.1%	5,101,316	4,041,718.68	79.2%	438,085.82
SERVICES AND SUPPLIES	1,885,789	1,575,582.40	83.6%	1,641,758	1,439,264.89	87.7%	136,317.51
CONTRIB. TO OTHER AGENCIES	15,000	14,880.57	99.2%	15,000	14,439.91	96.3%	440.66
CONTINGENCIES	25,000	-	0.0%	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	111,238	27,855.22	25.0%	111,238	30,569.53	27.5%	(2,714.31)
TOTAL OPERATING EXPENDITURES	7,425,933	6,098,122.69	82.1%	6,894,312	5,525,993.01	80.2%	572,129.68
NET REVENUE BEFORE SPEC. EXP.	237,395	1,539,388.25	648.5%	171,931	1,394,156.49	810.9%	145,231.76
SPECIALLY ALLOCATED ITEMS							
CAPITAL / REPAIR PROJECTS	467,500	575,621.74	123.1%	486,000	483,493.10	99.5%	92,128.64
CAPITAL PROJECT REIMBURSEMENT	-	-	0.0%	-	-	0.0%	-
NET CAPITAL PROJECTS	467,500	575,621.74	123.1%	486,000	483,493.10	99.5%	92,128.64
DEPRECIATION	-	-	0.0%	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	31,325.64	0.0%	-	(1,072.81)	0.0%	32,398.45
TOTAL SPECIALLY ALLOCATED	467,500	606,947.38	129.8%	486,000	482,420.29	99.3%	32,398.45
TOTAL REVENUE OVER (UNDER) EXPENDITURES	(230,105)	932,440.87		(314,069)	911,736.20		20,704.67

FOOTNOTE:

CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY - GENERAL FUND - FUND 2490
MAY 2017

	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME							
AFTER SCHOOL & CAMP PROGRAMS							
AFTERSCHOOL	1,750,430	1,738,478.71	99.3%	1,540,707	1,455,314.87	94.5%	283,163.84
CAMPS	325,000	196,536.60	60.5%	195,000	147,830.99	75.8%	48,705.61
SUBTOTAL	2,075,430	1,935,015.31	93.2%	1,735,707	1,603,145.86	92.4%	331,869.45
AQUATICS	126,110	112,832.83	89.5%	170,910	102,450.27	59.9%	10,382.56
CLASSES							
GENERAL CLASSES	55,000	72,891.05	132.2%	-	2,535.80	0.0%	70,155.25
ADULT CLASSES	1,400	3,037.17	216.9%	72,400	48,203.37	66.6%	(45,166.20)
SENIOR ADULT CLASSES	40,000	44,212.61	110.5%	39,450	32,664.63	82.8%	11,547.98
YOUTH CLASSES	174,000	232,800.26	133.8%	247,600	184,210.17	74.4%	48,590.09
SUBTOTAL	270,400	352,741.09	130.5%	359,450	267,613.97	74.5%	85,127.12
ADULT SPORTS							
VOLLEYBALL & DODGEBALL	46,000	44,143.81	96.0%	47,000	37,341.76	79.5%	6,802.05
BASKETBALL	35,500	27,283.48	76.9%	28,000	20,870.28	74.5%	6,413.20
SOFTBALL	217,400	169,492.77	78.0%	213,400	174,410.84	81.7%	(4,918.07)
SOFTBALL TOURNEYS	6,800	-	0.0%	6,800	-	0.0%	-
SOCCER	42,500	38,841.16	91.4%	39,000	38,836.81	99.6%	4.35
SUBTOTAL	348,200	279,761.22	80.3%	334,200	271,459.69	81.2%	8,301.53
NATURE CENTER							
PROGRAM FEE INCOME	219,845	155,048.70	70.5%	85,000	44,996.00	52.9%	110,052.70
GRANT FUNDING	-	-	0.0%	9,000	449.32	5.0%	(449.32)
SUBTOTAL	219,845	155,048.70	70.5%	94,000	45,445.32	48.3%	109,603.38
OTHER PROGRAMS							
SCHOLARSHIPS	(17,000)	(10,892.87)	64.1%	(25,000)	(32,376.85)	129.5%	21,483.98
CO-SPONSORED & MISCELLANEOUS	17,000	10,601.96	62.4%	20,000	16,721.88	83.6%	(6,119.92)
SPECIAL EVENTS	9,150	5,555.50	60.7%	11,950	6,623.50	55.4%	(1,068.00)
SENIOR ADULT PROGRAMS	73,092	56,388.23	77.1%	60,800	51,663.68	85.0%	4,724.55
YOUTH SPORTS	214,900	192,122.89	89.4%	208,525	159,337.55	76.4%	32,785.14
SUBTOTAL	297,142	253,775.51	85.4%	276,275	201,969.76	73.1%	51,805.75
TOTAL FEE BASED PROGRAMS	3,337,127	3,089,174.66	92.6%	2,970,542	2,492,084.87	83.9%	597,089.79
OTHER INCOME							
FACILITY RENTAL INCOME	321,591	350,315.36	108.9%	308,700	333,534.51	108.0%	16,780.85
REBATES & REIMBURSED COSTS	35,000	17,720.94	50.6%	58,500	42,224.97	72.2%	(24,504.03)
REIMBURSEMENTS - CITY PARKS	76,610	33,805.36	44.1%	83,001	48,001.05	57.8%	(14,195.69)
MISCELLANEOUS	10,000	8,084.98	80.8%	21,000	15,491.13	73.8%	(7,406.15)
ENDOWMENTS	5,000	-	0.0%	7,000	-	0.0%	-
DONATIONS	13,000	24,840.38	191.1%	1,000	9,413.34	941.3%	15,427.04
TOTAL OTHER INCOME	461,201	434,767.02	94.3%	479,201	448,665.00	93.6%	(13,897.98)
REVENUE FROM OTHER AGENCIES							
RDA PASSTHROUGH	1,035,000	1,616,266.17	156.2%	975,000	1,040,642.53	106.7%	575,623.64
INVESTMENT INCOME	24,000	31,622.67	131.8%	19,000	26,625.73	140.1%	4,996.94
TAX INCOME / COUNTY	2,806,000	2,465,680.42	87.9%	2,622,500	2,912,131.37	111.0%	(446,450.95)
TOTAL REVENUE FROM OTHER AGENCIES	3,865,000	4,113,569.26	106.4%	3,616,500	3,979,399.63	110.0%	134,169.63
TOTAL REVENUE	7,663,328	7,637,510.94	99.7%	7,066,243	6,920,149.50	97.9%	717,361.44

FOOTNOTES:

It should be noted that afterschool revenue has been estimated based on the actual attendance and cash receipts due to issues with our registration software.

**CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
MAY 2017**

	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	1,928,000	1,717,857.84	89.1%	1,924,700	1,514,779.56	78.7%	203,078.28
PART-TIME SALARIES	2,141,830	1,689,076.83	78.9%	1,885,529	1,481,883.85	78.6%	142,522.04
ACCUMULATED LEAVE	15,350	-	0.0%	18,300	8,317.60	45.5%	(8,317.60)
INSTRUCTORS	114,000	103,915.30	91.2%	157,150	136,250.77	86.7%	32,335.47
SUBTOTAL	4,199,180	3,510,849.97	83.6%	3,985,679	3,141,231.78	78.8%	369,618.19
BENEFITS							
FICA	316,000	263,151.62	83.3%	306,348	235,872.44	77.0%	27,279.18
RETIREMENT	416,000	332,197.90	79.9%	406,998	306,959.00	75.4%	25,238.90
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	367,000	300,822.88	82.0%	347,750	282,205.07	81.2%	18,617.81
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	42,500	33,042.97	77.7%	29,000	37,543.66	129.5%	(4,500.69)
WORKERS COMP INSURANCE	190,000	169,698.66	89.3%	159,719	156,967.48	98.3%	12,731.18
ALLOCATION TO OTHER FUNDS	(141,774)	(129,959.50)	91.7%	(134,178)	(119,060.75)	88.7%	(10,898.75)
SUBTOTAL	1,189,726	968,954.53	81.4%	1,115,637	900,486.90	80.7%	68,467.63
TOTAL SALARIES AND BENEFITS	5,388,906	4,479,804.50	83.1%	5,101,316	4,041,718.68	79.2%	438,085.82

CHICO AREA RECREATION AND PARK DISTRICT
SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
MAY 2017

	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES							
ADVERTISING	14,350	11,808.54	82.3%	11,000	12,871.71	117.0%	(1,063.17)
AGRICULTURE	34,200	20,262.00	59.2%	32,150	22,776.26	70.8%	(2,514.26)
CLOTHING	22,130	16,393.75	74.1%	18,540	14,387.33	77.6%	2,006.42
COMMUNICATIONS	51,709	49,247.77	95.2%	45,935	39,461.15	85.9%	9,786.62
HOUSEHOLD SUPPLIES	35,000	34,633.27	99.0%	31,850	31,290.93	98.2%	3,342.34
INSURANCE	66,000	64,279.29	97.4%	61,000	58,407.39	95.7%	5,871.90
EQUIPMENT REPAIRS	17,500	17,787.24	101.6%	17,500	15,701.57	89.7%	2,085.67
HOUSEHOLD EQUIPMENT	-	46.73	0.0%	-	384.35	0.0%	(337.62)
FIELD EQUIPMENT	1,750	326.05	18.6%	1,750	1,115.78	63.8%	(789.71)
PROGRAM EQUIPMENT	750	374.03	49.9%	750	105.66	14.1%	268.37
VEHICLE MAINTENANCE	12,500	13,270.30	106.2%	12,500	11,272.20	90.2%	1,998.10
POOL SUPPLIES	12,000	12,269.85	102.2%	12,250	11,052.00	90.2%	1,217.85
POOL EQUIPMENT	4,000	3,722.83	93.1%	3,250	3,684.05	113.4%	38.78
STRUCTURE & GROUNDS	77,400	68,730.08	88.8%	75,150	41,294.90	54.9%	27,435.18
SHOP SUPPLIES	5,000	4,296.11	85.9%	5,000	4,404.42	88.1%	(108.31)
VANDALISM	5,800	3,843.84	66.3%	5,950	3,831.78	64.4%	12.06
MEDICAL FIRST AID	2,800	2,084.71	74.5%	2,375	2,223.59	93.6%	(138.88)
MEMBERSHIP/PERIODICALS	16,400	15,176.76	92.5%	16,400	16,394.38	100.0%	(1,217.62)
OFFICE SUPPLIES	24,800	20,303.23	81.9%	25,000	23,622.04	94.5%	(3,318.81)
CONTRACT SERVICES	821,375	660,295.23	80.4%	636,515	600,631.04	94.4%	59,664.19
PUBS/LEGAL NOTICES	21,000	22,633.51	107.8%	21,000	23,399.81	111.4%	(766.30)
RENT/LEASE EQUIPMENT	2,500	1,955.23	78.2%	2,500	668.38	26.7%	1,286.85
RENT/LEASE STRUCTURES	2,400	1,826.95	76.1%	1,200	600.00	50.0%	1,226.95
SMALL TOOLS	2,825	2,047.56	72.5%	2,575	2,523.12	98.0%	(475.56)
EDUCATION & TRAINING	5,000	1,523.00	30.5%	5,000	3,304.85	66.1%	(1,781.85)
DISTRICT OFFICE SPECIAL EXP	9,000	6,179.00	68.7%	10,000	7,092.78	70.9%	-
PROGRAM SUPPLIES	211,775	159,516.45	75.3%	189,293	149,859.49	79.2%	9,656.96
DISTRICT OFFICE MEETING EXP	6,500	1,188.83	18.3%	6,500	2,045.02	31.5%	(856.19)
MILEAGE	38,500	24,129.81	62.7%	38,500	24,531.77	63.7%	(401.96)
PROGRAM TRANSPORTATION	3,200	-	0.0%	3,600	2,115.80	58.8%	(2,115.80)
DIST OFFICE BOARD MTG EXP	10,000	7,821.02	78.2%	10,000	11,196.36	112.0%	(3,375.34)
USE TAX	1,200	1,658.28	138.2%	1,000	1,125.30	112.5%	532.98
CONFERENCES	25,000	18,265.00	73.1%	23,700	17,044.01	71.9%	1,220.99
SUBTOTAL	1,564,364	1,267,926.71	81.1%	1,329,733	1,160,419.20	87.3%	108,421.29
UTILITIES							
WATER	67,675	56,214.90	83.1%	67,675	42,260.40	62.4%	13,954.50
ELECTRICITY	209,500	197,754.25	94.4%	198,300	192,119.64	96.9%	5,634.61
GAS	35,950	48,665.41	135.4%	36,650	38,630.42	105.4%	10,034.99
SEWER	8,300	5,021.13	60.5%	9,400	5,835.23	62.1%	(814.10)
SUBTOTAL	321,425	307,655.69	95.7%	312,025	278,845.69	89.4%	28,810.00
TOTAL SERVICE & SUPPLY	1,885,789	1,575,582.40	83.6%	1,641,758	1,439,264.89	87.7%	137,231.29

**CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER
MAY 2017**

	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	DIFF. BY YEAR
INCOME							
GENERAL PROGRAM INCOME	-	-	0.0%	85,000	-	0.0%	-
GENERAL ADMISSION	5,400	2,632.00	48.7%	-	2,575.00	0.0%	57.00
HOME SCHOOL	45,000	9,285.00	20.6%	-	10,746.00	0.0%	(1,461.00)
FIELD TRIPS	14,000	12,766.50	91.2%	-	9,639.00	0.0%	3,127.50
CAMPS	123,125	91,585.94	74.4%	-	8,226.02	0.0%	83,359.92
PRESCHOOL	4,320	12,212.71	282.7%	-	3,481.66	0.0%	8,731.05
TEACHER WORKSHOPS	4,500	1,390.00	30.9%	-	4,260.00	0.0%	(2,870.00)
SPECIAL EVENTS	13,500	22,998.52	170.4%	-	5,333.75	0.0%	17,664.77
MEMBERSHIPS	6,000	2,303.03	38.4%	-	359.57	0.0%	1,943.46
FACILITY RENTALS	7,000	7,768.50	111.0%	-	6,756.00	0.0%	1,012.50
PARTY RENTALS	4,000	(125.00)	-3.1%	-	375.00	0.0%	(500.00)
GRANTS	-	-	0.0%	9,000	449.32	5.0%	(449.32)
ENDOWMENT	5,000	-	0.0%	7,000	-	0.0%	-
FUNDRAISING (DONATIONS)	12,000	20,509.72	170.9%	-	6,820.76	0.0%	13,688.96
TOTAL INCOME	243,845	183,326.92	75.2%	101,000	59,022.08	58.4%	124,304.84
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	190,626	125,764.21	66.0%	78,185	46,171.69	59.1%	79,592.52
SERVICES AND SUPPLIES							
ADVERTISING	1,600	2,042.17	127.6%	1,000	805.00	80.5%	1,237.17
COMMUNICATIONS	1,800	2,051.36	114.0%	900	880.54	97.8%	1,170.82
HOUSEHOLD SUPPLIES	3,000	2,303.51	76.8%	1,500	768.60	51.2%	1,534.91
INSURANCE	1,000	-	0.0%	1,000	-	0.0%	-
STRUCTURES & GROUNDS	5,000	2,988.35	59.8%	2,500	1,339.33	53.6%	1,649.02
OFFICE SUPPLIES	1,500	1,478.43	98.6%	1,500	449.48	30.0%	1,028.95
CLOTHING	3,480	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	1,000	3,445.27	344.5%	725	812.93	112.1%	2,632.34
RENT/LEASE STRUCTURES	2,400	1,826.95	76.1%	1,200	600.00	50.0%	1,226.95
PROGRAM SUPPLIES	18,215	18,901.67	103.8%	7,000	3,852.69	55.0%	15,048.98
MILEAGE	500	247.84	49.6%	500	-	0.0%	247.84
CONFERENCES	1,500	1,466.27	97.8%	800	198.00	24.8%	1,268.27
ELECTRIC	8,400	5,523.65	65.8%	4,200	1,701.73	40.5%	3,821.92
GAS	1,800	2,091.36	116.2%	900	511.82	56.9%	1,579.54
SUBTOTAL	51,195	44,366.83	86.7%	23,725	11,920.12	50.2%	32,446.71
EQUIPMENT/SOFTWARE	500	262	52.4%	500	-	0.0%	261.88
TOTAL OPERATING EXPENDITURES	242,321	170,392.92	70.3%	102,410	58,091.81	56.7%	112,301.11
TOTAL INCOME OVER (UNDER) EXPENDITURES	1,524	12,934.00		(1,410)	930.27		12,003.73

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
MAY 2017

	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	DIFF. BY YEAR
INCOME							
PARK IMPACT FEES	59,375	54,625.00	92.0%	66,500	57,000.00	85.7%	(2,375.00)
INTEREST INCOME	325	509.84	156.9%	300	323.70	107.9%	186.14
FAIR MARKET VALUE ADJUSTMENT	-	(320.58)	0.0%	-	15.97	0.0%	(336.55)
TOTAL INCOME	59,700	54,814.26	91.8%	66,800	57,339.67	85.8%	(2,525.41)
NOTES PAYABLE / LEASE PYMTS	82,222	7,474.70	9.1%	80,935	14,269.88	17.6%	(6,795.18)
TOTAL INCOME OVER (UNDER) EXPENDITURES	(22,522)	47,339.56		(14,135)	43,069.79		4,269.77

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
MAY 2017**

	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	59,137	57,699.90	97.6%	57,798	57,312.30	99.2%	387.60
INTEREST	175	261.55	149.5%	175	241.68	138.1%	19.87
FAIR MARKET VALUE ADJUSTMENT	-	(147.57)	0.0%	-	5.48	0.0%	(153.05)
TOTAL INCOME	59,312	57,813.88	97.5%	57,973	57,559.46	99.3%	254.42
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	45,191	41,425.12	91.7%	40,643	37,256.10	91.7%	4,169.02
SERVICES AND SUPPLIES							
AGRICULTURE	1,450	1,596.78	110.1%	1,450	1,259.81	86.9%	336.97
HOUSEHOLD SUPPLIES	670	1,749.82	261.2%	670	1,110.37	165.7%	639.45
STRUCTURES & GROUNDS	4,556	3,349.31	73.5%	4,556	3,046.85	66.9%	302.46
VANDALISM	100	-	0.0%	100	1,322.27	1322.3%	(1,322.27)
EQUIPMENT RENTS	75	150.00	200.0%	75	-	0.0%	150.00
CONTRACT SERVICES	4,679	5,440.44	116.3%	5,679	4,097.48	72.2%	1,342.96
WATER	1,500	1,512.31	100.8%	1,500	1,239.39	82.6%	272.92
ELECTRIC	3,300	-	0.0%	3,300	-	0.0%	-
SUBTOTAL	16,330	13,798.66	84.5%	17,330	12,076.17	69.7%	1,722.49
TOTAL OPERATING EXPENDITURES	61,521	55,223.78	89.8%	57,973	49,332.27	85.1%	5,891.51
TOTAL INCOME OVER (UNDER) EXPENDITURES	(2,209)	2,590.10		-	8,227.19		(5,637.09)

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
MAY 2017**

	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	42,560	41,957.60	98.6%	42,560	41,712.60	98.0%	245.00
INTEREST	275	344.83	125.4%	230	323.19	140.5%	21.64
FAIR MARKET VALUE ADJUSTMENT	-	(230.05)	0.0%	-	8.74	0.0%	(238.79)
TOTAL INCOME	42,835	42,072.38	98.2%	42,790	42,044.53	98.3%	27.85
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	25,696	23,554.63	91.7%	19,271	17,665.10	91.7%	5,889.53
SERVICES AND SUPPLIES							
AGRICULTURE	1,850	1,140.54	61.7%	1,850	1,233.11	66.7%	(92.57)
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	2,500	936.52	37.5%	4,336	2,442.64	56.3%	(1,506.12)
VANDALISM	100	-	0.0%	100	356.71	356.7%	(356.71)
EQUIPMENT RENTS	-	-	0.0%	-	73.92	0.0%	(73.92)
SMALL TOOLS	-	-	0.0%	-	51.82	0.0%	(51.82)
CONTRACT SERVICES	2,500	3,687.55	147.5%	2,933	2,345.95	80.0%	1,341.60
WATER	14,000	12,767.75	91.2%	14,000	9,576.55	68.4%	3,191.20
ELECTRIC	300	131.19	43.7%	300	141.69	47.2%	(10.50)
SUBTOTAL	21,250	18,663.55	87.8%	23,519	16,222.39	69.0%	2,441.16
TOTAL OPERATING EXPENDITURES	46,946	42,218.18	89.9%	42,790	33,887.49	79.2%	8,330.69
TOTAL INCOME OVER (UNDER) EXPENDITURES	(4,111)	(145.80)		-	8,157.04		(8,302.84)

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
MAY 2017**

	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	63,341	67,687.61	106.9%	65,059	63,386.92	97.4%	4,300.69
INTEREST	300	552.48	184.2%	235	478.50	203.6%	73.98
FAIR MARKET VALUE ADJUSTMENT	-	(362.82)	0.0%	-	12.68	0.0%	(375.50)
TOTAL INCOME	63,641	67,877.27	106.7%	65,294	63,878.10	97.8%	3,999.17
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	45,191	41,425.12	91.7%	45,549	41,752.45	91.7%	(327.33)
SERVICES AND SUPPLIES							
AGRICULTURE	850	564.14	66.4%	850	768.21	90.4%	(204.07)
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	1,000	783.84	78.4%	1,310	591.11	45.1%	192.73
VANDALISM	550	-	0.0%	550	630.93	114.7%	(630.93)
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	2,500	3,687.57	147.5%	5,000	2,345.95	46.9%	1,341.62
WATER	8,050	6,284.03	78.1%	8,050	6,275.50	78.0%	8.53
ELECTRIC	200	-	0.0%	200	-	0.0%	-
SUBTOTAL	13,150	11,319.58	86.1%	15,960	10,611.70	66.5%	707.88
TOTAL OPERATING EXPENDITURES	58,341	52,744.70	90.4%	61,509	52,364.15	85.1%	380.55
TOTAL INCOME OVER (UNDER) EXPENDITURES	5,300	15,132.57		3,785	11,513.95		3,618.62

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Accounts Payable Check Register

May 2017

Salary & Benefits	946.02
Service & Supply	95,672.32
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	859.96
TOTAL	97,478.30
Check #'s	068364-068442

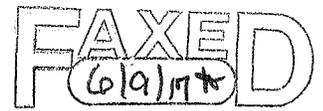
Approved by the Board of Directors

June 15, 2017

Robert Malowney
Board Chair

Ann Willmann
General Manager

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 June 9, 2017



CHECK REGISTER FUND 2490 FY 16/17

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
6/9/2017	068364	AIRGAS USA, LLC	\$ 146.45	520000
6/9/2017	068365	AMANDA JEAN	\$ 96.65	520000
6/9/2017	068366	AT&T	\$ 1,075.72	520000
6/9/2017	068367	BATTERIES PLUS BULBS # 311	\$ 209.80	520000
6/9/2017	068368	BEARING BELT & CHAIN	\$ 57.31	520000
6/9/2017	068369	BRICKS 4 KIDZ, CHICO	\$ 1,586.24	520000
6/9/2017	068370	BUTTE COUNTY PUBLIC HEALTH DEPT	\$ 526.00	520000
6/9/2017	068371	C&M AUTOMOTIVE	\$ 1,696.03	520000
6/9/2017	068372	CAITLIN REILLY	\$ 250.88	520000
6/9/2017	068373	CAPAY RANCHO WOMEN'S CLUB	\$ 973.63	520000
6/9/2017	068374	CAPITAL ONE COMMERCIAL	\$ 2,885.94	520000
6/9/2017	068375	CARTER LAW OFFICES	\$ 2,655.00	520000
6/9/2017	068376	CED - SACRAMENTO	\$ 197.00	520000
6/9/2017	068377	CHICO POWER EQUIPMENT INC	\$ 44.59	520000
6/9/2017	068378	CITY OF CHICO	\$ 3,042.05	520000
6/9/2017	068379	COLLIER HARDWARE	\$ 301.64	520000
6/9/2017	068380	COMMERCIAL TIRE WAREHOUSE	\$ 146.02	520000
6/9/2017	068381	CREATIVE COMPOSITION	\$ 117.98	520000
6/9/2017	068382	CYNDI PEREIRA	\$ 234.23	520000
6/9/2017	068383	DAN GIBSON - ARBORIST SERVICES	\$ 750.00	520000
6/9/2017	068384	DEER CREEK BROADCASTING	\$ 500.00	520000
6/9/2017	068385	DOWN RANGE INDOOR TRAINING CENTER	\$ 280.00	520000
6/9/2017	068386	DRAGON GRAPHICS	\$ 9,975.64	520000
6/9/2017	068387	ELLIS ART & ENGINEERING	\$ 92.60	520000
6/9/2017	068388	EWING IRRIGATION PRODUCTS, INC.	\$ 3,439.93	520000
6/9/2017	068389	FASTENAL COMPANY	\$ 17.41	520000
6/9/2017	068390	FERGUSON ENTERPRISES, INC #686	\$ 683.82	520000
6/9/2017	068391	GOLDEN VALLEY BANK	\$ 14,690.58	520000/560000
6/9/2017	068392	GOLDEN VALLEY BANK	\$ 9,753.39	520000
6/9/2017	068393	HERMAN DAVIS	\$ 16.00	520000
6/9/2017	068394	HERO CMO	\$ 750.00	520000
6/9/2017	068395	HILLYARD/SACRAMENTO	\$ 463.92	520000
6/9/2017	068396	HOLIDAY POOLS & SPAS	\$ 350.97	520000
6/9/2017	068397	HOME DEPOT CREDIT SERVICES	\$ 463.67	520000
6/9/2017	068398	HUNTERS SERVICES, INC.	\$ 371.00	520000
6/9/2017	068399	IN MOTION FITNESS	\$ 70.00	520000
6/9/2017	068400	INDUSTRIAL POWER PRODUCTS	\$ 120.21	520000
6/9/2017	068401	IUOE LOCAL 39	\$ 473.75	510000
6/9/2017	068402	J.C. NELSON SUPPLY CO	\$ 6,159.15	520000
6/9/2017	068403	JOHNSON CONTROLS, INC.	\$ 1,474.72	520000
6/9/2017	068404	JUMP N JAX PARTY COMPANY	\$ 35.00	520000
6/9/2017	068405	KINETICS ACADEMY OF DANCE	\$ 37.80	520000
6/9/2017	068406	LASH'S GLASS	\$ 151.16	520000
6/9/2017	068407	LIMEY TEES	\$ 602.16	520000
6/9/2017	068408	LINCOLN AQUATICS	\$ 3,640.55	520000
6/9/2017	068409	LOCKSMITHING ENTERPRISES	\$ 854.91	520000
6/9/2017	068410	LOWE'S	\$ 264.47	520000
6/9/2017	068411	M & S WESLEY TREE SERVICE	\$ 1,125.00	520000
6/9/2017	068412	MEEKS BUILDING CENTER	\$ 1,622.79	520000
6/9/2017	068413	MISSION LINEN & UNIFORM	\$ 108.99	520000
6/9/2017	068414	MISSION LINEN & UNIFORM	\$ 1,924.72	520000
6/9/2017	068415	NORCAL FOOD EQUIPMENT, INC.	\$ 46.65	520000
6/9/2017	068416	NORMAC INC.	\$ 406.40	520000
6/9/2017	068417	NORTH STAR ENGINEERING	\$ 1,380.00	520000
6/9/2017	068418	NORTH STATE DOG TRAINING	\$ 350.00	520000
6/9/2017	068419	NORTH VALLEY TREE SERVICE, INC.	\$ 6,400.00	520000
6/9/2017	068420	NORTHERN STAR MILLS	\$ 302.34	520000

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
June 9, 2017

CHECK REGISTER **FUND 2490 FY 16/17**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
6/9/2017	068421	NORTHGATE PETROLEUM COMPANY	\$ 119.96	520000
6/9/2017	068422	NSPR - CSU CHICO	\$ 750.00	520000
6/9/2017	068423	O'REILLY AUTOMOTIVE STORES, INC.	\$ 137.82	520000
6/9/2017	068424	OFFICE DEPOT	\$ 268.75	520000
6/9/2017	068425	PBM SUPPLY & MFG INC	\$ 114.55	520000
6/9/2017	068426	PLATT ELECTRIC SUPPLY, INC.	\$ 347.60	520000
6/9/2017	068427	PURE PROMO	\$ 909.01	520000
6/9/2017	068428	REBECCA BELMONTE	\$ 12.14	520000
6/9/2017	068429	RECOLOGY BUTTE COLUSA COUNTIES	\$ 2,325.94	520000
6/9/2017	068430	SAVE MART SUPERMARKET	\$ 185.73	520000
6/9/2017	068431	SEIU LOCAL 1021	\$ 472.27	510000
6/9/2017	068432	SIERRA CHEMICAL	\$ 2,038.13	520000
6/9/2017	068433	SKYWAY TOOLS	\$ 24.66	520000
6/9/2017	068434	SLAKEY BROTHERS INC.	\$ 92.62	520000
6/9/2017	068435	THOMAS HYDRAULIC, INC.	\$ 227.01	520000
6/9/2017	068436	TRACTOR SUPPLY CREDIT PLAN	\$ 95.38	520000
6/9/2017	068437	TURF STAR INC.	\$ 182.62	520000
6/9/2017	068438	VALLEY TRUCK & TRACTOR CO.	\$ 43.69	520000
6/9/2017	068439	WAL-MART COMMUNITY	\$ 898.17	520000
6/9/2017	068440	WASTE MANAGEMENT	\$ 150.00	520000
6/9/2017	068441	WORK TRAINING CENTER	\$ 1,575.00	520000
6/9/2017	068442	ZEE MEDICAL COMPANY	\$ 114.39	520000

Total of Register **\$ 97,478.30**

Ann Willmann
General Manager

OR



Terry A. Zeller
Parks & Recreation Director

OR

Jan Sneed
Board Member

Prepared by HR

Salary & Benefits	\$ 946.02	Acct 510000
Service & Supply	\$ 95,672.32	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 859.96	Acct 560000
Total	<u>\$ 97,478.30</u>	

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Manual Accounts Payable Check Register

May 2017

Salary & Benefits	77,887.33
Salary & Benefits-ACH Payroll Tax Transfer	123,832.56
Service & Supply	251,503.94
Fixed Assets	-
Contingency to other Agency	-
Principal Repayment	-
Interest Expense	1,001.60
TOTAL	454,225.43

Check #'s 068212-068221
 068305-068354

Approved by the Board of Directors

June 15, 2017

Robert Malowney
Board Chair

Ann Willmann
General Manager

Agenda Item 11

FAXED
5/12/17

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
May 12, 2017

CHECK REGISTER **FUND 2490 FY 16/17**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
5/12/2017	068305	AARP DRIVERS SAFETY PROGRAM	\$ 295.00	520000
5/12/2017	068306	CHARLIE ROBINSON	\$ 280.00	520000
5/12/2017	068307	COMCAST	\$ 1,344.40	520000
5/12/2017	068308	DIGITAL PRINT & DESIGN	\$ 17.70	520000
5/12/2017	068309	GOLDEN VALLEY BANK	\$ 212.55	520000
5/12/2017	068310	GRINDLINE SKATEPARKS, INC.	\$ 5,914.54	520000
5/12/2017	068311	MC2 DESIGN GROUP INC	\$ 1,017.60	520000
5/12/2017	068312	NORTH STATE PARENT MAGAZINE	\$ 262.00	520000
5/12/2017	068313	RAY MORGAN COMPANY	\$ 2,013.00	520000
5/12/2017	068314	TERRY ZELLER	\$ 50.00	520000
5/12/2017	068315	U.S. BANK EQUIPMENT FINANCE, INC.	\$ 1,655.02	520000
5/12/2017	068316	BANNER BANK	\$ 4,904.26	510000
5/12/2017	068317	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
5/12/2017	068318	CA STATE DISBURSEMENT UNIT	\$ 121.84	510000
5/12/2017	068319	CA STATE DISBURSEMENT UNIT	\$ 7.61	510000
5/12/2017	068320	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
5/12/2017	068321	CALPERS	\$ 13,627.33	510000
5/12/2017	068322	CALPERS	\$ 7,087.56	510000
5/12/2017	068323	CALPERS 457 PLAN	\$ 1,546.96	510000
5/12/2017	068324	FRANCHISE TAX BOARD	\$ 141.68	510000
5/12/2017	068325	TREASURER OF VIRGINIA	\$ 120.44	510000

Total of Register

\$ 40,692.56



Arh Willmann
General Manager

OR

Salary & Benefits	\$ 27,630.75	Acct 510000
Service & Supply	\$ 13,061.81	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 40,692.56</u>	

Terry A. Zeller
Parks & Recreation Director

OR

Jan Sneed
Board Member

Prepared by HR

FAXED
5/25/17

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
May 25, 2017

CHECK REGISTER **FUND 2490 FY 16/17**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
5/25/2017	068326	ACTIVE NETWORK, LLC	\$ 5,209.72	520000
5/25/2017	068327	BIDWELL TITLE & ESCROW CO	\$ 150.00	520000
5/25/2017	068328	CARTER LAW OFFICES	\$ 2,790.00	520000
5/25/2017	068329	CHICO ECONOMY TOWING	\$ 60.00	520000
5/25/2017	068330	COMCAST	\$ 308.34	520000
5/25/2017	068331	GOLDEN VALLEY BANK	\$ 249.10	520000
5/25/2017	068332	KRONOS	\$ 4,338.29	520000
5/25/2017	068333	MODERN BUILDING INC.	\$ 169,870.15	520000
5/25/2017	068334	PACIFIC GAS AND ELECTRIC	\$ 29,446.17	520000
5/25/2017	068335	ROOTS CATERING	\$ 536.25	520000
5/25/2017	068336	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
5/25/2017	068337	CA STATE DISBURSEMENT UNIT	\$ 121.84	510000
5/25/2017	068338	CA STATE DISBURSEMENT UNIT	\$ 7.61	510000
5/25/2017	068339	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
5/25/2017	068340	CALIFORNIA STATE UNIVERSITY, CHICO	\$ 60.00	510000
5/25/2017	068341	CALPERS	\$ 13,251.01	510000
5/25/2017	068342	CALPERS 457 PLAN	\$ 1,546.96	510000
5/25/2017	068343	EMPLOYMENT DEVELOPMENT DEPT	\$ 6,231.97	510000
5/25/2017	068344	ENLOE MEDICAL CENTER	\$ 850.00	510000
5/25/2017	068345	FRANCHISE TAX BOARD	\$ 137.39	510000
5/25/2017	068346	TREASURER OF VIRGINIA	\$ 120.44	510000
5/25/2017	068347	GOLDEN VALLEY BANK	\$ 1,001.60	553000

Total of Register \$ 236,359.91


Ann Willmann
General Manager

OR

Salary & Benefits	\$ 22,400.29	Acct 510000
Service & Supply	\$ 212,958.02	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ 1,001.60	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 236,359.91	

Terry A. Zeller
Parks & Recreation Director

OR

Jan Sneed
Board Member

Prepared by HR

FAXED
5/31/17

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
May 31, 2017

CHECK REGISTER FUND 2490 FY 16/17

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
5/31/2017	068348	AFLAC	\$ 458.78	510000
5/31/2017	068349	CALIFORNIA WATER SERVICE	\$ 6,367.25	520000
5/31/2017	068350	GOLDEN VALLEY BANK	\$ 1,750.14	520000
5/31/2017	068351	JASON ALEXANDER MILLER	\$ 7,775.00	520000
5/31/2017	068352	LEANNE MILLER	\$ 42.00	520000
5/31/2017	068353	MICHELLE HERBERT	\$ 44.03	520000
5/31/2017	068354	VERIZON WIRELESS	\$ 2,993.85	520000

Total of Register

\$ 19,431.05



Ann Willmann
General Manager

OR

Salary & Benefits	\$ 458.78	Acct 510000
Service & Supply	\$ 18,972.27	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 19,431.05	

Terry A. Zeller
Parks & Recreation Director

OR

Jan Sneed
Board Member

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Payroll Check Register

May 2017

PPE	Pay Date	Checks	Amount
5/5/2017 ACH	5/12/2017	Direct Deposit	120,106.77
5/5/2017	5/12/2017	114826-114909	17,291.82
5/19/2017 ACH	5/26/2017	Direct Deposit	112,625.14
5/19/2017	5/26/2017	114910-114997	33.61
5/31/2017	5/31/2017	114998	5,248.64
Total			255,305.98

Approved by the Board of Directors

June 15, 2017

Robert Malowney
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Refund Check Register

May 2017

Service & Supply-Refund Checks 8,079.51

TOTAL 8,079.51

Check #'s

028049-028058	2,721.78
028060-028068	567.73
028069-028078	4,790.00

Class Credit Card Refunds	2,380.00
Blue Rec Credit Card Refunds	2,113.94

Approved by the Board of Directors

June 15, 2017

Robert Malowney
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Revenue

May 2017

Net Revenue

Rents	36,458.54
Reimbursements	5,649.18
Misc.	36.58
Fees	525,178.10
 Sub Total	 567,322.40
 Other Income	 -
Donations	11,513.22
 RDA Pass Through	 -
Sale of Surplus Assets	-
City of Chico Reimbursements	-
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
 Fund 2480 Trust Obligations	 9,500.00
 Fund 2486 Chico Rotary/CARD	 10.00
 TOTAL	 588,345.62

Approved by the Board of Directors

June 15, 2017

Robert Malowney
Board Chair

Ann Willmann
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Previously submitted check #028079 dated June 9, 2017 in the amount of \$588,345.62

May 2017

FUND 2490

4530106	RDA Pass Through	-	-
4600001	Rent	36,458.54	
	Fees	525,178.10	561,636.64
4700001	Misc.	36.58	
	Rebates/Reimbursements	5,649.18	
	City of Chico Reimbursements	-	
	Baroni Park	-	
	Pro Rata Share	-	
	Other Income	-	
	Donations	11,513.22	
	Grant Revenue	-	17,198.98
	FUND 2490 total		578,835.62

FUND 2480

280	Trust Obligations	9,500.00	
-----	-------------------	----------	--

FUND 2483

4616250	Prop 12 Grant Fund	-	
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FUND 2486

4700001	Chico Rotary/CARD	10.00	
---------	-------------------	-------	--

Checks Total

588,345.62



Terry Zeller
Parks and Recreation Director

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Enclosed please find check 28079 dated June 9, 2017 in the amount of \$588,345.62

May 2017

FUND 2490

462005 Rent Concessions Fees	TOTAL 462005	561,636.64
------------------------------------	--------------	------------

473000 Misc. Rebates Other Income Donations	TOTAL 473000	17,198.98
--	--------------	-----------

FUND 2490 total		578,835.62
------------------------	--	-------------------

FUND 2480

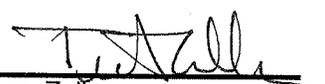
280 Trust Obligations	TOTAL 280	9,500.00
-----------------------	-----------	----------

FUND 2486

473000 Chico Rotary/CARD	TOTAL 473000	10.00
--------------------------	--------------	-------

Check Total

588,345.62


 Terry Zeller
 Parks and Recreation Director

CHECK NO.	CHECK DATE	VENDOR NO.
28079	06/09/2017	124000



CHECK NO. 028079

GOLDEN VALLEY BANK
 190 COHASSET RD. STE. 170
 CHICO, CA 95926
 90-4427/1211

Chico Area Recreation and Park District
 545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

CHECK AMOUNT
 588,345.62

Five hundred eighty-eight thousand three hundred forty-five and 62/100

REFUND CHECK

PAY TO THE ORDER OF BUTTE COUNTY
 25 COUNTY CENTER DR STE 120
 OROVILLE CA 95965

VOID 6 MONTHS FROM DATE OF ISSUE


 AUTHORIZED SIGNATURE

 THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

⑈0 28079⑈ ⑆121144272⑆ 0100043835⑈



Chico Area Recreation and Park District "Helping People Play"

Staff Report 17-18
Agenda Item 7.1

STAFF REPORT

DATE: June 15, 2017

TO: Board of Directors

FROM: Ann Willmann, General Manager
Heather Childs, Finance Manager

SUBJECT: Revised 2017/2018 Preliminary Budget (Version 2)

DISCUSSION:

The changes that were made between Version 1 and Version 2 of the 2017/2018 preliminary budget are outlined below.

PAGE 2

- **Fee Based Program Revenue:** Revenue has been reduced. The most significant adjustments are due to a reduction in the contract with Chico Unified School District to provide staff for grant funded afterschool sites. In addition, the THRIVE program will no longer be offered through CARD. The program exceeded the capacity of CARD facilities, and the instructor relocated and rented a larger facility.
- **Tax Revenue Increase:** Based on our evaluation of tax revenues over the past several years, we continue to see slight increases to this revenue area.
- **Salaries and Benefits:** There is a slight decrease in this area due to several contributing factors. There is more discussion regarding this item later in the report.
- **Services and Supplies:** There is a slight decrease in services and supplies. Staff continues to evaluate needs and budget appropriately.
- **Notes Payable/Lease Payments:** This line item is the interest only payment for Lakeside Pavilion and the final payment for the solar on the Pleasant Valley Recreation Center and Field House. There is more discussion regarding this item later when the fund balance sheet is reviewed.

PAGE 4

- This is a detailed review of Salaries and Benefits. While the District is still in the process of union negotiations, there is potential for additional changes to Salaries and Benefits once the negotiations are complete.
- Full-Time Salaries: There is a slight increase to full-time wages. Again, there is a potential for changes to this line item once union negotiations are complete.
- Part-Time Salaries: There is a slight decrease to part-time wages. While minimum wage continues to increase, this line item has decreased due to the changes with CUSD and THRIVE highlighted on page 2.
- Retirement: As the District moves towards the employees paying more towards their retirement, this line item will decrease. This includes both the monthly payment, and the unfunded liability payment.
- Increase in Workers Compensation Insurance: Insurance rates have increased and therefore there is an increase to this line item.

PAGE 5

- There are no significant changes to the Services and Supplies detail. Through the budget process, we continue to review historical expenses, as well as anticipated expenses and adjust as necessary. The most significant change on this page is the adjustment to Utilities due to increased costs.

PAGE 6

- The Nature Center Continues to do well. The THRIVE program that was held at the Nature Center will be moving, however this provides new opportunities. We are once again projecting a break even for the Nature Center, however it is important to note that in fiscal year 2016/2017, the Nature Center is projected to be in the positive by over \$5,000.

PAGE 7

- We have two outstanding loans. The first is the solar installation at the Pleasant Valley Recreation Center and the Field House. The final payment for the solar will be March 2018. The loan on Lakeside Pavilion has a payoff date of 10/28/24.
- Historically, the District has set aside Long Term Debt Principal Payments in a reserve fund. When originally established, the funds residing in reserve accounts with the County had a better rate of return than the interest rates on outstanding loans. Therefore, setting the dollars aside allowed the money to grow. Currently, the return on money residing in reserve accounts with the County have a return of 1%-2% which is lower than the interest being charged on the loan. The Board has the ability during

the budget process to transfer money from reserves to unassigned accounts should they desire. The Board may want to consider the following options:

- a. Continue to maintain the Debt Service Reserve Fund: Reserve funds would continue to be used to make the payments.
- b. Pay the outstanding debt in full: This would result in a savings of approximately \$95,000 should the loan be paid off in advance.
- c. Eliminate the Reserve Fund: The funds would then be moved to the Unassigned Fund and become available for Capital Projects or District operations. It would be important to note that this would require the payment of \$81,142 for Lakeside to be budgeted annually out of the General Fund or Unassigned Fund.

PAGE 8

- The budget for the Skate Park has been increased to \$345,000. The project will be funded through the Deferred Maintenance Reserve account and would be re-funded should the Community Park Funds be released.

PAGE 9

- The Fund Balance Summary is the cash accounts for the District. These reflect our reserve accounts, assigned accounts, and unassigned accounts. During the budget process, the Board may make modifications to these accounts. Staff has provided recommendations regarding changes to the Spendable Assigned Funds. The most significant change is moving \$1,700,000 to a Pension Liability Reserve Fund. This would enable the Board to evaluate our outstanding pension liability and determine if in the future the District would pay down that liability which would reduce our annual Unfunded Liability Payment to PERS and would also result in interest savings.

PAGE 10

- Slight adjustments were made to Administrative Contract Services. The District will be updating its website to comply with upcoming changes of Special District online requirements. However, this increased cost was offset by a savings due to a lease renewal of the copy machine and continuing to use existing equipment.

SALARY SCHEDULES

- Through union negotiations, additional changes may occur.

By: 
Heather Childs
Finance Manager

By: 
Ann Willmann
General Manager



**2017-2018
PROPOSED BUDGET**

6/8/2017

**CHICO AREA RECREATION AND PARK DISTRICT
 PROPOSED BUDGET: 2017-2018
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June 8, 2017

Board of Directors
Chico Area Recreation and Park District
545 Vallombrosa Avenue
Chico, CA 95926

RE: 2017-2018 Proposed Budget Letter of Transmittal

Dear Directors:

Staff is pleased to present the 2017-2018 Proposed Budget for the Chico Area Recreation and Park District (CARD). The attached budget reflects the collaborative efforts of staff and the Board. This provides a framework for the operations of the District for the coming year.

The Budget includes the following items of interest:

- The General Fund budget is balanced using projected operating revenues and provides current year funds of \$340,376 towards capital projects.
- Capital projects totaling \$975,500 are funded by current year General Fund operating revenues of \$340,376, Spendable Assigned funds of \$345,000, and Spendable Unassigned funds of \$290,124.
- Property tax revenues are expected to increase by \$135,000 over prior year's budget.
- The final payment for PV Rec and Field House Solar Lease will be paid in March of 2018.

Thank you to staff and the Board for their assistance in this important process.

Respectfully submitted,

Ann Willmann
General Manager

**CHICO AREA RECREATION AND PARK DISTRICT
BUDGET CALENDAR
PROPOSED BUDGET: 2017-2018, Version 2**



<u>DATE</u>	<u>BOARD MEETING</u>	<u>AGENDA</u>
December 15, 2016	Regular	Adopt Budget Calendar
March 17, 2017	N/A	Staff Budgets submitted to Business Office
April 3, 2017	Special	Budget Planning and Park Tour 9:00 a.m.
April 20, 2017	Regular	Budget Presentation and Adopt Preliminary Budget
May 25, 2017	Special	Budget Work Session - 9:00 a.m.
June 15, 2017	Regular	Public Hearing on the Preliminary Budget
July 20, 2017	Regular	Adopt Final Budget
August 11, 2017	N/A	Submit Final Budget to Auditor-Controller

**CHICO AREA RECREATION AND PARK DISTRICT
BUDGET SUMMARY - ALL FUNDS
PROPOSED BUDGET: 2017-2018, Version 2**



	GENERAL FUND	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
REVENUE						
FEE BASED PROGRAM INCOME	3,143,576					3,143,576
OTHER INCOME & FACILITY RENTALS	463,920					463,920
RDA PASSTHROUGH	1,064,000					1,064,000
INVESTMENT INCOME	40,000	325	-	275	300	40,900
TAX INCOME / COUNTY	2,896,000					2,896,000
PARK IMPACT FEES ASSESSMENTS		59,375				59,375
			60,966	42,560	65,039	168,565
TOTAL REVENUE	7,607,496	59,700	60,966	42,835	65,339	7,836,336
OPERATING EXPENDITURES						
SALARIES AND BENEFITS	5,386,955		46,656	26,424	46,656	5,506,691
SERVICES AND SUPPLIES	1,814,444		17,528	21,565	13,383	1,866,920
CONTRIB. TO OTHER AGENCIES	15,000					15,000
CONTINGENCIES	25,000					25,000
NOTES PAYABLE / LEASE PYMTS	25,721	-				25,721
TOTAL OPERATING EXPENDITURES	7,267,120	-	64,184	47,989	60,039	7,439,332
NET INCOME (LOSS) FROM OPERATIONS	340,376	59,700	(3,218)	(5,154)	5,300	397,004
ALLOCATIONS AND FUND BALANCE ACTIVITY						
ALLOCATION TO CAPITAL PROJECTS RESTRICTED	(340,376)	-	-	-	-	(340,376)
	-	-	-	-	-	-
	(340,376)	-	-	-	-	(340,376)
NET ACTIVITY	-	59,700	(3,218)	(5,154)	5,300	56,628

CAPITAL PROJECTS						
CAPITAL PROJECTS	975,500					975,500
CAPITAL PROJECTS' REIMBURSEMENTS						-
NET CAPITAL PROJECTS COSTS	975,500	-	-	-	-	975,500
CAPITAL PROJECTS FUNDING						
ALLOCATION FROM GENERAL FUND OPERATIONS	(340,376)					(340,376)
ALLOCATION FROM BARONI PARK OPERATIONS					-	-
ALLOCATION FROM GENERAL FUND SPENDABLE ASSIGNED	(345,000)					
ALLOCATION FROM GENERAL FUND SPENDABLE UNASSIGNED	(290,124)					(290,124)
ALLOCATION FROM BARONI PARK SPENDABLE RESTRICTED					-	-
	-	-	-	-	-	345,000

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUE AND EXPENDITURES
 PROPOSED BUDGET: 2017-2018, Version 2



	2017-2018 BUDGET	INCREASE (DECREASE)	2016-2017 BUDGET	2016-2017 ACTUAL YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 ACTUAL	2015-2016 % BUDGET
REVENUE								
FEE BASED PROGRAM INCOME	3,143,576	(193,551)	3,337,127	2,958,003.31	88.6%	2,876,542	2,834,771.73	98.5%
OTHER INCOME & FACILITY RENTALS	463,920	2,719	461,201	434,337.44	94.2%	479,201	670,632.73	139.9%
RDA PASSTHROUGH	1,064,000	29,000	1,035,000	1,616,266.17	156.2%	975,000	1,047,548.29	107.4%
INVESTMENT INCOME	40,000	16,000	24,000	31,622.67	131.8%	19,000	36,073.20	189.9%
TAX INCOME / COUNTY	2,896,000	90,000	2,806,000	2,170,491.41	77.4%	2,622,500	3,073,074.35	117.2%
TOTAL REVENUE	7,607,496	(55,832)	7,663,328	7,210,721.00	94.1%	6,972,243	7,662,100.30	109.9%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	5,386,955	(1,951)	5,388,906	4,523,599.99	83.9%	5,101,316	4,426,097.02	86.8%
SERVICES AND SUPPLIES	1,814,444	(71,345)	1,885,789	1,563,322.04	82.9%	1,641,758	1,627,273.27	99.1%
CONTRIB. TO OTHER AGENCIES	15,000	-	15,000	14,880.57	99.2%	15,000	14,439.91	96.3%
CONTINGENCIES	25,000	-	25,000	-	0.0%	25,000	-	0.0%
NOTES PAYABLE / LEASE PYMTS	25,721	(85,517)	111,238	27,855.22	25.0%	111,238	29,875.71	26.9%
TOTAL OPERATING EXPENDITURES	7,267,120	(158,813)	7,425,933	6,129,657.82	82.5%	6,894,312	6,097,685.91	88.4%
NET INCOME (LOSS) FROM OPERATIONS	340,376	102,981	237,395	1,081,063.18	455.4%	77,931	1,564,414.39	2007.4%
ALLOCATIONS AND FUND BALANCE ACTIVITY								
CAPITAL / REPAIR PROJECTS	(340,376)	102,981	(237,395)	(575,883.62)	242.6%	(77,931)	(34,223.10)	43.9%
CASH FUNDED DEPRECIATION	-	-	-	-	-	-	-	-
NET FUND BALANCE ACTIVITY	(340,376)	102,981	(237,395)	(575,883.62)	242.6%	(77,931)	(34,223.10)	43.9%
TOTAL GENERAL FUND ACTIVITY	-	205,962	-	505,179.56		-	1,530,191.29	
CAPITAL PROJECTS								
CAPITAL PROJECTS	975,500	508,000	467,500	575,883.62	123.2%	486,500	34,223.10	7.0%
CAPITAL PROJECTS' REIMBURSEMENTS	-	-	-	-	-	-	-	-
NET CAPITAL PROJECTS COSTS	975,500	508,000	467,500	575,883.62	123.2%	486,500	34,223.10	7.0%
CAPITAL PROJECTS FUNDING								
ALLOCATION FROM GENERAL FUND OPERATIONS	(340,376)	102,981	(237,395)	(575,883.62)	242.6%	(77,931)	(34,223.10)	43.9%
ALLOCATION FROM GENERAL FUND SPENCABLE ASSIGNED	(345,000)	-	-	-	-	-	-	-
ALLOCATION FROM GENERAL FUND SPENDABLE UNASSIGNED	(290,124)	60,019	(230,105)	-	0.0%	(408,569)	-	0.0%
FUNDS FROM ACCUMULATED CAPITAL RESERVES	-	-	-	-	-	-	-	-
	-	671,000	-	-		-	-	

**CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY - GENERAL FUND - FUND 2490
PROPOSED BUDGET: 2017-2018, Version 2**



	2017-2018 BUDGET	INCREASE (DECREASE)	2016-2017 BUDGET	2016-2017 ACTUAL YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 ACTUAL	2015-2016 % BUDGET
FEE BASED PROGRAM INCOME								
AFTER SCHOOL & CAMP PROGRAMS								
AFTERSCHOOL	1,591,186	(159,244)	1,750,430	1,610,278.05	92.0%	1,540,707	1,588,129.08	103.1%
CAMPS	298,240	(26,760)	325,000	196,701.60	60.5%	195,000	250,206.64	128.3%
SUBTOTAL	1,889,426	(186,004)	2,075,430	1,806,979.65	87.1%	1,735,707	1,838,335.72	105.9%
AQUATICS								
	144,950	18,840	126,110	112,707.83	89.4%	170,910	150,980.12	88.3%
CLASSES								
ADULT CLASSES	-	-	-	140.00	0.0%	71,000	49,295.36	69.4%
GENERAL CLASSES	70,000	15,000	55,000	72,024.09	131.0%	-	10,021.47	0.0%
COMMUNITY BAND	1,650	250	1,400	3,037.17	216.9%	1,400	1,659.65	118.5%
SENIOR ADULT CLASSES	43,000	3,000	40,000	44,150.33	110.4%	39,450	39,789.77	100.9%
THRIVE	-	(60,000)	60,000	133,866.33	223.1%	-	-	0.0%
YOUTH CLASSES	-	-	-	400.00	0.0%	134,700	99,925.07	74.2%
YOUTH KARATE & TINY TOTS	107,500	(6,500)	114,000	98,872.68	86.7%	112,900	99,672.52	88.3%
SUBTOTAL	222,150	(48,250)	270,400	352,490.60	130.4%	359,450	300,363.84	83.6%
ADULT SPORTS								
VOLLEYBALL & DODGEBALL	49,500	3,500	46,000	44,093.25	95.9%	47,000	39,311.95	83.6%
BASKETBALL	34,000	(1,500)	35,500	27,283.48	76.9%	28,000	22,891.68	81.8%
SOFTBALL	215,300	(2,100)	217,400	168,164.54	77.4%	213,400	189,880.11	89.0%
SOFTBALL TOURNEYS	6,800	-	6,800	-	0.0%	6,800	-	0.0%
SOCCER	45,000	2,500	42,500	38,123.81	89.7%	39,000	42,630.42	109.3%
SUBTOTAL	350,600	2,400	348,200	277,665.08	79.7%	334,200	294,714.16	88.2%
NATURE CENTER								
PROGRAM FEE INCOME	248,580	28,735	219,845	155,030.68	70.5%	-	-	-
GRANT FUNDING	-	-	-	-	0.0%	-	-	-
SUBTOTAL	248,580	28,735	219,845	155,030.68	70.5%			
OTHER PROGRAMS								
SCHOLARSHIPS	(17,000)	-	(17,000)	(10,892.87)	64.1%	(25,000)	(38,623.65)	154.5%
CO-SPONSORED & MISCELLANEOUS	17,000	-	17,000	9,955.92	58.6%	20,000	18,753.75	93.8%
SPECIAL EVENTS	7,250	(1,900)	9,150	5,555.50	60.7%	11,950	8,373.50	70.1%
SENIOR ADULT PROGRAMS	65,520	(7,572)	73,092	56,388.23	77.1%	60,800	60,014.20	98.7%
YOUTH SPORTS	215,100	200	214,900	192,122.69	89.4%	208,525	201,860.09	96.8%
SUBTOTAL	287,870	(9,272)	297,142	253,129.47	85.2%	276,275	250,377.89	90.6%
TOTAL FEE BASED PROGRAMS	3,143,576	(193,551)	3,337,127	2,958,003.31	88.6%	2,876,542	2,834,771.73	98.5%
OTHER INCOME								
FACILITY RENTAL INCOME	340,091	18,500	321,591	349,922.36	108.8%	308,700	355,808.54	115.3%
REBATES & REIMBURSED COSTS	35,000	-	35,000	17,720.94	50.6%	58,500	49,089.58	83.9%
REIMBURSEMENTS - CITY PARKS	63,829	(12,781)	76,610	33,805.36	44.1%	83,001	72,532.94	87.4%
MISCELLANEOUS	10,000	-	10,000	8,048.40	80.5%	21,000	18,145.83	86.4%
ENDOWMENTS	-	(5,000)	5,000	-	0.0%	7,000	-	0.0%
DONATIONS	15,000	2,000	13,000	24,840.38	191.1%	1,000	175,055.84	17505.6%
TOTAL OTHER INCOME	463,920	2,719	461,201	434,337.44	94.2%	479,201	670,632.73	139.9%
REVENUE FROM OTHER AGENCIES								
RDA PASSTHROUGH	1,064,000	29,000	1,035,000	1,616,266.17	156.2%	975,000	1,047,548.29	107.4%
INVESTMENT INCOME	40,000	16,000	24,000	31,622.67	131.8%	19,000	36,073.20	189.9%
TAX INCOME / COUNTY	2,896,000	90,000	2,806,000	2,170,491.41	77.4%	2,622,500	3,073,074.35	117.2%
TOTAL REVENUE FROM OTHER AGENCIES	4,000,000	135,000	3,865,000	3,818,380.25	98.8%	3,616,500	4,156,695.84	114.9%
TOTAL REVENUE	7,607,496	(55,832)	7,663,328	7,210,721.00	94.1%	6,972,243	7,662,100.30	109.9%

CHICO AREA RECREATION AND PARK DISTRICT
 SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
 PROPOSED BUDGET: 2017-2018, Version 2



	2017-2018 BUDGET	INCREASE (DECREASE)	2016-2017 BUDGET	2016-2017 ACTUAL YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 ACTUAL	2015-2016 % BUDGET
SALARIES								
FULL-TIME SALARIES	2,045,000	117,000	1,928,000	1,717,857.84	89.1%	1,924,700	1,692,503.04	87.9%
PART-TIME SALARIES	2,020,655	(121,175)	2,141,830	1,653,407.38	77.2%	1,885,529	1,762,724.94	93.5%
ACCUMULATED LEAVE	13,800	(1,550)	15,350	-	0.0%	18,300	21,384.09	116.9%
INSTRUCTORS	129,000	15,000	114,000	137,443.42	120.6%	157,150	119,367.19	76.0%
SUBTOTAL	4,208,455	9,275	4,199,180	3,508,708.64	83.6%	3,985,679	3,595,979.26	90.2%
BENEFITS								
FICA	323,000	7,000	316,000	263,151.62	83.3%	306,348	270,785.04	88.4%
RETIREMENT	370,000	(46,000)	416,000	334,735.20	80.5%	406,998	362,999.66	89.2%
RETIREMENT - GASB 68	-	-	-	-	0.0%	-	(160,333.00)	0.0%
HEALTH INSURANCE	370,000	3,000	367,000	332,407.90	90.6%	347,750	297,362.18	85.5%
COBRA	-	-	-	-	0.0%	-	-	0.0%
UNEMPLOYMENT INSURANCE	37,500	(5,000)	42,500	33,042.97	77.7%	29,000	37,543.66	129.5%
WORKERS COMP INSURANCE	218,000	28,000	190,000	169,698.66	89.3%	159,719	160,636.48	100.6%
ALLOCATION TO OTHER FUNDS	(140,000)	1,774	(141,774)	(118,145.00)	83.3%	(134,178)	(138,876.26)	103.5%
SUBTOTAL	1,178,500	(11,226)	1,189,726	1,014,891.35	85.3%	1,115,637	830,117.76	74.4%
TOTAL SALARIES & BENEFITS	5,386,955	(1,951)	5,388,906	4,523,599.99	83.9%	5,101,316	4,426,097.02	86.8%

CHICO AREA RECREATION AND PARK DISTRICT
 SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
 PROPOSED BUDGET: 2017-2018, Version 2



	2017-2018 BUDGET	INCREASE (DECREASE)	2016-2017 BUDGET	2016-2017 ACTUAL YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 ACTUAL	2015-2016 % BUDGET
SERVICES AND SUPPLIES								
ADVERTISING	12,500	(1,850)	14,350	11,904.81	83.0%	11,000	14,030.10	127.5%
AGRICULTURE	32,854	(1,346)	34,200	20,262.00	59.2%	32,150	27,058.11	86.0%
CLOTHING	22,000	(130)	22,130	18,653.02	84.3%	18,540	17,457.55	94.2%
COMMUNICATIONS	50,609	(1,100)	51,709	48,272.05	93.4%	45,935	44,175.67	96.2%
HOUSEHOLD SUPPLIES	38,300	3,300	35,000	34,633.27	99.0%	31,850	34,351.78	107.9%
INSURANCE	75,000	9,000	66,000	64,279.29	97.4%	61,000	58,407.39	95.7%
EQUIPMENT REPAIRS	18,000	500	17,500	17,787.24	101.6%	17,500	16,613.22	94.9%
HOUSEHOLD EQUIPMENT	-	-	-	46.73	0.0%	-	384.35	0.0%
FIELD EQUIPMENT	1,750	-	1,750	326.05	18.6%	1,750	1,115.76	63.8%
PROGRAM EQUIPMENT	750	-	750	374.03	49.9%	750	105.66	14.1%
VEHICLE MAINTENANCE	12,500	-	12,500	13,270.30	106.2%	12,500	11,389.38	91.1%
POOL SUPPLIES	12,000	-	12,000	12,269.85	102.2%	12,250	11,369.04	92.8%
POOL EQUIPMENT	4,000	-	4,000	3,722.83	93.1%	3,250	3,684.05	113.4%
STRUCTURE & GROUNDS	74,350	(3,050)	77,400	68,730.08	88.8%	75,150	48,675.78	64.8%
SHOP SUPPLIES	5,000	-	5,000	4,149.66	83.0%	5,000	5,388.06	107.8%
VANDALISM	5,800	-	5,800	2,988.93	51.5%	5,950	3,831.78	64.4%
MEDICAL FIRST AID	3,050	250	2,800	2,084.71	74.5%	2,375	2,669.62	112.4%
MEMBERSHIP/PERIODICALS	16,400	-	16,400	15,176.76	92.5%	16,400	18,275.89	111.4%
OFFICE SUPPLIES	26,575	1,775	24,800	20,303.23	81.9%	25,000	26,271.75	105.1%
CONTRACT SERVICES	735,435	(85,940)	821,375	645,846.41	78.6%	636,515	680,183.77	106.9%
PUBS/LEGAL NOTICES	21,000	-	21,000	22,633.51	107.8%	21,000	23,616.93	112.5%
RENT/LEASE EQUIPMENT	2,750	250	2,500	1,955.23	78.2%	2,500	815.56	32.6%
RENT/LEASE STRUCTURES	3,200	800	2,400	1,828.95	76.1%	1,200	1,200.00	100.0%
SMALL TOOLS	3,000	175	2,825	2,047.56	72.5%	2,575	2,644.49	102.7%
EDUCATION & TRAINING	5,000	-	5,000	1,523.00	30.5%	5,000	3,304.85	66.1%
DISTRICT OFFICE SPECIAL EXP	9,000	-	9,000	6,179.00	68.7%	10,000	7,991.97	79.9%
PROGRAM SUPPLIES	204,046	(7,729)	211,775	160,066.45	75.6%	189,293	180,641.25	95.4%
DISTRICT OFFICE MEETING EXP	6,500	-	6,500	1,188.83	18.3%	6,500	2,066.34	31.8%
MILEAGE	31,500	(7,000)	38,500	24,129.81	62.7%	38,500	30,143.65	78.3%
PROGRAM TRANSPORTATION	3,100	(100)	3,200	1,260.00	39.4%	3,600	2,993.30	83.1%
DIST OFFICE BOARD MTG EXP	10,000	-	10,000	7,821.02	78.2%	10,000	11,646.36	116.5%
USE TAX	1,200	-	1,200	1,658.28	138.2%	1,000	1,125.30	112.5%
CONFERENCES	23,100	(1,900)	25,000	18,265.00	73.1%	23,700	17,263.01	72.8%
SUBTOTAL	1,470,269	(94,095)	1,564,364	1,255,666.35	80.3%	1,329,733	1,311,491.72	98.6%
UTILITIES								
WATER	68,675	1,000	67,675	56,214.90	83.1%	67,675	55,234.59	81.6%
ELECTRICITY	223,350	13,850	209,500	197,754.25	94.4%	198,300	215,868.35	108.9%
GAS	44,550	8,600	35,950	48,665.41	135.4%	36,650	37,694.16	102.8%
SEWER	7,600	(700)	8,300	5,021.13	60.5%	9,400	6,984.45	74.3%
SUBTOTAL	344,175	22,750	321,425	307,655.69	95.7%	312,025	315,781.55	101.2%
TOTAL SERVICE & SUPPLY	1,814,444	(71,345)	1,885,789	1,563,322.04	82.9%	1,641,758	1,627,273.27	99.1%

CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER
PROPOSED BUDGET: 2017-2018, Version 2



	2017-2018 BUDGET	INCREASE (DECREASE)	2016-2017 BUDGET	2016-2017 ACTUAL YTD	2016-2017 % BUDGET
INCOME					
GENERAL PROGRAM INCOME	7,000	7,000	-	-	0.0%
GENERAL ADMISSION	2,500	(2,900)	5,400	2,632.00	48.7%
HOME SCHOOL	10,830	(34,170)	45,000	9,285.00	20.6%
FIELD TRIPS	21,000	7,000	14,000	12,766.50	91.2%
CAMPS	158,650	35,525	123,125	91,575.94	74.4%
PRESCHOOL	17,100	12,780	4,320	12,212.71	282.7%
TEACHER WORKSHOPS	2,500	(2,000)	4,500	1,390.00	30.9%
SPECIAL EVENTS	21,000	7,500	13,500	22,998.52	170.4%
MEMBERSHIPS	2,000	(4,000)	6,000	2,295.01	38.3%
PARTY RENTALS	6,000	2,000	4,000	(125.00)	-3.1%
FACILITY RENTALS	2,500	(4,500)	7,000	7,768.50	111.0%
GRANTS	-	-	-	-	0.0%
ENDOWMENT	-	(5,000)	5,000	-	0.0%
FUNDRAISING (DONATIONS)	14,000	2,000	12,000	20,509.72	170.9%
TOTAL INCOME	265,080	21,235	243,845	183,308.90	75.2%
OPERATING EXPENDITURES					
SALARIES AND BENEFITS	213,876	23,250	190,626	125,526.02	65.8%
SERVICES AND SUPPLIES					
ADVERTISING	500	(1,100)	1,600	2,042.17	127.6%
COMMUNICATIONS	1,800	-	1,800	2,051.36	114.0%
HOUSEHOLD SUPPLIES	2,500	(500)	3,000	2,303.51	76.8%
INSURANCE	1,200	200	1,000	-	0.0%
STRUCTURES & GROUNDS	4,500	(500)	5,000	2,988.35	59.8%
OFFICE SUPPLIES	3,275	1,775	1,500	1,478.43	98.6%
CLOTHING	3,700	220	3,480	2,861.43	82.2%
CONTRACT SERVICES	1,500	500	1,000	3,336.28	333.6%
RENT/LEASE STRUCTURES	3,200	800	2,400	1,826.95	76.1%
PROGRAM SUPPLIES	19,575	1,360	18,215	18,901.67	103.8%
MILEAGE	500	-	500	247.84	49.6%
CONFERENCES	600	(900)	1,500	1,466.27	97.8%
ELECTRIC	7,500	(900)	8,400	5,523.65	65.8%
GAS	1,900	100	1,800	2,091.36	116.2%
SUBTOTAL	52,250	1,055	51,195	47,119.27	92.0%
EQUIPMENT/SOFTWARE	500	-	500	262	52.4%
TOTAL OPERATING EXPENDITURES	266,626	24,305	242,321	172,907.17	71.4%
TOTAL INCOME OVER (UNDER) EXPENDITURES	(1,546)	(3,070)	1,524	10,401.73	

**CHICO AREA RECREATION AND PARK DISTRICT
 PROPOSED BUDGET: 2017-2018, Version 2
 NOTES PAYABLE - LEASE PAYMENTS SUMMARY**



	Payment Amounts	Debt Service Interest/Principal Balance 7/1/2017	Note/Lease Principal Balance 7/1/2017	2017-2018 Total Payment	Principal	Interest
GENERAL FUND						
\$239,145 Field House & PV Center Solar Panels Lease Payment Municipal Finance Corp, 10 year term beginning 3/20/08 Annual payments of \$30,096 including interest at 4.5% Final payment due 3/20/18	30,096	30,096	28,801	30,096	28,800	1,296
\$651,457 Lakeside Pavilion Lease Payment Golden Valley Bank, 10 year term beginning 10/28/14 Semi-annual payments of \$40,571 including interest at 4.375% Final payment due 10/28/24	40,571	608,565	514,072	81,142	56,717	24,425
TOTAL GENERAL FUND	70,667	638,661	542,873	111,238	85,517	25,721
TOTAL NOTES/LEASE PAYMENTS	70,667	638,661	542,873	111,238	85,517	25,721

**CHICO AREA RECREATION AND PARK DISTRICT
 PROPOSED BUDGET: 2017-2018, Version 2
 CAPITAL PROJECTS SUMMARY**



HOOKER OAK RECREATION AREA	
Tree hazard assessment and pruning	15,000
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COMMUNITY PARK TENNIS COURTS	
Tennis Court resurface/Pickleball	50,000
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COMMUNITY CENTER	
Roof replacement	425,000
ADA - Transition plan	10,000
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	435,000
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SKATE PARK	
New Construction	345,000
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FIXED ASSETS	
Computer and information technology equipment (including security camera upgrade)	30,500
Mower replacement	100,000
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	130,500
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TOTAL	975,500
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PROJECTS FUNDING SUMMARY:	
Funded By General Fund Current Operations	340,376
Funded by General Fund - Fund Balance Spendable: Assigned	345,000
Funded by General Fund - Fund Balance Spendable: Unassigned	290,124
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	975,500

CHICO AREA RECREATION AND PARK DISTRICT
 GENERAL FUND - SUMMARY OF FUND BALANCE
 PROPOSED BUDGET: 2017-2018, Version 2



CATEGORY	DESCRIPTION	PROJECTED BEGINNING BALANCE	PROJECTED ACTIVITY	PROJECTED ENDING BALANCE
SPENDABLE: COMMITTED	IMPREST CASH (Petty cash)	1,500		1,500
	GENERAL RESERVE (Working capital)	1,200,000		1,200,000
TOTAL SPENDABLE: COMMITTED FUND BALANCE		1,201,500	-	1,201,500
SPENDABLE: ASSIGNED	ACCUMULATED CAPITAL RESERVE (Future capital projects)	50,000		50,000
	LONG TERM DEBT PRINCIPAL REPAYMENT	701,910	(188,910)	515,000
	ELECTION COSTS (50% of bi-annual election costs)	45,000		45,000
	PENSION LIABILITY RESERVE	-	1,700,000	1,700,000
	DEFERRED MAINTENANCE COSTS (10% of projected noncash depreciation)	685,500	(345,000)	340,500
TOTAL SPENDABLE: ASSIGNED FUND BALANCE		1,482,410	1,168,090	2,650,500
SPENDABLE: UNASSIGNED	NET REMAINING UNDESIGNATED FUND BALANCE	2,350,274	(1,888,731)	461,543
TOTAL SPENDABLE FUND BALANCE		5,034,184	(720,641)	4,313,543
NON-SPENDABLE	INVESTMENT IN CAPITAL ASSETS (NET OF RELATED DEBT)	26,551,710	1,017,410	27,569,120
TOTAL FUND BALANCE		31,585,894	296,769	31,882,663

Notes: Under GASB #54 the Fund Balance is classified under different sub-categories as follows:

Spendable - Restricted	Has constraints on spending that are legally enforceable by outside parties.
Spendable - Unrestricted - Committed	Has constraints on spending that the District imposes upon itself by high-level formal action prior to the close of the period.
Spendable - Unrestricted - Assigned	Applies to resources intended for spending for a purpose set by the governing body itself or by some person or body delegated to exercise such authority in accordance with policy established by the board.
Spendable - Unrestricted - Unassigned	Residual fund balance.
Non-Spendable	Not available for spending, either now or in the future, because of the form of the asset (e.g. fixed assets)

**CHICO AREA RECREATION AND PARK DISTRICT
ADMINISTRATIVE CONTRACT SERVICES
PROPOSED BUDGET: 2017-2018, Version 2**



	2017-2018 BUDGET	2016-2017 BUDGET	CHANGE
ADMINISTRATIVE SERVICES			
COMPUTER ANNUAL LICENCE FEES	-	7,800	(7,800)
BANKING & CREDIT CARDS FEES	110,000	70,000	40,000
STORAGE UNITS	3,000	3,000	-
	<u>113,000</u>	<u>80,800</u>	<u>32,200</u>
OFFICE EQUIPMENT SERVICE CONTRACTS			
COMPUTER MAINTENANCE	10,665	8,480	2,185
COMPUTER HELP DESK	75,600	50,400	25,200
COMPUTER SOFTWARE (KRONOS, OFFICE 365)	56,970	51,000	5,970
COPY MACHINE	21,000	22,000	(1,000)
TELEPHONE SYSTEM	200	200	-
POSTAGE MACHINE	6,000	3,900	2,100
	<u>170,435</u>	<u>135,980</u>	<u>34,455</u>
AUDIT & RELATED SERVICES			
AUDIT	16,500	16,500	-
GASB 68 REPORTS	1,300	1,300	-
AUDIT & RELATED SERVICES	<u>17,800</u>	<u>17,800</u>	<u>-</u>
LEGAL SERVICES			
	<u>20,000</u>	<u>25,000</u>	<u>(5,000)</u>
PROFESSIONAL SERVICES			
DISTRICT SERVICES	<u>7,000</u>	<u>7,000</u>	<u>-</u>
EMPLOYEE BACKGROUND CHECK			
	<u>18,000</u>	<u>16,170</u>	<u>1,830</u>
OFFICE ALARM SYSTEM SERVICE			
	<u>-</u>	<u>1,000</u>	<u>(1,000)</u>
CONSULTANT SERVICES			
LOCAL GOVERNMENT CONSULTING	10,000	10,000	-
FRAUD HOTLINE	1,075	1,075	-
FACILITIES FEASIBILITY STUDY	-	25,000	(25,000)
FUNDING MEASURE	80,000	80,000	-
MASTER PLAN UPDATE	-	20,000	(20,000)
AQUATIC COMMITTEE	-	-	-
	<u>91,075</u>	<u>136,075</u>	<u>(45,000)</u>
TOTAL ADMINISTRATIVE CONTRACT SERVICES	<u>437,310</u>	<u>419,825</u>	<u>17,485</u>

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
PROPOSED BUDGET: 2017-2018, Version 2



	2017-2018 BUDGET	INCREASE (DECREASE)	2016-2017 BUDGET	2016-2017 ACTUAL YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 ACTUAL	2015-2016 % BUDGET
INCOME								
PARK IMPACT FEES	59,375	-	59,375	57,000.00	96.0%	66,500	64,125.00	96.4%
INTEREST INCOME	325	-	325	509.84	156.9%	300	389.25	129.8%
TOTAL INCOME	59,700	-	59,700	57,509.84	96.3%	66,800	64,514.25	96.6%
NOTES PAYABLE / LEASE PYMTS	-	(82,222)	82,222	80,806.70	98.3%	80,935	75,555.49	93.4%
UTILIZATION OF FUND BALANCE	-	82,222	(22,522)	73,332.00		(14,135)	66,665.00	
TOTAL INCOME OVER (UNDER) EXPENDITURES	59,700	-	-	50,035.14		-	55,623.76	

SPENDABLE - UNRESTRICTED - ASSIGNED FUND BALANCE

BEGINNING FUND BALANCE	43,708
UTILIZATION OF FUND BALANCE	-
ENDING FUND BALANCE	<u>43,708</u>

Notes:

The Park Fund collects park impact fees on new development in CARD's boundaries. The current impact fee is \$2,375 per unit. The projection for 2016-17 is 25 new units collected.

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
PROPOSED BUDGET: 2017-2018, Version 2**



	2017-2018 BUDGET	INCREASE (DECREASE)	2016-2017 BUDGET	2016-2017 ACTUAL YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 ACTUAL	2015-2016 % BUDGET
INCOME								
ASSESSMENTS	60,966	1,829	59,137	57,699.90	97.6%	57,798	58,436.30	101.1%
INTEREST	-	(175)	175	261.55	149.5%	175	396.77	226.7%
TOTAL INCOME	60,966	1,654	59,312	57,961.45	97.7%	57,973	58,833.07	101.5%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	46,656	1,465	45,191	37,659.20	83.3%	40,643	44,243.02	108.9%
SERVICES AND SUPPLIES								
AGRICULTURE	1,842	392	1,450	1,596.78	110.1%	1,450	1,434.81	99.0%
HOUSEHOLD SUPPLIES	1,200	530	670	1,749.82	261.2%	670	1,339.88	200.0%
STRUCTURES & GROUNDS	4,556	-	4,556	3,349.31	73.5%	4,556	3,083.40	67.7%
VANDALISM	100	-	100	-	0.0%	100	1,322.27	1322.3%
EQUIPMENT RENTS	350	275	75	150.00	200.0%	75	300.00	400.0%
CONTRACT SERVICES	4,680	1	4,679	5,440.44	116.3%	5,679	5,855.52	103.1%
WATER	1,500	-	1,500	1,512.31	100.8%	1,500	1,504.07	100.3%
ELECTRIC	3,300	-	3,300	-	0.0%	3,300	-	0.0%
SUBTOTAL	17,528	1,198	16,330	13,798.66	84.5%	17,330	14,839.95	85.6%
TOTAL OPERATING EXPENDITURES	64,184	2,663	61,521	51,457.86	83.6%	57,973	59,082.97	101.9%
TOTAL INCOME OVER (UNDER) EXPENDITURES	(3,218)	(2,663)	(2,209)	6,503.59		-	(249.90)	

Notes:

Property tax assessments on the residents in the Oak Way Assessment District are used to pay the maintenance costs of Oak Way Park which is maintained by CARD.

Property tax assessments on the residents in the Oak Way Assessment District cannot be raised due to how the assessment district was originally established. As such, some operating expenditures must be supplemented by the General Fund in order for the Oak Way Park Fund to properly operate. The General Fund is currently supplementing the costs of salaries and benefits of this fund.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
PROPOSED BUDGET: 2017-2018, Version 2**



	2017-2018 BUDGET	INCREASE (DECREASE)	2016-2017 BUDGET	2016-2017 ACTUAL YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 ACTUAL	2015-2016 % BUDGET
INCOME								
ASSESSMENTS	42,560	-	42,560	41,957.60	98.6%	42,560	42,377.60	99.6%
INTEREST	275	-	275	344.83	125.4%	230	475.81	206.9%
TOTAL INCOME	42,835	-	42,835	42,302.43	98.8%	42,790	42,853.41	100.1%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	26,424	728	25,696	21,413.30	83.3%	19,271	25,195.02	130.7%
SERVICES AND SUPPLIES								
AGRICULTURE	2,165	315	1,850	1,140.54	61.7%	1,850	1,608.11	86.9%
HOUSEHOLD SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
STRUCTURES & GROUNDS	2,500	-	2,500	936.52	37.5%	4,336	2,659.15	61.3%
VANDALISM	100	-	100	-	0.0%	100	356.71	356.7%
EQUIPMENT RENTS	-	-	-	-	0.0%	-	73.92	0.0%
SMALL TOOLS	-	-	-	-	0.0%	-	51.82	0.0%
CONTRACT SERVICES	2,500	-	2,500	3,687.55	147.5%	2,933	2,345.95	80.0%
WATER	14,000	-	14,000	12,767.75	91.2%	14,000	11,406.98	81.5%
ELECTRIC	300	-	300	131.19	43.7%	300	155.92	52.0%
SUBTOTAL	21,565	315	21,250	18,663.55	87.8%	23,519	18,658.56	79.3%
TOTAL OPERATING EXPENDITURES	47,989	1,043	46,946	40,076.85	85.4%	42,790	43,853.58	102.5%
TOTAL INCOME OVER (UNDER) EXPENDITURES	(5,154)	(1,043)	(4,111)	2,225.58		-	(1,000.17)	

Notes:

Property tax assessments on the residents in the Peterson Park Assessment District are used to pay the maintenance costs of Peterson Park which is maintained by CARD.

Property tax assessments on the residents in the Peterson Park Assessment District cannot be raised due to how the assessment district was originally established. As such, some operating expenditures must be supplemented by the General Fund in order for the Peterson Park Fund to properly operate. The General Fund is currently supplementing the costs of salaries and benefits of this fund.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
 PROPOSED BUDGET: 2017-2018, Version 2



	2017-2018 BUDGET	INCREASE (DECREASE)	2016-2017 BUDGET	2016-2017 ACTUAL YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 ACTUAL	2015-2016 % BUDGET
INCOME								
ASSESSMENTS	65,039	1,698	63,341	67,687.61	106.9%	65,059	64,827.50	99.6%
INTEREST	300	-	300	552.48	184.2%	235	706.66	300.7%
TOTAL INCOME	65,339	1,698	63,641	68,240.09	107.2%	65,294	65,534.16	100.4%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	46,656	1,465	45,191	37,659.20	83.3%	45,549	44,243.20	97.1%
SERVICES AND SUPPLIES								
AGRICULTURE	1,083	233	850	564.14	66.4%	850	843.21	99.2%
HOUSEHOLD SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
STRUCTURES & GROUNDS	1,000	-	1,000	783.84	78.4%	1,310	591.11	45.1%
VANDALISM	550	-	550	-	0.0%	550	630.93	114.7%
EQUIPMENT RENTS	-	-	-	-	0.0%	-	-	0.0%
CONTRACT SERVICES	2,500	-	2,500	3,687.57	147.5%	5,000	2,345.95	46.9%
WATER	8,050	-	8,050	6,284.03	78.1%	8,050	8,038.48	99.9%
ELECTRIC	200	-	200	-	0.0%	200	-	0.0%
SUBTOTAL	13,383	233	13,150	11,319.58	86.1%	15,960	12,449.68	78.0%
TOTAL OPERATING EXPENDITURES	60,039	1,698	58,341	48,978.78	84.0%	61,509	56,692.88	92.2%
TOTAL INCOME OVER (UNDER) EXPENDITURES	5,300	-	5,300	19,261.31	363.4%	3,785	8,841.28	233.6%
ALLOCATION TO CAPITAL PROJECTS	-	-	-	-	0.0%	-	-	0.0%
TOTAL FUND ACTIVITY	5,300	1,465	5,300	19,261.31		3,785	8,841.28	

CAPITAL PROJECTS								
CAPITAL PROJECTS	-	(15,000)	15,000	-	0.0%	-	-	0.0%
CAPITAL PROJECTS FUNDING								
ALLOCATION FROM OPERATIONS	-	-	-	-	0.0%	-	-	0.0%
ALLOCATION FROM SPENDABLE RESTRICTED	-	15,000	(15,000)	-	0.0%	-	-	0.0%
	-	-	-	-		-	-	

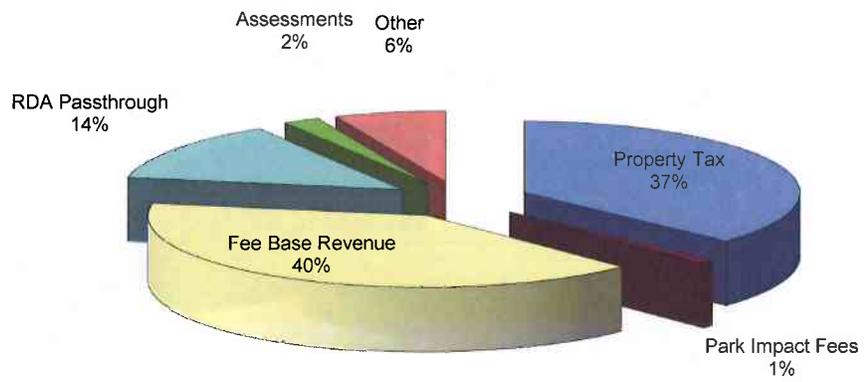
Notes:

Property tax assessments on the residents in the Baroni Neighborhood Park Assessment District are used to pay the maintenance costs of Baroni Park which is maintained by CARD.

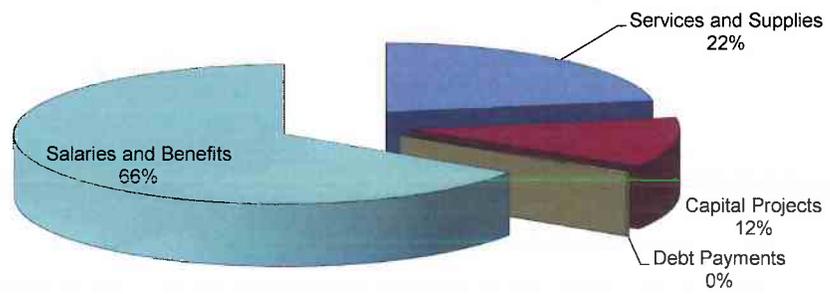
Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

Capital Projects for the 2016-17 budget include \$15,000 for ADA upgrades.

CARD BUDGET: REVENUE BY SOURCE



CARD BUDGET: BUDGETED EXPENDITURES



**CHICO AREA RECREATION AND PARK DISTRICT
PROPOSED BUDGET: 2017-2018
PARK SITES AND FACILITIES**



The Chico Area Recreation and Park District serves a 225 square mile area with an approximated population of 109,000. The District is located in the northwest corner of Butte County, California including the urban area of Chico and surrounding farmland.

The District currently operates three recreation centers, two swimming pools, one gymnasium, and six park and recreation areas. District parks range in size from .44 acres to 40 acres. Park sites and facilities operated by the District include:

FACILITIES

Community Center

Location: 545 Vallombrosa Avenue

Size: 3 acres

Facilities: CARD administrative offices, recreation classrooms and multi-purpose room

Chico Creek Nature Center

Location: 1968 East 8th Street

Size: 3.25 acres

Facilities: Animal museum, exhibit hall, nature classroom, and administrative offices

Dorothy F. Johnson Neighborhood Center

Location: 775 East 16th Street

Size: 3 acres

Facilities: Community center, playground, picnic area and basketball court

Lakeside Pavilion

Location: 2565 California Park Drive

Size: 1.6 acres

Facilities: Community center, administrative offices and multi-purpose room

Pleasant Valley Pool and Recreation Center

Location: 2320 North Avenue

Size: 1.1 acres

Facilities: Community center and swimming pool

Shapiro Pool

Location: Oleander and Memorial Way

Size: .44 acres

Facilities: Swimming pool

COMMUNITY PARKS

Community Park

Location: East 20th Street and Martin Luther King Jr. Parkway

Size: 40 acres

Facilities: Playground, picnic area, three softball fields, seven tennis courts, two pickleball courts, seven soccer fields, three sand volleyball courts, restrooms and gymnasium

DeGarmo Park

Location: 199 Leora Court

Size: 36 acres

Facilities: Pavilion, playground, picnic area, three softball fields, two soccer fields and dog park

**CHICO AREA RECREATION AND PARK DISTRICT
PROPOSED BUDGET: 2017-2018
PARK SITES AND FACILITIES**



Hooker Oak Recreation Area

Location: 1928 Manzanita Avenue
Size: 35 acres
Facilities: Playground, picnic area, basketball court, baseball field and two softball fields

Wildwood Park

Location: 100 Wildwood Avenue
Size: 18 acres
Facilities: Pavilion and picnic area, playground and two softball fields

OTHER PARK SITES

Baroni Park

Location: Bruce Road at Remington Drive
Size: 7.285 acres
Facilities: Playground, basketball court, picnic area and open space

Ceres Park

Location: Glenshire Lane
Size: 5 acres
Facilities: Undeveloped

Hancock Park

Location: North Marigold Ave.
Size: 3.61 acres
Facilities: Grassland and pathways

Henshaw Avenue Park

Location: Henshaw Avenue
Size: 5 acres
Facilities: Undeveloped

Humboldt Avenue Skatepark

Location: Humboldt Avenue at Flume Street
Size: .89 acres
Facilities: Skateboard park with restrooms

Oak Way Park

Location: 1510 West 8th Avenue
Size: 8.7 acres
Facilities: Playground, basketball court, picnic area and restrooms

Peterson Park

Location: Rollins Lake Drive and Denali Drive
Size: 5.5 acres
Facilities: Playground, picnic area and basketball court

Rotary Park

Location: East 16th Street and Broadway
Size: .7 acres
Facilities: Playground, picnic area and basketball court

Sycamore Park

Location: One Mile Recreation Area
Size: 3.5 acres
Facilities: Softball field

**CHICO AREA RECREATION AND PARK DISTRICT
 PROPOSED BUDGET: 2017-2018
 PART TIME/TEMPORARY/SEASONAL SALARY - SCHEDULE**

EFFECTIVE JAN 2017



* indicates change in job title or description from prior budget

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
RANGE C					
Recreation Leader II, Park Labor III, Office Worker II, Lifeguard I, Swim Instructor, Facility Attendent I	\$10.50	\$10.92	\$11.36		
RANGE D					
Park Labor IV, Office Worker III, Recreation Leader III, Assistant Director, Lifeguard II, Swim Coach	\$11.50	\$11.96	\$12.44		
RANGE E					
Director, Specialist, Office Worker IV, Lifeguard III, Assistant Pool Manager, Hourly Program Instructor Facility Attendent II	\$12.50	\$13.00	\$13.52		
RANGE F					
1. Finance Clerk, HR Clerk	\$14.86	\$15.60	\$16.38		
2. Recreation Coordinator	\$17.36	\$18.23	\$19.14		
3. Facility Rental Coordinator	\$19.19	\$20.15	\$21.16		
RANGE G - Instructors					
1. Enrichment Teacher	\$10.50	\$12.00	\$15.00	\$20.00	\$25.00
2. Program Manager Nature Center Assistant Director*	\$20.00	\$20.25	\$20.50	\$20.75	\$21.00
NOTES:	1) Part time/Temporary/Seasonal employees will be initially employed at step one of the pay range unless the supervisor submits a written memorandum to the General Manager for approval that sets forth the justification for initially employing the employee at step two or three. No employee can be initially employed at a salary range above step three. 2) Part time employees are limited to working no more than 28 hours per week. They may work in excess of 970 hours per year if they have been approved as an extended Cal-PERS retirement plan participant by the General Manager. 3) Temporary part time employees are limited to working no more than 28 hours per week and no more than 970 hours per Fiscal Year (July 1 - June 30) 4) Seasonal employees work for a defined season of 120 days or less. They are limited to 35 hours or less per week. They may not work more than a total of 120 days for CARD in a single calendar year. Examples of seasonal programs include summer aquatics and summer camps. 5) Instructors under contract shall be compensated in accordance with the negotiated contract.				

RANGE H**STEP 1****STEP 2****STEP 3**

		STEP 1	STEP 2	STEP 3
1. Softball, Basketball, & Kickball Game Rates				
a.	Competitive League	\$ 16.00	\$ 18.00	\$ 20.00
2. Baseball League Game Rates				
a.	Plate	\$ 42.00	\$ 46.00	\$ 48.00
b.	Bases	\$ 27.50	\$ 30.00	\$ 32.00
3. Volleyball League Game Rates				
a.	Competitive League	\$ 16.00	\$ 17.00	\$ 18.00
4. Soccer League Game Rates				
a.	Line Judge Flat Rate	\$ 17.50	\$ 18.50	\$ 19.50
b.	Field Official Flat Rate	\$ 28.00	\$ 29.00	\$ 30.00
c.	7 A-Side Flat Rate	\$ 25.00	\$ 26.00	\$ 27.00
5. Flag Football League Game Rates				
a.	Umpire Flat Rate	\$ 19.00	\$ 20.00	\$ 21.00
b.	Field Judge Flat Rate	\$ 15.00		

NOTES:

- 6) Procedure for Sport Official Salary Advancement:
 - a. Officials start at step one, except where noted, and will increase to the next appropriate step after two years of experience and having at least "satisfactory" or above seasonal evaluations.
 - b. Past or present high school (within last two years) college, certified association, or verified Recreation Department Official with at least two years adult officiating experience is eligible for consideration to start at Step 2 with written documentation from a supervisor and written approval from the General Manager.

**CHICO AREA RECREATION AND PARK DISTRICT
 PROPOSED BUDGET: 2017-2018
 PART TIME/TEMPORARY/SEASONAL SALARY - SCHEDULE**

EFFECTIVE JAN 2018



* indicates change in job title or description from prior budget

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
RANGE C					
Recreation Leader II, Park Labor III, Office Worker II, Lifeguard I, Swim Instructor, Facility Attendent I	\$11.00	\$11.44	\$11.90		
RANGE D					
Park Labor IV, Office Worker III, Recreation Leader III, Assistant Director, Lifeguard II, Swim Coach	\$12.00	\$12.48	\$12.98		
RANGE E					
Director, Specialist, Office Worker IV, Lifeguard III, Assistant Pool Manager, Hourly Program Instructor Facility Attendent II	\$13.00	\$13.52	\$14.06		
RANGE F					
1. Finance Clerk, HR Clerk	\$15.60	\$16.38	\$17.20		
2. Recreation Coordinator	\$18.96	\$19.91	\$20.90		
3. Facility Rental Coordinator	\$20.96	\$22.01	\$23.11		
RANGE G - Instructors					
1. Enrichment Teacher	\$13.00	\$15.00	\$17.00	\$20.00	\$22.00
2. Program Manager Nature Center Asst. Dir. Tiny Tots/KR Prog. Mgr	\$20.00	\$20.25	\$20.50	\$20.75	\$21.00
NOTES:	1) Part time/Temporary/Seasonal employees will be initially employed at step one of the pay range unless the supervisor submits a written memorandum to the General Manager for approval that sets forth the justification for initially employing the employee at step two. No employee can be initially employed at a salary range above step two. 2) Part time employees are limited to working no more than 28 hours per week. They may work in excess of 970 hours per year if they have been approved as an extended Cal-PERS retirement plan participant by the General Manager. 3) Temporary part time employees are limited to working no more than 28 hours per week and no more than 970 hours per Fiscal Year (July 1 - June 30) 4) Seasonal employees work for a defined season of 120 days or less. They are limited to 35 hours or less per week. They may not work more than a total of 120 days for CARD in a single calendar year. Examples of seasonal programs include summer aquatics and summer camps. 5) Instructors under contract shall be compensated in accordance with the negotiated contract.				

RANGE H	STEP 1	STEP 2	STEP 3
1. Softball, Basketball (1 hour games)	\$ 18.00	\$ 20.00	\$ 22.00
2. Baseball League Game Rates (2.5 hour games)			
a. Plate	\$ 48.00	\$ 50.00	\$ 52.00
b. Bases	\$ 32.00		
3. Volleyball League & Kickball Game Rates (1 hour games)	\$ 16.00	\$ 17.00	\$ 18.00



4. Soccer League Game Rates

a.	Line Judge Flat Rate (1.25 hr. games)	\$ 17.50	\$ 18.50	\$ 19.50
b.	Field Official Flat Rate (1.25 hr. games)	\$ 28.00	\$ 29.00	\$ 30.00
c.	7 A-Side Flat Rate (1 hour games)	\$ 25.00	\$ 26.00	\$ 27.00

5. Flag Football League Game Rates (1 hour games)

a.	Umpire Flat Rate	\$ 19.00	\$ 20.00	\$ 21.00
b.	Field Judge Flat Rate	\$ 15.00		

NOTES:

- 6) Procedure for Sport Official Salary Advancement:
- a. Officials start at step one, except where noted, and will increase to the next appropriate step after two years of experience and having at least "satisfactory" or above seasonal evaluations.
- b. Past or present high school (within last two years), college, certified association, or verified Recreation Department Official with at least two years adult officiating experience is eligible for consideration to start at Step 2 with written documentation from a supervisor and written approval from the General Manager.

Management										
July 1, 2017-June 30,2018										
	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Parks & Recreation Director										
Hourly	\$ 42.21	\$ 43.21	\$ 44.21	\$ 45.21	\$ 46.21	\$ 47.21	\$ 48.21	\$ 49.21	\$ 50.21	\$ 51.21
Monthly	\$ 7,316	\$ 7,490	\$ 7,663	\$ 7,836	\$ 8,010	\$ 8,183	\$ 8,356	\$ 8,530	\$ 8,703	\$ 8,876
Annually	\$ 87,797	\$ 89,877	\$ 91,957	\$ 94,037	\$ 96,117	\$ 98,197	\$ 100,277	\$ 102,357	\$ 104,437	\$ 106,517
Finance Manager										
Hourly	\$ 33.17	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17
Monthly	\$ 5,749	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309
Annually	\$ 68,994	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714
HR Manager										
Hourly	\$ 33.17	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17
Monthly	\$ 5,749	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309
Annually	\$ 68,994	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714

Other Full Time Employees										
July 1, 2017-June 30,2018										
	Step A	Step B	Step C	Step D	Step E	Merit Range				
	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	
Executive Assistant										
Hourly	\$ 25.95	\$ 27.25	\$ 28.61	\$ 30.04	\$ 31.54	\$ 33.12	\$ 34.77	\$ 36.51	\$ 38.34	
Monthly	\$ 4,498	\$ 4,723	\$ 4,959	\$ 5,207	\$ 5,467	\$ 5,740	\$ 6,027	\$ 6,329	\$ 6,645	
Annually	\$ 53,972	\$ 56,670	\$ 59,504	\$ 62,479	\$ 65,603	\$ 68,883	\$ 72,327	\$ 75,944	\$ 79,741	
Finance Assistant										
Hourly	\$ 23.41	\$ 24.58	\$ 25.81	\$ 27.10	\$ 28.46	\$ 29.88	\$ 31.37	\$ 32.94	\$ 34.59	
Monthly	\$ 4,058	\$ 4,261	\$ 4,474	\$ 4,697	\$ 4,932	\$ 5,179	\$ 5,438	\$ 5,710	\$ 5,995	
Annually	\$ 48,694	\$ 51,128	\$ 53,685	\$ 56,369	\$ 59,187	\$ 62,147	\$ 65,254	\$ 68,517	\$ 71,943	
Facility Coordinator										
Hourly	\$ 20.96	\$ 22.00	\$ 23.10	\$ 24.26	\$ 25.47	\$ 26.75	\$ 28.08	\$ 29.49	\$ 30.96	
Monthly	\$ 3,632	\$ 3,814	\$ 4,005	\$ 4,205	\$ 4,415	\$ 4,636	\$ 4,868	\$ 5,111	\$ 5,367	
Annually	\$ 43,588	\$ 45,768	\$ 48,056	\$ 50,459	\$ 52,982	\$ 55,631	\$ 58,413	\$ 61,333	\$ 64,400	
Customer Service Rep II										
Hourly	\$ 20.96	\$ 22.00	\$ 23.10	\$ 24.26	\$ 25.47	\$ 26.75	\$ 28.08	\$ 29.49	\$ 30.96	
Monthly	\$ 3,632	\$ 3,814	\$ 4,005	\$ 4,205	\$ 4,415	\$ 4,636	\$ 4,868	\$ 5,111	\$ 5,367	
Annually	\$ 43,588	\$ 45,768	\$ 48,056	\$ 50,459	\$ 52,982	\$ 55,631	\$ 58,413	\$ 61,333	\$ 64,400	
Customer Service Rep I										
Hourly	\$ 17.88	\$ 18.77	\$ 19.71	\$ 20.70	\$ 21.73	\$ 22.82	\$ 23.96	\$ 25.16	\$ 26.41	
Monthly	\$ 3,099	\$ 3,254	\$ 3,416	\$ 3,587	\$ 3,767	\$ 3,955	\$ 4,153	\$ 4,360	\$ 4,578	
Annually	\$ 37,185	\$ 39,045	\$ 40,997	\$ 43,047	\$ 45,199	\$ 47,459	\$ 49,832	\$ 52,324	\$ 54,940	
Marketing Coordinator										
Hourly	\$ 22.96	\$ 24.11	\$ 25.32	\$ 26.58	\$ 27.91	\$ 29.31	\$ 30.77	\$ 32.31	\$ 33.93	
Monthly	\$ 3,980	\$ 4,179	\$ 4,388	\$ 4,608	\$ 4,838	\$ 5,080	\$ 5,334	\$ 5,601	\$ 5,881	
Annually	\$ 47,763	\$ 50,152	\$ 52,659	\$ 55,292	\$ 58,057	\$ 60,960	\$ 64,008	\$ 67,208	\$ 70,568	
Recreation Coordinator										
Hourly	\$ 18.96	\$ 19.91	\$ 20.90	\$ 21.95	\$ 23.05	\$ 24.20	\$ 25.41	\$ 26.68	\$ 28.01	
Monthly	\$ 3,286	\$ 3,451	\$ 3,623	\$ 3,804	\$ 3,994	\$ 4,194	\$ 4,404	\$ 4,624	\$ 4,855	
Annually	\$ 39,435	\$ 41,407	\$ 43,477	\$ 45,651	\$ 47,934	\$ 50,330	\$ 52,847	\$ 55,489	\$ 58,264	
Sr. Recreation Supervisor										
Hourly	\$ 30.65	\$ 32.18	\$ 33.79	\$ 35.48	\$ 37.26	\$ 39.12	\$ 41.07	\$ 43.13	\$ 45.28	
Monthly	\$ 5,313	\$ 5,578	\$ 5,857	\$ 6,150	\$ 6,458	\$ 6,780	\$ 7,119	\$ 7,475	\$ 7,849	
Annually	\$ 63,752	\$ 66,940	\$ 70,287	\$ 73,801	\$ 77,491	\$ 81,366	\$ 85,434	\$ 89,705	\$ 94,191	
Recreation Supervisor										
Hourly	\$ 24.93	\$ 26.18	\$ 27.48	\$ 28.86	\$ 30.30	\$ 31.82	\$ 33.41	\$ 35.08	\$ 36.83	
Monthly	\$ 4,321	\$ 4,537	\$ 4,764	\$ 5,002	\$ 5,252	\$ 5,515	\$ 5,791	\$ 6,080	\$ 6,384	
Annually	\$ 51,852	\$ 54,444	\$ 57,167	\$ 60,025	\$ 63,026	\$ 66,178	\$ 69,487	\$ 72,961	\$ 76,609	
Nature Center Director										
Hourly	\$ 24.93	\$ 26.18	\$ 27.48	\$ 28.86	\$ 30.30	\$ 31.82	\$ 33.41	\$ 35.08	\$ 36.83	
Monthly	\$ 4,321	\$ 4,537	\$ 4,764	\$ 5,002	\$ 5,252	\$ 5,515	\$ 5,791	\$ 6,080	\$ 6,384	
Annually	\$ 51,852	\$ 54,444	\$ 57,167	\$ 60,025	\$ 63,026	\$ 66,178	\$ 69,487	\$ 72,961	\$ 76,609	
Park Supervisor										
Hourly	\$ 24.93	\$ 26.18	\$ 27.48	\$ 28.86	\$ 30.30	\$ 31.82	\$ 33.41	\$ 35.08	\$ 36.83	
Monthly	\$ 4,321	\$ 4,537	\$ 4,764	\$ 5,002	\$ 5,252	\$ 5,515	\$ 5,791	\$ 6,080	\$ 6,384	
Annually	\$ 51,852	\$ 54,444	\$ 57,167	\$ 60,025	\$ 63,026	\$ 66,178	\$ 69,487	\$ 72,961	\$ 76,609	
Utility II										
Hourly	\$ 21.91	\$ 23.01	\$ 24.16	\$ 25.37	\$ 26.64	\$ 27.97	\$ 29.37	\$ 30.83	\$ 32.38	
Monthly	\$ 3,798	\$ 3,988	\$ 4,188	\$ 4,397	\$ 4,617	\$ 4,848	\$ 5,090	\$ 5,344	\$ 5,612	
Annually	\$ 45,579	\$ 47,858	\$ 50,250	\$ 52,763	\$ 55,401	\$ 58,171	\$ 61,080	\$ 64,134	\$ 67,340	
Utility I										
Hourly	\$ 19.49	\$ 20.46	\$ 21.49	\$ 22.56	\$ 23.69	\$ 24.87	\$ 26.12	\$ 27.42	\$ 28.80	
Monthly	\$ 3,378	\$ 3,547	\$ 3,724	\$ 3,911	\$ 4,106	\$ 4,312	\$ 4,527	\$ 4,753	\$ 4,991	
Annually	\$ 40,538	\$ 42,565	\$ 44,694	\$ 46,928	\$ 49,275	\$ 51,738	\$ 54,325	\$ 57,042	\$ 59,894	



Chico Area Recreation and Park District "Helping People Play"

Staff Report 17-19
Agenda Item 7.2

STAFF REPORT

DATE: June 15, 2017

TO: Board of Directors

FROM: Ann Willmann, General Manager

SUBJECT: PUBLIC HEARING FOR THE BUDGET FOR FISCAL YEAR 2017-2018

DISCUSSION:

In accordance with the requirements of the California Public Resources Code §5788.1, legal notice of the required public hearing for the Budget for Fiscal Year 2017/2018 has been published.

The District's budget for the 2017/2018 Fiscal Year reflects the combined efforts of Staff, the Division Managers, the General Manager, and the Board of Directors. On July 20, 2017, the attached proposed Resolution 17-5 adopting the final budget for the 2017/2018 fiscal year will be presented to the Board for adoption.

By 
Ann Willmann
General Manager



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 17-5

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT ADOPTING THE FINAL BUDGET FOR THE 2017-2018 FISCAL YEAR

WHEREAS, the Chico Area Recreation and Park District is a legally constituted public agency formed pursuant to the Public Resource Code of the State of California; and

WHEREAS, pursuant to §5784.1 of the Public Resource Code of the State of California, the Board of Directors of the Chico Area Recreation and Park District did publish a notice stating that the Preliminary Budget had been adopted and was available for inspection, and did hold and conduct a Public Hearing for the taxpayers of the District;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Chico Area Recreation and Park District adopts the Final Budget for the 2017-2018 Fiscal Year.

BE IT FURTHER RESOLVED that the General Manager is authorized and directed to adjust the Final Budget as necessary to accommodate changes resulting from decisions made by the California State Legislature and approved by the Governor and/or resulting from determinations made by the Butte County Board of Supervisors and/or others that dictate adjustments be made to the Final Budget during the 2017-2018 Fiscal Year.

Passed and adopted by the Board of Directors of the Chico Area Recreation and Park District at its Regular Meeting on July 20, 2017, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

Bob Malowney
Board Chair

Ann Willmann
Secretary to the Board



Chico Area Recreation and Park District "Helping People Play"

Staff Report 17-20
Agenda Item 7.3

STAFF REPORT

DATE: June 15, 2017
TO: Board of Directors
FROM: Heather Childs, Finance Manager
SUBJECT: RESOLUTION 17-6 OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT ESTABLISHING APPROPRIATIONS LIMITS FOR THE 2017-2018 FISCAL YEAR

DISCUSSION:

In 1979, California voters approved Proposition 4 (Article XIII-B of the California State Constitution). Informally known as the "Gann Initiative", Article XIII-B provides limits to the amount of tax proceeds state and local governments can spend each year.

The annual limit is based on the amount of tax proceeds that were authorized to be spent in fiscal year 1978-79, modified for changes in inflation and population. The inflationary and population factors are provided by the California Department of Finance annually.

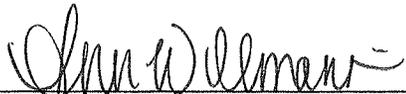
For fiscal year 2017-2018, the estimated tax proceeds appropriated by CARD in the budget are under the appropriation limit. The proposed appropriation limit for the fiscal year 2017-2018 is \$9,060,748. This is the maximum amount of tax proceeds the District is able to appropriate and spend in the fiscal year. The appropriations subject to the limit are \$3,980,785, leaving the District with an appropriations capacity of \$5,079,963.

Section 7910 of the State Government Code requires a governing body to annually adopt by resolution an appropriations limit. The limit is reviewed annually as part of the annual financial audit. A spreadsheet is attached reflecting the calculation of the appropriations limit. Correspondence from the California Department of Finance is also attached reflecting the current year inflationary and population factors.

RECOMMENDATION:

It is recommended that the Board of Directors adopt Resolution 17-6 of the Board of Directors of the Chico Area Recreation and Park District establishing Appropriations Limits for the 2017-2018 Fiscal Year at \$9,060,748.

By: 
Heather Childs
Finance Manager

Approved: 
Ann Willmann
General Manager



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 17-6

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT ESTABLISHING APPROPRIATIONS LIMITS FOR THE 2017-2018 FISCAL YEAR

WHEREAS, Proposition 4 provides that each public agency in the State of California establish an appropriations limit as provided for in Proposition 4; and

WHEREAS, the intent of the Board of Directors of the Chico Area Recreation and Park District is to comply with the provisions of Proposition 4;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Chico Area Recreation and Park District establishes appropriations limits in the amount of \$9,060,748 for the 2017-2018 Fiscal Year.

Passed and adopted by the Board of Directors of Chico Area Recreation and Park District at its regular meeting on June 15, 2017, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

Bob Malowney
Board Chair

Ann Willmann
Secretary to the Board

CHICO AREA RECREATION AND PARK DISTRICT APPROPRIATION LIMIT 2017-2018

PRIOR YEAR LIMIT	FACTOR	NEW LIMIT
\$8,620,253.01	1.0511	\$9,060,747.94

PROJECTED BUDGET REVENUE

	TAX PROCEEDS	NON-TAX PROC	INTEREST	TOTAL
PRO RATA SHARE OF TAX RATE	\$2,600,000.00			\$2,600,000.00
CURRENT YEAR UNSECURED	\$200,000.00			\$200,000.00
CURRENT YEARS SUPPLEMENTAL	\$40,000.00			\$40,000.00
HOMEOWNERS SUBVENTION	\$45,000.00			\$45,000.00
PRIOR YEAR TAXES & MISC TAX	\$11,000.00			\$11,000.00
RDA PASS THROUGH	\$1,064,000.00			\$1,064,000.00
				\$0.00
INTEREST INCOME			\$40,000.00	\$40,000.00
				\$0.00
OTHER REVENUE		\$457,920.00		\$457,920.00
CHARGES FOR CURRENT SERVICE		\$3,143,576.00		\$3,143,576.00
DEVELOPER PARK FEE		\$59,375.00		\$59,375.00
STATE BOND FUNDS (Restricted)		\$0.00		\$0.00
CAPITAL PROJECTS PAID BY CITY OF CHICO		\$0.00		\$0.00
PROCEEDS & NON-PROCEEDS FROM BUDGETED REVENUE	\$3,960,000.00	\$3,660,871.00	\$40,000.00	\$7,660,871.00
TOTAL LESS INTEREST				\$7,620,871.00
PERCENTAGE OF TOTAL	51.96%	48.04%		100.00%
INTEREST BASED ON PERCENTAGE	\$20,785.03	\$19,214.97		\$40,000.00
TOTAL PROCEEDS & NON-PROCEEDS	\$3,980,785.03	\$3,680,085.97		\$7,660,871.00
TOTAL APPROPRIATIONS SUBJECT TO LIMIT	\$3,980,785.03			\$3,980,785.03
APPROPRIATIONS LIMIT	\$9,060,747.94			
REMAINING APPROPRIATION CAPACITY	\$5,079,962.91			

FACTOR CALCULATIONS

Per Capita Cost of Living Change	3.69		
Population Change (Used Chico Change)	1.37		
Per Capita converted to ratio	100	1.0369	A
Population converted to a ratio	100	1.0137	B
Calculation of Factor (A x B)		1.0511	



May 2017

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

The California Revenue and Taxation Code, section 2227, requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2017, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2017-18. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2017-18 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. The Revenue and Taxation Code, section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2017.**

Please Note: Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN
Director
By:

AMY M. COSTA
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2017-18 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2017-18	3.69

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2017-18 appropriation limit.

2017-18:

Per Capita Cost of Living Change = 3.69 percent
 Population Change = 0.85 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.69 + 100}{100} = 1.0369$

Population converted to a ratio: $\frac{0.85 + 100}{100} = 1.0085$

Calculation of factor for FY 2017-18: $1.0369 \times 1.0085 = 1.0457$

Fiscal Year 2017-18

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2016 to January 1, 2017 and Total Population, January 1, 2017

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2016-2017	1-1-16	1-1-17	1-1-2017
Butte				
Biggs	0.32	1,899	1,905	1,905
Chico	1.37	92,117	93,383	93,383
Gridley	0.62	6,663	6,704	6,704
Oroville	0.21	17,999	18,037	18,037
Paradise	0.33	25,755	25,841	25,841
Unincorporated	0.33	80,270	80,534	80,534
County Total	0.76	224,703	226,404	226,404

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2017-18

Attachment C
Annual Percent Change in Population Minus Exclusions*
January 1, 2016 to January 1, 2017

County	Percent Change	--- Population Minus Exclusions ---	
	2016-17	1-1-16	1-1-17
Alameda			
Incorporated	1.03	1,476,184	1,491,355
County Total	0.99	1,626,047	1,642,173
Alpine			
Incorporated	0.00	0	0
County Total	-0.78	1,160	1,151
Amador			
Incorporated	6.10	12,110	12,849
County Total	2.10	34,056	34,771
Butte			
Incorporated	0.99	144,433	145,870
County Total	0.76	224,703	226,404
Calaveras			
Incorporated	-0.72	4,049	4,020
County Total	-0.17	45,160	45,082
Colusa			
Incorporated	0.31	11,735	11,771
County Total	0.36	21,965	22,043
Contra Costa			
Incorporated	1.17	954,911	966,059
County Total	1.13	1,126,740	1,139,429
Del Norte			
Incorporated	-5.27	4,480	4,244
County Total	0.48	24,783	24,901
El Dorado			
Incorporated	0.03	31,757	31,767
County Total	0.37	184,274	184,965

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.



Chico Area Recreation and Park District "Helping People Play"

Staff Report 17-21
Agenda Item 7.4

STAFF REPORT

DATE: June 15, 2017

TO: Board of Directors

FROM: Ann Willmann, General Manager

SUBJECT: City of Chico Nexus Study Update - Park Impact Fees

Discussion

The City of Chico presented their updated Nexus Study to the City of Chico Finance Committee on Wednesday, May 24, 2017. At that meeting, the Committee approved moving the discussion to City Council. The first review will take place at the City Council Meeting on June 20, 2017.

Below is an overview of the current fees and the proposed scenarios. Scenario 1 includes increasing the neighborhood park fees and community park fees, but does not include the development of special purpose facilities such as a community center or aquatic facility. Scenario 2 includes an increase to both the neighborhood and community park fees with an added fee to community parks to support the addition of special purpose facilities.

Fee	Current Fee	Scenario 1	Scenario 2
Neighborhood Park	\$837	\$1,584	\$1,584
Community Park	\$1,824	\$2,100	\$3,904
Bidwell Park Land Acquisition	\$211	\$85	\$85

The complete Technical Memorandum is attached for your review.

Requested Action

It is recommended that the Board of Directors make a formal recommendation to the Chico City Council that CARD supports Scenario 2 proposed in the updated Nexus Study.

By 
Ann Willmann
General Manager

Technical Memorandum #9

To: City of Chico
Attn: Steve Borroum
From: Martin Inouye, Omni-Means
Isabel Domeyko, New Economics & Advisory
Re: Chico Park Impact Fees Update Analysis
CC:

Date: May 15, 2017
Project: 2017 Chico Development Impact Fee Study
Job No.: 25-2223-03
File No.: C2076MEM008.DOCX

This memorandum is a part of an overall effort by the City of Chico to update and adopt a 2016 Nexus Study that updates the currently adopted Development Impact Fees based on the 2030 General Plan. This memorandum focuses on the impact methodology and analysis to update the current neighborhood park impact fee (NPIF), community park impact fee (CPIF), and Bidwell Park impact fee (BPIF) rates.

This memorandum contains a variety of sections documenting current fund balances and Level of Service (LOS) standards for parks, quantifying the scale of new parks needed to accommodate residential growth, and calculating potential updated park impact fee rates. In addition to figures included within this memorandum, Appendix A contains a map of existing park fund districts, while Appendix B contains additional documentation of key assumptions and supporting calculations for the park impact fees update, and Appendix C provides documentation of the City's existing Quimby Act level of service standard for neighborhood and community parks.

Background and Purpose

The general purpose of the park impact fees is to collect and distribute funding for the acquisition of parkland and construction of park facilities improvements to meet the continued growing community need within the City through 2040. *Technical Memorandum #1: Population and Housing Forecasts*, prepared and submitted under separate cover, documents the City's growth estimate and its methodology.

The 2030 General Plan includes the following policies that address needed funding to create parks and establish impact fees for park land acquisition and facility construction to support continued development through 2040 consistent with the General Plan:

- **Goal PPFS-1: Continue cooperative efforts with the Chico Area Recreation and Park District [CARD] and the Chico Unified School District to provide a broad range of high quality parks and recreation facilities and services for all residents.**
 - **Policy PPFS-1.1 (Park and Recreation Facilities)** – Partner with CARD and local providers to provide parks and recreation facilities that offer recreation opportunities for the community.

- **Action PPF-1.1.2 (Park Development Fees)** – Adopt park development fees that support the goals of the CARD Parks and Recreation Master Plan to fund the acquisition and development of neighborhood and community parks, and community use facilities, such as an aquatic park, needed as a result of new development.
- **Action PPF-1.1.4 (Park Maintenance Funding)** – Aid in the formation of maintenance districts or other funding mechanisms to pay for the cost of ongoing maintenance and operation of parks.
- **Action PPF-1.1.8 (Funding to Develop Recreation Facilities)** – Pursue local, state, federal, and other funds for the development of parks and recreation facilities.
- **Action PPF-1.1.9 (Bidwell Park Master Management Plan)** – Utilize the Bidwell Park Master Management Plan and consider the intent of Annie Bidwell's Deed to direct management and guide decision-making for Bidwell Park.

The focus of this update to park impact fees is to calculate the fee rate needed to fund potential acquisition of remaining needed parklands and construct new park facilities to achieve the City's base LOS standard.

Current Fees and Fund Balance

The existing NPIF and CPIF reflect the 2004 Chico General Plan LOS standard:

- 0.68 acres of neighborhood parks; and,
- 1.16 acres of community parks per 1,000 persons; which,
- equates to an initial total of 1.84 acres per 1,000 residents¹.

The City's existing NPIF and CPIF rates are based on a nexus study last updated in 2009. The 2009 Nexus Study applied a series of assumptions underlying the previous 2003 Nexus Study that jointly covered the City/CARD area; however, the 2009 Nexus Study applied these assumptions to the City's projected growth increment.

Table 1 shows the current 2016/17 NPIF and CPIF rates. These rates reflect the result of periodic increases since 2009, when the City Council adopted park impact fees based on a 2009 City Nexus Study.² Appendix B contains historical NPIF and CPIF rates.

Table 1 also the existing BPIF rate per residential unit. This rate also reflects the result of period increases since 2009, when the City Council adopted park impact fees based on a 2009 City Nexus Study. The BPIF reflects the cost of acquiring and developing 1,554.86 acres of additional parklands to ensure that the City would meet the 2004 General Plan standard of 29.5 acres per 1,000 population. The fee was set based on the need to repay a loan to acquire 1,380 acres and fund the balance of future acquisitions to meet the 2004 General Plan LOS.

¹ The City also has an existing Greenways Fee based on a LOS of 3.16 acres per 1,000 residents. The Greenways Fee is addressed in a separate memo.

² The rates set in 2009 vary slightly from the recommended rates contained in the 2009 Nexus Study.

TABLE 1
EXISTING PARK IMPACT FEE RATES (FY2016/17)

Item	Single-Family	Multifamily
Existing Neighborhood Park Fee	\$837	\$837
Existing Community Park Fee	\$1,824	\$1,543
Existing Bidwell Park Fee	\$211	\$118

Fund Balances

The City has multiple neighborhood park funds, one community park fund, and one Bidwell Park fund.

Since at least 2009, neighborhood park fee revenues have been collected into ten neighborhood park zone funds. Appendix A contains a map showing the geographic boundaries of neighborhood park zones. Developed Parks are green, while undeveloped parks are red. As of June 30, 2015, most of the City's neighborhood park funds and community park fund had a positive fund balance. Table 2 shows the individual and total park fund balances for neighborhood park funds.

Table 2 also shows the available balance for the Community Park Fund.

Finally, Table 2 shows the available balance for the Bidwell Park Fund. The negative balance reflects the outstanding loan owed to the Community Park Fund. City staff is proposing that the BPIF be updated to ensure that the Community Park fund is repaid by 2040, as discussed in a subsequent section of this memo.

**TABLE 2
CHICO PARK FUNDS BALANCE (FY 2014/15)**

Item	Zone	Gross Available Balance (06/30/2015)
Neighborhood Park Funds		
Fund 341	Zone A	\$198,552
Fund 342	Zone B	\$284,896
Fund 343	Zone C	\$152,110
Fund 344	Zone D/E	\$196,954
Fund 345	Zone F/G	\$403,302
Fund 347	Zone I	\$805,155
Fund 348	Zone J	(\$166,438)
Subtotal Neighborhood Park Funds [1]		\$1,874,531
Community Park Funds		
Fund 330	N/A	\$1,889,571
Subtotal Community Park Funds		\$1,889,571
Bidwell Park Fund		
Fund 332	N/A	(\$1,398,420)
Subtotal Bidwell Park Funds		(\$1,398,420)

Notes: [1] No development triggering park fees has occurred in Zone H since Neighborhood Park zones were established, so the City does not show any balance or tracking for Zone H.

Parks LOS Standards: 2030 General Plan

This analysis evaluates ways in which the City can update the NPIF and CPIF to reflect the higher LOS standards for neighborhood and community parks included in the City's current General Plan (2030 General Plan adopted in 2010) based on the City's anticipated 2040 population and inventory of local parks.

The 2030 General Plan includes these LOS Standards for neighborhood and community parks:

- 1.50 acres of Neighborhood Parks per 1,000 residents
- 2.50 acres of Community Parks per 1,000 residents³

This analysis combines these standards to form a total neighborhood and community parks LOS standard of 4.0 acres per 1,000 persons⁴. City and CARD staff reviewed the current inventory of neighborhood and community parks to verify whether the City as a whole currently

³ 2030 General Plan, page 9-12.

⁴ The 2030 General Plan also includes an LOS standard of 2.5 acres per 1,000 persons for Greenways. An updated Greenways Impact Fee analysis has been prepared and submitted by New Economics under separate cover.

meets the 2030 General Plan LOS standard. The 2030 General Plan does not contain any LOS standard for future land acquisition or development for Bidwell Park.

Quimby Act LOS Requirements

The NPIF and CPIF fee update is consistent with California's Quimby Act (California Government Code Title 7, Planning and Land Use, Division 2, Chapter 4, 66473-66498), which allows local jurisdictions to require dedication of at least 3.0 acres and up to 5.0 acres of neighborhood and community parkland per 1,000 residents for new development. Appendix C contains the City's entire inventory of neighborhood and community parks for purposes of calculating the existing LOS standard. This analysis shows that the City's 2010 population met the City's 2030 General Plan combined LOS standard for neighborhood and community parks, per the requirements of the Quimby Act.

Population and Land Use Growth Forecast

The updated PIF calculation relies upon a 2016-2040 population and land-use growth increment. *Technical Memorandum #1*, submitted under separate cover, documents this growth increment and the basis upon which the park LOS calculations are made. For purposes of this fee update effort, the City expects to grow by 39,382 persons to reach a 2040 population of 129,016.

New Neighborhood Park Acreage Requirements

Appendix Table D-1 identifies existing neighborhood parks within the City for purposes of calculating an updated NPIF. It also identifies the entity that owns and/or maintains each park.

Appendix Table D-2 summarizes the total amount of existing neighborhood parks by neighborhood park zone, compared to the 2030 General Plan standard of 1.5 acres per 1,000 persons. This table shows that the City had a deficit of neighborhood parks in 2016. Available park funds, also shown in Appendix Table D-1, could be used to acquire and develop neighborhood parks throughout the City.

Neighborhood Park Impact Fee

Table 3 calculates the gross number of neighborhood park acres required by the City's current LOS standards for the forecasted 2016-2040 population growth increment.

**TABLE 3
SUMMARY OF NEIGHBORHOOD PARKS REQUIRED ACREAGE**

Category/Name	NEIGHBORHOOD PARKS
	2016-2040
City Population	39,382
Neighborhood Parks	
2030 General Plan LOS per 1,000 residents	1.50
Required Acres	59.07
Provided Park Acres [1]	0.00
Surplus/Deficit	(59.07)
New Neighborhood Park Acres Funded by Neighborhood Park Impact Fee	59.07

Notes: [1] See Appendix Table D-1 for Parks Inventory included within this classification.
 [2] Includes developed (including designated natural areas) and undeveloped areas within parks located within the City of Chico.
 [3] Includes developed and designated natural areas within existing parks. Excludes undeveloped areas.

Table 4 calculates the resulting NPIF rate for the acquisition and development of new neighborhood parks. As shown in Table 4, this calculation assumes land acquisition costs of \$90,000 per acre, a figure which relies upon market-based land values, based upon a review of current vacant land listings in Chico (documented in Appendix B) and consideration for the typical size of neighborhood and community parks described in the 2007 CARD Master Plan. It also presumes that development will occur at a cost of \$350,000 per acre, a development cost rate that includes basic site preparation as well as multiple park amenities (e.g. sports fields, picnic areas, and/or playgrounds) and was determined to reflect an average cost to develop neighborhood and community parks found in other communities in the Sacramento Region.

**TABLE 4
NEIGHBORHOOD PARK IMPACT FEE**

Item	Net Acres Required	Cost per Acre	Total Cost	Service Population	Cost Per Person	Persons per Unit	PIF Cost Per Unit
Neighborhood Parks							
Land Acquisition	59.07	\$90,000	\$5,316,300	39,382	\$135	2.4	\$324
Park Development	59.07	\$350,000 [1]	\$20,674,500	39,382	\$525	2.4	\$1,260
Net Neighborhood Parks			\$25,990,800	39,382	\$660	2.4	\$1,584
% of 2016/17 NPIF Rate							189%

Notes: [1] Provided by Omni-Means. Includes site preparation (grading, drainage, storm water permit, sidewalks, sewer, landscaping and irrigation) and multiple basic park amenities (e.g. sports field, playground, and picnic area).

The existing positive balances in Neighborhood Park funds, identified in a prior section of this memo, were not applied to buy down the NPIF. Instead, it is expected that these funds will be utilized to fund improvements to existing undeveloped parks and/or acquire and develop other neighborhood parks to help bring the City's existing inventory of neighborhood parks into alignment with the 2030 GP LOS, which is greater than the 2004 GP LOS. Appendix D identifies the existing LOS for neighborhood parks overall and by neighborhood park zone.

New Community Park Acreage Requirements

New development will also trigger a need for additional community parks. Appendix Table D-3 provides the current inventory of Community Parks in the City for purposes of calculating an updated CPIF. This table shows that the City had an existing surplus of community parkland and developed community parks as of 2016.

Table 5 calculates the amount of new community parks that new development would necessitate based on the 2030 General Plan standard of 2.50 acres per 1,000 population.

**TABLE 5
SUMMARY OF COMMUNITY PARK REQUIRED ACREAGE**

Category/Name	COMMUNITY PARKS 2015-2040
City Population	39,382
Community Parks	
2030 General Plan LOS per 1,000 residents	2.50
Required Acres	98.45
Provided Park Acres [1]	0.00
Surplus/Deficit	(98.45)
New Community Park Acres Funded by Community Park Impact Fee	98.45

Notes: [1] See Appendix Table D-3 for Parks Inventory included within this classification.

Community Park Impact Fee Scenarios

This Analysis considers two PIF scenarios that apply market-based cost assumptions pertaining to park facility development and conform to the 2030 General Plan neighborhood and community parkland standards. This exercise evaluates the following PIF scenarios:

- Scenario 1: Community Park Facilities.** The first scenario applies a market-based per-acre cost estimate for an average level of facility improvements consistent with surveys of other local jurisdictions currently planning/building neighborhood and community parks generally found in other communities. This facilities cost would cover the cost of site preparation and some park amenities (e.g. sports fields, playgrounds, picnic area, etc.). This scenario presumes that community parkland would be existing, dedicated, or provided to the City at no cost.
- Scenario 2: Facilities and Special Facilities.** The second scenario includes land, park facilities, and two Special Facilities-- community centers and swimming pools/aquatic centers-- which are specifically identified in the 2007 CARD Master Plan and included in CARD's 2010 Park Impact Fee (PIF) Nexus Study (not adopted by the City). This scenario also presumes that community parkland would be existing, dedicated, or provided to the City at no cost.

Scenario 1: Community Park Facilities

The Scenario 1 CPIF is based on the 2030 Chico General Plan LOS standards: 2.50 acres of community parks per 1,000 persons. This scenario applies \$350,000 per acre for park facilities; this cost rate includes basic site preparation as well as multiple park amenities (e.g. sports fields, picnic areas, and/or playgrounds) and was determined to reflect an average cost to develop neighborhood and community parks found in other communities in the Sacramento Region.

Table 6 calculates the CPIF rate for Scenario 1. The resulting CPIF rate is approximately \$2,100 per unit, which is 115 percent of the City's existing CPIF rate.

**TABLE 6
ESTIMATED CPIF: SCENARIO 1**

Item	Net Acres Required	Cost per Acre	Total Cost	Service Population	Cost Per Person	Persons per Unit	PIF Cost Per Unit
Community Parks							
Land Acquisition	98.45	\$0 [1]	\$0	39,382	\$0	2.4	\$0
Park Development	98.45	\$350,000 [2]	\$34,457,500	39,382	\$875	2.4	\$2,100
Net Community Parks			\$34,457,500	39,382	\$874.96	2.4	\$2,100
% of 2016/17 Single-Family CPIF Rate							115%

Notes:

[1] This scenario presumes that community parkland would be dedicated to the City at no cost.

[2] Provided by Omni-Means. Includes site preparation (grading, drainage, storm water permit, sidewalks, sewer, landscaping and irrigation) and multiple basic park amenities (e.g. sports field, playground, and picnic area).

The existing positive balance in the Community Park fund, identified in a prior section of this memo, was not applied to buy down the CPIF. Instead, it is expected that these funds will be utilized to fund improvements to existing undeveloped parks and/or acquire and develop other community parks to help bring the City's existing inventory of community parks into alignment

with the 2030 GP LOS, which is greater than the 2004 GP LOS. Appendix D identifies the existing LOS for community parks.

Scenario 2: Facilities and Special Facilities

The Scenario 2 CPIF is based on 2.50 acres of community parks per 1,000 persons. This scenario also includes improvement costs for two Special Facilities: swimming pools/aquatic centers and community centers. These Special Facilities were included in the 2008 CARD Master Plan and 2010 CARD PIF Nexus Study (not adopted by the City), and to a certain extent in the City's 2030 General Plan. For this scenario, the LOS standards were calculated based on the scale of total community centers and/or swimming pools expected to exist by the time the City reaches Buildout (as identified at that time).

Table 7 and Table 8 identify current estimated costs for community centers and swimming pools/ aquatic centers. Per-acre facility costs are then translated into a per-person and a per-unit cost (Table 9). The resulting fee, \$3,904 per residential unit, is 214 percent of the existing 2016/17 CPIF for neighborhood and community parks.

**TABLE 7
SPECIAL RECREATION OF FACILITY COST ESTIMATE ASSUMPTIONS (2016\$)**

Item	Cost per Center	Sq. Ft. per Center	Cost per Sq. Ft.
Special Recreation Facilities [1]:			
Community Facilities/Rec. Ctrs.	\$19,000,000 [2]	56,000	\$339
Swimming Pool/ Aquatics Center	\$17,000,000	N/A	N/A

Notes: [1] Cost estimates and facility sizing from 2010 Park Impact Fee Nexus Study, prepared for CARD by SCI Consulting Group. Figure 6 (page 11).
[2] Inflated from 2010\$ based on CCI construction cost index (annual average) 20-city average.

**TABLE 8
LOS STANDARDS FOR SPECIAL FACILITIES**

Item	Amount		
Special Facilities [1]	CARD LOS Standard		
Community Centers [2]	943 sq. ft. per	1,000	persons
Swimming Pools/Aquatic Centers [3]	1 center per	39,369	persons
Gross Special Facility Requirements			
Projected Growth Increment: 2016-2040		39,382	persons
Required Community Centers		37,137	sq. ft.
Required Swimming Pools/Aquatic Centers		1.00	center

Notes:

[1] The 2008 CARD Master Plan and 2010 CARD Nexus Study contain LOS standards for a variety of special facilities, including multi-use fields, softball/baseball fields, courts, swimming pools, and recreation centers. This analysis focuses on swimming pools and community centers only. The costs per acre for Neighborhood and Community Parks presume inclusion of some sports

[2] LOS Standard included in the 2010 CARD Nexus Study, page 11. Since this nexus study was not adopted by the City, a standard would need to be officially developed should the City decide to pursue this PIF Scenario.

[3] The 2010 CARD Nexus Study, page 12, envisions 4 total aquatics centers at Buildout, which equated to a LOS standard of 39,369 persons per facility. Since this nexus study was not adopted by the City, a standard would need to be officially developed should the City decide to pursue this PIF Scenario.

**TABLE 9
ESTIMATED CPIF: SCENARIO 2**

Item	Net Acres/ Facilities Required	Cost Metric	Total Cost Attributable to Fee Program	Service Population	Cost Per Person	Persons per Unit	PIF Per Unit
Community Parks	<u>Net Acres</u>	<u>Cost per Acre</u>					
Land Acquisition	98.45	\$0 [1]	\$0	39,382	\$0	2.4	\$0
Park Development	98.45	\$350,000 [2]	\$34,457,500	39,382	\$875	2.4	\$2,100
Net Community Parks			\$34,457,500	39,382	\$875	2.4	\$2,100
Special Facilities	<u>Net Sq. Ft.</u>	<u>Cost per Sq. Ft.</u>					
Community Centers	37,137	\$339	\$12,600,002				
	<u>Net Facilities</u>	<u>Cost per Facility</u>					
Swimming Pools/Aquatic Centers	1.00	\$17,000,000	\$17,005,441				
Net Special Facilities Costs			\$29,605,443	39,382	\$752	2.4	\$1,804
Total Cost			\$64,062,943			2.4	\$3,904
% of 2016/17 Single-Family CPIF Rate							214%

Notes: [1] This scenario presumes that community parkland would be dedicated to the City at no cost.

[2] Provided by Omni-Means. Includes site preparation (grading, drainage, storm water permit, sidewalks, sewer, landscaping and irrigation) and multiple basic park amenities (e.g. sports field, playground, and picnic area).

The existing positive balance in the Community Park fund, identified in a prior section of this memo, was not applied to buy down the CPIF. Instead, it is expected that these funds will be utilized to fund improvements to existing undeveloped parks and/or acquire and develop other community parks to help bring the City's existing inventory of community parks into alignment with the 2030 GP LOS, which is greater than the 2004 GP LOS. Appendix D identifies the existing LOS for community parks, aquatics centers, and community centers.

Bidwell Park Impact Fee

The City previously borrowed monies to pay for the acquisition of 1,455 acres of additional Bidwell Park land. As of the end of FY 2014/15, the remaining outstanding loan balance for this acquisition was \$1,398,420. While the 2030 General Plan (Policy OS-2.1) calls for continued "acquisition, management, and maintenance of open space," the General Plan does not specify where or how much additional open space is needed. It also states that funding for Open Space should be provided by outside sources and is silent regarding the Bidwell Park impact fee.

Table 10, below, calculates an updated BPIF that would repay the outstanding loan balance over the balance of the 2016-2040 growth increment.

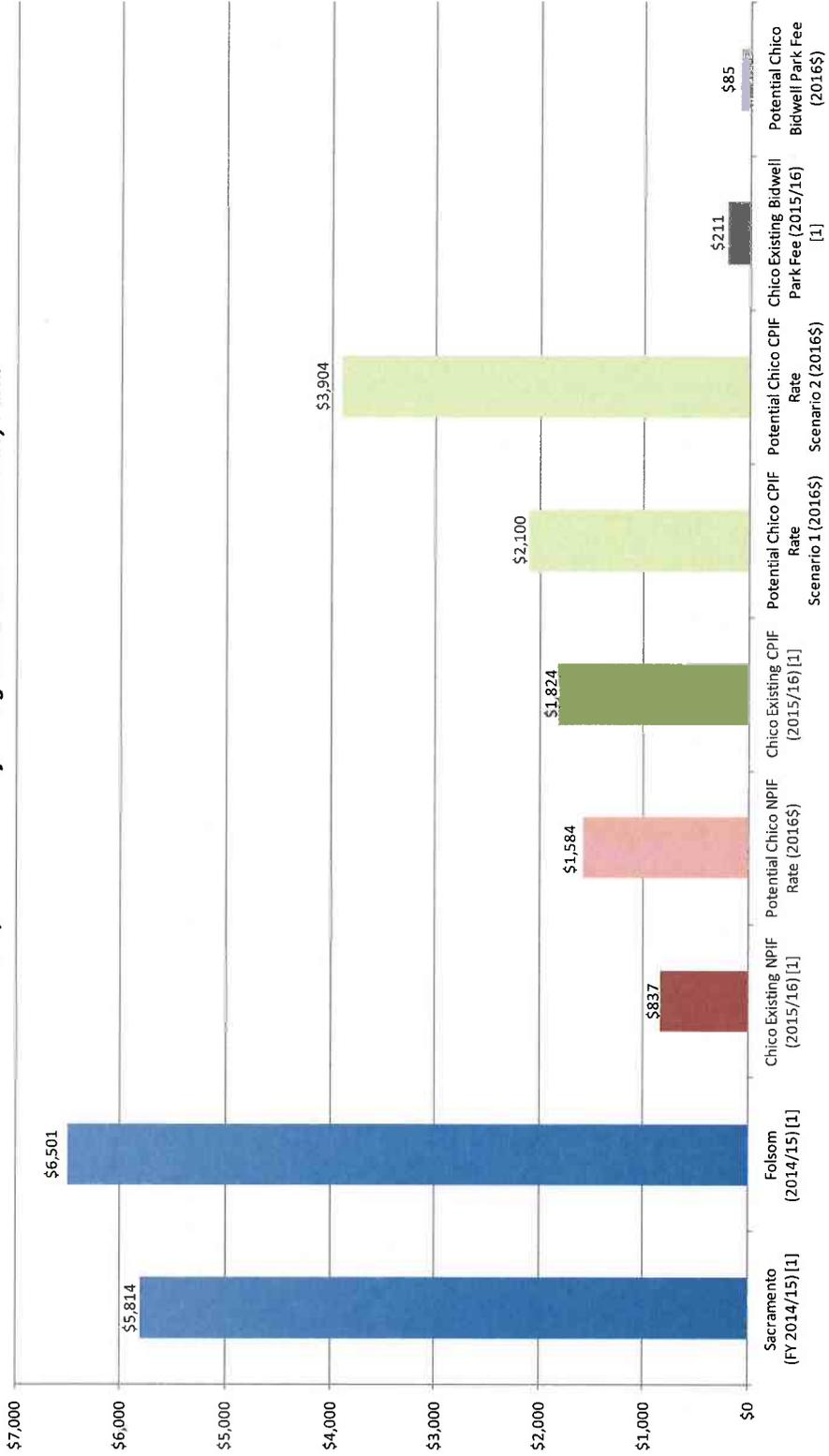
TABLE 10
ESTIMATED BIDWELL PARK IMPACT FEE (BPIF)

Item	Total Cost	Service Population	Cost Per Person	Persons per Unit	PIF Cost Per Unit
Bidwell Park					
Outstanding Loan Balance (June 2015)	\$1,398,420	39,382	\$35.51	2.4	\$85
Net Bidwell Park	\$1,398,420	39,382	\$36	2.4	\$85
% of 2016/17 Single-Family Fee Rate					40%

NPIF and CPIF Comparison

Table 11 contains a comparison of NPIF and CPIF rates. This information is provided simply as an informational point of reference. Unless otherwise noted, the rates reflect FY 2014/15; also, comparison jurisdiction figures reflect single-family rates, while the Chico rate reflects a blended residential rate. Table 11 also compares the existing City NPIF and CPIF rates to the scenarios studied in this analysis.

TABLE 11
COMPARISON OF NPIF+CPIF RATES
Potential Chico PIF Rates
Residential, Per-Unit Rates for Neighborhood and Community Parks



[1] Each comparable city includes a different combination of parkland, park facilities, and/or special park facilities.

Findings

Table 12 summarizes the LOS standards, per-acre land acquisition cost assumptions, per-acre facility cost assumptions, and resulting potential NPIF, CPIF, and BPIF rates per residential unit.

- **Finding 1: Most of the neighborhood park zone funds and the Community Park had positive balances as of June 30, 2015, but the Bidwell Park fund had a negative balance.** The Bidwell Park Fund owes approximately \$1,398,420 for a prior Bidwell Park land acquisition.
- **Finding 2: Between 2016 and 2040, the City expects to add 39,382 new persons.** This forecast is tied to residential unit projections developed by the Butte County Association of Governments (BCAG) and reflects residential growth within the City's General Plan boundary.
- **Finding 3: The Existing NPIF, CPIF, and BPIF rates reflect periodic increases since rates were last reset in 2009 but are not compliant with existing 2030 GP LOS standards.** The 2016/17 rates reflect the parks LOS standards included in the 2004 General Plan (0.68 acres of neighborhood parks, 1.16 acres of community parks, and 29.5 acres of Bidwell Park per 1,000 persons).
- **Finding 4: The City's 2030 Current General Plan LOS Standards are 1.50 acres of neighborhood parks per 1,000 residents and 2.50 acres of community parks per 1,000 residents. The 2030 General Plan does not have a LOS Standard for Bidwell Park.**
- **Finding 5: The updated NPIF is \$1,584 per residential unit.** The updated rate is 189% of the existing NPIF rate.
- **Finding 6: The updated CPIF considers two scenarios, both of which presume that any future community parkland will be dedicated, transferred, or otherwise provided to the City or CARD at no cost. Scenario 1, which includes facility improvements similar to those found in other communities, produces a fee of \$2,100 per unit, which is 115 percent of the existing PIF rate.** This rate would allow the City to construct an average level of community park facilities consistently found in other communities.
- **Finding 7: Scenario 2, an updated CPIF that includes park facilities, as well as community centers and swimming pools/aquatic centers, produces a fee of \$3,904 per unit, which is 214 percent of the existing CPIF rate.** This calculation is based on a LOS "target" included in the 2010 CARD Nexus Study, which was not adopted by the City.
- **Finding 8: The updated BPIF rate is \$85 per residential unit, which is 40% of the existing rate.** This rate was recalculated to repay the outstanding loan to the Community Park fund by the time the City reaches the 2040 growth projections.
- **Finding 9: Current NPIF and CPIF rates within other Sacramento Region jurisdictions are generally higher than the existing and potential NPIF and CPIF rates evaluated in this analysis.**

Summary of Nexus Requirements

California Government Code Section 66000 et. seq. sets forth the procedural requirements for establishing and collecting development impact fees. There are specific conditions which must be met in order for the fee to be set in place, which demonstrate a reasonable relationship, or “nexus” between the fee and its purpose. The key requirements of Government Code Section 66000 are listed below, along with a corresponding discussion that relates to park fees.

Identify the purpose of the fee.

- Neighborhood Parks Fee: The fee will fund the acquisition and development of Neighborhood Parks at the General Plan LOS (1.5 acres per 1,000 population).
- Community Parks Fee: The fee will fund acquisition and development of Community Parks/ Community Parks and Special Facilities at the General Plan LOS (2.5 acres per 1,000 population).
- Bidwell Park Fee: The fee will fund the acquisition of additional Bidwell Park land.

Identify how the fee is to be used.

- Neighborhood Parks Fee: The fee will be used to fund the acquisition and development of Neighborhood Parks facilities.
- Community Parks Fee: The fee will be used to fund the development of Community Parks/Community Parks and Special Facilities.
- Bidwell Park Fee: The fee will be used to repay a loan for acquisition of additional Bidwell Park land.

Determine how a reasonable relationship exists between the fee’s use and the type of development project on which the fee is imposed.

- Neighborhood Parks Fee: New residential development will generate the need for additional neighborhood parks facilities for the use of City residents. Fee revenue will be used to provide new Neighborhood Parks.
- Community Parks Fee: New residential development will generate the need for additional Community Parks/ Community Parks and Special Facilities for the use of City residents. Fee revenue will be used to provide new Community Parks/Community Parks and Special Facilities.
- Bidwell Park Fee: Fee revenue will be used to fund the acquisition and development of Bidwell Park.

Determine how a reasonable relationship exists between the need for the public facility and the type of development project on which the fee is imposed.

- Neighborhood Parks Fee: New residential development will generate the need for additional parks and open space facilities for the use of City residents.
- Community Parks Fee: New residential development will generate the need for additional parks and open space facilities for the use of City residents.
- Bidwell Park: New residential development will generate the need for the expansion of Bidwell Park.

Demonstrate a reasonable relationship between the amount of the fee and the cost of public facility or portion of public facility attributable to development on which the fee is imposed.

- Neighborhood Parks Fee: Neighborhood Parks acquisition and development costs were apportioned solely to residential development, as the General Plan LOS applies to residential population only.
- Community Parks Fee: Community Parks acquisition and development costs were apportioned solely to residential development, as the General Plan LOS applies to residential population only.
- Bidwell Park Fee: Bidwell Park acquisition and development costs were apportioned solely to residential development.

**TABLE 12
SUMMARY OF NPIF, CPIF, AND BPIF RATES**

Item	Description	Parkland LOS Standard (Acres per 1,000 population)	Cost Assumption	Cost Per Unit	Park Facilities		Total PIF Per Unit	% of 2016/17 Rate
					Cost Assumption	Cost Per Unit		
Existing Neighborhood Park Impact Fee	2016/17 rates, 2004 GP LOS	0.66 acres of neighborhood [1]	Not estimated.	N/A	Not estimated.	N/A	\$837	100%
Proposed Neighborhood Park Impact Fee	2030 GP LOS Minimum Standard	1.5 acres of neighborhood [2]	\$90,000 per neighborhood acre	\$324	\$350,000 per community park acre [3]	\$1,260	\$1,584	189%
Existing Community Park Impact Fee	2016/17 rates, 2004 GP LOS	2.5 acres of community [2]	Not estimated.	N/A	Not estimated.	N/A	\$1,824	100%
Proposed Community Park Impact Fee: Scenario 1	2030 GP LOS Minimum Standard	2.5 acres of community [2]	Assumed dedication.	\$0	\$350,000 per community park acre [3]	\$2,100	\$2,100	115%
Proposed Community Park Impact Fee: Scenario 2	2030 GP LOS Facilities and Special Facilities	2.5 acres of community [2]	Assumed dedication.	\$0	\$350,000 per community park acre [3] plus \$29,605,443 special facilities cost	\$3,904	\$3,904	214%
Existing Bidwell Park Fee	2004 General Plan LOS	29.5 acres of additional parklands	Not estimated.	N/A	Not estimated.	N/A	\$211	100%
Proposed Bidwell Park Fee	Repay Outstanding Loan Balance	N/A	\$100,000	N/A	\$100,000	N/A	\$85	40%

Sources: City of Chico, CARD, Omni-Means, and New Economics & Advisory

Notes: [1] The existing PIF is based on the 2004 General Plan. For purposes of this analysis, linear parks and greenways is accounted for separately.

[2] Consistent with the 2030 General Plan and CARD Master Plan (2007).

[3] Includes site prep (i.e. grading, utilities, irrigation, planting and pathways) and multiple park amenities (e.g. picnic benches, sports fields, playgrounds, etc.).

APPENDIX A:

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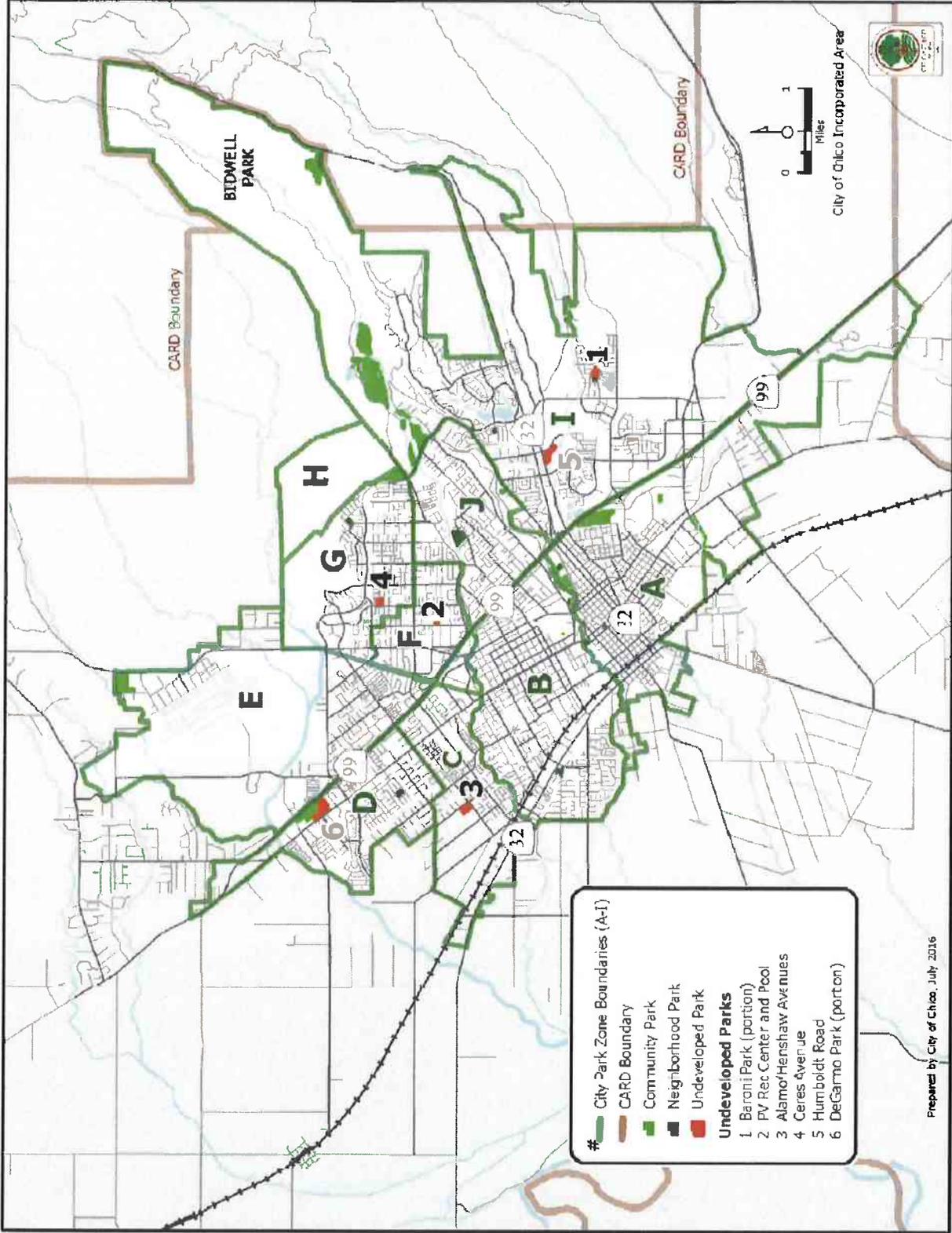


Figure 1

Existing Neighborhood and Community Parks and Park Zones

City of Chico Development Impact Fee Update

omni means
ENGINEERING SOLUTIONS

December 5, 2016

APPENDIX B:

**TABLE B-1
CHICO NEIGHBORHOOD AND COMMUNITY PARK IMPACT FEES (HISTORICAL RATES)**

Year	Single-Family Unit		Multifamily Unit			Blended Rate [1]
	Neighborhood Fee	Community Fee	Neighborhood Fee	Community Fee	N & C Total	
2009/10 Adopted Rate	\$932	\$1,719	\$789	\$1,454	\$2,243	\$2,447
2010/11	\$932	\$1,719	\$789	\$1,454	\$2,243	\$2,447
2011/12	\$932	\$1,719	\$789	\$1,454	\$2,243	\$2,447
2012/13	\$932	\$1,719	\$789	\$1,454	\$2,243	\$2,447
2013/14	\$932	\$1,719	\$789	\$1,454	\$2,243	\$2,447
2014/15	\$932	\$1,719	\$789	\$1,454	\$2,243	\$2,447
2015/16	\$956	\$1,762	\$809	\$1,492	\$2,300	\$2,509
2016/17	\$837	\$1,824	\$837	\$1,543	\$2,381	\$2,456
% Change since 2003 Adopted Rate	90%	106%	106%	106%	106%	100%

Notes: [1] In consultation with City staff, for purposes of this analysis New Economics has provided a blended residential rate. The single-family rate was divided by the City's single-family persons per household estimate in the 2009 Nexus Study (2.60 pph) and then multiplied by the 2015 citywide persons per household estimate (2.40 pph) to derive the blended rate per residential unit.

**TABLE B-2
INDICATION OF LAND ACQUISITION VALUES**

Item	Location	Lot Size (Acres)	List Price	Price per Acre	Parcels 1-50 acres in size [1]
75 Lava Rock Drive	Chico, CA	1.16	\$84,900	\$73,190	\$73,190
3458 Shallow Springs Ter	Chico, CA	0.48	\$134,000	\$279,167	
160 Eagle Nest Dr	Chico, CA	0.98	\$212,000	\$216,327	
Owens Rd	Chico, CA	23.69	\$260,590	\$11,000	\$11,000
Rodeo Av	Chico, CA	3.00	\$340,000	\$113,333	\$113,333
1260 E 9th St	Chico, CA	0.28	\$164,900	\$588,929	
57 Rocky Bluff Dr	Chico, CA	1.21	\$79,900	\$66,033	\$66,033
51 Lava Rock Dr	Chico, CA	0.82	\$94,500	\$115,244	
13991 Persimmon Ln	Chico, CA	2.00	\$165,000	\$82,500	\$82,500
13963 Pomegranate Ct	Chico, CA	1.01	\$165,000	\$163,366	\$163,366
Indian Cliffs Dr	Chico, CA	40.45	\$325,000	\$8,035	\$8,035
0 Highway 32	Chico, CA	2.38	\$34,900	\$14,664	\$14,664
200 Three Oaks Ct	Chico, CA	11.52	\$240,000	\$20,833	\$20,833
4 Summersky Cmns	Chico, CA	3.72	\$460,000	\$123,656	\$123,656
4289 Kiwi Ln	Chico, CA	1.14	\$165,000	\$144,737	\$144,737
3292 Shadybrook Ln	Chico, CA	1.00	\$350,000	\$350,000	\$350,000
0 Cohasset Rd	Chico, CA	43.06	\$500,000	\$11,612	\$11,612
3155 Summit Ridge Ter	Chico, CA	0.07	\$198,000	\$2,828,571	
2600 Cohasset Rd	Chico, CA	1.44	\$285,000	\$197,917	\$197,917
4 Summer Sky Cmns	Chico, CA	3.72	\$460,000	\$123,656	\$123,656
1260-1262 East 9th St	Chico, CA	0.28	\$159,000	\$567,857	
Eves Ln	Chico, CA	33.77	\$350,000	\$10,364	\$10,364
3359 Grape Way	Chico, CA	5.01	\$350,000	\$69,860	\$69,860
3571 Shallow Springs Ter	Chico, CA	0.48	\$155,000	\$322,917	
3567 Shallow Springs Ter	Chico, CA	0.50	\$155,000	\$310,000	
0 Morseman Ave	Chico, CA	3.00	\$450,000	\$150,000	\$150,000
3560 Shallow Springs Ter	Chico, CA	0.46	\$175,000	\$380,435	
1 Twin Creeks Subdivision	Chico, CA	68.08	\$1,500,000	\$22,033	
Rich Bar Rd	Chico, CA	25.00	\$299,000	\$11,960	\$11,960
3391 Summit Ridge Ter	Chico, CA	0.31	\$149,950	\$483,710	
13953 Pomegranate Ct	Chico, CA	1.01	\$165,000	\$163,366	\$163,366
0 Sky Ct	Chico, CA	6.00	\$53,000	\$8,833	\$8,833
500 W East Ave	Chico, CA	0.30	\$96,000	\$320,000	
1250 East Ave	Chico, CA	0.64	\$236,000	\$368,750	
3265 Siena Ridge Loop	Chico, CA	0.48	\$174,000	\$362,500	
3166 Canyon Oaks Ter	Chico, CA	0.50	\$175,000	\$350,000	
3261 Sienna Ridge Loop	Chico, CA	0.47	\$174,000	\$370,213	
Average (Rounded) [2]				\$265,015	\$90,000

Source: www.zillow.com, accessed April 12, 2016.

Notes: [1] A filter of 1-50 acres was selected to account for the fact that the 2007 CARD Master Plan (page 5) includes size ranges of 5-10 acres for neighborhood parks and 25-50 acres for community parks; however, the Quimby Act allows for expenditures to be made to enhance the capacity of existing park facilities, which could include smaller expansions in the range of 1-5 acres.
[2] provides an indication of current parkland acquisition values for purposes of this PIF Scenarios Analysis. These values reflect list price for actively marketing properties. A nexus study should ultimately be based on sales prices, which, are often are lower than list price.

**TABLE B-3
SUMMARY OF SPECIAL FACILITIES LOS (2016,2040)**

Category/ Name	2015	2040	2015-2040
City Population	89,634	129,016	39,382
Special Facility: Community Center			
Community Centers LOS Standard [1]	943 sq. ft. per 1,000 persons		
Required Sq. Ft.	84,525	121,662	37,137
Provided Sq. Ft.			
CARD Community Center	12,337	12,337	
Community Park Field House Gym	9,600	9,600	
Dorothy Johnson Center	8,661	8,661	
Pleasant Valley Recreation Center	5,970	5,970	
Subtotal Special Facilities	36,568	36,568	
Surplus/Deficit Community Center	(47,957)	(85,094)	(37,137) [3]
Swimming Pools/ Aquatic Centers			
Swimming Pool/Aquatic Center LOS Standard [1]	39,369 persons per facility		
Required Facilities	2.28	3.28	1.00
Provided Facilities [2]			
Pleasant Valley Recreation Center and Pool	1.00	1.00	
Subtotal Provided Facilities	1.00 [3]	1.00 [3]	
Surplus/Deficit	(1.28)	(2.28)	(1.00) [3]

Notes: [1] LOS Standard identified in the 2010 CARD Nexus Study, which has not been adopted by the City. This LOS standard is based on an assumed total amount of facilities that would exist by the time the City reaches buildout (as envisioned at that time). Subject to refinement if the City chooses to include any Special Facilities in the PIF.

[2] The 2010 PFA includes 3 existing facilities and 1 future planned facility, and cites the 2008 CARD Master Plan as the source of data. The 2008 CARD Master Plan inventory includes the pools listed in this figure, but according to CARD the Shapiro and CSU pools are now non-operational. The outdoor swimming facilities located within 1-Mile Recreation Area and Lower Bidwell are owned by the City but were not part of CARD's LOS Standard calculation.

[3] This nexus study analyzes the portion of new facilities that is needed to accommodate new development based on the established LOS standard. New development is not responsible for curing any existing deficits; therefore, the nexus study is based only on the portion (and cost) of facilities demanded by anticipated growth. Other funding sources would be needed to cure any existing deficits.

APPENDIX C:

Quimby LOS Analysis

The updated inventory of neighborhood and community parkland, contained below in **Table C-1**, surpasses the LOS standard of 4.0 acres per 1,000 residents based on the City's 2010 population.

**TABLE C-1
QUIMBY INVENTORY**

Category/ Name	Acres
	Dev/Natural
Neighborhood and Community Parks [1]	
Dorothy F. Johnson Center/Chapman Park	3.00
Oakway Park	7.90
Peterson Park	4.10
Baroni Park	5.20
Hancock Park	3.80
Emerson Park	1.44
Pleasant Valley Recreation Center & Pool [2]	0.00
Rotary Park (Mini Park)	0.30
Alamo/Henshaw Site [2]	0.00
Nob Hill/Hussa Ranch Park	2.90
City Plaza Park [2]	1.50
Depot Park [2]	1.00
Children's Park [2]	3.70
Ceres Avenue [2]	0.00
Humboldt Road Site [3]	0.00
Caper Acres (Bidwell Park) [2]	3.50
Community Park	40.00
DeGarmo Community Park	11.00
Wildwood Park	30.30
Westside Little League Park	9.88
Shapiro Pool	0.44
Humboldt Skatepark/Lower Humboldt	3.80
Wildwood BMX Track/Freestyle Park	3.00
Hooker Oak Park (Bidwell Park) [4]	35.00
1-Mile Recreation Area (Bidwell Park) [4]	23.00
Community Center (Lower Bidwell Park)	3.00
Chico Creek Nature Center (Bidwell Park) [5]	3.60
5-Mile Dam Recreation Area (Bidwell Park) [5]	6.00
Peregrine Disc Golf Course (Bidwell Park) [5]	20.09
Horse Arena (Bidwell Park) [5]	15.00
Golf Course (Bidwell Park) [5]	122.00
TOTAL DEVELOPED NEIGHBORHOOD & COMMUNITY PARKS	364.45
QUIMBY CALCULATION	
2030 General Plan LOS N+C	4.00
2010 City Population	86,187
Provided Park Acres	364.45
2010 LOS	4.23

Source: Sources: Chico 2030 General Plan Update Public Facilities Assessment and Fiscal Impact Analysis, July 30, 2010; City of Chico and Chico Area Recreation and Park District MOU, July 15, 2009; City of Chico, City Council Agenda Report, March 16, 2010; Butte Local Agency Formation Commission, Municipal Service Review Update and Sphere of Influence Plan for CARD, adopted April 2, 2009; City of Chico, City Council Agenda Report, June 16, 2015; 2003 Chico Parks Nexus Study; California Department of Finance; Maintenance information provided by City Staff and CARD
Notes: [1] Unless otherwise noted, inventory is consistent with 2010 Public Facilities Assessment, pages A-10 and A-11.

[2] Added since 2010 PFA. City staff is proposing that the City reclassify this area as Neighborhood/Community park area.

[3] On July 15, 2003, City Council voted to maintain this 11.0 acre undeveloped site as passive Open Space, rather than Parks. Page A-1 of the 2003 Chico Parks Nexus Study contains this

[4] Previously re-classified as Neighborhood/Community Park in 2003 City/CARD Nexus Study. This analysis presumes that the reclassification will continue. 1-Mile Recreation Area was called Sacramento Recreation Area and had a size of 26.5 acres.

[5] Previously classified as part of Bidwell Park. City staff is proposing to reclassify this portion of Bidwell Park as Neighborhood/Community Park.

APPENDIX D:

**TABLE D-1
NIEGHBORHOOD PARK AND RECREATION FACILITY INVENTORY**

Category/ Name	Owner	Acres			Maintenance	
		Total	Dev/Natural	Undev	Entity	Existing Funding Mechanism
Neighborhood Parks [1]						
Oakway Park	CARD	7.90	7.90		CARD	LLD
Peterson Park	CARD	4.10	4.10		CARD	Assessment District
Baroni Park	CARD	7.30	5.20	2.10	CARD	LLD 001-05
Hancock Park	CARD	3.80	3.80		CARD	LMD
Emerson Park	City	1.44	1.44		City	LMD
Rotary Park (Mini Park)	CARD	0.30	0.30		CARD	General Fund (CARD)
Alamo/Henshaw Site [2]	CARD	5.50	0.00	5.50	CARD	General Fund (CARD)
Nob Hill/Hussa Ranch Park	City	2.90	2.90		City	LLD 001-08 plus CMD
Depot Park [2]	City	1.00	1.00		City	General Fund (City)
Children's Park [2]	City	3.70	3.70		City	General Fund (City)
Ceres Avenue [2]	CARD	5.00	0.00	5.00	CARD	General Fund (CARD)
Humboldt Road Site [3]	City	0.00	0.00	0.00	City	General Fund (City)
Subtotal Neighborhood Parks		42.94	30.34	12.60		
Neighborhood Parks Within Bidwell Park						
Caper Acres (Bidwell Park) [2]	City	3.50	3.50		City	General Fund (City)
Subtotal Neighborhood Parks Within Bidwell Park		3.50	3.50	0.00		
Total Neighborhood Parks		46.44	33.84	12.60		
Portion Owned/Maintained by City		12.54	12.54	0.00	12.54	
Portion Owned/Maintained by CARD		33.90	21.30	12.60	33.90	

Source: Chico 2030 General Plan Update Public Facilities Assessment and Fiscal Impact Analysis, July 30, 2010; City of Chico and Chico Area Recreation and Park District MOU, July 15, 2009; City of Chico, City Council Agenda Report, March 16, 2010; Butte Local Agency Formation Commission, Municipal Service Review Update and Sphere of Influence Plan for CARD, adopted April 2, 2009; City of Chico, City Council Agenda Report, June 16, 2015; 2003 Chico Parks Nexus Study; Maintenance information provided by City Staff and CARD

Notes: [1] Unless otherwise noted, inventory is consistent with 2010 Public Facilities Assessment, pages A-10 and A-11.

[2] Added since 2010 PFA. City staff is proposing that the City reclassify this area as Neighborhood/Community park area.

[3] On July 15, 2003, City Council voted to maintain this 11.0 acre undeveloped site as passive Open Space, rather than Parks. Page A-1 of the 2003 Chico Parks Nexus Study contains this citation.

**TABLE D-2
NIEGHBORHOOD PARKS AND LOS BY PARK ZONE**

Neighborhood Park Zones	2010 LOS [1] including Bidwell Park		
	Population	Acres (NP)	LOS
A	14,491	1.30	0.09
B	23,365	15.10	0.65
C	5,693	5.50	0.97
D/E			
D	3,661	4.10	1.12
E	6,466	0.00	0.00
Subtotal (D/E) [2]	10,127	4.10	1.12
F/G			
F	4,874	0.00	0.00
G	8,290	8.80	1.06
Subtotal (F/G) [2]	13,164	8.80	0.67
H	0	0.00	0.00
I	11,899	11.64	0.98
J	7,447	0.00	0.00
Total	86,187	46.44	0.54

Source: 2010 Census.

Notes: [1] Based on 2010 Census population and 2016 Park Inventory. New Economics made downward adjustments to population counts in zones where Census Tract/Block Group/Block boundaries extended beyond the City limits.
[2] Park Zones D & E and Zones F & G both share a neighborhood park fund. Fund 344 for D & E, Fund 345 for F & G.

**TABLE D-3
COMMUNITY PARK AND RECREATION FACILITY INVENTORY**

Category/ Name	Owner	Acres			Maintenance	
		Total	Dev/ Natural	Undev	Entity	Existing Funding Mechanism
Community Parks [1]						
Community Park	CARD	40.00	40.00		CARD	General Fund (CARD)
DeGarmo Community Park	CARD	36.00	11.00	25.00	CARD	General Fund (CARD)
Wildwood Park	City	30.30	30.30		CARD	City and CARD [2]
Westside Little League Park	City	9.88	9.88		Westside LL	Westside LL
Shapiro Pool	CUSD	0.44	0.44		CARD	General Fund (CARD)
Humboldt Skatepark/Lower Humboldt	CARD	3.80	3.80		CARD	General Fund (CARD)
Dorothy F. Johnson Center/Chapman Park	CARD	3.00	3.00		CARD	General Fund (CARD)
Pleasant Valley Recreation Center & Pool [3]	CARD	1.10	0.00	1.10	CARD	General Fund (CARD)
Wildwood BMX Track/Freestyle Park	City	3.00	3.00		BMX	BMX
Subtotal Community Parks		127.52	101.42	26.10		
Community Parks Within Bidwell Park						
Hooker Oak Park (Bidwell Park) [4]	City	35.00	35.00		CARD	General Fund (CARD)
1-Mile Recreation Area (Bidwell Park) [4]	City	23.00	23.00		City	General Fund (City)
Community Center (Lower Bidwell Park) [2]	City	3.00	3.00		CARD	General Fund (CARD)
Chico Creek Nature Center (Bidwell Park) [5]	City	3.60	3.60		CARD	Programming Revenue [6]
Peregrine Disc Golf Course (Bidwell Park) [5]	City	20.09	20.09		City	General Fund (City)
Subtotal Community Parks Within Bidwell Park		84.69	84.69	0.00		
Total Community Parks		212.21	186.11	26.10		
Portion Owned/Maintained by City		127.87	127.87	0.00	43.09	
Portion Owned/Maintained by CARD		83.90	57.80	26.10	156.24	
Portion Owned/Maintained by Other		0.44	0.44	0.00	12.88	

Source: Sources: Chico 2030 General Plan Update Public Facilities Assessment and Fiscal Impact Analysis, July 30, 2010; City of Chico and Chico Area Recreation and Park District MOU, July 15, 2009; City of Chico, City Council Agenda Report, March 16, 2010; Butte Local Agency Formation Commission, Municipal Service Review Update and Sphere of Influence Plan for CARD, adopted April 2, 2009; City of Chico, City Council Agenda Report, June 16, 2015; 2003 Chico Parks Nexus Study. Maintenance information provided by

Notes: [1] Unless otherwise noted, inventory is consistent with 2010 Public Facilities Assessment, pages A-10 and A-11.

[2] Currently partial funding from City, although gradually decreasing.

[3] Added since 2010 PFA. City staff is proposing that the City reclassify this area as Neighborhood/Community park area.

[4] Previously re-classified as Neighborhood/Community Park in 2003 City/CARD Nexus Study. This analysis presumes that the reclassification will continue. 1-Mile Recreation Area was called Sycamore Recreation Area and had a size of 26.5 acres.

[5] Previously classified as part of Bidwell Park. City staff is proposing to reclassify this portion of Bidwell Park as Neighborhood/Community Park.

[6] City now pays maintenance and materials for parking lots per agreements between City and Leaseses.



Chico Area Recreation and Park District “Helping People Play”

Staff Report 17-22
Agenda Item 7.5

STAFF REPORT

DATE: June 15, 2017

TO: Board of Directors

FROM: Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation

SUBJECT: District Update

Master Plan Update

Staff continues to work on updating the District’s Master Plan. Staff would like to schedule a Special Board Meeting on July 12, 2017 at 9:00 a.m. to conduct a Master Plan/Facilities workshop to review the draft Master Plan, address potential changes to the DeGarmo Park Master Plan, as well as future plans for the Pleasant Valley Recreation Center. At the completion of the workshop, community outreach meetings would be scheduled to encourage community input on finalizing both the Master Plan and future facility plans.

Summer Registration

Summer registration opened on May 1. Our new registration software is working well, and we have received positive feedback from our customers. In a brief review of revenue for summer, we currently have over 2,500 registrations for summer camps totaling over \$350,000 in revenue. In Aquatics, we have over 600 registrations for aquatics programs totaling over \$33,000 in revenue. Adult Sports has over 200 teams registered for summer sports leagues with revenue exceeding \$80,000.

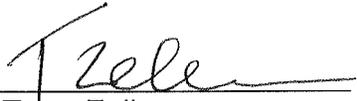
Summer Staff Training

Staff trainings have been taking place for all of our summer camp and aquatic programs. The Supervisors and Coordinators do an excellent job preparing their staff for the summer months. Each program has a slightly different focus and staff work hard to develop hands on training opportunities for our new and returning staff members.

Park Maintenance

As the weather warms, our park team is hard at work preparing fields for organized sports, turf management, playground upkeep, and irrigation repairs. This is the time that fall material at all of our playgrounds is installed to maintain the required depth under our structures. Picnic rentals have increased as the weather warms, and we will continue to see heavy use of our

facilities over the summer months. The Boys and Girls Club CREW program will be starting up when school is out, and we will welcome the opportunity to work with youth from the club and provide hands-on work experience.

By 
Terry Zeller
Director of Parks and Recreation

By 
Ann Willmann
General Manager



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 17-23
Agenda Item 8.1**

STAFF REPORT

DATE: June 15, 2017
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: CARD Community Center Roof Project

DISCUSSION

The replacement of the roof and HVAC units at the CARD Community Center is one of the capital projects included in the 2017/2018 budget. In order to prepare for this project, and ensure that sufficient funds are being budgeted, staff would like to contract with Northstar Engineering to develop schematic concept drawings for the “flat” roof areas, as well as options for updating the HVAC systems for the building. This will assist the District in determining the cost of the project, as well as providing a basis for construction documents, bidding, and ultimately, construction.

FINANCIAL IMPACT

The proposed contract is an hourly contract not to exceed \$10,400, and there are sufficient funds available in the current Contract Services Budget.

RECOMMENDATION

It is recommended that the Board of Directors authorize the General Manager to enter into an agreement with Northstar Engineering to complete schematic concept drawings for the CARD Community Center roof project and HVAC units in an amount not to exceed \$10,400.

By 
Ann Willmann
General Manager



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 17-24
Agenda Item 8.2**

STAFF REPORT

DATE: June 15, 2017

TO: Board of Directors

FROM: Ann Willmann, General Manager

SUBJECT: Chico Creek Nature Center Outdoor Education Facility Grant

DISCUSSION

California State Parks has released a grant opportunity for Outdoor Environmental Education Facilities. This would be an excellent opportunity to further develop the site at the Chico Creek Nature Center to include an outdoor classroom. It would be an open shelter with tables, and if possible, access to water. If lighting is needed, we would attempt to use solar lights to eliminate the need for electricity. This area would be a great location for hosting the many school field trips that already take place at the Nature Center.

Eligible projects are development of public outdoor structures and exhibits that facilitate focused learning. The focused learning must take place in a natural outdoor setting, with native vegetation. The learning must encompass the natural environment, and inspire environmental stewardship, and an appreciation of the natural world. The learning must include an understanding of how humans interact with, and are dependent on, natural ecosystems. These structures and exhibits may provide outdoor education on their own (such as signs, kiosks, nature trails), or facilitate providing outdoor education (such as campfire centers, amphitheaters, group campgrounds).

There are two options to construct the facility. One is to purchase a pre-fabricated structure that can be purchased and installed by a contractor, and the second is to contract with a local architect to draw plans specific to the location needs. We are in the process of evaluating both options to determine cost effectiveness and quality.

Prior to applying, the following steps must be completed:

- Resolution from the CARD Board of Directors.
- Land Tenure Agreement: Since the property is not included in the current Nature Center Lease, CARD and the City of Chico would need to enter into a 30-year lease agreement for the property per the requirements of the grant. There have been preliminary discussions with the City, and they are supportive of the grant opportunity. This would require approval from the Bidwell Park and Playground Commission and City Council.
- CEQA Compliance: We are in the process of reviewing City documents to determine if CEQA Compliance has already been met, and a Notice of Exemption would be sufficient due to the previous construction of the Nature Center.

FUNDING

Since this is a reimbursable grant, CARD would need to fund the project and get reimbursed after construction is complete. Preliminary cost estimates range from \$125,000 - \$160,000.

RECOMMENDATION

It is recommended that the Board of Directors approve Resolution 17-7 Approving the Application for Outdoor Environmental Education Facilities Grant Funds.

By 
Ann Willmann
General Manager

Resolution No: 17-7

RESOLUTION OF THE CHICO AREA RECREATION AND PARK DISTRICT
Approving the Application for
OUTDOOR ENVIRONMENTAL EDUCATION FACILITIES GRANT FUNDS

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Outdoor Environmental Education Facilities Grant Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project;

NOW, THEREFORE, BE IT RESOLVED that the Chico Area Recreation and Park District hereby:

Approves the filing of an application for the Chico Creek Nature Center; and

1. Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and
2. Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and
3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
4. Delegates the authority to the General Manager to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and
5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

Approved and adopted the 15th day of June, 2017.

I, the undersigned, hereby certify that the foregoing Resolution Number 17-7 was duly adopted by the Chico Area Recreation and Park District following a roll call vote:

Ayes:

Noes:

Absent:

ATTEST:

Bob Malowney
Board Chair

Ann Willmann
Secretary to the Board



Chico Area Recreation and Park District "Helping People Play"

Staff Report 17-25
Agenda Item 8.3

STAFF REPORT

DATE: June 15, 2017
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: SDRMA Election Ballot

RECOMMENDATION:

It is recommended that the Board of Directors of the Chico Area Recreation and Park District approve Resolution 17-8 and vote for four (4) candidates to serve on the Special District Risk Management Authority's (SDRMA's) Board of Directors. The District's vote must be made by official Board action and returned no later than August 29, 2017.

By *Ann Willmann*
Ann Willmann
General Manger

SDRMA'S BOARD OF DIRECTORS ELECTION BALLOT INSTRUCTIONS

Notification of nominations for four (4) seats on the Special District Risk Management Authority's (SDRMA's) Board of Directors was mailed to the membership in February 2017.

On May 11, 2017, SDRMA's Election Committee reviewed the nomination documents submitted by the candidates in accordance with SDRMA's Policy No. 2017-03 Establishing Guidelines for Director Elections. The Election Committee confirmed that seven (7) candidates met the qualification requirements and those names are included on the Official Election Resolution Ballot.

Enclosed is the Official Election Resolution Ballot along with a Statement of Qualifications as submitted by each candidate. Election instructions are as follows:

1. The enclosed combined Official Election Resolution Ballot must be used to ensure the integrity of the balloting process.
2. After selecting up to four (4) candidates, your agency's governing body must approve the enclosed Official Election Resolution Ballot. **Ballots containing more than four (4) candidate selections will be considered invalid and not counted.**
3. The signed Official Election Resolution Ballot **MUST** be sealed and received **by mail or hand delivery at SDRMA's office on or before 4:30 p.m. on Tuesday, August 29, 2017 to the address below.** Faxes or electronic transmissions are NOT acceptable. A self-addressed, stamped envelope is enclosed.

Special District Risk Management Authority
Election Committee
1112 "I" Street, Suite 300
Sacramento, California 95814

5. The four-year terms for newly elected Directors will begin on January 1, 2018 and terminate on December 31, 2021.
6. Important balloting and election dates are:

August 29, 2017 - Deadline for members to return the signed Official Election Resolution Ballot

August 30, 2017 - Ballots are opened and counted

August 31, 2017 - Election results are announced and candidates notified

September 27, 2017 - Newly elected Directors are introduced at the SDRMA Annual Breakfast to be held in Monterey at the CSDA Annual Conference

November 1-2, 2017 - Newly elected Directors are invited to attend SDRMA board meeting (Sacramento)

January 2018 - Newly elected Directors are seated and Board officer elections are held

Please do not hesitate to call SDRMA's Chief Operating Officer Paul Frydendal at 800.537.7790 if you have any questions regarding the election and balloting process.

RESOLUTION NO. 17-8

**A RESOLUTION OF THE GOVERNING BODY OF THE
Chico Area Recreation and Park District
FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT
RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS**

WHEREAS, Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code Section 6500 et seq., for the purpose of providing risk management and risk financing for California special districts and other local government agencies; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement specifies SDRMA shall be governed by a seven member Board of Directors nominated and elected from the members who have executed the current operative agreement and are participating in a joint protection program; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement Article 7 - Board of Directors specifies that the procedures for director elections shall be established by SDRMA's Board of Directors; and

WHEREAS, SDRMA's Board of Directors approved Policy No. 2017-03 Establishing Guidelines for Director Elections specifies director qualifications, terms of office and election requirements; and

WHEREAS, Policy No. 2017-03 specifies that member agencies desiring to participate in the balloting and election of candidates to serve on SDRMA's Board of Directors must be made by resolution adopted by the member agency's governing body.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Chico Area Recreation and Park District selects the following candidates to serve as Directors on the SDRMA Board of Directors:

(continued)



OFFICIAL 2017 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS

VOTE FOR ONLY FOUR (4) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than four (4) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than four (4) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 4:30 p.m., Tuesday, August 29, 2017. Faxes or electronic transmissions are NOT acceptable.

- TIMOTHY UNRUH
District Manager, Kern County Cemetery District No. 1
JAMES M. HAMLIN (Jim)
Board Director, Burney Water District
MIKE SCHEAFER (INCUMBENT)
Director/President, Costa Mesa Sanitary District
MICHAEL J. KAREN
Board Director, Apple Valley Fire Protection District
DAVID ARANDA (INCUMBENT)
General Manager, Mountain Meadows Community Services District
CINDI BEAUDET
General Manager, Temecula Public Cemetery District
JEAN BRACY, SDA (INCUMBENT)
Deputy Director - Administration, Mojave Desert Air Quality Management District

ADOPTED this ___ day of ___, 2017 by the Chico Area Recreation and Park District by the following roll call votes listed by name:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

APPROVED:

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate Timothy Unruh
District/Agency Kern County Cemetery District No.1
Work Address 18662 Santa Fe Way, PO Box 354, Shafter, CA 93263
Work Phone 661-746-3921 Home Phone 661-746-6725

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

The work of SDRMA is critical to the everyday operations of a Special District. Knowing that the district and the board is protected gives a 'Peace of Mind' to our daily operations. Sitting on this Board will give me an opportunity to give back to SDRMA and its membership. As a manager of a moderate sized Special District, I am especially interested in maintaining an involvement from that small district perspective. It is imperative that SDRMA maintains cost effective service to the Special District community and it's important that smaller districts have a voice in their insurance needs.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I spent three years as a Director for CSDA including one year as Legislation Committee Chairman. I currently sit on the CSDA Legislation Committee and am a Special District Administrator (SDA). Our District is in its fourth term as a District of Distinction which now includes the Transparency Certification. I currently sit as a Director with a city appointment on Kern Mosquito and Vector board. I have been a Director of the California Association of Public Cemeteries for 15 years and currently am Chairman of the Legislation Committee. I have been involved with the Kern County Special Districts Association since 1995 from when we worked to obtain LAFCo representation for Special Districts.

Most importantly, I have been a manager for the Kern County Cemetery District for 30 years and work daily to keep our cemetery district strong and effective in our community. To that end, I have the SDRMA General Safety Specialist Certification and with that training I work for a compliant, safe and healthy working relationship with our staff.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

I feel that community history is very important and am a volunteer with the local Historical Society. I also have sat on the local school board and have been involved with our youth through our church as well as our community through sports and especially by giving our young people a safe and entertaining place to visit after our home football games.

This being said, I feel that I am a committed and thorough person who knows that to get things done you must be involved and be able to think out of the box in difficult situations. You must listen to those around you and sometimes that means keeping one's mouth shut.

I have worked as a Manager for many years and understand the needs of special districts. What SDRMA offers is an integral part of special district operations and I feel that I can bring a passion for the practical needs of Special Districts.

What is your overall vision for SDRMA? (Response Required)

SDRMA has shown great concern for the Special Districts in California as is seen in their commitment to meeting our insurance needs. This is done by listening to the membership and continuing to work on being a better and complete insurance stop. I feel that the Health Insurance part of their programs will be the next large growth area. As we deal with PERB's and the needs of our work force, this area will help to meet the needs of our agencies.

Their education is excellent and they have defined their role in local government very well. It will be necessary to maintain this role and work to educate the membership. SDRMA's commitment to be a cost-effective insurance provider has work well in the past and will continue to do so as long as the Board and staff work together to fulfill their mission statement.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date: April 24, 2017

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate James M. Hamlin (Jim)
District/Agency Burney Water & Sewer District
Work Address 20541 Burney Court, Burney, Ca. 96013
Work Phone (530) 335-2040 Home Phone (530) 335-2040

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

Able to look at acturail evidence. Being able to set adequate rates for both
Insurance program and districts. SDRMA needs to operate as a business.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Servved on hospital district for 24 1/2 years, California Hospital District board
for 8 years, Burney water Sewer board for three years. I had my own insurance
brokerage for 43 years. I did not have an E & O Claim.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

see previous question

What is your overall vision for SDRMA? (Response Required)

SDRMA must operate as a viable business. Many district carriers and board members are reluctant to raise rates. When I served on Ca. Hospital Board, many of the board members were not willing to operate as a business because it would affect their hospitals bottom line.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature *James M. Hambl* Date 4-1-2017

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate **MIKE SCHEAFER**
District/Agency **COSTA MESA SANITARY DISTRICT**
Work Address **1551-B BAKER ST, COSTA MESA, CA 92626**
Work Phone **714-435-0300** Home Phone **714-552-9858**

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

As an incumbent on the SDRMA Board I wish to continue providing the service and knowledge that I have been consistent with during my current term. As an insurance professional for over 44 years I bring the experience needed to manage the risks Districts are faced with. Over my term I have consistently made decisions to provide the protections necessary at the most affordable cost. Districts continue to encounter new challenges to their risk management programs. My years of experience, my continued involvement in insurance education and my desire to protect make me a sound choice to continue on the Board of SDRMA.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Current SDRMA Board Member. President Costa Mesa Sanitary District Board of Directors. Former City Councilmember for the City of Costa Mesa. Former Parks and Recreation Commissioner for the City of Costa Mesa.

Leadership positions, including Board President for the following: Little League Baseball, Boys and Girls Club of the Harbor Area, Costa Mesa Senior Center, The Albert Dixon Memorial Foundation (non profit providing funds for other non-profit agencies).

Over 30 years experience with Lions Clubs International. Served as District Governor, Club President several times. Chaired the California Convention Committee several times. Membership in the organization continues.

My leadership role in all these organizations gave, and give, me experience in the risks that face each. My insurance experience helps me make prudent decisions when challenged with those risks.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

Many of the organizations that I have either been elected to or volunteered for quickly put me in a leadership role. They recognized my ability to handle the risks and challenges the organizations meet. I was able to steer those organizations in a clear path to minimize the risk.

I continue to hold a teaching credential in Insurance Education with the local community college District. Additionally I was a professor of Insurance Continuing Education for many years. I have a passion for passing on the knowledge I have acquired over my career.

I have always faced the risk management challenges of any organization with the confidence that the desired outcomes would be realized. +

What is your overall vision for SDRMA? (Response Required)

My vision is to continue providing the protection and service to the Special Districts that make them strong in their risk management efforts. I will continue to work for those ends while keeping strong my conviction that rates need to be adequate yet affordable for the Districts.

New technologies, changes in legislation, make it extremely difficult for Districts to keep up with the factors posing new challenges to risk management, insurance, etc. My experience in those areas, my position as an elected official, make me keenly aware of how to protect the Districts.

I will continue to be committed to making SDRMA the leader in protecting the risk management needs of our Special Districts.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature  Date 4/25/17

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate DAVID Aranda
District/Agency Mountain Meadows Community Services District
Work Address 17780 Highline Rd - Tehachapi CA 93561
Work Phone 661-822-7616 Home Phone 661-300-1231

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

Working with six other board members and the staff as a team is challenging and rewarding.

Over the years of my service on the SDRMA Board I hope the members have found my input to be beneficial and it is my desire to continue to look after the members receiving the best service at a fair cost.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

Service on SDRMA

Service on SOWCA - I was part of the group that consolidate two entities into one entity which was very cost effective.

Service on SDLE

Past Service on CSDA - current Education Committee member

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

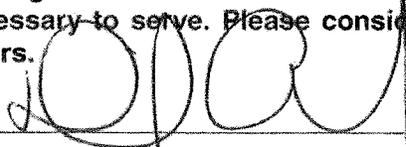
Serving as a General MANAGER over the past twenty plus years and serving as a Board Member assists me in understanding the proper process that benefits the operation of SDRMA. Eighteen years of experience with SDRMA provides a good knowledge base to benefit the members.

What is your overall vision for SDRMA? (Response Required)

- 1) Continue to provide excellent service
- 2) Continue the balance of a financially strong pool that provides great policy coverage at the best pricing possible.
- 3) Serve the members with cutting edge software, customer service oriented employees and a Board that remembers who we are serving!

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

4-20-17

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate	Cindi Beaudet		
District/Agency	Temecula Public Cemetery District		
Work Address	41911 C Street, Temecula CA 92592		
Work Phone	(951)699-1630	Home Phone	(951)541-8736

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

As a member of SDRMA, I've learned first hand the risk and challenges that comes with my type of Special District. I think it is important to have an active and knowledgeable voice representing our industry and districts and that understands the role special districts play and their importance. I will bring sound policy principles to the table and work with my fellow board members in the spirit of collaboration to ensure SDRMA continues to be a cost effective, high quality risk management service.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

I have played an active role in the cemetery industry in both the private sector and with special districts for almost two decades and was elected in 2006 to the Board of California Association of Public Cemeteries (CAPC). While on the Board for CAPC one of my roles was Education Committee Chair, working with executive staff to identify learning and certification opportunities for our members. This experience has provided me with the skills and knowledge of board development, procedures, protocol and policy development.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

**What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)**

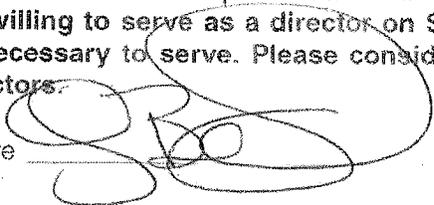
Since 2004 I have served as General Manager to the Temecula Public Cemetery District. I consider myself to be well versed in cemetery leadership, risk mitigation, best management practices and risk reduction. I hold a life insurance license from the State of California. I am an advocate for the cemetery profession, serving as a formal mentor for CAPC. I am engaged and involved heavily in my community and understand first hand the challenges and risk associated with cemetery operations and management.

What is your overall vision for SDRMA? (Response Required)

My overall vision for SDRMA is that it appropriately and accurately addresses the risk and mitigation needs of all its members in a thoughtful and deliberate manner; considering the size, scope and nuances of each type of public agency. This thoughtful consideration will provide better service to our members while maintaining the cost effective quality programs SDRMA continues to offer.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

4/27/17

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – no attachments will be accepted. No statements are endorsed by SDRMA.

Nominee/Candidate Jean Bracy, SDA
District/Agency Mojave Desert Air Quality Management District
Work Address 14306 Park Ave., Victorville, CA 92392
Work Phone 760-245-1661

Why do you want to serve on the SDRMA Board of Directors?

I have served on the SDRMA Board of Directors since 2010. In 2017 I was elected by the Board to be the **Board President**. The Board strives to provide a variety of avenues for members to be successful and has adopted many important programs and policies aimed to provide members **cost effective coverage**. Each year, the Board **carefully considered** rates for services and from 2009 to 2016 voted to hold rates flat for the property/liability program. Through strategic planning SDRMA has a **strong financial base**. SDRMA has included **Cyber Coverage**; provided a **FREE Law Legal Hotline**; established a **multiple-policy discount (5%)** for each member who belongs to both the property/liability and the workers compensation programs; shares investment earnings with members through a **longevity distribution**; established the **loss prevention allowance funds** which reimburses members for safety-related costs up to \$1,000; launched and enhanced the SDRMA **interactive website**; provided **FREE online training** through Target Solutions; launched a **Safety Specialist Certificate** program; and contracted with Company Nurse to provide **FREE screening services** for work-related injury cases. I have worked closely with **SDRMA for 17 years**. I am attracted to its member-focused, pro-active, and positive mission. I would like to see – and be a part of – SDRMA continue this member-centric approach.

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization)

I am serving my eighth year on the **SDRMA Board of Directors** and in 2017 I am the Board President. I am serving my fifth year on the Board of Directors for the **Special District Leadership Foundation (SDLF)** and I am the Board Secretary. On this Board I have been part of the continuing expansion of the SDLF programs, including the premier program, **District of Distinction**, also the Special District Administrator Certificate, the Recognition of Special District Governance, and the District Transparency Certificate of Excellence.

My career experience with special districts has helped me to understand the issues specific to smaller organizations. I have learned what it really means for an organization to do more with less. I have also learned that political realities for special districts are distinct from other forms of governments. As the Deputy Director – Administration for the Mojave Desert Air Quality Management District, I am the staff representative to the Governing Board Committees for Budget and Personnel. I am a member of and have chaired the California Air Pollution Control Officers Association (CAPCOA), statewide committees for Fiscal and Human Resource officers. I organized and have chaired the Alternate Fuel Task Force for the Mojave Desert air basin; I have represented the District in the Antelope Valley Clean Cities Coalition.

My working opportunities have crossed several public service types. I served as the Victorville city representative to the Technical Advisory Committee for the Victor Valley Transit Authority and as the City representative and officer on the Executive Committee of the Regional Economic Development Authority. I volunteered four years on the Board of Directors of the Victor Valley Federal Credit Union. For six years, I worked as an adjunct professor at Victor Valley Community College teaching Public Works Administration.

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have?

As professional and as a volunteer, I have a wide range of experiences with organizational structures, long term and vision planning, development of staff and volunteers, and resource and program management. My experience of leading organizational activities and implementing change for growth includes bringing together intergenerational and multicultural groups to achieve common goals.

I am an effective manager with expertise in efficient and productive management implementing process improvements in finance, human resources, risk management, and a wide variety of related administrative and organizational functions. I have led highly skilled teams to support the achievement of overall agency goals and objectives.

I earned a Master's Degree in Public Administration from California State University, San Bernardino

I earned the Special District Administrator Certification from the Special Districts Leadership Foundation

I earned the Recognition of Special District Governance from the Special Districts Leadership Foundation

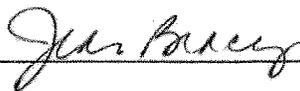
I earned the Masters Certification in Labor Relations from the California Public Employers Labor Relations Association (CALPELRA)

What is your overall vision for SDRMA?

I want to continue contributing my experience and expertise to SDRMA's overall function to further strengthen and enhance the lines of services provided by SDRMA. I want to see members educated to be wise in their management to reduce costs and deliver their very important missions to their communities. I want to be part of the mission to enhance the member's experience through claims management and education that leads to loss prevention.

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature



Date

2-27-17



Chico Area Recreation and Park District "Helping People Play"

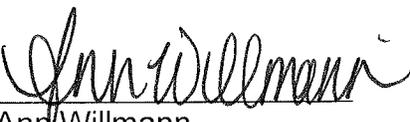
Staff Report 17-26
Agenda Item 8.4

STAFF REPORT

DATE: June 15, 2017
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: CSDA Election Ballot

RECOMMENDATION:

It is recommended that the Board of Directors of the Chico Area Recreation and Park District vote for one (1) candidate to serve on CSDA's Board of Directors (Seat C). The District's vote must be made by official Board action and returned no later than August 4, 2017.

By 
Ann Willmann
General Manger



**California Special
Districts Association**

Districts Stronger Together

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

2017 BOARD ELECTIONS

MAIL BALLOT INFORMATION

Dear Member:

A mail ballot has been enclosed for your district's use in voting to elect a representative to the CSDA Board of Directors in your Network for Seat C.

Each of CSDA's six (6) networks has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in your network. Each Regular Member (district) in good standing shall be entitled to vote for one (1) person to represent its network.

We have enclosed the candidate information for each candidate who submitted one. Please vote for **only one** candidate to represent your network in Seat C, **unless otherwise noted on the actual ballot**, and be sure to sign, date and fill in your member district information. If any part of the ballot is not complete, the ballot will not be valid and will not be counted.

Please utilize the enclosed return envelope to return the completed ballot. Ballots must be received at the CSDA office at 1112 I Street, Suite 200, Sacramento, CA 95814 by **5:00pm on Friday, August 4, 2017**.

If you do not use the enclosed envelope, please mail in your ballot to:

California Special Districts Association

Attn: 2017 Board Elections

1112 I Street, Suite 200

Sacramento, CA 95814

Please contact Beth Hummel at 877.924.2732 or bethh@csgda.net with any questions.

CSDA BOARD OF DIRECTORS 2017 ELECTION



**NORTHERN
NETWORK**

REGION 1

SEAT C

term ends 2020

Please vote for only one.

Fred Ryness*
Burney Water District

Rex Bohn
*North Coast Unified Air Quality
Management District*

Jack Hathaway
Burney Fire Protection District

All fields must be completed for ballot to be counted.

**incumbent running for re-election*

SIGNATURE:	DATE:
MEMBER DISTRICT:	

Must be received by **5pm, August 4, 2017**. CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814



California Special
Districts Association
Districts Stronger Together

2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: FRED RYNESS

District/Company: BURNEY WATER DISTRICT

Title: Current Vice President, Past President

Elected/Appointed/Staff: Elected

Length of Service with District: Since Dec 2007 Presently Seated until 2020

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I am currently on the Professional Development Committee and have been an active member throughout my tenure

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

No

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

I ran for a Shasta County LAFCO position in Feb. 2017. I came in second out of four contestants

4. List civic organization involvement:

I have been a volunteer fire fighter

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.**

CANDIDATE STATEMENT
ELECT FRED RYNESS
NORTHERN NETWORK REPRESENTATIVE (Seat C)
CSDA BOARD OF DIRECTORS

It has been a privilege to serve on the CSDA Board of Directors. I have also enjoyed my stint on the Burney Water District Board of Directors for the past ten years. I am presently on the CSDA Professional Development Committee and have been an active member throughout my tenure.

This past year I have contacted School Districts in my four-county responsibility area to see if it would be possible to present to Civics classes the story of Special Districts and the benefit to communities they serve.

There are four Special Districts in the town of Burney. I recently met with our new fire chief to introduce myself to offer any help I might be as a CSDA board member. This past year I visited with several Special Districts fire departments in my coverage area.

I was a Cal Fire Defensible Space Inspector for the Shasta-Trinity Unit. While as an inspector, I often visited with the personnel at these stations. I would mention to the chief or another high-ranking individual that I was on the CSDA board. In one instance I was able to meet the need of the Happy Valley Fire District in their fund-raising effort. I learned they sold Christmas trees to raise funds. I have been in the wholesale Christmas Tree business for many years and was able to line them up with the trees they needed for their fund raiser. This killed "three birds with one stone," Cal Fire visit, CSDA visit, Christmas Tree colleague visit.

I have enjoyed working with my Northern Network Colleagues and our field representative Dane Wadle. I would again consider it a privilege to serve you as a member of the CSDA Board of Directors, representing the Northern Network, (Seat C).

Thank you for your consideration,
Fred Ryness
Northern Network (Seat C)



California Special
Districts Association
Districts Stronger Together

2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Rex Bohn

District/Company: North Coast Unified Air Quality Management District

Title: Chair of Governing Board of Directors

Elected/Appointed/Staff: Elected County Supervisor appointed to Governing Board

Length of Service with District: 4 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Not currently

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

RCRC (Rural Counties Representatives of CA), State Fair Board: 9th District
Ag. Association, Cal Trans North District External Advisory

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Humboldt County Supervisors (3rd term), Work Force Development Board, Air
Quality Board, Area 1 on Aging, Redwood Community Action Agency, Emergency Medical
Services, Humboldt County Assoc. of Government, Golden State Finance Committee,

4. List civic organization involvement: Transit Authority, Waste Management Authority

Raise over \$1 million/year for local charity auctions for Special Olympics, Boys & Girls Club
Scroptimists of Humboldt Bay, Humboldt Sponsors, Boy Scouts; CEO of Redwood Fields (2-acre
recreation facility for youth sports) coached over 40 youth sports teams

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.**

Following a long career in the private sector that included running the family store; a stint as a long haul trucker; more than twenty years in sales and commercial account management for a petroleum distribution company; working his way up to Vice President of a local Pulp Mill; and owning his own business; Rex Bohn shifted his attention to becoming a Humboldt County Supervisor.

Supervisor Bohn has always found time to balance career with community. He has coached over 40 athletic teams, and raised over \$8 million in auctions and fundraising events for the Special Olympics, Humboldt Boys and Girls Club, Humboldt Sponsors, FFA, and Soroptimists of Eureka and Humboldt Bay; among others. Rex has been named "Citizen of the Year," "Volunteer of the Year," and "Distinguished Citizen of the Year" by local organizations.

Now in his third term, Supervisor Bohn's commitment to his community extends further than his own backyard. "We have an inordinate number of special districts in our county. In rural California we've found if you're not at the table, then you're on the menu! Representation on state boards levels the playing field." Rex is the Vice Chair of the Rural County Representatives of CA (RCRC), on the Boards of the Air Quality District, the Emergency Medical Services, Waste Management, Golden State Finance Authority, Transit Authority, and numerous other governing boards.

He has spoken at Assembly and Committee meetings in Sacramento regarding land use, transportation issues, telecommunications, and cannabis. He has also spoken at numerous conferences on issues facing Northern CA and their impacts on rural communities. Serving on the CSDA Board would be a perfect outlet for Supervisor Bohn's drive to represent the interests of our rural communities. Rex Bohn is the right balance of small town work ethics, business savvy and tenacity that we deserve!



California Special
Districts Association
Districts Stronger Together

2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: William Jack Hartman

District/Company: Burney Fire Protection District

Title: COMMISSIONER - BURNAY FIRE PROTECTION DISTRICT

Elected/Appointed/Staff: Elected / Appointed mid term

Length of Service with District: 4 or 5 months

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

No

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

Not that I can think of.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

BFD / MAYERS MEMORIAL HOSPITAL DISTRICT

4. List civic organization involvement:

Not that I can think of.

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.**



BURNEY FIRE PROTECTION DISTRICT

Established 1939

CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS SEAT C CANDIDATE STATEMENT

I have been interested in public service my entire life. Early on it was through Scouting that I was able to participate and have the most impact in my community. Now that I have grown up a little, and gained a little education, and experience, I am still looking for the best ways to serve my community and the people that bring it life. I work for Mayers Memorial Hospital District (MMHD) now, and I know the positive impact that districts can have on the areas that they serve, and I am aware that in rural areas they can be important vehicles for funding opportunities and services.

Any chance that I can have to assist in enhancing services, maintaining proper oversight, or improving life for the members of my community will be zealously pursued. I am currently serving as a Commissioner with the Burney Fire Protection District, and I work as a Director of Quality with MMHD. My education, in concert with my practical work experience which includes: private construction and sales, farm hand, firefighter, family law mediator, to where I sit today with Mayers, has allowed me to have a varied background where I was able to learn from many different people and apply what I was taught in many different ways.

As a representative of the community that I serve to the CSDA, I would continue my pursuit of growth and advocacy for my home and the people that make it great. I am privileged at the opportunity to serve and am honored to be entered into the field of candidates.

W. Jack Hathaway, MPA, JD
Director of Quality Mayers Memorial Hospital District
Commissioner Burney Fire Protection District

37072 MAIN STREET
Phone (530) 335-2212

BURNEY
* * *

CALIFORNIA 96013
Fax (530) 335-2235