



REGULAR MEETING

Chico Area Recreation and Park District Board

545 Vallombrosa Avenue, Chico, CA 95926 | (530) 895-4711

Thursday, June 22, 2023 – 4:00 P.M.

If you need an accommodation to participate in this meeting, please call (530) 895-4711

Posted prior to 4:00 PM
Monday, June 19, 2023

BOARD MEMBERS

Michael McGinnis, Chair
Dave Donnan, Vice Chair
Tom Lando
Christopher Norden
Michael Worley

CARD STAFF

Annabel Grimm, General Manager
Angela Carpenter, Finance Manager
Holli Drobny, Business Services Manager
Anjie Goulding, Recreation Manager
Scott Schumann, Park and Facility Manager

LEGAL COUNSEL

Jeff Carter

Zoom Meeting Information:

<https://card.zoom.us/j/81607636750?pwd=R1NNUkZPYi9ySGNsNVQ3OXh0U1hoZz09>

Meeting ID: 816 0763 6750

Passcode: 156857

A G E N D A

1. CALL TO ORDER

1.1. Roll Call

1.2. Closed Session Announcement

During the Board of Directors Meeting of May 25, 2023, the Board discussed in its Closed Session under Agenda Item 8 and reported out in public session the following: "The Board received information from General Manager Annabel Grimm on the creation of a new position classification and associated salary range. No action was taken."

2. CLOSED SESSION

Pursuant to Government Code Section 54957 – Public Employment compensation related to considering new classifications.

3. PUBLIC COMMENTS

Members of the public may address the Committee at this time on any matter not already listed on the Agenda, with comments being limited to three minutes. The Committee cannot take any action at this meeting on requests made under this section of the agenda.

4. CONSENT AGENDA

4.1. Minutes of the Regular Meeting of the Board of Directors of May 25, 2023 -
Action Requested: Board of Directors approve the minutes.

4.2. Monthly Financial Report (Staff Report FI-23-020) - Action Requested: Board of Directors approve the Monthly Financial Report.

5. REGULAR AGENDA

5.1. Committee Report Out – Information provided/possible action

5.1.1. Facility Committee – no meeting since last Board meeting

5.1.2. Finance Committee

5.2. Establishing Appropriations Limits for Fiscal Year 2023-2024 (Staff Report FI-23-023) - Action Requested: Board of Directors adopt Resolution 23-011 establishing Appropriations Limits for the 2023-2024 Fiscal Year.

Establishing annual appropriation limits for Special Districts, as required by Proposition 4, authorizes a limit of funds to be spent by the District.

5.3. Public Hearing on the proposed Community Facilities District (CFD) No. 2023-01 (Park Maintenance) and a Future Annexation Area (Staff Report 23-029)

Opportunity for the public to appear and be heard regarding the proposed adoption of Resolution 23-012, forming CFD No. 2023-01 (Park Maintenance) and a Future Annexation Area.

5.4. Form Community Facilities District (CFD) No. 2023-01 and Levy Special Taxes Therein

Action Requested: Board of Directors consider Resolution 23-012, forming a CFD and Future Annexation Area. Resolution 23-012 incorporates a map of the proposed boundaries of the CFD and a map of the future annexation area, states the services to be provided, the cost of providing such services, and the rate and method of apportionment of the special tax to be levied within the CFD.

5.5. Calling a Special Tax Election for Community Facilities District (CFD) No. 2023-01 (Park Maintenance) (Resolution 23-013)

Action Requested: Board of Directors consider Resolution 23-013, calling for the Special Tax Election to authorize a special tax be levied within CFD No. 2023-01. A proposition to authorize the levy of special taxes within the CFD is to be submitted to the Qualified Electors of the CFD as required by the Mello-Roos Community Facilities Act of 1982.

5.6. Results and Direct Recording of Notice of Special Tax Election (Resolution 23-014)

Action Requested: Board of Directors consider Resolution 23-014, declaring the results of the Special Tax Election, Determining Validity of Prior Proceedings, and Directing Recording of Notice of Special Tax Lien for CFD No. 2023-01 (Park Maintenance). The District Clerk will tabulate the election ballots.

5.7. Ordinance Levying Special Taxes within Community Facilities District (CFD) No. 2023-

01 (Ordinance 23-001) Action Requested: Board of Directors consider Ordinance 23-001 which authorizes and levies special taxes within the CFD No. 2023-01 (Park Maintenance) pursuant to the Mello-Roos Community Facilities Act of 1982 and in accordance with the Rate and Method of Apportionment of Special Tax.

5.8. Adopting the Final Budget for the Fiscal Year 2023-2024 (Staff Report FI-23-021)
Action Requested: Board of Directors consider Resolution 23-015, adopting the Final Budget for Fiscal Year 2023-2024.

5.9. Credit Card Policy (Staff Report FI-23-022) - *Action Requested: Board of Directors approve the updated Credit Card Policy.*
This policy will determine updated guidelines for credit card use by District staff.

5.10. Community Center Parking Lot ADA Updates Contract Award (Staff Report 23-030)
Action Requested: Board of Directors consider informal construction bids for the Community Center Parking Lot ADA Updates.

5.11. Items Removed from the Consent Agenda

6. NEW BUSINESS

6.1. Consideration of New Classification and Associated Pay Range (Staff Report 23-031)
Action Requested: Board of Directors adopt the new classification and associated pay range into the District salary schedule.

6.2. Retaining New District Counsel (Staff Report 23-032) *Information provided/possible action.*

The current District Counsel is retiring, and a new firm must be selected. District staff will explain the process of selecting a new District Counsel.

7. DIRECTOR COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

8. STAFF COMMENTS

Opportunity for District Staff to comment on items not listed on the agenda.

Recreation Update (Staff Report 23-033)

Parks and Facilities Update (Staff Report 23-034)

General Manager Update (Staff Report 23-035)

9. ADJOURNMENT

Adjourn to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.