



**CHICO AREA RECREATION AND PARK DISTRICT**  
**545 VALLOMBROSA AVENUE, CHICO, CA 95926**  
**Phone (530) 895-4711 Fax (530) 895-4721**  
**Thursday, October 17, 2019 – 6:00 p.m.**

*Posted Prior to 5:00 pm  
Friday, October 11, 2019*

**BOARD MEMBERS:**

Michael Worley, Chair  
Tom Lando, Vice Chair  
Thomas Nickell  
Dave Donnan  
Michael McGinnis

**CARD STAFF:**

Ann Willmann, General Manager  
Jason Bougie, Director of Parks and Recreation  
Heather Childs, Finance Manager  
Jennifer Marciales, Executive Assistant

**GENERAL INFORMATION:**

1. Agendas:

Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.

2. Agenda Items:

Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.

Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.

3. Items Not Appearing On Posted Agenda:

This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:

- a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
- b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
- c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.

Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.

4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.

5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.

6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**REGULAR MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
Thursday, October 17, 2019 – 6:00 p.m.**

*Posted Prior to 5:00 pm  
Friday, October 11, 2019*

**AGENDA**

**1.0 CALL TO ORDER**

1.1 Roll Call

**2.0 CORRESPONDENCE**

There is no correspondence.

**3.0 PUBLIC COMMENTS**

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

**4.0 PRESENTATIONS**

There are no presentations.

**5.0 CONSENT AGENDA**

5.1 Minutes of the Regular Meeting of the Board of Directors of September 19, 2019  
*Action Requested – that the Board of Directors approve the minutes as submitted*

5.2 Minutes of the Special Meeting of the Board of Directors of October 7, 2019  
*Action Requested – that the Board of Directors approve the minutes as submitted*

5.3 Monthly Bills and Refund Register - *Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register*

5.4 Monthly Financial Report - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

**6.0 REGULAR AGENDA**

6.1 Items Removed from the Consent Agenda

**7.0 UNFINISHED BUSINESS**

7.1 Final Resolution for Funding Measure (Staff Report 19-50) - *Action Requested – that the Board of Directors approve Resolution 19-13 of the Board of Directors of the Chico Area Recreation and Park District Calling an Election, Establishing Specifications of the Election Order, and Requesting Consolidation with Other Elections Occurring on March 3, 2020.*

## **8.0 NEW BUSINESS**

- 8.1 Resolution to Dissolve Assessment Districts Upon Approval by the Voters of the District of the Parcel Tax Measure at the March 3, 2020 Primary Election (Staff Report 19-51) - *Action Requested – that the Board of Directors adopt Resolution 19-14 of the Board of Directors of the Chico Area Recreation and Park District to Dissolve Assessment Districts Upon Approval by the Voters of the District of the Parcel Tax Measure at the March 3, 2020 Primary Election.*
- 8.2 Memorial Bench and Plaque Request (Staff Report 19-52) - *Action Requested – that the Board of Directors authorize the installation of a bench and plaque in honor of Katelyn McCabe and Baby Crew at DeGarmo Park.*
- 8.3 Resolution Approving Application(s) for Per Capita Grant Funds for the State Department of Parks and Recreation Prop 68 Funding (Staff Report 19-53) - *Action Requested – that the Board of Directors adopt Resolution 19-15 of the Board of Directors of the Chico Area Recreation and Park District Approving Application(s) for Per Capita Grant Funds.*

## **9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

- 9.1 Butte County Special Districts Association/LAFCO
- 9.2 Other Reports

## **10.0 DIRECTORS' COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda.

## **11.0 GENERAL MANAGER'S COMMENTS**

- 11.1 General Manager's Update

## **12.0 STAFF COMMENTS**

Opportunity for Staff to comment on items not listed on the agenda.

## **13.0 ADJOURNMENT**

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on November 21, 2019.



**REGULAR MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
545 VALLOMBROSA AVENUE, CHICO, CA 95926  
(Draft)  
MINUTES  
September 19, 2019**

**Board Members Present:** Michael Worley, Chair  
Tom Lando, Vice Chair  
Thomas Nickell, Board Member  
Michael McGinnis, Board Member  
Dave Donnan, Board Member

**Staff Members Present:** Ann Willmann, General Manager  
Jason Bougie, Director of Parks and Recreation  
Heather Childs, Finance Manager  
Jennifer Marciales, Executive Assistant

**1.0 CALL TO ORDER**

1.1 Roll Call

The meeting was called to order at 6:00 p.m., and roll call was taken as noted above.

**2.0 CORRESPONDENCE**

The Board of Directors acknowledged receipt of correspondence from the Chico Senior Softball Association dated August 12, 2019.

**3.0 PUBLIC COMMENTS**

There were no comments.

**4.0 PRESENTATIONS**

There were no presentations.

**5.0 CONSENT AGENDA**

**M/S/C/ (Directors Lando/Nickell)** that the Board of Directors approves the consent agenda as presented.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

**6.0 REGULAR AGENDA**

No items were removed from the consent agenda.

## **7.0 UNFINISHED BUSINESS**

### **7.1 District Update**

General Manager Willmann reviewed her staff report with the Board and provided an update on the Nature Center Lease Agreement, Community Park Road Connection, CARD Center Roof Project, CARD at the Thursday Night Market, and the Fall Cornhole Tournament.

The consensus of the Board was to schedule a Special Board Meeting on October 7, 2019, at 4:00pm to review the project bids for the Community Center Roofing Project.

### **7.2 Light Upgrades Utilizing PG&E On-Bill Financing**

**M/S/C/ (Directors Lando/Nickell)** that the Board of Directors directs staff to cancel the light retrofit of the sports lighting at Community Park, Doryland Field, DeGarmo Park, and Wildwood Park, and proceed with the parking lot lights and general park lights at these facilities, as well as the other facilities previously identified.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

## **8.0 NEW BUSINESS**

### **8.1 Draft Resolution for Funding Measure**

General Manager Willmann reviewed her staff report with the Board. After reviewing the information, Chair Worley opened the item up for public comment.

Chris Daly addressed the Board and stated that he is the head coach for the Chico Aquajets, a 70 year old swim team. He stated that there is a glaring need for additional pools in this area, and he would love to see CARD build an aquatic center that could be utilized year-round. He further stated that a gym for volleyball, basketball, and other programs would be very beneficial for our community. He noted that a pool and gym would bring more individuals to our area, and the benefits of having a multiuse facility would be greatly beneficial for our community.

Terry Cleland addressed the Board and stated that he has been reviewing CARD's plan, and feels that CARD is a well-run organization. He noted that he is a conservative, but is comfortable with CARD and its direction. He stated that he has spoken with a lot of individuals and there is a lot of support for an aquatic center and gymnasium. He said that so many people are traveling out of the area to use these types of facilities, and he supports CARD's efforts 100%.

Audrey Taylor addressed the Board and stated that she is here as a community member and representative of Everybody, Healthy Body. She stated that it is important to provide healthy opportunities for our community; it improves the quality of life. She stated that she and Everybody, Healthy Body are very supportive of the revenue measure.

Jerry Hughes addressed the Board and stated that he supports an aquatic center, gymnasium and CARD's Master Plan. He noted that he supports the District asking for the highest amount. He stated that the Board should focus on the Master Plan, and the funding needed to accomplish it.

Kinsley addressed the Board and stated that the Aquajets need a pool.

Scott Cornwell addressed the Board and stated that his daughter started swimming with the Aquajets, and is now an instructor. He noted that so many communities have pools, but with the size of Chico, it is surprising that there is not a sufficient aquatic center.

Jim Parrott addressed the Board and stated that he is the president of the Chico Police Officers Association and president of the Chico Aquajets. He stated that it is important that kids stay busy with recreational opportunities; it keeps them out of trouble. He stated that with the limited pool facilities in Chico, the number of teams and members of the Aquajets has reduced. He stated that with the right facilities, it will allow for substantial growth.

Wendy addressed the Board and stated that she is a coach for the Aquajets, and her child also participates on the team. She stated that she travels to several other areas and always admires other facilities. She stated that the kids in Chico are being held back due to the lack of aquatic facilities.

After hearing the public comments, Chair Worley opened the item up for Board review and discussion.

Director Lando stated that he supports the measure and would like to see CARD work with the City of Chico and have a portion of the funds be utilized for Bidwell Park for security and maintenance. He stated that he feels the District should proceed with a per parcel fee of \$110 and include an annual CPI adjustment. Director Lando further stated that he does not feel the current 75-word ballot statement accurately represents what is being asked and suggested that an Ad Hoc Committee be formed to review and update it.

Director Nickell stated that he has not received any push back on this measure, and he would also support a per parcel fee of \$110. He noted that he feels we will be doing a disservice to our community if we don't proceed with the revenue measure. He stated that the District is very transparent and will be creating a citizen's oversight committee should the measure pass to provide recommendations on future projects and financial management of the additional funds.

Director Donnan stated that he would also support a per parcel fee of \$110. He stated that he travels all over playing ball and would like to see Chico have similar facilities as other communities.

Director McGinnis stated that he also supports a per parcel fee of \$110, with an annual CPI adjustment, and also supports working with the City of Chico to include funds for Bidwell Park. He further stated that if the measure passes, the District should consider dissolving the Maintenance Assessment Districts.

Chair Worley appointed Director Lando and Director McGinnis to serve on an Ad Hoc Committee to review and update the 75-word ballot statement.

The consensus of the Board was that if the revenue measure passes, the District should dissolve the three Maintenance Assessment Districts.

**M/S/C/ (Directors Lando/McGinnis)** that the Board of Directors directs staff to work with the City of Chico and include a minimum of \$200,000 a year in the revenue measure for maintenance and security for Bidwell Park, and include a per parcel fee of \$110, an annual CPI adjustment, and a duration of "until ended by voters" in the draft Resolution of the Board of Directors of the Chico Area Recreation and Park District Calling an Election, Establishing Specifications of the Election Order, and Requesting Consolidation with Other Elections Occurring on March 3, 2020.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

8.2 Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing a Change in Check Register, ACH Transfers, and Check Signers

**M/S/C/ (Directors Lando/McGinnis)** that the Board of Directors adopts Resolution 19-11 and approves the Petition to Accept Check Registers of the Chico Area Recreation and Park District authorizing Board Director Tom Lando, or Board Director Michael McGinnis, or General Manager Ann Willmann, or Human Resource Manager Michelle Niven, or Director of Parks and Recreation Jason Bougie to sign any and all district checks, ACH Transfers, and check registers.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

**9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

9.1 Butte County Special Districts Association/LAFCO

There were no comments.

9.2 Other Reports

There were no comments.

**10.0 DIRECTORS' COMMENTS**

Director Donnan stated that a couple of weeks ago, Ron Hunt, a player on the Senior Softball team passed away. He stated that at a future meeting, the Chico Senior Softball Association would like to review the option of having something at Sycamore Field to memorialize players that have passed away.

**11.0 GENERAL MANAGER'S COMMENTS**

There were no comments.

**12.0 STAFF COMMENTS**

There were no comments.

**13.0 ADJOURNMENT**

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 7:17 p.m. to the Special Meeting of the Board of Directors of the Chico Area Recreation and Park District on October 7, 2019.

Respectfully submitted,

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Ann Willmann, General Manager  
Secretary to the Board



**SPECIAL MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**(Draft)  
MINUTES  
October 7, 2019**

**Board Members Present:** Michael Worley, Chair  
Tom Lando, Vice Chair  
Thomas Nickell, Board Member  
Dave Donnan, Board Member  
Michael McGinnis, Board Member

**Staff Members Present:** Ann Willmann, General Manager  
Jason Bougie, Director of Parks and Recreation  
Jennifer Marciales, Executive Assistant

**1.0 CALL TO ORDER**

**1.1 Roll Call**

The meeting was called to order at 4:00 p.m., and roll call was taken as noted above. Director Donnan arrived at 4:27 p.m.

**2.0 PUBLIC COMMENTS**

There were no comments.

**3.0 Project Bids for Community Center Roofing Project**

**M/S/C/ (Directors Lando/Nickell)** that the Board of Directors accepts the bid from George Roofing in the amount of \$146,900, and authorizes the General Manager to approve payment requests not to exceed \$196,900.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell

Noes: None

Abstain: McGinnis

Absent: Donnan

**4.0 Draft Resolution for Funding Measure**

General Manager Willmann stated that she met with the Ad Hoc Committee regarding the 75-word ballot statement and reviewed the adjustments that were made to the opening statement. She also reviewed feedback received from the consultants and constituents regarding the per parcel fee, and noted that the recommendations were to include a per parcel fee of \$85.

**M/S/C/ (Directors Lando/Nickell)** that the Board of Directors accepts the 75-word ballot statement included in the draft Resolution of the Board of Directors of the Chico Area Recreation and Park District Calling an Election, Establishing Specifications of the Election Order, and Requesting Consolidation with Other Elections Occurring on March 3, 2020.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis

Noes: None

Abstain: None

Absent: Donnan

**M/S/C/ (Directors Lando/Nickell)** to include a per parcel fee of \$85, an annual CPI adjustment, and a duration of "until ended by voters" in the 75-word ballot statement and the draft Resolution of the Board of Directors of the Chico Area Recreation and Park District Calling an Election, Establishing Specifications of the Election Order, and Requesting Consolidation with Other Elections Occurring on March 3, 2020.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

The consensus of the Board was for staff to present a Resolution at the next Regular Board Meeting outlining the dissolution of the three Maintenance Assessment Districts if the revenue measure passes.

## **5.0 CalPERS Cost Sharing Resolution**

**M/S/C/ (Directors Lando/McGinnis)** that the Board of Directors adopts Resolution 19-12 of the Board of Directors of the Chico Area Recreation and Park District to Change the Normal Contribution Rate for Unrepresented Classic Miscellaneous Members in Management.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

## **6.0 ADJOURNMENT**

There being no further business, the Special Meeting was adjourned at 4:48 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on October 17, 2019.

Respectfully submitted,

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Ann Willmann, General Manager  
Secretary to the Board

**CHICO AREA RECREATION AND PARK DISTRICT  
BOARD PROGRAM SUMMARY 2019-2020**

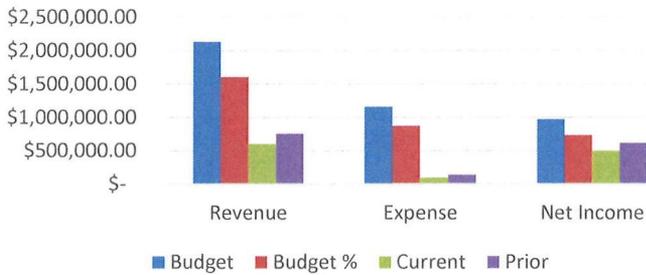
September 2019  
25% of the Year

# AFTERSCHOOL

We are at 28% of Budgeted Revenues and 9% of Budgeted Expenses. Our Net Income is \$112,101.47 less than this time last year. In the Prior Year, the School District paid the entire contract in July. In the Current Year they will be invoiced in July and January.

	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 2,140,775.00	\$ 609,781.17	\$ 759,132.12
<b>EXPENSES</b>	\$ 1,164,114.70	\$ 105,167.87	\$ 142,417.35

AFTERSCHOOL

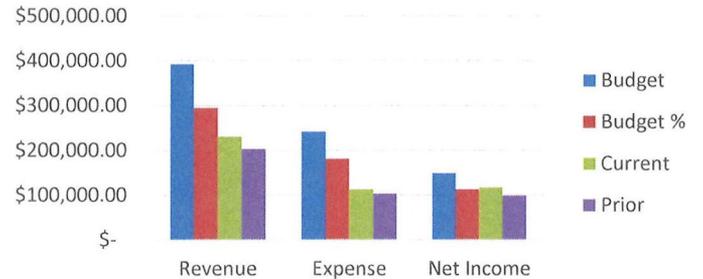


# CAMPS

We are at 59% of Budgeted Revenues and 47% of Budgeted Expenses. CAMPS are seasonal. The majority run June-August. The rest are during school breaks in December/January and March. Our Net Income is currently \$18,332.94 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 392,530.00	\$ 231,444.24	\$ 203,162.93
<b>EXPENSES</b>	\$ 242,458.00	\$ 113,376.80	\$ 103,428.43

CAMPS

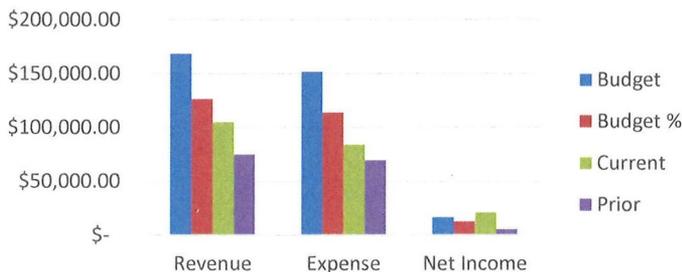


# AQUATICS

We are at 63% of Budgeted Revenues and 56% of Budgeted Expenses. Our Net Income is currently \$15,638.61 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 168,350.00	\$ 105,298.19	\$ 75,047.75
<b>EXPENSES</b>	\$ 151,700.00	\$ 84,341.65	\$ 69,729.82

AQUATICS

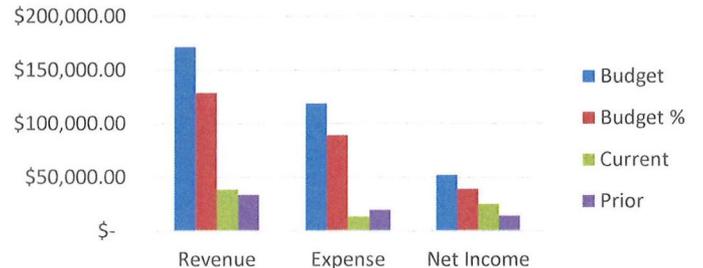


# CLASSES

We are at 23% of Budgeted Revenues and 11% of Budgeted Expenses. We have various classes that run throughout the year. Our Net Income is currently \$11,250.86 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 171,500.00	\$ 38,971.19	\$ 33,881.15
<b>EXPENSES</b>	\$ 119,150.00	\$ 84,341.65	\$ 19,700.84

CLASSES



**CHICO AREA RECREATION AND PARK DISTRICT  
BOARD PROGRAM SUMMARY 2019-2020**

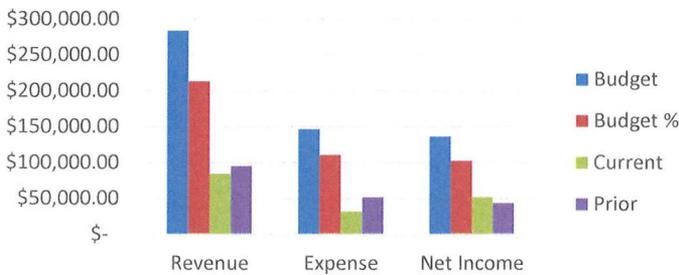
September 2019  
25% of the Year

# ADULT SPORTS

We are at 30% of Budgeted Revenues and 22% of Budgeted Expenses. Our Net Income is \$8,673.80 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 284,200.00	\$ 84,924.44	\$ 95,704.68
<b>EXPENSES</b>	\$ 147,120.00	\$ 32,667.59	\$ 52,121.63

ADULT SPORTS

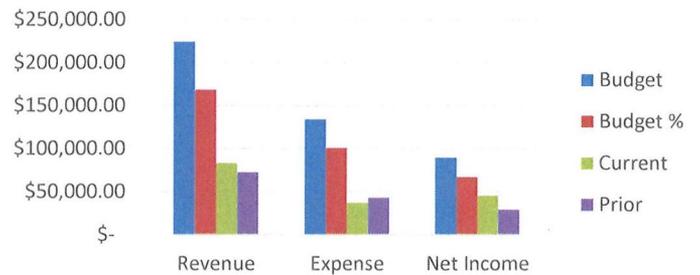


# YOUTH SPORTS

We are at 37% of Budgeted Revenues and 28% of Budgeted Expenses. Our Net Income is \$16,313.65 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 224,500.00	\$ 83,717.51	\$ 72,903.41
<b>EXPENSES</b>	\$ 134,550.00	\$ 37,696.26	\$ 43,195.81

YOUTH SPORTS

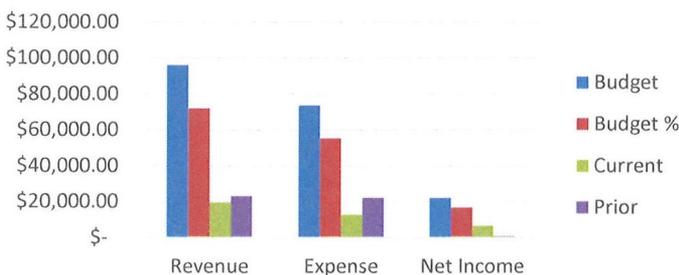


# SENIORS

We are at 20% of Budgeted Revenues and 17% of Budgeted Expenses. Our Net Income is \$5,890.09 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 96,000.00	\$ 19,630.61	\$ 23,153.07
<b>EXPENSES</b>	\$ 73,800.00	\$ 12,872.61	\$ 22,285.16

SENIORS

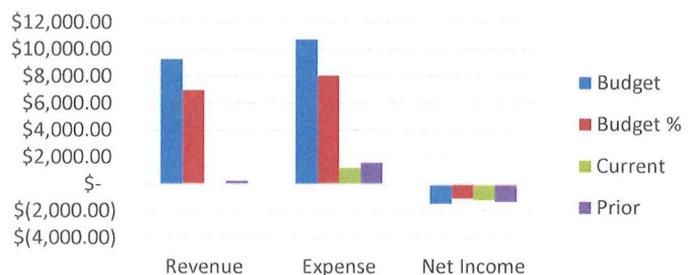


# SPECIAL EVENTS

We are at 0% of Budgeted Revenues and 11% of Budgeted Expenses. Our Net Income is \$143.59 more than this time last year. With Special Events, we often incur expenses prior to receiving revenue (through either entrance fees or sponsorships).

	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 9,300.00	\$ 40.00	\$ 250.00
<b>EXPENSES</b>	\$ 10,750.00	\$ 1,235.71	\$ 1,589.30

SPECIAL EVENTS



**CHICO AREA RECREATION AND PARK DISTRICT  
BOARD PROGRAM SUMMARY 2019-2020**

**September 2019**

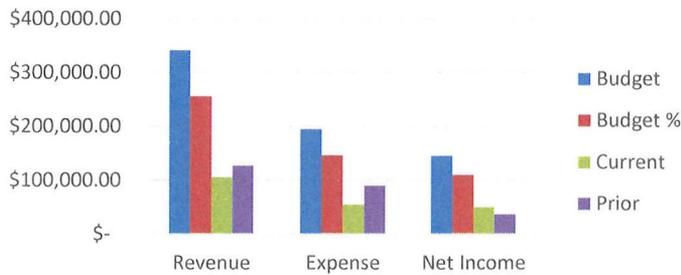
**25% of the Year**

# NATURE CENTER

We are at 31% of Budgeted Revenues and 28% of Budgeted Expenses. Our Net Income is \$14,062.58 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 341,600.00	\$ 106,372.40	\$ 127,427.45
<b>EXPENSES</b>	\$ 195,320.00	\$ 55,275.24	\$ 90,392.87

NATURE CENTER

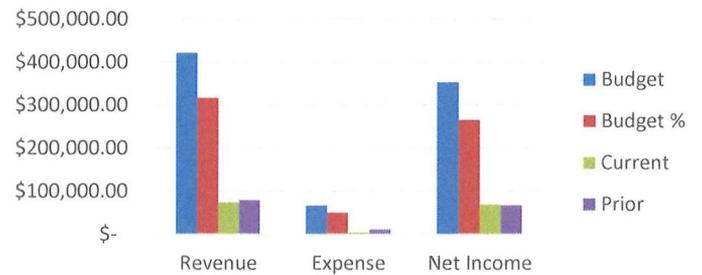


# FACILITY RENTAL

We are at 18% of Budgeted Revenues and 7% of Budgeted Expenses. Our Net Income is \$2,662.68 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 422,050.00	\$ 75,413.55	\$ 80,095.28
<b>EXPENSES</b>	\$ 67,750.00	\$ 5,050.05	\$ 12,394.46

FACILITY RENTAL



CHICO AREA RECREATION AND PARK DISTRICT  
PROGRAM SUMMARY 2019-2020  
September 2019

DESCRIPTION	2018-2019 Budget	September 2019	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	September 2018	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
<b>AFTERSCHOOL</b>										
INCOME	2,140,775.00	172,234.50	609,781.17	28%	1,530,993.83	1,825,800.00	137,663.99	759,132.12	42%	(149,350.95)
INCOME	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(68,248.00)	(5,841.83)	(7,535.77)	11%	(60,712.23)	(70,940.00)	(3,193.88)	(6,310.11)	9%	(1,225.66)
CONTRACT SERVICES	(2,000.00)	-	(60.00)	3%	(1,940.00)	(3,000.00)	(1,252.75)	(1,252.75)	42%	1,192.75
PART-TIME WAGES	(1,093,866.70)	(46,666.29)	(97,572.10)	9%	(996,294.60)	(965,489.00)	(85,117.29)	(134,854.49)	14%	37,282.39
<b>TOTAL AFTERSCHOOL</b>	<b>976,660.30</b>	<b>119,726.38</b>	<b>504,613.30</b>	<b>52%</b>	<b>472,047.00</b>	<b>786,371.00</b>	<b>48,100.07</b>	<b>616,714.77</b>	<b>78%</b>	<b>(112,101.47)</b>
<b>CAMPS</b>										
INCOME	392,530.00	121.74	231,444.24	59%	161,085.76	340,270.00	(110.44)	203,232.14	60%	28,212.10
PROGRAM SUPPLIES	(20,750.00)	(696.16)	(6,414.72)	31%	(14,335.28)	(18,500.00)	(52.69)	(4,931.95)	27%	(1,482.77)
PROGRAM TRANSPORTATION	(1,500.00)	-	(2,041.25)	136%	541.25	(1,500.00)	-	(735.65)	49%	(1,305.60)
CONTRACT SERVICES	(58,500.00)	-	(40,173.41)	69%	(18,326.59)	(46,800.00)	-	(34,951.09)	75%	(5,222.32)
PART-TIME WAGES	(128,708.00)	(180.36)	(64,747.42)	50%	(63,960.58)	(114,335.00)	(135.86)	(62,860.84)	55%	(1,886.58)
INSTRUCTOR WAGES	(33,000.00)	-	-	0%	(33,000.00)	(17,500.00)	-	-	0%	-
<b>TOTAL CAMPS</b>	<b>150,072.00</b>	<b>(754.78)</b>	<b>118,067.44</b>	<b>79%</b>	<b>32,004.56</b>	<b>141,635.00</b>	<b>(298.99)</b>	<b>99,752.61</b>	<b>70%</b>	<b>18,314.83</b>
<b>AQUATICS</b>										
INCOME	168,350.00	13,016.82	105,298.19	63%	63,051.81	166,010.00	5,880.97	75,047.75	45%	30,250.44
PROGRAM SUPPLIES	(7,200.00)	(318.28)	(1,545.98)	21%	(5,654.02)	(6,300.00)	(21.00)	(1,992.57)	32%	446.59
CLOTHING	-	-	-	0%	-	(800.00)	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
INSTRUCTOR WAGES	(6,000.00)	-	-	0%	(6,000.00)	-	(71.50)	(136.50)	0%	136.50
PART-TIME WAGES	(138,500.00)	(4,237.13)	(82,795.67)	60%	(55,704.33)	(152,015.00)	(4,481.64)	(67,600.75)	44%	(15,194.92)
<b>TOTAL AQUATICS</b>	<b>16,650.00</b>	<b>8,461.41</b>	<b>20,956.54</b>	<b>126%</b>	<b>(4,306.54)</b>	<b>6,895.00</b>	<b>1,306.83</b>	<b>5,317.93</b>	<b>77%</b>	<b>15,638.61</b>
<b>CLASSES</b>										
INCOME	171,500.00	21,051.97	38,971.19	23%	132,528.81	158,500.00	20,020.57	33,881.15	21%	5,090.04
ADVERTISING	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(5,150.00)	(763.98)	(810.67)	16%	(4,339.33)	(3,250.00)	(1,000.76)	(3,212.14)	99%	2,401.47
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(26,500.00)	(807.80)	(1,217.30)	5%	(25,282.70)	(15,800.00)	(683.90)	(2,632.70)	17%	1,415.40
PART-TIME WAGES	(35,000.00)	(915.75)	(4,773.75)	14%	(30,226.25)	(34,740.00)	(213.60)	(1,182.60)	3%	(3,591.15)
INSTRUCTOR WAGES	(52,500.00)	(3,465.00)	(6,738.30)	13%	(45,761.70)	(60,000.00)	(6,532.80)	(12,673.40)	21%	5,935.10
<b>TOTAL CLASSES</b>	<b>52,350.00</b>	<b>15,099.44</b>	<b>25,431.17</b>	<b>49%</b>	<b>26,918.83</b>	<b>44,710.00</b>	<b>11,589.51</b>	<b>14,180.31</b>	<b>32%</b>	<b>11,250.86</b>
<b>ADULT SPORTS</b>										
INCOME	284,200.00	31,660.56	84,924.44	30%	199,275.56	346,200.00	38,070.63	95,704.68	28%	(10,780.24)
PROGRAM SUPPLIES	(21,720.00)	(5,037.94)	(5,073.22)	23%	(16,646.78)	(25,500.00)	(0.54)	(3,833.83)	15%	(1,239.39)
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(4,800.00)	-	-	0%	(4,800.00)	(6,800.00)	-	-	0%	-
PART-TIME WAGES	(34,880.00)	(1,709.57)	(8,951.37)	26%	(25,928.63)	(181,800.00)	(6,750.71)	(19,204.40)	11%	10,253.03
OFFICIALS WAGES	(85,720.00)	(4,451.00)	(18,643.00)	22%	(67,077.00)	-	(11,939.40)	(29,083.40)	0%	10,440.40
<b>TOTAL ADULT SPORTS</b>	<b>137,080.00</b>	<b>20,462.05</b>	<b>52,256.85</b>	<b>38%</b>	<b>84,823.15</b>	<b>132,100.00</b>	<b>19,379.98</b>	<b>43,583.05</b>	<b>33%</b>	<b>8,673.80</b>
				0%					0%	

CHICO AREA RECREATION AND PARK DISTRICT  
PROGRAM SUMMARY 2019-2020  
September 2019

DESCRIPTION	2018-2019 Budget	September 2019	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	September 2018	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
<b>YOUTH SPORTS</b>				0%					0%	
INCOME	224,500.00	31,960.91	83,717.51	37%	140,782.49	212,300.00	25,567.81	72,903.41	34%	10,814.10
PROGRAM SUPPLIES	(29,150.00)	(9,982.66)	(11,517.16)	40%	(17,632.84)	(9,600.00)	(186.89)	(3,094.83)	32%	(8,422.33)
PROGRAM TRANSPORTATION	(400.00)	-	-	0%	(400.00)	(1,640.00)	-	-	0%	-
CLOTHING	-	-	-	0%	-	(11,400.00)	(964.59)	(5,458.35)	48%	5,458.35
CONTRACT SERVICES	-	-	-	0%	-	(1,250.00)	-	(735.00)	59%	735.00
PART-TIME WAGES	(105,000.00)	(2,255.90)	(26,179.10)	25%	(78,820.90)	(131,000.00)	(7,725.59)	(33,907.63)	26%	7,728.53
OFFICIALS WAGES	-	-	-	0%	-	-	-	-	0%	-
<b>TOTAL YOUTH SPORTS</b>	<b>89,950.00</b>	<b>19,722.35</b>	<b>46,021.25</b>	<b>51%</b>	<b>43,928.75</b>	<b>57,410.00</b>	<b>16,690.74</b>	<b>29,707.60</b>	<b>52%</b>	<b>16,313.65</b>
<b>SENIOR PROGRAMS</b>				0%					0%	
INCOME	96,000.00	6,287.45	19,630.61	20%	76,369.39	106,550.00	9,961.92	23,153.07	22%	(3,522.46)
PROGRAM SUPPLIES	(5,100.00)	(271.69)	(463.92)	9%	(4,636.08)	(4,900.00)	(430.15)	(903.93)	18%	440.01
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(25,500.00)	(1,230.00)	(5,640.75)	22%	(19,859.25)	(34,750.00)	(1,330.00)	(6,852.21)	20%	1,211.46
PART-TIME WAGES	(21,700.00)	(599.75)	(2,329.14)	11%	(19,370.86)	(43,800.00)	(4,043.01)	(11,688.02)	27%	9,358.88
INSTRUCTOR WAGES	(21,500.00)	(666.00)	(4,438.80)	21%	(17,061.20)	(24,600.00)	(1,029.60)	(2,841.00)	12%	(1,597.80)
<b>TOTAL SENIOR PROGRAMS</b>	<b>22,200.00</b>	<b>3,520.01</b>	<b>6,758.00</b>	<b>30%</b>	<b>15,442.00</b>	<b>(1,500.00)</b>	<b>3,129.16</b>	<b>867.91</b>	<b>-58%</b>	<b>5,890.09</b>
<b>SPECIAL EVENTS</b>				0%					0%	
INCOME	9,300.00	40.00	40.00	0%	9,260.00	9,250.00	-	250.00	3%	(210.00)
PROGRAM SUPPLIES	(7,100.00)	-	(1,235.71)	17%	(5,864.29)	(6,500.00)	-	(1,589.30)	24%	353.59
MILEAGE	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(3,200.00)	-	-	0%	(3,200.00)	(2,800.00)	-	-	0%	-
PART-TIME WAGES	(450.00)	-	-	0%	(450.00)	-	-	-	0%	-
<b>TOTAL SPECIAL EVENTS</b>	<b>(1,450.00)</b>	<b>40.00</b>	<b>(1,195.71)</b>	<b>82%</b>	<b>(254.29)</b>	<b>(50.00)</b>	<b>-</b>	<b>(1,339.30)</b>	<b>2679%</b>	<b>143.59</b>
<b>NATURE CENTER</b>				0%					0%	
INCOME	322,100.00	5,148.78	104,193.40	32%	217,906.60	322,850.00	5,735.68	124,786.45	39%	(20,593.05)
FACILITY RENTALS	3,500.00	375.00	562.00	16%	2,938.00	2,000.00	-	120.00	6%	442.00
FUNDRAISING (DONATIONS)	5,000.00	10.00	1,617.00	32%	3,383.00	14,500.00	1,143.00	2,521.00	17%	(904.00)
GRANT FUNDING	-	-	-	0%	-	-	-	-	0%	-
ENDOWMENT	11,000.00	-	-	0%	11,000.00	-	-	-	0%	-
FULL-TIME WAGES	-	-	-	0%	-	(59,000.00)	(4,529.61)	(13,563.16)	23%	13,563.16
PART-TIME WAGES	(157,320.00)	(1,426.48)	(45,384.67)	29%	(111,935.33)	(170,900.00)	(4,201.52)	(49,437.42)	29%	4,052.75
FICA	-	-	-	0%	-	(18,000.00)	(667.93)	(4,819.54)	27%	4,819.54
RETIREMENT	-	(309.92)	(929.76)	0%	929.76	(4,000.00)	(182.76)	(761.62)	19%	(168.14)
MEDICAL	-	-	(2,182.46)	0%	2,182.46	(11,500.00)	(1,045.63)	(3,578.51)	31%	1,396.05
WC INSURANCE	-	-	-	0%	-	(5,000.00)	-	-	0%	-
CLOTHING	-	-	-	0%	-	(7,000.00)	-	(691.77)	10%	691.77
STAFF TRAINING	-	-	-	0%	-	(500.00)	-	(161.86)	32%	161.86
ADVERTISING	-	-	-	0%	-	(500.00)	-	(98.00)	20%	98.00
COPYING	-	-	-	0%	-	(3,100.00)	(3.67)	(2,974.54)	96%	2,974.54
EQUIPMENT/SOFTWARE	-	-	-	0%	-	(500.00)	-	(488.62)	98%	488.62
CONTRACT SERVICES	(6,500.00)	(242.00)	(1,344.00)	21%	(5,156.00)	(5,500.00)	(516.68)	(945.68)	17%	(398.32)
PROGRAM SUPPLIES	(31,500.00)	(3,510.50)	(5,434.35)	17%	(26,065.65)	(28,000.00)	(473.32)	(12,872.15)	46%	7,437.80
MILEAGE	-	-	-	0%	-	(300.00)	-	-	0%	-

CHICO AREA RECREATION AND PARK DISTRICT  
PROGRAM SUMMARY 2019-2020  
September 2019

DESCRIPTION	2018-2019 Budget	September 2019	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	September 2018	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
RENT	-	-	-	0%	-	-	-	-	0%	-
PROPERTY & LIABILITY INSUR	-	-	-	0%	-	(1,000.00)	-	-	0%	-
<b>TOTAL NATURE CENTER</b>	<b>146,280.00</b>	<b>44.88</b>	<b>51,097.16</b>	<b>35%</b>	<b>95,182.84</b>	<b>24,550.00</b>	<b>(4,742.44)</b>	<b>37,034.58</b>	<b>151%</b>	<b>14,062.58</b>
<b>FACILITY RENTAL</b>				0%					0%	
INCOME	422,050.00	38,068.25	75,413.55	18%	346,636.45	373,000.00	31,855.23	80,095.28	21%	(4,681.73)
PROGRAM SUPPLIES	(8,000.00)	(172.62)	(317.55)	4%	(7,682.45)	(8,000.00)	(101.10)	(4,301.96)	54%	3,984.41
CONTRACT SERVICES	(10,750.00)	-	(430.50)	4%	(10,319.50)	(16,000.00)	(105.00)	(700.00)	4%	269.50
PART-TIME WAGES	(49,000.00)	(516.00)	(4,302.00)	9%	(44,698.00)	(44,000.00)	(2,676.25)	(7,392.50)	17%	3,090.50
<b>TOTAL FACILITY RENTAL</b>	<b>354,300.00</b>	<b>37,379.63</b>	<b>70,363.50</b>	<b>20%</b>	<b>283,936.50</b>	<b>305,000.00</b>	<b>28,972.88</b>	<b>67,700.82</b>	<b>22%</b>	<b>2,662.68</b>
<b>RECREATION - MISC. &amp; ADMIN</b>				0%					0%	
INCOME	(5,000.00)	(13.29)	(4,805.47)	96%	(194.53)	-	(1,053.54)	(14,094.89)	0%	9,289.42
PUBLICATIONS/LEGAL NOTICE	(22,000.00)	(75.00)	(410.00)	2%	(21,590.00)	(24,000.00)	(70.74)	(380.74)	2%	(29.26)
CONFERENCES	-	(659.19)	(659.19)	0%	659.19	(6,000.00)	-	(188.29)	3%	(470.90)
MILEAGE	-	-	-	0%	-	(1,000.00)	-	-	0%	-
OFFICE SUPPLIES	-	-	-	0%	-	(12,300.00)	(194.23)	(1,626.49)	13%	1,626.49
CLOTHING	-	-	-	0%	-	(200.00)	-	-	0%	-
ACL/OVERTIME	(10,000.00)	-	-	0%	(10,000.00)	(5,000.00)	-	-	0%	-
PART-TIME WAGES	(251,000.00)	(10,671.33)	(50,358.17)	20%	(200,641.83)	(7,000.00)	311.77	311.77	-4%	(50,669.94)
FULL TIME WAGES	(534,000.00)	(20,654.94)	(98,692.61)	18%	(435,307.39)	(408,000.00)	(32,051.84)	(93,448.00)	23%	(5,244.61)
<b>TOTAL RECREATION - MISC. &amp; ADMIN</b>	<b>(822,000.00)</b>	<b>(32,073.75)</b>	<b>(154,925.44)</b>	<b>19%</b>	<b>(667,074.56)</b>	<b>(463,500.00)</b>	<b>(33,058.58)</b>	<b>(109,426.64)</b>	<b>24%</b>	<b>(45,498.80)</b>
<b>TOTAL PROGRAM SUMMARY</b>	<b>1,122,092.30</b>	<b>191,627.62</b>	<b>739,444.06</b>	<b>66%</b>	<b>382,648.24</b>	<b>1,033,621.00</b>	<b>91,069.16</b>	<b>804,093.64</b>	<b>78%</b>	<b>(64,649.58)</b>

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SEPTEMBER 2019**

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NOTE: This completes 3 month of the fiscal year and represents 25% of the year.

**CHICO AREA RECREATION AND PARK DISTRICT  
BALANCE SHEET  
SEPTEMBER 2019**

	SEPTEMBER 2019	SEPTEMBER 2018
<b>ASSETS</b>		
<b>CASH</b>		
CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	5,029,123.36	4,965,846.22
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	822.36	926.02
CASH ON DEPOSIT WITH COUNTY (PARK FUND)	220,028.68	124,823.81
CASH ON DEPOSIT WITH COUNTY (OAK WAY)	162.34	18,982.80
CASH ON DEPOSIT WITH COUNTY (PETERSON PARK)	263.37	24,849.07
CASH ON DEPOSIT WITH COUNTY (BARONI PARK)	68,779.86	74,111.12
CASH ON DEPOSIT WITH COUNTY (ROTARY)	16,534.52	16,534.52
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96
CASH - GOLDEN VALLEY BANK	644,429.70	214,829.50
PETTY CASH	800.00	500.00
BANK SUSPENSE	123,333.87	99,837.01
<b>SUBTOTAL</b>	<b>6,104,779.02</b>	<b>5,541,741.03</b>
FMV ADJUSTMENT (GENERAL FUND)	-	-
FMV ADJUSTMENT (PARK FUND)	-	-
FMV ADJUSTMENT (OAK WAY)	-	-
FMV ADJUSTMENT (PETERSON PARK)	-	-
FMV ADJUSTMENT (BARONI PARK)	-	-
FMV ADJUSTMENT (ROTARY FUND)	-	-
<b>SUBTOTAL</b>	<b>-</b>	<b>-</b>
<b>RECEIVABLES</b>		
ACCOUNTS RECEIVABLE	1,389,531.62	140,933.25
A/R - ONLINE PAYMENT CLEARING	-	-
A/R - IN HOUSE CREDIT CARDS	13,525.00	13,525.00
INTEREST RECEIVABLE (GENERAL FUND)	-	20,343.01
INTEREST RECEIVABLE (PARK FUND)	-	398.90
INTEREST RECEIVABLE (OAK WAY)	-	288.46
INTEREST RECEIVABLE (PETERSON PARK)	-	263.18
INTEREST RECEIVABLE (BARONI PARK)	-	483.05
<b>RECEIVABLES</b>	<b>1,403,056.62</b>	<b>176,234.85</b>
<b>DUE FROM OTHER FUNDS</b>		
DUE TO GENERAL FUND FROM OTHER FUNDS	40,448.28	84,715.16
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	-	-
DUE TO GENERAL FUND FROM PETERSON PARK FUND	-	-
DUE TO GENERAL FUND FROM BARONI PARK FUND	-	-
<b>DUE FROM OTHER FUNDS</b>	<b>40,448.28</b>	<b>84,715.16</b>
<b>TOTAL CURRENT ASSETS</b>	<b>7,548,283.92</b>	<b>5,802,691.04</b>
<b>PREPAID PENSION CONTRIBUTION</b>	<b>183,613.39</b>	<b>214,215.62</b>
<b>PREPAID EXPENSES</b>	<b>-</b>	<b>-</b>
<b>FIXED ASSETS</b>		
LAND	11,634,790.52	11,634,790.52

**CHICO AREA RECREATION AND PARK DISTRICT  
BALANCE SHEET  
SEPTEMBER 2019**

	<b>SEPTEMBER 2019</b>	<b>SEPTEMBER 2018</b>
LAND IMPROVEMENTS	25,373,368.01	25,373,368.01
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,098,162.52
EQUIPMENT	998,744.62	873,376.85
EQUIPMENT - COMPUTERS	276,499.35	276,499.35
EQUIPMENT - AUTOS	388,660.40	369,002.10
CONSTRUCTION IN PROGRESS	79,562.58	16,132.60
<b>SUBTOTAL</b>	<b>39,849,788.00</b>	<b>39,641,331.95</b>
ACCUMULATED DEPRECIATION	(14,012,977.08)	(13,154,773.84)
<b>SUBTOTAL</b>	<b>25,836,810.92</b>	<b>26,486,558.11</b>
<b>TOTAL ASSETS</b>	<b>33,568,708.23</b>	<b>32,503,464.77</b>
<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68</b>	<b>951,958.00</b>	<b>1,070,448.00</b>

**CHICO AREA RECREATION AND PARK DISTRICT  
BALANCE SHEET  
SEPTEMBER 2019**

**SEPTEMBER 2019      SEPTEMBER 2018**

**LIABILITIES**

<b>ACCOUNTS PAYABLE</b>	<b>63,947.06</b>	<b>188,385.15</b>
<b>ACCRUED EXPENSES</b>		
ACCRUED PAYROLL	-	5,248.64
PAYROLL FEDERAL TAXES	63.29	9,310.77
PAYROLL STATE TAXES	(359.25)	2,493.76
PAYROLL EMPLOYEE MEDI & FICA	(542.19)	12,942.11
PAYROLL EMPLOYER MEDI & FICA LIAB	(542.36)	11,512.46
PAYROLL SDI	(97.14)	3,116.57
LONG TERM CARE PAY DEDUCTIONS	-	-
PAYROLL GARNISHMENTS	(528.08)	(92.62)
UNION DUES - SUPERVISORS	93.61	61.57
UNION DUES - PARKS	(318.97)	-
CALPERS 2% AT 62	-	-
457 EMPLOYEE CONTRIBUTIONS	3,502.00	5,752.28
EMPLOYEE MEDICAL WITHHOLDINGS	(1,530.84)	(1,530.84)
VOUCHERS PAYABLE ACCRUAL	-	-
ACCRUED INTEREST EXPENSE (GENERAL FUND)	-	-
ACCRUED INTEREST EXPENSE (PARK FUND)	-	-
<b>ACCRUED EXPENSES</b>	<b>(259.93)</b>	<b>48,814.70</b>
<b>DUE TO OTHER FUNDS</b>		
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	15,306.69	30,532.96
DUE TO GENERAL FUND FROM PETERSON PARK FUND	9,834.90	31,086.59
DUE TO GENERAL FUND FROM BARONI PARK FUND	15,306.69	23,095.61
<b>SUBTOTAL</b>	<b>40,448.28</b>	<b>84,715.16</b>
<b>OTHER LIABILITIES</b>		
BANK CHARGE CLEARING ACCOUNT	(117,473.83)	(8,880.87)
DEFERRED REVENUE	1,662,929.66	395,795.49
OTHER LIAB - CLASS CLEARING ACCT	(370.30)	(390.30)
UNEARNED REVENUE	4,988.82	3,753.39
PREPAID FACILITY TRANSFER	-	-
SECURITY DEPOSITS	15,450.00	16,400.00
SECURITY HOLDING ACCT - CLASS	-	-
<b>SUBTOTAL</b>	<b>1,565,524.35</b>	<b>406,677.71</b>
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,669,659.76</b>	<b>728,592.72</b>
<b>LONG-TERM DEBT</b>		
NOTE PAYBLE - DEGARMO	-	-
NOTE PAYABLE - SOLAR	-	-
NOTE PAYABLE - LAKESIDE PAVILLION	-	-
NET PENSION LIABILITY	2,053,235.00	2,838,733.00
LIABILITY FOR COMPENSATED ABSENCES	180,726.93	176,892.25
<b>SUBTOTAL</b>	<b>2,233,961.93</b>	<b>3,015,625.25</b>
<b>TOTAL LIABILITIES</b>	<b>3,903,621.69</b>	<b>3,744,217.97</b>

CHICO AREA RECREATION AND PARK DISTRICT  
BALANCE SHEET  
SEPTEMBER 2019

	<u>SEPTEMBER 2019</u>	<u>SEPTEMBER 2018</u>
<u>TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68</u>	<u>155,654.00</u>	<u>136,997.00</u>

**CHICO AREA RECREATION AND PARK DISTRICT  
BALANCE SHEET  
SEPTEMBER 2019**

	SEPTEMBER 2019	SEPTEMBER 2018
<b>FUND BALANCE</b>		
<b>SPENDABLE - COMMITTED</b>		
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00
SPENDABLE - COMMITTED - GENERAL RESERVE	1,200,000.00	1,200,000.00
<b>SUBTOTAL</b>	<b>1,201,500.00</b>	<b>1,201,500.00</b>
<b>SPENDABLE - ASSIGNED</b>		
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	50,000.00	50,000.00
SPENDABLE - ASSIGNED - LONG TERM DEBT	-	-
SPENDABLE - ASSIGNED - ELECTION COSTS	45,000.00	45,000.00
SPENDABLE - ASSIGNED - PENSION LIABILITY	700,000.00	-
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	390,500.00	340,500.00
<b>SUBTOTAL</b>	<b>1,185,500.00</b>	<b>435,500.00</b>
<b>SPENDABLE - UNASSIGNED</b>	<b>2,157,159.57</b>	<b>2,176,584.42</b>
<b>NON-SPENDABLE</b>	<b>26,219,719.05</b>	<b>26,219,719.05</b>
<b>TOTAL FUND BALANCE - GENERAL FUND</b>	<b>30,763,878.62</b>	<b>30,033,303.47</b>
<b>FUND BALANCE - PARK FUND</b>	<b>211,359.88</b>	<b>118,834.67</b>
<b>FUND BALANCE - OAK WAY</b>	<b>162.34</b>	<b>1,404.90</b>
<b>FUND BALANCE - PETERSON PARK</b>	<b>263.37</b>	<b>1,012.75</b>
<b>FUND BALANCE - BARONI PARK</b>	<b>69,062.92</b>	<b>63,352.73</b>
<b>NET INCOME (LOSS)</b>		
GENERAL FUND	(531,830.65)	(474,708.95)
PARK FUND	13,418.80	6,388.04
OAK WAY	(21,613.62)	(17,786.85)
PETERSON PARK	(19,928.85)	(19,967.73)
BARONI PARK	(23,377.27)	(19,135.23)
<b>TOTAL NET INCOME (LOSS)</b>	<b>(583,331.59)</b>	<b>(525,210.72)</b>
<b>TOTAL FUND BALANCE</b>	<b>30,461,395.54</b>	<b>29,692,697.80</b>

**FOOTNOTES:**

**CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY - GENERAL FUND - FUND 2490  
SEPTEMBER 2019**

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
<b>REVENUE</b>							
FEE BASED PROGRAM INCOME	3,794,055	1,273,195.28	33.6%	3,798,430	1,373,995.88	36.2%	(100,800.60)
OTHER INCOME	550,988	194,336.07	35.3%	499,329	138,193.94	27.7%	56,142.13
RDA PASSTHROUGH	1,250,000	-	0.0%	1,090,000	-	0.0%	-
INVESTMENT INCOME	70,000	-	0.0%	40,000	20,343.01	50.9%	(20,343.01)
TAX INCOME / COUNTY	3,249,000	-	0.0%	3,046,000	30,533.43	1.0%	(30,533.43)
BACKFILL TAX INCOME	-	-	0.0%	-	-	0.0%	-
<b>TOTAL REVENUE</b>	<b>8,914,043</b>	<b>1,467,531.35</b>	<b>16.5%</b>	<b>8,473,759</b>	<b>1,563,066.26</b>	<b>18.4%</b>	<b>(95,534.91)</b>
<b>OPERATING EXPENDITURES</b>							
SALARIES AND BENEFITS	6,357,852	1,336,328.01	21.0%	5,723,093	1,406,013.06	24.6%	(69,685.05)
SERVICES AND SUPPLIES	2,259,348	611,224.31	27.1%	2,071,268	569,644.63	27.5%	41,579.68
CONTRIB. TO OTHER AGENCIES	15,000	13,424.55	89.5%	15,000	10,188.01	67.9%	3,236.54
CONTINGENCIES	25,000	-	0.0%	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	1,000	-	0.0%	81,686	-	0.0%	-
<b>TOTAL OPERATING EXPENDITURES</b>	<b>8,658,200</b>	<b>1,960,976.87</b>	<b>22.6%</b>	<b>7,916,047</b>	<b>1,985,845.70</b>	<b>25.1%</b>	<b>(24,868.83)</b>
<b>NET REVENUE BEFORE SPEC. EXP.</b>	<b>255,843</b>	<b>(493,445.52)</b>	<b>-192.9%</b>	<b>557,712</b>	<b>(422,779.44)</b>	<b>-75.8%</b>	<b>(70,666.08)</b>
<b>SPECIALLY ALLOCATED ITEMS</b>							
CAPITAL / REPAIR PROJECTS	1,205,000	12,000.00	1.0%	812,000	117,642.23	14.5%	(105,642.23)
CAPITAL PROJECT REIMBURSEMENT	-	-	0.0%	-	-	0.0%	-
<b>NET CAPITAL PROJECTS</b>	<b>1,205,000</b>	<b>12,000.00</b>	<b>1.0%</b>	<b>812,000</b>	<b>117,642.23</b>	<b>14.5%</b>	<b>(105,642.23)</b>
DEPRECIATION	-	-	0.0%	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	26,385.13	0.0%	-	(65,712.72)	0.0%	92,097.85
<b>TOTAL SPECIALLY ALLOCATED</b>	<b>1,205,000</b>	<b>38,385.13</b>	<b>3.2%</b>	<b>812,000</b>	<b>51,929.51</b>	<b>6.4%</b>	<b>92,097.85</b>
<b>TOTAL REVENUE OVER (UNDER) EXPENDITURES</b>	<b>(949,157)</b>	<b>(531,830.65)</b>		<b>(254,288)</b>	<b>(474,708.95)</b>		<b>(57,121.70)</b>

CHICO AREA RECREATION AND PARK DISTRICT  
 REVENUE SUMMARY - GENERAL FUND - FUND 2490  
 SEPTEMBER 2019

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
<b>FEE BASED PROGRAM INCOME</b>							
AFTER SCHOOL & CAMP PROGRAMS							
AFTERSCHOOL	2,140,775	609,781.17	28.5%	1,825,800	759,132.12	41.6%	(149,350.95)
CAMPS	386,230	231,390.24	59.9%	335,870	203,162.93	60.5%	28,227.31
<b>SUBTOTAL</b>	<b>2,527,005</b>	<b>841,171.41</b>	<b>33.3%</b>	<b>2,161,670</b>	<b>962,295.05</b>	<b>44.5%</b>	<b>(121,123.64)</b>
<b>AQUATICS</b>	<b>168,350</b>	<b>105,298.19</b>	<b>62.5%</b>	<b>166,010</b>	<b>75,047.75</b>	<b>45.2%</b>	<b>30,250.44</b>
CLASSES							
GENERAL CLASSES	75,000	17,891.41	23.9%	75,000	18,648.66	24.9%	(757.25)
COMMUNITY BAND	1,500	72.28	4.8%	1,500	470.02	31.3%	(397.74)
SENIOR ADULT CLASSES	45,000	11,200.66	24.9%	44,000	10,453.42	23.8%	747.24
YOUTH CLASSES	101,300	21,061.50	20.8%	86,400	14,831.68	17.2%	6,229.82
<b>SUBTOTAL</b>	<b>222,800</b>	<b>50,225.85</b>	<b>22.5%</b>	<b>206,900</b>	<b>44,403.78</b>	<b>21.5%</b>	<b>5,822.07</b>
ADULT SPORTS							
VOLLEYBALL & DODGEBALL	40,000	10,862.31	27.2%	51,500	15,268.89	29.6%	(4,406.58)
BASKETBALL	30,000	3,520.56	11.7%	35,500	6,443.48	18.2%	(2,922.92)
SOFTBALL	154,200	51,612.95	33.5%	209,200	54,221.53	25.9%	(2,608.58)
SOFTBALL TOURNEYS	-	-	0.0%	-	-	0.0%	-
SOCCER	60,000	18,928.62	31.5%	50,000	19,770.78	39.5%	(842.16)
<b>SUBTOTAL</b>	<b>284,200</b>	<b>84,924.44</b>	<b>29.9%</b>	<b>346,200</b>	<b>95,704.68</b>	<b>27.6%</b>	<b>(10,780.24)</b>
NATURE CENTER							
PROGRAM FEE INCOME	311,900	104,193.40	33.4%	314,200	124,786.45	39.7%	(20,593.05)
GRANT FUNDING	-	-	0.0%	319,350	-	0.0%	-
<b>SUBTOTAL</b>	<b>311,900</b>	<b>104,193.40</b>	<b>33.4%</b>	<b>633,550</b>	<b>124,786.45</b>	<b>19.7%</b>	<b>(20,593.05)</b>
OTHER PROGRAMS							
SCHOLARSHIPS	(20,000)	(5,549.47)	27.7%	(17,000)	(14,216.39)	83.6%	8,666.92
CO-SPONSORED & MISCELLANEOUS	15,000	744.00	5.0%	17,000	121.50	0.7%	622.50
SPECIAL EVENTS	9,300	40.00	0.4%	9,250	250.00	2.7%	(210.00)
SENIOR ADULT PROGRAMS	51,000	8,429.95	16.5%	62,550	12,699.65	20.3%	(4,269.70)
YOUTH SPORTS	224,500	83,717.51	37.3%	212,300	72,903.41	34.3%	10,814.10
<b>SUBTOTAL</b>	<b>279,800</b>	<b>87,381.99</b>	<b>31.2%</b>	<b>284,100</b>	<b>71,758.17</b>	<b>25.3%</b>	<b>15,623.82</b>
<b>TOTAL FEE BASED PROGRAMS</b>	<b>3,794,055</b>	<b>1,273,195.28</b>	<b>33.6%</b>	<b>3,798,430</b>	<b>1,373,995.88</b>	<b>36.2%</b>	<b>(100,800.60)</b>
OTHER INCOME							
FACILITY RENTAL INCOME	425,550	75,975.55	17.9%	375,000	80,215.28	21.4%	(4,239.73)
REBATES & REIMBURSED COSTS	35,000	111,750.99	319.3%	35,000	6,043.20	17.3%	105,707.79
REIMBURSEMENTS - CITY PARKS	63,438	-	0.0%	63,829	45,962.31	72.0%	(45,962.31)
MISCELLANEOUS	10,000	3,796.67	38.0%	10,000	3,383.15	33.8%	413.52
ENDOWMENTS	11,000	-	0.0%	-	-	0.0%	-
DONATIONS	6,000	2,812.86	46.9%	15,500	2,590.00	16.7%	222.86
<b>TOTAL OTHER INCOME</b>	<b>550,988</b>	<b>194,336.07</b>	<b>35.3%</b>	<b>499,329</b>	<b>138,193.94</b>	<b>27.7%</b>	<b>56,142.13</b>
REVENUE FROM OTHER AGENCIES							
RDA PASSTHROUGH	1,250,000	-	0.0%	1,090,000	-	0.0%	-
INVESTMENT INCOME	70,000	-	0.0%	40,000	20,343.01	50.9%	(20,343.01)
TAX INCOME / COUNTY	3,249,000	-	0.0%	3,046,000	30,533.43	1.0%	(30,533.43)
BACKFILL TAX INCOME	-	-	0.0%	-	-	0.0%	-
<b>TOTAL REVENUE FROM OTHER AGENCIES</b>	<b>4,569,000</b>	<b>-</b>	<b>0.0%</b>	<b>4,176,000</b>	<b>50,876.44</b>	<b>1.2%</b>	<b>(50,876.44)</b>
<b>TOTAL REVENUE</b>	<b>8,914,043</b>	<b>1,467,531.35</b>	<b>16.5%</b>	<b>8,473,759</b>	<b>1,563,066.26</b>	<b>18.4%</b>	<b>(95,534.91)</b>

**CHICO AREA RECREATION AND PARK DISTRICT  
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490  
SEPTEMBER 2019**

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
<b>SALARIES</b>							
FULL-TIME SALARIES	2,316,000	439,394.88	19.0%	2,153,000	495,313.33	23.0%	(55,918.45)
PART-TIME SALARIES	2,625,485	498,760.17	19.0%	2,336,413	531,311.94	22.7%	(36,777.27)
ACCUMULATED LEAVE	36,000	-	0.0%	13,800	-	0.0%	-
INSTRUCTORS	113,000	15,950.85	14.1%	96,880	18,063.60	18.6%	2,112.75
<b>SUBTOTAL</b>	<b>5,090,485</b>	<b>954,105.90</b>	<b>18.7%</b>	<b>4,600,093</b>	<b>1,044,688.87</b>	<b>22.7%</b>	<b>(90,582.97)</b>
<b>BENEFITS</b>							
FICA	384,000	71,548.21	18.6%	359,000	78,179.96	21.8%	(6,631.75)
RETIREMENT	535,000	101,521.45	19.0%	369,000	92,265.79	25.0%	9,255.66
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	372,500	110,781.45	29.7%	376,000	85,829.70	22.8%	24,951.75
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	35,000	-	0.0%	35,000	-	0.0%	-
WORKERS COMP INSURANCE	142,000	148,654.18	104.7%	149,000	146,432.96	98.3%	2,221.22
ALLOCATION TO OTHER FUNDS	(201,133)	(50,283.18)	25.0%	(165,000)	(41,384.22)	25.1%	(8,898.96)
<b>SUBTOTAL</b>	<b>1,267,367</b>	<b>382,222.11</b>	<b>30.2%</b>	<b>1,123,000</b>	<b>361,324.19</b>	<b>32.2%</b>	<b>20,897.92</b>
<b>TOTAL SALARIES AND BENEFITS</b>	<b>6,357,852</b>	<b>1,336,328.01</b>	<b>21.0%</b>	<b>5,723,093</b>	<b>1,406,013.06</b>	<b>24.6%</b>	<b>(69,685.05)</b>

**CHICO AREA RECREATION AND PARK DISTRICT  
SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490  
SEPTEMBER 2019**

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
<b>SERVICES AND SUPPLIES</b>							
ADVERTISING	35,000	3,016.27	8.6%	40,500	14,459.90	35.7%	(11,443.63)
AGRICULTURE	35,320	7,773.01	22.0%	31,200	7,814.97	25.0%	(41.96)
CLOTHING	7,000	2,175.24	31.1%	26,400	8,972.47	34.0%	(6,797.23)
COMMUNICATIONS	53,575	13,036.40	24.3%	51,775	13,042.55	25.2%	(6.15)
HOUSEHOLD SUPPLIES	42,900	11,813.45	27.5%	40,400	10,695.06	26.5%	1,118.39
WORK SERVICE SUPPLIES	2,050	-	0.0%	2,050	834.90	40.7%	(834.90)
INSURANCE	105,000	100,482.61	95.7%	77,000	76,586.45	99.5%	23,896.16
TECHNOLOGY EQUIPMENT	8,000	746.40	9.3%	-	-	0.0%	746.40
EQUIPMENT REPAIRS	18,000	4,350.05	24.2%	18,000	3,386.29	18.8%	963.76
HOUSEHOLD EQUIPMENT	-	-	0.0%	-	-	0.0%	-
FIELD EQUIPMENT	1,750	-	0.0%	1,750	-	0.0%	-
PROGRAM EQUIPMENT	-	37.07	0.0%	-	137.87	0.0%	(100.80)
VEHICLE MAINTENANCE	12,500	3,208.23	25.7%	12,500	5,453.46	43.6%	(2,245.23)
POOL SUPPLIES	13,400	5,537.10	41.3%	12,000	3,278.80	27.3%	2,258.30
POOL EQUIPMENT	4,000	829.76	20.7%	4,000	-	0.0%	829.76
STRUCTURE & GROUNDS	76,750	20,008.97	26.1%	87,700	28,694.85	32.7%	(8,685.88)
SHOP SUPPLIES	6,000	881.98	14.7%	5,100	1,776.87	34.8%	(894.89)
VANDALISM	4,250	416.54	9.8%	4,100	1,126.84	27.5%	(710.30)
MEDICAL FIRST AID	3,650	582.19	16.0%	3,200	1,262.20	39.4%	(680.01)
MEMBERSHIP/PERIODICALS	19,500	2,773.98	14.2%	18,500	3,219.00	17.4%	(445.02)
OFFICE SUPPLIES	25,000	4,316.01	17.3%	26,150	9,104.55	34.8%	(4,788.54)
CONTRACT SERVICES	1,012,170	230,881.31	22.8%	860,788	183,589.47	21.3%	47,291.84
PUBS/LEGAL NOTICES	22,000	410.00	1.9%	24,000	380.74	1.6%	29.26
RENT/LEASE EQUIPMENT	5,400	772.40	14.3%	5,400	59.92	1.1%	712.48
RENT/LEASE STRUCTURES	2,000	-	0.0%	3,200	800.00	25.0%	(800.00)
SMALL TOOLS	3,500	284.71	8.1%	3,500	698.27	20.0%	(413.56)
EDUCATION & TRAINING	4,000	805.00	20.1%	4,000	112.12	2.8%	692.88
DISTRICT OFFICE SPECIAL EXP	9,000	575.36	6.4%	9,000	2,453.09	27.3%	(1,877.73)
PROGRAM SUPPLIES	242,668	44,730.33	18.4%	224,740	52,200.56	23.2%	(7,470.23)
DISTRICT OFFICE MEETING EXP	5,000	90.76	1.8%	5,000	356.80	7.1%	(266.04)
MILEAGE	40,000	7,942.86	19.9%	37,300	5,179.80	13.9%	2,763.06
PROGRAM TRANSPORTATION	1,900	2,041.25	107.4%	3,140	735.65	23.4%	1,305.60
DIST OFFICE BOARD MTG EXP	10,000	2,400.00	24.0%	10,000	2,204.34	22.0%	195.66
USE TAX	1,500	-	0.0%	1,500	-	0.0%	-
CONFERENCES	25,000	8,486.64	33.9%	23,000	2,561.98	11.1%	5,924.66
<b>SUBTOTAL</b>	<b>1,857,783</b>	<b>481,405.88</b>	<b>25.9%</b>	<b>1,676,893</b>	<b>441,179.77</b>	<b>26.3%</b>	<b>40,226.11</b>
<b>UTILITIES</b>							
WATER	78,715	30,441.90	38.7%	76,625	32,577.80	42.5%	(2,135.90)
ELECTRICITY	264,600	95,524.24	36.1%	261,400	91,593.16	35.0%	3,931.08
GAS	52,350	2,534.46	4.8%	50,450	3,024.29	6.0%	(489.83)
SEWER	5,900	1,317.83	22.3%	5,900	1,269.61	21.5%	48.22
<b>SUBTOTAL</b>	<b>401,565</b>	<b>129,818.43</b>	<b>32.3%</b>	<b>394,375</b>	<b>128,464.86</b>	<b>32.6%</b>	<b>1,353.57</b>
<b>TOTAL SERVICE &amp; SUPPLY</b>	<b>2,259,348</b>	<b>611,224.31</b>	<b>27.1%</b>	<b>2,071,268</b>	<b>569,644.63</b>	<b>27.5%</b>	<b>41,579.68</b>

**CHICO AREA RECREATION AND PARK DISTRICT  
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER  
SEPTEMBER 2019**

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
<b>INCOME</b>							
GENERAL PROGRAM INCOME	-	-	0.0%	-	-	0.0%	-
GENERAL ADMISSION	3,500	670.00	19.1%	3,500	1,184.00	33.8%	(514.00)
HOME SCHOOL	3,500	-	0.0%	3,200	-	0.0%	-
FIELD TRIPS	18,000	220.00	1.2%	25,000	665.00	2.7%	(445.00)
CAMPS	222,000	95,824.00	43.2%	200,000	116,538.28	58.3%	(20,714.28)
PRESCHOOL	49,500	6,189.40	12.5%	50,000	5,029.17	10.1%	1,160.23
TEACHER WORKSHOPS	2,000	120.00	6.0%	1,500	-	0.0%	120.00
SPECIAL EVENTS	4,500	-	0.0%	20,000	-	0.0%	-
MEMBERSHIPS	900	120.00	13.3%	2,000	170.00	8.5%	(50.00)
FACILITY RENTALS	3,500	562.00	16.1%	2,000	120.00	6.0%	442.00
PARTY RENTALS	8,000	1,050.00	13.1%	9,000	1,200.00	13.3%	(150.00)
CAL NAT	10,200	-	0.0%	8,650	-	0.0%	-
GRANTS	-	-	0.0%	-	-	0.0%	-
ENDOWMENT	11,000	-	0.0%	-	-	0.0%	-
FUNDRAISING (DONATIONS)	5,000	1,617.00	32.3%	14,500	2,521.00	17.4%	(904.00)
<b>TOTAL INCOME</b>	<b>341,600</b>	<b>106,372.40</b>	<b>31.1%</b>	<b>339,350</b>	<b>127,427.45</b>	<b>37.6%</b>	<b>(21,055.05)</b>
<b>OPERATING EXPENDITURES</b>							
<b>SALARIES AND BENEFITS</b>	<b>157,320</b>	<b>48,496.89</b>	<b>30.8%</b>	<b>268,400</b>	<b>72,160.25</b>	<b>26.9%</b>	<b>(23,663.36)</b>
<b>SERVICES AND SUPPLIES</b>							
ADVERTISING	-	-	0.0%	500	98.00	19.6%	(98.00)
COMMUNICATIONS	2,600	730.55	28.1%	2,600	664.58	25.6%	65.97
HOUSEHOLD SUPPLIES	3,000	415.67	13.9%	2,500	959.14	38.4%	(543.47)
INSURANCE	-	-	0.0%	1,000	-	0.0%	-
STRUCTURES & GROUNDS	4,500	224.88	5.0%	4,500	380.21	8.4%	(155.33)
OFFICE SUPPLIES	-	-	0.0%	3,100	2,974.54	96.0%	(2,974.54)
CLOTHING	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	6,500	1,344.00	20.7%	5,500	945.68	17.2%	398.32
RENT/LEASE STRUCTURES	2,000	-	0.0%	3,200	800.00	25.0%	(800.00)
PROGRAM SUPPLIES	31,500	5,434.35	17.3%	28,000	12,872.15	46.0%	(7,437.80)
MILEAGE	-	-	0.0%	300	-	0.0%	-
CONFERENCES	-	-	0.0%	500	161.86	32.4%	(161.86)
ELECTRIC	7,500	3,980.68	53.1%	7,200	2,414.79	33.5%	1,565.89
GAS	3,200	68.53	2.1%	2,600	82.30	3.2%	(13.77)
<b>SUBTOTAL</b>	<b>60,800</b>	<b>12,198.66</b>	<b>20.1%</b>	<b>61,500</b>	<b>22,353.25</b>	<b>36.3%</b>	<b>(10,154.59)</b>
<b>EQUIPMENT/SOFTWARE</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>500</b>	<b>489</b>	<b>97.7%</b>	<b>(488.62)</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>218,120</b>	<b>60,695.55</b>	<b>27.8%</b>	<b>330,400</b>	<b>95,002.12</b>	<b>28.8%</b>	<b>(34,306.57)</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>123,480</b>	<b>45,676.85</b>		<b>8,950</b>	<b>32,425.33</b>		<b>13,251.52</b>

**CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480  
SEPTEMBER 2019**

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
<b>INCOME</b>							
PARK IMPACT FEES	80,000	14,250.00	17.8%	85,000	4,750.00	5.6%	9,500.00
INTEREST INCOME	1,500	-	0.0%	325	398.90	122.7%	(398.90)
FAIR MARKET VALUE ADJUSTMENT	-	(831.20)	0.0%	-	1,239.14	0.0%	(2,070.34)
<b>TOTAL INCOME</b>	<b>81,500</b>	<b>13,418.80</b>	<b>16.5%</b>	<b>85,325</b>	<b>6,388.04</b>	<b>7.5%</b>	<b>7,030.76</b>
<b>NOTES PAYABLE / LEASE PYMTS</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>80,935</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>81,500</b>	<b>13,418.80</b>		<b>4,390</b>	<b>6,388.04</b>		<b>7,030.76</b>

**CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495  
SEPTEMBER 2019**

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
<b>INCOME</b>							
ASSESSMENTS	23,164	-	0.0%	21,892	-	0.0%	-
INTEREST	300	-	0.0%	-	288.46	0.0%	(288.46)
FAIR MARKET VALUE ADJUSTMENT	-	-	0.0%	-	210.26	0.0%	(210.26)
<b>TOTAL INCOME</b>	<b>23,464</b>	<b>-</b>	<b>0.0%</b>	<b>21,892</b>	<b>498.72</b>	<b>2.3%</b>	<b>(498.72)</b>
<b>OPERATING EXPENDITURES</b>							
<b>SALARIES AND BENEFITS</b>	<b>61,227</b>	<b>15,306.69</b>	<b>25.0%</b>	<b>52,661</b>	<b>13,165.32</b>	<b>25.0%</b>	<b>2,141.37</b>
<b>SERVICES AND SUPPLIES</b>							
AGRICULTURE	1,800	1,274.83	70.8%	1,800	335.40	18.6%	939.43
HOUSEHOLD SUPPLIES	2,500	855.17	34.2%	2,500	283.63	11.3%	571.54
STRUCTURES & GROUNDS	4,500	587.22	13.0%	4,500	977.38	21.7%	(390.16)
VANDALISM	-	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	115.25	0.0%	(115.25)
CONTRACT SERVICES	6,600	3,257.57	49.4%	6,000	3,081.80	51.4%	175.77
WATER	1,500	332.14	22.1%	1,500	326.79	21.8%	5.35
ELECTRIC	3,300	-	0.0%	3,300	-	0.0%	-
<b>SUBTOTAL</b>	<b>20,200</b>	<b>6,306.93</b>	<b>31.2%</b>	<b>19,700</b>	<b>5,120.25</b>	<b>26.0%</b>	<b>1,186.68</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>81,427</b>	<b>21,613.62</b>	<b>26.5%</b>	<b>72,361</b>	<b>18,285.57</b>	<b>25.3%</b>	<b>3,328.05</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>(57,963)</b>	<b>(21,613.62)</b>		<b>(50,469)</b>	<b>(17,786.85)</b>		<b>(3,826.77)</b>

**CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497  
SEPTEMBER 2019**

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
<b>INCOME</b>							
ASSESSMENTS	42,490	-	0.0%	42,560	-	0.0%	-
INTEREST	400	-	0.0%	275	263.18	95.7%	(263.18)
FAIR MARKET VALUE ADJUSTMENT	-	-	0.0%	-	276.52	0.0%	(276.52)
<b>TOTAL INCOME</b>	<b>42,890</b>	<b>-</b>	<b>0.0%</b>	<b>42,835</b>	<b>539.70</b>	<b>1.3%</b>	<b>(539.70)</b>
<b>OPERATING EXPENDITURES</b>							
<b>SALARIES AND BENEFITS</b>	<b>39,340</b>	<b>9,834.90</b>	<b>25.0%</b>	<b>30,107</b>	<b>7,526.79</b>	<b>25.0%</b>	<b>2,308.11</b>
<b>SERVICES AND SUPPLIES</b>							
AGRICULTURE	1,850	392.85	21.2%	1,850	387.00	20.9%	5.85
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	2,500	-	0.0%	2,500	2,267.41	90.7%	(2,267.41)
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
SMALL TOOLS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	4,000	2,398.94	60.0%	4,000	2,367.03	59.2%	31.91
WATER	17,000	7,258.99	42.7%	16,000	7,917.85	49.5%	(658.86)
ELECTRIC	300	43.17	14.4%	300	41.35	13.8%	1.82
<b>SUBTOTAL</b>	<b>25,750</b>	<b>10,093.95</b>	<b>39.2%</b>	<b>24,750</b>	<b>12,980.64</b>	<b>52.4%</b>	<b>(2,886.69)</b>
<b>OPERATING EXPENDITURES</b>	<b>65,090</b>	<b>19,928.85</b>	<b>30.6%</b>	<b>54,857</b>	<b>20,507.43</b>	<b>37.4%</b>	<b>(578.58)</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>(22,200)</b>	<b>(19,928.85)</b>		<b>(12,022)</b>	<b>(19,967.73)</b>		<b>38.88</b>

**CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498  
SEPTEMBER 2019**

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
<b>INCOME</b>							
ASSESSMENTS	83,227	-	0.0%	71,719	-	0.0%	-
INTEREST	1,000	-	0.0%	300	483.05	161.0%	(483.05)
FAIR MARKET VALUE ADJUSTMENT	-	(283.06)	0.0%	-	828.10	0.0%	(1,111.16)
<b>TOTAL INCOME</b>	<b>84,227</b>	<b>(283.06)</b>	<b>-0.3%</b>	<b>72,019</b>	<b>1,311.15</b>	<b>1.8%</b>	<b>(1,594.21)</b>
<b>OPERATING EXPENDITURES</b>							
<b>SALARIES AND BENEFITS</b>	<b>61,227</b>	<b>15,306.69</b>	<b>25.0%</b>	<b>52,661</b>	<b>13,165.32</b>	<b>25.0%</b>	<b>2,141.37</b>
<b>SERVICES AND SUPPLIES</b>							
AGRICULTURE	1,100	195.07	17.7%	1,083	193.50	17.9%	1.57
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	1,500	673.87	44.9%	1,000	144.35	14.4%	529.52
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	4,100	2,398.95	58.5%	4,000	2,367.03	59.2%	31.92
WATER	10,000	4,519.63	45.2%	8,050	4,576.18	56.8%	(56.55)
ELECTRIC	200	-	0.0%	200	-	0.0%	-
<b>SUBTOTAL</b>	<b>17,000</b>	<b>7,787.52</b>	<b>45.8%</b>	<b>14,433</b>	<b>7,281.06</b>	<b>50.4%</b>	<b>506.46</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>78,227</b>	<b>23,094.21</b>	<b>29.5%</b>	<b>67,094</b>	<b>20,446.38</b>	<b>30.5%</b>	<b>2,647.83</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>6,000</b>	<b>(23,377.27)</b>		<b>4,925</b>	<b>(19,135.23)</b>		<b>(4,242.04)</b>

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Accounts Payable Check Register

September 2019

Salary & Benefits	2,279.32
Service & Supply	55,757.44
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	-
<b>TOTAL</b>	<b>58,036.76</b>
Check #'s	073027-073078

Approved by the Board of Directors

October 17, 2019

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Michael Worley  
Board Chair

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Ann Willmann  
General Manager

CHICO AREA RECREATION AND PARK DISTRICT  
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
 October 7, 2019

 EMAILED  
 10/8/19

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/07/2019	073027	AFLAC	\$ 453.02	510000
10/07/2019	073028	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
10/07/2019	073029	CA STATE DISBURSEMENT UNIT	\$ 60.30	510000
10/07/2019	073030	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
10/07/2019	073031	CALIFORNIA STATE UNIVERSITY, CHICO	\$ 40.00	510000
10/07/2019	073032	ENLOE MEDICAL CENTER	\$ 549.00	510000
10/07/2019	073033	IUOE LOCAL 39	\$ 465.94	510000
10/07/2019	073034	SEIU LOCAL 1021	\$ 637.99	510000
10/07/2019	073035	ALAMEDA ELECTRICAL DIST, INC	\$ 38.08	520000
10/07/2019	073036	AMANDA JEAN	\$ 16.50	520000
10/07/2019	073037	AT&T	\$ 960.21	520000
10/07/2019	073038	BATTERIES PLUS BULBS # 311	\$ 40.65	520000
10/07/2019	073039	BURKE, WILLIAMS & SORENSEN, LLP	\$ 531.00	520000
10/07/2019	073040	C&M AUTOMOTIVE	\$ 478.19	520000
10/07/2019	073041	CALIFORNIA WATER SERVICE	\$ 14,468.18	520000
10/07/2019	073042	CHICO CREEK DANCE CENTRE	\$ 280.00	520000
10/07/2019	073043	CHICO SPORTS CLUB	\$ 84.00	520000
10/07/2019	073044	CITY OF CHICO	\$ 3,414.53	520000
10/07/2019	073045	COLLIER HARDWARE	\$ 79.85	520000
10/07/2019	073046	COMCAST	\$ 88.13	520000
10/07/2019	073047	COMMERCIAL TIRE WAREHOUSE	\$ 45.00	520000
10/07/2019	073048	EWING IRRIGATION PRODUCTS, INC.	\$ 9,852.84	520000
10/07/2019	073049	GATES RESALE	\$ 90.89	520000
10/07/2019	073050	HILLYARD/SACRAMENTO	\$ 728.82	520000
10/07/2019	073051	HOLIDAY POOLS & SPAS	\$ 335.43	520000
10/07/2019	073052	HOME DEPOT CREDIT SERVICES	\$ 372.36	520000
10/07/2019	073053	J.C. NELSON SUPPLY CO	\$ 3,327.28	520000
10/07/2019	073054	JASON ALEXANDER MILLER	\$ 250.00	520000
10/07/2019	073055	JOHNNY ON THE SPOT PORTABLE TOILETS	\$ 965.80	520000
10/07/2019	073056	JOHNSON CONTROLS, INC.	\$ 1,223.40	520000
10/07/2019	073057	LIMEY TEES	\$ 5,722.85	520000
10/07/2019	073058	LOCKSMITHING ENTERPRISES	\$ 116.89	520000
10/07/2019	073059	LOWE'S	\$ 181.98	520000
10/07/2019	073060	MARGARET BRUNELLE	\$ 80.50	520000
10/07/2019	073061	MICHELLE GUSTAFSON	\$ 76.64	520000
10/07/2019	073062	MISSION LINEN & UNIFORM	\$ 242.00	520000
10/07/2019	073063	MISSION LINEN & UNIFORM	\$ 2,315.94	520000
10/07/2019	073064	NORCAL FOOD EQUIPMENT, INC.	\$ 735.42	520000
10/07/2019	073065	NORMAC INC.	\$ 134.25	520000
10/07/2019	073066	O'REILLY AUTOMOTIVE STORES, INC.	\$ 141.29	520000
10/07/2019	073067	OFFICE DEPOT	\$ 1,092.28	520000
10/07/2019	073068	PLAY-WELL TEKNOLOGIES	\$ 336.00	520000
10/07/2019	073069	PURE WATER PARTNERS LLC	\$ 289.25	520000
10/07/2019	073070	RECOLOGY BUTTE COLUSA COUNTIES	\$ 3,597.54	520000
10/07/2019	073071	SAFETY DRIVERS ED, LLC	\$ 27.30	520000
10/07/2019	073072	SAVE MART SUPERMARKET	\$ 66.69	520000
10/07/2019	073073	SHERWIN-WILLIAMS CO.	\$ 450.73	520000
10/07/2019	073074	STREAMLINE	\$ 300.00	520000
10/07/2019	073075	THRIFTY ROOTER	\$ 239.00	520000
10/07/2019	073076	VALLEY TRUCK & TRACTOR CO.	\$ 33.93	520000

**CHICO AREA RECREATION AND PARK DISTRICT**  
**545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711**  
**October 7, 2019**

CHECK REGISTER      FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/07/2019	073077	WAL-MART COMMUNITY	\$ 155.82	520000
10/07/2019	073078	WORK TRAINING CENTER	\$ 1,750.00	520000

Total of Register \$ 58,036.76

  
 Ann Willmann  
 General Manager

OR

Salary & Benefits	\$ 2,279.32	Acct 510000
Service & Supply	\$ 55,757.44	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<u><u>\$ 58,036.76</u></u>	

\_\_\_\_\_  
 Michelle Niven  
 Human Resources Manager

Prepared by      JB

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Manual Accounts Payable Check Register

September 2019

Salary & Benefits	35,305.82
Salary & Benefits-ACH Payroll Tax Transfer	89,777.73
Salary & Benefits-ACH CalPERS	53,635.69
Service & Supply	199,604.28
Fixed Assets	-
Contingency to other Agency	-
Principal Repayment	-
Interest Expense	-
<b>TOTAL</b>	<b>378,323.52</b>

Check #'s            072901-072913  
                          072974-073026

Approved by the Board of Directors

October 17, 2019

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Michael Worley  
Board Chair

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Ann Willmann  
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT  
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
 September 3, 2019

 **EMAILED**  
 9/3/19 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
09/03/2019	072901	MIRO VUJIC	\$ 210.00	520000

Total of Register

\$ 210.00



Ann Willmann  
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 210.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<u>\$ 210.00</u>	

\_\_\_\_\_  
 Jason Bougie  
 Parks & Recreation Director

OR

\_\_\_\_\_  
 Michelle Niven  
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT  
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
 September 5, 2019



**EMAILED**

9/6/19 JB

CHECK REGISTER      FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
09/05/2019	072902	BUTTE COUNTY SHERIFF'S OFFICE	\$ 411.34	510000
09/05/2019	072903	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
09/05/2019	072904	CA STATE DISBURSEMENT UNIT	\$ 35.17	510000
09/05/2019	072905	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
09/05/2019	072906	SEIU LOCAL 1021	\$ 902.02	510000
09/05/2019	072907	CALIFORNIA WATER SERVICE	\$ 16,658.10	520000
09/05/2019	072908	CLAIR LOUIS HINTON	\$ 300.00	520000
09/05/2019	072909	COMCAST	\$ 313.34	520000
09/05/2019	072910	JOSHUA STEWART	\$ 80.23	520000
09/05/2019	072911	MIRO VUJIC	\$ 210.00	520000
09/05/2019	072912	PACIFIC GAS AND ELECTRIC	\$ 35,639.15	520000
09/05/2019	072913	VERIZON WIRELESS	\$ 2,139.88	520000

Total of Register

\$ 56,762.30

Ann Willmann  
 General Manager

OR

Salary & Benefits	\$ 1,421.60	Acct 510000
Service & Supply	\$ 55,340.70	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<b>\$ 56,762.30</b>	

\_\_\_\_\_  
 Jason Bougie  
 Parks & Recreation Director

OR

\_\_\_\_\_  
 Michelle Niven  
 Human Resources Manager

Prepared by      JB

CHICO AREA RECREATION AND PARK DISTRICT  
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
 September 12, 2019



EMAILED

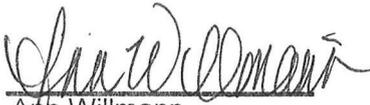
9/12/19 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
09/12/2019	072974	BANNER BANK	\$ 154.00	510000
09/12/2019	072975	BANNER BANK	\$ 1,995.43	510000
09/12/2019	072976	BANNER BANK	\$ 146.50	510000
09/12/2019	072977	BANNER BANK	\$ 42.00	510000
09/12/2019	072978	BANNER BANK	\$ 242.00	510000
09/12/2019	072979	AARP DRIVERS SAFETY PROGRAM	\$ 300.00	520000
09/12/2019	072980	CHICO UNIFIED SCHOOL DISTRICT	\$ 1,066.76	520000
09/12/2019	072981	COMCAST	\$ 1,422.00	520000
09/12/2019	072982	GROWING UP CHICO	\$ 1,011.80	520000
09/12/2019	072983	NORMAC INC.	\$ 196.63	520000
09/12/2019	072984	TEAMSIDELINE.COM	\$ 1,098.00	520000
09/12/2019	072985	WASTE MANAGEMENT	\$ 392.43	520000

Total of Register

\$ 8,067.55

  
 Amy Willmann

General Manager

OR

Salary & Benefits	\$ 2,579.93	Acct 510000
Service & Supply	\$ 5,487.62	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<b>\$ 8,067.55</b>	

Jason Bougie  
 Parks & Recreation Director

OR

Michelle Niven  
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT  
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
 September 20, 2019

 EMAILED

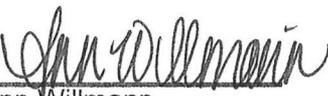
9/20/19 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
09/20/2019	072986	BLUE SHIELD OF CALIFORNIA	\$ 23,396.95	510000
09/20/2019	072987	BUTTE COUNTY SHERIFF'S OFFICE	\$ 417.46	510000
09/20/2019	072988	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
09/20/2019	072989	CA STATE DISBURSEMENT UNIT	\$ 60.29	510000
09/20/2019	072990	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
09/20/2019	072991	DEPT. OF JUSTICE	\$ 704.00	510000
09/20/2019	072992	HUMANA INSURANCE CO	\$ 3,611.80	510000
09/20/2019	072993	MEDICAL EYE SERVICES	\$ 460.79	510000
09/20/2019	072994	ADASTRAGOV INC.	\$ 7,250.00	520000
09/20/2019	072995	AMERICAN RED CROSS	\$ 12.00	520000
09/20/2019	072996	ARMED GUARD PRIVATE SECURITY INC	\$ 10,488.00	520000
09/20/2019	072997	AT&T	\$ 963.31	520000
09/20/2019	072998	BSN SPORTS INC.	\$ 1,382.55	520000
09/20/2019	072999	CASCADE ATHLETIC SUPPLY	\$ 171.60	520000
09/20/2019	073000	CHEMSEARCH	\$ 428.95	520000
09/20/2019	073001	CHICO AREA RECREATION & PARK DISTRICT	\$ 16,263.87	520000
09/20/2019	073002	COMCAST	\$ 131.93	520000
09/20/2019	073003	DELTA WIRELESS INC	\$ 246.00	520000
09/20/2019	073004	GOVINVEST INC.	\$ 7,250.00	520000
09/20/2019	073005	J.W. PEPPER & SON, INC.	\$ 263.45	520000
09/20/2019	073006	JOHNSON CONTROLS, INC.	\$ 862.60	520000
09/20/2019	073007	KRONOS SAASHR, INC	\$ 4,594.08	520000
09/20/2019	073008	OFFICE DEPOT	\$ 67.91	520000
09/20/2019	073009	PITNEY BOWES INC.	\$ 1,659.57	520000
09/20/2019	073010	RAY MORGAN COMPANY	\$ 182.45	520000
09/20/2019	073011	RECOLOGY BUTTE COLUSA COUNTIES	\$ 3,597.54	520000
09/20/2019	073012	SDRMA	\$ 9,965.99	520000
09/20/2019	073013	TOP TIER DETAIL	\$ 61.32	520000
09/20/2019	073014	U.S. BANK EQUIPMENT FINANCE, INC.	\$ 1,443.17	520000
09/20/2019	073015	ZEE MEDICAL COMPANY	\$ 151.53	520000

Total of Register

\$ 96,162.18

  
 Ann Willmann  
 General Manager

OR

Salary & Benefits	\$ 28,724.36	Acct 510000
Service & Supply	\$ 67,437.82	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<b>\$ 96,162.18</b>	

CHICO AREA RECREATION AND PARK DISTRICT  
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
 September 26, 2019

 EMAILED

9/26/19 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
09/26/2019	073016	BANNER BANK	\$ 2,579.93	510000
09/26/2019	073017	AWARDS CO.	\$ 244.80	520000
09/26/2019	073018	CHICO FALSE ALARM	\$ 200.00	520000
09/26/2019	073019	JASON ALEXANDER MILLER	\$ 7,704.00	520000
09/26/2019	073020	MIRO VUJIC	\$ 210.00	520000
09/26/2019	073021	PACIFIC GAS AND ELECTRIC	\$ 31,148.10	520000
09/26/2019	073022	YBA SHIRTS, INC.	\$ 4,510.96	520000

Total of Register

\$ 46,597.79



Anh Willmann  
 General Manager

OR

Salary & Benefits	\$ 2,579.93	Acct 510000
Service & Supply	\$ 44,017.86	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<u><u>\$ 46,597.79</u></u>	

Jason Bougie  
 Parks & Recreation Director

OR

Michelle Niven  
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT  
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
 September 27, 2019



EMAILED

9/27/19 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
09/27/2019	073023	CHICO AREA RECREATION & PARK DISTRICT	\$ 23,518.01	520000
09/27/2019	073024	CHICO-LELAND STANFORD LODGE #111	\$ 1,100.00	520000
09/27/2019	073025	COMCAST	\$ 225.21	520000
09/27/2019	073026	VERIZON WIRELESS	\$ 2,267.06	520000

Total of Register

\$ 27,110.28

Ann Willmann  
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 27,110.28	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<b>\$ 27,110.28</b>	

\_\_\_\_\_  
 Jason Bougie  
 Parks & Recreation Director

OR

\_\_\_\_\_  
 Michelle Niven  
 Human Resources Manager

Prepared by JB

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Payroll Check Register

September 2019

<b>PPE</b>	<b>Pay Date</b>	<b>Checks</b>	<b>Amount</b>
9/6/2019	9/13/2019	118110-118147	11,438.44
9/6/2019 ACH	9/13/2019	Direct Deposit	127,114.97
9/20/2019	9/19/2019	118148-118149	205.54
9/20/2019 ACH	9/19/2019	Direct Deposit	205.54
9/20/2019	9/19/2019	118150-1181513	1,270.72
9/20/2019 ACH	9/27/2019	Direct Deposit	134,064.56
9/20/2019	9/27/2019	118154-118206	11,282.16
<b>Total</b>			<b>285,581.93</b>

Approved by the Board of Directors

October 17, 2019

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Michael Worley  
Board Chair

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Ann Willmann  
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Refund Check Register

September 2019

Service & Supply-Refund Checks 6,250.00

**TOTAL 6,250.00**

Check #'s

028520-028522	1,500.00
028524-028525	4,750.00

Active Network Credit Card Refunds 10,248.63

Approved by the Board of Directors

October 17, 2019

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Michael Worley  
Board Chair

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Ann Willmann  
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Revenue

September 2019

**Net Revenue**

Rents	38,443.25
Reimbursements	17,248.50
Misc.	3,170.00
Fees	281,509.44
 Sub Total	 340,371.19
 Other Income	 -
Donations	(51.00)
 RDA Pass Through	 -
Sale of Surplus Assets	-
City of Chico Reimbursements	-
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
 Fund 2480 Trust Obligations	 4,750.00
 Fund 2486 Chico Rotary/CARD	 -
 <b>TOTAL</b>	 <b>345,070.19</b>

Approved by the Board of Directors

October 17, 2019

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Michael Worley  
Board Chair

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Ann Willmann  
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Previously submitted check #028538 dated October 9, 2019 in the amount of \$345,070.19

**September 2019**

**FUND 2490**

4530106	RDA Pass Through	-	-
4600001	Rent	38,443.25	
	Fees	281,509.44	319,952.69
4700001	Misc.	3,170.00	
	Rebates/Reimbursements	17,248.50	
	City of Chico Reimbursements	-	
	Baroni Park	-	
	Pro Rata Share	-	
	Other Income	-	
	Donations	(51.00)	
	Grant Revenue	-	20,367.50
	<b>FUND 2490 total</b>		<b>340,320.19</b>

**FUND 2480**

280	Trust Obligations	4,750.00	
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**FUND 2483**

4616250	Prop 12 Grant Fund	-	
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**FUND 2486**

4700001	Chico Rotary/CARD	-	
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**Checks Total**

**345,070.19**

  
\_\_\_\_\_  
Ann Willmann  
General Manager

**COUNTY OF BUTTE  
AUDITORS CERTIFICATE AND TREASURER'S RECEIPT  
OROVILLE, CA 95965**

RECEIVED FROM: CARD  
CONTACT #: (530) 895-4711

ATR NUMBER:	
DEPT. ID #	
DATE:	<u>10/9/2019</u>
BAG #:	

DESCRIPTION	RCVBLE NUMBER:	FUND/ CHARGE CODE	ACCOUNT CODE	PROJECT CODE	AMOUNT
CARD-Charges for Service (Rent, Concessions, Fees)		24900000	462005		\$ 319,952.69
CARD-Miscellaneous Revenue (Misc, Rebates, Other Income,		24900000	473000		\$ 20,367.50
CARD-Park Fees Trust Obligations		24800000	462000		\$ 4,750.00
CARD-Rotary Foundation Trust Miscellaneous Revenue		24860000	473000		\$ -

*[Handwritten Signature]*

CARD-General Manager

Check #:	028538
Check Date:	10/09/19
Amount:	\$ 345,070.19
<b>TOTAL</b>	<b>\$ 345,070.19</b>

Special Notes:	
APPROVED BY AUDITOR-CONTROLLER:	RECEIVED BY TREASURER:

CHECK NO.	CHECK DATE	VENDOR NO.
28538	10/09/2019	124000



**CHECK NO. 028538**

**GOLDEN VALLEY BANK**  
190 COHASSET RD. STE. 170  
CHICO, CA 95926  
90-4427/1211

*Chico Area Recreation and Park District*  
545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

CHECK AMOUNT  
\$ 345,070.19

Three hundred forty-five thousand and seventy and 19/100 USD

**REFUND CHECK**

PAY TO THE ORDER OF BUTTE COUNTY TREASURER  
25 COUNTY CENTER DR STE 120  
OROVILLE CA 95965

VOID 6 MONTHS FROM DATE OF ISSUE  
*[Handwritten Signature]*  
AUTHORIZED SIGNATURE

THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

⑈028538⑈ ⑆121144272⑆ 0100043835⑈



## Chico Area Recreation and Park District "Helping People Play"

Staff Report 19-50  
Agenda Item 7.1

# STAFF REPORT

**DATE:** October 17, 2019  
**TO:** Board of Directors  
**FROM:** Ann Willmann, General Manager  
**SUBJECT:** Final Resolution for Funding Measure

### Discussion

The Board has been reviewing the feasibility of placing a revenue measure on the March 2020 ballot. The review process has included public polling, meetings with community stakeholders, and a series of public meetings to discuss and review the established priorities should CARD receive additional funding.

At the September 19, 2019 Regular Board Meeting, a draft resolution was presented, and the Board provided direction to staff regarding the per parcel fee, annual CPI adjustment, and the term of the parcel tax. Additionally, an Ad Hoc Committee was established to review and update the 75-word ballot statement.

At the October 7, 2019 Special Board Meeting, the Board was presented with a second version of the draft resolution which included changes to the 75-word ballot statement. In addition to a slight change in language in the ballot statement, the Board reconsidered the parcel tax amount and reduced the per parcel fee to \$85 due to feedback from District consultants and constituents.

### Recommendation

It is recommended that the Board of Directors approve Resolution 19-13 of the Board of Directors of the Chico Area Recreation and Park District Calling an Election, Establishing Specifications of the Election Order, and Requesting Consolidation with Other Elections Occurring on March 3, 2020.

By \_\_\_\_\_  
Ann Willmann  
General Manager



# CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926  
PHONE (530) 895-4711 FAX (530) 895-4721

## RESOLUTION 19-13

### RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT CALLING AN ELECTION, ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER, AND REQUESTING CONSOLIDATION WITH OTHER ELECTIONS OCCURRING ON MARCH 3, 2020

WHEREAS, the Chico Area Recreation and Park District (the "District") is a public agency of the State of California, formed in 1948 pursuant to section 5780 *et seq.* of the California Public Resources Code, to provide recreation opportunities to the greater Chico community in a coordinated and cost effective manner;

WHEREAS, the District provides quality recreational programs to people of all ages in the greater Chico area at the following facilities:

- CARD Community Center/Creekside Rose Garden
- Chico Creek Nature Center
- Dorothy F. Johnson Center
- Pleasant Valley Recreation Center
- Lakeside Pavilion
- Humboldt Avenue Skate Park

WHEREAS, the District also maintains the following community and neighborhood parks which include features like playgrounds, softball, baseball and soccer fields, basketball and tennis courts, and gentle walking trails:

- Community Park
- DeGarmo Park
- Hooker Oak Park
- Wildwood Park
- Baroni Park
- Hancock Park
- Oak Way Park
- Peterson Park
- Rotary Park
- Ceres Park
- Henshaw Park
- Sycamore Field

WHEREAS, the District also maintains pools;

WHEREAS, District buildings have become important places for the community to gather together for concerts, celebrations, meetings, dances, weddings, dinners, classes and community events that enhance our feeling of community;

WHEREAS, the District is committed to continuing to provide well maintained, safe, secure, high-quality infrastructure and recreation and park facilities;

WHEREAS, the District has been supported solely through revenue received from user fees, grants, donations and funding allocated from a share of local property taxes;

WHEREAS, the contributions the District receives from the County property tax have not kept up with inflation rates and current funding sources do not generate enough revenue to improve and maintain District facilities and build new facilities and capital improvement projects to enhance and preserve the local recreation and park resources;

WHEREAS, the following critical needs have been identified for parks and recreation facilities improvements:

- Increasing safety in parks by providing guards to patrol parks
- Repairing/updating aging recreation centers, playgrounds, sports fields, swimming pools, and facilities that promote active and healthy living and maintain recreational programs for seniors and youth
- Providing clean, safe parks and recreational programs for all Chico area residents
- Upgrading parks with lighting, security, parking, and other safety features
- Improving and maintaining park bathrooms
- Ensuring accessibility of parks and recreation for persons with disabilities
- Renovating/expanding parks, trails, and recreation areas, and completing parks under construction;

WHEREAS, the California Constitution and the California Government Code authorize the District, upon approval of 2/3rds of the electorate, to levy qualified special taxes on property in the District for the purpose of providing quality facilities and programs in the District and other lawful purposes of the District;

WHEREAS, in the judgment of the Board of Directors of the District it is advisable to request that the Butte County Registrar of Voters (the "Registrar") call an election and submit to the voters of the District whether the District shall levy a special taxes within the District for the purpose of providing local revenue for the District;

WHEREAS, pursuant to the California Public Resources Code and the California Elections Code such election may be completely or partially consolidated with any other election held on the same day and in the same territory or territory that is in part the same.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION & PARK DISTRICT RESOLVES AS FOLLOWS:

*Section 1. Recitals.* The foregoing recitals are true.

*Section 2. Authority.* This Resolution is adopted pursuant to section 50075 et seq. of the California Government Code.

*Section 3. Title.* This Resolution may be cited as "CHICO AREA RECREATION & PARK DISTRICT SPECIAL PARCEL TAX RESOLUTION 2019."

*Section 4. Proposal.* It is proposed that a special parcel tax measure be submitted to the voters of the Chico Area Recreation & Park District. Such action is taken in accordance with section 50075 et seq. of the California Government Code and Article XIII (A) of the California Constitution.

*Section 5. Purpose.* The parcel tax revenues will be used to fund and/or finance capital improvements and to provide working capital for the operation of the District.

*Section 6. Resolution Constitutes Order of Election.* This resolution shall constitute an order of election to call an election within the boundaries of the District on March 3, 2020.

*Section 7. Date and Purpose of Measure.* Pursuant to the California Constitution and the California Government Code, an election shall be held within the boundaries of the District on Tuesday, March 3, 2020, for the purpose of voting on a measure (the "Measure") which will be presented to voters in substantially the form attached hereto as Exhibit A, containing the question of whether the District shall impose a special tax for the purposes stated therein. In addition, the full text of the Measure (the "Full Ballot Text") shall appear in the ballot pamphlet in substantially the form attached hereto as Exhibit B.

*Section 8. No Exemptions from Special Tax.* There shall be no exemptions to the levy of the special tax for senior citizens or otherwise.

*Section 9. Collection of the Tax.* Beginning July 1, 2020, the special tax shall be collected by the Butte County Tax Collector (the "County Tax Collector"), at the same time, in the same manner, and subject to the same penalties as *ad valorem* property taxes collected by the County Tax Collector. Unpaid special taxes shall bear interest at the same rate as the rate for unpaid *ad valorem* property taxes until paid.

The special tax shall be levied on every Parcel of Taxable Real Property wholly or partially in the District. To the extent allowed by law "Parcel of Taxable Real Property" shall be defined as:

- Any unit of real property wholly or partially in the District that receives a separate tax bill for *ad valorem* property taxes from the County Tax Collector's Office.

- All property that is otherwise exempt from or upon which are levied no *ad valorem* property taxes in any year shall not be considered a Parcel of Taxable Real Property for purposes of the special tax in such year.

If any portion of this definition is deemed contrary to law, the Board declares, and the voters by approving the Measure concur, that every other section and part of this definition has independent value, and the Board and voters would have adopted each other section and part hereof regardless of every other section or part hereof. If all sections or parts of this definition are deemed contrary to law, "Parcel of Taxable Real Property" shall be defined as any real property wholly or partially in the District assigned an assessor's parcel number.

With respect to all general property tax matters within its jurisdiction, the County Tax Collector shall make all final determinations of tax exemption or relief for any reason, and that decision shall be final and binding. With respect to matters specific to the levy of the special tax, the application of the definition of "Parcel of Taxable Real Property" to any parcel(s) or any other disputed matter specific to the application of the special tax, the decisions of the District shall be final and binding.

Section 10. Rate to be Charged as a Special Parcel Tax. There shall be levied on each Parcel of Taxable Real Property located within the District, as shown on the latest assessment roll prepared by the Butte County Assessor, a special parcel tax of \$85 (eighty-five dollars).

To account for the impact of inflation on the cost of delivering the programs and services supported by the special tax, the tax rate shall be increased annually to account for inflation pursuant to this provision. Each year, the qualified special tax rate shall be increased from the prior year's tax rate to account for inflation by the average of the reported periodic annual percentage changes in the Consumer Price Index-All Urban Consumers, Chico area over the prior twelve months, as of April of each year, as published by the U.S. Bureau of Labor Statistics. Any increase shall be rounded to the nearest dollar. In the event the Consumer Price Index-All Urban Consumers, Chico area is no longer published, the Board shall adopt a comparable index of general price levels as it shall determine.

Section 11. Resolution to County Officials. The Secretary of the Board is hereby directed to cause certified copies of this Resolution and order to be delivered not later than December 6, 2019, to the Registrar, and the Clerk of the Board of Supervisors of Butte County (the "Board of Supervisors").

Section 12. Conduct of Election.

(a) *Request to Registrar.* Pursuant to State law, the Registrar is requested to take all steps to hold the election on March 3, 2020, in accordance with law and these specifications. The election shall be conducted pursuant to the California Elections Code. The election may be consolidated with another election as specified below, if such consolidation is feasible and appropriate.

(b) *Voter Pamphlet.* The Registrar is hereby requested to reprint the Full Ballot Text in substantially the form attached hereto as Exhibit B in the voter information pamphlet to be distributed to voters pursuant to the California Elections Code. In the event the Full Ballot Text

will not be reprinted in the voter information pamphlet in its entirety, the Registrar is hereby requested to print, immediately below the impartial analysis of the Measure, in no less than 10-point boldface type, a legend substantially as follows:

The above statement is an impartial analysis of Measure\_. If you desire a copy of the Measure, please call the Butte County Registrar of Voters at (530) 552-3400 and a copy will be mailed at no cost to you.”

(c) *Consolidation.* The Board of Supervisors is hereby requested to consolidate the election ordered hereby with any and all other elections as may be held on the same day in the same territory or in territory that is in part the same.

(d) *Canvass and Declaration of Results.* The Board of Supervisors is authorized to canvass the returns of the election and declare the result pursuant to the California Elections Code.

(e) *Notices.* The District requests that the Registrar deliver copies of all published notices to the Secretary of the Board pursuant to the California Elections Code.

(f) *Cost of Election.* The District will reimburse the Registrar and the County for costs associated with the election as required by law.

*Section 13. Ballot Arguments.* The Board Chair and/or the Board Chair’s designees are hereby authorized to prepare and file with the Registrar any ballot argument prepared in connection with the election, including a rebuttal argument, each within the time established by the Registrar, which shall be considered the official ballot arguments of the Board as sponsor of the Measure.

*Section 14. Official Actions.* The General Manager, the Board Chair, or their designees are hereby authorized to execute any other documents and to perform all acts necessary to place the Measure on the ballot, including making alterations to the Measure and Full Ballot Text stated in Exhibits A and B hereto, and to this Resolution to comply with requirements of law and election officials or which are, in the judgment of the General Manager, in the best interests of the District.

*Section 16. Effective Date.* This Resolution shall take effect from and after its adoption.

PASSED AND ADOPTED this 17th day of October, 2019, at a Regular Meeting of the Board of Directors by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

---

Michael Worley  
Board Chair

---

Ann Willmann  
Secretary to the Board

## EXHIBIT A

### SUMMARY OF MEASURE

The Measure shall be summarized in the following form, and the Butte County Registrar of Voters is requested to cause this summary of the Measure to appear on the ballot:

To increase park safety, complete park construction/renovation, maintain clean, safe parks/recreational programs for Chico area residents, upgrade lighting, security, and other safety features, repair aging recreation centers, restrooms, playgrounds, fields/facilities that promote healthy living for seniors/youth, improve ADA accessibility, shall the Chico Area Recreation and Park District levy \$85 per parcel per year, subject to annual CPI adjustment, until ended by voters, raising approximately \$3,000,000 per year with oversight and used exclusively for local recreation/parks?

## EXHIBIT B

### FULL BALLOT TEXT

#### CHICO AREA RECREATION AND PARK DISTRICT

[Letter designation to be assigned by the Butte County Registrar of Voters]

#### INTRODUCTION

The Chico Area Recreation and Park District (the "District") is a public agency of the State of California, formed in 1948 pursuant to section 5780 *et seq.* of the California Public Resources Code, to provide recreation opportunities to the greater Chico community in a coordinated and cost effective manner.

The District provides quality recreational programs to people of all ages in the greater Chico area at the following facilities:

- CARD Community Center/Creekside Rose Garden
- Chico Creek Nature Center
- Dorothy F. Johnson Center
- Pleasant Valley Recreation Center
- Lakeside Pavilion
- Humboldt Avenue Skate Park

The District also maintains the following community and neighborhood parks which include features like playgrounds, softball, baseball and soccer fields, basketball and tennis courts, and gentle walking trails:

- Community Park
- DeGarmo Park
- Hooker Oak Park
- Wildwood Park
- Baroni Park
- Hancock Park
- Oak Way Park
- Peterson Park
- Rotary Park
- Ceres Park
- Henshaw Park
- Sycamore Field

The District also maintains pools.

District buildings have become important places for the community to gather together for concerts, celebrations, meetings, dances, weddings, dinners, classes and community events that enhance our feeling of community.

The District is committed to continuing to provide well maintained, safe, secure, high-quality infrastructure and recreation and park facilities.

The District has been supported solely through revenue received from user fees, grants, donations and funding allocated from a share of local property taxes.

The contributions the District receives from the County property tax have not kept up with inflation rates and current funding sources do not generate enough revenue to improve and maintain District facilities and build new facilities and capital improvement projects to enhance and preserve the local recreation and park resources.

The following critical needs have been identified for parks and recreation facilities improvements:

- Increasing safety in parks by providing guards to patrol parks
- Repairing/updating aging recreation centers, playgrounds, sports fields, swimming pools, and facilities that promote active and healthy living and maintain recreational programs for seniors and youth
- Providing clean, safe parks and recreational programs for all Chico area residents
- Upgrading parks with lighting, security, parking, and other safety features
- Improving and maintaining park bathrooms
- Ensuring accessibility of parks and recreation for persons with disabilities
- Renovating/expanding parks, trails, and recreation areas, and completing parks under construction;

The California Constitution and the California Government Code authorize the District, upon approval of 2/3rds of the electorate, to levy qualified special taxes on property in the District for the purpose of providing quality facilities and programs in the District and other lawful purposes of the District.

In the judgment of the Board of Directors of the District it is advisable to request that the Butte County Registrar of Voters (the "Registrar") call an election and submit to the voters of the District whether the District shall levy a special taxes within the District for the purpose of providing local revenue for the District.

Pursuant to the California Public Resources Code and the California Elections Code such election may be completely or partially consolidated with any other election held on the same day and in the same territory or territory that is in part the same.

The District intends to use funds collected pursuant to this measure to help fund and finance all of the projects listed above, unless the Board determines in any given year that changes in state or federal funding make doing so infeasible or inadvisable.

A. Amount, Term and Basis of Tax

The special tax shall be \$85 per Parcel of Taxable Real Property beginning on July 1, 2020, and shall continue unless terminated by the voters.

To account for the impact of inflation on the cost of delivering the programs and services supported by the special tax, the tax rate shall be increased annually to account for inflation pursuant to this provision. Each year, the qualified special tax rate shall be increased from the prior

year's tax rate to account for inflation by the average of the reported periodic annual percentage changes in the Consumer Price Index-All Urban Consumers, Chico area over the prior twelve months, as of April of each year, as published by the U.S. Bureau of Labor Statistics. Any increase shall be rounded to the nearest dollar. In the event the Consumer Price Index-All Urban Consumers, Chico area is no longer published, the Board shall adopt a comparable index of general price levels as it shall determine.

The District shall provide the Butte County Tax Collector ("County Tax Collector") a report indicating the parcel number and amount of tax for each Parcel of Taxable Real Property.

To the extent allowed by law "Parcel of Taxable Real Property" shall be defined as:

(a) Any unit of real property wholly or partially in the District that receives a separate tax bill for ad valorem property taxes from the County Tax Collector.

(b) All property that is otherwise exempt from or upon which are levied no ad valorem property taxes in any year shall not be considered a Parcel of Taxable Real Property for purposes of the special tax in such year.

If any portion of this definition is deemed contrary to law, the Board declares and the voters by approving the Measure concur, that every other section and part of this definition has independent value, and the Board and voters would have adopted each other section and part hereof regardless of every other section or part hereof. If all sections or parts of this definition are deemed contrary to law, "Parcel of Taxable Real Property" shall be defined as any real property wholly or partially in the District assigned an assessor's parcel number.

B. No Exemptions

No exemptions from payment of the special tax may be granted.

C. Accountability Measures

1. *Specific Purposes.* The proceeds of the special tax shall be applied only to the specific purposes identified above.

2. *Annual Reports.* The proceeds of the special tax shall be deposited into a fund, which shall be kept separate and apart from other funds of the District, pursuant to the Government Code. No later than December 31 of each year while the tax is in effect, the District shall prepare and file with the Board a report detailing the amount of funds collected and expended during the prior fiscal year, and the status of any project authorized to be funded by this measure. The report may relate to the calendar year, fiscal year, or other appropriate annual period, as said officer shall determine, and may be incorporated into or filed with the annual budget, audit, or other appropriate routine report to the Board.

D. Protection of Funding

Current law forbids any decrease in State or federal funding to the District resulting from the adoption of a parcel tax. However, if any such funding is reduced or affected because of the adoption of this local funding measure, then the Board may reduce the amount of the special taxes levied as necessary

in order to restore such State or federal funding and/or maximize the District's fiscal position for the benefit of the educational program. As a result, whether directly or indirectly, no funding from this measure may be taken away by the State or federal governments.

E. Severability

The Board hereby declares, and the voters by approving this measure concur, that every section and part of this measure has independent value, and the Board and the voters would have adopted each provision hereof regardless of every other provision hereof. Upon approval of this measure by the voters, should any part of the measure or taxing formula be found by a court of competent jurisdiction to be invalid for any reason, all remaining parts of the measure or taxing formula hereof shall remain in full force and effect to the fullest extent allowed by law.



Chico Area Recreation and Park District "Helping People Play"

Staff Report 19-51  
Agenda Item 8.1

# STAFF REPORT

**DATE:** October 17, 2019

**TO:** Board of Directors

**FROM:** Ann Willmann, General Manager

**SUBJECT:** Resolution to Dissolve Assessment Districts Upon Approval by the Voters of the District of the Parcel Tax Measure at the March 3, 2020 Primary Election

## Discussion

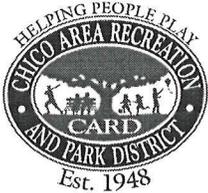
At the October 7, 2019 Special Board Meeting, the Board of Directors requested the placement of a resolution on the October 17, 2019 Regular Board Meeting that would secure the future dissolution of the Oak Way Park, Amber Grove/Peterson Park, and Baroni Park Assessment Districts should the March 2020 Parcel Tax Measure be approved by voters.

Should the District move forward with the dissolution, the Assessment Districts would be dissolved beginning July 1, 2020.

## Recommendation

It is recommended that the Board of Directors adopt Resolution 19-14 of the Board of Directors of the Chico Area Recreation and Park District to Dissolve Assessment Districts Upon Approval by the Voters of the District of the Parcel Tax Measure at the March 3, 2020 Primary Election.

By \_\_\_\_\_  
Ann Willmann  
General Manager



# CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926  
PHONE (530) 895-4711 FAX (530) 895-4721

## RESOLUTION 19-14

### Resolution to Dissolve Assessment Districts Upon Approval by the Voters of the District of the Parcel Tax Measure at the March 3, 2020 Primary Election.

**Whereas**, the Oak Way Park Assessment District (together, with the following Assessment Districts, the "Assessment Districts") was formed by the Chico Area Recreation and Park District (the "District") to construct and maintain Oak Way Park, the current assessment of which is \$4.00 per parcel; and

**Whereas**, the Amber Way/Peterson Park Assessment District was formed by the District to construct and maintain Amber Grove/Peterson Park, the current assessment of which is \$70.00 per parcel; and

**Whereas**, the Baroni Park Assessment District was formed by the District to construct and maintain Baroni Park, the current assessment of which is \$86.31 per parcel; and

**Whereas**, the District has resolved to place on the March 3, 2020 Primary Election (the "Election") ballot a parcel tax (the "Measure") which, if approved by two-thirds of the voters at the Election, would impose a parcel tax of \$85.00 on each parcel within the District; and

**Whereas**, if the Measure is approved, the funds raised by it will be sufficient to, among other things, supplant and replace the assessments of all of the Assessment Districts;

**Now, therefore, be it resolved that** in the event the voters of the District approve the Measure by a two-thirds vote at the Election, the District shall order the dissolution of each of the Assessment Districts, which dissolution shall be effective with the fiscal year beginning July 1, 2020.

**PASSED AND ADOPTED** this 17th day of October, 2019 by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

\_\_\_\_\_  
Michael Worley  
Board Chair

\_\_\_\_\_  
Ann Willmann  
Secretary to the Board



## Chico Area Recreation and Park District "Helping People Play"

Staff Report 19-52  
Agenda Item 8.2

# STAFF REPORT

**DATE:** October 17, 2019  
**TO:** Board of Directors  
**FROM:** Jason Bougie, Parks and Recreation Director  
**SUBJECT:** Memorial Bench and Plaque Request

### Discussion:

Andrea Donnelley contacted the District requesting permission to install a park bench with a plaque at DeGarmo Park to honor Katelyn McCabe and Baby Crew, who passed away from injuries sustained in a traffic accident in August of 2019. Ms. Donnelley agreed to fund the purchase and installation of the bench and plaque, which is estimated to be around \$1,500. Staff will work with Ms. Donnelley on a mutually agreed upon location for the bench at DeGarmo Park.

As per the District's Park and Facility Naming and Donation Policy, a copy of which is included in the Board Packet, the Board of Directors has sole and absolute discretion in naming the District's parks and facilities, accepting donations, and in the placement of plaques, markers, and amenities at any of the District's parks or facilities. The justification for this bench and plaque falls under Plaques and Markers on page 3 of the policy.

### Recommendation

It is recommended that the Board of Directors authorize the installation of a bench and plaque in honor of Katelyn McCabe and Baby Crew at DeGarmo Park.

By \_\_\_\_\_  
Jason Bougie  
Director of Parks and Recreation

Andrea Donnelley  
9 Scarlet Grove Ct.  
Chico CA 95973  
530 570-3690

September 12, 2019

Chico Area Recreation and Park District  
545 Vallombrosa Avenue  
Chico, CA 95926

Chico Area Recreation and Park District Board of Directors:

I am writing to you to request your approval for the addition of a memorial bench in DeGarmo Park.

On Wednesday August 14<sup>th</sup>, 2019, 29-year-old Katelyn McCabe was tragically killed in a motor vehicle accident and her 6-week-old son, Crew, was severely injured. Baby Crew passed away a few days later in his grandmother's arms. Katelyn's mom, Kathy McCabe, lost her daughter and only grandchild.

Our family would like to fund a memorial bench for Kathy to enjoy and honor Katie and Baby Crew.

DeGarmo Park is close to our homes and is often enjoyed by our family. This would be an ideal place to take the children to play and remember Katie and Crew. We are willing to fully fund the installation of the new bench as well as the memorial plaque.

I appreciate your consideration in this matter as it would mean a lot to our family. It is my hope that this bench would offer some small comfort to Kathy to have a place to honor Katie and Crew and also know that this bench would be used and enjoyed by other families and children.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrea Donnelley". The signature is fluid and cursive, with a large initial "A" and a long, sweeping underline.

Andrea Donnelley



## *Park and Facility Naming and Donation Policy*

### **Purpose:**

The Chico Area Recreation and Park District (District) Board of Directors (Board) recognizes the need to promote community involvement and active participation in quality of life components throughout the community and the need to establish a fair, equitable and uniform process for accepting donations to the District and/or naming a park, facility, or amenity. This policy is to establish guidelines by which the Board will make determination regarding park and facility naming and donation acceptance.

The development of public parks and facilities is expected to be the result of careful planning and quality construction, and in accordance with the District's Master Plan. In addition, public parks and facilities are expected to be maintained to a standard acceptable to the Board.

Guidelines established by this policy will apply to all park and facility donations made and/or facilities named after the effective date of this policy.

### **Definitions**

Amenity – enhancements, additions, and/or improvements to a park and/or facility. Examples include, but are not limited to, picnic areas, benches, drinking fountains, playgrounds, sports fields, class rooms or kitchen.

Facility – a building or portion of, owned and managed by the District for recreation purposes. Examples include, but are not limited to, a community center, gymnasium, or aquatic center.

Free Standing Monument or Memorial – a visible, free standing permanent object marking an established point.

Park – a parcel of land or portion of, owned and managed by the District, used for recreation purposes.

Physical Property – a material asset such as a piece of property or a building that is of value to the District in furthering its mission.

Plaque or Marker – A durable object, sign or naming plate commemorating somebody or something. (Typically no larger than 5" X 8")

## **Policy**

The Board of Directors of the Chico Area Recreation and Park District has sole and absolute discretion in naming the District's parks and facilities, accepting donations, and in the placement of plaques, markers, and amenities at any of the District's parks or facilities. In exercising its discretion, the Board may consider the following criteria and guidelines.

### **Park and Facility Naming**

#### **Geographic Location**

A park and/or facility may be named based on immediate geographic location or a logically associated geographic location. For example, a park and/or facility may be named after an adjacent street to the park and/or facility, a subdivision in which the park and/or facility is located, geographical characteristics of the park and/or facility with consideration being given to archeology, geology, topography, botany, or manmade geographical characteristics, a historical person, place, culture, or event associated with the physical location.

#### **Individual or Organization**

Parks, facilities and/or amenities should not ordinarily be named for an individual or organization. The District Board may consider such naming under one or more of the following conditions:

1. The individual or organization provided exceptional service to the District. This service should be of substantial length and leadership and be directly related to the local community and mission of the Chico Area Recreation and Park District.
2. The individual or organization has had measurable effect upon the quality of life within the local community, directly related to the mission of the District.
3. The individual or organization has offered a significant non-monetary contribution for the development and/or improvement of a park and/or facility.
4. The individual or organization has offered an appropriate and significant monetary contribution for the acquisition, development, and/or improvement of a park and/or facility.
5. Long-term gifts and endowments may also be considered for naming rights to a park and/or facility.

#### **Renaming of a Park or Facility**

To respect the reason for the current name previously granted to a park/facility/amenity, no officially named park/facility/amenity shall be renamed.

### **Accepting Donations**

Monetary Donations, Amenity, Physical Property and/or other Non-Monetary Donations offered to the District in honor of an individual or organization and/or to add, enhance or improve a park and/or facility may be accepted at the sole discretion of the Board.

When making determination regarding acceptance of such donations, the Board may consider the following, as applicable:

1. The donation and any attached conditions should support the District's Master Plan and/or long-range plan for the park and/or facility at which it is intended.
2. The donation and any attached conditions should promote the mission, vision, and goals of the District.
3. The donation and any attached conditions should support the District's objective of providing community-wide services and/or opportunities.
4. Any addition, improvement or enhancement to a park and/or facility as a result of the donation and any attached conditions should be economically feasible for the District
5. Physical property donations should be of adequate size, with geological characteristics suitable for park and/or facility development. Development of such donations should be economically feasible for the District.

If the Board accepts a donation, the donated item will become the property of the District.

Where applicable, design and installation standards will be determined by the District, with costs to be borne by the donor, at the discretion of the Board.

Plaques and Markers:

Plaques or markers in honor of, or in memory of, an individual or organization may be permitted on rare occasions and only if one or more of the following criteria is met:

1. The individual or organization has contributed significantly to the District by way of local volunteerism or public service, or has made a significant financial contribution to the District for the purpose of continuing with the mission of the Chico Area Recreation and Park District. Local volunteerism and public service will only be considered for individuals or organizations who have served for a significant length of time and leadership (minimum of ten years). The Board can make exceptions on rare occasions.
2. The plaque or marker must have a logical connection to the specific site where it is to be placed, and must not duplicate other similar plaques or markers locally, and/or their intent. Locally refers to the Chico Area, as well as Butte County.
3. The Board does not consider the plaque or marker to be offensive to the greater Chico community.
4. The purpose of the plaque or marker does not promote political cause, issue, or event.

### Arron Ray Clark Memorial Field House Veterans Name Plaques

Name Plaques in honor of, or in memory of, an individual to be placed under the Veterans Memorial Plaque at the Arron Ray Clark Memorial Field House may be permitted if the following criteria is met:

1. The individual was a service member killed in action during the Iraq and Afghanistan conflicts;
2. The request is submitted by a member of the individual's family, or if proposed by someone other than the individual's family, the person or group making the proposal must be able to assure the Board of Directors that the proposal has the official approval of the individual's family.
3. The individual was a resident or active member of the Chico community for a significant length of time.

If approved, the name plaque must follow the same design as the other name plaques currently placed under the Veterans Plaque at the Arron Ray Clark Memorial Field House.

### Freestanding Monuments or Memorials

Freestanding monuments or memorials **will not** be allowed at any park or facility owned or operated by the District.

### **Maintenance and Repair of Plaques, Markers, and Amenities**

Unless otherwise determined by the District Board, cost for maintenance and repair will be borne by the Chico Area Recreation and Park District.

The District reserves the right to remove and/or relocate donated amenities, markers or plaques when they interfere with site safety, maintenance or construction activities, or they become unsightly due to vandalism or age. The District will make every attempt to contact the donor prior to removal or relocation. In certain situations such as safety or emergency, the notification may be made after relocation or removal.

### **Procedure**

To request Board consideration for park and/or facility naming or donation, a formal letter of intent will be sent to the District's General Manager outlining the request.

The General Manager, or his/her designee, will review the request and contact the requesting party for further clarification as necessary. If additional information is required in order to clearly represent the request, the requesting party will be asked to provide such information.

When all information regarding the request has been obtained, a formal report will be presented to the Board for consideration. It shall be required that the requesting party(ies) be present at the scheduled Board meeting during which the request is to be considered.



**Chico Area Recreation and Park District “Helping People Play”**

**Staff Report 19-53  
Agenda Item 8.3**

# STAFF REPORT

**DATE:** October 17, 2019

**TO:** Board of Directors

**FROM:** Ann Willmann, General Manager

**SUBJECT:** Resolution Approving Application(s) for Per Capita Grant Funds for the State Department of Parks and Recreation Prop 68 Funding

## **Discussion**

In June 2018, California voters approved the selling of bonds to generate funds for park rehabilitation, creation, and improvements. A portion of the grant funding is distributed on a per capita basis. The minimum allocation is \$200,000. Because there are two agencies in Chico that provide park services, the City of Chico and CARD will work together to identify projects once funding levels have been announced.

In order to apply for use of the Per Capita Funding, each public agency must pass a resolution authorizing the agency representative to submit applications for funding. The resolution must be submitted no later than November 1, 2019.

Once funding levels have been announced, staff will work with the City of Chico to recommend projects, with the final decision being made by the governing bodies of each agency.

## **Recommendation**

It is recommended that the Board of Directors adopt Resolution 19-15 of the Board of Directors of the Chico Area Recreation and Park District Approving Application(s) for Per Capita Grant Funds.

By \_\_\_\_\_  
Ann Willmann  
General Manager

## Resolution No: 19-15

### RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT APPROVING APPLICATION(S) FOR PER CAPITA GRANT FUNDS

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Per Capita Grant Program, setting up necessary procedures governing application(s); and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the grantee's Governing Body to certify by resolution the approval of project application(s) before submission of said applications to the State; and

WHEREAS, the grantee will enter into a contract with the State of California to complete project(s);

NOW, THEREFORE, BE IT RESOLVED that the (grantee's governing body) hereby:

1. Approves the filing of project application(s) for Per Capita program grant project(s); and
2. Certifies that said grantee has or will have available, prior to commencement of project work utilizing Per Capita funding, sufficient funds to complete the project(s); and
3. Certifies that the grantee has or will have sufficient funds to operate and maintain the project(s), and
4. Certifies that all projects proposed will be consistent with the park and recreation element of the [city/county/district's] general or recreation plan (PRC §80063(a)), and
5. Certifies that these funds will be used to supplement, not supplant, local revenues in existence as of June 5, 2018 (PRC §80062(d)), and
6. Certifies that it will comply with the provisions of §1771.5 of the State Labor Code, and
7. (PRC §80001(b)(8)(A-G)) To the extent practicable, as identified in the "Presidential Memorandum-- Promoting Diversity and Inclusion in Our National Parks, National Forests, and Other Public Lands and Waters," dated January 12, 2017, the [city/county/district] will consider a range of actions that include, but are not limited to, the following:
  - (A) Conducting active outreach to diverse populations, particularly minority, low income, and disabled populations and tribal communities, to increase awareness within those communities and the public generally about specific programs and opportunities.
  - (B) Mentoring new environmental, outdoor recreation, and conservation leaders to increase diverse representation across these areas.
  - (C) Creating new partnerships with state, local, tribal, private, and nonprofit organizations to expand access for diverse populations.
  - (D) Identifying and implementing improvements to existing programs to increase visitation and access by diverse populations, particularly minority, low-income, and disabled populations and tribal communities.

(E) Expanding the use of multilingual and culturally appropriate materials in public communications and educational strategies, including through social media strategies, as appropriate, that target diverse populations.

(F) Developing or expanding coordinated efforts to promote youth engagement and empowerment, including fostering new partnerships with diversity-serving and youth-serving organizations, urban areas, and programs.

(G) Identifying possible staff liaisons to diverse populations.

8. Agrees that to the extent practicable, the project(s) will provide workforce education and training, contractor and job opportunities for disadvantaged communities (PRC §80001(b)(5)).

9. Certifies that the grantee shall not reduce the amount of funding otherwise available to be spent on parks or other projects eligible for funds under this division in its jurisdiction. A one-time allocation of other funding that has been expended for parks or other projects, but which is not available on an ongoing basis, shall not be considered when calculating a recipient's annual expenditures. (PRC §80062(d)).

10. Certifies that the grantee has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Procedural Guide; and

11. Delegates the authority to the General Manager, or designee to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the grant scope(s); and

12. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

Approved and adopted the 17<sup>th</sup> day of October 2019.

I, the undersigned, hereby certify that the foregoing Resolution Number 19-15 was duly adopted by the (grantee's governing body) following a roll call vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

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Michael Worley  
Board Chair

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Ann Willmann  
Secretary to the Board