



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, September 19, 2019 – 6:00 p.m.

Posted Prior to 5:00 pm
Friday, September 13, 2019

BOARD MEMBERS:

Michael Worley, Chair
Tom Lando, Vice Chair
Thomas Nickell
Dave Donnan
Michael McGinnis

CARD STAFF:

Ann Willmann, General Manager
Jason Bougie, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

GENERAL INFORMATION:

1. Agendas:

Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.

2. Agenda Items:

Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.

Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.

3. Items Not Appearing On Posted Agenda:

This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:

- a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
- b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
- c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.

Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.

4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.

5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.

6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, September 19, 2019 – 6:00 p.m.**

*Posted Prior to 5:00 pm
Friday, September 13, 2019*

AGENDA

1.0 CALL TO ORDER

1.1 Roll Call

2.0 CORRESPONDENCE

2.1 Correspondence dated August 12, 2019 from the Chico Senior Softball Association.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

There are no presentations.

5.0 CONSENT AGENDA

5.1 Minutes of the Regular Meeting of the Board of Directors of August 15, 2019

Action Requested – that the Board of Directors approve the minutes as submitted

5.2 Monthly Bills and Refund Register - *Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register*

5.3 Monthly Financial Report - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

6.0 REGULAR AGENDA

6.1 Items Removed from the Consent Agenda

7.0 UNFINISHED BUSINESS

7.1 District Update (Staff Report 19-43) - General Manager Willmann and Park and Recreation Director Bougie will provide an update to the Board of current projects and District updates, including, but not limited to, Nature Center Lease Agreement, Community Park Road Connection, CARD Center Roof Project, CARD at the Thursday Night Market, Fall Cornhole Tournament – *Information/Possible Action*

- 7.2 Light Upgrades Utilizing PG&E On-Bill Financing (Staff Report 19-44) - *Action Requested – that the Board of Directors direct staff to cancel the light retrofit of the sports lighting at Community Park, Doryland Field, DeGarmo Park, and Wildwood Park and proceed with the parking lot lights and general park lights at these facilities, as well as the other facilities previously identified.*

8.0 NEW BUSINESS

- 8.1 Draft Resolution for Funding Measure (Staff Report 19-45) - *Action Requested – that the Board of Directors review and direct staff to make any changes or modifications to the draft Resolution of the Board of Directors of the Chico Area Recreation and Park District Calling an Election, Establishing Specifications of the Election Order, and Requesting Consolidation with Other Elections Occurring on March 3, 2020.*

- 8.2 Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing a Change in Check Register, ACH Transfers, and Check Signers (Staff Report 19-46) - *Action Requested – that the Board of Directors of the Chico Area Recreation and Park District adopt Resolution 19-11 and approve the Petition to Accept Check Registers of the Chico Area Recreation and Park District authorizing Board Director Tom Lando, or Board Director Michael McGinnis, or General Manager Ann Willmann, or Human Resource Manager Michelle Niven, or Director of Parks and Recreation Jason Bougie to sign any and all district checks, ACH Transfers, and check registers.*

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

- 9.1 Butte County Special Districts Association/LAFCO

- 9.2 Other Reports

10.0 DIRECTORS' COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER'S COMMENTS

- 11.1 General Manager's Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 ADJOURNMENT

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on October 17, 2019.

Chico Senior Softball Association

***P.O. Box 2302
Chico, CA 95973***

August 12, 2019

CHICO AREA RECREATION DISTRICT – BOARD OF DIRECTORS
CITY OF CHICO – CITY COUNCIL
CITY OF CHICO - BIDWELL PARK AND PLAYGROUND COMMISSION (BPPC)

Dear Board of Directors,

Let me introduce myself, my name is David Shoemaker, I am the current President of Chico Senior Softball Club (CSSC). I am addressing you on half of our Board of Directors, players, families and supporters of our league. Chico Senior Softball is celebrating its' **35th year** of playing at Sycamore Field, and over the years we have endeavored to help make improvement to the field facilities, thereby enhancing the attraction to Bidwell Park. In past years Chico Senior Softball has made over \$10,000 worth of improvements to Sycamore Field including:

- New concrete dugouts
- Equipment storage facilities
- An information kiosk
- Placement of gravel around the backstop areas.

As of this year we also have contributed \$1,900 a year in extra funding for outfield maintenance and Port-A-Potty rental. The league also provides an annual rental fee of \$5,200 for field use and provides an annual payroll of \$4,500 for local umpires. We support our local business community by purchasing over \$5,000 annually for equipment and supplies from local merchants.

We the league would like to address the ongoing problem with Bidwell Park, specifically the Sycamore Field area. This past year we have experienced increased vandalism, theft and most recently a physical assault on a player. The homeless community use the picnic area for their gatherings and use of drugs. When they are unable to gain access to our Port-A-Potty, they either tip it over or break the lock and then leave their trash and **drug paraphernalia/needles** inside, thus creating extreme safety concerns for our senior players. Our locked storage has been broken into several times and our Cardiac Defibrillator (\$1,300) has been stolen, which is there for emergencies.

This last week, Tuesday August 6, 2019 a homeless man was attempting to interrupt our game by entering the field of play during a game. After being asked to not interrupt our game he attacked and injured one of our senior players, causing great bodily harm. We cannot continue putting our players at **risk**.

We are requesting that you jointly form a task force to address this serious and dangerous situation, which seems to be escalating out of control. By resolving these ongoing problems, you would not only benefit Chico Senior Softball, but also the greater Chico community.

In closing, we are united in our support of resolving these issues. If there is something specific that we can contribute in a joint effort, please feel free to contact us.

Sincerely,

David J. Shoemaker

David J. Shoemaker, CSSC – President
(530) 892-9759
DavidShoemaker52@msn.com



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926
(Draft)
MINUTES
August 15, 2019**

Board Members Present: Michael Worley, Chair
Thomas Nickell, Board Member
Michael McGinnis, Board Member
Dave Donnan, Board Member

Board Members Absent: Tom Lando, Vice Chair

Staff Members Present: Ann Willmann, General Manager
Jason Bougie, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 6:00 p.m., and roll call was taken as noted above.

2.0 CORRESPONDENCE

There was no correspondence.

3.0 PUBLIC COMMENTS

There were no comments.

4.0 PRESENTATIONS

There were no presentations.

5.0 CONSENT AGENDA

M/S/C/ (Directors Nickell/McGinnis) that the Board of Directors approves the consent agenda as presented.

The vote was as follows: Ayes carried

Ayes: Worley, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: Lando

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

7.1 District Update

General Manager Willmann reviewed her staff report with the Board and provided an update on Community Outreach, Nature Center Lease Agreement, Summer Programming, and Community Meeting Regarding Proposed Road Connection at Community Park.

7.2 Update on Enforcement of District Rules and Regulations

Executive Assistant Marciales provided an update to the Board with regard to the enforcement of the District's Updated Rules and Regulations. She noted that the results have been very positive and effective. She provided an overview of the enforcement process, as well as the Notices of Violation that have been issued. Executive Assistant Marciales stated that several community members have approached staff and security to say thank you for all their efforts. She noted that the process will continue and further updates will be provided to the Board.

8.0 NEW BUSINESS

8.1 SDRMA Election Ballot

M/S/C/ (Directors McGinnis/Donnan) that the Board of Directors votes for Bob Swan, Patrick K. O'Rourke, and Sandy Seifert-Raffelson to serve on the Special District Risk Management Authority's (SDRMA's) Board of Directors.

The vote was as follows: Ayes carried

Ayes: Worley, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: Lando

8.2 General Manager Performance Evaluation and Possible Salary Adjustment

M/S/C/ (Directors McGinnis/Nickell) that the Board of Directors approved an annual salary increase of \$12,001 for the General Manager effective July 1, 2019.

The vote was as follows: Ayes carried

Ayes: Worley, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: Lando

Chair Worley created an Ad Hoc Committee to review and propose suggested modifications to the General Manager's job description. The Board Members appointed to this Committee are Director McGinnis and Director Nickell.

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

There were no comments.

9.2 Other Reports

There were no comments.

10.0 DIRECTORS' COMMENTS

There were no comments.

11.0 GENERAL MANAGER'S COMMENTS

There were no comments.

12.0 STAFF COMMENTS

There were no comments.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 6:51 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on September 19, 2019.

Respectfully submitted,



Ann Willmann, General Manager
Secretary to the Board

**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2019-2020**

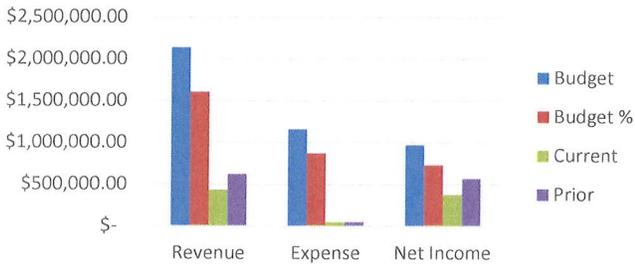
**August 2019
17% of the Year**

AFTERSCHOOL

We are at 20% of Budgeted Revenues and 5% of Budgeted Expenses. Our Net Income is \$183,727.78 less than this time last year. In the Prior Year, the School District paid the entire contract in July. In the Current Year they will be invoiced in July and January.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 2,140,775.00	\$ 437,546.67	\$ 621,468.13
EXPENSES	\$ 1,164,114.70	\$ 52,659.75	\$ 52,853.43

AFTERSCHOOL

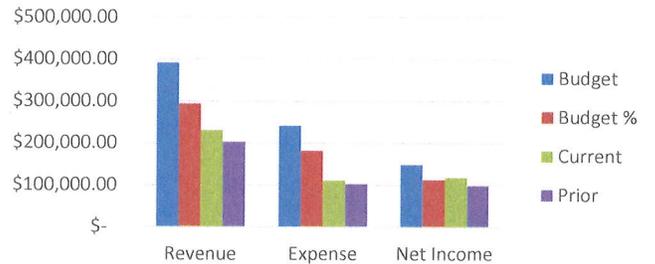


CAMPS

We are at 59% of Budgeted Revenues and 46% of Budgeted Expenses. CAMPS are seasonal. The majority run June-August. The rest are during school breaks in December/January and March. Our Net Income is currently \$18,960.65 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 392,530.00	\$ 231,322.50	\$ 203,108.93
EXPENSES	\$ 242,458.00	\$ 112,500.28	\$ 103,247.36

CAMPS

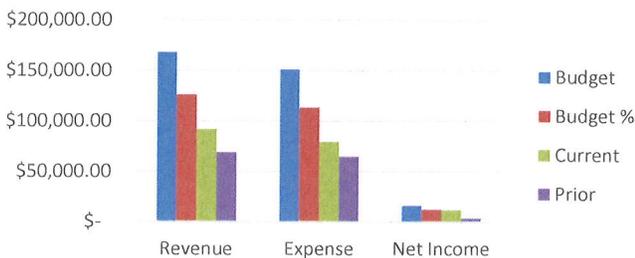


AQUATICS

We are at 55% of Budgeted Revenues and 53% of Budgeted Expenses. Our Net Income is currently \$8,426.24 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 168,350.00	\$ 92,281.37	\$ 69,166.78
EXPENSES	\$ 151,700.00	\$ 79,844.03	\$ 65,155.68

AQUATICS

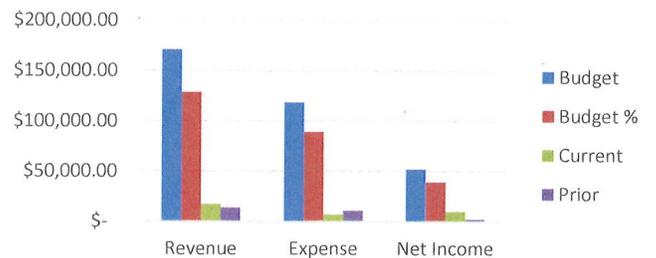


CLASSES

We are at 10% of Budgeted Revenues and 6% of Budgeted Expenses. We have various classes that run throughout the year. Our Net Income is currently \$7,740.93 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 171,500.00	\$ 17,919.22	\$ 13,860.58
EXPENSES	\$ 119,150.00	\$ 79,844.03	\$ 11,269.78

CLASSES



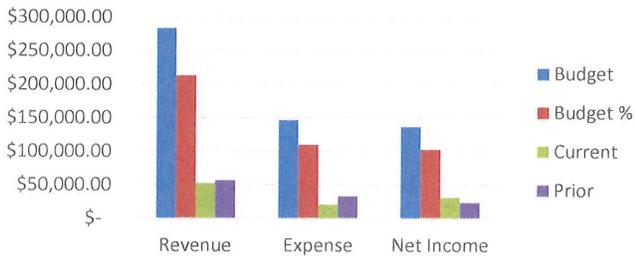
**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2019-2020
August 2019
17% of the Year**

ADULT SPORTS

We are at 19% of Budgeted Revenues and 15% of Budgeted Expenses. Our Net Income is \$7,591.73 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 284,200.00	\$ 53,263.88	\$ 57,634.05
EXPENSES	\$ 147,120.00	\$ 21,469.08	\$ 33,430.98

ADULT SPORTS

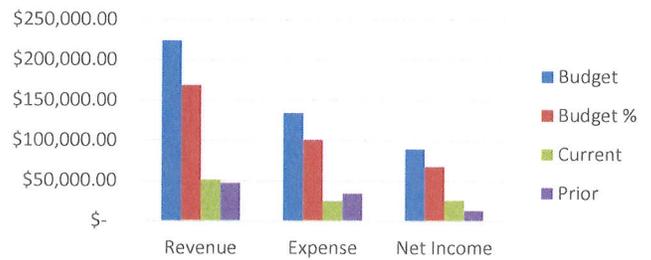


YOUTH SPORTS

We are at 23% of Budgeted Revenues and 19% of Budgeted Expenses. Our Net Income is \$13,282.04 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 224,500.00	\$ 51,756.60	\$ 47,335.60
EXPENSES	\$ 134,550.00	\$ 25,457.70	\$ 34,318.74

YOUTH SPORTS

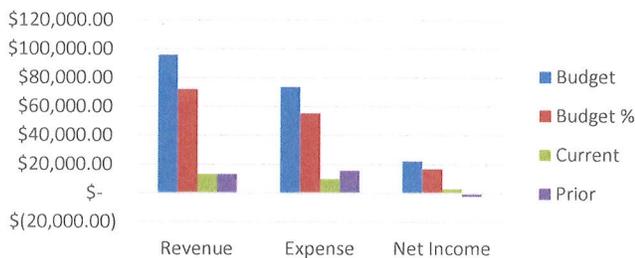


SENIORS

We are at 14% of Budgeted Revenues and 14% of Budgeted Expenses. Our Net Income is \$5,499.24 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 96,000.00	\$ 13,343.16	\$ 13,191.15
EXPENSES	\$ 73,800.00	\$ 10,105.17	\$ 15,452.40

SENIORS

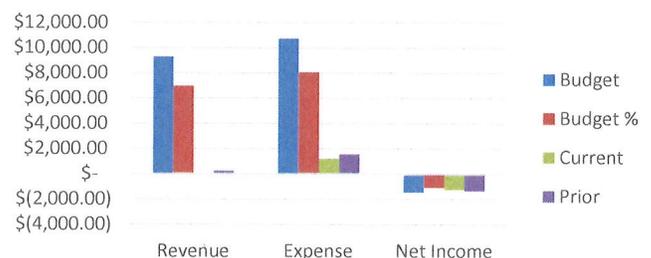


SPECIAL EVENTS

We are at 0% of Budgeted Revenues and 11% of Budgeted Expenses. Our Net Income is \$103.59 more than this time last year. With Special Events, we often incur expenses prior to receiving revenue (through either entrance fees or sponsorships).

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 9,300.00	\$ -	\$ 250.00
EXPENSES	\$ 10,750.00	\$ 1,235.71	\$ 1,589.30

SPECIAL EVENTS



**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2019-2020**

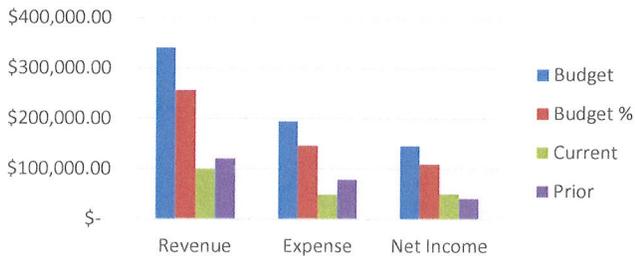
**August 2019
17% of the Year**

NATURE CENTER

We are at 30% of Budgeted Revenues and 26% of Budgeted Expenses. Our Net Income is \$9,245.12 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 341,600.00	\$ 100,838.62	\$ 120,548.77
EXPENSES	\$ 195,320.00	\$ 49,816.48	\$ 78,771.75

NATURE CENTER

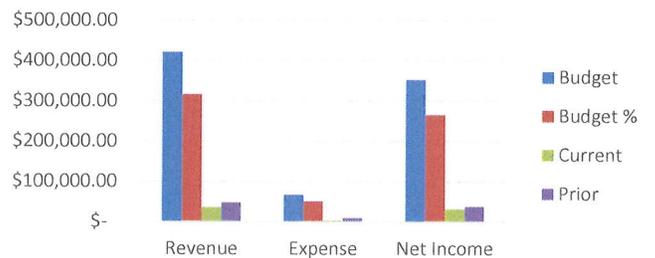


FACILITY RENTAL

We are at 9% of Budgeted Revenues and 6% of Budgeted Expenses. Our Net Income is \$5,744.07 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 422,050.00	\$ 37,345.30	\$ 48,240.05
EXPENSES	\$ 67,750.00	\$ 4,361.43	\$ 9,512.11

FACILITY RENTAL



CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2019-2020
August 2019

DESCRIPTION	2018-2019 Budget	August 2019	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	August 2018	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
AFTERSCHOOL										
INCOME	2,140,775.00	113,776.53	437,546.67	20%	1,703,228.33	1,825,800.00	93,047.51	621,468.13	34%	(183,921.46)
INCOME	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(66,248.00)	(697.39)	(1,693.94)	2%	(66,554.06)	(70,940.00)	(2,562.16)	(3,116.23)	4%	1,422.29
CONTRACT SERVICES	(2,000.00)	(60.00)	(60.00)	3%	(1,940.00)	(3,000.00)	-	-	0%	(60.00)
PART-TIME WAGES	(1,093,866.70)	(50,772.81)	(50,905.81)	5%	(1,042,960.89)	(965,489.00)	(45,686.38)	(49,737.20)	5%	(1,168.61)
TOTAL AFTERSCHOOL	976,660.30	62,246.33	384,886.92	39%	591,773.38	786,371.00	44,798.97	568,614.70	72%	(183,727.78)
CAMPS										
INCOME	392,530.00	62,695.70	231,322.50	0%	161,207.50	340,270.00	58,599.31	203,342.58	60%	27,979.92
PROGRAM SUPPLIES	(20,750.00)	(2,120.33)	(5,718.56)	59%	(15,031.44)	(18,500.00)	(1,264.25)	(4,879.26)	26%	(839.30)
PROGRAM TRANSPORTATION	(1,500.00)	(1,723.50)	(2,041.25)	136%	541.25	(1,500.00)	(735.65)	(735.65)	49%	(1,305.60)
CONTRACT SERVICES	(58,500.00)	(15,508.74)	(40,173.41)	69%	(18,326.59)	(46,800.00)	(12,066.71)	(34,951.09)	75%	(5,222.32)
PART-TIME WAGES	(128,708.00)	(24,223.96)	(64,567.06)	50%	(64,140.94)	(114,335.00)	(21,984.70)	(62,724.98)	55%	(1,842.08)
INSTRUCTOR WAGES	(33,000.00)	-	-	0%	(33,000.00)	(17,500.00)	-	-	0%	-
TOTAL CAMPS	150,072.00	19,119.17	118,822.22	79%	31,249.78	141,635.00	22,548.00	100,051.60	71%	18,770.82
AQUATICS										
INCOME	168,350.00	21,219.75	92,281.37	55%	76,068.63	166,010.00	31,196.63	69,166.78	42%	23,114.59
PROGRAM SUPPLIES	(7,200.00)	(720.82)	(1,227.70)	17%	(5,972.30)	(6,300.00)	(927.06)	(1,971.57)	31%	743.87
CLOTHING	-	-	-	0%	-	(800.00)	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
INSTRUCTOR WAGES	(6,000.00)	-	-	0%	(6,000.00)	-	(65.00)	(65.00)	0%	65.00
PART-TIME WAGES	(138,500.00)	(28,930.03)	(78,558.54)	57%	(59,941.46)	(152,015.00)	(17,061.71)	(63,119.11)	42%	(15,439.43)
TOTAL AQUATICS	16,650.00	(8,431.10)	12,495.13	75%	4,154.87	6,895.00	13,142.86	4,011.10	58%	8,484.03
CLASSES										
INCOME	171,500.00	9,080.77	17,919.22	10%	153,580.78	158,500.00	6,539.32	13,860.58	9%	4,058.64
ADVERTISING	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(5,150.00)	(16.19)	(46.69)	1%	(5,103.31)	(3,250.00)	(1,980.80)	(2,211.38)	68%	2,164.69
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(26,500.00)	(288.40)	(409.50)	2%	(26,090.50)	(15,800.00)	(1,127.70)	(1,948.80)	12%	1,539.30
PART-TIME WAGES	(35,000.00)	(2,055.75)	(3,858.00)	11%	(31,142.00)	(34,740.00)	(447.00)	(969.00)	3%	(2,889.00)
INSTRUCTOR WAGES	(52,500.00)	(1,921.60)	(3,273.30)	6%	(49,226.70)	(60,000.00)	(3,311.45)	(6,140.60)	10%	2,867.30
TOTAL CLASSES	52,350.00	4,798.83	10,331.73	20%	42,018.27	44,710.00	(327.63)	2,590.80	6%	7,740.93
ADULT SPORTS										
INCOME	284,200.00	23,083.81	53,263.88	19%	230,936.12	346,200.00	23,757.47	57,634.05	17%	(4,370.17)
PROGRAM SUPPLIES	(21,720.00)	-	(35.28)	0%	(21,684.72)	(25,500.00)	(2,240.55)	(3,833.29)	15%	3,798.01
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(4,800.00)	-	-	0%	(4,800.00)	(6,800.00)	-	-	0%	-
PART-TIME WAGES	(34,880.00)	(3,264.50)	(7,241.80)	21%	(27,638.20)	(181,800.00)	(5,845.72)	(12,453.69)	7%	5,211.89
OFFICIALS WAGES	(85,720.00)	(6,346.00)	(14,192.00)	17%	(71,528.00)	-	(6,858.00)	(17,144.00)	0%	2,952.00
TOTAL ADULT SPORTS	137,080.00	13,473.31	31,794.80	23%	105,285.20	132,100.00	8,813.20	24,203.07	18%	7,591.73

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2019-2020
August 2019

DESCRIPTION	2018-2019 Budget	August 2019	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	August 2018	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
YOUTH SPORTS										
INCOME	224,500.00	12,791.55	51,756.60	0%	172,743.40	212,300.00	16,519.60	47,335.60	0%	4,421.00
PROGRAM SUPPLIES	(29,150.00)	(1,459.97)	(1,534.50)	23%	(27,615.50)	(9,600.00)	(2,155.66)	(2,907.94)	22%	1,373.44
PROGRAM TRANSPORTATION	(400.00)	-	-	5%	(400.00)	(1,640.00)	-	-	30%	-
CLOTHING	-	-	-	0%	-	(11,400.00)	-	(4,493.76)	0%	-
CONTRACT SERVICES	-	-	-	0%	-	(1,250.00)	(270.00)	(735.00)	39%	4,493.76
PART-TIME WAGES	(105,000.00)	(9,421.47)	(23,923.20)	0%	(81,076.80)	(131,000.00)	(10,907.55)	(26,182.04)	59%	735.00
OFFICIALS WAGES	-	-	-	23%	(81,076.80)	-	-	-	20%	2,258.84
TOTAL YOUTH SPORTS	89,950.00	1,910.11	26,298.90	29%	63,651.10	57,410.00	3,186.39	13,016.86	23%	13,282.04
SENIOR PROGRAMS										
INCOME	96,000.00	5,718.17	13,343.16	0%	82,656.84	106,550.00	7,220.88	13,191.15	0%	152.01
PROGRAM SUPPLIES	(5,100.00)	(192.23)	(192.23)	14%	(4,907.77)	(4,900.00)	(316.88)	(473.78)	12%	281.55
PROGRAM TRANSPORTATION	-	-	-	4%	-	-	-	-	10%	-
CONTRACT SERVICES	(25,500.00)	(1,339.00)	(4,410.75)	0%	(21,089.25)	(34,750.00)	(1,727.60)	(5,522.21)	0%	-
PART-TIME WAGES	(21,700.00)	(565.00)	(1,729.39)	17%	(19,970.61)	(43,800.00)	(4,183.85)	(7,645.01)	16%	1,111.46
INSTRUCTOR WAGES	(21,500.00)	(2,587.20)	(3,772.80)	8%	(17,727.20)	(24,600.00)	(180.00)	(1,811.40)	17%	5,915.62
TOTAL SENIOR PROGRAMS	22,200.00	1,034.74	3,237.99	15%	18,962.01	(1,500.00)	812.55	(2,261.25)	7%	(1,961.40)
SPECIAL EVENTS										
INCOME	9,300.00	-	-	0%	9,300.00	9,250.00	250.00	250.00	0%	(250.00)
PROGRAM SUPPLIES	(7,100.00)	-	(1,235.71)	0%	(5,864.29)	(6,500.00)	-	(1,589.30)	3%	353.59
MILEAGE	-	-	-	17%	-	-	-	-	24%	-
CONTRACT SERVICES	(3,200.00)	-	-	0%	(3,200.00)	(2,800.00)	-	-	0%	-
PART-TIME WAGES	(450.00)	-	-	0%	(450.00)	-	-	-	0%	-
TOTAL SPECIAL EVENTS	(1,450.00)	-	(1,235.71)	85%	(214.29)	(50.00)	250.00	(1,339.30)	0%	103.59
NATURE CENTER										
INCOME	322,100.00	28,228.35	99,044.62	0%	223,055.38	322,850.00	39,879.84	119,050.77	0%	(20,006.15)
FACILITY RENTALS	3,500.00	187.00	187.00	31%	3,313.00	2,000.00	-	120.00	37%	67.00
FUNDRAISING (DONATIONS)	5,000.00	1,544.00	1,607.00	5%	3,393.00	14,500.00	161.00	1,378.00	6%	229.00
GRANT FUNDING	-	-	-	32%	-	-	-	-	10%	-
ENDOWMENT	11,000.00	-	-	0%	11,000.00	-	-	-	0%	-
FULL-TIME WAGES	-	-	-	0%	-	(59,000.00)	(4,529.60)	(9,033.55)	0%	-
PART-TIME WAGES	(157,320.00)	(18,595.08)	(43,958.19)	0%	(113,361.81)	(170,900.00)	(18,339.80)	(45,235.90)	15%	9,033.55
FICA	-	-	-	28%	-	(18,000.00)	(1,749.51)	(4,151.61)	26%	1,277.71
RETIREMENT	-	(464.88)	(619.84)	0%	619.84	(4,000.00)	(295.14)	(578.86)	23%	4,151.61
MEDICAL	-	(107.20)	(2,182.46)	0%	2,182.46	(11,500.00)	(985.42)	(2,532.88)	14%	(40.98)
WC INSURANCE	-	-	-	0%	-	(5,000.00)	-	-	22%	350.42
CLOTHING	-	-	-	0%	-	(7,000.00)	(548.92)	(691.77)	0%	-
STAFF TRAINING	-	-	-	0%	-	(500.00)	(161.86)	(161.86)	10%	691.77
ADVERTISING	-	-	-	0%	-	(500.00)	(98.00)	(98.00)	32%	161.86
COPYING	-	-	-	0%	-	(3,100.00)	(1,243.89)	(2,970.87)	20%	98.00
EQUIPMENT/SOFTWARE	-	-	-	0%	-	(500.00)	-	(488.62)	96%	2,970.87
CONTRACT SERVICES	(6,500.00)	(599.50)	(1,102.00)	0%	(5,398.00)	(5,500.00)	(239.22)	(429.00)	98%	488.62
PROGRAM SUPPLIES	(31,500.00)	(1,596.40)	(1,923.85)	17%	(29,576.15)	(28,000.00)	(7,051.72)	(12,398.83)	8%	(673.00)
MILEAGE	-	-	-	6%	-	(300.00)	-	-	44%	10,474.98
				0%					0%	

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2019-2020
August 2019

DESCRIPTION	2018-2019		2018-2019		2018-2019		2018-2019		2017-2018		Difference by Year
	Budget	August 2019	YTD	% of Budget	Remaining Budget	2017-2018 Budget	August 2018	YTD	% of Budget		
RENT	-	-	-	0%	-	(1,000.00)	-	-	-	0%	-
PROPERTY & LIABILITY INSUR	-	-	-	0%	-	-	-	-	-	0%	-
TOTAL NATURE CENTER	146,280.00	8,596.29	51,052.28	35%	95,227.72	24,550.00	4,797.76	41,777.02	170%	9,275.26	
FACILITY RENTAL											
INCOME	422,050.00	19,658.45	37,345.30	0%	384,704.70	373,000.00	21,958.11	48,240.05	0%	-	
PROGRAM SUPPLIES	(8,000.00)	(23.95)	(144.93)	9%	(7,855.07)	(8,000.00)	(3,770.72)	(4,200.86)	13%	(10,894.75)	
CONTRACT SERVICES	(10,750.00)	(430.50)	(430.50)	2%	(10,319.50)	(16,000.00)	(595.00)	(595.00)	53%	4,055.93	
PART-TIME WAGES	(49,000.00)	(1,176.00)	(3,786.00)	4%	(45,214.00)	(44,000.00)	(1,749.00)	(4,716.25)	4%	164.50	
TOTAL FACILITY RENTAL	354,300.00	18,028.00	32,983.87	9%	321,316.13	305,000.00	15,843.39	38,727.94	11%	930.25	
RECREATION - MISC. & ADMIN											
INCOME	(5,000.00)	(1,272.72)	(4,792.18)	0%	(207.82)	-	(3,953.17)	(13,041.35)	0%	8,249.17	
PUBLICATIONS/LEGAL NOTICE	(22,000.00)	(335.00)	(335.00)	0%	(21,665.00)	(24,000.00)	(295.00)	(310.00)	0%	(25.00)	
CONFERENCES	-	-	-	2%	-	(6,000.00)	-	(188.29)	1%	188.29	
MILEAGE	-	-	-	0%	-	(1,000.00)	-	-	3%	-	
OFFICE SUPPLIES	-	-	-	0%	-	(12,300.00)	(1,165.30)	(1,432.26)	0%	-	
CLOTHING	-	-	-	0%	-	(200.00)	-	-	12%	1,432.26	
ACL/OVERTIME	(10,000.00)	-	-	0%	(10,000.00)	(5,000.00)	-	-	0%	-	
PART-TIME WAGES	(251,000.00)	(20,516.17)	(39,686.84)	0	(211,313.16)	(7,000.00)	-	-	0%	-	
FULL TIME WAGES	(534,000.00)	(40,395.00)	(78,037.67)	16%	(455,962.33)	(408,000.00)	(30,917.56)	(61,396.16)	0%	(39,686.84)	
TOTAL RECREATION - MISC. & ADMIN	(822,000.00)	(62,518.89)	(122,851.69)	15%	(699,148.31)	(463,500.00)	(36,331.03)	(76,368.06)	15%	(16,641.51)	
TOTAL PROGRAM SUMMARY	1,122,092.30	58,256.79	547,816.44	49%	574,275.86	1,033,621.00	77,534.46	713,024.48	69%	(165,208.04)	

**CHICO AREA RECREATION AND PARK DISTRICT
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AUGUST 2019**

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NOTE: This completes 2 month of the fiscal year and represents 17% of the year.

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
AUGUST 2019**

	AUGUST 2019	AUGUST 2018
ASSETS		
CASH		
CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	5,285,778.76	5,236,635.59
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	822.36	926.02
CASH ON DEPOSIT WITH COUNTY (PARK FUND)	212,903.68	124,823.81
CASH ON DEPOSIT WITH COUNTY (OAK WAY)	162.34	18,982.80
CASH ON DEPOSIT WITH COUNTY (PETERSON PARK)	263.37	24,849.07
CASH ON DEPOSIT WITH COUNTY (BARONI PARK)	68,779.86	74,111.12
CASH ON DEPOSIT WITH COUNTY (ROTARY)	16,534.52	16,534.52
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96
CASH - GOLDEN VALLEY BANK	711,513.89	309,435.16
PETTY CASH	800.00	500.00
BANK SUSPENSE	108,514.83	99,815.39
SUBTOTAL	6,406,574.57	5,907,114.44
FMV ADJUSTMENT (GENERAL FUND)	-	-
FMV ADJUSTMENT (PARK FUND)	-	-
FMV ADJUSTMENT (OAK WAY)	-	-
FMV ADJUSTMENT (PETERSON PARK)	-	-
FMV ADJUSTMENT (BARONI PARK)	-	-
FMV ADJUSTMENT (ROTARY FUND)	-	-
SUBTOTAL	-	-
RECEIVABLES		
ACCOUNTS RECEIVABLE	1,503,006.43	257,112.22
A/R - ONLINE PAYMENT CLEARING	-	-
A/R - IN HOUSE CREDIT CARDS	13,525.00	13,525.00
INTEREST RECEIVABLE (GENERAL FUND)	-	20,343.01
INTEREST RECEIVABLE (PARK FUND)	-	398.90
INTEREST RECEIVABLE (OAK WAY)	-	288.46
INTEREST RECEIVABLE (PETERSON PARK)	-	263.18
INTEREST RECEIVABLE (BARONI PARK)	-	483.05
RECEIVABLES	1,516,531.43	292,413.82
DUE FROM OTHER FUNDS		
DUE TO GENERAL FUND FROM OTHER FUNDS	26,965.52	73,429.35
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	-	-
DUE TO GENERAL FUND FROM PETERSON PARK FUND	-	-
DUE TO GENERAL FUND FROM BARONI PARK FUND	-	-
DUE FROM OTHER FUNDS	26,965.52	73,429.35
TOTAL CURRENT ASSETS	7,950,071.52	6,272,957.61
PREPAID PENSION CONTRIBUTION	183,613.39	214,215.62
PREPAID EXPENSES	-	-
FIXED ASSETS		
LAND	11,634,790.52	11,634,790.52

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
AUGUST 2019**

	AUGUST 2019	AUGUST 2018
LAND IMPROVEMENTS	25,373,368.01	25,373,368.01
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,098,162.52
EQUIPMENT	998,744.62	873,376.85
EQUIPMENT - COMPUTERS	276,499.35	276,499.35
EQUIPMENT - AUTOS	388,660.40	369,002.10
CONSTRUCTION IN PROGRESS	79,562.58	16,132.60
SUBTOTAL	39,849,788.00	39,641,331.95
ACCUMULATED DEPRECIATION	(14,012,977.08)	(13,154,773.84)
SUBTOTAL	25,836,810.92	26,486,558.11
TOTAL ASSETS	33,970,495.83	32,973,731.34
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	951,958.00	1,070,448.00

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
AUGUST 2019**

	AUGUST 2019	AUGUST 2018
LIABILITIES		
ACCOUNTS PAYABLE	66,869.55	116,829.28
ACCRUED EXPENSES		
ACCRUED PAYROLL	-	5,248.64
PAYROLL FEDERAL TAXES	12,072.00	9,347.26
PAYROLL STATE TAXES	2,665.97	2,507.24
PAYROLL EMPLOYEE MEDI & FICA	14,542.94	12,860.23
PAYROLL EMPLOYER MEDI & FICA LIAB	14,542.77	11,430.58
PAYROLL SDI	1,875.01	3,084.79
LONG TERM CARE PAY DEDUCTIONS	-	-
PAYROLL GARNISHMENTS	351.38	(92.62)
UNION DUES - SUPERVISORS	45.97	61.57
UNION DUES - PARKS	902.02	-
CALPERS 2% AT 62	-	-
457 EMPLOYEE CONTRIBUTIONS	5,902.00	5,542.28
EMPLOYEE MEDICAL WITHHOLDINGS	(1,530.84)	-
VOUCHERS PAYABLE ACCRUAL	-	-
ACCRUED INTEREST EXPENSE (GENERAL FUND)	-	-
ACCRUED INTEREST EXPENSE (PARK FUND)	-	-
ACCRUED EXPENSES	51,369.22	49,989.97
DUE TO OTHER FUNDS		
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	10,204.46	26,144.52
DUE TO GENERAL FUND FROM PETERSON PARK FUND	6,556.60	28,577.66
DUE TO GENERAL FUND FROM BARONI PARK FUND	10,204.46	18,707.17
SUBTOTAL	26,965.52	73,429.35
OTHER LIABILITIES		
BANK CHARGE CLEARING ACCOUNT	(107,642.23)	(160.71)
DEFERRED REVENUE	1,835,659.91	544,770.51
OTHER LIAB - CLASS CLEARING ACCT	(370.30)	(390.30)
UNEARNED REVENUE	4,903.39	3,753.39
PREPAID FACILITY TRANSFER	-	-
SECURITY DEPOSITS	14,050.00	14,900.00
SECURITY HOLDING ACCT - CLASS	-	-
SUBTOTAL	1,746,600.77	562,872.89
TOTAL CURRENT LIABILITIES	1,891,805.06	803,121.49
LONG-TERM DEBT		
NOTE PAYBLE - DEGARMO	-	-
NOTE PAYABLE - SOLAR	-	-
NOTE PAYABLE - LAKESIDE PAVILLION	-	-
NET PENSION LIABILITY	2,053,235.00	2,838,733.00
LIABILITY FOR COMPENSATED ABSENCES	180,726.93	176,892.25
SUBTOTAL	2,233,961.93	3,015,625.25
TOTAL LIABILITIES	4,125,766.99	3,818,746.74

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
AUGUST 2019

	AUGUST 2019	AUGUST 2018
TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68	155,654.00	136,997.00

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
AUGUST 2019**

	AUGUST 2019	AUGUST 2018
FUND BALANCE		
SPENDABLE - COMMITTED		
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00
SPENDABLE - COMMITTED - GENERAL RESERVE	1,200,000.00	1,200,000.00
SUBTOTAL	1,201,500.00	1,201,500.00
SPENDABLE - ASSIGNED		
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	50,000.00	50,000.00
SPENDABLE - ASSIGNED - LONG TERM DEBT	-	-
SPENDABLE - ASSIGNED - ELECTION COSTS	45,000.00	45,000.00
SPENDABLE - ASSIGNED - PENSION LIABILITY	700,000.00	-
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	390,500.00	340,500.00
SUBTOTAL	1,185,500.00	435,500.00
SPENDABLE - UNASSIGNED	2,157,159.57	2,176,584.42
NON-SPENDABLE	26,219,719.05	26,219,719.05
TOTAL FUND BALANCE - GENERAL FUND	30,763,878.62	30,033,303.47
FUND BALANCE - PARK FUND	211,359.88	118,834.67
FUND BALANCE - OAK WAY	162.34	1,404.90
FUND BALANCE - PETERSON PARK	263.37	1,012.75
FUND BALANCE - BARONI PARK	69,062.92	63,352.73
NET INCOME (LOSS)		
GENERAL FUND	(372,940.20)	(95,240.22)
PARK FUND	8,668.80	6,388.04
OAK WAY	(14,044.71)	(12,577.95)
PETERSON PARK	(10,497.73)	(14,706.61)
BARONI PARK	(14,880.45)	(13,336.18)
TOTAL NET INCOME (LOSS)	(403,694.29)	(129,472.92)
TOTAL FUND BALANCE	30,641,032.84	30,088,435.60

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY - GENERAL FUND - FUND 2490
AUGUST 2019

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
REVENUE							
FEE BASED PROGRAM INCOME	3,794,055	991,685.84	26.1%	3,798,430	1,132,258.29	29.8%	(140,572.45)
OTHER INCOME	550,988	135,525.32	24.6%	499,329	104,317.51	20.9%	31,207.81
RDA PASSTHROUGH	1,250,000	-	0.0%	1,090,000	-	0.0%	-
INVESTMENT INCOME	70,000	-	0.0%	40,000	20,343.01	50.9%	(20,343.01)
TAX INCOME / COUNTY	3,249,000	-	0.0%	3,046,000	30,533.43	1.0%	(30,533.43)
BACKFILL TAX INCOME	-	-	0.0%	-	-	0.0%	-
TOTAL REVENUE	8,914,043	1,127,211.16	12.6%	8,473,759	1,287,452.24	15.2%	(160,241.08)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	6,357,852	1,074,183.16	16.9%	5,723,093	995,071.53	17.4%	79,111.63
SERVICES AND SUPPLIES	2,259,348	374,158.52	16.6%	2,071,268	442,121.84	21.3%	(67,963.32)
CONTRIB. TO OTHER AGENCIES	15,000	13,424.55	89.5%	15,000	10,188.01	67.9%	3,236.54
CONTINGENCIES	25,000	-	0.0%	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	1,000	-	0.0%	81,686	-	0.0%	-
TOTAL OPERATING EXPENDITURES	8,658,200	1,461,766.23	16.9%	7,916,047	1,447,381.38	18.3%	14,384.85
NET REVENUE BEFORE SPEC. EXP.	255,843	(334,555.07)	-130.8%	557,712	(159,929.14)	-28.7%	(174,625.93)
SPECIALLY ALLOCATED ITEMS							
CAPITAL / REPAIR PROJECTS	1,205,000	12,000.00	1.0%	812,000	1,023.80	0.1%	10,976.20
CAPITAL PROJECT REIMBURSEMENT	-	-	0.0%	-	-	0.0%	-
NET CAPITAL PROJECTS	1,205,000	12,000.00	1.0%	812,000	1,023.80	0.1%	10,976.20
DEPRECIATION	-	-	0.0%	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	26,385.13	0.0%	-	(65,712.72)	0.0%	92,097.85
TOTAL SPECIALLY ALLOCATED	1,205,000	38,385.13	3.2%	812,000	(64,688.92)	-8.0%	92,097.85
TOTAL REVENUE OVER (UNDER) EXPENDITURES	(949,157)	(372,940.20)		(254,288)	(95,240.22)		(277,699.98)

CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY - GENERAL FUND - FUND 2490
AUGUST 2019

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME							
AFTER SCHOOL & CAMP PROGRAMS							
AFTERSCHOOL	2,140,775	437,546.67	20.4%	1,825,800	621,468.13	34.0%	(183,921.46)
CAMPS	386,230	231,028.50	59.8%	335,870	203,108.93	60.5%	27,919.57
SUBTOTAL	2,527,005	668,575.17	26.5%	2,161,670	824,577.06	38.1%	(156,001.89)
AQUATICS	168,350	92,281.37	54.8%	166,010	69,166.78	41.7%	23,114.59
CLASSES							
GENERAL CLASSES	75,000	5,772.55	7.7%	75,000	7,758.67	10.3%	(1,986.12)
COMMUNITY BAND	1,500	28.67	1.9%	1,500	371.94	24.8%	(343.27)
SENIOR ADULT CLASSES	45,000	6,489.16	14.4%	44,000	6,967.95	15.8%	(478.79)
YOUTH CLASSES	101,300	12,412.00	12.3%	86,400	5,963.62	6.9%	6,448.38
SUBTOTAL	222,800	24,702.38	11.1%	206,900	21,062.18	10.2%	3,640.20
ADULT SPORTS							
VOLLEYBALL & DODGEBALL	40,000	4,957.31	12.4%	51,500	8,908.84	17.3%	(3,951.53)
BASKETBALL	30,000	1,761.86	5.9%	35,500	4,462.77	12.6%	(2,700.91)
SOFTBALL	154,200	33,344.09	21.6%	209,200	32,512.44	15.5%	831.65
SOFTBALL TOURNEYS	-	-	0.0%	-	-	0.0%	-
SOCCER	60,000	13,200.62	22.0%	50,000	11,750.00	23.5%	1,450.62
	284,200	53,263.88	18.7%	346,200	57,634.05	16.6%	(4,370.17)
NATURE CENTER							
PROGRAM FEE INCOME	311,900	99,044.62	31.8%	314,200	119,050.77	37.9%	(20,006.15)
GRANT FUNDING	-	-	0.0%	319,350	-	0.0%	-
SUBTOTAL	311,900	99,044.62	31.8%	633,550	119,050.77	18.8%	(20,006.15)
OTHER PROGRAMS							
SCHOLARSHIPS	(20,000)	(4,741.18)	23.7%	(17,000)	(13,042.85)	76.7%	8,301.67
CO-SPONSORED & MISCELLANEOUS	15,000	(51.00)	-0.3%	17,000	1.50	0.0%	(52.50)
SPECIAL EVENTS	9,300	-	0.0%	9,250	250.00	2.7%	(250.00)
SENIOR ADULT PROGRAMS	51,000	6,854.00	13.4%	62,550	6,223.20	9.9%	630.80
YOUTH SPORTS	224,500	51,756.60	23.1%	212,300	47,335.60	22.3%	4,421.00
SUBTOTAL	279,800	53,818.42	19.2%	284,100	40,767.45	14.3%	13,050.97
TOTAL FEE BASED PROGRAMS	3,794,055	991,685.84	26.1%	3,798,430	1,132,258.29	29.8%	(140,572.45)
OTHER INCOME							
FACILITY RENTAL INCOME	425,550	37,532.30	8.8%	375,000	48,360.05	12.9%	(10,827.75)
REBATES & REIMBURSED COSTS	35,000	94,502.49	270.0%	35,000	5,652.82	16.2%	88,849.67
REIMBURSEMENTS - CITY PARKS	63,438	-	0.0%	63,829	45,962.31	72.0%	(45,962.31)
MISCELLANEOUS	10,000	626.67	6.3%	10,000	2,920.33	29.2%	(2,293.66)
ENDOWMENTS	11,000	-	0.0%	-	-	0.0%	-
DONATIONS	6,000	2,863.86	47.7%	15,500	1,422.00	9.2%	1,441.86
TOTAL OTHER INCOME	550,988	135,525.32	24.6%	499,329	104,317.51	20.9%	31,207.81
REVENUE FROM OTHER AGENCIES							
RDA PASSTHROUGH	1,250,000	-	0.0%	1,090,000	-	0.0%	-
INVESTMENT INCOME	70,000	-	0.0%	40,000	20,343.01	50.9%	(20,343.01)
TAX INCOME / COUNTY	3,249,000	-	0.0%	3,046,000	30,533.43	1.0%	(30,533.43)
BACKFILL TAX INCOME	-	-	0.0%	-	-	0.0%	-
TOTAL REVENUE FROM OTHER AGENCIES	4,569,000	-	0.0%	4,176,000	50,876.44	1.2%	(50,876.44)
TOTAL REVENUE	8,914,043	1,127,211.16	12.6%	8,473,759	1,287,452.24	15.2%	(160,241.08)

**CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
AUGUST 2019**

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	2,316,000	351,415.21	15.2%	2,153,000	328,241.11	15.2%	23,174.10
PART-TIME SALARIES	2,625,485	406,016.44	15.5%	2,334,832	365,379.43	15.6%	42,906.81
ACCUMULATED LEAVE	36,000	-	0.0%	13,800	-	0.0%	-
INSTRUCTORS	113,000	10,904.10	9.6%	98,461	9,769.20	9.9%	(1,134.90)
SUBTOTAL	5,090,485	768,335.75	15.1%	4,600,093	703,389.74	15.3%	64,946.01
BENEFITS							
FICA	384,000	57,800.55	15.1%	359,000	52,786.14	14.7%	5,014.41
RETIREMENT	535,000	61,683.57	11.5%	369,000	60,956.13	16.5%	727.44
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	372,500	81,197.22	21.8%	376,000	59,096.04	15.7%	22,101.18
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	35,000	-	0.0%	35,000	-	0.0%	-
WORKERS COMP INSURANCE	142,000	138,688.19	97.7%	149,000	146,432.96	98.3%	(7,744.77)
ALLOCATION TO OTHER FUNDS	(201,133)	(33,522.12)	16.7%	(165,000)	(27,589.48)	16.7%	(5,932.64)
SUBTOTAL	1,267,367	305,847.41	24.1%	1,123,000	291,681.79	26.0%	14,165.62
TOTAL SALARIES AND BENEFITS	6,357,852	1,074,183.16	16.9%	5,723,093	995,071.53	17.4%	79,111.63

**CHICO AREA RECREATION AND PARK DISTRICT
SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
AUGUST 2019**

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES							
ADVERTISING	35,000	1,529.44	4.4%	40,500	12,288.47	30.3%	(10,759.03)
AGRICULTURE	35,320	-	0.0%	31,200	-	0.0%	-
CLOTHING	7,000	1,956.08	27.9%	26,400	7,760.73	29.4%	(5,804.65)
COMMUNICATIONS	53,575	6,192.10	11.6%	51,775	8,608.01	16.6%	(2,415.91)
HOUSEHOLD SUPPLIES	42,900	8,152.53	19.0%	40,400	7,202.60	17.8%	949.93
WORK SERVICE SUPPLIES	2,050	-	0.0%	2,050	834.90	40.7%	(834.90)
INSURANCE	105,000	100,482.61	95.7%	77,000	76,586.45	99.5%	23,896.16
TECHNOLOGY EQUIPMENT	8,000	290.93	3.6%	-	-	0.0%	290.93
EQUIPMENT REPAIRS	18,000	3,754.73	20.9%	18,000	2,825.75	15.7%	928.98
HOUSEHOLD EQUIPMENT	-	-	0.0%	-	-	0.0%	-
FIELD EQUIPMENT	1,750	-	0.0%	1,750	-	0.0%	-
PROGRAM EQUIPMENT	-	27.22	0.0%	-	137.87	0.0%	(110.65)
VEHICLE MAINTENANCE	12,500	2,488.75	19.9%	12,500	5,054.89	40.4%	(2,566.14)
POOL SUPPLIES	13,400	5,201.67	38.8%	12,000	2,882.35	24.0%	2,319.32
POOL EQUIPMENT	4,000	829.76	20.7%	4,000	-	0.0%	829.76
STRUCTURE & GROUNDS	76,750	11,873.52	15.5%	87,700	22,485.78	25.6%	(10,612.26)
SHOP SUPPLIES	6,000	511.59	8.5%	5,100	1,511.79	29.6%	(1,000.20)
VANDALISM	4,250	396.21	9.3%	4,100	1,068.95	26.1%	(672.74)
MEDICAL FIRST AID	3,650	430.66	11.8%	3,200	1,141.69	35.7%	(711.03)
MEMBERSHIP/PERIODICALS	19,500	1,959.98	10.1%	18,500	2,088.00	11.2%	(108.02)
OFFICE SUPPLIES	25,000	3,260.78	13.0%	26,150	7,369.32	28.2%	(4,108.54)
CONTRACT SERVICES	1,012,170	151,235.52	14.9%	860,788	134,865.56	15.7%	16,369.96
PUBS/LEGAL NOTICES	22,000	335.00	1.5%	24,000	310.00	1.3%	25.00
RENT/LEASE EQUIPMENT	5,400	772.40	14.3%	5,400	59.92	1.1%	712.48
RENT/LEASE STRUCTURES	2,000	-	0.0%	3,200	800.00	25.0%	(800.00)
SMALL TOOLS	3,500	200.59	5.7%	3,500	685.41	19.6%	(484.82)
EDUCATION & TRAINING	4,000	325.00	8.1%	4,000	112.12	2.8%	212.88
DISTRICT OFFICE SPECIAL EXP	9,000	193.70	2.2%	9,000	1,320.55	14.7%	(1,126.85)
PROGRAM SUPPLIES	242,668	15,175.04	6.3%	224,740	42,706.26	19.0%	(27,531.22)
DISTRICT OFFICE MEETING EXP	5,000	66.44	1.3%	5,000	196.45	3.9%	(130.01)
MILEAGE	40,000	4,414.37	11.0%	37,300	4,817.34	12.9%	(402.97)
PROGRAM TRANSPORTATION	1,900	2,041.25	107.4%	3,140	735.65	23.4%	1,305.60
DIST OFFICE BOARD MTG EXP	10,000	1,950.00	19.5%	10,000	1,180.36	11.8%	769.64
USE TAX	1,500	-	0.0%	1,500	-	0.0%	-
CONFERENCES	25,000	7,189.38	28.8%	23,000	1,761.90	7.7%	5,427.48
SUBTOTAL	1,857,783	333,237.25	17.9%	1,676,893	349,379.07	20.8%	(16,141.82)
UTILITIES							
WATER	78,715	9,216.72	11.7%	76,625	23,408.66	30.5%	(14,191.94)
ELECTRICITY	264,600	30,039.36	11.4%	261,400	66,654.85	25.5%	(36,615.49)
GAS	52,350	1,260.84	2.4%	50,450	1,814.00	3.6%	(553.16)
SEWER	5,900	404.35	6.9%	5,900	865.26	14.7%	(460.91)
SUBTOTAL	401,565	40,921.27	10.2%	394,375	92,742.77	23.5%	(51,821.50)
TOTAL SERVICE & SUPPLY	2,259,348	374,158.52	16.6%	2,071,268	442,121.84	21.3%	(67,963.32)

**CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER
AUGUST 2019**

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
INCOME							
GENERAL PROGRAM INCOME	-	-	0.0%	-	-	0.0%	-
GENERAL ADMISSION	3,500	568.00	16.2%	3,500	830.00	23.7%	(262.00)
HOME SCHOOL	3,500	-	0.0%	3,200	-	0.0%	-
FIELD TRIPS	18,000	220.00	1.2%	25,000	290.00	1.2%	(70.00)
CAMPS	222,000	95,914.00	43.2%	200,000	116,538.28	58.3%	(20,624.28)
PRESCHOOL	49,500	1,882.62	3.8%	50,000	892.49	1.8%	990.13
TEACHER WORKSHOPS	2,000	-	0.0%	1,500	-	0.0%	-
SPECIAL EVENTS	4,500	-	0.0%	20,000	-	0.0%	-
MEMBERSHIPS	900	60.00	6.7%	2,000	50.00	2.5%	10.00
FACILITY RENTALS	3,500	187.00	5.3%	2,000	120.00	6.0%	67.00
PARTY RENTALS	8,000	400.00	5.0%	9,000	450.00	5.0%	(50.00)
CAL NAT	10,200	-	0.0%	8,650	-	0.0%	-
GRANTS	-	-	0.0%	-	-	0.0%	-
ENDOWMENT	11,000	-	0.0%	-	-	0.0%	-
FUNDRAISING (DONATIONS)	5,000	1,607.00	32.1%	14,500	1,378.00	9.5%	229.00
TOTAL INCOME	341,600	100,838.62	29.5%	339,350	120,548.77	35.5%	(19,710.15)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	157,320	46,760.49	29.7%	268,400	61,532.80	22.9%	(14,772.31)
SERVICES AND SUPPLIES							
ADVERTISING	-	-	0.0%	500	98.00	19.6%	(98.00)
COMMUNICATIONS	2,600	248.93	9.6%	2,600	443.24	17.0%	(194.31)
HOUSEHOLD SUPPLIES	3,000	106.56	3.6%	2,500	959.14	38.4%	(852.58)
INSURANCE	-	-	0.0%	1,000	-	0.0%	-
STRUCTURES & GROUNDS	4,500	196.23	4.4%	4,500	324.00	7.2%	(127.77)
OFFICE SUPPLIES	-	-	0.0%	3,100	2,970.87	95.8%	(2,970.87)
CLOTHING	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	6,500	1,102.00	17.0%	5,500	429.00	7.8%	673.00
RENT/LEASE STRUCTURES	2,000	-	0.0%	3,200	800.00	25.0%	(800.00)
PROGRAM SUPPLIES	31,500	1,923.85	6.1%	28,000	12,398.83	44.3%	(10,474.98)
MILEAGE	-	-	0.0%	300	-	0.0%	-
CONFERENCES	-	-	0.0%	500	161.86	32.4%	(161.86)
ELECTRIC	7,500	1,245.68	16.6%	7,200	1,889.47	26.2%	(643.79)
GAS	3,200	28.75	0.9%	2,600	61.83	2.4%	(33.08)
SUBTOTAL	60,800	4,852.00	8.0%	61,500	20,536.24	33.4%	(15,684.24)
EQUIPMENT/SOFTWARE	-	-	0.0%	500	489	97.7%	(488.62)
TOTAL OPERATING EXPENDITURES	218,120	51,612.49	23.7%	330,400	82,557.66	25.0%	(30,945.17)
TOTAL INCOME OVER (UNDER) EXPENDITURES	123,480	49,226.13		8,950	37,991.11		11,235.02

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
AUGUST 2019

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
INCOME							
PARK IMPACT FEES	80,000	9,500.00	11.9%	85,000	4,750.00	5.6%	4,750.00
INTEREST INCOME	1,500	-	0.0%	325	398.90	122.7%	(398.90)
FAIR MARKET VALUE ADJUSTMENT	-	(831.20)	0.0%	-	1,239.14	0.0%	(2,070.34)
TOTAL INCOME	81,500	8,668.80	10.6%	85,325	6,388.04	7.5%	2,280.76
NOTES PAYABLE / LEASE PYMTS	-	-	0.0%	80,935	-	0.0%	-
TOTAL INCOME OVER (UNDER) EXPENDITURES	81,500	8,668.80		4,390	6,388.04		2,280.76

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
AUGUST 2019**

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	23,164	-	0.0%	21,892	-	0.0%	-
INTEREST	300	-	0.0%	-	288.46	0.0%	(288.46)
FAIR MARKET VALUE ADJUSTMENT	-	-	0.0%	-	210.26	0.0%	(210.26)
TOTAL INCOME	23,464	-	0.0%	21,892	498.72	2.3%	(498.72)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	61,227	10,204.46	16.7%	52,661	8,776.88	16.7%	1,427.58
SERVICES AND SUPPLIES							
AGRICULTURE	1,800	-	0.0%	1,800	-	0.0%	-
HOUSEHOLD SUPPLIES	2,500	480.32	19.2%	2,500	259.34	10.4%	220.98
STRUCTURES & GROUNDS	4,500	564.07	12.5%	4,500	858.76	19.1%	(294.69)
VANDALISM	-	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	115.25	0.0%	(115.25)
CONTRACT SERVICES	6,600	2,685.15	40.7%	6,000	2,851.98	47.5%	(166.83)
WATER	1,500	110.71	7.4%	1,500	214.46	14.3%	(103.75)
ELECTRIC	3,300	-	0.0%	3,300	-	0.0%	-
SUBTOTAL	20,200	3,840.25	19.0%	19,700	4,299.79	21.8%	(459.54)
TOTAL OPERATING EXPENDITURES	81,427	14,044.71	17.2%	72,361	13,076.67	18.1%	968.04
TOTAL INCOME OVER (UNDER) EXPENDITURES	(57,963)	(14,044.71)		(50,469)	(12,577.95)		(1,466.76)

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
AUGUST 2019

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	42,490	-	0.0%	42,560	-	0.0%	-
INTEREST	400	-	0.0%	275	263.18	95.7%	(263.18)
FAIR MARKET VALUE ADJUSTMENT	-	-	0.0%	-	276.52	0.0%	(276.52)
TOTAL INCOME	42,890	-	0.0%	42,835	539.70	1.3%	(539.70)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	39,340	6,556.60	16.7%	30,107	5,017.86	16.7%	1,538.74
SERVICES AND SUPPLIES							
AGRICULTURE	1,850	-	0.0%	1,850	-	0.0%	-
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	2,500	-	0.0%	2,500	2,075.36	83.0%	(2,075.36)
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
SMALL TOOLS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	4,000	2,398.94	60.0%	4,000	2,367.03	59.2%	31.91
WATER	17,000	1,527.77	9.0%	16,000	5,757.97	36.0%	(4,230.20)
ELECTRIC	300	14.42	4.8%	300	28.09	9.4%	(13.67)
SUBTOTAL	25,750	3,941.13	15.3%	24,750	10,228.45	41.3%	(6,287.32)
OPERATING EXPENDITURES	65,090	10,497.73	16.1%	54,857	15,246.31	27.8%	(4,748.58)
TOTAL INCOME OVER (UNDER) EXPENDITURES	(22,200)	(10,497.73)		(12,022)	(14,706.61)		4,208.88

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
AUGUST 2019**

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	83,227	-	0.0%	71,719	-	0.0%	-
INTEREST	1,000	-	0.0%	300	483.05	161.0%	(483.05)
FAIR MARKET VALUE ADJUSTMENT	-	(283.06)	0.0%	-	828.10	0.0%	(1,111.16)
TOTAL INCOME	84,227	(283.06)	-0.3%	72,019	1,311.15	1.8%	(1,594.21)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	61,227	10,204.46	16.7%	52,661	8,776.88	16.7%	1,427.58
SERVICES AND SUPPLIES							
AGRICULTURE	1,100	-	0.0%	1,083	-	0.0%	-
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	1,500	509.32	34.0%	1,000	144.35	14.4%	364.97
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	4,100	2,398.95	58.5%	4,000	2,367.03	59.2%	31.92
WATER	10,000	1,484.66	14.8%	8,050	3,359.07	41.7%	(1,874.41)
ELECTRIC	200	-	0.0%	200	-	0.0%	-
SUBTOTAL	17,000	4,392.93	25.8%	14,433	5,870.45	40.7%	(1,477.52)
TOTAL OPERATING EXPENDITURES	78,227	14,597.39	18.7%	67,094	14,647.33	21.8%	(49.94)
TOTAL INCOME OVER (UNDER) EXPENDITURES	6,000	(14,880.45)		4,925	(13,336.18)		(1,544.27)

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Accounts Payable Check Register

August 2019

Salary & Benefits	-
Service & Supply	60,959.25
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	-
TOTAL	60,959.25

Check #s 072914-072973

Approved by the Board of Directors

September 19, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 September 10, 2019

 EMAILED

9/10/19 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
09/10/2019	072914	ADVANCED ELECTRIC & SOUND	\$ 660.00	520000
09/10/2019	072915	AIRGAS USA, LLC	\$ 172.91	520000
09/10/2019	072916	AMANDA JEAN	\$ 16.19	520000
09/10/2019	072917	ANNETTE MATHEWS	\$ 330.00	520000
09/10/2019	072918	APOLLO MUSIC & ARTS, LLC	\$ 1,716.00	520000
09/10/2019	072919	BUS-MAN'S HOLIDAY TOURS	\$ 99.00	520000
09/10/2019	072920	C&M AUTOMOTIVE	\$ 355.97	520000
09/10/2019	072921	CARMEN PARACHOU	\$ 5.78	520000
09/10/2019	072922	CARTER LAW OFFICES	\$ 1,462.50	520000
09/10/2019	072923	CATHY'S SEWING MACHINE & VACUUM	\$ 32.72	520000
09/10/2019	072924	CHICO ELECTRIC CO	\$ 166.25	520000
09/10/2019	072925	CHICO POWER EQUIPMENT INC	\$ 34.57	520000
09/10/2019	072926	CHICO PRINCESS PARTIES, LLC	\$ 4,485.00	520000
09/10/2019	072927	CHICO SPORTS CLUB	\$ 126.00	520000
09/10/2019	072928	CLIFFORD MOSS LLC	\$ 5,692.56	520000
09/10/2019	072929	COLLIER HARDWARE	\$ 189.85	520000
09/10/2019	072930	COMMERCIAL TIRE WAREHOUSE	\$ 54.89	520000
09/10/2019	072931	EAGLE SECURITY SYSTEMS	\$ 372.00	520000
09/10/2019	072932	ENTERPRISE RECORD - CHICO	\$ 483.98	520000
09/10/2019	072933	EWING IRRIGATION PRODUCTS, INC.	\$ 2,019.50	520000
09/10/2019	072934	FROZEN GOURMET, INC.	\$ 120.00	520000
09/10/2019	072935	G2SOLUTIONS, INC	\$ 250.00	520000
09/10/2019	072936	GATES RESALE	\$ 83.55	520000
09/10/2019	072937	GEMALTO COGENT, INC.	\$ 15.40	520000
09/10/2019	072938	HOLIDAY POOLS & SPAS	\$ 479.16	520000
09/10/2019	072939	HOME DEPOT CREDIT SERVICES	\$ 38.46	520000
09/10/2019	072940	HUNTERS SERVICES, INC.	\$ 491.00	520000
09/10/2019	072941	INDUSTRIAL POWER PRODUCTS	\$ 1,611.26	520000
09/10/2019	072943	J.C. NELSON SUPPLY CO	\$ 4,386.06	520000
09/10/2019	072944	JANET LOMBARDI BLIXT	\$ 672.00	520000
09/10/2019	072945	JOHNNY ON THE SPOT PORTABLE TOILETS	\$ 784.35	520000
09/10/2019	072946	KCOE ISOM, LLP	\$ 15,000.00	520000
09/10/2019	072947	KINETICS ACADEMY OF DANCE	\$ 2,095.80	520000
09/10/2019	072948	LIMEY TEES	\$ 943.47	520000
09/10/2019	072949	LINCOLN AQUATICS	\$ 180.87	520000
09/10/2019	072950	LINCOLN CLEANING & RESTORATION INC	\$ 1,320.98	520000
09/10/2019	072951	LOCKSMITHING ENTERPRISES	\$ 444.95	520000
09/10/2019	072952	LOWE'S	\$ 219.10	520000
09/10/2019	072953	MARGARET BRUNELLE	\$ 80.50	520000
09/10/2019	072954	MEEKS BUILDING CENTER	\$ 514.97	520000
09/10/2019	072955	MISSION LINEN & UNIFORM	\$ 227.50	520000
09/10/2019	072956	MISSION LINEN & UNIFORM	\$ 2,481.87	520000
09/10/2019	072957	NORMAC INC.	\$ 25.85	520000
09/10/2019	072958	NORTHGATE PETROLEUM COMPANY	\$ 491.07	520000
09/10/2019	072959	O'REILLY AUTOMOTIVE STORES, INC.	\$ 107.42	520000
09/10/2019	072960	OFFICE DEPOT	\$ 691.71	520000
09/10/2019	072961	PBM SUPPLY & MFG INC	\$ 66.93	520000
09/10/2019	072962	PLAY-WELL TEKNOLOGIES	\$ 3,118.44	520000
09/10/2019	072963	PURE WATER PARTNERS LLC	\$ 289.25	520000
09/10/2019	072964	SAFETY DRIVERS ED, LLC	\$ 81.90	520000

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
September 10, 2019

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
09/10/2019	072965	SAM DALE	\$ 32.00	520000
09/10/2019	072966	SARA MEYER	\$ 25.00	520000
09/10/2019	072967	SHERWIN-WILLIAMS CO.	\$ 198.49	520000
09/10/2019	072968	SUTHERLAND LANDSCAPE CENTER	\$ 40.72	520000
09/10/2019	072969	THE CSU, CHICO RESEARCH FOUNDATION	\$ 2,088.00	520000
09/10/2019	072970	TURF STAR INC.	\$ 431.10	520000
09/10/2019	072971	UNITED RENTALS, INC.	\$ 172.40	520000
09/10/2019	072972	WAL-MART COMMUNITY	\$ 184.55	520000
09/10/2019	072973	WORK TRAINING CENTER	\$ 1,997.50	520000

Total of Register

\$ 60,959.25



Ann Willmann
General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 60,959.25	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 60,959.25	

Michelle Niven
Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Manual Accounts Payable Check Register

August 2019

Salary & Benefits	37,519.23
Salary & Benefits-ACH Payroll Tax Transfer	95,361.76
Salary & Benefits-ACH CalPERS	67,002.06
Service & Supply	88,459.84
Fixed Assets	-
Contingency to other Agency	-
Principal Repayment	-
Interest Expense	-

TOTAL

288,342.89

Check #'s 072765-072778
 072836-072900

Approved by the Board of Directors

September 19, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 August 1, 2019

 **EMAILED**
 8/1/19

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
08/01/2019	072765	BANNER BANK	\$ 2,141.75	510000

Total of Register \$ 2,141.75


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 2,141.75	Acct 510000
Service & Supply	\$ -	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 2,141.75	

 Jason Bougie
 Parks & Recreation Director

OR

 Michelle Niven
 Human Resources Manager

Prepared by JB

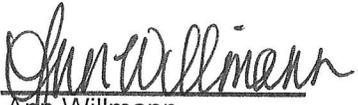
CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 August 6, 2019

 **EMAILED**
 8/6/19 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
08/06/2019	072766	BRANDON FRANKLIN	\$ 30.14	510000
08/06/2019	072767	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
08/06/2019	072768	CA STATE DISBURSEMENT UNIT	\$ 40.20	510000
08/06/2019	072769	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
08/06/2019	072770	COLIN CHAMBERS	\$ 57.79	510000
08/06/2019	072771	COURT-ORDERED DEBT COLLECTIONS	\$ 3.48	510000
08/06/2019	072772	COURT-ORDERED DEBT COLLECTIONS	\$ 113.86	510000
08/06/2019	072773	ECMC	\$ 84.82	510000
08/06/2019	072774	CLIFFORD MOSS LLC	\$ 5,500.00	520000
08/06/2019	072775	JOHN TRENALONE	\$ 60.00	520000
08/06/2019	072776	MIRO VUJIC	\$ 210.00	520000
08/06/2019	072777	VOID - MISPRINT	\$ -	
08/06/2019	072778	VOID - MISPRINT	\$ -	

Total of Register \$ 6,173.36


 Arin Willmann
 General Manager

OR

Salary & Benefits	\$ 403.36	Acct 510000
Service & Supply	\$ 5,770.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 6,173.36	

Jason Bougie
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 August 9, 2019

 **EMAILED**
 8/9/19 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
08/09/2019	072836	JUMP N JAX	\$ 185.00	520000

Total of Register

\$ 185.00

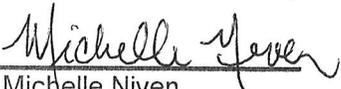
Ann Willmann
 General Manager

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 185.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 185.00	

OR

Jason Bougie
 Parks & Recreation Director

OR


 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 August 14, 2019

 **EMAILED**
 8/14/19 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
08/14/2019	072837	ALEXANDER REYNAGA	\$ 8.56	520000
08/14/2019	072838	BANNER BANK	\$ 1,860.75	520000
08/14/2019	072839	CARTER LAW OFFICES	\$ 1,822.50	520000
08/14/2019	072840	LOIS BRENNAN	\$ 18.52	520000
08/14/2019	072841	TAYLOR YBARRA BECK	\$ 8.61	520000
08/14/2019	072842	TRITES BACKFLOW SERVICES INC	\$ 80.00	520000

Total of Register

\$ 3,798.94


 Ann Willmann

General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 3,798.94	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 3,798.94</u>	

 Jason Bougie
 Parks & Recreation Director

OR

 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 August 15, 2019

 **EMAILED**
 8/15/19 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
08/15/2019	072843	DEPT. OF JUSTICE	\$ 864.00	510000
08/15/2019	072844	GEMALTO COGENT, INC.	\$ 18.90	510000
08/15/2019	072845	HUMANA INSURANCE CO	\$ 3,840.21	510000
08/15/2019	072846	ALAN EADY	\$ 300.00	520000
08/15/2019	072847	CHICO AREA RECREATION & PARK DISTRICT	\$ 18,317.08	520000
08/15/2019	072848	CLAIR LOUIS HINTON	\$ 300.00	520000
08/15/2019	072849	CREATIVE COMPOSITION	\$ 85.80	520000
08/15/2019	072850	EWING IRRIGATION PRODUCTS, INC.	\$ 68.57	520000
08/15/2019	072851	FASTENAL COMPANY	\$ 27.18	520000
08/15/2019	072852	GATES RESALE	\$ 78.19	520000
08/15/2019	072853	INDUSTRIAL POWER PRODUCTS	\$ 66.50	520000
08/15/2019	072854	JOHNSON CONTROLS, INC.	\$ 4,641.50	520000
08/15/2019	072855	LASH'S GLASS	\$ 163.16	520000
08/15/2019	072856	LINCOLN AQUATICS	\$ 787.19	520000
08/15/2019	072857	MIRO VUJIC	\$ 210.00	520000
08/15/2019	072858	RECOLOGY BUTTE COLUSA COUNTIES	\$ 4,198.54	520000
08/15/2019	072859	U.S. BANK EQUIPMENT FINANCE, INC.	\$ 1,858.61	520000
08/15/2019	072860	VALLEY TRUCK & TRACTOR CO.	\$ 344.44	520000
08/15/2019	072861	WORK TRAINING CENTER	\$ 4,055.50	520000

Total of Register

\$ 40,225.37


 Amy Willmann
 General Manager

OR

Salary & Benefits	\$ 4,723.11	Acct 510000
Service & Supply	\$ 35,502.26	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 40,225.37</u></u>	

Jason Bougie
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 August 20, 2019



8/20/19

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
08/20/2019	072862	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
08/20/2019	072863	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
08/20/2019	072864	COURT-ORDERED DEBT COLLECTIONS	\$ 3.48	510000
08/20/2019	072865	COURT-ORDERED DEBT COLLECTIONS	\$ 111.50	510000
08/20/2019	072866	ECMC	\$ 85.36	510000
08/20/2019	072867	IUOE LOCAL 39	\$ 465.94	510000
08/20/2019	072868	ARMED GUARD PRIVATE SECURITY INC	\$ 10,954.50	520000
08/20/2019	072869	MICHELLE NIVEN	\$ 142.00	520000
08/20/2019	072870	REPORT IT	\$ 1,075.00	520000
08/20/2019	072871	STREAMLINE	\$ 300.00	520000

Total of Register

\$ 13,210.85

Arh Willmann
 General Manager

OR

Salary & Benefits	\$ 739.35	Acct 510000
Service & Supply	\$ 12,471.50	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 13,210.85	

Jason Bougie
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 August 22, 2019



EMAILED

8/22/19 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
08/22/2019	072872	BLUE SHIELD OF CALIFORNIA	\$ 26,841.52	510000
08/22/2019	072873	CALIFORNIA STATE UNIVERSITY, CHICO	\$ 60.00	510000
08/22/2019	072874	ENLOE MEDICAL CENTER	\$ 1,413.00	510000
08/22/2019	072875	MACKENZIE HUTLER	\$ 257.60	510000
08/22/2019	072876	MEDICAL EYE SERVICES	\$ 479.83	510000
08/22/2019	072877	ACCESS INFORMATION PROTECTED	\$ 292.83	520000
08/22/2019	072878	AIRGAS USA, LLC	\$ 172.91	520000
08/22/2019	072879	CHICO U LOCK IT	\$ 1,530.00	520000
08/22/2019	072880	CITY OF CHICO	\$ 3,479.65	520000
08/22/2019	072881	COMCAST	\$ 1,422.00	520000
08/22/2019	072882	COMCAST	\$ 131.93	520000
08/22/2019	072883	KRONOS SAASHR, INC	\$ 4,368.45	520000

Total of Register

\$ 40,449.72


 Ann Willmann

General Manager

OR

Salary & Benefits	\$ 29,051.95	Acct 510000
Service & Supply	\$ 11,397.77	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 40,449.72</u></u>	

Jason Bougie
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 August 27, 2019

 **EMAILED**
 8/27/19/ JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
08/27/2019	072884	AARP DRIVERS SAFETY PROGRAM	\$ 160.00	520000
08/27/2019	072885	BILL UNGER	\$ 200.00	520000
08/27/2019	072886	MICHELLE NIVEN	\$ 13.00	520000
08/27/2019	072887	PACIFIC GAS AND ELECTRIC	\$ 31,314.62	520000

Total of Register

\$ 31,687.62


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 31,687.62	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 31,687.62	

Jason Bougie
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 August 29, 2019

 **EMAILED**
 8/29/19 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
08/29/2019	072888	AFLAC	\$ 419.52	510000
08/29/2019	072889	CA STATE DISBURSEMENT UNIT	\$ 40.19	510000
08/29/2019	072890	BUTTE COUNTY OFFICE OF EDUCATION	\$ 60.00	520000
08/29/2019	072891	CHICO ELECTRIC CO	\$ 738.14	520000
08/29/2019	072892	DRAGON GRAPHICS	\$ 595.02	520000
08/29/2019	072893	JASON ALEXANDER MILLER	\$ 7,270.00	520000
08/29/2019	072894	JOHNSON CONTROLS, INC.	\$ 1,297.14	520000
08/29/2019	072895	MILLER GLASS INC	\$ 43.03	520000
08/29/2019	072896	PAYLESS BUILDING SUPPLY	\$ 38.28	520000
08/29/2019	072897	PRO AGGREGATE INC.	\$ 96.47	520000
08/29/2019	072898	SCI CONSULTING GROUP	\$ 7,196.83	520000
08/29/2019	072899	WORK TRAINING CENTER	\$ 1,476.00	520000
08/29/2019	072900	ZEE MEDICAL COMPANY	\$ 150.46	520000

Total of Register

\$ 19,421.08



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 459.71	Acct 510000
Service & Supply	\$ 18,961.37	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 19,421.08</u></u>	

Jason Bougie
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Payroll Check Register

August 2019

PPE	Pay Date	Checks	Amount
7/26/2019	8/2/2019	117991-118028	15,009.35
7/26/2019 ACH	8/2/2019	Direct Deposit	136,710.03
8/9/2019	8/16/2019	118029-118064	13,830.43
8/9/2019 ACH	8/16/2019	Direct Deposit	138,037.26
8/15/2019	8/16/2019	118065-118066	311.85
8/15/2019 ACH	8/16/2019	Direct Deposit	552.30
8/29/2019	8/29/2019	118109	1,832.33
8/23/2019	8/30/2019	118067-118108	9,598.05
8/23/2019 ACH	8/30/2019	Direct Deposit	137,252.63

Total

453,134.23

Approved by the Board of Directors

September 19, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Refund Check Register

August 2019

Service & Supply-Refund Checks 4,140.67

TOTAL 4,140.67

Check #'s

028500-028502 658.00

028504-028519 3,482.67

Active Network Credit Card Refunds 17,308.33

Approved by the Board of Directors

September 19, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Revenue

August 2019

Net Revenue

Rents	19,845.45
Reimbursements	85,208.85
Misc.	(3,740.00)
Fees	220,106.83
 Sub Total	 321,421.13
 Other Income	 -
Donations	1,441.45
 RDA Pass Through	 -
Sale of Surplus Assets	-
City of Chico Reimbursements	-
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
 Fund 2480 Trust Obligations	 7,125.00
 Fund 2486 Chico Rotary/CARD	 -
 TOTAL	 329,987.58

Approved by the Board of Directors

September 19, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Previously submitted check #028523 dated September 10, 2019 in the amount of \$329,987.58

August 2019

FUND 2490

4530106	RDA Pass Through	-	-
4600001	Rent	19,845.45	
	Fees	220,106.83	239,952.28
4700001	Misc.	(3,740.00)	
	Rebates/Reimbursements	85,208.85	
	City of Chico Reimbursements	-	
	Baroni Park	-	
	Pro Rata Share	-	
	Other Income	-	
	Donations	1,441.45	
	Grant Revenue	-	82,910.30
	FUND 2490 total		322,862.58

FUND 2480

280	Trust Obligations	7,125.00
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FUND 2483

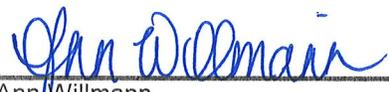
4616250	Prop 12 Grant Fund	-
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FUND 2486

4700001	Chico Rotary/CARD	-
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Checks Total

329,987.58



 Ann Willmann
 General Manager

COUNTY OF BUTTE
AUDITORS CERTIFICATE AND TREASURER'S RECEIPT
OROVILLE, CA 95965

RECEIVED FROM: CARD
CONTACT #: (530) 895-4711

ATR NUMBER:	
DEPT. ID #	
DATE:	9/10/2019
BAG #:	

DESCRIPTION	RCVBLE NUMBER:	FUND/CHARGE CODE	ACCOUNT CODE	PROJECT CODE	AMOUNT
CARD-Charges for Service (Rent, Concessions, Fees)		24900000	462005		\$ 239,952.28
CARD-Miscellaneous Revenue (Misc, Rebates, Other Income,		24900000	473000		\$ 82,910.30
CARD-Park Fees Trust Obligations		24800000	462000		\$ 7,125.00
CARD-Rotary Foundation Trust Miscellaneous Revenue		24860000	473000		\$ -

John Willman

CARD-General Manager

Check #:	028523
Check Date:	09/10/19
Amount:	\$ 329,987.58

TOTAL	\$ 329,987.58
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Special Notes:

APPROVED BY AUDITOR-CONTROLLER:	RECEIVED BY TREASURER:
------------------------------------	---------------------------

CHECK NO.	CHECK DATE	VENDOR NO.
28523	09/10/2019	124000



CHECK NO. 028523

GOLDEN VALLEY BANK
190 COHASSET RD. STE. 170
CHICO, CA 95926
90-4427/1211

Chico Area Recreation and Park District
545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

Three hundred twenty-nine thousand nine hundred eighty-seven and 58/100

CHECK AMOUNT
\$ 329,987.58

REFUND CHECK

PAY **BUTTE COUNTY TREASURER**
TO THE **25 COUNTY CENTER DR STE 120**
ORDER OF **OROVILLE CA 95965**

VOID 6 MONTHS FROM DATE OF ISSUE

John Willman MP

AUTHORIZED SIGNATURE

THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

⑈028523⑈ ⑆121144272⑆ 0100043835⑈



Chico Area Recreation and Park District "Helping People Play"

Staff Report 19-43
Agenda Item 7.1

STAFF REPORT

DATE: September 19, 2019

TO: Board of Directors

FROM: Ann Willmann, General Manager
Jason Bougie, Director of Parks and Recreation

SUBJECT: District Update

Nature Center Lease Agreement

The lease has been finalized and signed by all parties. The effective date will be September 30, 2019, which is in line with the quarterly lease payments to the City of Chico.

Community Park Road Connection

The neighborhood meeting was held on August 26, 2019 at the Second Baptist Church located next to Community Park. We had approximately 15 members of the community in attendance. Also in attendance was Kamie Loeser of Northstar Designing Solutions to provide feedback on possible CEQA requirements. While there was some support for increased visibility of the Chapman neighborhood, those in attendance expressed concern about increased traffic in the neighborhood, and how the lack of sidewalks would not support safe travel for pedestrians. One recommendation was to add speed bumps to slow traffic traveling down Ohio Street. Based on the feedback received, staff will identify what is needed to conduct a traffic study, and will present information to the Board at a future meeting.

CARD Center Roof Project

We are currently conducting the public bid process for the project. Upon the close of the bid date, the submitted bids will be reviewed and staff will provide a recommendation at the October Regular Board Meeting. The goal is to start the project the last week of October prior to the rainy season.

CARD at the Thursday Night Market

Throughout the summer, staff has been participating in the Thursday Night Farmers Market held downtown. The CARD Booth had a simple activity that engaged those in attendance and also provided an opportunity to get information out to the public about upcoming programs and general information about CARD.

Fall Cornhole Tournament

Staff is working to organize a Fall Cornhole Tournament at the CARD Center. The evening will include tournament play, snacks, and a no host bar. The tournament is limited to 32 teams. At the time of this report, there were already 16 teams registered. This will be a new event for CARD, and will provide an opportunity to expand more targeted events for adults.

By 
Ann Willmann
General Manager

By 
Jason Bougie
Director of Parks and Recreation



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 19-44
Agenda Item 7.2**

STAFF REPORT

DATE: September 19, 2019
TO: Board of Directors
FROM: Jason Bougie, Director of Parks and Recreation
SUBJECT: Light Upgrades Utilizing PG&E On-Bill Financing

Discussion

At the June 20, 2019 Regular Board Meeting, the Board reviewed and approved a proposal to update outdoor lighting at parks and facilities and update sports lighting to LED at Community Park, Doryland Field, DeGarmo Park and Wildwood Park. Further technical review of the sports field lighting design determined that the lighting assessment presented did not assume for the correct hours of usage, and did not factor in lifespans and current fixture warranties effected by an early fixture retirement retrofit. Therefore, the estimated payback years for the sports lighting was not accurately represented in the initial proposal. It was determined that the accurate payback years to retrofit the field lighting would be as follows:

Location	Original Estimated Payback Years	New Estimated Payback Years	Difference
Community Park	1.5	14.3	12.9
Doryland Field	1.5	8.4	6.8
DeGarmo Park	0.7	6.0	5.4
Wildwood Park	1.7	14.1	12.4
ROI	1.0	9.1	

Both DeGarmo Park and Doryland Field at Hooker Oak Park have 15 years of vendor warranty remaining from the original installation of the current light systems by Musco. This warranty includes both parts and labor, which includes relamp of all fixtures. Therefore, it would not be beneficial for the District to proceed with retrofitting the sports lighting at either DeGarmo Park or Doryland Field.

There are several sports field lights that are out at Wildwood Park and staff will be addressing those immediately. Last year, staff replaced all field lighting that was needed at Community Park, therefore there is not an immediate need to address light issues at this location.

Recommendation

Due to the existing warranties and the significant change in the payback years, it is recommended that the Board of Directors direct staff to cancel the light retrofit of the sports lighting at Community Park, Doryland Field, DeGarmo Park, and Wildwood Park and proceed with the parking lot lights and general park lights at these facilities, as well as the other facilities previously identified.

By



Jason Bougie
Director of Parks and Recreation



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 19-45
Agenda Item 8.1**

STAFF REPORT

DATE: September 19, 2019
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: Draft Resolution for Funding Measure

Discussion

The Board has been reviewing the feasibility of placing a revenue measure on the March 2020 ballot. The review process has included public polling, meetings with community stakeholders, and a series of public meetings to discuss and review the established priorities should CARD receive additional funding.

At the June 20, 2019 Regular Board Meeting, the Board authorized staff to secure bond counsel to draft the resolution required to place a revenue measure on the March 2020 ballot. Staff has been working with Brian Quint of Quint & Thimmig LLP. Mr. Quint has extensive experience in preparing the necessary documents to place a revenue measure on the ballot and acting as bond council when securing bond funding once revenue measures are approved. The draft resolution has been prepared for the Board to review and provide feedback. This is the Board’s opportunity to make adjustments to the resolution in the amount of the parcel tax, inclusion of an annual CPI, the duration of the revenue measure, possible exemptions, and purpose of the parcel tax.

Amount of Parcel Tax

Through the polling and the public meeting process, the parcel tax amounts that have been discussed are outlined below. There are currently a total of 36,739 fee parcels in CARD’s boundaries. The revenue generated by the parcel tax and possible project fund, debt service, and operating revenue are as follows:

Parcel Tax	Estimated Annual Revenue	Project Fund	Annual Debt Service	Available Operating Revenue
\$60 per parcel	\$2.2 million	\$17.9 million	\$1 million	\$1.2 million
\$85 per parcel	\$3.1 million	\$36 million	\$2 million	\$1.1 million
\$110 per parcel	\$4 million	\$50 million	\$2.8 million	\$1.2 million

Based on the polling that was conducted in February, and the recommendation from EMC and Clifford Moss, the resolution reflects an \$85 per parcel fee.

Annual CPI Adjustment

When a parcel tax is established, it can include an annual adjustment for inflation, or it can remain locked in at the proposed amount for the duration of the tax. Based on feedback through community meetings and recommendations from consultants, the draft resolution does not include an annual CPI adjustment.

Duration

The duration of the parcel tax is also addressed in the resolution. The funding model that has been discussed includes bonding against the revenue generated by the parcel tax. This would create a project fund to complete the proposed priorities. The bonds that have been presented have a 30 year repayment schedule. The Board has two options regarding duration of the parcel tax. The tax may sunset after the 30 year debt obligation is satisfied, or may state the tax will continue until ended by voters. The draft resolution reflects “until ended by voters”.

Exemptions

The resolution may include exemptions for specific groups. Based on the recommendation from the consultants, and due to the funding model that has been presented, the draft resolution does not include any exemptions for identified groups. All fee parcels within the District boundaries will be charged the same amount.

Purpose of Parcel Tax

The purpose of the parcel tax reflects the information obtained through the polling conducted in February 2019, as well as the information reviewed by the Facilities Ad Hoc Committee, and presented to the Board of Directors. The information that has been shared in the community meetings is outlined below, and is reflected in the 75 word ballot statement in the draft resolution:

Community Park	Upgrade bathrooms, add additional restroom facility at north end of park, add additional softball field at north end of park, improve ADA accessibility, replacement of aging playground structure, upgraded maintenance facility
CARD Community Center	Improved ADA accessibility, upgrade interior of facility
Lakeside Pavilion	Improved ADA accessibility including upgrades to outdoor areas
Wildwood Park	Additional parking, improved irrigation and turf, additional picnic area
Hooker Oak Recreation Area	Improved irrigation and fencing
Oak Way Park	Replacement of aging playground structures
Rotary Park	Replacement of aging playground structures
DeGarmo Park	Completion of the park to include synthetic sports fields, gymnasium, inclusive play area, and aquatics center
Location TBD	Additional Dog Park with small dog and big dog areas

Public Outreach

There have been a series of community meetings, stakeholder meetings, and presentations to local groups such as the Chico Builders Association, Chamber of Commerce, and the Chico Mothers Club. Those in support of the measure have expressed a desire to have similar recreation facilities that are available in other surrounding communities. They also expressed that they would like to see clean, safe and updated parks, and encouraged CARD to secure enough revenue to complete the proposed priorities. In addition, there is strong support for a citizen's oversight committee if the measure is approved. Those against the measure expressed concern that the property owners are the only ones bearing the burden of paying the tax, and some already live in an area where there is a CARD assessment and questioned if those would continue if the revenue measure passes. There is also concern regarding the affect that CalPERS has on public agencies.

Conclusion

Based on the results from the community polling, and the recommendation from EMC and Clifford Moss, as well as the feedback from the community meetings, staff is recommending the attached draft resolution include the following:

1. An annual parcel tax of \$85 with a citizens oversight committee
2. No annual CPI adjustment
3. Parcel tax will continue until ended by the voters
4. No exemptions
5. The 75 word ballot statement as written

Should the Board want to make any adjustments, this would be the opportunity to provide that direction. The final resolution will be presented to the Board at the Regular Board Meeting on October 17, 2019.

Recommendation

It is recommended that the Board of Directors review and direct staff to make any changes or modifications to the draft Resolution of the Board of Directors of the Chico Area Recreation and Park District Calling an Election, Establishing Specifications of the Election Order, and Requesting Consolidation with Other Elections Occurring on March 3, 2020.

By 
Ann Willmann
General Manager

DRAFT

CHICO AREA RECREATION AND PARK DISTRICT

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT CALLING AN ELECTION, ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER, AND REQUESTING CONSOLIDATION WITH OTHER ELECTIONS OCCURRING ON MARCH 3, 2020

WHEREAS, the Chico Area Recreation and Park District (the "District") is a public agency of the State of California, formed in 1948 pursuant to section 5780 *et seq.* of the California Public Resources Code, to provide recreation opportunities to the greater Chico community in a coordinated and cost effective manner;

WHEREAS, the District provides quality recreational programs to people of all ages in the greater Chico area at the following facilities:

- CARD Community Center/Creekside Rose Garden
- Chico Creek Nature Center
- Dorothy F. Johnson Center
- Pleasant Valley Recreation Center
- Lakeside Pavilion
- Humboldt Ave. Skate Park

WHEREAS, the District also maintains the following community and neighborhood parks which include features like playgrounds, softball, baseball and soccer fields, basketball and tennis courts, and gentle walking trails:

- Community Park
- DeGarmo Park
- Hooker Oak Park
- Wildwood Park
- Baroni Park
- Hancock Park
- Oak Way Park
- Peterson Park
- Rotary Park
- Ceres Park
- Henshaw Park
- Sycamore Field

WHEREAS, the District also maintains the following pools:

- Pleasant Valley Pool
- Shapiro Pool

WHEREAS, District buildings have become important places for the community to gather together for concerts, celebrations, meetings, dances, weddings, dinners, classes and community events that enhance our feeling of community;

WHEREAS, the District is committed to continuing to provide well maintained, safe, secure, high-quality infrastructure and recreation and park facilities;

WHEREAS, the District has been supported solely through revenue received from user fees, grants, donations and funding allocated from a share of local property taxes;

WHEREAS, the contributions the District receives from the County property tax have not kept up with inflation rates and current funding sources do not generate enough revenue to improve and maintain District facilities and build new facilities and capital improvement projects to enhance and preserve the local recreation and park resources;

WHEREAS, the following critical needs have been identified for parks and recreation facilities improvements:

- Reducing crime and homelessness in parks by providing security guards to patrol parks
- Providing clean, safe parks and recreational programs for all Chico area residents
- Upgrading parks with lighting, security, parking, and other safety features
- Improving and maintaining park bathrooms
- Repairing/updating aging recreation centers, playgrounds, sports fields, swimming pools, and facilities that promote active and healthy living and maintain recreational programs for seniors and youth
- Ensuring accessibility of parks and recreation for persons with disabilities
- Renovating/expanding parks, trails, and recreation areas, and completing parks under construction;

WHEREAS, the California Constitution and the California Government Code authorize the District, upon approval of 2/3rds of the electorate, to levy qualified special taxes on property in the District for the purpose of providing quality facilities and programs in the District and other lawful purposes of the District;

WHEREAS, in the judgment of the Board of Directors of the District it is advisable to request that the Butte County Registrar of Voters (the "Registrar") call an election and submit to the voters of the District whether the District shall levy a special taxes within the District for the purpose of providing local revenue for the District;

WHEREAS, pursuant to the California Public Resources Code and the California Elections Code such election may be completely or partially consolidated with any other election held on the same day and in the same territory or territory that is in part the same.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION & PARK DISTRICT RESOLVES AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true.

Section 2. Authority. This Resolution is adopted pursuant to section 50075 et seq. of the California Government Code.

Section 3. Title. This Resolution may be cited as "CHICO AREA RECREATION & PARK DISTRICT SPECIAL PARCEL TAX RESOLUTION 2019."

Section 4. Proposal. It is proposed that a special parcel tax measure be submitted to the voters of the Chico Area Recreation & Park District. Such action is taken in accordance with section 50075 et seq. of the California Government Code and Article XIII (A) of the California Constitution.

Section 5. Purpose. The parcel tax revenues will be used to fund and/or finance capital improvements and to provide working capital for the operation of the District.

Section 6. Resolution Constitutes Order of Election. This resolution shall constitute an order of election to call an election within the boundaries of the District on March 3, 2020.

Section 7. Date and Purpose of Measure. Pursuant to the California Constitution and the California Government Code, an election shall be held within the boundaries of the District on Tuesday, March 3, 2020, for the purpose of voting on a measure (the "Measure") which will be presented to voters in substantially the form attached hereto as Exhibit A, containing the question of whether the District shall impose a special tax for the purposes stated therein. In addition, the full text of the Measure (the "Full Ballot Text") shall appear in the ballot pamphlet in substantially the form attached hereto as Exhibit B.

Section 8. No Exemptions from Special Tax. There shall be no exemptions to the levy of the special tax for senior citizens or otherwise.

Section 9. Collection of the Tax. Beginning July 1, 2020, the special tax shall be collected by the Butte County Tax Collector (the "County Tax Collector"), at the same time, in the same manner, and subject to the same penalties as *ad valorem* property taxes collected by the County Tax Collector. Unpaid special taxes shall bear interest at the same rate as the rate for unpaid *ad valorem* property taxes until paid.

The special tax shall be levied on every Parcel of Taxable Real Property wholly or partially in the District. To the extent allowed by law "Parcel of Taxable Real Property" shall be defined as:

- Any unit of real property wholly or partially in the District that receives a separate tax bill for *ad valorem* property taxes from the County Tax Collector's Office.

- All property that is otherwise exempt from or upon which are levied no *ad valorem* property taxes in any year shall not be considered a Parcel of Taxable Real Property for purposes of the special tax in such year.

If any portion of this definition is deemed contrary to law, the Board declares, and the voters by approving the Measure concur, that every other section and part of this definition has independent value, and the Board and voters would have adopted each other section and part hereof regardless of every other section or part hereof. If all sections or parts of this definition are deemed contrary to law, "Parcel of Taxable Real Property" shall be defined as any real property wholly or partially in the District assigned an assessor's parcel number.

With respect to all general property tax matters within its jurisdiction, the County Tax Collector shall make all final determinations of tax exemption or relief for any reason, and that decision shall be final and binding. With respect to matters specific to the levy of the special tax, the application of the definition of "Parcel of Taxable Real Property" to any parcel(s) or any other disputed matter specific to the application of the special tax, the decisions of the District shall be final and binding.

Section 10. Rate to be Charged as a Special Parcel Tax. There shall be levied on each Parcel of Taxable Real Property located within the District, as shown on the latest assessment roll prepared by the Butte County Assessor, a special parcel tax of \$85 (eighty-five dollars).

Section 11. Resolution to County Officials. The Secretary of the Board is hereby directed to cause certified copies of this Resolution and order to be delivered not later than December 6, 2019, to the Registrar, and the Clerk of the Board of Supervisors of Butte County (the "Board of Supervisors").

Section 12. Conduct of Election.

(a) *Request to Registrar.* Pursuant to State law, the Registrar is requested to take all steps to hold the election on March 3, 2020, in accordance with law and these specifications. The election shall be conducted pursuant to the California Elections Code. The election may be consolidated with another election as specified below, if such consolidation is feasible and appropriate.

(b) *Voter Pamphlet.* The Registrar is hereby requested to reprint the Full Ballot Text in substantially the form attached hereto as Exhibit B in the voter information pamphlet to be distributed to voters pursuant to the California Elections Code. In the event the Full Ballot Text will not be reprinted in the voter information pamphlet in its entirety, the Registrar is hereby requested to print, immediately below the impartial analysis of the Measure, in no less than 10-point boldface type, a legend substantially as follows:

The above statement is an impartial analysis of Measure_. If you desire a copy of the Measure, please call the Butte County Registrar of Voters at (530) 552-3400 and a copy will be mailed at no cost to you."

(c) *Consolidation.* The Board of Supervisors is hereby requested to consolidate the election ordered hereby with any and all other elections as may be held on the same day in the same territory or in territory that is in part the same.

(d) *Canvass and Declaration of Results.* The Board of Supervisors is authorized to canvass the returns of the election and declare the result pursuant to the California Elections Code.

(e) *Notices.* The District requests that the Registrar deliver copies of all published notices to the Secretary of the Board pursuant to the California Elections Code.

(f) *Cost of Election.* The District will reimburse the Registrar and the County for costs associated with the election as required by law.

Section 13. Ballot Arguments. The Board Chair and/or the Board Chair's designees are hereby authorized to prepare and file with the Registrar any ballot argument prepared in connection with the election, including a rebuttal argument, each within the time established by the Registrar, which shall be considered the official ballot arguments of the Board as sponsor of the Measure.

Section 14. Official Actions. The General Manager, the Board Chair, or their designees are hereby authorized to execute any other documents and to perform all acts necessary to place the Measure on the ballot, including making alterations to the Measure and Full Ballot Text stated in Exhibits A and B hereto, and to this Resolution to comply with requirements of law and election officials or which are, in the judgment of the General Manager, in the best interests of the District.

Section 16. Effective Date. This Resolution shall take effect from and after its adoption.

PASSED AND ADOPTED this 17th day of October, 2019, at a Regular Meeting of the Board of Directors by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Board Chair

Clerk of the Board

EXHIBIT A

SUMMARY OF MEASURE

The Measure shall be summarized in the following form, and the Butte County Registrar of Voters is requested to cause this summary of the Measure to appear on the ballot:

To reduce crime/homelessness in parks, maintain clean, safe parks/recreational programs for Chico area residents, upgrade lighting, security, and other safety features, repair aging recreation centers, restrooms, playgrounds, fields/facilities that promote active/healthy living for seniors/youth, improve ADA accessibility, complete park renovation/construction, shall the Chico Area Recreation and Park District levy \$85 per parcel annually, until ended by voters, raising approximately \$3,000,000 per year with citizens' oversight and used exclusively for local recreation and parks?

EXHIBIT B

FULL BALLOT TEXT

CHICO AREA RECREATION AND PARK DISTRICT

[Letter designation to be assigned by the Butte County Registrar of Voters]

INTRODUCTION

The Chico Area Recreation and Park District (the "District") is a public agency of the State of California, formed in 1948 pursuant to section 5780 *et seq.* of the California Public Resources Code, to provide recreation opportunities to the greater Chico community in a coordinated and cost effective manner.

The District provides quality recreational programs to people of all ages in the greater Chico area at the following facilities:

- CARD Community Center/Creekside Rose Garden
- Chico Creek Nature Center
- Dorothy F. Johnson Center
- Pleasant Valley Recreation Center
- Lakeside Pavilion
- Humboldt Ave. Skate Park

The District also maintains the following community and neighborhood parks which include features like playgrounds, softball, baseball and soccer fields, basketball and tennis courts, and gentle walking trails:

- Community Park
- DeGarmo Park
- Hooker Oak Park
- Wildwood Park
- Baroni Park
- Hancock Park
- Oak Way Park
- Peterson Park
- Rotary Park
- Ceres Park
- Henshaw Park
- Sycamore Field

The District also maintains the following pools:

- Pleasant Valley Pool
- Shapiro Pool

District buildings have become important places for the community to gather together for concerts, celebrations, meetings, dances, weddings, dinners, classes and community events that enhance our feeling of community.

The District is committed to continuing to provide well maintained, safe, secure, high-quality infrastructure and recreation and park facilities.

The District has been supported solely through revenue received from user fees, grants, donations and funding allocated from a share of local property taxes.

The contributions the District receives from the County property tax have not kept up with inflation rates and current funding sources do not generate enough revenue to improve and maintain District facilities and build new facilities and capital improvement projects to enhance and preserve the local recreation and park resources.

The following critical needs have been identified for parks and recreation facilities improvements:

- Reducing crime and homelessness in parks by providing security guards to patrol parks
- Providing clean, safe parks and recreational programs for all Chico area residents
- Upgrading parks with lighting, security, parking, and other safety features
- Improving and maintaining park bathrooms
- Repairing/updating aging recreation centers, playgrounds, sports fields, swimming pools, and facilities that promote active and healthy living and maintain recreational programs for seniors and youth
- Ensuring accessibility of parks and recreation for persons with disabilities
- Renovating/expanding parks, trails, and recreation areas, and completing parks under construction;

The California Constitution and the California Government Code authorize the District, upon approval of 2/3rds of the electorate, to levy qualified special taxes on property in the District for the purpose of providing quality facilities and programs in the District and other lawful purposes of the District.

In the judgment of the Board of Directors of the District it is advisable to request that the Butte County Registrar of Voters (the "Registrar") call an election and submit to the voters of the District whether the District shall levy a special taxes within the District for the purpose of providing local revenue for the District.

Pursuant to the California Public Resources Code and the California Elections Code such election may be completely or partially consolidated with any other election held on the same day and in the same territory or territory that is in part the same.

The District intends to use funds collected pursuant to this measure to help fund and finance all of the projects listed above, unless the Board determines in any given year that changes in state or federal funding make doing so infeasible or inadvisable.

A. Amount, Term and Basis of Tax

The special tax shall be \$85 per Parcel of Taxable Real Property beginning on July 1, 2020, and shall continue unless terminated by the voters.

The District shall provide the Butte County Tax Collector ("County Tax Collector") a report indicating the parcel number and amount of tax for each Parcel of Taxable Real Property.

To the extent allowed by law "Parcel of Taxable Real Property" shall be defined as:

(a) Any unit of real property wholly or partially in the District that receives a separate tax bill for ad valorem property taxes from the County Tax Collector.

(b) All property that is otherwise exempt from or upon which are levied no ad valorem property taxes in any year shall not be considered a Parcel of Taxable Real Property for purposes of the special tax in such year.

If any portion of this definition is deemed contrary to law, the Board declares and the voters by approving the Measure concur, that every other section and part of this definition has independent value, and the Board and voters would have adopted each other section and part hereof regardless of every other section or part hereof. If all sections or parts of this definition are deemed contrary to law, "Parcel of Taxable Real Property" shall be defined as any real property wholly or partially in the District assigned an assessor's parcel number.

B. No Exemptions

No exemptions from payment of the special tax may be granted.

C. Accountability Measures

1. *Specific Purposes.* The proceeds of the special tax shall be applied only to the specific purposes identified above.

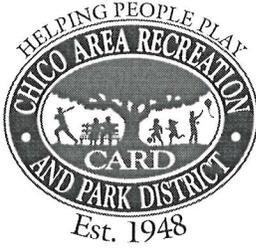
2. *Annual Reports.* The proceeds of the special tax shall be deposited into a fund, which shall be kept separate and apart from other funds of the District, pursuant to the Government Code. No later than December 31 of each year while the tax is in effect, the District shall prepare and file with the Board a report detailing the amount of funds collected and expended during the prior fiscal year, and the status of any project authorized to be funded by this measure. The report may relate to the calendar year, fiscal year, or other appropriate annual period, as said officer shall determine, and may be incorporated into or filed with the annual budget, audit, or other appropriate routine report to the Board.

D. Protection of Funding

Current law forbids any decrease in State or federal funding to the District resulting from the adoption of a parcel tax. However, if any such funding is reduced or affected because of the adoption of this local funding measure, then the Board may reduce the amount of the special taxes levied as necessary in order to restore such State or federal funding and/or maximize the District's fiscal position for the benefit of the educational program. As a result, whether directly or indirectly, no funding from this measure may be taken away by the State or federal governments.

E. Severability

The Board hereby declares, and the voters by approving this measure concur, that every section and part of this measure has independent value, and the Board and the voters would have adopted each provision hereof regardless of every other provision hereof. Upon approval of this measure by the voters, should any part of the measure or taxing formula be found by a court of competent jurisdiction to be invalid for any reason, all remaining parts of the measure or taxing formula hereof shall remain in full force and effect to the fullest extent allowed by law.



Chico Area Recreation and Park District "Helping People Play"

**Staff Report 19-46
Agenda Item 8.2**

STAFF REPORT

DATE: September 19, 2019

TO: Board of Directors

FROM: Heather Childs, Finance Manager

SUBJECT: Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing a Change in Check Register, ACH Transfers, and Check Signers

Discussion:

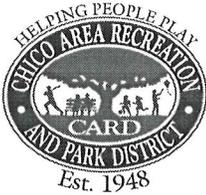
The attached Resolution has been updated to add Director of Parks and Recreation Jason Bougie as an official check signer for the District.

Recommendation:

It is recommended that the Board of Directors of the Chico Area Recreation and Park District adopt Resolution 19-11 and approve the Petition to Accept Check Registers of the Chico Area Recreation and Park District authorizing Board Director Tom Lando, or Board Director Michael McGinnis, or General Manager Ann Willmann, or Human Resource Manager Michelle Niven, or Director of Parks and Recreation Jason Bougie to sign any and all district checks, ACH Transfers, and check registers.

By: 

Heather Childs
Finance Manager



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 19-11

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT AUTHORIZING A CHANGE IN CHECK REGISTER, ACH TRANSFERS, AND CHECK SIGNERS

WHEREAS, the Chico Area Recreation and Park District meets on the third Thursday of each month; and

WHEREAS, Chico Area Recreation and Park District's payroll is scheduled bi-weekly and various vendors are paid at differing times during the month; and

WHEREAS, all signed check registers are required by the County of Butte in an expedient and timely manner; and

WHEREAS, federal and state payroll taxes and CalPERS contributions are to be made electronically through EFTPS; and

WHEREAS, the Chico Area Recreation and Park District Board of Directors would like to give Board Director Tom Lando, Board Director Michael McGinnis, General Manager Ann Willmann, Human Resource Manager Michelle Niven, and Director of Parks and Recreation Jason Bougie, the authority to sign all check registers, Butte County Auditor-Controller ACH Transfer Notification Form B, and checks drawn on Chico Area Recreation and Park District funds in the County Treasury and all District bank accounts, in order to pay out debts in an expedient and timely manner.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Chico Area Recreation and Park District hereby delegates to Board Director Tom Lando, or Board Director Michael McGinnis, or General Manager Ann Willmann, or Human Resource Manager Michelle Niven, or Director of Parks and Recreation Jason Bougie, the authority to sign all check registers as the original check registers, Butte County Auditor-Controller ACH Transfer Notification Form B, and checks drawn on Chico Area Recreation and Park District funds in the County Treasury and all District bank accounts in order to pay out debts in an expedient and timely manner.

PASSED AND ADOPTED by the Board of Directors of the Chico Area Recreation and Park District at its regular meeting on September 19, 2019, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

Michael Worley
Board Chair

Ann Willmann
Secretary to the Board