



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, December 20, 2018 – 7:00 p.m.

*Posted Prior to 5:00 pm
Friday, December 14, 2018*

BOARD MEMBERS:

Tom Lando
Michael Worley
Thomas Nickell
Dave Donnan
Michael McGinnis

CARD STAFF:

Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

GENERAL INFORMATION:

1. Agendas:

Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.

2. Agenda Items:

Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.

Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.

3. Items Not Appearing On Posted Agenda:

This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:

- a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
- b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
- c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.

Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.

4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.

5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.

6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, December 20, 2018 – 7:00 p.m.**

*Posted Prior to 5:00 pm
Friday, December 14, 2018*

AGENDA

1.0 CALL TO ORDER

1.1 Roll Call

1.2 Election of Officers - *Action Requested – that the Board of Directors nominate and elect officers for Chair and Vice Chair.*

2.0 CORRESPONDENCE

There is no correspondence.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

There are no presentations.

5.0 CONSENT AGENDA

5.1 Minutes of the Regular Meeting of the Board of Directors of November 15, 2018
Action Requested – that the Board of Directors approve the minutes as submitted

5.2 Monthly Bills and Refund Register - *Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register*

5.3 Monthly Financial Report - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

6.0 REGULAR AGENDA

6.1 Items Removed from the Consent Agenda

7.0 UNFINISHED BUSINESS

7.1 District Update (Staff Report 18-49) - General Manager Willmann and Park and Recreation Director Zeller will provide an update to the Board of current projects and District updates, including, but not limited to, Camp Fire Update, Maidu Living Village Project, Funding Strategy Request for Proposal, Child Care Task Force, Nature Center Negotiations, Breakfast with Santa, Ethics and Sexual Harassment Training, and District Staff Meeting - *Information/Possible Action*

7.2 CARD Community Center Roof Project (Staff Report 18-54) - *Action Requested – that the Board of Directors authorize the General Manager to enter into an agreement with Northstar Engineering in an amount not to exceed \$60,000 to prepare the plans for the roof replacement, including the additions of the roof screens and HVAC unit replacement.*

8.0 NEW BUSINESS

8.1 Approval of Budget Calendar for 2019-2020 Fiscal Year (Staff Report 18-50) - *Action Requested – that the Board of Directors accept the Budget Calendar for Fiscal Year 2019/2020 as presented.*

8.2 Election of a Special District Regular “Non-Enterprise” Member for the Butte Local Agency Formation Commission (LAFCO) (Staff Report 18-51) - *Action Requested – that the Board of Directors direct staff how to proceed.*

8.3 January 2019 Regular Board Meeting (Staff Report 18-52) - *Action Requested – that the Board of Directors move the Finance Committee Meeting to January 22, 2019, and the Regular Board Meeting to January 24, 2019.*

8.4 Approval of Audit Report for Fiscal Year 2017/2018 (Staff Report 18-53) - *Action Requested – that the Board of Directors accept the audit report for fiscal year 2017-2018 as prepared by K’Coe Isom.*

9.0 BOARD OF DIRECTORS’ REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

9.2 Other Reports

10.0 DIRECTORS’ COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER’S COMMENTS

11.1 General Manager’s Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 ADJOURNMENT

Adjourn to the next Meeting of the Board of Directors of the Chico Area Recreation and Park District.