



**CHICO AREA RECREATION AND PARK DISTRICT**  
**545 VALLOMBROSA AVENUE, CHICO, CA 95926**  
**Phone (530) 895-4711 Fax (530) 895-4721**  
**Thursday, July 18, 2019 – 6:00 p.m.**

*Posted Prior to 5:00 pm  
Friday, July 12, 2019*

**BOARD MEMBERS:**

Michael Worley, Chair  
Tom Lando, Vice Chair  
Thomas Nickell  
Dave Donnan  
Michael McGinnis

**CARD STAFF:**

Ann Willmann, General Manager  
Jason Bougie, Director of Parks and Recreation  
Heather Childs, Finance Manager  
Jennifer Marciales, Executive Assistant

**GENERAL INFORMATION:**

1. Agendas:

Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.

2. Agenda Items:

Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.

Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.

3. Items Not Appearing On Posted Agenda:

This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:

- a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
- b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
- c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.

Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.

4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.
5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.
6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**REGULAR MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
Thursday, July 18, 2019 – 6:00 p.m.**

*Posted Prior to 5:00 pm  
Friday, July 12, 2019*

**AGENDA**

**1.0 CALL TO ORDER**

- 1.1 Roll Call
- 1.2 Closed Session Announcement

**2.0 CORRESPONDENCE**

- 2.1 Correspondence from Juanita Sumner dated June 19, 2019.

**3.0 PUBLIC COMMENTS**

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

**4.0 PRESENTATIONS**

There are no presentations.

**5.0 CONSENT AGENDA**

- 5.1 Minutes of the Regular Meeting of the Board of Directors of June 20, 2019  
*Action Requested – that the Board of Directors approve the minutes as submitted*
- 5.2 Monthly Bills and Refund Register - *Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register*
- 5.3 Monthly Financial Report - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

**6.0 REGULAR AGENDA**

- 6.1 Items Removed from the Consent Agenda

**7.0 UNFINISHED BUSINESS**

- 7.1 District Update (Staff Report 19-34) - General Manager Willmann will provide an update to the Board of current projects and District updates, including, but not limited to, Prop 68 Per Capita Funding, Community Outreach, Tree Maintenance, Enforcement of District Rules and Regulations, and Legislative Tour – *Information/Possible Action*

- 7.2 Resolution of the Board of Directors of the Chico Area Recreation and Park District Adopting the Final Budget for the 2019/2020 Fiscal Year (Staff Report 19-35) - *Action Requested – that the Board of Directors adopt Resolution 19-9 Adopting the Final Budget for fiscal year 2019/2020.*

## **8.0 NEW BUSINESS**

- 8.1 Ceres Avenue Park Project – Chico Noon Rotary Request (Staff Report 19-36) - *Action Requested – that the Board of Directors authorize the General Manager to begin discussions with the Chico Noon Rotary Club with regard to developing a plan to construct a 5 acre neighborhood park on Ceres Avenue.*
- 8.2 Chico Creek Nature Center Lease (Staff Report 19-37) - *Action Requested – that the Board of Directors authorize the General Manager to work with the District’s legal Counsel and City of Chico staff to finalize the lease agreement, and once complete, execute the lease agreement with the City of Chico to lease the Chico Creek Nature Center.*
- 8.3 Off-Leash Dog Exercise Areas (Staff Report 19-38) - *Action Requested – that the Board of Directors approve the modifications to Section G. of the Rules and Regulations, and authorize staff to designate Heffren Field at Community Park, the softball outfields at Hooker Oak Park, the turf fields at Wildwood Park, and the overflow parking area at DeGarmo Park between the hours of 7:00am and 2:00pm, Monday through Friday as off-leash dog exercise areas, and Sycamore Field to follow the same regulations established for Bidwell Park. Staff requests that this be implemented on August 1, 2019 on a 90 day trial basis and be reevaluated at that time.*
- 8.4 Pre-Employment Drug Screening (Staff Report 19-39) - *Action Requested – that the Board of Directors direct staff to eliminate the post-offer, pre-employment drug testing for all employees, and continue to follow the guidelines outlined in the District’s Reasonable Suspicion Testing policy.*

## **9.0 BOARD OF DIRECTORS’ REPORTS/SPECIAL ASSIGNMENTS**

- 9.1 Butte County Special Districts Association/LAFCO

- 9.2 Other Reports

## **10.0 DIRECTORS’ COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda.

## **11.0 GENERAL MANAGER’S COMMENTS**

- 11.1 General Manager’s Update

## **12.0 STAFF COMMENTS**

Opportunity for Staff to comment on items not listed on the agenda.

## **13.0 ADJOURNMENT**

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on August 15, 2019.

## Ann Willmann

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**From:** juanita sumner <nag.mom@hotmail.com>  
**Sent:** Wednesday, June 19, 2019 4:21 PM  
**To:** Ann Willmann  
**Cc:** Tom Lando; Michael McGinnis; Tom Nickell; Michael Worley; Dave Donnan  
**Subject:** Illegal use of public funds to support ballot measure

Please Note: I would like this email to be part of the public record.

To Ann Willmann, CARD General Manager, and members of the board, Tom Lando, Mike McGinnis, Tom Nickell, Michael Worley and Dave Donnan.

I believe Chico Area Recreation District (CARD) is illegally using taxpayer dollars for political advocacy. The Political Reform Act prohibits public agencies from spending public funds in support of or opposition to ballot measure campaigns.

CARD has hired EMC Research to advise them in placing a tax measure on an upcoming ballot. A quote from their website:

<https://www.emcresearch.com/what-we-do/#Political>

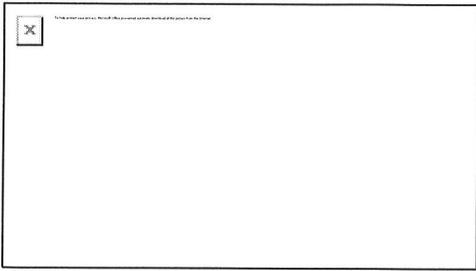
"Great campaigns don't just happen. That's why we offer a full suite of political research and predictive analytics to help your candidates, organizations and ballot measures succeed."

CARD has paid EMC to conduct a survey. EMC's website makes it clear that they use demographics to shape the outcome of their surveys in order to sway public opinion in favor of passing tax measures. This is an illegal use of taxpayer funds. I have contacted the Howard Jarvis Taxpayers Association and they tell me they have successfully sued agencies for this misuse of public money. The FPPC also requires these expenditures to be reported as campaign donations.

Below I've provided links to a couple of recent articles from Cal Matters and the San Jose Mercury News that provide further details and resources.

Thank you for your anticipated responses, Juanita Sumner, Chico Taxpayers Association

<https://calmatters.org/articles/commentary/finally-a-crackdown-on-misuse-of-taxpayer-money/>

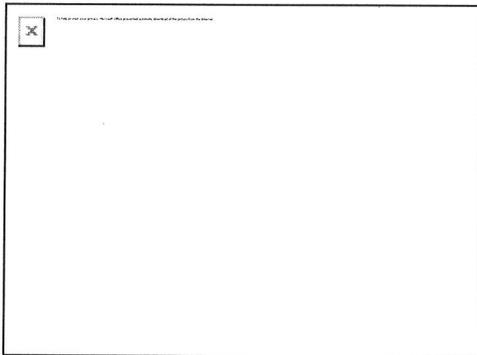


## Commentary: Finally, a crackdown on misuse of taxpayer money - calmatters.org

Local governments have been blatantly using taxpayer money to campaign for tax and bond measures, but the Fair Political Practices Commission is beginning to crack down on the practice.

[calmatters.org](http://calmatters.org)

<https://www.mercurynews.com/2019/04/05/walters-california-lawmakers-wants-to-crackdown-on-misuse-of-taxpayer-money/>



## Walters: State should crack down on misuse of taxpayer money - mercurynews.com

Walters: California should crack down on misuse of taxpayer money Government officials thumbing their noses at law prohibiting use of public funds for political campaigns

[www.mercurynews.com](http://www.mercurynews.com)



**REGULAR MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
545 VALLOMBROSA AVENUE, CHICO, CA 95926  
(Draft)  
MINUTES  
June 20, 2019**

**Board Members Present:** Michael Worley, Chair  
Tom Lando, Vice Chair  
Thomas Nickell, Board Member  
Michael McGinnis, Board Member  
Dave Donnan, Board Member

**Staff Members Present:** Ann Willmann, General Manager  
Heather Childs, Finance Manager  
Jennifer Marciales, Executive Assistant

**1.0 CALL TO ORDER**

1.1 Roll Call

The meeting was called to order at 6:00 p.m., and roll call was taken as noted above.

1.2 Closed Session Announcement

Chair Worley stated that direction was given to staff with reference to the terms and conditions of the lease for the Chico Creek Nature Center. Chair Worley requested that a Closed Session Meeting be scheduled for June 25, 2019 at 4:00pm to review the performance evaluation of the General Manager.

**2.0 CORRESPONDENCE**

There was no correspondence.

**3.0 PUBLIC COMMENTS**

Michael Cannon with Chico Bocce Club addressed the Board and stated that he started talking with CARD 6 years ago about building bocce ball courts in Chico. He stated that he has also been in communication with the City of Chico, but they are only willing to offer them a 5 year lease. He stated that he would like CARD to make a commitment to build bocce ball courts in Chico. He noted that 4 courts would be preferred, along with a clubhouse, fences, and benches.

**4.0 PRESENTATIONS**

There were no presentations.

**5.0 CONSENT AGENDA**

**M/S/C/ (Directors Lando/Nickell)** that the Board of Directors approves the consent agenda as presented.

**The vote was as follows: Ayes** carried  
Ayes: Worley, Lando, Nickell, McGinnis, Donnan  
Noes: None  
Abstain: None  
Absent: None

## **6.0 REGULAR AGENDA**

No items were removed from the consent agenda.

## **7.0 UNFINISHED BUSINESS**

### **7.1 Public Hearing for Budget for Fiscal Year 2019/2020**

Finance Manager Childs reviewed the changes that were made from Version 1 and Version 2 of the 2019/2020 proposed Budget.

Director Lando stated that he wanted to point out that the Board increased the District's payment to PERS to lower its unfunded liability, and in the current fiscal year, revenue exceeds expenses. Director Lando further stated that he feels the General Manager should have the authority to proceed with projects that are included in the budget once adopted by the Board. General Manager Willmann suggested that this be reviewed with legal counsel at the next Regular Board Meeting.

Chair Worley opened the Public Hearing for the Budget for Fiscal Year 2019-2020 at 6:18 p.m. There being no public comments, Chair Worley closed the Public Hearing at 6:19 p.m.

### **7.2 Funding Measure**

General Manager Willmann reviewed her staff report with the Board, along with a PowerPoint presentation outlining the possible reconfiguration of existing field space at DeGarmo Park, Community Park, and Wildwood Park, and cost options for an aquatic facility and gymnasium at DeGarmo Park.

Terry Cleland addressed the Board and asked what the projected timeline for buildout would be, and Director Lando stated that it depends on funding sources and when they would be received. Director McGinnis stated that the recommendation from the Facilities Priorities Committee is to begin working on some projects now.

Mr. Cleland also asked how much information would need to be finalized before going out for a funding measure, and Director Lando stated that he feels the information should be as specific as possible identifying how the funds would be used. Mr. Cleland stated that he grew up playing sports in Chico and had a sports business for 20 years. He noted that he would like to see CARD proceed with the funding measure and provide the best recreational facilities possible.

Jan Sneed addressed the Board and stated that it is imperative that CARD build a new gymnasium and aquatic center, and she encourages the Board to proceed with the funding measure.

Herman Ellis addressed the Board and stated the he also encourages the Board to proceed with the funding measure, and he supports the inclusion of a gymnasium and aquatic center in the funding measure. He noted that these facilities are needed now.

Director Lando stated that he has been contemplating on whether or not to proceed with the funding measure, but he feels that this is about the quality of life, and he supports the District proceeding with the funding measure and recommends considering the \$85 per parcel fee.

Director Lando suggested that at the next Intergovernmental Committee Meeting, the committee discuss amending the ordinance related to how community park funds can be utilized to include special purpose facilities, such as an aquatic center. He further noted that there needs to be a discussion about the possibility of including funds in the revenue measure to assist with Bidwell Park.

**M/S/C/ (Directors McGinnis/Lando)** that the Board of Directors directs staff to continue to pursue the placement of a parcel tax on the March 2020 ballot, (1) enter into a contract with Clifford Moss for Phase II of the communications strategy, (2) secure legal counsel to draft the ballot measure, (3) begin developing educational materials, and (4) conduct community outreach meetings to share District needs and gather community feedback.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

**M/S/C/ (Directors McGinnis/Donan)** that at the Intergovernmental Committee Meeting in July, the Committee request that the City authorize CARD to utilize Community Park Funds to complete some projects at DeGarmo Park and Community Park, and utilize Neighborhood Park Funds for Ceres Avenue Park.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

## **8.0 NEW BUSINESS**

### **8.1 Resolution 19-10 of the Board of Directors of the Chico Area Recreation and Park District Establishing Appropriations Limits for the 2019-2020 Fiscal Year**

**M/S/C/ (Directors Lando/McGinnis)** that the Board of Directors adopts Resolution 19-10 Establishing Appropriations Limits for the 2019-2020 Fiscal Year at \$11,899,983.

**The vote was as follows: Ayes** carried  
Ayes: Worley, Lando, Nickell, McGinnis, Donnan  
Noes: None  
Abstain: None  
Absent: None

8.2 Time Expired Warrants Policy

**M/S/C/ (Directors McGinnis/Lando)** that the Board of Directors approves the Time Expired Warrants Policy.

**The vote was as follows: Ayes** carried  
Ayes: Worley, Lando, Nickell, McGinnis, Donnan  
Noes: None  
Abstain: None  
Absent: None

8.3 Light Upgrades Utilizing PG&E On-Bill Financing

**M/S/C/ (Directors Lando/Nickell)** that the Board of Directors authorizes the General Manager to (1) enter into an agreement with RHA to facilitate the light retrofit, (2) approve the submittal of the On-Bill Financing Supplement and Application, and (3) authorize the General Manager to execute any associated agreements and applications to complete the project.

**The vote was as follows: Ayes** carried  
Ayes: Worley, Lando, Nickell, McGinnis, Donnan  
Noes: None  
Abstain: None  
Absent: None

8.4 Vehicle Surplus

**M/S/C/ (Directors Lando/Donan)** that the Board of Directors authorizes the General Manager to surplus the 2006 Chevy Uplander and the 2007 Chevy HHR, and purchase a utility van utilizing contingencies not to exceed \$20,000.

**The vote was as follows: Ayes** carried  
Ayes: Worley, Lando, Nickell, McGinnis, Donnan  
Noes: None  
Abstain: None  
Absent: None

**9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

9.1 Butte County Special Districts Association/LAFCO  
There were no comments.

9.2 Other Reports

There were no comments.

**10.0 DIRECTORS' COMMENTS**

Director Lando stated that there needs to be regularly scheduled Intergovernmental Committee Meetings. He noted that the City and CARD are trying to serve the community, and it would be beneficial to have a consistent schedule.

**11.0 GENERAL MANAGER'S COMMENTS**

General Manager Willmann stated that Prop 68 is moving forward with the per capita amounts and more information should be available in August.

**12.0 STAFF COMMENTS**

There were no comments.

**13.0 ADJOURNMENT**

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 7:38 p.m. to the Closed Session Meeting of the Board of Directors of the Chico Area Recreation and Park District on June 25, 2019.

Respectfully submitted,

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Ann Willmann, General Manager  
Secretary to the Board

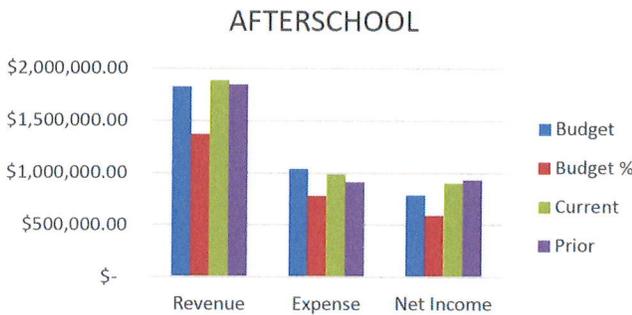
**CHICO AREA RECREATION AND PARK DISTRICT  
BOARD PROGRAM SUMMARY 2018-2019**

June 2019  
100% of the Year

## AFTERSCHOOL

We are at 103% of Budgeted Revenues and 95% of Budgeted Expenses. Our Net Income is \$30,311.98 less than this time last year. This is due to the increase in part-time wages.

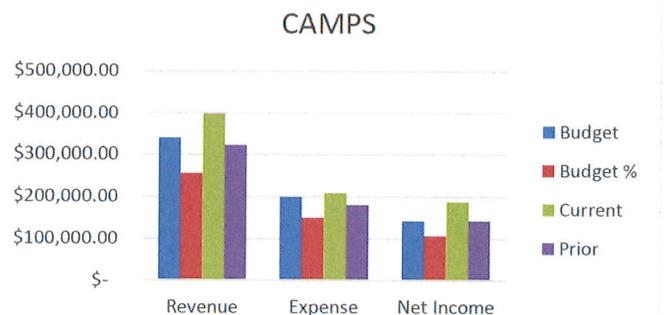
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 1,825,800.00	\$ 1,888,455.71	\$ 1,845,950.09
EXPENSES	\$ 1,039,429.00	\$ 985,195.48	\$ 912,377.88



## CAMPS

We are at 117% of Budgeted Revenues and 105% of Budgeted Expenses. CAMPS are seasonal. The majority run June-August. The rest are during school breaks in December/January and March. Our Net Income is currently \$45,457.41 over this time last year.

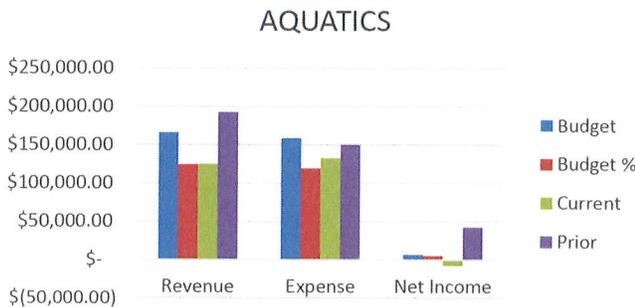
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 340,270.00	\$ 396,962.78	\$ 322,446.34
EXPENSES	\$ 198,635.00	\$ 209,126.81	\$ 180,067.78



## AQUATICS

We are at 75% of Budgeted Revenues and 84% of Budgeted Expenses. Our Net Income is currently \$50,473.19 less than this time last year. Amounts received in the beginning of FY2017/2018 should have been accrued to FY2016/2017 but were not, this overstated FY2017/2018 Revenue. Amounts received in FY2018/2019 were correctly accrued to FY2017/2018.

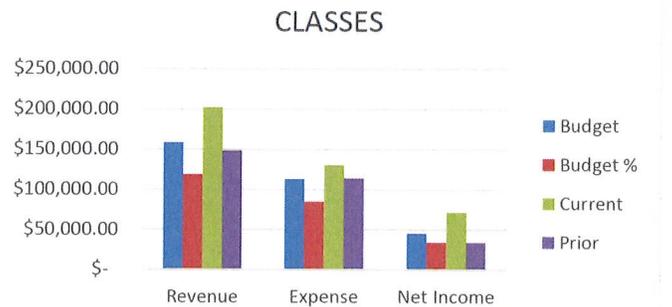
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 166,010.00	\$ 125,335.56	\$ 192,799.12
EXPENSES	\$ 159,115.00	\$ 133,054.58	\$ 150,044.95



## CLASSES

We are at 128% of Budgeted Revenues and 115% of Budgeted Expenses. We have various classes that run throughout the year. Our Net Income is currently \$37,976.59 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 158,500.00	\$ 202,315.14	\$ 147,994.06
EXPENSES	\$ 112,990.00	\$ 133,054.58	\$ 114,122.01



**CHICO AREA RECREATION AND PARK DISTRICT  
BOARD PROGRAM SUMMARY 2018-2019**

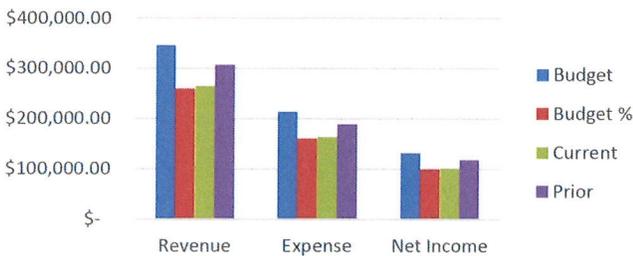
June 2019  
100% of the Year

# ADULT SPORTS

We are at 77% of Budgeted Revenues and 77% of Budgeted Expenses. Our Net Income is \$17,259.58 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 346,200.00	\$ 264,958.06	\$ 307,518.22
EXPENSES	\$ 214,100.00	\$ 163,872.47	\$ 189,173.05

ADULT SPORTS

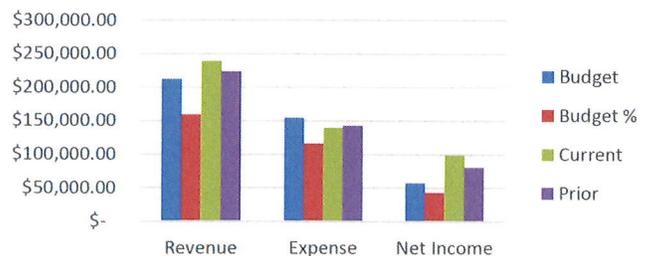


# YOUTH SPORTS

We are at 113% of Budgeted Revenues and 90% of Budgeted Expenses. Our Net Income is \$18,622.68 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 212,300.00	\$ 239,215.34	\$ 223,381.49
EXPENSES	\$ 154,890.00	\$ 140,070.22	\$ 142,859.05

YOUTH SPORTS

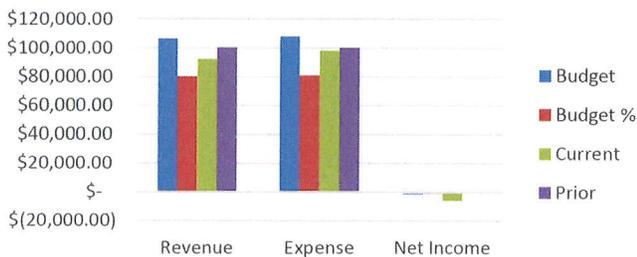


# SENIORS

We are at 87% of Budgeted Revenues and 91% of Budgeted Expenses. Our Net Income is \$6,403.14 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 106,550.00	\$ 92,288.26	\$ 100,383.04
EXPENSES	\$ 108,050.00	\$ 98,321.01	\$ 100,012.65

SENIORS

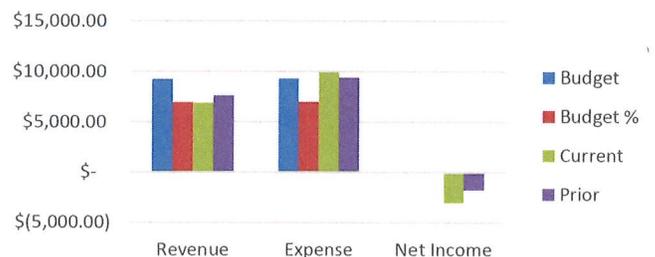


# SPECIAL EVENTS

We are at 74% of Budgeted Revenues and 107% of Budgeted Expenses. Our Net Income is \$1,275.69 less than this time last year. With Special Events, we often incur expenses prior to receiving revenue (through either entrance fees or sponsorships).

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 9,250.00	\$ 6,883.65	\$ 7,639.90
EXPENSES	\$ 9,300.00	\$ 9,917.20	\$ 9,397.76

SPECIAL EVENTS



**CHICO AREA RECREATION AND PARK DISTRICT  
BOARD PROGRAM SUMMARY 2018-2019**

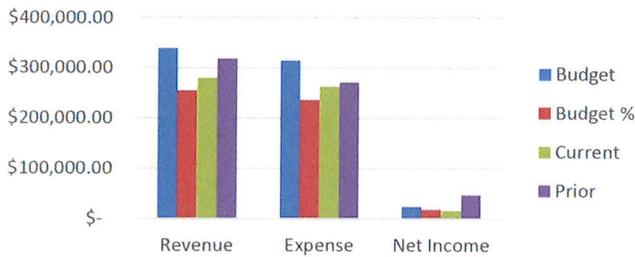
June 2019  
100% of the Year

# NATURE CENTER

We are at 83% of Budgeted Revenues and 84% of Budgeted Expenses. Our Net Income is \$30,828.15 less than this time last year. The endowment payment of \$9,000 has not yet been accrued, which contributes to lower revenue. In addition, the Hunter's Moon Dinner did not take place, which contributes to lower revenue and lower expenses.

	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 339,350.00	\$ 280,053.44	\$ 318,577.70
<b>EXPENSES</b>	\$ 314,800.00	\$ 263,624.01	\$ 271,340.22

NATURE CENTER

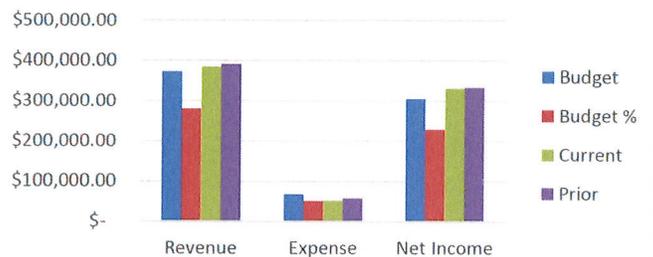


# FACILITY RENTAL

We are at 103% of Budgeted Revenues and 78% of Budgeted Expenses. Our Net Income is \$1,270.81 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 373,000.00	\$ 385,016.72	\$ 391,187.68
<b>EXPENSES</b>	\$ 68,000.00	\$ 53,232.37	\$ 58,132.52

FACILITY RENTAL



CHICO AREA RECREATION AND PARK DISTRICT  
PROGRAM SUMMARY 2018-2019  
JUNE 2019

DESCRIPTION	2018-2019 Budget	June 2019	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	June 2018	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
<b>AFTERSCHOOL</b>										
INCOME	1,825,800.00	50.00	1,888,455.71	103%	(62,655.71)	1,591,186.00	132,077.00	1,845,950.09	116%	42,505.62
INCOME	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(70,940.00)	(3,437.86)	(59,779.84)	84%	(11,160.16)	(62,106.00)	(7,583.72)	(61,778.07)	99%	1,998.23
CONTRACT SERVICES	(3,000.00)	(555.50)	(3,000.00)	100%	-	(3,500.00)	-	(3,500.24)	100%	500.24
PART-TIME WAGES	(965,489.00)	(33,012.08)	(922,415.64)	96%	(43,073.36)	(817,350.00)	(61,960.69)	(847,099.57)	104%	(75,316.07)
<b>TOTAL AFTERSCHOOL</b>	<b>786,371.00</b>	<b>(36,955.44)</b>	<b>903,250.23</b>	<b>115%</b>	<b>(116,889.23)</b>	<b>708,230.00</b>	<b>62,532.59</b>	<b>933,572.21</b>	<b>132%</b>	<b>(30,311.98)</b>
<b>CAMPS</b>										
INCOME	340,270.00	152,546.54	396,962.78	117%	(56,692.78)	298,240.00	128,131.75	330,562.69	111%	66,400.09
PROGRAM SUPPLIES	(18,500.00)	(531.07)	(12,680.29)	69%	(5,819.71)	(18,700.00)	(5,373.36)	(15,414.40)	82%	2,734.11
PROGRAM TRANSPORTATION	(1,500.00)	-	(735.65)	49%	(764.35)	(1,500.00)	-	(1,255.70)	84%	520.05
CONTRACT SERVICES	(46,800.00)	(27,888.70)	(68,161.79)	146%	21,361.79	(46,600.00)	(18,432.53)	(48,995.91)	105%	(19,165.88)
PART-TIME WAGES	(114,335.00)	(47,888.08)	(127,549.08)	112%	13,214.08	(91,751.00)	(45,905.43)	(115,052.89)	125%	(12,496.19)
INSTRUCTOR WAGES	(17,500.00)	-	-	0%	(17,500.00)	(18,000.00)	-	-	0%	-
<b>TOTAL CAMPS</b>	<b>141,635.00</b>	<b>76,238.69</b>	<b>187,835.97</b>	<b>133%</b>	<b>(46,200.97)</b>	<b>121,689.00</b>	<b>58,420.43</b>	<b>149,843.79</b>	<b>123%</b>	<b>37,992.18</b>
<b>AQUATICS</b>										
INCOME	166,010.00	34,856.16	125,335.56	75%	40,674.44	155,950.00	60,081.51	192,799.12	124%	(67,463.56)
PROGRAM SUPPLIES	(6,300.00)	(906.07)	(6,821.20)	108%	521.20	(5,165.00)	(1,963.08)	(5,296.95)	103%	(1,524.25)
CLOTHING	(800.00)	(162.93)	(868.96)	109%	68.96	(800.00)	-	(706.03)	88%	(162.93)
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
INSTRUCTOR WAGES	-	-	(5,123.85)	0%	5,123.85	-	(22.75)	(6,394.75)	0%	1,270.90
PART-TIME WAGES	(152,015.00)	(43,548.97)	(120,240.57)	79%	(31,774.43)	(135,477.00)	(57,609.96)	(137,647.22)	102%	17,406.65
<b>TOTAL AQUATICS</b>	<b>6,895.00</b>	<b>(9,761.81)</b>	<b>(7,719.02)</b>	<b>-112%</b>	<b>14,614.02</b>	<b>14,508.00</b>	<b>485.72</b>	<b>42,754.17</b>	<b>295%</b>	<b>(50,473.19)</b>
<b>CLASSES</b>										
INCOME	158,500.00	11,117.21	202,315.14	128%	(43,815.14)	179,150.00	8,622.91	147,994.06	83%	54,321.08
ADVERTISING	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(3,250.00)	(456.99)	(5,460.47)	168%	2,210.47	(4,000.00)	(165.22)	(4,154.84)	104%	(1,305.63)
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(15,800.00)	(1,264.90)	(30,967.26)	196%	15,167.26	(27,325.00)	(895.30)	(15,859.90)	58%	(15,107.36)
PART-TIME WAGES	(34,740.00)	(1,500.00)	(38,105.20)	110%	3,365.20	(11,740.00)	(933.93)	(5,680.41)	48%	(32,424.79)
INSTRUCTOR WAGES	(60,000.00)	(5,014.72)	(55,933.57)	93%	(4,066.43)	(91,000.00)	(6,534.85)	(88,426.86)	97%	32,493.29
<b>TOTAL CLASSES</b>	<b>44,710.00</b>	<b>2,880.60</b>	<b>71,848.64</b>	<b>161%</b>	<b>(27,138.64)</b>	<b>45,085.00</b>	<b>93.61</b>	<b>33,872.05</b>	<b>75%</b>	<b>37,976.59</b>
<b>ADULT SPORTS</b>										
INCOME	346,200.00	20,317.17	264,958.06	77%	81,241.84	350,600.00	33,862.21	307,518.22	88%	(42,560.16)
PROGRAM SUPPLIES	(25,500.00)	(385.08)	(12,063.39)	47%	(13,436.61)	(26,300.00)	(2.98)	(22,024.50)	84%	9,961.11
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(6,800.00)	-	-	0%	(6,800.00)	(6,800.00)	-	(58.00)	1%	58.00
PART-TIME WAGES	(181,800.00)	(7,048.63)	(62,306.45)	34%	(119,493.55)	(176,300.00)	(8,645.79)	(68,421.98)	39%	6,115.53
OFFICIALS WAGES	-	(8,724.50)	(89,502.63)	0%	89,502.63	-	(12,588.75)	(98,668.57)	0%	9,165.94
<b>TOTAL ADULT SPORTS</b>	<b>132,100.00</b>	<b>4,158.96</b>	<b>101,085.59</b>	<b>77%</b>	<b>31,014.41</b>	<b>141,200.00</b>	<b>12,624.69</b>	<b>118,345.17</b>	<b>84%</b>	<b>(17,259.58)</b>

CHICO AREA RECREATION AND PARK DISTRICT  
PROGRAM SUMMARY 2018-2019  
JUNE 2019

DESCRIPTION	2018-2019 Budget	June 2019	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	June 2018	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
<b>YOUTH SPORTS</b>										
INCOME	212,300.00	29,528.60	239,215.34	0%	(26,915.34)	215,100.00	28,467.40	223,381.49	0%	15,833.85
PROGRAM SUPPLIES	(9,600.00)	(180.84)	(9,674.71)	113%	74.71	(8,600.00)	(577.00)	(7,631.74)	104%	(2,042.97)
PROGRAM TRANSPORTATION	(1,640.00)	-	-	101%	(1,640.00)	(1,600.00)	(877.50)	(877.50)	89%	877.50
CLOTHING	(11,400.00)	-	(12,073.43)	0%	673.43	(10,300.00)	-	(10,149.89)	55%	(1,923.60)
CONTRACT SERVICES	(1,250.00)	-	(735.00)	106%	(515.00)	(1,300.00)	(1,130.00)	(2,669.90)	99%	1,934.90
PART-TIME WAGES	(131,000.00)	(15,353.07)	(117,587.08)	59%	(13,412.92)	(120,300.00)	(19,854.16)	(121,530.08)	19%	3,943.00
OFFICIALS WAGES	-	-	-	90%	(13,412.92)	-	-	-	101%	-
<b>TOTAL YOUTH SPORTS</b>	<b>57,410.00</b>	<b>13,994.69</b>	<b>99,145.12</b>	<b>173%</b>	<b>(41,735.12)</b>	<b>60,400.00</b>	<b>6,028.74</b>	<b>80,522.44</b>	<b>133%</b>	<b>18,622.68</b>
<b>SENIOR PROGRAMS</b>										
INCOME	106,550.00	6,833.06	92,288.26	0%	14,261.74	108,520.00	7,951.10	100,383.04	0%	(8,094.78)
PROGRAM SUPPLIES	(4,900.00)	(54.27)	(4,300.44)	87%	(599.56)	(5,250.00)	(591.97)	(4,459.85)	93%	159.41
PROGRAM TRANSPORTATION	-	-	-	88%	-	-	-	-	85%	-
CONTRACT SERVICES	(34,750.00)	(1,369.22)	(24,437.55)	0%	(10,312.45)	(36,700.00)	(1,189.00)	(31,564.52)	0%	7,126.97
PART-TIME WAGES	(43,800.00)	(3,687.98)	(44,318.00)	70%	518.00	(46,380.00)	(6,779.70)	(44,920.12)	86%	602.12
INSTRUCTOR WAGES	(24,900.00)	(1,302.60)	(25,265.02)	101%	665.02	(20,000.00)	(2,322.00)	(19,068.16)	97%	(6,196.86)
<b>TOTAL SENIOR PROGRAMS</b>	<b>(1,500.00)</b>	<b>418.99</b>	<b>(6,032.75)</b>	<b>402%</b>	<b>4,532.75</b>	<b>190.00</b>	<b>(2,931.57)</b>	<b>370.39</b>	<b>195%</b>	<b>(6,403.14)</b>
<b>SPECIAL EVENTS</b>										
INCOME	9,250.00	250.00	6,883.65	0%	2,366.35	7,250.00	1,000.00	7,639.90	0%	(756.25)
PROGRAM SUPPLIES	(6,500.00)	(1,000.80)	(6,783.48)	74%	283.48	(4,350.00)	(2,432.79)	(6,883.65)	105%	100.17
MILEAGE	-	-	-	104%	-	-	-	-	158%	-
CONTRACT SERVICES	(2,800.00)	-	(2,938.72)	0%	138.72	(2,800.00)	-	(2,514.11)	0%	(424.61)
PART-TIME WAGES	-	-	(195.00)	105%	195.00	-	-	-	90%	(195.00)
<b>TOTAL SPECIAL EVENTS</b>	<b>(50.00)</b>	<b>(750.80)</b>	<b>(3,033.55)</b>	<b>6067%</b>	<b>2,983.55</b>	<b>100.00</b>	<b>(1,432.79)</b>	<b>(1,757.86)</b>	<b>-1758%</b>	<b>(1,275.89)</b>
<b>NATURE CENTER</b>										
INCOME	322,850.00	52,799.00	271,234.44	0%	51,615.56	248,580.00	60,445.50	300,090.51	0%	(28,856.07)
FACILITY RENTALS	2,000.00	-	1,890.00	84%	110.00	2,500.00	750.00	1,005.00	121%	885.00
FUNDRAISING (DONATIONS)	14,500.00	29.00	6,929.00	95%	7,571.00	14,000.00	2,139.01	17,482.19	40%	(10,553.19)
GRANT FUNDING	-	-	-	48%	-	-	-	-	125%	-
ENDOWMENT	-	-	-	0%	-	-	-	-	0%	-
FULL-TIME WAGES	(59,000.00)	(1,840.15)	(56,169.77)	0%	(2,830.23)	(55,000.00)	(6,252.01)	(54,174.44)	0%	(1,995.33)
PART-TIME WAGES	(170,900.00)	(29,637.33)	(139,446.99)	95%	(31,453.01)	(115,876.00)	(32,570.71)	(122,711.84)	98%	(16,735.15)
FICA	(18,000.00)	(2,933.52)	(14,966.22)	82%	(3,033.78)	(13,500.00)	(2,534.27)	(19,563.16)	106%	4,596.94
RETIREMENT	(4,000.00)	(309.92)	(3,705.86)	83%	(294.14)	(10,000.00)	(272.30)	(3,271.50)	145%	(434.36)
MEDICAL	(11,500.00)	-	(12,989.18)	93%	1,489.18	(12,000.00)	(500.00)	(8,544.89)	33%	(4,444.29)
WC INSURANCE	(5,000.00)	-	-	113%	(5,000.00)	(8,398.00)	(8,398.00)	(8,398.00)	71%	8,398.00
CLOTHING	(7,000.00)	(82.58)	(4,659.09)	0%	(2,340.91)	(3,700.00)	(842.88)	(6,800.14)	105%	2,141.05
STAFF TRAINING	(500.00)	-	(271.86)	67%	(228.14)	(600.00)	-	(528.91)	184%	257.05
ADVERTISING	(500.00)	-	(498.00)	54%	(2.00)	(500.00)	-	(3,793.45)	88%	2.00
COPYING	(3,100.00)	(325.59)	(3,639.74)	100%	539.74	(3,275.00)	(490.71)	(3,793.45)	100%	153.71
EQUIPMENT/SOFTWARE	(500.00)	-	(488.62)	117%	(11.38)	(500.00)	-	(571.31)	116%	82.69
CONTRACT SERVICES	(5,500.00)	(949.36)	(3,581.11)	98%	(1,918.89)	(1,500.00)	(513.38)	(5,817.77)	114%	2,236.66
PROGRAM SUPPLIES	(28,000.00)	(759.91)	(23,035.18)	65%	(4,964.82)	(19,575.00)	(4,539.86)	(35,457.43)	388%	12,422.25
MILEAGE	(300.00)	-	(172.39)	82%	(127.61)	(500.00)	-	(136.38)	181%	(36.01)

CHICO AREA RECREATION AND PARK DISTRICT  
PROGRAM SUMMARY 2018-2019  
JUNE 2019

DESCRIPTION	2018-2019 Budget	June 2019	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	June 2018	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
<b>RENT</b>										
PROPERTY & LIABILITY INSUR	(1,000.00)	-	-	0%	(1,000.00)	(1,200.00)	(1,071.00)	(1,071.00)	89%	1,071.00
<b>TOTAL NATURE CENTER</b>	<b>24,550.00</b>	<b>15,989.64</b>	<b>16,429.43</b>	<b>67%</b>	<b>8,120.57</b>	<b>19,354.00</b>	<b>5,349.30</b>	<b>47,237.48</b>	<b>244%</b>	<b>(30,808.05)</b>
<b>FACILITY RENTAL</b>										
INCOME	373,000.00	38,865.24	385,016.72	103%	(12,016.72)	337,591.00	38,385.05	391,187.68	116%	(6,170.96)
PROGRAM SUPPLIES	(8,000.00)	-	(4,653.62)	58%	(3,346.38)	(8,000.00)	(386.09)	(3,749.29)	47%	(904.33)
CONTRACT SERVICES	(16,000.00)	(1,260.00)	(7,315.89)	46%	(8,684.11)	(16,000.00)	(4,185.25)	(11,173.73)	70%	3,857.84
PART-TIME WAGES	(44,000.00)	(4,039.50)	(41,262.86)	94%	(2,737.14)	(42,000.00)	(5,156.26)	(43,209.50)	103%	1,946.64
<b>TOTAL FACILITY RENTAL</b>	<b>305,000.00</b>	<b>33,565.74</b>	<b>331,784.35</b>	<b>109%</b>	<b>(26,784.35)</b>	<b>271,591.00</b>	<b>28,657.45</b>	<b>333,055.16</b>	<b>123%</b>	<b>(1,270.81)</b>
<b>RECREATION - MISC. &amp; ADMIN</b>										
INCOME	-	(2,443.04)	(14,180.63)	0%	14,180.63	-	(4,939.12)	(12,875.30)	0%	(1,305.33)
PUBLICATIONS/LEGAL NOTICES	(24,000.00)	(6,087.42)	(22,141.47)	92%	(1,858.53)	(21,000.00)	(5,633.61)	(24,661.66)	117%	2,520.19
CONFERENCE	(6,000.00)	555.50	(1,453.21)	24%	(4,546.79)	(6,000.00)	-	(7,868.32)	131%	6,415.11
MILEAGE	(1,000.00)	-	(222.19)	22%	(777.81)	(1,000.00)	-	-	0%	(222.19)
OFFICE SUPPLIES	(12,300.00)	(236.68)	(5,327.69)	43%	(6,972.31)	(12,300.00)	(233.34)	(7,446.98)	61%	2,119.29
CLOTHING	(200.00)	-	-	0%	(200.00)	(200.00)	-	(140.21)	70%	140.21
AC/OVERTIME	(5,000.00)	-	-	0	(5,000.00)	(5,000.00)	(10,582.97)	(10,582.97)	212%	10,582.97
PART-TIME WAGES	(7,000.00)	(3,225.24)	(12,973.74)	185%	5,973.74	(5,000.00)	-	-	0%	(12,973.74)
FULL TIME WAGES	(408,000.00)	(31,533.55)	(405,570.20)	99%	(2,429.80)	(395,000.00)	(42,248.52)	(425,781.69)	108%	20,211.49
<b>TOTAL RECREATION - MISC. &amp; ADMIN</b>	<b>(463,500.00)</b>	<b>(42,970.43)</b>	<b>(461,869.13)</b>	<b>100%</b>	<b>(1,630.87)</b>	<b>(445,500.00)</b>	<b>(63,637.56)</b>	<b>(489,357.13)</b>	<b>110%</b>	<b>27,488.00</b>
<b>TOTAL PROGRAM SUMMARY</b>	<b>1,033,621.00</b>	<b>56,808.83</b>	<b>1,232,734.88</b>	<b>119%</b>	<b>(199,113.88)</b>	<b>936,847.00</b>	<b>106,190.61</b>	<b>1,248,457.87</b>	<b>133%</b>	<b>(15,722.99)</b>
		0.00								

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JUNE 2019**

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NOTE: This completes 12 month of the fiscal year and represents 100% of the year.

**CHICO AREA RECREATION AND PARK DISTRICT  
BALANCE SHEET  
JUNE 2019**

	JUNE 2019	JUNE 2018
<b>ASSETS</b>		
<b>CASH</b>		
CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	5,949,120.79	5,825,209.13
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	926.02	926.02
CASH ON DEPOSIT WITH COUNTY (PARK FUND)	200,233.45	110,174.91
CASH ON DEPOSIT WITH COUNTY (OAK WAY)	40,770.79	18,694.34
CASH ON DEPOSIT WITH COUNTY (PETERSON PARK)	66,764.79	24,585.89
CASH ON DEPOSIT WITH COUNTY (BARONI PARK)	145,741.62	73,628.07
CASH ON DEPOSIT WITH COUNTY (ROTARY)	16,534.52	16,534.52
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96
CASH - GOLDEN VALLEY BANK	583,498.04	410,641.30
PETTY CASH	800.00	500.00
BANK SUSPENSE	(5,332.35)	10,004.35
<b>SUBTOTAL</b>	<b>6,999,558.63</b>	<b>6,491,399.49</b>
FMV ADJUSTMENT (GENERAL FUND)	-	(65,526.76)
FMV ADJUSTMENT (PARK FUND)	-	(1,239.14)
FMV ADJUSTMENT (OAK WAY)	-	(210.26)
FMV ADJUSTMENT (PETERSON PARK)	-	(276.52)
FMV ADJUSTMENT (BARONI PARK)	-	(828.10)
FMV ADJUSTMENT (ROTARY FUND)	-	(185.96)
<b>SUBTOTAL</b>	<b>-</b>	<b>(68,266.74)</b>
<b>RECEIVABLES</b>		
ACCOUNTS RECEIVABLE	1,629,911.51	344,800.09
A/R - ONLINE PAYMENT CLEARING	-	-
A/R - IN HOUSE CREDIT CARDS	13,525.00	13,525.00
INTEREST RECEIVABLE (GENERAL FUND)	-	20,343.01
INTEREST RECEIVABLE (PARK FUND)	-	398.90
INTEREST RECEIVABLE (OAK WAY)	-	288.46
INTEREST RECEIVABLE (PETERSON PARK)	-	263.18
INTEREST RECEIVABLE (BARONI PARK)	-	483.05
<b>RECEIVABLES</b>	<b>1,643,436.51</b>	<b>380,101.69</b>
<b>DUE FROM OTHER FUNDS</b>		
DUE TO GENERAL FUND FROM OTHER FUNDS	186,287.45	50,857.73
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	-	-
DUE TO GENERAL FUND FROM PETERSON PARK FUND	-	-
DUE TO GENERAL FUND FROM BARONI PARK FUND	-	-
<b>DUE FROM OTHER FUNDS</b>	<b>186,287.45</b>	<b>50,857.73</b>
<b>TOTAL CURRENT ASSETS</b>	<b>8,829,282.59</b>	<b>6,854,092.17</b>
<b>PREPAID PENSION CONTRIBUTION</b>	<b>214,215.62</b>	<b>214,215.62</b>
<b>PREPAID EXPENSES</b>	<b>3,235.00</b>	<b>-</b>
<b>FIXED ASSETS</b>		
LAND	11,634,790.52	11,634,790.52

**CHICO AREA RECREATION AND PARK DISTRICT  
BALANCE SHEET  
JUNE 2019**

	<b>JUNE 2019</b>	<b>JUNE 2018</b>
LAND IMPROVEMENTS	25,373,368.01	25,373,368.01
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,098,162.52
EQUIPMENT	873,376.85	873,376.85
EQUIPMENT - COMPUTERS	276,499.35	276,499.35
EQUIPMENT - AUTOS	369,002.10	369,002.10
CONSTRUCTION IN PROGRESS	16,132.60	16,132.60
<b>SUBTOTAL</b>	<b>39,641,331.95</b>	<b>39,641,331.95</b>
ACCUMULATED DEPRECIATION	(13,154,773.84)	(13,154,773.84)
<b>SUBTOTAL</b>	<b>26,486,558.11</b>	<b>26,486,558.11</b>
<b>TOTAL ASSETS</b>	<b>35,533,291.32</b>	<b>33,554,865.90</b>
<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68</b>	<b>1,070,448.00</b>	<b>1,070,448.00</b>

**CHICO AREA RECREATION AND PARK DISTRICT  
BALANCE SHEET  
JUNE 2019**

	JUNE 2019	JUNE 2018
<b>LIABILITIES</b>		
<b>ACCOUNTS PAYABLE</b>	<b>154,311.57</b>	<b>218,129.47</b>
<b>ACCRUED EXPENSES</b>		
ACCRUED PAYROLL	162,240.36	159,717.78
PAYROLL FEDERAL TAXES	13,277.39	11,454.58
PAYROLL STATE TAXES	2,836.45	2,935.24
PAYROLL EMPLOYEE MEDI & FICA	15,586.81	14,754.26
PAYROLL EMPLOYER MEDI & FICA LIAB	15,586.81	13,324.61
PAYROLL SDI	2,031.89	3,355.23
LONG TERM CARE PAY DEDUCTIONS	-	-
PAYROLL GARNISHMENTS	353.03	252.00
UNION DUES - SUPERVISORS	511.91	440.76
UNION DUES - PARKS	287.39	267.76
CALPERS 2% AT 62	-	-
457 EMPLOYEE CONTRIBUTIONS	5,237.00	5,383.00
EMPLOYEE MEDICAL WITHHOLDINGS	(1,530.84)	(1,530.84)
VOUCHERS PAYABLE ACCRUAL	-	30,429.67
ACCRUED INTEREST EXPENSE (GENERAL FUND)	-	-
ACCRUED INTEREST EXPENSE (PARK FUND)	-	-
<b>ACCRUED EXPENSES</b>	<b>216,418.20</b>	<b>240,784.05</b>
<b>DUE TO OTHER FUNDS</b>		
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	70,028.92	17,367.64
DUE TO GENERAL FUND FROM PETERSON PARK FUND	53,666.96	23,559.80
DUE TO GENERAL FUND FROM BARONI PARK FUND	62,591.57	9,930.29
<b>SUBTOTAL</b>	<b>186,287.45</b>	<b>50,857.73</b>
<b>OTHER LIABILITIES</b>		
BANK CHARGE CLEARING ACCOUNT	(83,677.30)	(185.39)
DEFERRED REVENUE	2,116,928.61	726,664.18
OTHER LIAB - CLASS CLEARING ACCT	(370.30)	(120.30)
UNEARNED REVENUE	4,903.39	3,753.39
PREPAID FACILITY TRANSFER	-	-
SECURITY DEPOSITS	16,466.67	14,900.00
SECURITY HOLDING ACCT - CLASS	-	-
<b>SUBTOTAL</b>	<b>2,054,251.07</b>	<b>745,011.88</b>
<b>TOTAL CURRENT LIABILITIES</b>	<b>2,611,268.29</b>	<b>1,254,783.13</b>
<b>LONG-TERM DEBT</b>		
NOTE PAYBLE - DEGARMO	-	-
NOTE PAYABLE - SOLAR	-	-
NOTE PAYABLE - LAKESIDE PAVILLION	-	-
NET PENSION LIABILITY	2,838,733.00	2,838,733.00
LIABILITY FOR COMPENSATED ABSENCES	176,892.25	176,892.25
<b>SUBTOTAL</b>	<b>3,015,625.25</b>	<b>3,015,625.25</b>
<b>TOTAL LIABILITIES</b>	<b>5,626,893.54</b>	<b>4,270,408.38</b>

CHICO AREA RECREATION AND PARK DISTRICT  
BALANCE SHEET  
JUNE 2019

	JUNE 2019	JUNE 2018
<u>TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68</u>	<u>136,997.00</u>	<u>136,997.00</u>

**CHICO AREA RECREATION AND PARK DISTRICT  
BALANCE SHEET  
JUNE 2019**

	JUNE 2019	JUNE 2018
<b>FUND BALANCE</b>		
<b>SPENDABLE - COMMITTED</b>		
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00
SPENDABLE - COMMITTED - GENERAL RESERVE	1,200,000.00	1,200,000.00
<b>SUBTOTAL</b>	<b>1,201,500.00</b>	<b>1,201,500.00</b>
<b>SPENDABLE - ASSIGNED</b>		
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	50,000.00	50,000.00
SPENDABLE - ASSIGNED - LONG TERM DEBT	-	-
SPENDABLE - ASSIGNED - ELECTION COSTS	45,000.00	45,000.00
SPENDABLE - ASSIGNED - PENSION LIABILITY	-	1,700,000.00
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	340,500.00	340,500.00
<b>SUBTOTAL</b>	<b>435,500.00</b>	<b>2,135,500.00</b>
<b>SPENDABLE - UNASSIGNED</b>	<b>2,176,584.42</b>	<b>551,774.96</b>
<b>NON-SPENDABLE</b>	<b>26,219,719.05</b>	<b>26,219,719.05</b>
<b>TOTAL FUND BALANCE - GENERAL FUND</b>	<b>30,033,303.47</b>	<b>30,108,494.01</b>
<b>FUND BALANCE - PARK FUND</b>	<b>118,834.67</b>	<b>38,006.87</b>
<b>FUND BALANCE - OAK WAY</b>	<b>1,404.90</b>	<b>4,943.25</b>
<b>FUND BALANCE - PETERSON PARK</b>	<b>1,012.75</b>	<b>7,718.07</b>
<b>FUND BALANCE - BARONI PARK</b>	<b>63,352.73</b>	<b>58,746.32</b>
<b>NET INCOME (LOSS)</b>		
GENERAL FUND	583,966.48	1,244,903.06
PARK FUND	90,898.78	80,827.80
OAK WAY	(46,845.02)	(3,538.35)
PETERSON PARK	(10,070.99)	(6,705.32)
BARONI PARK	3,991.01	4,606.41
<b>TOTAL NET INCOME (LOSS)</b>	<b>621,940.26</b>	<b>1,320,093.60</b>
<b>TOTAL FUND BALANCE</b>	<b>30,839,848.78</b>	<b>31,538,002.12</b>

**FOOTNOTES:**

CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY - GENERAL FUND - FUND 2490  
JUNE 2019

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
<b>REVENUE</b>							
FEE BASED PROGRAM INCOME	3,479,080	3,473,468.31	99.8%	3,393,656	3,443,443.82	101.5%	30,024.49
OTHER INCOME	499,329	520,732.20	104.3%	463,920	613,927.96	132.3%	(93,195.76)
RDA PASSTHROUGH	1,090,000	1,290,981.14	118.4%	1,064,000	1,194,867.32	112.3%	96,113.82
INVESTMENT INCOME	40,000	73,844.53	184.6%	40,000	60,843.73	152.1%	13,000.80
TAX INCOME / COUNTY	3,046,000	3,337,976.25	109.6%	2,896,000	3,382,408.45	116.8%	(44,432.20)
BACKFILL TAX INCOME	-	208,462.18	0.0%	-	-	0.0%	208,462.18
<b>TOTAL REVENUE</b>	<b>8,154,409</b>	<b>8,905,464.61</b>	<b>109.2%</b>	<b>7,857,576</b>	<b>8,695,491.28</b>	<b>110.7%</b>	<b>209,973.33</b>
<b>OPERATING EXPENDITURES</b>							
SALARIES AND BENEFITS	5,723,093	6,186,150.19	108.1%	5,389,670	5,533,394.74	102.7%	652,755.45
SERVICES AND SUPPLIES	2,071,268	1,960,683.70	94.7%	1,824,744	1,809,932.79	99.2%	150,750.91
CONTRIB. TO OTHER AGENCIES	15,000	14,193.51	94.6%	15,000	12,733.72	84.9%	1,459.79
CONTINGENCIES	25,000	-	0.0%	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	1,005	1,000.00	99.5%	93,253	7,093.88	7.6%	(6,093.88)
<b>TOTAL OPERATING EXPENDITURES</b>	<b>7,835,366</b>	<b>8,162,027.40</b>	<b>104.2%</b>	<b>7,347,667</b>	<b>7,363,155.13</b>	<b>100.2%</b>	<b>798,872.27</b>
<b>NET REVENUE BEFORE SPEC. EXP.</b>	<b>319,043</b>	<b>743,437.21</b>	<b>233.0%</b>	<b>509,909</b>	<b>1,332,336.15</b>	<b>261.3%</b>	<b>(588,898.94)</b>
<b>SPECIALLY ALLOCATED ITEMS</b>							
CAPITAL / REPAIR PROJECTS	812,500	225,183.45	27.7%	975,000	33,938.47	3.5%	191,244.98
CAPITAL PROJECT REIMBURSEMENT	-	-	0.0%	-	-	0.0%	-
<b>NET CAPITAL PROJECTS</b>	<b>812,500</b>	<b>225,183.45</b>	<b>27.7%</b>	<b>975,000</b>	<b>33,938.47</b>	<b>3.5%</b>	<b>191,244.98</b>
DEPRECIATION	-	-	0.0%	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	(65,712.72)	0.0%	-	53,494.62	0.0%	(119,207.34)
<b>TOTAL SPECIALLY ALLOCATED</b>	<b>812,500</b>	<b>159,470.73</b>	<b>19.6%</b>	<b>975,000</b>	<b>87,433.09</b>	<b>9.0%</b>	<b>(119,207.34)</b>
<b>TOTAL REVENUE OVER (UNDER) EXPENDITURES</b>	<b>(493,457)</b>	<b>583,966.48</b>		<b>(465,091)</b>	<b>1,244,903.06</b>		<b>(660,936.58)</b>

\* \$728,247.00 was sent to CalPERS to pay-off CARD's June 30, 2016 Asset Gain/Loss Base.  
This has caused Salaries and Benefits to have higher expenses in FY 2018/2019 than we have previously had.

**CHICO AREA RECREATION AND PARK DISTRICT  
REVENUE SUMMARY - GENERAL FUND - FUND 2490  
JUNE 2019**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
<b>FEE BASED PROGRAM INCOME</b>							
AFTER SCHOOL & CAMP PROGRAMS							
AFTERSCHOOL	1,825,800	1,888,455.71	103.4%	1,591,186	1,845,950.09	116.0%	42,505.62
CAMPS	335,870	388,273.13	115.6%	298,240	322,446.34	108.1%	65,826.79
<b>SUBTOTAL</b>	<b>2,161,670</b>	<b>2,276,728.84</b>	<b>105.3%</b>	<b>1,889,426</b>	<b>2,168,396.43</b>	<b>114.8%</b>	<b>108,332.41</b>
<b>AQUATICS</b>	<b>166,010</b>	<b>125,335.56</b>	<b>75.5%</b>	<b>155,950</b>	<b>192,799.12</b>	<b>123.6%</b>	<b>(67,463.56)</b>
CLASSES							
GENERAL CLASSES	75,000	94,415.27	125.9%	70,000	69,684.62	99.5%	24,730.65
COMMUNITY BAND	1,500	2,134.57	142.3%	1,650	2,163.50	131.1%	(28.93)
SENIOR ADULT CLASSES	44,000	46,060.49	104.7%	43,000	49,150.35	114.3%	(3,089.86)
YOUTH CLASSES	86,400	114,454.95	132.5%	107,500	84,262.29	78.4%	30,192.66
<b>SUBTOTAL</b>	<b>206,900</b>	<b>257,065.28</b>	<b>124.2%</b>	<b>222,150</b>	<b>205,260.76</b>	<b>92.4%</b>	<b>51,804.52</b>
ADULT SPORTS							
VOLLEYBALL & DODGEBALL	51,500	41,352.77	80.3%	49,500	42,589.69	86.0%	(1,236.92)
BASKETBALL	35,500	24,053.60	67.8%	34,000	31,509.19	92.7%	(7,455.59)
SOFTBALL	209,200	142,494.66	68.1%	215,300	179,590.22	83.4%	(37,095.56)
SOFTBALL TOURNEYS	-	-	0.0%	6,800	-	0.0%	-
SOCCER	50,000	57,057.03	114.1%	45,000	53,829.12	119.6%	3,227.91
<b>SUBTOTAL</b>	<b>346,200</b>	<b>264,958.06</b>	<b>76.5%</b>	<b>350,600</b>	<b>307,518.22</b>	<b>87.7%</b>	<b>(42,560.16)</b>
NATURE CENTER							
PROGRAM FEE INCOME	314,200	271,234.44	86.3%	248,580	300,090.51	120.7%	(28,856.07)
GRANT FUNDING	-	-	0.0%	239,080	-	0.0%	-
<b>SUBTOTAL</b>	<b>314,200</b>	<b>271,234.44</b>	<b>86.3%</b>	<b>487,660</b>	<b>300,090.51</b>	<b>61.5%</b>	<b>(28,856.07)</b>
OTHER PROGRAMS							
SCHOLARSHIPS	(17,000)	(27,436.47)	161.4%	(17,000)	(27,276.01)	160.4%	(160.46)
CO-SPONSORED & MISCELLANEOUS	17,000	13,255.84	78.0%	17,000	14,400.71	84.7%	(1,144.87)
SPECIAL EVENTS	9,250	6,883.65	74.4%	7,250	7,639.90	105.4%	(756.25)
SENIOR ADULT PROGRAMS	62,550	46,227.77	73.9%	65,520	51,232.69	78.2%	(5,004.92)
YOUTH SPORTS	212,300	239,215.34	112.7%	215,100	223,381.49	103.9%	15,833.85
<b>SUBTOTAL</b>	<b>284,100</b>	<b>278,146.13</b>	<b>97.9%</b>	<b>287,870</b>	<b>269,378.78</b>	<b>93.6%</b>	<b>8,767.35</b>
<b>TOTAL FEE BASED PROGRAMS</b>	<b>3,479,080</b>	<b>3,473,468.31</b>	<b>99.8%</b>	<b>3,393,656</b>	<b>3,443,443.82</b>	<b>101.5%</b>	<b>30,024.49</b>
OTHER INCOME							
FACILITY RENTAL INCOME	375,000	386,906.72	103.2%	340,091	392,192.68	115.3%	(5,285.96)
REBATES & REIMBURSED COSTS	35,000	74,129.41	211.8%	35,000	25,450.84	72.7%	48,678.57
REIMBURSEMENTS - CITY PARKS	63,829	39,829.40	62.4%	63,829	78,780.05	123.4%	(38,950.65)
MISCELLANEOUS	10,000	12,396.42	124.0%	10,000	19,451.01	194.5%	(7,054.59)
ENDOWMENTS	-	-	0.0%	-	-	0.0%	-
DONATIONS	15,500	7,470.25	48.2%	15,000	98,053.38	653.7%	(90,583.13)
<b>TOTAL OTHER INCOME</b>	<b>499,329</b>	<b>520,732.20</b>	<b>104.3%</b>	<b>463,920</b>	<b>613,927.96</b>	<b>132.3%</b>	<b>(93,195.76)</b>
REVENUE FROM OTHER AGENCIES							
RDA PASSTHROUGH	1,090,000	1,290,981.14	118.4%	1,064,000	1,194,867.32	112.3%	96,113.82
INVESTMENT INCOME	40,000	73,844.53	184.6%	40,000	60,843.73	152.1%	13,000.80
TAX INCOME / COUNTY	3,046,000	3,337,976.25	109.6%	2,896,000	3,382,408.45	116.8%	(44,432.20)
BACKFILL TAX INCOME	-	208,462.18	0.0%	-	-	0.0%	208,462.18
<b>TOTAL REVENUE FROM OTHER AGENCIES</b>	<b>4,176,000</b>	<b>4,911,264.10</b>	<b>117.6%</b>	<b>4,000,000</b>	<b>4,638,119.50</b>	<b>116.0%</b>	<b>273,144.60</b>
<b>TOTAL REVENUE</b>	<b>8,154,409</b>	<b>8,905,464.61</b>	<b>109.2%</b>	<b>7,857,576</b>	<b>8,695,491.28</b>	<b>110.7%</b>	<b>209,973.33</b>

**CHICO AREA RECREATION AND PARK DISTRICT  
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490  
JUNE 2019**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
<b>SALARIES</b>							
FULL-TIME SALARIES	2,153,000	2,201,637.37	102.3%	2,036,000	2,003,067.93	98.4%	198,569.44
PART-TIME SALARIES	2,331,193	2,100,192.70	90.1%	2,064,483	2,040,985.20	98.9%	54,933.94
ACCUMULATED LEAVE	13,800	-	0.0%	13,800	43,829.62	317.6%	(43,829.62)
INSTRUCTORS	102,100	117,249.79	114.8%	92,387	119,386.57	129.2%	2,136.78
<b>SUBTOTAL</b>	<b>4,600,093</b>	<b>4,419,079.86</b>	<b>96.1%</b>	<b>4,206,670</b>	<b>4,207,269.32</b>	<b>100.0%</b>	<b>211,810.54</b>
<b>BENEFITS</b>							
FICA	359,000	330,463.88	92.1%	322,500	312,322.08	96.8%	18,141.80
RETIREMENT	369,000	1,111,353.00	301.2%	375,000	376,928.06	100.5%	734,424.94
RETIREMENT - GASB 68	-	-	0.0%	-	194,787.00	0.0%	(194,787.00)
HEALTH INSURANCE	376,000	325,807.64	86.7%	370,000	325,628.16	88.0%	179.48
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	35,000	18,549.73	53.0%	37,500	25,173.94	67.1%	(6,624.21)
WORKERS COMP INSURANCE	149,000	146,432.96	98.3%	218,000	237,446.18	108.9%	(91,013.22)
ALLOCATION TO OTHER FUNDS	(165,000)	(165,536.88)	100.3%	(140,000)	(146,160.00)	104.4%	(19,376.88)
<b>SUBTOTAL</b>	<b>1,123,000</b>	<b>1,767,070.33</b>	<b>157.4%</b>	<b>1,183,000</b>	<b>1,326,125.42</b>	<b>112.1%</b>	<b>440,944.91</b>
<b>TOTAL SALARIES AND BENEFITS</b>	<b>5,723,093</b>	<b>6,186,150.19</b>	<b>108.1%</b>	<b>5,389,670</b>	<b>5,533,394.74</b>	<b>102.7%</b>	<b>652,755.45</b>

\* \$728,247.00 was sent to CalPERS to pay-off CARD's June 30, 2016 Asset Gain/Loss Base.  
This has caused higher expenses for Retirement in FY 2018/2019 than we have previously had.

**CHICO AREA RECREATION AND PARK DISTRICT  
SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490  
JUNE 2019**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
<b>SERVICES AND SUPPLIES</b>							
ADVERTISING	40,500	22,687.02	56.0%	12,500	9,504.64	76.0%	13,182.38
AGRICULTURE	31,200	25,896.74	83.0%	32,854	23,576.51	71.8%	2,320.23
CLOTHING	26,400	24,660.59	93.4%	22,000	24,947.14	113.4%	(286.55)
COMMUNICATIONS	51,775	52,814.61	102.0%	50,609	52,439.74	103.6%	374.87
HOUSEHOLD SUPPLIES	40,400	40,017.17	99.1%	38,300	38,649.15	100.9%	1,368.02
WORK SERVICE SUPPLIES	2,050	1,488.11	72.6%	-	-	0.0%	1,488.11
INSURANCE	77,000	82,165.34	106.7%	75,000	70,467.32	94.0%	11,698.02
EQUIPMENT REPAIRS	18,000	18,000.11	100.0%	18,000	15,146.59	84.1%	2,853.52
HOUSEHOLD EQUIPMENT	-	-	0.0%	-	-	0.0%	-
FIELD EQUIPMENT	1,750	655.63	37.5%	1,750	2,231.91	127.5%	(1,576.28)
PROGRAM EQUIPMENT	-	484.13	0.0%	750	193.46	25.8%	290.67
VEHICLE MAINTENANCE	12,500	12,181.87	97.5%	12,500	9,151.94	73.2%	3,029.93
POOL SUPPLIES	12,000	13,867.65	115.6%	12,000	13,455.04	112.1%	412.61
POOL EQUIPMENT	4,000	3,147.04	78.7%	4,000	3,358.74	84.0%	(211.70)
STRUCTURE & GROUNDS	87,700	80,217.50	91.5%	74,350	82,934.33	111.5%	(2,716.83)
SHOP SUPPLIES	5,100	5,279.98	103.5%	5,000	6,745.96	134.9%	(1,465.98)
VANDALISM	4,100	3,929.64	95.8%	5,800	2,314.19	39.9%	1,615.45
MEDICAL FIRST AID	3,200	2,851.55	89.1%	2,800	3,109.43	111.1%	(257.88)
MEMBERSHIP/PERIODICALS	18,500	17,942.75	97.0%	16,400	17,972.25	109.6%	(29.50)
OFFICE SUPPLIES	26,150	23,260.91	89.0%	26,575	21,595.11	81.3%	1,665.80
CONTRACT SERVICES	860,788	867,739.11	100.8%	745,985	725,855.64	97.3%	141,883.47
PUBS/LEGAL NOTICES	24,000	22,141.47	92.3%	21,000	24,661.66	117.4%	(2,520.19)
RENT/LEASE EQUIPMENT	5,400	2,190.03	40.6%	2,750	5,278.51	191.9%	(3,088.48)
RENT/LEASE STRUCTURES	3,200	3,200.00	100.0%	3,200	3,200.00	100.0%	-
SMALL TOOLS	3,500	2,167.93	61.9%	3,000	2,162.38	72.1%	5.55
EDUCATION & TRAINING	4,000	443.42	11.1%	5,000	1,580.96	31.6%	(1,137.54)
* DISTRICT OFFICE SPECIAL EXP	9,000	12,655.31	140.6%	9,000	8,042.00	89.4%	4,613.31
PROGRAM SUPPLIES	224,740	175,491.18	78.1%	204,046	197,698.13	96.9%	(22,206.95)
DISTRICT OFFICE MEETING EXP	5,000	1,928.69	38.6%	6,500	1,310.90	20.2%	617.79
MILEAGE	37,300	37,226.35	99.8%	31,500	40,789.21	129.5%	(3,562.86)
PROGRAM TRANSPORTATION	3,140	735.65	23.4%	3,100	2,133.20	68.8%	(1,397.55)
DIST OFFICE BOARD MTG EXP	10,000	8,626.11	86.3%	10,000	7,496.82	75.0%	1,129.29
USE TAX	1,500	1,752.40	116.8%	1,200	1,408.67	117.4%	343.73
CONFERENCES	23,000	15,073.42	65.5%	23,100	16,482.06	71.4%	(1,408.64)
<b>SUBTOTAL</b>	<b>1,676,893</b>	<b>1,582,919.41</b>	<b>94.4%</b>	<b>1,480,569</b>	<b>1,435,893.59</b>	<b>97.0%</b>	<b>147,025.82</b>
<b>UTILITIES</b>							
WATER	76,625	68,106.44	88.9%	68,675	70,039.96	102.0%	(1,933.52)
ELECTRICITY	261,400	250,922.09	96.0%	223,350	250,971.46	112.4%	(49.37)
GAS	50,450	53,827.00	106.7%	44,550	47,513.70	106.7%	6,313.30
SEWER	5,900	4,908.76	83.2%	7,600	5,514.08	72.6%	(605.32)
<b>SUBTOTAL</b>	<b>394,375</b>	<b>377,764.29</b>	<b>95.8%</b>	<b>344,175</b>	<b>374,039.20</b>	<b>108.7%</b>	<b>3,725.09</b>
<b>TOTAL SERVICE &amp; SUPPLY</b>	<b>2,071,268</b>	<b>1,960,683.70</b>	<b>94.7%</b>	<b>1,824,744</b>	<b>1,809,932.79</b>	<b>99.2%</b>	<b>150,750.91</b>

\* Camp Fire Expenses are coded in District Office Special Expense. This will cause us to go over budget in this area in the current Fiscal Year. Without the Camp Fire Expenses, we would be at \$7,832.87, or 87% of Budget.

**CHICO AREA RECREATION AND PARK DISTRICT  
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER  
JUNE 2019**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
<b>INCOME</b>							
GENERAL PROGRAM INCOME	-	600.00	0.0%	7,000	6,892.00	98.5%	(6,292.00)
GENERAL ADMISSION	3,500	3,236.00	92.5%	2,500	3,850.00	154.0%	(614.00)
HOME SCHOOL	3,200	3,105.00	97.0%	10,830	13,050.00	120.5%	(9,945.00)
FIELD TRIPS	25,000	13,980.00	55.9%	21,000	19,713.00	93.9%	(5,733.00)
CAMPS	200,000	195,323.28	97.7%	158,650	189,825.90	119.7%	5,497.38
PRESCHOOL	50,000	42,186.66	84.4%	17,100	33,549.91	196.2%	8,636.75
TEACHER WORKSHOPS	1,500	1,587.00	105.8%	2,500	4,840.00	193.6%	(3,253.00)
SPECIAL EVENTS	20,000	2,316.50	11.6%	21,000	19,226.25	91.6%	(16,909.75)
MEMBERSHIPS	2,000	735.00	36.8%	2,000	1,373.45	68.7%	(638.45)
FACILITY RENTALS	2,000	1,890.00	94.5%	2,500	1,005.00	40.2%	885.00
PARTY RENTALS	9,000	8,165.00	90.7%	6,000	7,770.00	129.5%	395.00
CAL NAT	8,650	-	0.0%	-	-	0.0%	-
GRANTS	-	-	0.0%	-	-	0.0%	-
ENDOWMENT	-	-	0.0%	-	-	0.0%	-
FUNDRAISING (DONATIONS)	14,500	6,929.00	47.8%	14,000	17,482.19	124.9%	(10,553.19)
<b>TOTAL INCOME</b>	<b>339,350</b>	<b>280,053.44</b>	<b>82.5%</b>	<b>265,080</b>	<b>318,577.70</b>	<b>120.2%</b>	<b>(38,524.26)</b>
<b>OPERATING EXPENDITURES</b>							
<b>SALARIES AND BENEFITS</b>	<b>272,100</b>	<b>227,278.02</b>	<b>83.5%</b>	<b>214,376</b>	<b>216,663.83</b>	<b>101.1%</b>	<b>10,614.19</b>
<b>SERVICES AND SUPPLIES</b>							
ADVERTISING	500	498.00	99.6%	500	500.00	100.0%	(2.00)
COMMUNICATIONS	2,600	2,727.05	104.9%	1,800	2,657.88	147.7%	69.17
HOUSEHOLD SUPPLIES	2,500	2,290.09	91.6%	2,500	2,217.32	88.7%	72.77
INSURANCE	1,000	-	0.0%	1,200	1,071.00	89.3%	(1,071.00)
STRUCTURES & GROUNDS	4,500	1,999.72	44.4%	4,500	4,339.86	96.4%	(2,340.14)
OFFICE SUPPLIES	3,100	3,639.74	117.4%	3,275	3,793.45	115.8%	(153.71)
CLOTHING	7,000	4,659.09	66.6%	-	-	0.0%	-
CONTRACT SERVICES	5,500	3,581.11	65.1%	1,500	5,817.77	387.9%	(2,236.66)
RENT/LEASE STRUCTURES	3,200	3,200.00	100.0%	3,200	3,200.00	100.0%	-
PROGRAM SUPPLIES	28,000	23,035.18	82.3%	19,575	35,457.43	181.1%	(12,422.25)
MILEAGE	300	172.39	57.5%	500	136.38	27.3%	36.01
CONFERENCES	500	271.86	54.4%	600	528.91	88.2%	(257.05)
ELECTRIC	7,200	8,604.44	119.5%	7,500	6,888.82	91.9%	1,715.62
GAS	2,600	2,503.29	96.3%	1,900	2,510.49	132.1%	(7.20)
<b>SUBTOTAL</b>	<b>68,500</b>	<b>57,181.96</b>	<b>83.5%</b>	<b>48,550</b>	<b>69,119.31</b>	<b>142.4%</b>	<b>(16,596.44)</b>
<b>EQUIPMENT/SOFTWARE</b>	<b>500</b>	<b>489</b>	<b>97.7%</b>	<b>500</b>	<b>571</b>	<b>114.3%</b>	<b>(82.69)</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>341,100</b>	<b>284,948.60</b>	<b>83.5%</b>	<b>263,426</b>	<b>286,354.45</b>	<b>108.7%</b>	<b>(6,064.94)</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>(1,750)</b>	<b>(4,895.16)</b>		<b>1,654</b>	<b>32,223.25</b>		<b>(32,459.32)</b>

\* Once accruals have been processed revenue will increase by the \$9,000 Endowment payment.  
This will increase income over expenditures to \$4,084.74

CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480  
JUNE 2019

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
<b>INCOME</b>							
PARK IMPACT FEES	85,000	87,875.00	103.4%	59,375	87,875.00	148.0%	-
INTEREST INCOME	325	1,784.64	549.1%	325	(5,863.01)	-1804.0%	7,647.65
FAIR MARKET VALUE ADJUSTMENT	-	1,239.14	0.0%	-	(1,184.19)	0.0%	2,423.33
<b>TOTAL INCOME</b>	<b>85,325</b>	<b>90,898.78</b>	<b>106.5%</b>	<b>59,700</b>	<b>80,827.80</b>	<b>135.4%</b>	<b>10,070.98</b>
<b>NOTES PAYABLE / LEASE PYMTS</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>80,935</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>85,325</b>	<b>90,898.78</b>		<b>(21,235)</b>	<b>80,827.80</b>		<b>10,070.98</b>

CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495  
JUNE 2019

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
<b>INCOME</b>							
ASSESSMENTS	21,892	21,476.00	98.1%	60,966	60,035.30	98.5%	(38,559.30)
INTEREST	-	311.99	0.0%	-	606.15	0.0%	(294.16)
FAIR MARKET VALUE ADJUSTMENT	-	210.26	0.0%	-	(159.11)	0.0%	369.37
<b>TOTAL INCOME</b>	<b>21,892</b>	<b>21,998.25</b>	<b>100.5%</b>	<b>60,966</b>	<b>60,482.34</b>	<b>99.2%</b>	<b>(38,484.09)</b>
<b>OPERATING EXPENDITURES</b>							
<b>SALARIES AND BENEFITS</b>	<b>52,661</b>	<b>52,661.28</b>	<b>100.0%</b>	<b>46,656</b>	<b>46,656.36</b>	<b>100.0%</b>	<b>6,004.92</b>
<b>SERVICES AND SUPPLIES</b>							
AGRICULTURE	1,800	1,061.70	59.0%	1,842	955.74	51.9%	105.96
HOUSEHOLD SUPPLIES	2,500	1,663.46	66.5%	1,200	2,296.84	191.4%	(633.38)
STRUCTURES & GROUNDS	4,500	2,741.19	60.9%	4,556	3,419.61	75.1%	(678.42)
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	115.25	0.0%	350	-	0.0%	115.25
CONTRACT SERVICES	6,000	6,998.07	116.6%	4,680	6,180.86	132.1%	817.21
WATER	1,500	1,371.60	91.4%	1,500	1,378.11	91.9%	(6.51)
ELECTRIC	3,300	2,230.72	67.6%	3,300	3,133.17	94.9%	(902.45)
<b>SUBTOTAL</b>	<b>19,700</b>	<b>16,181.99</b>	<b>82.1%</b>	<b>17,528</b>	<b>17,364.33</b>	<b>99.1%</b>	<b>(1,182.34)</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>72,361</b>	<b>68,843.27</b>	<b>95.1%</b>	<b>64,184</b>	<b>64,020.69</b>	<b>99.7%</b>	<b>4,822.58</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>(50,469)</b>	<b>(46,845.02)</b>		<b>(3,218)</b>	<b>(3,538.35)</b>		<b>(43,306.67)</b>

CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497  
JUNE 2019

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
<b>INCOME</b>							
ASSESSMENTS	42,560	41,467.90	97.4%	42,560	42,377.60	99.6%	(909.70)
INTEREST	275	447.82	162.8%	275	631.99	229.8%	(184.17)
FAIR MARKET VALUE ADJUSTMENT	-	276.52	0.0%	-	(204.27)	0.0%	480.79
<b>TOTAL INCOME</b>	<b>42,835</b>	<b>42,192.24</b>	<b>98.5%</b>	<b>42,835</b>	<b>42,805.32</b>	<b>99.9%</b>	<b>(613.08)</b>
<b>OPERATING EXPENDITURES</b>							
<b>SALARIES AND BENEFITS</b>	<b>30,107</b>	<b>30,107.16</b>	<b>100.0%</b>	<b>26,424</b>	<b>26,423.64</b>	<b>100.0%</b>	<b>3,683.52</b>
<b>SERVICES AND SUPPLIES</b>							
AGRICULTURE	1,850	1,200.53	64.9%	2,165	1,132.18	52.3%	68.35
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	2,500	2,479.21	99.2%	2,500	1,104.06	44.2%	1,375.15
VANDALISM	100	228.30	228.3%	100	-	0.0%	228.30
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
SMALL TOOLS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	4,000	3,867.03	96.7%	2,500	3,798.45	151.9%	68.58
WATER	16,000	14,220.73	88.9%	14,000	16,893.57	120.7%	(2,672.84)
ELECTRIC	300	160.27	53.4%	300	158.74	52.9%	1.53
<b>SUBTOTAL</b>	<b>24,750</b>	<b>22,156.07</b>	<b>89.5%</b>	<b>21,565</b>	<b>23,087.00</b>	<b>107.1%</b>	<b>(930.93)</b>
<b>OPERATING EXPENDITURES</b>	<b>54,857</b>	<b>52,263.23</b>	<b>95.3%</b>	<b>47,989</b>	<b>49,510.64</b>	<b>103.2%</b>	<b>2,752.59</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>(12,022)</b>	<b>(10,070.99)</b>		<b>(5,154)</b>	<b>(6,705.32)</b>		<b>(3,365.67)</b>

CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498  
JUNE 2019

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
<b>INCOME</b>							
ASSESSMENTS	71,719	70,421.69	98.2%	65,039	64,807.56	99.6%	5,614.13
INTEREST	300	1,208.81	402.9%	300	1,229.60	409.9%	(20.79)
FAIR MARKET VALUE ADJUSTMENT	-	828.10	0.0%	-	(669.97)	0.0%	1,498.07
<b>TOTAL INCOME</b>	<b>72,019</b>	<b>72,458.60</b>	<b>100.6%</b>	<b>65,339</b>	<b>65,367.19</b>	<b>100.0%</b>	<b>7,091.41</b>
<b>OPERATING EXPENDITURES</b>							
<b>SALARIES AND BENEFITS</b>	<b>52,661</b>	<b>52,661.28</b>	<b>100.0%</b>	<b>46,656</b>	<b>46,656.36</b>	<b>100.0%</b>	<b>6,004.92</b>
<b>SERVICES AND SUPPLIES</b>							
AGRICULTURE	1,083	619.93	57.2%	1,083	688.04	63.5%	(68.11)
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	1,000	2,080.63	208.1%	1,000	1,017.73	101.8%	1,062.90
VANDALISM	100	-	0.0%	550	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	4,000	3,867.03	96.7%	2,500	3,798.46	151.9%	68.57
WATER	8,050	9,238.72	114.8%	8,050	8,600.19	106.8%	638.53
ELECTRIC	200	-	0.0%	200	-	0.0%	-
<b>SUBTOTAL</b>	<b>14,433</b>	<b>15,806.31</b>	<b>109.5%</b>	<b>13,383</b>	<b>14,104.42</b>	<b>105.4%</b>	<b>1,701.89</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>67,094</b>	<b>68,467.59</b>	<b>102.0%</b>	<b>60,039</b>	<b>60,760.78</b>	<b>101.2%</b>	<b>7,706.81</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>4,925</b>	<b>3,991.01</b>		<b>5,300</b>	<b>4,606.41</b>		<b>(615.40)</b>

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Accounts Payable Check Register

June 2019

Salary & Benefits	1,249.52
Service & Supply	127,697.25
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	19,454.50
<b>TOTAL</b>	<b>148,401.27</b>

Check #'s            072627-072699

Approved by the Board of Directors

July 18, 2019

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Michael Worley  
Board Chair

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Ann Willmann  
General Manager

CHICO AREA RECREATION AND PARK DISTRICT  
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
 July 10, 2019

 MAILED  
 7/10/19 SB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/10/2019	072627	AFLAC	\$ 419.52	510000
07/10/2019	072628	DEPT. OF JUSTICE	\$ 830.00	510000
07/10/2019	072629	J.C. NELSON SUPPLY CO	\$ 4,374.67	560000
07/10/2019	072630	JOHNSON CONTROLS, INC.	\$ 15,079.83	560000
07/10/2019	072631	AIRGAS USA, LLC	\$ 167.75	520000
07/10/2019	072632	ALEXANDER REYNAGA	\$ 51.36	520000
07/10/2019	072633	AMANDA JEAN	\$ 21.02	520000
07/10/2019	072634	AMY MEIER	\$ 23.01	520000
07/10/2019	072635	ANISA VAZQUEZ	\$ 72.06	520000
07/10/2019	072636	AT&T	\$ 935.97	520000
07/10/2019	072637	BATTERIES PLUS BULBS # 311	\$ 210.27	520000
07/10/2019	072638	BURKE, WILLIAMS & SORENSEN, LLP	\$ 130.00	520000
07/10/2019	072639	C&M AUTOMOTIVE	\$ 204.86	520000
07/10/2019	072640	CAITLIN REILLY	\$ 12.85	520000
07/10/2019	072641	CALIFORNIA WATER SERVICE	\$ 9,956.95	520000
07/10/2019	072642	CARTER LAW OFFICES	\$ 1,530.00	520000
07/10/2019	072643	CHICO AREA RECREATION & PARK DISTRICT	\$ 11,094.64	520000
07/10/2019	072644	CHICO CREEK DANCE CENTRE	\$ 1,878.80	520000
07/10/2019	072645	CHICO FALSE ALARM	\$ 100.00	520000
07/10/2019	072646	CHICO POWER EQUIPMENT INC	\$ 28.95	520000
07/10/2019	072647	CHICO PRINCESS PARTIES, LLC	\$ 4,452.50	520000
07/10/2019	072648	CHICO SPORTS CLUB	\$ 87.50	520000
07/10/2019	072649	COLLIER HARDWARE	\$ 263.87	520000
07/10/2019	072650	COMMERCIAL TIRE WAREHOUSE	\$ 169.63	520000
07/10/2019	072651	DRAGON GRAPHICS	\$ 319.01	520000
07/10/2019	072652	ELAINE DAVIS	\$ 28.36	520000
07/10/2019	072653	ELLEN J PASTORINO	\$ 183.47	520000
07/10/2019	072654	EWING IRRIGATION PRODUCTS, INC.	\$ 6,948.10	520000
07/10/2019	072655	FERGUSON ENTERPRISES, INC #686	\$ 19.17	520000
07/10/2019	072656	FROZEN GOURMET, INC.	\$ 126.96	520000
07/10/2019	072657	GATES RESALE	\$ 91.97	520000
07/10/2019	072658	HILLYARD/SACRAMENTO	\$ 1,684.84	520000
07/10/2019	072659	HOLIDAY POOLS & SPAS	\$ 471.40	520000
07/10/2019	072660	HOME DEPOT CREDIT SERVICES	\$ 215.28	520000
07/10/2019	072661	HUNTERS SERVICES, INC.	\$ 371.00	520000
07/10/2019	072662	INDUSTRIAL POWER PRODUCTS	\$ 464.88	520000
07/10/2019	072663	J.C. NELSON SUPPLY CO	\$ 3,755.97	520000
07/10/2019	072664	JANET LOMBARDI BLIXT	\$ 1,344.00	520000
07/10/2019	072665	JOHNNY ON THE SPOT PORTABLE TOILETS	\$ 1,285.15	520000
07/10/2019	072666	JOHNSON CONTROLS, INC.	\$ 2,220.00	520000
07/10/2019	072667	KINETICS ACADEMY OF DANCE	\$ 1,909.20	520000
07/10/2019	072668	LIMEY TEES	\$ 1,101.58	520000
07/10/2019	072669	LINCOLN AQUATICS	\$ 875.27	520000
07/10/2019	072670	LOCKSMITHING ENTERPRISES	\$ 342.97	520000
07/10/2019	072671	LOWE'S	\$ 281.27	520000
07/10/2019	072672	MAGOON SIGNS	\$ 144.79	520000
07/10/2019	072673	MARGARET BRUNELLE	\$ 119.00	520000
07/10/2019	072674	MCCLELLAND AIR CONDITIONING, INC	\$ 136.98	520000
07/10/2019	072675	MEEKS BUILDING CENTER	\$ 987.92	520000
07/10/2019	072676	MISSION LINEN & UNIFORM	\$ 205.36	520000

CHICO AREA RECREATION AND PARK DISTRICT  
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
 July 10, 2019

CHECK REGISTER      FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
07/10/2019	072677	MISSION LINEN & UNIFORM	\$ 2,232.26	520000
07/10/2019	072678	NORTH STATE DOG TRAINING	\$ 420.00	520000
07/10/2019	072679	NORTHGATE PETROLEUM COMPANY	\$ 564.46	520000
07/10/2019	072680	O'REILLY AUTOMOTIVE STORES, INC.	\$ 81.45	520000
07/10/2019	072681	OFFICE DEPOT	\$ 1,823.20	520000
07/10/2019	072682	PACIFIC GAS AND ELECTRIC	\$ 31,711.69	520000
07/10/2019	072683	PLATT ELECTRIC SUPPLY, INC.	\$ 100.80	520000
07/10/2019	072684	PLAY-WELL TEKNOLOGIES	\$ 4,840.00	520000
07/10/2019	072685	RECOLOGY BUTTE COLUSA COUNTIES	\$ 3,528.29	520000
07/10/2019	072686	SAFETY DRIVERS ED, LLC	\$ 54.60	520000
07/10/2019	072687	SAVE MART SUPERMARKET	\$ 135.56	520000
07/10/2019	072688	SDRMA	\$ 4,704.72	520000
07/10/2019	072689	SHERWIN-WILLIAMS CO.	\$ 76.90	520000
07/10/2019	072690	SILVER DOLLAR BMX	\$ 8,625.00	520000
07/10/2019	072691	THE CSU, CHICO RESEARCH FOUNDATION	\$ 3,888.00	520000
07/10/2019	072692	THRIFTY ROOTER	\$ 140.00	520000
07/10/2019	072693	TJ FARMS	\$ 1,260.00	520000
07/10/2019	072694	TURF STAR INC.	\$ 69.22	520000
07/10/2019	072695	VERIZON WIRELESS	\$ 3,312.53	520000
07/10/2019	072696	WAL-MART COMMUNITY	\$ 855.28	520000
07/10/2019	072697	WASTE MANAGEMENT	\$ 420.84	520000
07/10/2019	072698	WORK TRAINING CENTER	\$ 1,774.20	520000
07/10/2019	072699	ZEE MEDICAL COMPANY	\$ 52.36	520000

Total of Register \$ 148,401.27

Ann Willmann	Salary & Benefits	\$ 1,249.52	Acct 510000
General Manager	Service & Supply	\$ 127,697.25	Acct 520000
	Cont. to Other Agencies	\$ -	Acct 557000
OR	Principal Repayment	\$ -	Acct 552000
	Interest Expense	\$ -	Acct 553000
	Fixed Asset	\$ 19,454.50	Acct 560000
	<b>Total</b>	<u><u>\$ 148,401.27</u></u>	

  
 Michelle Niven  
 Human Resources Manager

Prepared by      JB

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Manual Accounts Payable Check Register

June 2019

Salary & Benefits	6,957.73
Salary & Benefits-ACH Payroll Tax Transfer	84,807.77
Salary & Benefits-ACH CalPERS	41,038.34
Service & Supply	72,564.96
Fixed Assets	27,108.30
Contingency to other Agency	-
Principal Repayment	-
Interest Expense	-

**TOTAL**

**232,477.10**

Check #'s            072491-072499  
                          072556-072612

Approved by the Board of Directors

July 18, 2019

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Michael Worley  
Board Chair

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Ann Willmann  
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT  
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
 June 6, 2019



EMAILED  
 6/6/19 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
06/06/2019	072491	BANNER BANK	\$ 2,039.59	510000
06/06/2019	072492	IUOE LOCAL 39	\$ 450.34	510000
06/06/2019	072493	AARP DRIVERS SAFETY PROGRAM	\$ 265.00	520000
06/06/2019	072494	CREATIVE COMPOSITION	\$ 904.61	520000
06/06/2019	072495	EAGLE SECURITY SYSTEMS	\$ 372.00	520000
06/06/2019	072496	JOHN TRENALONE	\$ 60.00	520000
06/06/2019	072497	MIRO VUJIC	\$ 210.00	520000
06/06/2019	072498	NEPTUNE WATER SOLUTIONS, INC	\$ 289.25	520000
06/06/2019	072499	NORTH STATE AUDIO VISUAL, INC	\$ 550.00	520000
Total of Register			<u>\$ 5,140.79</u>	

  
 Ann Willmann  
 General Manager

OR

Salary & Benefits	\$ 2,489.93	Acct 510000
Service & Supply	\$ 2,650.86	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<u><b>\$ 5,140.79</b></u>	

Parks & Recreation Director

OR

Michelle Niven  
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT  
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
 June 13, 2019

EMAILED

6/13/19 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
06/13/2019	072556	DEPT. OF JUSTICE	\$ 1,152.00	510000
06/13/2019	072557	KAYLA NORTON	\$ 38.37	510000
06/13/2019	072558	ANN WILLMANN	\$ 162.00	520000
06/13/2019	072559	CAPAY RANCHO WOMEN'S CLUB	\$ 189.42	520000
06/13/2019	072560	CARTER LAW OFFICES	\$ 1,035.00	520000
06/13/2019	072561	CHARLIE ROBINSON	\$ 280.00	520000
06/13/2019	072562	CHICO UNIFIED SCHOOL DISTRICT	\$ 1,842.48	520000
06/13/2019	072563	CLAIR LOUIS HINTON	\$ 300.00	520000
06/13/2019	072564	COMCAST	\$ 1,422.00	520000
06/13/2019	072565	FROZEN GOURMET, INC.	\$ 400.32	520000
06/13/2019	072566	PITNEY BOWES INC.	\$ 1,116.59	520000
06/13/2019	072567	TRANSAMATIC, INC.	\$ 171.21	520000
06/13/2019	072568	TURF STAR INC.	\$ 85.32	520000

Total of Register

\$ 8,194.71

*Ann Willmann*

Ann Willmann  
 General Manager

OR

Salary & Benefits	\$ 1,190.37	Acct 510000
Service & Supply	\$ 7,004.34	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<b>\$ 8,194.71</b>	

Parks & Recreation Director

OR

Michelle Niven  
 Human Resources Manager

CHICO AREA RECREATION AND PARK DISTRICT  
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
 June 20, 2019



**EMAILED**

6/20/19 SB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
06/20/2019	072569	BANNER BANK	\$ 2,039.59	510000
06/20/2019	072570	ENLOE MEDICAL CENTER	\$ 172.00	510000
06/20/2019	072571	SEIU LOCAL 1021	\$ 575.18	510000
06/20/2019	072572	BILL UNGER	\$ 250.00	520000
06/20/2019	072573	BUS-MAN'S HOLIDAY TOURS	\$ 1,939.80	520000
06/20/2019	072574	CITY OF CHICO	\$ 8,115.70	520000
06/20/2019	072575	COMCAST	\$ 131.93	520000
06/20/2019	072576	EAGLE SECURITY SYSTEMS	\$ 372.00	520000
06/20/2019	072577	FROZEN GOURMET, INC.	\$ 134.88	520000
06/20/2019	072578	J.W. PEPPER & SON, INC.	\$ 252.50	520000
06/20/2019	072579	JOHNSON CONTROLS, INC.	\$ 3,446.69	520000
06/20/2019	072580	KAILEY ARINGTON	\$ 33.83	520000
06/20/2019	072581	MELTON DESIGN GROUP, INC.	\$ 11,510.00	520000
06/20/2019	072582	PITNEY BOWES INC.	\$ 542.98	520000
06/20/2019	072583	WESTERN WEB	\$ 4,932.81	520000
06/20/2019	072584	ZEE MEDICAL COMPANY	\$ 62.21	520000

Total of Register

\$ 34,512.10

*Ann Willmann*

Ann Willmann  
 General Manager

OR

Salary & Benefits	\$ 2,786.77	Acct 510000
Service & Supply	\$ 31,725.33	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<b>\$ 34,512.10</b>	

Parks & Recreation Director

OR

Michelle Niven  
 Human Resources Manager

CHICO AREA RECREATION AND PARK DISTRICT  
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
 June 21, 2019

 **EMAILED**  
 6/21/19 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
06/21/2019	072585	CHICO NISSAN HYUNDAI	\$ 19,658.30	560000

Total of Register	<u><u>\$ 19,658.30</u></u>
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Ann Willmann	Salary & Benefits	\$ -	Acct 510000
General Manager	Service & Supply	\$ -	Acct 520000
	Cont. to Other Agencies	\$ -	Acct 557000
OR	Principal Repayment	\$ -	Acct 552000
	Interest Expense	\$ -	Acct 553000
	Fixed Asset	\$ 19,658.30	Acct 560000
	<b>Total</b>	<u><u>\$ 19,658.30</u></u>	

Parks & Recreation Director

OR

  
 Michelle Niven  
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT  
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
 June 27, 2019

 EMAILED

6/27/19 JB

CHECK REGISTER FUND 2490 FY 18/19

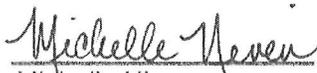
<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
06/27/2019	072586	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
06/27/2019	072587	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
06/27/2019	072588	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
06/27/2019	072589	CA STATE DISBURSEMENT UNIT	\$ 87.85	510000
06/27/2019	072590	CA STATE DISBURSEMENT UNIT	\$ 147.04	510000
06/27/2019	072591	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
06/27/2019	072592	CA STATE DISBURSEMENT UNIT	\$ 46.14	510000
06/27/2019	072593	COURT-ORDERED DEBT COLLECTIONS	\$ 16.15	510000
06/27/2019	072594	ECMC	\$ 20.41	510000
06/27/2019	072595	ARMED GUARD PRIVATE SECURITY INC	\$ 1,260.00	520000
06/27/2019	072596	BARRY KIRSHNER WILDLIFE SANCTUARY	\$ 300.00	520000
06/27/2019	072597	COMCAST	\$ 311.74	520000
06/27/2019	072598	FROZEN GOURMET, INC.	\$ 201.36	520000
06/27/2019	072599	FUNLAND/CAL-SKATE	\$ 275.00	520000
06/27/2019	072600	JACOB PEEBLES	\$ 3,000.00	520000
06/27/2019	072601	JASON ALEXANDER MILLER	\$ 6,340.00	520000
06/27/2019	072602	JESUS RIVAS	\$ 42.55	520000
06/27/2019	072603	JOB GLACKEN	\$ 61.10	520000
06/27/2019	072604	KRONOS SAASHR, INC	\$ 5,042.54	520000
06/27/2019	072605	MAGOON SIGNS	\$ 4,105.53	520000
06/27/2019	072606	NORTH STATE ELECTRIC & PUMP	\$ 2,765.90	520000
06/27/2019	072607	NORTH STATE PARENT MAGAZINE	\$ 295.00	520000
06/27/2019	072608	PARK PLANET	\$ 6,701.26	520000
06/27/2019	072609	RAY MORGAN COMPANY	\$ 182.45	520000
06/27/2019	072610	STREAMLINE	\$ 300.00	520000
06/27/2019	072611	M & S WESLEY TREE SERVICE	\$ 3,850.00	560000
06/27/2019	072612	NORTH VALLEY TREE SERVICE, INC.	\$ 3,600.00	560000

Total of Register \$ 39,125.09

Ann Willmann  
 General Manager

OR

Salary & Benefits	\$ 490.66	Acct 510000
Service & Supply	\$ 31,184.43	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 7,450.00	Acct 560000
<b>Total</b>	<b>\$ 39,125.09</b>	

  
 Michelle Niven  
 Human Resources Manager

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)  
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Payroll Check Register

June 2019

PPE	Pay Date	Checks	Amount
5/31/2019	6/6/2019	117861	1,064.77
5/31/2019 ACH	6/7/2019	Direct Deposit	125,490.84
5/31/2019	6/7/2019	117813-117860	11,024.73
5/31/2019	6/7/2019	117862	273.59
6/14/2019 ACH	6/20/2019	Direct Deposit	205.53
6/14/2019	6/20/2019	117863-117864	205.54
6/14/2019	6/21/2019	117865-117907	13,636.43
6/14/2019 ACH	6/21/2019	Direct Deposit	135,723.14

**Total** **287,624.57**

Approved by the Board of Directors

July 18, 2019

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Michael Worley  
Board Chair

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Ann Willmann  
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Refund Check Register

June 2019

Service & Supply-Refund Checks	3,124.15
<b>TOTAL</b>	<b>3,124.15</b>

Check #'s

028474-028481	1,717.00
028482-028487	1,407.15
028462-028468	
028469-028472	

Active Network Credit Card Refunds	27,599.25
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Approved by the Board of Directors

July 18, 2019

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Michael Worley  
Board Chair

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Ann Willmann  
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Revenue

June 2019

**Net Revenue**

Rents	38,865.24
Reimbursements	21,733.11
Misc.	2,072.00
Fees	305,854.70
 Sub Total	 368,525.05
 Other Income	 -
Donations	29.00
 RDA Pass Through	 -
Sale of Surplus Assets	-
City of Chico Reimbursements	6,207.35
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
 Fund 2480 Trust Obligations	 9,500.00
 Fund 2486 Chico Rotary/CARD	 -
 <b>TOTAL</b>	 <b>384,261.40</b>

Approved by the Board of Directors

July 18, 2019

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Michael Worley  
Board Chair

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Ann Willmann  
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)  
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Previously submitted check #028488 dated July 11, 2019 in the amount of \$384,261.40

**June 2019**

**FUND 2490**

4530106	RDA Pass Through	-	-
4600001	Rent	38,865.24	
	Fees	305,854.70	344,719.94
4700001	Misc.	2,072.00	
	Rebates/Reimbursements	21,733.11	
	City of Chico Reimbursements	6,207.35	
	Baroni Park	-	
	Pro Rata Share	-	
	Other Income	-	
	Donations	29.00	
	Grant Revenue	-	30,041.46
	<b>FUND 2490 total</b>		<b>374,761.40</b>

**FUND 2480**

280	Trust Obligations	9,500.00	
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**FUND 2483**

4616250	Prop 12 Grant Fund	-	
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**FUND 2486**

4700001	Chico Rotary/CARD	-	
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**Checks Total**

**384,261.40**

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Ann Willmann  
General Manager

COUNTY OF BUTTE  
AUDITORS CERTIFICATE AND TREASURER'S RECEIPT  
OROVILLE, CA 95965

RECEIVED FROM: CARD  
CONTACT #: (530) 895-4711

ATR NUMBER:	
DEPT. ID #	
DATE:	<u>7/11/2019</u>
BAG #:	

DESCRIPTION	RCVBLE NUMBER:	FUND/CHARGE CODE	ACCOUNT CODE	PROJECT CODE	AMOUNT
CARD-Charges for Service (Rent, Concessions, Fees)		24900000	462005		\$ 344,719.94
CARD-Miscellaneous Revenue (Misc, Rebates, Other Income,		24900000	473000		\$ 30,041.46
CARD-Park Fees Trust Obligations		24800000	462000		\$ 9,500.00
CARD-Rotary Foundation Trust Miscellaneous Revenue		24860000	473000		\$ -

*[Handwritten Signature]*

CARD-General Manager

Check #:	028488
Check Date:	07/11/19
Amount:	\$ 384,261.40

TOTAL	\$ 384,261.40
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Special Notes:

APPROVED BY AUDITOR-CONTROLLER:	RECEIVED BY TREASURER:
------------------------------------	---------------------------

CHECK NO.	CHECK DATE	VENDOR NO.
28488	07/11/2019	124000



CHECK NO. 028488

GOLDEN VALLEY BANK  
190 COHASSET RD. STE. 170  
CHICO, CA 95926  
90-4427/1211

*Chico Area Recreation and Park District*  
545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

Three hundred eighty-four thousand two hundred sixty-one and 40/100 USD

CHECK AMOUNT  
\$ 384,261.40

REFUND CHECK

PAY TO THE ORDER OF BUTTE COUNTY TREASURER  
25 COUNTY CENTER DR STE 120  
OROVILLE CA 95965

VOID 6 MONTHS FROM DATE OF ISSUE

*[Handwritten Signature]*  
AUTHORIZED SIGNATURE

THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

⑈028488⑈ 121144272⑈ 0100043835⑈



## Chico Area Recreation and Park District "Helping People Play"

Staff Report 19-34  
Agenda Item 7.1

# STAFF REPORT

**DATE:** July 18, 2019  
**TO:** Board of Directors  
**FROM:** Ann Willmann, General Manager  
**SUBJECT:** District Update

### **Prop 68 Per Capita Funding**

In November 2018, the public approved park bonds to be used for competitive park grants and per capita funding. It is anticipated that California State Parks, Office of Grants and Local Services will be releasing the per capita funding by the end of summer. Each community will receive funding based on their population. Because CARD and the City of Chico both operate park facilities, this funding will be shared between the two agencies. Based on the established timeline, we are anticipating we will be notified of the amount to be distributed to CARD in early fall. Once the funding is determined, staff will be required to attend a mandatory training and then the District will be able to apply for the available funding. At a future meeting, staff will present possible projects for available funds.

### **Community Outreach**

We will continue to conduct community outreach meetings to discuss community priorities for new facilities. Should CARD receive support for additional funding, it is important to involve the community in determining priorities. Through the months of August and September, staff will hold community meetings to discuss how the community would like funds to be used.

### **Tree Maintenance**

In late spring and early summer, the District has completed significant tree work. After having trees evaluated by a certified arborist, the District is working to remove trees that are potentially dangerous, and properly trim trees to ensure proper growth. This has included a new process for the District called entrenchment pruning that has been used on some of our heritage trees. There continues to be an annual budget that invests in the health and safety of the District tree inventory.

**Enforcement of District Rules and Regulations**

As of May 1, 2019, our updated park rules have been in effect. In addition, we increased our security throughout the District, and have received significant support from the Chico Police Department. We have received several comments from our park visitors regarding the improved safety of the parks. Staff will be presenting the 90 day update to the Board at the Regular Meeting in August.

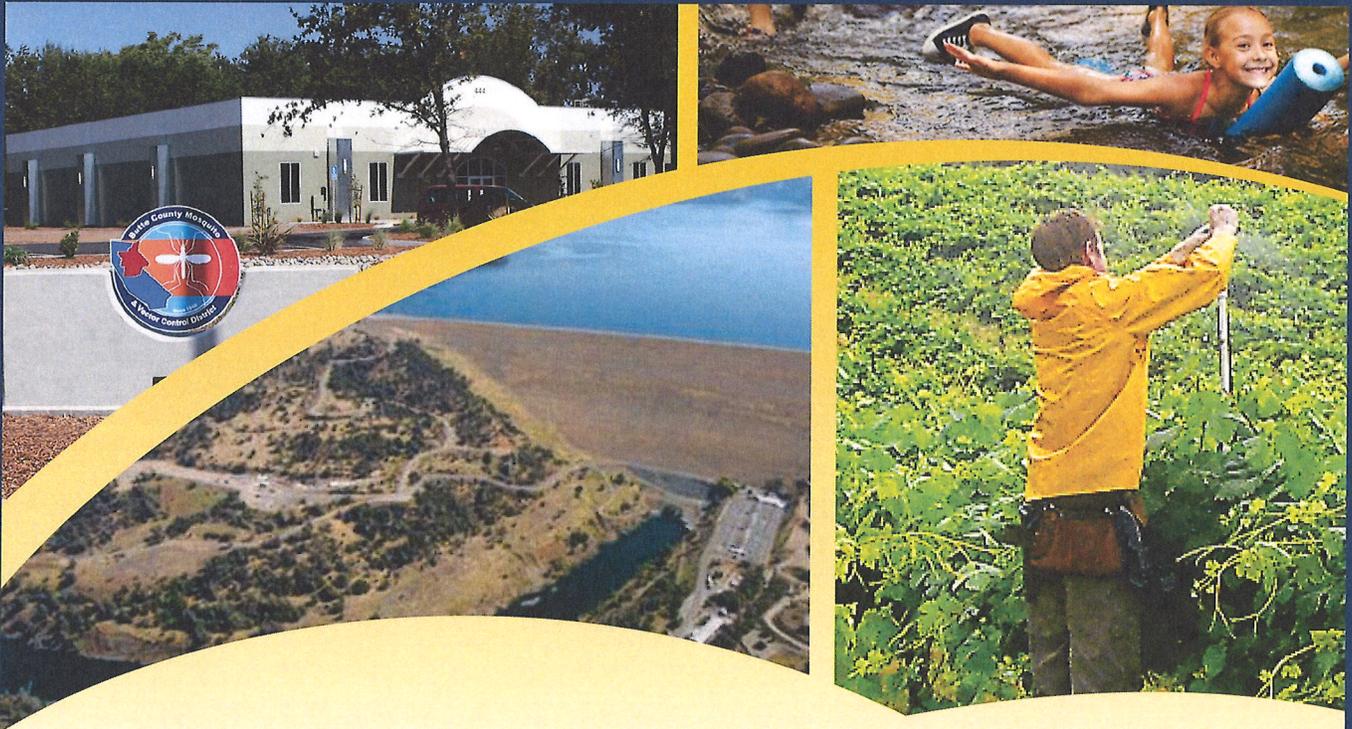
**Legislative Tour**

On Wednesday, October 16, the California Special Districts Association (CSDA) will be hosting their Annual Special Districts Tour. This educational tour provides a unique opportunity to see firsthand how special districts operate. Representatives from the State Legislature will attend a two day tour that includes several stops in Butte County, as well as surrounding areas. CARD will be hosting a meeting at the Community Center, so attendees can hear more about CARD and Paradise Recreation and Park District. A copy of the flyer is attached.

By \_\_\_\_\_  
Ann Willmann  
General Manager

# YOU'RE INVITED

TUESDAY, OCTOBER 15 and WEDNESDAY, OCTOBER 16, 2019



## ANNUAL SPECIAL DISTRICTS TOUR

Please join us for an educational tour that offers attendees a unique opportunity to see firsthand how special districts operate, and to learn about the essential services special districts provide to millions of Californians throughout the state.

### TOUR WILL FEATURE:

- State Water Contractors and Oroville Dam
- Chico Area Recreation and Park District, Paradise Recreation and Park District, and debrief on the 2018 Camp Fire
- Butte County Mosquito and Vector Control District
- Tehama Resource Conservation District
- Davis Cemetery District

This is an overnight tour and space is limited. Please RSVP to CSDA Advocacy and Public Affairs Director Kyle Packham at [KyleP@csda.net](mailto:KyleP@csda.net).

\*Attendance at this event by a public official will constitute a reportable gift.

### HOSTED BY





Chico Area Recreation and Park District "Helping People Play"

Staff Report 19-35  
Agenda Item 7.2

# STAFF REPORT

**DATE:** July 18, 2019

**TO:** Board of Directors

**FROM:** Ann Willmann, General Manager

**SUBJECT:** Resolution 19-9 of the Board of Directors of the Chico Area Recreation and Park District Adopting the Final Budget for the 2019-2020 Fiscal Year

**DISCUSSION:**

On June 20, 2019, the Public Hearing occurred during the regularly scheduled Board Meeting.

The District's budget for the 2019-2020 Fiscal Year reflects the combined efforts of Staff, the Division Managers, and the General Manager. Revisions will be discussed at the meeting.

**RECOMMENDATION:**

It is recommended that the Board of Directors adopt Resolution 19-9 of the Board of Directors of the Chico Area Recreation and Park District Adopting the Final Budget for the 2019-2020 Fiscal Year.

By \_\_\_\_\_  
Ann Willmann  
General Manager



# CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926  
PHONE (530) 895-4711 FAX (530) 895-4721

## RESOLUTION 19-9

### RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT ADOPTING THE FINAL BUDGET FOR THE 2019-2020 FISCAL YEAR

**WHEREAS**, the Chico Area Recreation and Park District is a legally constituted public agency formed pursuant to the Public Resource Code of the State of California; and

**WHEREAS**, pursuant to §5784.1 of the Public Resource Code of the State of California, the Board of Directors of the Chico Area Recreation and Park District did publish a notice stating that the Preliminary Budget had been adopted and was available for inspection, and did hold and conduct a Public Hearing for the taxpayers of the District;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Chico Area Recreation and Park District adopts the Final Budget for the 2019-2020 Fiscal Year.

**BE IT FURTHER RESOLVED** that the General Manager is authorized and directed to adjust the Final Budget as necessary to accommodate changes resulting from decisions made by the California State Legislature and approved by the Governor and/or resulting from determinations made by the Butte County Board of Supervisors and/or others that dictate adjustments be made to the Final Budget during the 2019-2020 Fiscal Year.

Passed and adopted by the Board of Directors of the Chico Area Recreation and Park District at its Regular Meeting on July 18, 2019, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

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Michael Worley  
Board Chair

---

Ann Willmann  
Secretary to the Board



**2019-2020  
FINAL BUDGET**

7/18/2019

**CHICO AREA RECREATION AND PARK DISTRICT  
FINAL BUDGET  
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July 18, 2019

Board of Directors  
Chico Area Recreation and Park District  
545 Vallombrosa Avenue  
Chico, CA 95926

RE: 2019-2020 Preliminary Budget Letter of Transmittal

Dear Directors:

Staff is pleased to present the 2019-2020 Version 2 Budget for the Chico Area Recreation and Park District (CARD). The attached budget reflects the collaborative efforts of staff and the Board. This provides a framework for the operations of the District for the coming year.

The Budget includes the following items of interest:

- The General Fund budget is balanced using projected operating revenues and provides current year funds of \$314,543 towards capital projects.
- Capital projects are currently budgeted at \$1,205,000.
- Fund balance has been estimated to be \$1,426,584 of which \$890,457 will be used to complete the 2019/20 fiscal year capital projects.
- We have budgeted \$92,000 for a possible election.
- FT Staff that are Classic PERS members will increase their employee contribution. Management and Supervisors will contribute 8% and Parks & Unrepresented will contribute 5.5%.
- The CalPERS Unfunded Liability payment has been budgeted at \$261,748.00. This is the District's plan established at the March 21, 2019 meeting.
- The District is Debt Free, therefore the Notes Payable - Lease Payments Summary has been removed from the budget.
- Due to many unknown factors, the Property Tax Backfill from the State has not been accounted for in the budget. We have set up an account so it can be tracked separately from other Property Tax revenue.

Thank you to staff and the Board for their assistance in this important process.  
Respectfully submitted,

Ann Willmann  
General Manager

**CHICO AREA RECREATION AND PARK DISTRICT  
BUDGET CALENDAR  
FINAL BUDGET**



<u>DATE</u>	<u>BOARD MEETING</u>	<u>AGENDA</u>
December 20, 2018	Regular	Adopt Budget Calendar
February 19, 2019	Special	Budget Planning and Park Tour 9:00 a.m.
March 22, 2019	N/A	Staff Budgets submitted to Business Office
May 16, 2019	Regular	Budget Presentation and Adopt Preliminary Budget
June 20, 2019	Regular	Public Hearing on the Preliminary Budget
July 18, 2019	Regular	Adopt Final Budget
August 19, 2019	N/A	Submit Final Budget to Auditor-Controller

**CHICO AREA RECREATION AND PARK DISTRICT  
BUDGET SUMMARY - ALL FUNDS  
FINAL BUDGET**



	GENERAL FUND	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
<b>REVENUE</b>						
FEE BASED PROGRAM INCOME	3,804,255					3,804,255
OTHER INCOME & FACILITY RENTALS	550,988					550,988
RDA PASSTHROUGH	1,250,000					1,250,000
INVESTMENT INCOME	70,000	1,500	300	400	1,000	73,200
TAX INCOME / COUNTY	3,249,000					3,249,000
PARK IMPACT FEES		80,000				80,000
ASSESSMENTS			23,164	42,490	83,227	148,881
<b>TOTAL REVENUE</b>	<b>8,924,243</b>	<b>81,500</b>	<b>23,464</b>	<b>42,890</b>	<b>84,227</b>	<b>9,156,324</b>
<b>OPERATING EXPENDITURES</b>						
SALARIES AND BENEFITS	6,302,352		61,227	39,340	61,227	6,464,146
SERVICES AND SUPPLIES	2,266,348		20,200	25,750	17,000	2,329,298
CONTRIB. TO OTHER AGENCIES	15,000					15,000
CONTINGENCIES	25,000					25,000
NOTES PAYABLE / LEASE PYMTS	1,000	-				1,000
<b>TOTAL OPERATING EXPENDITURES</b>	<b>8,609,700</b>	<b>-</b>	<b>81,427</b>	<b>65,090</b>	<b>78,227</b>	<b>8,834,444</b>
<b>NET INCOME (LOSS) FROM OPERATIONS</b>	<b>314,543</b>	<b>81,500</b>	<b>(57,963)</b>	<b>(22,200)</b>	<b>6,000</b>	<b>321,880</b>
<b>ALLOCATIONS AND FUND BALANCE ACTIVITY</b>						
ALLOCATION TO CAPITAL PROJECTS	(314,543)	-	-	-	-	(314,543)
RESTRICTED	-	-	-	-	-	-
	<b>(314,543)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(314,543)</b>
<b>NET ACTIVITY</b>	<b>-</b>	<b>81,500</b>	<b>(57,963)</b>	<b>(22,200)</b>	<b>6,000</b>	<b>7,337</b>

<b>CAPITAL PROJECTS</b>						
CAPITAL PROJECTS	1,205,000					1,205,000
CAPITAL PROJECTS' REIMBURSEMENTS						-
<b>NET CAPITAL PROJECTS COSTS</b>	<b>1,205,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,205,000</b>
<b>CAPITAL PROJECTS FUNDING</b>						
ALLOCATION FROM GENERAL FUND OPERATIONS	(314,543)					(314,543)
ALLOCATION FROM BARONI PARK OPERATIONS					-	-
ALLOCATION FROM GENERAL FUND SPENDABLE ASSIGNED	-					-
ALLOCATION FROM GENERAL FUND SPENDABLE UNASSIGNED	(890,457)					(890,457)
ALLOCATION FROM BARONI PARK SPENDABLE RESTRICTED					-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY OF REVENUE AND EXPENDITURES  
FINAL BUDGET



	2019-2020 BUDGET	INCREASE (DECREASE)	2018-2019 BUDGET	2018-2019 ACTUAL YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL	2017-2018 % BUDGET
<b>REVENUE</b>								
FEE BASED PROGRAM INCOME	3,804,255	316,525	3,487,730	3,473,468.31	99.6%	3,077,776	3,443,443.82	111.9%
OTHER INCOME & FACILITY RENTALS	550,988	51,659	499,329	520,732.20	104.3%	463,920	613,927.96	132.3%
RDA PASSTHROUGH	1,250,000	160,000	1,090,000	1,290,981.14	118.4%	1,064,000	1,194,867.32	112.3%
INVESTMENT INCOME	70,000	30,000	40,000	73,844.53	184.6%	40,000	60,843.73	152.1%
TAX INCOME / COUNTY	3,249,000	203,000	3,046,000	3,545,146.86	116.4%	2,896,000	3,382,408.45	116.8%
<b>TOTAL REVENUE</b>	<b>8,924,243</b>	<b>761,184</b>	<b>8,163,059</b>	<b>8,904,173.04</b>	<b>109.1%</b>	<b>7,541,696</b>	<b>8,695,491.28</b>	<b>115.3%</b>
<b>OPERATING EXPENDITURES</b>								
SALARIES AND BENEFITS	6,302,352	609,659	5,692,693	6,150,098.99	108.0%	5,393,455	5,533,394.74	102.6%
SERVICES AND SUPPLIES	2,266,348	195,080	2,071,268	1,954,954.99	94.4%	1,824,994	1,810,222.79	99.2%
CONTRIB. TO OTHER AGENCIES	15,000	-	15,000	14,193.51	94.6%	15,000	12,733.72	84.9%
CONTINGENCIES	25,000	-	25,000	-	0.0%	25,000	-	0.0%
NOTES PAYABLE / LEASE PYMTS	1,000	(84,347)	85,347	1,000.00	1.2%	93,253	7,093.88	7.6%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>8,609,700</b>	<b>720,392</b>	<b>7,889,308</b>	<b>8,120,247.49</b>	<b>102.9%</b>	<b>7,351,702</b>	<b>7,363,445.13</b>	<b>100.2%</b>
<b>NET INCOME (LOSS) FROM OPERATIONS</b>	<b>314,543</b>	<b>40,792</b>	<b>273,751</b>	<b>783,925.55</b>	<b>286.4%</b>	<b>189,994</b>	<b>1,332,046.15</b>	<b>701.1%</b>
<b>ALLOCATIONS AND FUND BALANCE ACTIVITY</b>								
CAPITAL / REPAIR PROJECTS	(314,543)	40,792	(273,751)	(225,183.45)	82.3%	(189,994)	(34,509.78)	18.2%
CASH FUNDED DEPRECIATION	-	-	-	-	-	-	-	-
<b>NET FUND BALANCE ACTIVITY</b>	<b>(314,543)</b>	<b>40,792</b>	<b>(273,751)</b>	<b>(225,183.45)</b>	<b>82.3%</b>	<b>(189,994)</b>	<b>(34,509.78)</b>	<b>18.2%</b>
<b>TOTAL GENERAL FUND ACTIVITY</b>	<b>-</b>	<b>81,585</b>	<b>-</b>	<b>558,742.10</b>		<b>-</b>	<b>1,297,536.37</b>	
<b>CAPITAL PROJECTS</b>								
CAPITAL PROJECTS	1,205,000	392,500	812,500	225,183.45	27.7%	975,500	34,509.78	3.5%
CAPITAL PROJECTS' REIMBURSEMENTS	-	-	-	-	-	-	-	-
<b>NET CAPITAL PROJECTS COSTS</b>	<b>1,205,000</b>	<b>392,500</b>	<b>812,500</b>	<b>225,183.45</b>	<b>27.7%</b>	<b>975,500</b>	<b>34,509.78</b>	<b>3.5%</b>
<b>CAPITAL PROJECTS FUNDING</b>								
ALLOCATION FROM GENERAL FUND OPERATIONS	(314,543)	40,792	(273,751)	(225,183.45)	82.3%	(189,994)	(34,509.78)	18.2%
ALLOCATION FROM GENERAL FUND SPENCABLE ASSIGNED	-	-	-	-	-	-	-	-
ALLOCATION FROM GENERAL FUND SPENDABLE UNASSIGNED	(890,457)	351,708	(538,749)	-	0.0%	(785,506)	-	0.0%
FUNDS FROM ACCUMULATED CAPITAL RESERVES	-	-	-	-	-	-	-	-

CHICO AREA RECREATION AND PARK DISTRICT  
 REVENUE SUMMARY - GENERAL FUND - FUND 2490  
 FINAL BUDGET



	2019-2020 BUDGET	INCREASE (DECREASE)	2018-2019 BUDGET	2018-2019 ACTUAL YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL	2017-2018 % BUDGET
<b>FEE BASED PROGRAM INCOME</b>								
AFTER SCHOOL & CAMP PROGRAMS								
AFTERSCHOOL	2,140,775	314,975	1,825,800	1,888,455.71	103.4%	1,591,186	1,845,950.09	116.0%
CAMPS	392,530	52,260	340,270	396,962.78	116.7%	298,240	330,562.69	110.8%
<b>SUBTOTAL</b>	<b>2,533,305</b>	<b>367,235</b>	<b>2,166,070</b>	<b>2,285,418.49</b>	<b>105.5%</b>	<b>1,889,426</b>	<b>2,176,512.78</b>	<b>115.2%</b>
<b>AQUATICS</b>	<b>168,350</b>	<b>2,340</b>	<b>166,010</b>	<b>125,335.56</b>	<b>75.5%</b>	<b>155,950</b>	<b>192,799.12</b>	<b>123.6%</b>
CLASSES								
GENERAL CLASSES	75,000	-	75,000	94,415.27	125.9%	-	69,684.62	0.0%
COMMUNITY BAND	1,500	-	1,500	2,134.57	142.3%	1,650	2,163.50	131.1%
SENIOR ADULT CLASSES	45,000	1,000	44,000	46,060.49	104.7%	43,000	49,150.35	114.3%
YOUTH KARATE & TINY TOTS	95,000	13,000	82,000	105,765.30	129.0%	107,500	76,145.94	70.8%
<b>SUBTOTAL</b>	<b>216,500</b>	<b>14,000</b>	<b>202,500</b>	<b>248,375.63</b>	<b>122.7%</b>	<b>152,150</b>	<b>197,144.41</b>	<b>129.6%</b>
ADULT SPORTS								
VOLLEYBALL & DODGEBALL	40,000	(11,500)	51,500	41,352.77	80.3%	49,500	42,589.69	86.0%
BASKETBALL	30,000	(5,500)	35,500	24,053.60	67.8%	34,000	31,509.19	92.7%
SOFTBALL	154,200	(55,000)	209,200	142,494.66	68.1%	215,300	179,590.22	83.4%
SOCCER	60,000	10,000	50,000	57,057.03	114.1%	45,000	53,829.12	119.6%
<b>SUBTOTAL</b>	<b>284,200</b>	<b>(62,000)</b>	<b>346,200</b>	<b>264,958.06</b>	<b>76.5%</b>	<b>343,800</b>	<b>307,518.22</b>	<b>89.4%</b>
NATURE CENTER								
PROGRAM FEE INCOME	322,100	(750)	322,850	271,234.44	84.0%	248,580	300,090.51	120.7%
<b>SUBTOTAL</b>	<b>322,100</b>	<b>(750)</b>	<b>322,850</b>	<b>271,234.44</b>	<b>84.0%</b>	<b>248,580</b>	<b>300,090.51</b>	<b>120.7%</b>
OTHER PROGRAMS								
SCHOLARSHIPS	(20,000)	(3,000)	(17,000)	(27,436.47)	161.4%	(17,000)	(27,276.01)	160.4%
CO-SPONSORED & MISCELLANEOUS	15,000	(2,000)	17,000	13,255.84	78.0%	17,000	14,400.71	84.7%
SPECIAL EVENTS	9,300	50	9,250	6,883.65	74.4%	7,250	7,639.90	105.4%
SENIOR ADULT PROGRAMS	51,000	(11,550)	62,550	46,227.77	73.9%	65,520	51,232.69	78.2%
YOUTH SPORTS	224,500	12,200	212,300	239,215.34	112.7%	215,100	223,381.49	103.9%
<b>SUBTOTAL</b>	<b>279,800</b>	<b>(4,300)</b>	<b>284,100</b>	<b>278,146.13</b>	<b>97.9%</b>	<b>287,870</b>	<b>269,378.78</b>	<b>93.6%</b>
<b>TOTAL FEE BASED PROGRAMS</b>	<b>3,804,255</b>	<b>316,525</b>	<b>3,487,730</b>	<b>3,473,468.31</b>	<b>99.6%</b>	<b>3,077,776</b>	<b>3,443,443.82</b>	<b>111.9%</b>
OTHER INCOME								
FACILITY RENTAL INCOME	425,550	50,550	375,000	386,906.72	103.2%	340,091	392,192.68	115.3%
REBATES & REIMBURSED COSTS	35,000	-	35,000	74,129.41	211.8%	35,000	25,450.84	72.7%
REIMBURSEMENTS - CITY PARKS	63,438	(391)	63,829	39,829.40	62.4%	63,829	78,780.05	123.4%
MISCELLANEOUS	10,000	-	10,000	12,396.42	124.0%	10,000	19,451.01	194.5%
ENDOWMENTS	11,000	11,000	-	-	0.0%	-	-	0.0%
DONATIONS	6,000	(9,500)	15,500	7,470.25	48.2%	15,000	98,053.38	653.7%
<b>TOTAL OTHER INCOME</b>	<b>550,988</b>	<b>51,659</b>	<b>499,329</b>	<b>520,732.20</b>	<b>104.3%</b>	<b>463,920</b>	<b>613,927.96</b>	<b>132.3%</b>
REVENUE FROM OTHER AGENCIES								
RDA PASSTHROUGH	1,250,000	160,000	1,090,000	1,290,981.14	118.4%	1,064,000	1,194,867.32	112.3%
INVESTMENT INCOME	70,000	30,000	40,000	73,844.53	184.6%	40,000	60,843.73	152.1%
TAX INCOME / COUNTY	3,249,000	203,000	3,046,000	3,545,146.86	116.4%	2,896,000	3,382,408.45	116.8%
<b>TOTAL REVENUE FROM OTHER AGENCIES</b>	<b>4,569,000</b>	<b>393,000</b>	<b>4,176,000</b>	<b>4,909,972.53</b>	<b>117.6%</b>	<b>4,000,000</b>	<b>4,638,119.50</b>	<b>116.0%</b>
<b>TOTAL REVENUE</b>	<b>8,924,243</b>	<b>761,184</b>	<b>8,163,059</b>	<b>8,904,173.04</b>	<b>109.1%</b>	<b>7,541,696</b>	<b>8,695,491.28</b>	<b>115.3%</b>

**CHICO AREA RECREATION AND PARK DISTRICT  
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490  
FINAL BUDGET**



	2019-2020 BUDGET	INCREASE (DECREASE)	2018-2019 BUDGET	2018-2019 ACTUAL YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL	2017-2018 % BUDGET
<b>SALARIES</b>								
FULL-TIME SALARIES	2,301,000	148,000	2,153,000	2,201,637.37	102.3%	2,036,000	2,003,067.93	98.4%
PART-TIME SALARIES	2,590,485	289,692	2,300,793	2,126,306.07	92.4%	2,027,870	2,083,346.37	102.7%
ACCUMULATED LEAVE	36,000	22,200	13,800	-	0.0%	13,800	43,829.62	317.6%
INSTRUCTORS	113,000	10,900	102,100	55,085.22	54.0%	132,785	77,025.40	58.0%
<b>SUBTOTAL</b>	<b>5,040,485</b>	<b>470,792</b>	<b>4,569,693</b>	<b>4,383,028.66</b>	<b>95.9%</b>	<b>4,210,455</b>	<b>4,207,269.32</b>	<b>99.9%</b>
<b>BENEFITS</b>								
FICA	380,000	21,000	359,000	330,463.88	92.1%	322,500	312,322.08	96.8%
RETIREMENT	533,500	164,500	369,000	1,111,353.00	301.2%	375,000	376,928.06	100.5%
RETIREMENT - GASB 68	-	-	-	-	0.0%	-	194,787.00	0.0%
HEALTH INSURANCE	372,500	(3,500)	376,000	325,807.64	86.7%	370,000	325,628.16	88.0%
COBRA	-	-	-	-	0.0%	-	-	0.0%
UNEMPLOYMENT INSURANCE	35,000	-	35,000	18,549.73	53.0%	37,500	25,173.94	67.1%
WORKERS COMP INSURANCE	142,000	(7,000)	149,000	146,432.96	98.3%	218,000	237,446.18	108.9%
ALLOCATION TO OTHER FUNDS	(201,133)	(36,133)	(165,000)	(165,536.88)	100.3%	(140,000)	(146,160.00)	104.4%
<b>SUBTOTAL</b>	<b>1,261,867</b>	<b>138,867</b>	<b>1,123,000</b>	<b>1,767,070.33</b>	<b>157.4%</b>	<b>1,183,000</b>	<b>1,326,125.42</b>	<b>112.1%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>6,302,352</b>	<b>609,659</b>	<b>5,692,693</b>	<b>6,150,098.99</b>	<b>108.0%</b>	<b>5,393,455</b>	<b>5,533,394.74</b>	<b>102.6%</b>

CHICO AREA RECREATION AND PARK DISTRICT  
 SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490  
 FINAL BUDGET



	2019-2020 BUDGET	INCREASE (DECREASE)	2018-2019 BUDGET	2018-2019 ACTUAL YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL	2017-2018 % BUDGET
<b>SERVICES AND SUPPLIES</b>								
ADVERTISING	35,000	(5,500)	40,500	22,687.02	56.0%	12,500	10,004.64	80.0%
AGRICULTURE	35,320	4,120	31,200	25,896.74	83.0%	32,854	23,576.51	71.8%
CLOTHING	7,000	(19,400)	26,400	24,660.59	93.4%	22,000	24,947.14	113.4%
COMMUNICATIONS	53,575	1,800	51,775	52,814.61	102.0%	50,609	52,439.74	103.6%
HOUSEHOLD SUPPLIES	42,900	2,500	40,400	40,017.17	99.1%	38,300	38,649.15	100.9%
INSURANCE	105,000	28,000	77,000	82,165.34	106.7%	75,000	70,467.32	94.0%
TECHNOLOGY EQUIPMENT	8,000	8,000	-	-	0.0%	-	-	0.0%
EQUIPMENT REPAIRS	18,000	-	18,000	18,000.11	100.0%	18,000	15,146.59	84.1%
HOUSEHOLD EQUIPMENT	-	-	-	-	0.0%	-	-	0.0%
FIELD EQUIPMENT	1,750	-	1,750	655.63	37.5%	1,750	2,231.91	127.5%
PROGRAM EQUIPMENT	-	-	-	484.13	0.0%	750	193.46	25.8%
VEHICLE MAINTENANCE	12,500	-	12,500	12,181.87	97.5%	12,500	9,151.94	73.2%
POOL SUPPLIES	13,400	1,400	12,000	13,867.65	115.6%	12,000	13,455.04	112.1%
POOL EQUIPMENT	4,000	-	4,000	3,147.04	78.7%	4,000	3,358.74	84.0%
STRUCTURE & GROUNDS	76,750	(10,950)	87,700	80,217.50	91.5%	74,350	82,934.33	111.5%
WORK SERVICE SUPPLIES	2,050	-	2,050	1,488.11	72.6%	-	-	0.0%
SHOP SUPPLIES	6,000	900	5,100	5,279.98	103.5%	5,000	6,745.96	134.9%
VANDALISM	4,250	150	4,100	3,903.37	95.2%	5,800	2,314.19	39.9%
MEDICAL FIRST AID	3,650	450	3,200	2,851.55	89.1%	3,050	3,109.43	101.9%
MEMBERSHIP/PERIODICALS	19,500	1,000	18,500	17,942.75	97.0%	16,400	17,972.25	109.6%
OFFICE SUPPLIES	25,000	(1,150)	26,150	23,260.91	89.0%	26,575	21,595.11	81.3%
CONTRACT SERVICES	1,012,170	151,382	860,788	866,859.11	100.7%	745,985	725,645.64	97.3%
PUBS/LEGAL NOTICES	22,000	(2,000)	24,000	22,141.47	92.3%	21,000	24,661.66	117.4%
RENT/LEASE EQUIPMENT	5,400	-	5,400	2,190.03	40.6%	2,750	5,278.51	191.9%
RENT/LEASE STRUCTURES	2,000	(1,200)	3,200	3,200.00	100.0%	3,200	3,200.00	100.0%
SMALL TOOLS	3,500	-	3,500	2,167.93	61.9%	3,000	2,162.38	72.1%
EDUCATION & TRAINING	4,000	-	4,000	443.42	11.1%	5,000	1,580.96	31.6%
DISTRICT OFFICE SPECIAL EXP	9,000	-	9,000	7,832.87	87.0%	9,000	8,042.00	89.4%
PROGRAM SUPPLIES	242,668	17,928	224,740	175,491.18	78.1%	204,046	197,698.13	96.9%
DISTRICT OFFICE MEETING EXP	5,000	-	5,000	1,928.69	38.6%	6,500	1,310.90	20.2%
MILEAGE	40,000	2,700	37,300	37,226.35	99.8%	31,500	40,789.21	129.5%
PROGRAM TRANSPORTATION	1,900	(1,240)	3,140	735.65	23.4%	3,100	2,133.20	68.8%
DIST OFFICE BOARD MTG EXP	10,000	-	10,000	8,626.11	86.3%	10,000	7,496.82	75.0%
USE TAX	1,500	-	1,500	1,752.40	116.8%	1,200	1,408.67	117.4%
CONFERENCES	25,000	2,000	23,000	15,073.42	65.5%	23,100	16,482.06	71.4%
<b>SUBTOTAL</b>	<b>1,865,783</b>	<b>188,890</b>	<b>1,676,893</b>	<b>1,577,190.70</b>	<b>94.1%</b>	<b>1,480,819</b>	<b>1,436,183.59</b>	<b>97.0%</b>
<b>UTILITIES</b>								
WATER	78,715	2,090	76,625	68,106.44	88.9%	68,675	70,039.96	102.0%
ELECTRICITY	263,600	2,200	261,400	250,922.09	96.0%	223,350	250,971.46	112.4%
GAS	52,350	1,900	50,450	53,827.00	106.7%	44,550	47,513.70	106.7%
SEWER	5,900	-	5,900	4,908.76	83.2%	7,600	5,514.08	72.6%
<b>SUBTOTAL</b>	<b>400,565</b>	<b>6,190</b>	<b>394,375</b>	<b>377,764.29</b>	<b>95.8%</b>	<b>344,175</b>	<b>374,039.20</b>	<b>108.7%</b>
<b>TOTAL SERVICE &amp; SUPPLY</b>	<b>2,266,348</b>	<b>195,080</b>	<b>2,071,268</b>	<b>1,954,954.99</b>	<b>94.4%</b>	<b>1,824,994</b>	<b>1,810,222.79</b>	<b>99.2%</b>

**CHICO AREA RECREATION AND PARK DISTRICT  
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER  
FINAL BUDGET**



	2019-2020 BUDGET	INCREASE (DECREASE)	2018-2019 BUDGET	2018-2019 ACTUAL YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL	2017-2018 % BUDGET
<b>INCOME</b>								
GENERAL PROGRAM INCOME	-	-	-	600.00	0.0%	7,000.00	6,892.00	98.5%
GENERAL ADMISSION	3,500	-	3,500	3,236.00	92.5%	2,500.00	3,850.00	154.0%
HOME SCHOOL	3,500	300	3,200	3,105.00	97.0%	10,830.00	13,050.00	120.5%
FIELD TRIPS	18,000	(7,000)	25,000	13,980.00	55.9%	21,000.00	19,713.00	93.9%
CAMPS	222,000	22,000	200,000	195,323.28	97.7%	158,650.00	189,825.90	119.7%
PRESCHOOL	49,500	(500)	50,000	42,186.66	84.4%	17,100.00	33,549.91	196.2%
TEACHER WORKSHOPS	2,000	500	1,500	1,587.00	105.8%	2,500.00	4,840.00	193.6%
SPECIAL EVENTS	4,500	(15,500)	20,000	2,316.50	11.6%	21,000.00	19,226.25	91.6%
MEMBERSHIPS	900	(1,100)	2,000	735.00	36.8%	2,000.00	1,373.45	68.7%
PARTY RENTALS	8,000	(1,000)	9,000	8,165.00	90.7%	6,000.00	7,770.00	129.5%
CAL NATURALIST	10,200	-	8,650	-	0.0%	-	-	0.0%
FACILITY RENTALS	3,500	1,500	2,000	1,890.00	94.5%	2,500.00	1,005.00	40.2%
GRANTS	-	-	-	-	0.0%	-	-	0.0%
ENDOWMENT	11,000	11,000	-	-	0.0%	-	-	0.0%
FUNDRAISING (DONATIONS)	5,000	(9,500)	14,500	6,929.00	47.8%	14,000.00	17,482.19	124.9%
<b>TOTAL INCOME</b>	<b>341,600</b>	<b>700</b>	<b>339,350</b>	<b>280,053.44</b>	<b>82.5%</b>	<b>265,080</b>	<b>318,577.70</b>	<b>120.2%</b>
<b>OPERATING EXPENDITURES</b>								
<b>SALARIES AND BENEFITS</b>	<b>157,320</b>	<b>(107,380)</b>	<b>264,700</b>	<b>227,278.02</b>	<b>85.9%</b>	<b>214,376</b>	<b>216,663.83</b>	<b>101.1%</b>
<b>SERVICES AND SUPPLIES</b>								
ADVERTISING	-	(500)	500	498.00	99.6%	500	500.00	100.0%
COMMUNICATIONS	2,600	-	2,600	2,727.05	104.9%	1,800	2,657.88	147.7%
HOUSEHOLD SUPPLIES	3,000	500	2,500	2,290.09	91.6%	2,500	2,217.32	88.7%
INSURANCE	-	(1,000)	1,000	-	0.0%	1,200	1,071.00	89.3%
STRUCTURES & GROUNDS	4,500	-	4,500	1,999.72	44.4%	4,500	4,339.86	96.4%
OFFICE SUPPLIES	-	(3,100)	3,100	3,639.74	117.4%	3,275	3,793.45	115.8%
CLOTHING	-	(7,000)	7,000	4,659.09	66.6%	3,700	6,800.14	183.8%
CONTRACT SERVICES	6,500	1,000	5,500	3,581.11	65.1%	1,500	5,817.77	387.9%
RENT/LEASE STRUCTURES	2,000	(1,200)	3,200	3,200.00	100.0%	3,200	3,200.00	100.0%
PROGRAM SUPPLIES	31,500	3,500	28,000	23,035.18	82.3%	19,575	35,457.43	181.1%
MILEAGE	-	(300)	300	172.39	57.5%	500	136.38	27.3%
CONFERENCES	-	(500)	500	271.86	54.4%	600	528.91	88.2%
ELECTRIC	7,500	300	7,200	8,604.44	119.5%	7,500	6,888.82	91.9%
GAS	3,200	600	2,600	2,503.29	96.3%	1,900	2,510.49	132.1%
<b>SUBTOTAL</b>	<b>60,800</b>	<b>(7,700)</b>	<b>68,500</b>	<b>57,181.96</b>	<b>83.5%</b>	<b>52,250</b>	<b>75,919.45</b>	<b>145.3%</b>
<b>EQUIPMENT/SOFTWARE</b>	<b>-</b>	<b>(500)</b>	<b>500</b>	<b>489</b>	<b>97.7%</b>	<b>500</b>	<b>571</b>	<b>114.3%</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>218,120</b>	<b>(115,580)</b>	<b>333,700</b>	<b>284,948.60</b>	<b>85.4%</b>	<b>267,126</b>	<b>293,154.59</b>	<b>109.7%</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>123,480</b>	<b>116,280</b>	<b>5,650</b>	<b>(4,895.16)</b>		<b>(2,046)</b>	<b>25,423.11</b>	

\* Full Time and Support Program Staff Salaries have been allocated like other similar positions. This accounts for \$100,605.00.

\* Office Supplies, Insurance, and Mileage expenses have been allocated like other areas of CARD. This accounts for \$14,000.

**CHICO AREA RECREATION AND PARK DISTRICT  
FINAL BUDGET  
CAPITAL PROJECTS SUMMARY**



<b>HOOKER OAK RECREATION AREA</b>		
Tree hazard assessment and pruning		<u>37,000</u>
<b>COMMUNITY CENTER</b>		
Roof & HVAC replacement		<u>625,000</u>
<b>LAKESIDE PAVILION</b>		
Patio Windows replacement		<u>75,000</u>
<b>PV POOL</b>		
Roof repairs		<u>7,000</u>
<b>COMMUNITY PARK</b>		
Parking lot repairs and resurfacing		<u>125,000</u>
<b>DOROTHY JOHNSON CENTER</b>		
New HVAC Equipment		<u>250,000</u>
<b>WILDWOOD PARK</b>		
Controller		<u>15,000</u>
<b>FIXED ASSETS</b>		
Computer and information technology equipment		4,000
Leaf Sweeper		45,000
PV Pool Covers, Pool Vacume, Maintenance Equipment		<u>22,000</u>
		<u>71,000</u>

<b>TOTAL</b>	<b>1,205,000</b>
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<b>PROJECTS FUNDING SUMMARY:</b>	
Funded By General Fund Current Operations	<b>314,543</b>
Funded by General Fund - Fund Balance Spendable: Assigned	-
Funded by General Fund - Fund Balance Spendable: Unassigned	<u><b>890,457</b></u>
	<u><b>1,205,000</b></u>

CHICO AREA RECREATION AND PARK DISTRICT  
GENERAL FUND - SUMMARY OF FUND BALANCE  
FINAL BUDGET



CATEGORY	DESCRIPTION	PROJECTED BEGINNING BALANCE	PROJECTED ACTIVITY	PROJECTED ENDING BALANCE
SPENDABLE: COMMITTED	IMPREST CASH (Petty cash)	1,500		1,500
	GENERAL RESERVE (Working capital)	1,200,000		1,200,000
<b>TOTAL SPENDABLE: COMMITTED FUND BALANCE</b>		<b>1,201,500</b>	<b>-</b>	<b>1,201,500</b>
SPENDABLE: ASSIGNED	ACCUMULATED CAPITAL RESERVE (Future capital projects)	50,000		50,000
	LONG TERM DEBT PRINCIPAL REPAYMENT	-	-	-
	ELECTION COSTS (50% of bi-annual election costs)	45,000		45,000
	PENSION LIABILITY RESERVE	-	700,000	700,000
	DEFERRED MAINTENANCE COSTS (10% of projected noncash depreciation)	340,500	50,000	390,500
<b>TOTAL SPENDABLE: ASSIGNED FUND BALANCE</b>		<b>435,500</b>	<b>750,000</b>	<b>1,185,500</b>
SPENDABLE: UNASSIGNED	NET REMAINING UNDESIGNATED FUND BALANCE	2,176,584	(1,640,457)	536,127
<b>TOTAL SPENDABLE FUND BALANCE</b>		<b>3,813,584</b>	<b>(890,457)</b>	<b>2,923,127</b>
NON-SPENDABLE	INVESTMENT IN CAPITAL ASSETS (NET OF RELATED DEBT)	25,794,559	1,205,000	26,999,559
<b>TOTAL FUND BALANCE</b>		<b>29,608,143</b>	<b>314,543</b>	<b>29,922,686</b>

Notes: Under GASB #54 the Fund Balance is classified under different sub-categories as follows:

Spendable - Restricted	Has constraints on spending that are legally enforceable by outside parties.
Spendable - Unrestricted - Committed	Has constraints on spending that the District imposes upon itself by high-level formal action prior to the close of the period.
Spendable - Unrestricted - Assigned	Applies to resources intended for spending for a purpose set by the governing body itself or by some person or body delegated to exercise such authority in accordance with policy established by the board.
Spendable - Unrestricted - Unassigned	Residual fund balance.
Non-Spendable	Not available for spending, either now or in the future, because of the form of the asset (e.g. fixed assets)

\* Unassigned Fund Balance is affected by changes made to our reserves, as well as current year net income. This is our best current estimate of our Unassigned Fund Balance. It will continue to change as we monitor our revenues and expenses as we close out the FY. We will continue to see adjustments in this area until the year has been finalized.

**CHICO AREA RECREATION AND PARK DISTRICT  
ADMINISTRATIVE CONTRACT SERVICES  
FINAL BUDGET**



	<b>2019-2020 BUDGET</b>	<b>2018-2019 BUDGET</b>	<b>CHANGE</b>
<b>ADMINISTRATIVE SERVICES</b>			
ACTUARIAL EVALUATION SOFTWARE	14,000	-	14,000
REGISTRATION SUPPORT FEES	124,000	120,000	4,000
	<u>138,000</u>	<u>120,000</u>	<u>18,000</u>
<b>OFFICE EQUIPMENT SERVICE CONTRACTS</b>			
COMPUTER MAINTENANCE	10,613	10,613	-
COMPUTER HELP DESK	77,760	75,600	2,160
COMPUTER SOFTWARE (KRONOS, OFFICE 365)	71,572	63,150	8,422
COPY MACHINE	18,000	18,000	-
TELEPHONE SYSTEM	200	200	-
POSTAGE MACHINE	4,600	4,600	-
	<u>182,745</u>	<u>172,163</u>	<u>10,582</u>
<b>AUDIT &amp; RELATED SERVICES</b>			
AUDIT	17,000	17,000	-
GASB 68 REPORTS	700	1,350	(650)
AUDIT & RELATED SERVICES	<u>17,700</u>	<u>18,350</u>	<u>(650)</u>
<b>LEGAL SERVICES</b>	<u>22,000</u>	<u>20,000</u>	<u>2,000</u>
<b>PROFESSIONAL SERVICES</b>			
DISTRICT SERVICES	<u>7,000</u>	<u>7,000</u>	<u>-</u>
<b>EMPLOYEE BACKGROUND CHECK</b>	<u>18,000</u>	<u>18,000</u>	<u>-</u>
<b>CONSULTANT SERVICES</b>			
LOCAL GOVERNMENT CONSULTING	20,000	20,000	-
FRAUD HOTLINE	1,075	1,075	-
FUTURE FACILITIES PREPARATION	130,000	60,000	70,000
ELECTION	92,000	92,000	-
	<u>243,075</u>	<u>173,075</u>	<u>70,000</u>
<b>TOTAL ADMINISTRATIVE CONTRACT SERVICES</b>	<u><b>628,520</b></u>	<u><b>528,588</b></u>	<u><b>99,932</b></u>

**CHICO AREA RECREATION AND PARK DISTRICT  
PARKS ADMINISTRATIVE CONTRACT SERVICES  
FINAL BUDGET**



	<b>2019-2020 BUDGET</b>	<b>2018-2019 BUDGET</b>	<b>CHANGE</b>
<b>PARKS ADMIN - DISTRICT GENERAL</b>			
HOUSEHOLD	23,000	23,000	-
REPAIRS AND MAINTENANCE	27,500	27,500	-
SAFETY	2,500	2,500	-
SECURITY	125,000	82,000	43,000
UTILITIES	33,000	33,000	-
	<b>211,000</b>	<b>168,000</b>	<b>43,000</b>
<b><u>SITE SPECIFIC</u></b>			
<b>OAK WAY PARK</b>			
PROFESSIONAL SERVICES	4,600	4,000	600
UTILITIES	2,000	2,000	-
	<b>6,600</b>	<b>6,000</b>	<b>600</b>
<b>PETERSON PARK</b>			
PROFESSIONAL SERVICES	4,100	4,000	100
<b>BARONI PARK</b>			
PROFESSIONAL SERVICES	4,000	4,000	-
<b>COMMUNITY CENTER</b>			
LANDSCAPING	21,000	19,000	2,000
REPAIRS AND MAINTENANCE	2,000	2,000	-
UTILITIES	600	600	-
	<b>23,600</b>	<b>21,600</b>	<b>2,000</b>
<b>HOOKER OAK</b>			
LANDSCAPING	1,500	1,700	(200)
UTILITIES	600	-	600
	<b>2,100</b>	<b>1,700</b>	<b>400</b>
<b>COMMUNITY PARK</b>			
UTILITIES	4,800	4,800	-
<b>LAKESIDE PAVILION</b>			
REPAIRS AND MAINTENANCE	4,000	3,000	1,000
<b>DFJ CENTER</b>			
REPAIRS AND MAINTENANCE	400	400	-
<b>TOTAL PARKS ADMINISTRATIVE CONTRACT SERVICES</b>	<b>260,600</b>	<b>213,500</b>	<b>47,100</b>

CHICO AREA RECREATION AND PARK DISTRICT  
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480  
 FINAL BUDGET



	2019-2020 BUDGET	INCREASE (DECREASE)	2018-2019 BUDGET	2018-2019 ACTUAL YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL	2017-2018 % BUDGET
<b>INCOME</b>								
PARK IMPACT FEES	80,000	(5,000)	85,000	87,875.00	103.4%	59,375	87,875.00	148.0%
INTEREST INCOME	1,500	1,175	325	1,784.64	549.1%	325	(5,863.01)	-1804.0%
<b>TOTAL INCOME</b>	<b>81,500</b>	<b>(3,825)</b>	<b>85,325</b>	<b>89,659.64</b>	<b>105.1%</b>	<b>59,700</b>	<b>82,011.99</b>	<b>137.4%</b>
<b>NOTES PAYABLE / LEASE PYMTS</b>	<b>-</b>	<b>(82,222)</b>	<b>82,222</b>	<b>73,332.00</b>	<b>89.2%</b>	<b>74,140</b>	<b>66,665.00</b>	<b>89.9%</b>
<b>UTILIZATION OF FUND BALANCE</b>	<b>-</b>	<b>78,397</b>	<b>-</b>	<b>73,332.00</b>		<b>(14,440)</b>	<b>66,665.00</b>	
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>81,500</b>	<b>-</b>	<b>3,103</b>	<b>89,659.64</b>		<b>-</b>	<b>82,011.99</b>	

**CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495  
FINAL BUDGET**



	2019-2020 BUDGET	INCREASE (DECREASE)	2018-2019 BUDGET	2018-2019 ACTUAL YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL	2017-2018 % BUDGET
<b>INCOME</b>								
ASSESSMENTS	23,164	1,272	21,892	21,476.00	98.1%	60,966	60,035.30	98.5%
INTEREST	300	300	-	311.99	0.0%	-	606.15	0.0%
<b>TOTAL INCOME</b>	<b>23,464</b>	<b>1,572</b>	<b>21,892</b>	<b>21,787.99</b>	<b>99.5%</b>	<b>60,966</b>	<b>60,641.45</b>	<b>99.5%</b>
<b>OPERATING EXPENDITURES</b>								
<b>SALARIES AND BENEFITS</b>	<b>61,227</b>	<b>8,566</b>	<b>52,661</b>	<b>52,661.28</b>	<b>100.0%</b>	<b>46,656</b>	<b>46,656.36</b>	<b>100.0%</b>
<b>SERVICES AND SUPPLIES</b>								
AGRICULTURE	1,800	-	1,800	1,061.70	59.0%	1,842	955.74	51.9%
HOUSEHOLD SUPPLIES	2,500	-	2,500	1,663.46	66.5%	1,200	2,296.84	191.4%
STRUCTURES & GROUNDS	4,500	-	4,500	2,741.19	60.9%	4,556	3,419.61	75.1%
VANDALISM	-	(100)	100	-	0.0%	100	-	0.0%
EQUIPMENT RENTS	-	-	-	115.25	0.0%	350	-	0.0%
CONTRACT SERVICES	6,600	600	6,000	6,998.07	116.6%	4,680	6,180.86	132.1%
WATER	1,500	-	1,500	1,371.60	91.4%	1,500	1,378.11	91.9%
ELECTRIC	3,300	-	3,300	2,230.72	67.6%	3,300	3,133.17	94.9%
<b>SUBTOTAL</b>	<b>20,200</b>	<b>500</b>	<b>19,700</b>	<b>16,181.99</b>	<b>82.1%</b>	<b>17,528</b>	<b>17,364.33</b>	<b>99.1%</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>81,427</b>	<b>9,066</b>	<b>72,361</b>	<b>68,843.27</b>	<b>95.1%</b>	<b>64,184</b>	<b>64,020.69</b>	<b>99.7%</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>(57,963)</b>	<b>(9,066)</b>	<b>(50,469)</b>	<b>(47,055.28)</b>		<b>(3,218)</b>	<b>(3,379.24)</b>	

**Notes:**

Property tax assessments on the residents in the Oak Way Assessment District are used to pay the maintenance costs of Oak Way Park which is maintained by CARD.

Property tax assessments on the residents in the Oak Way Assessment District cannot be raised due to how the assessment district was originally established. As such, some operating expenditures must be supplemented by the General Fund in order for the Oak Way Park Fund to properly operate. The General Fund is currently supplementing the costs of salaries and benefits of this fund.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

CHICO AREA RECREATION AND PARK DISTRICT  
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497  
 FINAL BUDGET



	2019-2020 BUDGET	INCREASE (DECREASE)	2018-2019 BUDGET	2018-2019 ACTUAL YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL	2017-2018 % BUDGET
<b>INCOME</b>								
ASSESSMENTS	42,490	(70)	42,560	41,467.90	97.4%	42,560	42,377.60	99.6%
INTEREST	400	125	275	447.82	162.8%	275	631.99	229.8%
<b>TOTAL INCOME</b>	<b>42,890</b>	<b>55</b>	<b>42,835</b>	<b>41,915.72</b>	<b>97.9%</b>	<b>42,835</b>	<b>43,009.59</b>	<b>100.4%</b>
<b>OPERATING EXPENDITURES</b>								
<b>SALARIES AND BENEFITS</b>	<b>39,340</b>	<b>9,233</b>	<b>30,107</b>	<b>30,107.16</b>	<b>100.0%</b>	<b>26,424</b>	<b>26,423.64</b>	<b>100.0%</b>
<b>SERVICES AND SUPPLIES</b>								
AGRICULTURE	1,850	-	1,850	1,200.53	64.9%	2,165	1,132.18	52.3%
HOUSEHOLD SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
STRUCTURES & GROUNDS	2,500	-	2,500	2,479.21	99.2%	2,500	1,104.06	44.2%
VANDALISM	100	-	100	228.30	228.3%	100	-	0.0%
EQUIPMENT RENTS	-	-	-	-	0.0%	-	-	0.0%
SMALL TOOLS	-	-	-	-	0.0%	-	-	0.0%
CONTRACT SERVICES	4,000	-	4,000	3,867.03	96.7%	2,500	3,798.45	151.9%
WATER	17,000	1,000	16,000	14,220.73	88.9%	14,000	16,893.57	120.7%
ELECTRIC	300	-	300	160.27	53.4%	300	158.74	52.9%
<b>SUBTOTAL</b>	<b>25,750</b>	<b>1,000</b>	<b>24,750</b>	<b>22,156.07</b>	<b>89.5%</b>	<b>21,565</b>	<b>23,087.00</b>	<b>107.1%</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>65,090</b>	<b>10,233</b>	<b>54,857</b>	<b>52,263.23</b>	<b>95.3%</b>	<b>47,989</b>	<b>49,510.64</b>	<b>103.2%</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>(22,200)</b>	<b>(10,178)</b>	<b>(12,022)</b>	<b>(10,347.51)</b>		<b>(5,154)</b>	<b>(6,501.05)</b>	

Notes:

Property tax assessments on the residents in the Peterson Park Assessment District are used to pay the maintenance costs of Peterson Park which is maintained by CARD.

Property tax assessments on the residents in the Peterson Park Assessment District cannot be raised due to how the assessment district was originally established. As such, some operating expenditures must be supplemented by the General Fund in order for the Peterson Park Fund to properly operate. The General Fund is currently supplementing the costs of salaries and benefits of this fund.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

**CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498  
FINAL BUDGET**



	2019-2020 BUDGET	INCREASE (DECREASE)	2018-2019 BUDGET	2018-2019 ACTUAL YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL	2017-2018 % BUDGET
<b>INCOME</b>								
ASSESSMENTS	83,227	11,508	71,719	70,421.69	98.2%	65,039	64,807.56	99.6%
INTEREST	1,000	700	300	1,208.81	402.9%	300	1,229.60	409.9%
<b>TOTAL INCOME</b>	<b>84,227</b>	<b>12,208</b>	<b>72,019</b>	<b>71,630.50</b>	<b>99.5%</b>	<b>65,339</b>	<b>66,037.16</b>	<b>101.1%</b>
<b>OPERATING EXPENDITURES</b>								
<b>SALARIES AND BENEFITS</b>	<b>61,227</b>	<b>8,566</b>	<b>52,661</b>	<b>52,661.28</b>	<b>100.0%</b>	<b>46,656</b>	<b>46,656.36</b>	<b>100.0%</b>
<b>SERVICES AND SUPPLIES</b>								
AGRICULTURE	1,100	17	1,083	619.93	57.2%	1,083	688.04	63.5%
HOUSEHOLD SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
STRUCTURES & GROUNDS	1,500	500	1,000	2,080.63	208.1%	1,000	1,017.73	101.8%
VANDALISM	100	-	100	-	0.0%	550	-	0.0%
EQUIPMENT RENTS	-	-	-	-	0.0%	-	-	0.0%
CONTRACT SERVICES	4,100	100	4,000	3,867.03	96.7%	2,500	3,798.46	151.9%
WATER	10,000	1,950	8,050	9,238.72	114.8%	8,050	8,600.19	106.8%
ELECTRIC	200	-	200	-	0.0%	200	-	0.0%
<b>SUBTOTAL</b>	<b>17,000</b>	<b>2,567</b>	<b>14,433</b>	<b>15,806.31</b>	<b>109.5%</b>	<b>13,383</b>	<b>14,104.42</b>	<b>105.4%</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>78,227</b>	<b>11,133</b>	<b>67,094</b>	<b>68,467.59</b>	<b>102.0%</b>	<b>60,039</b>	<b>60,760.78</b>	<b>101.2%</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>6,000</b>	<b>1,075</b>	<b>4,925</b>	<b>3,162.91</b>	<b>64.2%</b>	<b>5,300</b>	<b>5,276.38</b>	<b>99.6%</b>
<b>ALLOCATION TO CAPITAL PROJECTS</b>	-	-	-	-	0.0%	-	-	0.0%
<b>TOTAL FUND ACTIVITY</b>	<b>6,000</b>	<b>8,566</b>	<b>4,925</b>	<b>3,162.91</b>		<b>5,300</b>	<b>5,276.38</b>	

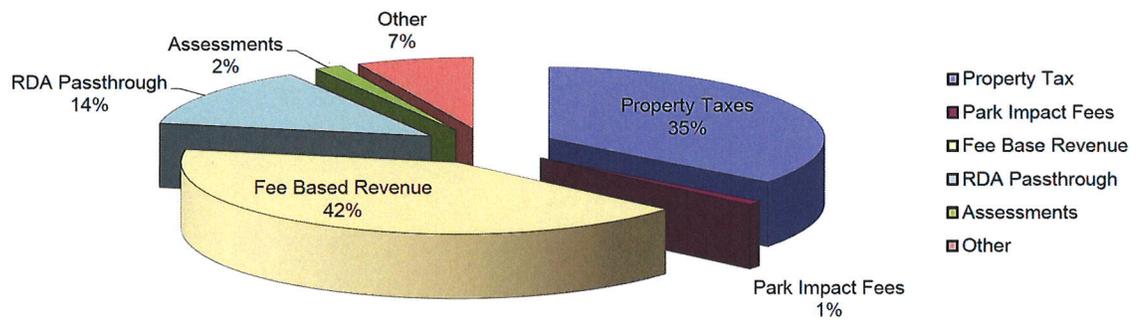
<b>CAPITAL PROJECTS</b>								
CAPITAL PROJECTS	-	-	-	-	0.0%	-	-	0.0%
<b>CAPITAL PROJECTS FUNDING</b>								
ALLOCATION FROM OPERATIONS	-	-	-	-	0.0%	-	-	0.0%
ALLOCATION FROM SPENDABLE RESTRICTED	-	-	-	-	0.0%	-	-	0.0%
	-	-	-	-		-	-	

**Notes:**

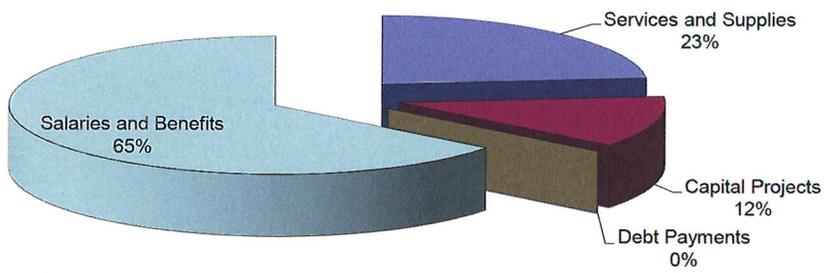
Property tax assessments on the residents in the Baroni Neighborhood Park Assessment District are used to pay the maintenance costs of Baroni Park which is maintained by CARD.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

### CARD BUDGET: REVENUE BY SOURCE



# CARD BUDGET: BUDGETED EXPENDITURES



■ Services and Supplies   ■ Capital Projects   ■ Debt Payments   ■ Salaries and Benefits

**CHICO AREA RECREATION AND PARK DISTRICT  
FINAL BUDGET  
PARK SITES AND FACILITIES**



The Chico Area Recreation and Park District serves a 225 square mile area with an approximated population of 109,000. The District is located in the northwest corner of Butte County, California including the urban area of Chico and surrounding farmland.

The District currently operates three recreation centers, two swimming pools, one gymnasium, and six park and recreation areas. District parks range in size from .44 acres to 40 acres. Park sites and facilities operated by the District include:

**FACILITIES**

**Community Center**

Location: 545 Vallombrosa Avenue  
Size: 3 acres  
Facilities: CARD administrative offices, recreation classrooms and multi-purpose room

**Chico Creek Nature Center**

Location: 1968 East 8th Street  
Size: 3.25 acres  
Facilities: Animal museum, exhibit hall, nature classroom, and administrative offices

**Dorothy F. Johnson Neighborhood Center**

Location: 775 East 16th Street  
Size: 3 acres  
Facilities: Community center, playground, picnic area and basketball court

**Lakeside Pavilion**

Location: 2565 California Park Drive  
Size: 1.6 acres  
Facilities: Community center, administrative offices and multi-purpose room

**Pleasant Valley Pool and Recreation Center**

Location: 2320 North Avenue  
Size: 1.1 acres  
Facilities: Community center and swimming pool

**Shapiro Pool**

Location: Oleander and Memorial Way  
Size: .44 acres  
Facilities: Swimming pool

**COMMUNITY PARKS**

**Community Park**

Location: East 20th Street and Martin Luther King Jr. Parkway  
Size: 40 acres  
Facilities: Playground, picnic area, three softball fields, seven tennis courts, two pickleball courts, seven soccer fields, three sand volleyball courts, restrooms and gymnasium

**DeGarmo Park**

Location: 199 Leora Court  
Size: 36 acres  
Facilities: Pavilion, playground, picnic area, three softball fields, two soccer fields and dog park

**CHICO AREA RECREATION AND PARK DISTRICT  
FINAL BUDGET  
PARK SITES AND FACILITIES**



**Hooker Oak Recreation Area**

Location: 1928 Manzanita Avenue

Size: 35 acres

Facilities: Playground, picnic area, basketball court, baseball field and two softball fields

**Wildwood Park**

Location: 100 Wildwood Avenue

Size: 18 acres

Facilities: Pavilion and picnic area, playground and two softball fields

**OTHER PARK SITES**

**Baroni Park**

Location: Bruce Road at Remington Drive

Size: 7.285 acres

Facilities: Playground, basketball court, picnic area and open space

**Ceres Park**

Location: Glenshire Lane

Size: 5 acres

Facilities: Undeveloped

**Hancock Park**

Location: North Marigold Ave.

Size: 3.61 acres

Facilities: Grassland and pathways

**Henshaw Avenue Park**

Location: Henshaw Avenue

Size: 5 acres

Facilities: Undeveloped

**Humboldt Avenue Skatepark**

Location: Humboldt Avenue at Flume Street

Size: .89 acres

Facilities: Skateboard park with restrooms

**Oak Way Park**

Location: 1510 West 8th Avenue

Size: 8.7 acres

Facilities: Playground, basketball court, picnic area and restrooms

**Peterson Park**

Location: Rollins Lake Drive and Denali Drive

Size: 5.5 acres

Facilities: Playground, picnic area and basketball court

**Rotary Park**

Location: East 16th Street and Broadway

Size: .7 acres

Facilities: Playground, picnic area and basketball court

**Sycamore Park**

Location: One Mile Recreation Area

Size: 3.5 acres

Facilities: Softball field

**CHICO AREA RECREATION AND PARK DISTRICT  
FINAL BUDGET  
PART TIME/TEMPORARY/SEASONAL SALARY - SCHEDULE**

**EFFECTIVE JAN - DEC 2019**



\* indicates change in job title or description from prior budget

TITLE	2019 Rates
Recreation Leader II	\$ 12.00
Recreation Leader III	\$ 13.00
Assistant Director	\$ 13.00
Director I	\$ 14.00
Director II	\$ 15.00
Enrichment I	\$ 14.00
Enrichment II	\$ 16.00
Enrichment III	\$ 18.00
Enrichment IV	\$ 20.00
Program Manager	\$ 21.00
Labor III	\$ 12.00
Labor IV-level 1	\$ 13.00
Labor IV-level 2	\$ 13.50
Park Attendant I	\$ 12.00
Park Attendant II	\$ 12.50
Facility Attendant I	\$ 12.00
Facility Attendant II	\$ 12.75
Facility Attendant III	\$ 16.00
Facility Rental Specialist	\$ 18.00
Office Assistant II	\$ 12.00
Office Assistant III	\$ 13.00
Office Assistant IV	\$ 14.00
Finance Assistant	\$ 16.80
Swim Instructor	\$ 12.00
Lifeguard I	\$ 12.00
Lifeguard II	\$ 12.50
Asst. Head Guard	\$ 13.00
Head Guard	\$ 14.00
Asst. Pool Manager	\$ 14.50

**NOTES:**

PT Employees are limited to working no more than 28 hours per week.

Temporary PT Employees are limited to a max. of 970 hours per Fiscal Year (July 1 - June 30)

Extended PT Employees are limited to working no more than 28 hours per week or 1560 hours per Fiscal Year.

Seasonal Employees work for a defined season for 120 days or less. They are limited to 35 hours or less per week. They may not work more than a total of 120 days for CARD in a single CALENDAR year.

Instructors under contract shall be compensated in accordance with the negotiated contract.

**ADULT SPORTS OFFICIAL RATES**

		STEP 1	STEP 2	STEP 3
1.	Softball, Basketball (1 hour games)	\$ 18.00	\$ 20.00	\$ 22.00
2.	Baseball League Game Rates (2.5 hour games)			
	a. Plate	\$ 48.00	\$ 50.00	\$ 52.00
	b. Bases	\$ 32.00		
3.	Volleyball League & Kickball Game Rates (1 hour games)	\$ 16.00	\$ 17.00	\$ 18.00
4.	Soccer League Game Rates			
	a. Line Judge Flat Rate (1.25 hr. games)	\$ 17.50	\$ 18.50	\$ 19.50
	b. Field Official Flat Rate (1.25 hr. games)	\$ 28.00	\$ 29.00	\$ 30.00
	c. 7 A-Side Flat Rate (1 hour games)	\$ 25.00	\$ 26.00	\$ 27.00
5.	Flag Football League Game Rates (1 hour games)			
	a. Umpire Flat Rate	\$ 19.00	\$ 20.00	\$ 21.00
	b. Field Judge Flat Rate	\$ 15.00		

NOTES:

- 6) Procedure for Sport Official Salary Advancement:
  - a. Officials start at step one, except where noted, and will increase to the next appropriate step after two years of experience and having at least "satisfactory" or above seasonal evaluations.
  - b. Past or present high school (within last two years), college, certified association, or verified Recreation Department Official with at least two years adult officiating experience is eligible for consideration to start at Step 2 with written documentation from a supervisor and written approval from the General Manager.

**CHICO AREA RECREATION AND PARK DISTRICT  
FINAL BUDGET  
PART TIME/TEMPORARY/SEASONAL SALARY - SCHEDULE**

**EFFECTIVE JAN - DEC 2020**



\* indicates change in job title or description from prior budget

TITLE	2020 Rates
Recreation Leader II	\$ 13.00
Recreation Leader III	\$ 14.00
Assistant Director	\$ 14.00
Director I	\$ 15.00
Director II	\$ 16.00
Enrichment I	\$ 14.25
Enrichment II	\$ 16.25
Enrichment III	\$ 18.25
Enrichment IV	\$ 20.25
Program Manager	\$ 21.00
Labor III	\$ 13.00
Labor IV-level 1	\$ 14.00
Labor IV-level 2	\$ 14.50
Park Attendant I	\$ 13.00
Park Attendant II	\$ 13.50
Facility Attendant I	\$ 13.00
Facility Attendant II	\$ 13.75
Facility Attendant III	\$ 16.50
Facility Rental Specialist	\$ 18.00
Office Assistant II	\$ 13.00
Office Assistant III	\$ 14.00
Office Assistant IV	\$ 15.00
Finance Assistant	\$ 17.00
Swim Instructor	\$ 13.00
Lifeguard I	\$ 13.00
Lifeguard II	\$ 13.50
Asst. Head Guard	\$ 14.00
Head Guard	\$ 15.00
Asst. Pool Manager	\$ 15.50

**NOTES:**

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Temporary PT Employees are limited to a max. of 970 hours per Fiscal Year (July 1 - June 30)

Extended PT Employees are limited to working no more than 28 hours per week or 1560 hours per Fiscal Year.

Seasonal Employees work for a defined season for 120 days or less. They are limited to 35 hours or less per week. They may not work more than a total of 120 days for CARD in a single CALENDAR year.

Instructors under contract shall be compensated in accordance with the negotiated contract.

**ADULT SPORTS OFFICIAL RATES**

		STEP 1	STEP 2	STEP 3
1.	Softball, Basketball (1 hour games)	\$ 18.00	\$ 20.00	\$ 22.00
2.	Baseball League Game Rates (2.5 hour games)			
	a. Plate	\$ 48.00	\$ 50.00	\$ 52.00
	b. Bases	\$ 32.00		
3.	Volleyball League & Kickball Game Rates (1 hour games)	\$ 16.00	\$ 17.00	\$ 18.00
4.	Soccer League Game Rates			
	a. Line Judge Flat Rate (1.25 hr. games)	\$ 17.50	\$ 18.50	\$ 19.50
	b. Field Official Flat Rate (1.25 hr. games)	\$ 28.00	\$ 29.00	\$ 30.00
	c. 7 A-Side Flat Rate (1 hour games)	\$ 25.00	\$ 26.00	\$ 27.00
5.	Flag Football League Game Rates (1 hour games)			
	a. Umpire Flat Rate	\$ 19.00	\$ 20.00	\$ 21.00
	b. Field Judge Flat Rate	\$ 15.00		

**NOTES:**

- b) Procedure for Sport Official Salary Advancement:
- a. Officials start at step one, except where noted, and will increase to the next appropriate step after two years of experience and having at least "satisfactory" or above seasonal evaluations.
- b. Past or present high school (within last two years), college, certified association, or verified Recreation Department Official with at least two years adult officiating experience is eligible for consideration to start at Step 2 with written documentation from a supervisor and written approval from the General Manager.

**Management**

July 1, 2019-June 30,2020	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
<b>Parks &amp; Recreation Director</b>										
Hourly	\$ 43.21	\$ 44.21	\$ 45.21	\$ 46.21	\$ 47.21	\$ 48.21	\$ 49.21	\$ 50.21	\$ 51.21	\$ 52.21
Monthly	\$ 7,490	\$ 7,663	\$ 7,836	\$ 8,010	\$ 8,183	\$ 8,356	\$ 8,530	\$ 8,703	\$ 8,876	\$ 9,050
Annually	\$ 89,877	\$ 91,957	\$ 94,037	\$ 96,117	\$ 98,197	\$ 100,277	\$ 102,357	\$ 104,437	\$ 106,517	\$ 108,597
<b>Finance Manager</b>										
Hourly	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17	\$ 43.17
Monthly	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309	\$ 7,483
Annually	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714	\$ 89,794
<b>HR Manager</b>										
Hourly	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17	\$ 43.17
Monthly	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309	\$ 7,483
Annually	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714	\$ 89,794

**Other Full Time Employees**

July 1, 2019-June 30,2020	Step A	Step B	Step C	Step D	Step E	Merit Range	
						Step F	Step G
<b>Executive Assistant</b>							
Hourly	\$ 30.49	\$ 32.02	\$ 33.62	\$ 35.30	\$ 37.07	\$ 38.92	\$ 40.86
Monthly	\$ 5,286	\$ 5,550	\$ 5,827	\$ 6,119	\$ 6,425	\$ 6,746	\$ 7,083
Annually	\$ 63,428	\$ 66,599	\$ 69,929	\$ 73,425	\$ 77,097	\$ 80,952	\$ 84,999
<b>HR Payroll Specialist</b>							
Hourly	\$ 19.49	\$ 20.46	\$ 21.48	\$ 22.56	\$ 23.69	\$ 24.87	\$ 26.11
Monthly	\$ 3,378	\$ 3,547	\$ 3,724	\$ 3,910	\$ 4,106	\$ 4,311	\$ 4,526
Annually	\$ 40,533	\$ 42,559	\$ 44,687	\$ 46,922	\$ 49,268	\$ 51,731	\$ 54,318
<b>Finance Specialist</b>							
Hourly	\$ 19.49	\$ 20.46	\$ 21.48	\$ 22.56	\$ 23.69	\$ 24.87	\$ 26.11
Monthly	\$ 3,377.73	\$ 3,547	\$ 3,724	\$ 3,910	\$ 4,105.66	\$ 4,311	\$ 4,526
Annually	\$ 40,533	\$ 42,559	\$ 44,687	\$ 46,922	\$ 49,268	\$ 51,731	\$ 54,318
<b>Facility Coordinator</b>							
Hourly	\$ 24.64	\$ 25.87	\$ 27.16	\$ 28.52	\$ 29.95	\$ 31.44	\$ 33.01
Monthly	\$ 4,270.27	\$ 4,484	\$ 4,708	\$ 4,943	\$ 5,190.54	\$ 5,450	\$ 5,723
Annually	\$ 51,243	\$ 53,805	\$ 56,496	\$ 59,321	\$ 62,287	\$ 65,401	\$ 68,671
<b>Customer Service Rep II</b>							
Hourly	\$ 24.64	\$ 25.87	\$ 27.16	\$ 28.52	\$ 29.95	\$ 31.44	\$ 33.01
Monthly	\$ 4,270	\$ 4,484	\$ 4,708	\$ 4,943	\$ 5,191	\$ 5,450	\$ 5,723
Annually	\$ 51,243	\$ 53,805	\$ 56,496	\$ 59,321	\$ 62,287	\$ 65,401	\$ 68,671
<b>Customer Service Rep I</b>							
Hourly	\$ 20.01	\$ 21.01	\$ 22.06	\$ 23.16	\$ 24.32	\$ 25.54	\$ 26.82
Monthly	\$ 3,468	\$ 3,642	\$ 3,824	\$ 4,015	\$ 4,216	\$ 4,427	\$ 4,648
Annually	\$ 41,621	\$ 43,702	\$ 45,887	\$ 48,181	\$ 50,590	\$ 53,120	\$ 55,776
<b>Marketing Coordinator</b>							
Hourly	\$ 26.99	\$ 28.34	\$ 29.75	\$ 31.24	\$ 32.80	\$ 34.44	\$ 36.16
Monthly	\$ 4,678	\$ 4,912	\$ 5,157	\$ 5,415	\$ 5,686	\$ 5,970	\$ 6,268
Annually	\$ 56,132	\$ 58,938	\$ 61,885	\$ 64,980	\$ 68,229	\$ 71,640	\$ 75,222
<b>Recreation Coordinator</b>							
Hourly	\$ 22.29	\$ 23.40	\$ 24.57	\$ 25.80	\$ 27.09	\$ 28.44	\$ 29.87
Monthly	\$ 3,863	\$ 4,056	\$ 4,259	\$ 4,472	\$ 4,695	\$ 4,930	\$ 5,177
Annually	\$ 46,355	\$ 48,673	\$ 51,106	\$ 53,661	\$ 56,345	\$ 59,162	\$ 62,120
<b>Sr. Recreation Supervisor</b>							
Hourly	\$ 30.65	\$ 32.18	\$ 33.79	\$ 35.48	\$ 37.25	\$ 39.12	\$ 41.07
Monthly	\$ 5,313	\$ 5,578	\$ 5,857	\$ 6,150	\$ 6,457	\$ 6,780	\$ 7,119
Annually	\$ 63,751	\$ 66,939	\$ 70,285	\$ 73,800	\$ 77,490	\$ 81,364	\$ 85,432
<b>Recreation Supervisor</b>							
Hourly	\$ 29.30	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
Monthly	\$ 5,079	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
Annually	\$ 60,947	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674
<b>Nature Center Director</b>							
Hourly	\$ 29.30	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
Monthly	\$ 5,079	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
Annually	\$ 60,947	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674
<b>Park Supervisor</b>							
Hourly	\$ 29.30	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
Monthly	\$ 5,079	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
Annually	\$ 60,947	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674
<b>Utility II</b>							
Hourly	\$ 26.53	\$ 27.85	\$ 29.24	\$ 30.71	\$ 32.24	\$ 33.85	\$ 35.55
Monthly	\$ 4,598	\$ 4,828	\$ 5,069	\$ 5,323	\$ 5,589	\$ 5,868	\$ 6,162
Annually	\$ 55,174	\$ 57,932	\$ 60,829	\$ 63,870	\$ 67,064	\$ 70,417	\$ 73,938
<b>Utility I</b>							
Hourly	\$ 22.91	\$ 24.06	\$ 25.26	\$ 26.52	\$ 27.85	\$ 29.24	\$ 30.70
Monthly	\$ 3,971	\$ 4,170	\$ 4,378	\$ 4,597	\$ 4,827	\$ 5,069	\$ 5,322
Annually	\$ 47,657	\$ 50,040	\$ 52,542	\$ 55,169	\$ 57,927	\$ 60,823	\$ 63,865



**Chico Area Recreation and Park District “Helping People Play”**

**Staff Report 19-36  
Agenda Item 8.1**

# STAFF REPORT

**DATE:** July 18, 2019  
**TO:** Board of Directors  
**FROM:** Ann Willmann, General Manager  
**SUBJECT:** Ceres Avenue Park Project - Chico Noon Rotary Request

## **Discussion**

The Chico Area Recreation and Park District currently owns 5 acres on Ceres Avenue that is designated for a neighborhood park. The Board has identified Ceres Avenue Park as a future priority for development. Currently, there is approximately \$1 million available in the Neighborhood Park funds held by the City of Chico. These funds can be used to plan and develop a neighborhood park in this area.

The Chico Noon Rotary Club will be celebrating their 100<sup>th</sup> anniversary. Their goal is to celebrate their anniversary by donating a landmark project to the Chico Community. They are requesting to make Ceres Avenue Park their project. The Club would like to work with CARD to plan and develop the park. Additionally, they are committed to volunteering labor where appropriate to complete the project. In exchange, they are requesting that the park be named Rotary Centennial Park. The addition of the volunteer labor would enable the District to maximize the available funds for park construction.

## **Financial Impact**

While construction costs could be funded by the Neighborhood Park funds and Rotary donations, the maintenance of the park would need to be supported by the CARD General Fund. The cost of maintenance is estimated at \$70,000 annually. This would continue to increase over the years as expenses increase for the District.

## **Process**

There are several steps that need to take place to implement this project, including working with the neighbors near the park and developing a formal design. Through this process, staff and members of Rotary will be able to identify projects that can be completed by Rotary volunteers. Upon completion of the design work, a request to the City of Chico for the

Neighborhood Park Funds must be submitted. Once funding is committed, a formal bid process must be conducted to select a contractor and construction can begin. The goal of the club is to have the project completed by 2021.

**Recommendation**

It is recommended that the Board of Directors authorize the General Manager to begin discussions with the Chico Noon Rotary Club with regard to developing a plan to construct a 5 acre neighborhood park on Ceres Avenue.

By \_\_\_\_\_  
Ann Willmann  
General Manager



**Chico Area Recreation and Park District “Helping People Play”**

**Staff Report 19-37  
Agenda Item 8.2**

# STAFF REPORT

**DATE:** July 18, 2019  
**TO:** Board of Directors  
**FROM:** Ann Willmann, General Manager  
**SUBJECT:** Chico Creek Nature Center Lease

**Discussion**

In October 2018, the CARD Board of Directors was notified that the Chico Creek Nature Center Board of Directors submitted a notice to the City of Chico of their intent to dissolve the Chico Creek Nature Center Non-Profit. Upon notification, the CARD Board of Directors authorized staff to enter into negotiations with the City of Chico to formally transfer the lease of the Chico Creek Nature Center to CARD. Through these discussions, staff believes we have reached an agreement that is acceptable to CARD and the City of Chico.

**Key Terms of Lease Agreement**

Term	Lease Agreement Terms
<b>Lease Termination</b>	CARD or City may terminate the agreement with 120 days written notice.
<b>Term</b>	10 Years from the date of signature through 2029. Lease shall convert to month-to-month upon lease end.
<b>Lease Payments</b>	\$500 paid quarterly.
<b>Use of Premises</b>	CARD will use the facility for the purpose of operating a nature museum and to conduct educational classes and programs on nature and the environment, as well as other recreation activities; CARD will ensure compliance with Proposition 40 grant.

Term	Lease Agreement Terms
<b>Financial and Operational Reporting</b>	CARD will provide the City with financial and operational reports that demonstrate the impact CARD's programs and services have on Chico residents and such reports will take the form mutually agreed by CARD and the City. Annual reporting will be from July 1 through June 30 <sup>th</sup> .
<b>Maintenance</b>	Similar to management agreement with the Nature Center Board.
<b>Subleasing</b>	CARD may sublease for a purpose consistent with the Agreement. City must approve any sublease and any sublease must comply with the overall lease agreement.

In addition to the above key terms, CARD and the City of Chico will continue to review the existing Memorandum of Understanding (MOU) between CARD and the City of Chico to outline how both agencies will collaborate to provide park and recreation services for the Chico community. The desired outcome being a single agreement between CARD and the City of Chico addressing park development, maintenance, and operations both now and in the future.

**Recommendation**

It is recommended that the Board of Directors authorize the General Manager to work with the District's legal Counsel and City of Chico staff to finalize the lease agreement, and once complete, execute the lease agreement with the City of Chico to lease the Chico Creek Nature Center.

By \_\_\_\_\_  
 Ann Willmann  
 General Manager



**Chico Area Recreation and Park District “Helping People Play”**

**Staff Report 19-38  
Agenda Item 8.3**

# STAFF REPORT

**DATE:** July 18, 2019  
**TO:** Board of Directors  
**FROM:** Jennifer Marciales, Executive Assistant  
**SUBJECT:** Off-Leash Dog Exercise Areas

**Discussion**

During our review of the District’s new Rules and Regulations, staff discussed the option of identifying designated off-leash exercise areas for dogs. Currently, with the exception of the DeGarmo Dog Park, District rules state that dogs must be on a leash at all times.

Since the implementation of the new rules, staff have been talking with community members at the parks about the possibility of having designated locations and hours where people can exercise their dogs off-leash. The community feedback has been very supportive and positive. There are a number of community members who enjoy taking their dogs for a walk in the park that would like the opportunity to be able to take their dogs off-leash and throw a ball or frisbee for them.

In reviewing possible options, staff have identified the following locations, days, and times that could be utilized for off-leash dog exercise areas:

Location	Designated Area	Time	Days
Community Park	Heffren Field	7:00am - 2:00pm	Monday-Friday
Hooker Oak Park	Softball Outfields	7:00am - 2:00pm	Monday-Friday
Wildwood Park	Turf Fields	7:00am - 2:00pm	Monday-Friday
DeGarmo Park	Overflow Parking Area	7:00am - 2:00pm	Monday-Friday
Sycamore Field	Outfield	5:30am to 8:30am (Regulations established for lower Bidwell Park)	

Due to the increased volume of organized activities at each park, Saturdays and Sundays would be excluded at all locations, with the exception of Sycamore Field. If the District were to proceed in offering these additional off-leash areas, some modifications would need to be made to the District’s Rules and Regulations. A copy of the proposed modifications are attached for your review.

By having more off-leash dog exercise areas, it will provide an opportunity for more social interactions amongst community members and promote outdoor recreation and physical activity for both dogs and their owners.

**Recommendation**

It is recommended that the Board of Directors approve the modifications to Section G. of the Rules and Regulations, and authorize staff to designate Heffren Field at Community Park, the softball outfields at Hooker Oak Park, the turf fields at Wildwood Park, and the overflow parking area at DeGarmo Park between the hours of 7:00am and 2:00pm, Monday through Friday as off-leash dog exercise areas, and Sycamore Field to follow the same regulations established for Bidwell Park. Staff requests that this be implemented on August 1, 2019 on a 90 day trial basis and be reevaluated at that time.

By \_\_\_\_\_  
Jennifer Marciales  
Executive Assistant

## G. Animals

1. Dogs and other domestic animals must be on a leash no longer than six feet in length and sufficient strength and durability that they cannot be broken by the animal. Animals must also be under the full and complete physical control of their owners or custodians and be kept within their sight at all times while on District property. Dogs are allowed off-leash only in designated off-leash areas when there are no organized activities taking place.
2. All people bringing their dogs to off-leash areas enter at their own risk and accept full responsibility and liability for their dog's actions and accept all risk to their dogs and themselves resulting from other persons' dogs. Dogs must be kept on a leash when going to and from leash free areas. At any time, District staff, representatives, contracted security personnel, or police officer may request that a dog be put on a leash.
3. Any dog brought to a Facility must be licensed by the jurisdiction in which the owner resides and be fully vaccinated. Proof of current vaccination against rabies and proof of current licensing must be provided upon the request of any police officer, contracted security personnel, District employee, or representative.
4. No person shall allow his or her any dog or other animal to do any of the following:
  - a. Enter environmentally sensitive or restricted areas at a Facility.
  - b. Interfere with, bother, or disturb others at any Facility.
  - c. Engage in fighting with other dogs or animals, or allow a dog or animal to harass, threaten, or injure any person, animal, or wildlife.
  - d. Damage District property or property belonging to persons other than the owner or custodian of the animal.
  - e. Leave a Facility without cleaning up after the animal, including any feces left by it.
  - f. Bring or keep a noisy, vicious, aggressive, or dangerous dog or other animal to any Facility.
  - g. Be secured an animal to any stationary object at any Facility.
  - h. Leave a dog or other animal Be left in an unattended vehicle at any Facility without adequate ventilation, or otherwise in such manner as to subject the animal to extreme temperatures that adversely affect the animal's health or welfare.
5. Dogs and other animals, other than service animals that assist persons with disabilities, are not permitted in community centers, pool areas, skate parks, and/or gymnasiums owned and/or maintained by CARD.
6. Any unaccompanied dog or animal found with or without a license or identification tag may be seized and impounded by animal control.
7. Animals such as ponies to provide pony rides for an event, petting zoos, horses, and/or other stock animals are prohibited from entering upon any Facility unless permitted by prior written agreement with the District. Horses are allowed on designated trails.



**Chico Area Recreation and Park District “Helping People Play”**

**Staff Report 19-39  
Agenda Item 8.4**

# STAFF REPORT

**DATE:** July 18, 2019  
**TO:** Board of Directors  
**FROM:** Ann Willmann, General Manager  
**SUBJECT:** Pre-Employment Drug Screening

## **Discussion**

Based on recent changes in California Law regarding cannabis, pre-employment drug screening is being modified by employers statewide. Currently, the District requires that all full-time applicants and seasonal part-time park department applicants successfully complete a post-offer, pre-employment drug and alcohol screening before they begin work. A copy of the District's current policy relating to pre-employment drug screening is attached for your reference.

After seeking direction from the District's Human Resources Attorney, staff is recommending elimination of the post-offer, pre-employment drug testing. Elimination of this policy would not prevent the District from testing for reasonable suspicion. A copy of the District's policy relating to Reasonable Suspicion Testing is attached for your review.

## **Recommendation**

It is recommended that the Board of Directors direct staff to eliminate the post-offer, pre-employment drug testing for all employees, and continue to follow the guidelines outlined in the District's Reasonable Suspicion Testing policy.

By \_\_\_\_\_  
Ann Willmann  
General Manager

**SECTION 4: SELECTION AND HIRING OF EMPLOYEES**

**4.3 Post-Offer, Pre-Employment Drug Testing**

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The District is committed to providing a safe, efficient and productive workplace. To achieve this objective, the District requires all full-time applicants and seasonal part-time park department applicants who receive offers of employment to successfully complete a post-offer, pre-employment drug and alcohol screening examination, subject to all applicable legal requirements, before they begin work. The examination will be performed at the District's expense. All offers of employment are conditioned upon successful completion of this examination.

**SECTION 8: ZERO TOLERANCE POLICIES**

**8.3 Drug and Alcohol Abuse**

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We are concerned about the use or abuse of alcohol, illegal drugs, or controlled substances as it can affect the workplace. Use of these substances, whether on or off the job can detract from an employee's work performance, efficiency, safety, and health, and therefore impair the employee and his/her ability to competently perform his/her job. In addition, the use or possession of these substances on the job constitutes a potential danger to the welfare and safety of the employee in possession and other employees, and it also exposes the District to the risks of property loss or damage, or injury to other persons.

Furthermore, the use of prescription drugs and/or over-the-counter drugs also may affect an employee's job performance and may impair the employee's ability to competently perform his/her job. The District is not required to accommodate the medical use of marijuana at places of employment or during working hours.

The following rules and standards of conduct apply to all employees either on District property or during the workday (including meals and rest periods). Behavior that violates District policy includes:

- Possession or use of alcohol or an illegal or controlled substance, or being under the influence of alcohol, or an illegal or controlled substance while on the job;
- Driving while under the influence of alcohol or an illegal or controlled substance; and
- Distribution, sale, or purchase of alcohol or an illegal or controlled substance while on the job.

Violation of these rules and standards of conduct will not be tolerated. The District also may bring the matter to the attention of appropriate law enforcement authorities.

Employees are prohibited from reporting for duty or remaining on duty with any alcohol in their systems. Employees are also prohibited from consuming alcohol during working hours, including meal and break periods. This does not include the authorized use of alcohol at District-sponsored functions or activities.

In order to enforce this policy, the District reserves the right to conduct searches of District property or employees to implement other measures necessary to deter and detect abuse of this policy. Entry onto District property is deemed consent to an inspection of person, and District vehicle.

An employee's conviction on a charge of illegal sale or possession of any controlled substance while off District property will not be tolerated because such conduct, even though off duty, reflects adversely on the District. In addition, the District must keep people who sell or possess controlled

**SECTION 8: ZERO TOLERANCE POLICIES**

**8.3 Drug and Alcohol Abuse, *cont'd***

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substances off District premises in order to keep the controlled substances themselves off the premises.

Any employee who is using prescription or over-the-counter drugs that may impair the employee's ability to safely perform the job, or affect the safety or well being of others, must notify a manager of such use immediately before starting or resuming work.

**Reasonable Suspicion Testing**

In cases where an employee's supervisor or other member of management has reasonable suspicion to believe that the employee possesses or is under the influence of drugs and/or alcohol and such use or influence may adversely affect the employee's job performance or the safety of the employee, co-workers, or customers of the District, the employee's supervisor or a member of management should bring his or her reasonable suspicions to the attention of the General Manager or a person designated by the General Manager. At the General Manager's discretion drug and/or alcohol screening may be ordered. The suspicion will be based on objective symptoms such as factors related to the employee's appearance, behavior, and/or speech. Refusal to submit to screening as ordered may result in immediate termination.

We encourage and will reasonably accommodate employees with alcohol or drug dependencies to seek treatment and/or rehabilitation. Employees desiring such assistance should request a treatment or rehabilitation leave. The District is not obligated, however, to continue to employ any person whose performance of essential job duties is impaired because of drug or alcohol use, nor is the District obligated to re-employ any person who has participated in treatment and/or rehabilitation if that person's job performance remains impaired as a result of dependency. Additionally, employees who are given the opportunity to seek treatment and/or rehabilitation, but fail to successfully overcome their dependency or problem, will not automatically be given a second opportunity to seek treatment and/or rehabilitation. This policy on treatment and rehabilitation is not intended to affect the District's treatment of employees who violate the regulations described previously or to alter the at-will status of employment. Rather, rehabilitation is an option for an employee who acknowledges a chemical dependency and voluntarily seeks treatment to end that dependency.