



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, September 3, 2020 – 5:00 p.m.

Posted Prior to 5:00 pm
Wednesday, September 2, 2020

SPECIAL BOARD OF DIRECTORS MEETING
Thursday, September 3, 2020
5:00 P.M.

Video Conference for Special Meeting
Zoom Meeting Link

Meeting ID: 981 2553 5328
Password: 215698

To access the meeting by phone dial any of the following numbers:

- +1 312 626 6799 US (Chicago)
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Germantown)
- +1 346 248 7799 US (Houston)
- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)

CORONAVIRUS (COVID-19) ADVISORY

To protect our constituents, District officials requests all members of the public to follow guidance provided by both the California Public Health Department and Butte County Public Health restricting group events and gatherings and maintaining physical distancing. In accordance with this and Governor Gavin Newsom's Executive Order N-25-20, the Special Board Meeting will be held via Zoom. In-person participation by the public will not be available. Remote public participation is available in the following ways: 1) Video Conference **Zoom Meeting, Meeting ID: 981 2553 5328, Password: 215698** 2) Email public comments to jmarciales@chicorec.com by 4:30 pm, Thursday, September 3, 2020. Comments not specific to an agenda item will be read out loud during the public comment section of the Agenda, subject to the customary 3-minute time limitation. If your comment is about a specific agenda item, please note the item in the subject line of your email, and your comment will be read during that specific agenda item. If you have any issues submitting a public comment via email, please contact the District office at 530-895-4711 by the 4:30 p.m. deadline on September 3, 2020 and leave a message; your comment will be read out load at the meeting.



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, September 3, 2020 – 5:00 p.m.

*Posted Prior to 5:00 pm
Wednesday, September 2, 2020*

BOARD MEMBERS:

Tom Lando, Chair
Thomas Nickell, Vice Chair
Michael Worley
Dave Donnan
Michael McGinnis

CARD STAFF:

Ann Willmann, General Manager
Jason Bougie, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

GENERAL INFORMATION:

1. Agendas:

Agendas are available on our website at <https://www.chicorec.com/board-meetings>.

2. Agenda Items:

Agenda items are available for public inspection. Staff reports and supporting documentation are available on our website at <https://www.chicorec.com/board-meeting>.

3. Items Not Appearing On Posted Agenda:

This agenda was posted at least 24 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:

- a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
- b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
- c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.

Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.

4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Special Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Special Agenda.
5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.
6. Identity of Speakers: Speakers are asked to state their names before speaking.



**SPECIAL MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, September 3, 2020 – 5:00 p.m.**

*Posted Prior to 5:00 pm
Wednesday, September 2, 2020*

AGENDA

1.0 CALL TO ORDER

1.1 Roll Call

2.0 Public Comments

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

3.0 Centennial Park Bids (Staff Report 20-29) - *Action Requested – that the Board of Directors (1) accept the bid from Schreder & Brandt MFG, Inc., (2) authorize the General Manager to enter into a contract with Schreder & Brandt MFG, Inc. for the Centennial Park project, and (3) authorize the General Manager to approve expenses not to exceed \$1,750,000.*

4.0 City of Chico/CARD MOU Update (Staff Report 20-30) - *Action Requested – that the Board of Directors approve the draft MOU and direct staff to attend the September 15, 2020 City Council meeting to represent CARD.*

5.0 Adjournment

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on September 17, 2020.



Chico Area Recreation and Park District "Helping People Play"

Staff Report 20-29
Agenda Item 3.0

STAFF REPORT

DATE: September 3, 2020
TO: Board of Directors
FROM: Ann Willmann, General Manager
Jason Bougie, Parks and Recreation Director
SUBJECT: Centennial Park Bids

Discussion

The Centennial Park project was put out to public bid. A Notice to Bidders was published on July 20, 2020 and August 3, 2020, with a bid closing date of August 28, 2020. After completing the public bid process, a total of 3 bids were received. The bid results are as follows:

<u>Company</u>	<u>Base Bid</u>	<u>Add Alternate</u>
Schreder & Brandt MFG, Inc.	\$1,440,682	\$390,176
Franklin Construction, Inc.	\$1,933,450	\$494,500
Ginno Construction, Inc.	\$1,935,138	\$537,159

Financial Impact

The current budget of \$1,500,000 will cover the base bid. Should additional funds be necessary for unforeseen expenses, or the addition of Add Alternate items, the Prop 68 Per Capita grant funding and additional Neighborhood Park Funds could be used.

Recommendation

It is recommended that the Board of Directors (1) accept the bid from Schreder & Brandt MFG, Inc., (2) authorize the General Manager to enter into a contract with Schreder & Brandt MFG, Inc. for the Centennial Park project, and (3) authorize the General Manager to approve expenses not to exceed \$1,750,000.

By _____
Ann Willmann
General Manager



Chico Area Recreation and Park District "Helping People Play"

Staff Report 20-30
Agenda Item 4.0

STAFF REPORT

DATE: September 3, 2020
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: City of Chico/CARD MOU Update

Background Information/Discussion:

In 2010, CARD and the City of Chico established a Memorandum of Understanding (MOU) addressing efficiencies in park services. At that time, Wildwood Park, Baroni Park, Hancock Park, and the Humboldt Avenue Skate Park were transferred to CARD. In addition to the transfer of these parks, it was established that the two agencies would continue to work together to improve efficiencies in park services.

In 2017, the CARD Board of Directors requested that staff revisit the existing MOU and review the option of transferring additional neighborhood parks to CARD and establish a process to transfer Community Park Development Impact Fees (DIF) directly to CARD. Both governing bodies created Ad Hoc Committees to meet and review the current MOU. Two meetings were held, and changes were made to the existing MOU to further define the collaborative relationship between the City of Chico and CARD.

The attached draft MOU contains the following updates:

1. A history of partnerships between the City of Chico and CARD which includes the previous park transfers, lifeguard services provided at One Mile Recreation Area, and the lease of the Chico Creek Nature Center.
2. A method to transfer the Community Park DIF's to CARD to be used for future Community Park development.
3. A method to establish funding for maintenance of new neighborhood parks prior to the approval of final subdivision maps for new development.

CARD will continue to work with the City of Chico to identify current neighborhood parks that can be transferred to CARD if maintenance funds can be identified.

Recommendation

It is recommended that the Board of Directors approve the draft MOU and direct staff to attend the September 15, 2020 City Council meeting to represent CARD.

By _____
Ann Willmann
General Manager

**INTERGOVERNMENTAL COOPERATIVE AGREEMENT
BETWEEN
CITY OF CHICO
AND
THE CHICO AREA RECREATION AND PARK DISTRICT**

This Intergovernmental Cooperative Agreement ("Agreement ") is executed on the date last set forth below opposite the PARTIES' signatures by and between the City of Chico, a municipal corporation under the laws of the State of California ("CITY"), and Chico Area Recreation and Park District, a California recreation and park district ("CARD"), and is based upon the following facts:

WITNESSETH

WHEREAS, on or about July 15, 2009, CITY and CARD entered into a written Memorandum of Intergovernmental Cooperation, Coordination, and Understanding (the "Memorandum") stating, among other things, their intent to work together to improve the provision of recreation and park services and facilities in CITY by increasing efficiency and economies of scale and service delivery and maximizing utilization of all available resources; and.

WHEREAS, as provided in the Memorandum the CITY and CARD ("the Parties") agreed to and worked together to deliver the following recreation and park services to Chico:

- A. **Cooperative Planning for Neighborhood and Community Parks.** The Parties incorporated mutual land use and financing priorities into each of its respective Master and General Plans.
- B. **Park Development Fees.** The Parties agreed to cooperate financially on specific park projects and worked together to update both Parties' respective Nexus Analyses regarding park development impact (DIF) fees.
- C. **Transfer of Neighborhood Parks/Greenways.** Between 2009 and 2012, the Parties executed the appropriate resolutions, agreements, covenants and deeds to transfer ownership and maintenance responsibility of neighborhood parks and greenways as follows:
 1. Baroni Neighborhood Park on Baroni drive and the corresponding Lighting and Landscape District formed to fund the maintenance and operations of the park was transferred from CITY to CARD.
 2. Two of the three CITY undeveloped future park sites at Ceres Avenue and Alamo/Henshaw Avenues were transferred to CARD. Development of a park on the third vacant parcel at Notre Dame/20th Street is no longer feasible, so ownership remained with the CITY.
 3. CITY Humboldt Neighborhood Park (skateboard) at 286 Humboldt Avenue was transferred to CARD.
 4. Little Chico Creek Greenway along Humboldt Avenue between Fir Street and Forest Avenue was transferred from CARD to CITY.
- D. **Wildwood Park.** In July 2011, the Parties executed the definitive documents for CARD to gradually assume financial responsibility for the operation and maintenance of CITY Wildwood Park over a 10-year period, with the park to be deeded to CARD in 2021.

- E. **Cooperative Programming.** The Parties executed Addendum No. 1 and No. 2 to the Memorandum for CARD to provide lifeguard services at Sycamore Pool in the One Mile Recreation Area in Bidwell Park from April 1, 2016 to March 31, 2019.

In January 2016 CARD began managing the Chico Creek Nature Center in Bidwell Park for the same named non-profit organization, and on September 30, 2019 the City executed a new Lease Agreement directly with CARD to operate the Center.

- F. **Cooperative Development.** CITY and CARD agreed to pursue cooperative development of facilities that could enhance economic development, such as sports and aquatic complexes; and

WHEREAS, the Parties desire to continue to partner and work together to improve recreation and park services and facilities in Chico through efficiency and maximization of resources.

NOW THEREFORE, in consideration of the mutual benefits and interests, the PARTIES hereby agree to execute this Agreement to achieve the following goals:

- A. CARD to continue to focus primarily on providing recreation programs and the operation and maintenance of neighborhood parks, community parks, specific special purpose parks, and other facilities it deems appropriate.
- B. CITY to continue to focus primarily on the operation and management of Bidwell Park, City Plaza and other specific purpose parks, open spaces, greenways, and other facilities as it deems appropriate.
- C. CARD to continue to provide lifeguard services at CITY Sycamore Pool in Bidwell Park under the same terms and conditions in Addendum No.3 to the Memorandum until terminated by both PARTIES.
- D. To continue to provide cooperative programming opportunities at CITY and CARD parks and facilities.
- E. To transfer maintenance and operation of Husa Ranch/Nob Hill Neighborhood Park to CARD and assign, to the greatest extent possible, the sources of revenue, including a CITY maintenance district and/or a lighting and landscape district.
- F. To provide the most efficient and effective method to disseminate Park Development Impact (DIF) fees to CITY or CARD to develop new and enhance existing park and recreation facilities.
- G. To further clarify each Parties' roles in developing and maintaining future neighborhood parks

SECTION 1 GENERAL PROVISIONS

1. Compliance with Laws, Rules, Regulations

PARTIES shall comply with all laws and regulations governing the use of public funds.

2. Term; Termination

The term of this Agreement shall be from July 1, 2020 until terminated by either PARTY with

a written 60-day notice to the other PARTY.

3. Dispute Resolution

In the event of a dispute between the PARTIES regarding the provisions and conditions under this Agreement, the City Manager and the CARD General Manager, or their designated representatives, shall review such dispute and options for resolution. Any resolution by the City Manager and the General Manager may be subject to approval by the Chico City Council and the CARD Board of Directors.

If any controversy or claim arising out of or relating to this Agreement or the alleged breach of such Agreement cannot be resolved by the PARTIES, the dispute may be submitted to mediation and if still not resolved, shall be submitted to binding arbitration on such terms and conditions as the PARTIES shall agree in writing, and the judgment or award rendered by the arbitrator may be entered in any court having jurisdiction thereof.

4. Severability

This Agreement shall be administered and interpreted under the laws of the State of California. If any part of this Agreement is found to conflict with applicable laws, such part shall be inoperative, null, and void insofar as it conflicts with said laws, but the remainder of the Agreement shall continue to be in full force and effect.

5. Entire Agreement

This Agreement constitutes the entire agreement between CITY and CARD concerning the subject matter hereof and supersedes all prior discussions, negotiations and agreements, whether oral or written, with the exception of the Memorandum and Addendum, which are incorporated herein by reference. In the event that there is a conflict between the terms of this Agreement and the Memorandum and Addendum, the terms of this Agreement shall prevail. Any amendment or modification to this Agreement, including an oral modification supported by new considerations, must be reduced to writing and signed by authorized representatives of both PARTIES before it will be effective.

6. Notices

Any notices required to be given pursuant to this Agreement shall be deemed to have been given by their deposit, postage prepaid, in the United States Postal Service or, alternatively, by personal delivery or overnight courier service addressed to the parties as follows:

To CITY:	City Manager City of Chico P. O. Box 3420 Chico, CA 95927-3420	or	City Manager City of Chico 411 Main Street Chico, CA 95928
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To CARD:	Chico Area Recreation and Park District General Manager 545 Vallombrosa Ave Chico, CA 95926
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7. **Amendments**

This Agreement may be modified or amended only in writing duly authorized and executed by both PARTIES hereto. It may not be amended or modified by oral agreement or understanding between the PARTIES unless the same shall be reduced to writing duly approved and executed by both PARTIES.

8. **Parties Bound**

The covenants and conditions contained herein shall apply to and bind the legal representatives, successors, and assigns of all of the PARTIES hereto, and all of the PARTIES hereto shall be jointly and severally liable hereunder.

SECTION 2 DEVELOPMENT IMPACT FUNDS (DIF) TRANSFER

Pursuant to Chico Municipal Code Section 3.85.545, CITY collects development impact fees (DIF) for acquisition and/or development of community park facilities. This Agreement is entered to increase efficiencies in the process of transferring Community Park DIF funds from CITY to CARD in a systematic, consistent approach to facilitate the development, construction, and expansion of community parks within the City limits of the City of Chico or Chico's sphere of influence in accordance with the CITY'S and CARD's General and Master Plans (the "Cooperative Purposes").

1. **Phased Transfer of Community Park Development Impact Funds (DIF)**

To more efficiently and economically develop and construct community parks, PARTIES agree to process timely DIF fund transfers from CITY to CARD as follows:

- a. CITY will continue to collect the Community Park DIFs and place them in a CITY Community Park Fund.
- b. Each year, 2% of the CITY Community Park Fund gross receipts will be allocated to the CITY Nexus capital project and 1% will be allocated to the CITY Private Development Fund operating costs.
- c. CITY also maintains the Bidwell Park and Land Acquisition DIF Fund (BPLA Fund) utilized to purchase land adjacent to Bidwell Park. The fund has a deficit fund balance which is being repaid by DIF actual receipts which vary annually depending upon construction activity.
- d. Measurement dates shall be January 1 and June 30 of each year. The transfer payment date from CITY to CARD will be within 31 days after the applicable measurement date.
- e. For purposes of defining what DIF amounts may be transferred to CARD, any BPLA Fund deficit will be netted against the CITY Community Park Fund balance. The CITY will also retain a minimum reserve of \$500,000 in the CITY Community Park Fund at all times. The net amount in the CITY Community Park Fund as of the applicable measurement date, shall be named the "Disbursement Amount" to transfer to CARD from CITY. For example, if at the measurement date the CITY Community Park Fund has a fund balance of \$6,000,000 and the BPLA Fund has a fund deficit of \$1,000,000, then the Disbursement Amount to be transferred to CARD would be \$4,500,000 ((\$6,000,000 CITY Community Park Fund –

(\$1,000,000 Bidwell Park and Land Acquisition Fund + \$500,000 CITY Community Park Fund Reserve)).

- f. The Disbursement Amount net of the Bidwell Park and Land Acquisition Fund and Community Park Fund will discontinue once the Bidwell Park and Land Acquisition Fund no longer has a deficit fund balance.
- g. Initial payments of the current balance will be phased in over two years (4 transfers). Beginning with the measurement date of January 1, 2021, CITY will transfer one-quarter of the Disbursement Amount every six months. For example, if the Disbursement Amount is \$4,500,000 the first payment would be one-quarter of \$4,500,000 or \$1,125,000.

2. Full Transfer of DIF Funds

- a. Beginning January 1, 2023, CITY will begin making transfer payments to CARD of the total Disbursement Amount as of the applicable measurement date. For example, if the Disbursement Amount is \$800,000, the full \$800,000 will be transferred to CARD.
- b. CARD will place transferred funds into a restricted interest-bearing fund (CARD Community Park Fund) utilized for community park development and construction. Funds shall not be used for operational costs. Operational costs are defined as regular recurring direct costs of operating and maintaining services of parks and recreation including, but not limited to, salaries and benefits, utilities, insurance and office supplies.
- c. The CARD Community Park Fund shall not be available for operational borrowings or used as security for general debt issuances by CARD unless the debt is specifically related to community park development and construction.
- d. CARD shall be responsible for applicable reporting under the California Government Code to CITY, Butte County and State of California. These reports, including any other reports CITY's City Council (Council) might request, must be sent to CITY by October 31 of each year for the fiscal year ending June 30. CITY will incorporate CARD's report into its applicable California Government Code reporting.

3. Audit Requirements

- a. Under Generally Acceptable Accounting Principles (GAAP), CARD is required to have an annual audit of its accounting records. Discrepancies reflecting the improper use of DIF funds in accordance with this agreement must be reflected in the audit report. The audit report will be provided to CITY upon timely completion of the audit.
- b. CITY may require a compliance audit of the CARD Community Park Fund. This audit will be paid for at CITY's expense, unless the audit reveals a violation of this Agreement or misappropriation of the DIFs transferred to CARD. If the Auditor finds a violation has occurred, then CARD shall pay for the audit.
- c. Funds maintained in the CARD Community Park Fund shall revert to CITY if CARD fails to appropriate funds in accordance with this Agreement and the CITY's General Plan or CARD's Master Plan related to community park development.

- d. Unfiled or untimely reports regarding CARD's Community Park Fund may result in further action by CITY Council including, but not limited to, suspension of transfers until reports are filed on time.

SECTION 3. DEVELOPMENT AND MAINTENANCE OF NEIGHBORHOOD PARKS

The Quimby Act (Government Code Section 66477) authorizes the CITY to require the dedication of land for park facilities incident to and as a condition of the approval of a tentative map or tentative parcel map for certain subdivisions. Chico Municipal Code Section 18.31 entitled "Dedication of Land for Park Facilities" establishes the requirements and standards for parkland dedications in accordance with the Quimby Act, and the CITY'S and CARD's General and Master Plans. When a neighborhood park is required as a condition of approval of a subdivision within the Chico city limits PARTIES agree to develop a mechanism to facilitate the following:

1. CITY to continue to collect the Neighborhood Park DIFs and place them in a CITY Neighborhood Park Fund.
2. If the neighborhood park is not to be constructed by the developer and if approved by the City Council, CITY will transfer available Neighborhood Park DIFs to CARD by executing a separate Reimbursement Agreement and other necessary agreements and documents to ensure the development of the neighborhood park by CARD.
3. CARD to review and approve the proposed park design and required amenities, and the cost to develop the park prior to disbursement of funds and construction. The amenities included in a neighborhood park in general, consist of two playground structures, a court, turf area, irrigation, landscaping and other park amenities such as benches, tables, water fountain, etc. per the current adopted nexus. If future additions are desired, a change to the nexus scope of improvements and associated cost estimates shall be done by the agency requesting such changes.
4. CARD to form a Landscape and Lighting District (LLD) or other appropriate funding vehicle for the maintenance and/or development of the neighborhood park prior to and as a condition to the final approval of the subdivision maps.
5. Following the construction and acceptance of neighborhood park by the developer by both PARTIES, CITY will transfer the dedicated park to CARD through any necessary deeds, agreements, covenants or other documents.

If developer constructs improvements, CITY will reimburse any applicable park facility fee credits to the developer after completion of the park, through a reimbursement agreement between CITY and developer.

SECTION 4. EVENTS OF DEFAULT

1. Failure of CARD to develop or use the Community Park or Neighborhood Park Funds for any purpose other than that of a community or neighborhood park;
2. Failure of CARD to develop or maintain a community or neighborhood park provided under this Agreement;

3. Failure by CITY or CARD to perform or observe any covenant or condition set forth in this Agreement for a period of sixty (60) days after written notice has been provided to either Party. Except, if any failure by either PARTY to perform or observe any covenant or condition of this Agreement requires more than sixty (60) days to remedy, CITY or CARD shall not be deemed in default of this Agreement if corrective action is instituted within such sixty (60) day period and thereafter diligently pursued until the failure is corrected; or
4. Failure of CITY or CARD to timely cure any default of this Agreement following service of notice of default and expiration of the cure period provided herein.

SECTION 5. REMEDY UPON DEFAULT

Upon the occurrence of any Event of Default, and if CITY is not in default of any provision of this Agreement, CITY's remedies shall be as follows:

1. CITY shall be entitled to specifically enforce the conditions of this Agreement in an action filed in Butte County Superior Court or in any other Court of competent jurisdiction;
2. As an alternative to specific performance, at CITY's option, within 90 days after service of CITY's written demand, CARD shall repay to CITY, as liquidated damages for such default, the full amount of all funds which have been disbursed to CARD pursuant to this Agreement but not utilized for the Cooperative Purposes, plus interest thereon, calculated at the Federal Discount Rate in effect at the Federal Reserve Bank of San Francisco as of the date of such default, plus three percent, but in no event greater than 7.5% per annum, from the date of such default to the date of payment of such amount in full by CARD to CITY;
3. In providing for payment of liquidated damages in the amount set forth herein, CITY and CARD have agreed that it would be impracticable or extremely difficult to fix the actual amount of damages to CITY and the public interest which would result from CARD's default in the performance of the covenants and conditions of this Agreement and, by reason thereof, equity and the public interest would best be served by repayment of the Reimbursement Funds to CITY together with a reasonable amount of interest thereon; and
4. CITY may commence foreclosure proceedings for the reversion of any park subject to a reversionary right in favor of the CITY or assert and exercise any and all rights and remedies provided for herein and take other actions as otherwise may be provided by law.
5. All rights and remedies set forth herein are cumulative and the exercise of one or more of such rights or remedies shall not preclude the exercise, at the same or different times, of any other rights or remedies for the same default or any other default.

IN WITNESS WHEREOF, the PARTIES hereto have executed this Agreement the date first set forth above.

CITY:

CARD:

By: Mark Orme, City Manager*

By: Ann Willmann, General Manager

*Authorized pursuant to Chico Municipal Code Section 3.20.060,
and City Council approval on _____.

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Andrew L. Jared, City Attorney*

Erik Gustafson, Public Works Director –
Operations & Maintenance

*Approved pursuant to The Charter of the
City of Chico § 906(D)

REVIEWED AS TO CONTENT:

Scott Dowell, Administrative Services Director*

*Reviewed by Finance and Information Systems