



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, May 21, 2020 – 4:30 p.m.

Posted Prior to 5:00 pm
Monday, May 18, 2020

FINANCE COMMITTEE MEETING
Thursday, May 21, 2020
4:30 P.M.

Video Conference
Zoom Meeting
[Meeting Link Here](#)

Meeting ID: 911 3842 1356
Password: 566416

To access the meeting by phone dial any of the following numbers:

Dial by your location
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)

CORONAVIRUS (COVID-19) ADVISORY

To protect our constituents, District officials requests all members of the public to follow guidance provided by both the California Public Health Department and Butte County Public Health restricting group events and gatherings and maintaining physical distancing. In accordance with this and Governor Gavin Newsom's Executive Order N-25-20, the Finance Committee Meeting will be held via Zoom. In-person participation by the public will not be available. Remote public participation is available in the following ways: 1) Video Conference [Zoom Meeting](#), **Meeting ID: 911 3842 1356, Password 566416** 2) Email public comments to jmarciales@chicorec.com by 4:00 pm, Thursday, May 21, 2020. Comments not specific to an agenda item will be read out loud during the public comment section of the Agenda, subject to the customary 3-minute time limitation. If your comment is about a specific agenda item, please note the item in the subject line of your email, and your comment will be read during that specific agenda item. If you have any issues submitting a public comment via email, please contact the District office at 530-895-4711 by the 4:00 p.m. deadline on May 21, 2020 and leave a message; your comment will be read out load at the meeting.



FINANCE COMMITTEE AGENDA
A Committee of the Chico Area Recreation and Park District
Board Members – Tom Lando and Michael McGinnis
545 Vallombrosa Avenue, Chico, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, May 21, 2020 – 4:30 p.m.

*Posted Prior to 5:00 pm
Monday, May 18, 2020*

AGENDA

- A. Call to Order**
- B. Public Comments**
Members of the public may address the Committee at this time on any matter not already listed on the Agenda, with comments being limited to three minutes. The Committee cannot take any action at this meeting on requests made under this section of the agenda.
- C. Resolution 20-3 of the Board of Directors of the Chico Area Recreation and Park District Adopting the Preliminary Budget for the 2020-2021 Fiscal Year** - *Action Requested – That the Committee recommend to the Board of Directors that they adopt Resolution 20-3 which adopts the Preliminary Budget for the 2020-2021 fiscal year, makes it available for public inspection, and determines that the public hearing regarding the Preliminary Budget will be conducted on June 18, 2020, at the Regular Board Meeting, and the Board will consider adoption of the Final Budget for Fiscal Year 2020-2021 at the Regular Board Meeting on July 16, 2020.*
- D. District Policies - Telecommuting, Digital and Electronic Signature, and Disposal of Surplus Supplies and Equipment** - *Action Requested – That the Committee recommend to the Board of Directors that they approve the Telecommuting Policy, Digital and Electronic Signature Policy, and policy for the Disposal of Surplus Supplies and Equipment, and authorize the General Manager to enter into an agreement with a digital signature company in an amount not to exceed \$6,000.*
- E. Disposal of Surplus Fixed Asset** - *Action Requested – That the Committee recommend to the Board of Directors that authorize staff to surplus the Kubota ZD331 Mower*
- F. Monthly Financial Report** - *Action Requested – That the Committee recommend to the Board of Directors that they approve the Monthly Financial Report.*

- G. **Monthly Bills and Refund Register** – *Action Requested – That the Committee recommend to the Board of Directors that they authorize payment of the Monthly Bills and Approve the Refund Register.*
- H. **Directors' Comments**
Opportunity for the Committee to comment on items not listed on the agenda.
- I. **Adjournment**
Adjourn to the next scheduled Finance Committee Meeting.