



**2019-2020
FINAL BUDGET**

7/18/2019

**CHICO AREA RECREATION AND PARK DISTRICT
FINAL BUDGET
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July 18, 2019

Board of Directors
Chico Area Recreation and Park District
545 Vallombrosa Avenue
Chico, CA 95926

RE: 2019-2020 Final Budget Letter of Transmittal

Dear Directors:

Staff is pleased to present the 2019-2020 Final Budget for the Chico Area Recreation and Park District (CARD). The attached budget reflects the collaborative efforts of staff and the Board. This provides a framework for the operations of the District for the coming year.

The Budget includes the following items of interest:

- The General Fund budget is balanced using projected operating revenues and provides current year funds of \$294,043 towards capital projects.
- Capital projects are currently budgeted at \$1,205,000.
- Fund balance has been estimated to be \$1,426,584 of which \$910,957 will be used to complete the 2019/20 fiscal year capital projects.
- We have budgeted \$92,000 for a possible election.
- FT Staff that are Classic PERS members will increase their employee contribution. Management and Supervisors will contribute 8% and Parks & Unrepresented will contribute 5.5%.
- The CalPERS Unfunded Liability payment has been budgeted at \$261,748.00. This is the District's plan established at the March 21, 2019 meeting.
- The District is Debt Free, therefore the Notes Payable - Lease Payments Summary has been removed from the budget.
- Due to many unknown factors, the Property Tax Backfill from the State has not been accounted for in the budget. We have set up an account so it can be tracked separately from other Property Tax revenue.

Thank you to staff and the Board for their assistance in this important process.
Respectfully submitted,

Ann Willmann
General Manager

**CHICO AREA RECREATION AND PARK DISTRICT
BUDGET CALENDAR
FINAL BUDGET**



<u>DATE</u>	<u>BOARD MEETING</u>	<u>AGENDA</u>
December 20, 2018	Regular	Adopt Budget Calendar
February 19, 2019	Special	Budget Planning and Park Tour 9:00 a.m.
March 22, 2019	N/A	Staff Budgets submitted to Business Office
May 16, 2019	Regular	Budget Presentation and Adopt Preliminary Budget
June 20, 2019	Regular	Public Hearing on the Preliminary Budget
July 18, 2019	Regular	Adopt Final Budget
August 19, 2019	N/A	Submit Final Budget to Auditor-Controller

**CHICO AREA RECREATION AND PARK DISTRICT
BUDGET SUMMARY - ALL FUNDS
FINAL BUDGET**



	GENERAL FUND	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
REVENUE						
FEE BASED PROGRAM INCOME	3,804,255					3,804,255
OTHER INCOME & FACILITY RENTALS	550,988					550,988
RDA PASSTHROUGH	1,250,000					1,250,000
INVESTMENT INCOME	70,000	1,500	300	400	1,000	73,200
TAX INCOME / COUNTY	3,249,000					3,249,000
PARK IMPACT FEES		80,000				80,000
ASSESSMENTS			23,164	42,490	83,227	148,881
TOTAL REVENUE	8,924,243	81,500	23,464	42,890	84,227	9,156,324
OPERATING EXPENDITURES						
SALARIES AND BENEFITS	6,322,852		61,227	39,340	61,227	6,484,646
SERVICES AND SUPPLIES	2,266,348		20,200	25,750	17,000	2,329,298
CONTRIB. TO OTHER AGENCIES	15,000					15,000
CONTINGENCIES	25,000					25,000
NOTES PAYABLE / LEASE PYMTS	1,000	-				1,000
TOTAL OPERATING EXPENDITURES	8,630,200	-	81,427	65,090	78,227	8,854,944
NET INCOME (LOSS) FROM OPERATIONS	294,043	81,500	(57,963)	(22,200)	6,000	301,380
ALLOCATIONS AND FUND BALANCE ACTIVITY						
ALLOCATION TO CAPITAL PROJECTS	(294,043)	-	-	-	-	(294,043)
RESTRICTED	-	-	-	-	-	-
	(294,043)	-	-	-	-	(294,043)
NET ACTIVITY	-	81,500	(57,963)	(22,200)	6,000	7,337

CAPITAL PROJECTS						
CAPITAL PROJECTS	1,205,000					1,205,000
CAPITAL PROJECTS' REIMBURSEMENTS						-
NET CAPITAL PROJECTS COSTS	1,205,000	-	-	-	-	1,205,000
CAPITAL PROJECTS FUNDING						
ALLOCATION FROM GENERAL FUND OPERATIONS	(294,043)					(294,043)
ALLOCATION FROM BARONI PARK OPERATIONS					-	-
ALLOCATION FROM GENERAL FUND SPENDABLE ASSIGNED	-					-
ALLOCATION FROM GENERAL FUND SPENDABLE UNASSIGNED	(910,957)					(910,957)
ALLOCATION FROM BARONI PARK SPENDABLE RESTRICTED					-	-
	-	-	-	-	-	-

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUE AND EXPENDITURES
FINAL BUDGET**



	2019-2020 BUDGET	INCREASE (DECREASE)	2018-2019 BUDGET	2018-2019 ACTUAL YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL	2017-2018 % BUDGET
REVENUE								
FEE BASED PROGRAM INCOME	3,804,255	316,525	3,487,730	3,481,944.39	99.8%	3,077,776	3,443,443.82	111.9%
OTHER INCOME & FACILITY RENTALS	550,988	51,659	499,329	523,766.35	104.9%	463,920	613,927.96	132.3%
RDA PASSTHROUGH	1,250,000	160,000	1,090,000	1,290,981.14	118.4%	1,064,000	1,194,867.32	112.3%
INVESTMENT INCOME	70,000	30,000	40,000	73,844.53	184.6%	40,000	60,843.73	152.1%
TAX INCOME / COUNTY	3,249,000	203,000	3,046,000	3,545,146.86	116.4%	2,896,000	3,382,408.45	116.8%
TOTAL REVENUE	8,924,243	761,184	8,163,059	8,915,683.27	109.2%	7,541,696	8,695,491.28	115.3%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	6,322,852	630,159	5,692,693	6,150,098.99	108.0%	5,393,455	5,533,394.74	102.6%
SERVICES AND SUPPLIES	2,266,348	195,080	2,071,268	1,954,954.99	94.4%	1,824,994	1,810,222.79	99.2%
CONTRIB. TO OTHER AGENCIES	15,000	-	15,000	14,193.51	94.6%	15,000	12,733.72	84.9%
CONTINGENCIES	25,000	-	25,000	-	0.0%	25,000	-	0.0%
NOTES PAYABLE / LEASE PYMTS	1,000	(84,347)	85,347	1,000.00	1.2%	93,253	7,093.88	7.6%
TOTAL OPERATING EXPENDITURES	8,630,200	740,892	7,889,308	8,120,247.49	102.9%	7,351,702	7,363,445.13	100.2%
NET INCOME (LOSS) FROM OPERATIONS	294,043	20,292	273,751	795,435.78	290.6%	189,994	1,332,046.15	701.1%
ALLOCATIONS AND FUND BALANCE ACTIVITY								
CAPITAL / REPAIR PROJECTS	(294,043)	20,292	(273,751)	(225,183.45)	82.3%	(189,994)	(34,509.78)	18.2%
CASH FUNDED DEPRECIATION	-	-	-	-	-	-	-	-
NET FUND BALANCE ACTIVITY	(294,043)	20,292	(273,751)	(225,183.45)	82.3%	(189,994)	(34,509.78)	18.2%
TOTAL GENERAL FUND ACTIVITY	-	40,585	-	570,252.33		-	1,297,536.37	
CAPITAL PROJECTS								
CAPITAL PROJECTS	1,205,000	392,500	812,500	225,183.45	27.7%	975,500	34,509.78	3.5%
CAPITAL PROJECTS' REIMBURSEMENTS	-	-	-	-	-	-	-	-
NET CAPITAL PROJECTS COSTS	1,205,000	392,500	812,500	225,183.45	27.7%	975,500	34,509.78	3.5%
CAPITAL PROJECTS FUNDING								
ALLOCATION FROM GENERAL FUND OPERATIONS	(294,043)	20,292	(273,751)	(225,183.45)	82.3%	(189,994)	(34,509.78)	18.2%
ALLOCATION FROM GENERAL FUND SPENCABLE ASSIGNED	-	-	-	-	-	-	-	-
ALLOCATION FROM GENERAL FUND SPENDABLE UNASSIGNED	(910,957)	372,208	(538,749)	-	0.0%	(785,506)	-	0.0%
FUNDS FROM ACCUMULATED CAPITAL RESERVES	-	-	-	-	-	-	-	-
	-	-	-	-		-	-	

CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY - GENERAL FUND - FUND 2490
FINAL BUDGET



	2019-2020 BUDGET	INCREASE (DECREASE)	2018-2019 BUDGET	2018-2019 ACTUAL YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL	2017-2018 % BUDGET
FEE BASED PROGRAM INCOME								
AFTER SCHOOL & CAMP PROGRAMS								
AFTERSCHOOL	2,140,775	314,975	1,825,800	1,888,455.71	103.4%	1,591,186	1,845,950.09	116.0%
CAMPS	392,530	52,260	340,270	402,387.78	118.3%	298,240	330,562.69	110.8%
SUBTOTAL	2,533,305	367,235	2,166,070	2,290,843.49	105.8%	1,889,426	2,176,512.78	115.2%
AQUATICS	168,350	2,340	166,010	126,267.06	76.1%	155,950	192,799.12	123.6%
CLASSES								
GENERAL CLASSES	75,000	-	75,000	94,415.27	125.9%	-	69,684.62	0.0%
COMMUNITY BAND	1,500	-	1,500	2,134.57	142.3%	1,650	2,163.50	131.1%
SENIOR ADULT CLASSES	45,000	1,000	44,000	46,121.99	104.8%	43,000	49,150.35	114.3%
YOUTH KARATE & TINY TOTS	95,000	13,000	82,000	105,805.30	129.0%	107,500	76,145.94	70.8%
SUBTOTAL	216,500	14,000	202,500	248,477.13	122.7%	152,150	197,144.41	129.6%
ADULT SPORTS								
VOLLEYBALL & DODGEBALL	40,000	(11,500)	51,500	41,352.77	80.3%	49,500	42,589.69	86.0%
BASKETBALL	30,000	(5,500)	35,500	24,092.60	67.9%	34,000	31,509.19	92.7%
SOFTBALL	154,200	(55,000)	209,200	142,747.99	68.2%	215,300	179,590.22	83.4%
SOCCER	60,000	10,000	50,000	57,390.03	114.8%	45,000	53,829.12	119.6%
SUBTOTAL	284,200	(62,000)	346,200	265,583.39	76.7%	343,800	307,518.22	89.4%
NATURE CENTER								
PROGRAM FEE INCOME	322,100	(750)	322,850	270,814.44	83.9%	248,580	300,090.51	120.7%
SUBTOTAL	322,100	(750)	322,850	270,814.44	83.9%	248,580	300,090.51	120.7%
OTHER PROGRAMS								
SCHOLARSHIPS	(20,000)	(3,000)	(17,000)	(28,254.47)	166.2%	(17,000)	(27,276.01)	160.4%
CO-SPONSORED & MISCELLANEOUS	15,000	(2,000)	17,000	13,255.84	78.0%	17,000	14,400.71	84.7%
SPECIAL EVENTS	9,300	50	9,250	7,133.65	77.1%	7,250	7,639.90	105.4%
SENIOR ADULT PROGRAMS	51,000	(11,550)	62,550	48,250.52	77.1%	65,520	51,232.69	78.2%
YOUTH SPORTS	224,500	12,200	212,300	239,573.34	112.8%	215,100	223,381.49	103.9%
SUBTOTAL	279,800	(4,300)	284,100	279,958.88	98.5%	287,870	269,378.78	93.6%
TOTAL FEE BASED PROGRAMS	3,804,255	316,525	3,487,730	3,481,944.39	99.8%	3,077,776	3,443,443.82	111.9%
OTHER INCOME								
FACILITY RENTAL INCOME	425,550	50,550	375,000	389,926.87	104.0%	340,091	392,192.68	115.3%
REBATES & REIMBURSED COSTS	35,000	-	35,000	74,129.41	211.8%	35,000	25,450.84	72.7%
REIMBURSEMENTS - CITY PARKS	63,438	(391)	63,829	39,829.40	62.4%	63,829	78,780.05	123.4%
MISCELLANEOUS	10,000	-	10,000	12,396.42	124.0%	10,000	19,451.01	194.5%
ENDOWMENTS	11,000	11,000	-	-	0.0%	-	-	0.0%
DONATIONS	6,000	(9,500)	15,500	7,484.25	48.3%	15,000	98,053.38	653.7%
TOTAL OTHER INCOME	550,988	51,659	499,329	523,766.35	104.9%	463,920	613,927.96	132.3%
REVENUE FROM OTHER AGENCIES								
RDA PASSTHROUGH	1,250,000	160,000	1,090,000	1,290,981.14	118.4%	1,064,000	1,194,867.32	112.3%
INVESTMENT INCOME	70,000	30,000	40,000	73,844.53	184.6%	40,000	60,843.73	152.1%
TAX INCOME / COUNTY	3,249,000	203,000	3,046,000	3,545,146.86	116.4%	2,896,000	3,382,408.45	116.8%
TOTAL REVENUE FROM OTHER AGENCIES	4,569,000	393,000	4,176,000	4,909,972.53	117.6%	4,000,000	4,638,119.50	116.0%
TOTAL REVENUE	8,924,243	761,184	8,163,059	8,915,683.27	109.2%	7,541,696	8,695,491.28	115.3%

**CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
FINAL BUDGET**



	2019-2020 BUDGET	INCREASE (DECREASE)	2018-2019 BUDGET	2018-2019 ACTUAL YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL	2017-2018 % BUDGET
SALARIES								
FULL-TIME SALARIES	2,316,000	163,000	2,153,000	2,201,637.37	102.3%	2,036,000	2,003,067.93	98.4%
PART-TIME SALARIES	2,590,485	289,692	2,300,793	2,126,306.07	92.4%	2,027,870	2,083,346.37	102.7%
ACCUMULATED LEAVE	36,000	22,200	13,800	-	0.0%	13,800	43,829.62	317.6%
INSTRUCTORS	113,000	10,900	102,100	55,085.22	54.0%	132,785	77,025.40	58.0%
SUBTOTAL	5,055,485	485,792	4,569,693	4,383,028.66	95.9%	4,210,455	4,207,269.32	99.9%
BENEFITS								
FICA	384,000	25,000	359,000	330,463.88	92.1%	322,500	312,322.08	96.8%
RETIREMENT	535,000	166,000	369,000	1,111,353.00	301.2%	375,000	376,928.06	100.5%
RETIREMENT - GASB 68	-	-	-	-	0.0%	-	194,787.00	0.0%
HEALTH INSURANCE	372,500	(3,500)	376,000	325,807.64	86.7%	370,000	325,628.16	88.0%
COBRA	-	-	-	-	0.0%	-	-	0.0%
UNEMPLOYMENT INSURANCE	35,000	-	35,000	18,549.73	53.0%	37,500	25,173.94	67.1%
WORKERS COMP INSURANCE	142,000	(7,000)	149,000	146,432.96	98.3%	218,000	237,446.18	108.9%
ALLOCATION TO OTHER FUNDS	(201,133)	(36,133)	(165,000)	(165,536.88)	100.3%	(140,000)	(146,160.00)	104.4%
SUBTOTAL	1,267,367	144,367	1,123,000	1,767,070.33	157.4%	1,183,000	1,326,125.42	112.1%
TOTAL SALARIES & BENEFITS	6,322,852	630,159	5,692,693	6,150,098.99	108.0%	5,393,455	5,533,394.74	102.6%

CHICO AREA RECREATION AND PARK DISTRICT
 SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
 FINAL BUDGET



	2019-2020 BUDGET	INCREASE (DECREASE)	2018-2019 BUDGET	2018-2019 ACTUAL YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL	2017-2018 % BUDGET
SERVICES AND SUPPLIES								
ADVERTISING	35,000	(5,500)	40,500	22,687.02	56.0%	12,500	10,004.64	80.0%
AGRICULTURE	35,320	4,120	31,200	25,896.74	83.0%	32,854	23,576.51	71.8%
CLOTHING	7,000	(19,400)	26,400	24,660.59	93.4%	22,000	24,947.14	113.4%
COMMUNICATIONS	53,575	1,800	51,775	52,814.61	102.0%	50,609	52,439.74	103.6%
HOUSEHOLD SUPPLIES	42,900	2,500	40,400	40,017.17	99.1%	38,300	38,649.15	100.9%
INSURANCE	105,000	28,000	77,000	82,165.34	106.7%	75,000	70,467.32	94.0%
TECHNOLOGY EQUIPMENT	8,000	8,000	-	-	0.0%	-	-	0.0%
EQUIPMENT REPAIRS	18,000	-	18,000	18,000.11	100.0%	18,000	15,146.59	84.1%
HOUSEHOLD EQUIPMENT	-	-	-	-	0.0%	-	-	0.0%
FIELD EQUIPMENT	1,750	-	1,750	655.63	37.5%	1,750	2,231.91	127.5%
PROGRAM EQUIPMENT	-	-	-	484.13	0.0%	750	193.46	25.8%
VEHICLE MAINTENANCE	12,500	-	12,500	12,181.87	97.5%	12,500	9,151.94	73.2%
POOL SUPPLIES	13,400	1,400	12,000	13,867.65	115.6%	12,000	13,455.04	112.1%
POOL EQUIPMENT	4,000	-	4,000	3,147.04	78.7%	4,000	3,358.74	84.0%
STRUCTURE & GROUNDS	76,750	(10,950)	87,700	80,217.50	91.5%	74,350	82,934.33	111.5%
WORK SERVICE SUPPLIES	2,050	-	2,050	1,488.11	72.6%	-	-	0.0%
SHOP SUPPLIES	6,000	900	5,100	5,279.98	103.5%	5,000	6,745.96	134.9%
VANDALISM	4,250	150	4,100	3,903.37	95.2%	5,800	2,314.19	39.9%
MEDICAL FIRST AID	3,650	450	3,200	2,851.55	89.1%	3,050	3,109.43	101.9%
MEMBERSHIP/PERIODICALS	19,500	1,000	18,500	17,942.75	97.0%	16,400	17,972.25	109.6%
OFFICE SUPPLIES	25,000	(1,150)	26,150	23,260.91	89.0%	26,575	21,595.11	81.3%
CONTRACT SERVICES	1,012,170	151,382	860,788	866,859.11	100.7%	745,985	725,645.64	97.3%
PUBS/LEGAL NOTICES	22,000	(2,000)	24,000	22,141.47	92.3%	21,000	24,661.66	117.4%
RENT/LEASE EQUIPMENT	5,400	-	5,400	2,190.03	40.6%	2,750	5,278.51	191.9%
RENT/LEASE STRUCTURES	2,000	(1,200)	3,200	3,200.00	100.0%	3,200	3,200.00	100.0%
SMALL TOOLS	3,500	-	3,500	2,167.93	61.9%	3,000	2,162.38	72.1%
EDUCATION & TRAINING	4,000	-	4,000	443.42	11.1%	5,000	1,580.96	31.6%
DISTRICT OFFICE SPECIAL EXP	9,000	-	9,000	7,832.87	87.0%	9,000	8,042.00	89.4%
PROGRAM SUPPLIES	242,668	17,928	224,740	175,491.18	78.1%	204,046	197,698.13	96.9%
DISTRICT OFFICE MEETING EXP	5,000	-	5,000	1,928.69	38.6%	6,500	1,310.90	20.2%
MILEAGE	40,000	2,700	37,300	37,226.35	99.8%	31,500	40,789.21	129.5%
PROGRAM TRANSPORTATION	1,900	(1,240)	3,140	735.65	23.4%	3,100	2,133.20	68.8%
DIST OFFICE BOARD MTG EXP	10,000	-	10,000	8,626.11	86.3%	10,000	7,496.82	75.0%
USE TAX	1,500	-	1,500	1,752.40	116.8%	1,200	1,408.67	117.4%
CONFERENCES	25,000	2,000	23,000	15,073.42	65.5%	23,100	16,482.06	71.4%
SUBTOTAL	1,865,783	188,890	1,676,893	1,577,190.70	94.1%	1,480,819	1,436,183.59	97.0%
UTILITIES								
WATER	78,715	2,090	76,625	68,106.44	88.9%	68,675	70,039.96	102.0%
ELECTRICITY	263,600	2,200	261,400	250,922.09	96.0%	223,350	250,971.46	112.4%
GAS	52,350	1,900	50,450	53,827.00	106.7%	44,550	47,513.70	106.7%
SEWER	5,900	-	5,900	4,908.76	83.2%	7,600	5,514.08	72.6%
SUBTOTAL	400,565	6,190	394,375	377,764.29	95.8%	344,175	374,039.20	108.7%
TOTAL SERVICE & SUPPLY	2,266,348	195,080	2,071,268	1,954,954.99	94.4%	1,824,994	1,810,222.79	99.2%

**CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER
FINAL BUDGET**



	2019-2020 BUDGET	INCREASE (DECREASE)	2018-2019 BUDGET	2018-2019 ACTUAL YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL	2017-2018 % BUDGET
INCOME								
GENERAL PROGRAM INCOME	-	-	-	600.00	0.0%	7,000.00	6,892.00	98.5%
GENERAL ADMISSION	3,500	-	3,500	3,262.00	93.2%	2,500.00	3,850.00	154.0%
HOME SCHOOL	3,500	300	3,200	3,105.00	97.0%	10,830.00	13,050.00	120.5%
FIELD TRIPS	18,000	(7,000)	25,000	13,980.00	55.9%	21,000.00	19,713.00	93.9%
CAMPS	222,000	22,000	200,000	194,877.28	97.4%	158,650.00	189,825.90	119.7%
PRESCHOOL	49,500	(500)	50,000	42,186.66	84.4%	17,100.00	33,549.91	196.2%
TEACHER WORKSHOPS	2,000	500	1,500	1,587.00	105.8%	2,500.00	4,840.00	193.6%
SPECIAL EVENTS	4,500	(15,500)	20,000	2,316.50	11.6%	21,000.00	19,226.25	91.6%
MEMBERSHIPS	900	(1,100)	2,000	735.00	36.8%	2,000.00	1,373.45	68.7%
PARTY RENTALS	8,000	(1,000)	9,000	8,165.00	90.7%	6,000.00	7,770.00	129.5%
CAL NATURALIST	10,200	-	8,650	-	0.0%	-	-	0.0%
FACILITY RENTALS	3,500	1,500	2,000	1,890.00	94.5%	2,500.00	1,005.00	40.2%
GRANTS	-	-	-	-	0.0%	-	-	0.0%
ENDOWMENT	11,000	11,000	-	-	0.0%	-	-	0.0%
FUNDRAISING (DONATIONS)	5,000	(9,500)	14,500	6,943.00	47.9%	14,000.00	17,482.19	124.9%
TOTAL INCOME	341,600	700	339,350	279,647.44	82.4%	265,080	318,577.70	120.2%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	157,320	(107,380)	264,700	227,278.02	85.9%	214,376	216,663.83	101.1%
SERVICES AND SUPPLIES								
ADVERTISING	-	(500)	500	498.00	99.6%	500	500.00	100.0%
COMMUNICATIONS	2,600	-	2,600	2,727.05	104.9%	1,800	2,657.88	147.7%
HOUSEHOLD SUPPLIES	3,000	500	2,500	2,290.09	91.6%	2,500	2,217.32	88.7%
INSURANCE	-	(1,000)	1,000	-	0.0%	1,200	1,071.00	89.3%
STRUCTURES & GROUNDS	4,500	-	4,500	1,999.72	44.4%	4,500	4,339.86	96.4%
OFFICE SUPPLIES	-	(3,100)	3,100	3,639.74	117.4%	3,275	3,793.45	115.8%
CLOTHING	-	(7,000)	7,000	4,659.09	66.6%	3,700	6,800.14	183.8%
CONTRACT SERVICES	6,500	1,000	5,500	3,581.11	65.1%	1,500	5,817.77	387.9%
RENT/LEASE STRUCTURES	2,000	(1,200)	3,200	3,200.00	100.0%	3,200	3,200.00	100.0%
PROGRAM SUPPLIES	31,500	3,500	28,000	23,035.18	82.3%	19,575	35,457.43	181.1%
MILEAGE	-	(300)	300	172.39	57.5%	500	136.38	27.3%
CONFERENCES	-	(500)	500	271.86	54.4%	600	528.91	88.2%
ELECTRIC	7,500	300	7,200	8,604.44	119.5%	7,500	6,888.82	91.9%
GAS	3,200	600	2,600	2,503.29	96.3%	1,900	2,510.49	132.1%
SUBTOTAL	60,800	(7,700)	68,500	57,181.96	83.5%	52,250	75,919.45	145.3%
EQUIPMENT/SOFTWARE	-	(500)	500	489	97.7%	500	571	114.3%
TOTAL OPERATING EXPENDITURES	218,120	(115,580)	333,700	284,948.60	85.4%	267,126	293,154.59	109.7%
TOTAL INCOME OVER (UNDER) EXPENDITURES	123,480	116,280	5,650	(5,301.16)		(2,046)	25,423.11	

* Full Time and Support Program Staff Salaries have been allocated like other similar positions. This accounts for \$100,605.00.

* Office Supplies, Insurance, and Mileage expenses have been allocated like other areas of CARD. This accounts for \$14,000.

**CHICO AREA RECREATION AND PARK DISTRICT
FINAL BUDGET
CAPITAL PROJECTS SUMMARY**



HOOKER OAK RECREATION AREA		
Tree hazard assessment and pruning		<u>37,000</u>
COMMUNITY CENTER		
Roof & HVAC replacement		<u>625,000</u>
LAKESIDE PAVILION		
Patio Windows replacement		<u>75,000</u>
PV POOL		
Roof repairs		<u>7,000</u>
COMMUNITY PARK		
Parking lot repairs and resurfacing		<u>125,000</u>
DOROTHY JOHNSON CENTER		
New HVAC Equipment		<u>250,000</u>
WILDWOOD PARK		
Controller		<u>15,000</u>
FIXED ASSETS		
Computer and information technology equipment		4,000
Leaf Sweeper		45,000
PV Pool Covers, Pool Vacume, Maintenance Equipment		<u>22,000</u>
		<u>71,000</u>

TOTAL	1,205,000
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PROJECTS FUNDING SUMMARY:	
Funded By General Fund Current Operations	294,043
Funded by General Fund - Fund Balance Spendable: Assigned	-
Funded by General Fund - Fund Balance Spendable: Unassigned	910,957
	<u>1,205,000</u>

**CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - SUMMARY OF FUND BALANCE
FINAL BUDGET**



CATEGORY	DESCRIPTION	PROJECTED BEGINNING BALANCE	PROJECTED ACTIVITY	PROJECTED ENDING BALANCE
SPENDABLE: COMMITTED	IMPREST CASH (Petty cash)	1,500		1,500
	GENERAL RESERVE (Working capital)	1,200,000		1,200,000
TOTAL SPENDABLE: COMMITTED FUND BALANCE		<u>1,201,500</u>	-	<u>1,201,500</u>
SPENDABLE: ASSIGNED	ACCUMULATED CAPITAL RESERVE (Future capital projects)	50,000		50,000
	LONG TERM DEBT PRINCIPAL REPAYMENT	-	-	-
	ELECTION COSTS (50% of bi-annual election costs)	45,000		45,000
	PENSION LIABILITY RESERVE	-	700,000	700,000
	DEFERRED MAINTENANCE COSTS (10% of projected noncash depreciation)	340,500	50,000	390,500
TOTAL SPENDABLE: ASSIGNED FUND BALANCE		<u>435,500</u>	<u>750,000</u>	<u>1,185,500</u>
SPENDABLE: UNASSIGNED	NET REMAINING UNDESIGNATED FUND BALANCE	2,176,584	(1,660,957)	515,627
TOTAL SPENDABLE FUND BALANCE		<u>3,813,584</u>	<u>(910,957)</u>	<u>2,902,627</u>
NON-SPENDABLE	INVESTMENT IN CAPITAL ASSETS (NET OF RELATED DEBT)	25,794,559	1,205,000	26,999,559
TOTAL FUND BALANCE		<u><u>29,608,143</u></u>	<u><u>294,043</u></u>	<u><u>29,902,186</u></u>

Notes: Under GASB #54 the Fund Balance is classified under different sub-categories as follows:

Spendable - Restricted	Has constraints on spending that are legally enforceable by outside parties.
Spendable - Unrestricted - Committed	Has constraints on spending that the District imposes upon itself by high-level formal action prior to the close of the period.
Spendable - Unrestricted - Assigned	Applies to resources intended for spending for a purpose set by the governing body itself or by some person or body delegated to exercise such authority in accordance with policy established by the board.
Spendable - Unrestricted - Unassigned	Residual fund balance.
Non-Spendable	Not available for spending, either now or in the future, because of the form of the asset (e.g. fixed assets)

* Unassigned Fund Balance is affected by changes made to our reserves, as well as current year net income. This is our best current estimate of our Unassigned Fund Balance. It will continue to change as we monitor our revenues and expenses as we close out the FY. We will continue to see adjustments in this area until the year has been finalized.

**CHICO AREA RECREATION AND PARK DISTRICT
ADMINISTRATIVE CONTRACT SERVICES
FINAL BUDGET**



	2019-2020	2018-2019	
	BUDGET	BUDGET	CHANGE
ADMINISTRATIVE SERVICES			
ACTUARIAL EVALUATION SOFTWARE	14,000	-	14,000
REGISTRATION SUPPORT FEES	124,000	120,000	4,000
	<u>138,000</u>	<u>120,000</u>	<u>18,000</u>
OFFICE EQUIPMENT SERVICE CONTRACTS			
COMPUTER MAINTENANCE	10,613	10,613	-
COMPUTER HELP DESK	77,760	75,600	2,160
COMPUTER SOFTWARE (KRONOS, OFFICE 365)	71,572	63,150	8,422
COPY MACHINE	18,000	18,000	-
TELEPHONE SYSTEM	200	200	-
POSTAGE MACHINE	4,600	4,600	-
	<u>182,745</u>	<u>172,163</u>	<u>10,582</u>
AUDIT & RELATED SERVICES			
AUDIT	17,000	17,000	-
GASB 68 REPORTS	700	1,350	(650)
AUDIT & RELATED SERVICES	<u>17,700</u>	<u>18,350</u>	<u>(650)</u>
LEGAL SERVICES	<u>22,000</u>	<u>20,000</u>	<u>2,000</u>
PROFESSIONAL SERVICES			
DISTRICT SERVICES	<u>7,000</u>	<u>7,000</u>	<u>-</u>
EMPLOYEE BACKGROUND CHECK	<u>18,000</u>	<u>18,000</u>	<u>-</u>
CONSULTANT SERVICES			
LOCAL GOVERNMENT CONSULTING	20,000	20,000	-
FRAUD HOTLINE	1,075	1,075	-
FUTURE FACILITIES PREPARATION	130,000	60,000	70,000
ELECTION	92,000	92,000	-
	<u>243,075</u>	<u>173,075</u>	<u>70,000</u>
TOTAL ADMINISTRATIVE CONTRACT SERVICES	<u><u>628,520</u></u>	<u><u>528,588</u></u>	<u><u>99,932</u></u>

**CHICO AREA RECREATION AND PARK DISTRICT
PARKS ADMINISTRATIVE CONTRACT SERVICES
FINAL BUDGET**



	2019-2020	2018-2019	CHANGE
	BUDGET	BUDGET	
PARKS ADMIN - DISTRICT GENERAL			
HOUSEHOLD	23,000	23,000	-
REPAIRS AND MAINTENANCE	27,500	27,500	-
SAFETY	2,500	2,500	-
SECURITY	125,000	82,000	43,000
UTILITIES	33,000	33,000	-
	<u>211,000</u>	<u>168,000</u>	<u>43,000</u>
 <u>SITE SPECIFIC</u>			
OAK WAY PARK			
PROFESSIONAL SERVICES	4,600	4,000	600
UTILITIES	2,000	2,000	-
	<u>6,600</u>	<u>6,000</u>	<u>600</u>
PETERSON PARK			
PROFESSIONAL SERVICES	4,100	4,000	100
BARONI PARK			
PROFESSIONAL SERVICES	4,000	4,000	-
COMMUNITY CENTER			
LANDSCAPING	21,000	19,000	2,000
REPAIRS AND MAINTENANCE	2,000	2,000	-
UTILITIES	600	600	-
	<u>23,600</u>	<u>21,600</u>	<u>2,000</u>
HOOKER OAK			
LANDSCAPING	1,500	1,700	(200)
UTILITIES	600	-	600
	<u>2,100</u>	<u>1,700</u>	<u>400</u>
COMMUNITY PARK			
UTILITIES	4,800	4,800	-
LAKESIDE PAVILION			
REPAIRS AND MAINTENANCE	4,000	3,000	1,000
DFJ CENTER			
REPAIRS AND MAINTENANCE	400	400	-
 TOTAL PARKS ADMINISTRATIVE CONTRACT SERVICES			
	<u>260,600</u>	<u>213,500</u>	<u>47,100</u>

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
 FINAL BUDGET



	2019-2020 BUDGET	INCREASE (DECREASE)	2018-2019 BUDGET	2018-2019 ACTUAL YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL	2017-2018 % BUDGET
INCOME								
PARK IMPACT FEES	80,000	(5,000)	85,000	87,875.00	103.4%	59,375	87,875.00	148.0%
INTEREST INCOME	1,500	1,175	325	1,784.64	549.1%	325	(5,863.01)	-1804.0%
TOTAL INCOME	81,500	(3,825)	85,325	89,659.64	105.1%	59,700	82,011.99	137.4%
NOTES PAYABLE / LEASE PYMTS	-	(82,222)	82,222	73,332.00	89.2%	74,140	66,665.00	89.9%
UTILIZATION OF FUND BALANCE	-	78,397	-	73,332.00		(14,440)	66,665.00	
TOTAL INCOME OVER (UNDER) EXPENDITURES	81,500	-	3,103	89,659.64		-	82,011.99	

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
FINAL BUDGET**



	2019-2020 BUDGET	INCREASE (DECREASE)	2018-2019 BUDGET	2018-2019 ACTUAL YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL	2017-2018 % BUDGET
INCOME								
ASSESSMENTS	23,164	1,272	21,892	21,476.00	98.1%	60,966	60,035.30	98.5%
INTEREST	300	300	-	311.99	0.0%	-	606.15	0.0%
TOTAL INCOME	23,464	1,572	21,892	21,787.99	99.5%	60,966	60,641.45	99.5%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	61,227	8,566	52,661	52,661.28	100.0%	46,656	46,656.36	100.0%
SERVICES AND SUPPLIES								
AGRICULTURE	1,800	-	1,800	1,061.70	59.0%	1,842	955.74	51.9%
HOUSEHOLD SUPPLIES	2,500	-	2,500	1,663.46	66.5%	1,200	2,296.84	191.4%
STRUCTURES & GROUNDS	4,500	-	4,500	2,741.19	60.9%	4,556	3,419.61	75.1%
VANDALISM	-	(100)	100	-	0.0%	100	-	0.0%
EQUIPMENT RENTS	-	-	-	115.25	0.0%	350	-	0.0%
CONTRACT SERVICES	6,600	600	6,000	6,998.07	116.6%	4,680	6,180.86	132.1%
WATER	1,500	-	1,500	1,371.60	91.4%	1,500	1,378.11	91.9%
ELECTRIC	3,300	-	3,300	2,230.72	67.6%	3,300	3,133.17	94.9%
SUBTOTAL	20,200	500	19,700	16,181.99	82.1%	17,528	17,364.33	99.1%
TOTAL OPERATING EXPENDITURES	81,427	9,066	72,361	68,843.27	95.1%	64,184	64,020.69	99.7%
TOTAL INCOME OVER (UNDER) EXPENDITURES	(57,963)	(9,066)	(50,469)	(47,055.28)		(3,218)	(3,379.24)	

Notes:

Property tax assessments on the residents in the Oak Way Assessment District are used to pay the maintenance costs of Oak Way Park which is maintained by CARD.

Property tax assessments on the residents in the Oak Way Assessment District cannot be raised due to how the assessment district was originally established. As such, some operating expenditures must be supplemented by the General Fund in order for the Oak Way Park Fund to properly operate. The General Fund is currently supplementing the costs of salaries and benefits of this fund.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
FINAL BUDGET**



	2019-2020 BUDGET	INCREASE (DECREASE)	2018-2019 BUDGET	2018-2019 ACTUAL YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL	2017-2018 % BUDGET
INCOME								
ASSESSMENTS	42,490	(70)	42,560	41,467.90	97.4%	42,560	42,377.60	99.6%
INTEREST	400	125	275	447.82	162.8%	275	631.99	229.8%
TOTAL INCOME	42,890	55	42,835	41,915.72	97.9%	42,835	43,009.59	100.4%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	39,340	9,233	30,107	30,107.16	100.0%	26,424	26,423.64	100.0%
SERVICES AND SUPPLIES								
AGRICULTURE	1,850	-	1,850	1,200.53	64.9%	2,165	1,132.18	52.3%
HOUSEHOLD SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
STRUCTURES & GROUNDS	2,500	-	2,500	2,479.21	99.2%	2,500	1,104.06	44.2%
VANDALISM	100	-	100	228.30	228.3%	100	-	0.0%
EQUIPMENT RENTS	-	-	-	-	0.0%	-	-	0.0%
SMALL TOOLS	-	-	-	-	0.0%	-	-	0.0%
CONTRACT SERVICES	4,000	-	4,000	3,867.03	96.7%	2,500	3,798.45	151.9%
WATER	17,000	1,000	16,000	14,220.73	88.9%	14,000	16,893.57	120.7%
ELECTRIC	300	-	300	160.27	53.4%	300	158.74	52.9%
SUBTOTAL	25,750	1,000	24,750	22,156.07	89.5%	21,565	23,087.00	107.1%
TOTAL OPERATING EXPENDITURES	65,090	10,233	54,857	52,263.23	95.3%	47,989	49,510.64	103.2%
TOTAL INCOME OVER (UNDER) EXPENDITURES	(22,200)	(10,178)	(12,022)	(10,347.51)		(5,154)	(6,501.05)	

Notes:

Property tax assessments on the residents in the Peterson Park Assessment District are used to pay the maintenance costs of Peterson Park which is maintained by CARD.

Property tax assessments on the residents in the Peterson Park Assessment District cannot be raised due to how the assessment district was originally established. As such, some operating expenditures must be supplemented by the General Fund in order for the Peterson Park Fund to properly operate. The General Fund is currently supplementing the costs of salaries and benefits of this fund.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
FINAL BUDGET**



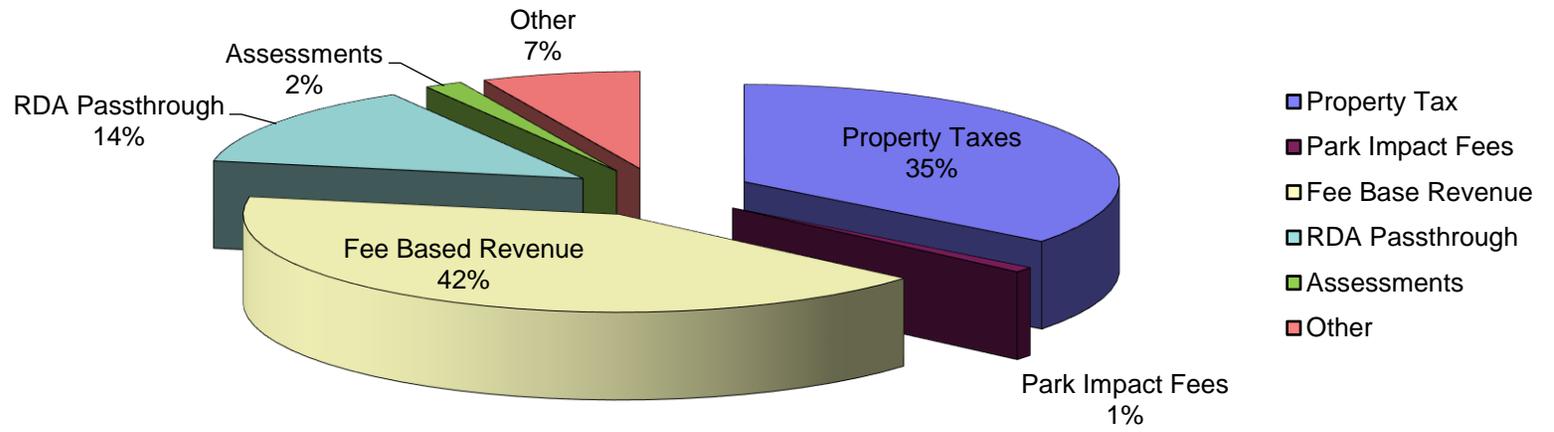
	2019-2020 BUDGET	INCREASE (DECREASE)	2018-2019 BUDGET	2018-2019 ACTUAL YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 ACTUAL	2017-2018 % BUDGET
INCOME								
ASSESSMENTS	83,227	11,508	71,719	70,421.69	98.2%	65,039	64,807.56	99.6%
INTEREST	1,000	700	300	1,208.81	402.9%	300	1,229.60	409.9%
TOTAL INCOME	84,227	12,208	72,019	71,630.50	99.5%	65,339	66,037.16	101.1%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	61,227	8,566	52,661	52,661.28	100.0%	46,656	46,656.36	100.0%
SERVICES AND SUPPLIES								
AGRICULTURE	1,100	17	1,083	619.93	57.2%	1,083	688.04	63.5%
HOUSEHOLD SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
STRUCTURES & GROUNDS	1,500	500	1,000	2,080.63	208.1%	1,000	1,017.73	101.8%
VANDALISM	100	-	100	-	0.0%	550	-	0.0%
EQUIPMENT RENTS	-	-	-	-	0.0%	-	-	0.0%
CONTRACT SERVICES	4,100	100	4,000	3,867.03	96.7%	2,500	3,798.46	151.9%
WATER	10,000	1,950	8,050	9,238.72	114.8%	8,050	8,600.19	106.8%
ELECTRIC	200	-	200	-	0.0%	200	-	0.0%
SUBTOTAL	17,000	2,567	14,433	15,806.31	109.5%	13,383	14,104.42	105.4%
TOTAL OPERATING EXPENDITURES	78,227	11,133	67,094	68,467.59	102.0%	60,039	60,760.78	101.2%
TOTAL INCOME OVER (UNDER) EXPENDITURES	6,000	1,075	4,925	3,162.91	64.2%	5,300	5,276.38	99.6%
ALLOCATION TO CAPITAL PROJECTS	-	-	-	-	0.0%	-	-	0.0%
TOTAL FUND ACTIVITY	6,000	8,566	4,925	3,162.91		5,300	5,276.38	
CAPITAL PROJECTS								
CAPITAL PROJECTS	-	-	-	-	0.0%	-	-	0.0%
CAPITAL PROJECTS FUNDING								
ALLOCATION FROM OPERATIONS	-	-	-	-	0.0%	-	-	0.0%
ALLOCATION FROM SPENDABLE RESTRICTED	-	-	-	-	0.0%	-	-	0.0%
	-	-	-	-		-	-	

Notes:

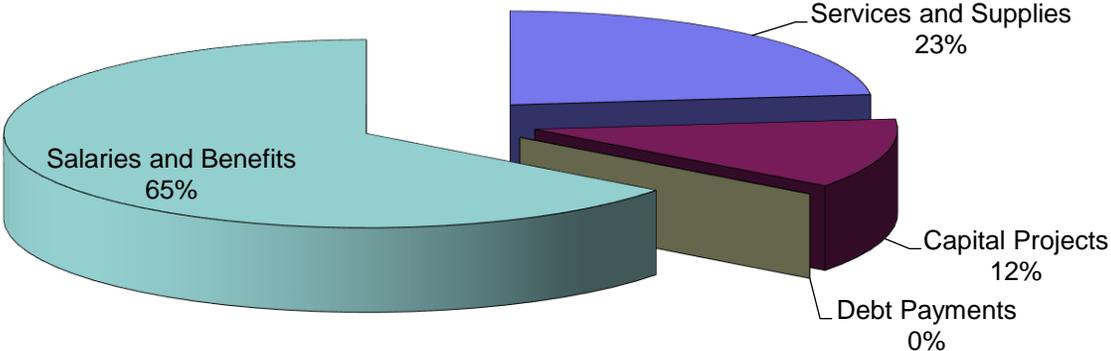
Property tax assessments on the residents in the Baroni Neighborhood Park Assessment District are used to pay the maintenance costs of Baroni Park which is maintained by CARD.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

CARD BUDGET: REVENUE BY SOURCE



CARD BUDGET: BUDGETED EXPENDITURES



■ Services and Supplies ■ Capital Projects ■ Debt Payments ■ Salaries and Benefits

**CHICO AREA RECREATION AND PARK DISTRICT
FINAL BUDGET
PARK SITES AND FACILITIES**



The Chico Area Recreation and Park District serves a 225 square mile area with an approximated population of 109,000. The District is located in the northwest corner of Butte County, California including the urban area of Chico and surrounding farmland.

The District currently operates three recreation centers, two swimming pools, one gymnasium, and six park and recreation areas. District parks range in size from .44 acres to 40 acres. Park sites and facilities operated by the District include:

FACILITIES

Community Center

Location: 545 Vallombrosa Avenue
Size: 3 acres
Facilities: CARD administrative offices, recreation classrooms and multi-purpose room

Chico Creek Nature Center

Location: 1968 East 8th Street
Size: 3.25 acres
Facilities: Animal museum, exhibit hall, nature classroom, and administrative offices

Dorothy F. Johnson Neighborhood Center

Location: 775 East 16th Street
Size: 3 acres
Facilities: Community center, playground, picnic area and basketball court

Lakeside Pavilion

Location: 2565 California Park Drive
Size: 1.6 acres
Facilities: Community center, administrative offices and multi-purpose room

Pleasant Valley Pool and Recreation Center

Location: 2320 North Avenue
Size: 1.1 acres
Facilities: Community center and swimming pool

Shapiro Pool

Location: Oleander and Memorial Way
Size: .44 acres
Facilities: Swimming pool

COMMUNITY PARKS

Community Park

Location: East 20th Street and Martin Luther King Jr. Parkway
Size: 40 acres
Facilities: Playground, picnic area, three softball fields, seven tennis courts, two pickleball courts, seven soccer fields, three sand volleyball courts, restrooms and gymnasium

DeGarmo Park

Location: 199 Leora Court
Size: 36 acres
Facilities: Pavilion, playground, picnic area, three softball fields, two soccer fields and dog park

**CHICO AREA RECREATION AND PARK DISTRICT
FINAL BUDGET
PARK SITES AND FACILITIES**



Hooker Oak Recreation Area

Location: 1928 Manzanita Avenue
Size: 35 acres
Facilities: Playground, picnic area, basketball court, baseball field and two softball fields

Wildwood Park

Location: 100 Wildwood Avenue
Size: 18 acres
Facilities: Pavilion and picnic area, playground and two softball fields

OTHER PARK SITES

Baroni Park

Location: Bruce Road at Remington Drive
Size: 7.285 acres
Facilities: Playground, basketball court, picnic area and open space

Ceres Park

Location: Glenshire Lane
Size: 5 acres
Facilities: Undeveloped

Hancock Park

Location: North Marigold Ave.
Size: 3.61 acres
Facilities: Grassland and pathways

Henshaw Avenue Park

Location: Henshaw Avenue
Size: 5 acres
Facilities: Undeveloped

Humboldt Avenue Skatepark

Location: Humboldt Avenue at Flume Street
Size: .89 acres
Facilities: Skateboard park with restrooms

Oak Way Park

Location: 1510 West 8th Avenue
Size: 8.7 acres
Facilities: Playground, basketball court, picnic area and restrooms

Peterson Park

Location: Rollins Lake Drive and Denali Drive
Size: 5.5 acres
Facilities: Playground, picnic area and basketball court

Rotary Park

Location: East 16th Street and Broadway
Size: .7 acres
Facilities: Playground, picnic area and basketball court

Sycamore Park

Location: One Mile Recreation Area
Size: 3.5 acres
Facilities: Softball field

**CHICO AREA RECREATION AND PARK DISTRICT
FINAL BUDGET
PART TIME/TEMPORARY/SEASONAL SALARY - SCHEDULE**

EFFECTIVE JAN - DEC 2019



* indicates change in job title or description from prior budget

TITLE	2019 Rates
Recreation Leader II	\$ 12.00
Recreation Leader III	\$ 13.00
Assistant Director	\$ 13.00
Director I	\$ 14.00
Director II	\$ 15.00
Enrichment I	\$ 14.00
Enrichment II	\$ 16.00
Enrichment III	\$ 18.00
Enrichment IV	\$ 20.00
Program Manager	\$ 21.00
Labor III	\$ 12.00
Labor IV-level 1	\$ 13.00
Labor IV-level 2	\$ 13.50
Park Attendant I	\$ 12.00
Park Attendant II	\$ 12.50
Facility Attendant I	\$ 12.00
Facility Attendant II	\$ 12.75
Facility Attendant III	\$ 16.00
Facility Rental Specialist	\$ 18.00
Office Assistant II	\$ 12.00
Office Assistant III	\$ 13.00
Office Assistant IV	\$ 14.00
Finance Assistant	\$ 16.80
Swim Instructor	\$ 12.00
Lifeguard I	\$ 12.00
Lifeguard II	\$ 12.50
Asst. Head Guard	\$ 13.00
Head Guard	\$ 14.00
Asst. Pool Manager	\$ 14.50

NOTES:

PT Employees are limited to working no more than 28 hours per week.

Temporary PT Employees are limited to a max. of 970 hours per Fiscal Year (July 1 - June 30)

Extended PT Employees are limited to working no more than 28 hours per week or 1560 hours per Fiscal Year.

Seasonal Employees work for a defined season for 120 days or less. They are limited to 35 hours or less per week. They may not work more than a total of 120 days for CARD in a single CALENDAR year.

Instructors under contract shall be compensated in accordance with the negotiated contract.

ADULT SPORTS OFFICIAL RATES

			STEP 1	STEP 2	STEP 3
1.	Softball, Basketball (1 hour games)		\$ 18.00	\$ 20.00	\$ 22.00
2.	Baseball League Game Rates (2.5 hour games)				
	a.	Plate	\$ 48.00	\$ 50.00	\$ 52.00
	b.	Bases	\$ 32.00		
3.	Volleyball League & Kickball Game Rates (1 hour games)		\$ 16.00	\$ 17.00	\$ 18.00
4.	Soccer League Game Rates				
	a.	Line Judge Flat Rate (1.25 hr. games)	\$ 17.50	\$ 18.50	\$ 19.50
	b.	Field Official Flat Rate (1.25 hr. games)	\$ 28.00	\$ 29.00	\$ 30.00
	c.	7 A-Side Flat Rate (1 hour games)	\$ 25.00	\$ 26.00	\$ 27.00
5.	Flag Football League Game Rates (1 hour games)				
	a.	Umpire Flat Rate	\$ 19.00	\$ 20.00	\$ 21.00
	b.	Field Judge Flat Rate	\$ 15.00		
NOTES:	6)	Procedure for Sport Official Salary Advancement:			
	a.	Officials start at step one, except where noted, and will increase to the next appropriate step after two years of experience and having at least "satisfactory" or above seasonal evaluations.			
	b.	Past or present high school (within last two years), college, certified association, or verified Recreation Department Official with at least two years adult officiating experience is eligible for consideration to start at Step 2 with written documentation from a supervisor and written approval from the General Manager.			

**CHICO AREA RECREATION AND PARK DISTRICT
FINAL BUDGET
PART TIME/TEMPORARY/SEASONAL SALARY - SCHEDULE**

EFFECTIVE JAN - DEC 2020



* indicates change in job title or description from prior budget

TITLE	2020 Rates
Recreation Leader II	\$ 13.00
Recreation Leader III	\$ 14.00
Assistant Director	\$ 14.00
Director I	\$ 15.00
Director II	\$ 16.00
Enrichment I	\$ 14.25
Enrichment II	\$ 16.25
Enrichment III	\$ 18.25
Enrichment IV	\$ 20.25
Program Manager	\$ 21.00
Labor III	\$ 13.00
Labor IV-level 1	\$ 14.00
Labor IV-level 2	\$ 14.50
Park Attendant I	\$ 13.00
Park Attendant II	\$ 13.50
Facility Attendant I	\$ 13.00
Facility Attendant II	\$ 13.75
Facility Attendant III	\$ 16.50
Facility Rental Specialist	\$ 18.00
Office Assistant II	\$ 13.00
Office Assistant III	\$ 14.00
Office Assistant IV	\$ 15.00
Finance Assistant	\$ 17.00
Swim Instructor	\$ 13.00
Lifeguard I	\$ 13.00
Lifeguard II	\$ 13.50
Asst. Head Guard	\$ 14.00
Head Guard	\$ 15.00
Asst. Pool Manager	\$ 15.50

NOTES:

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Extended PT Employees are limited to working no more than 28 hours per week or 1560 hours per Fiscal Year.

Seasonal Employees work for a defined season for 120 days or less. They are limited to 35 hours or less per week. They may not work more than a total of 120 days for CARD in a single CALENDAR year.

Instructors under contract shall be compensated in accordance with the negotiated contract.

ADULT SPORTS OFFICIAL RATES

		STEP 1	STEP 2	STEP 3
1.	Softball, Basketball (1 hour games)	\$ 18.00	\$ 20.00	\$ 22.00
2.	Baseball League Game Rates (2.5 hour games)			
	a. Plate	\$ 48.00	\$ 50.00	\$ 52.00
	b. Bases	\$ 32.00		
3.	Volleyball League & Kickball Game Rates (1 hour games)	\$ 16.00	\$ 17.00	\$ 18.00
4.	Soccer League Game Rates			
	a. Line Judge Flat Rate (1.25 hr. games)	\$ 17.50	\$ 18.50	\$ 19.50
	b. Field Official Flat Rate (1.25 hr. games)	\$ 28.00	\$ 29.00	\$ 30.00
	c. 7 A-Side Flat Rate (1 hour games)	\$ 25.00	\$ 26.00	\$ 27.00
5.	Flag Football League Game Rates (1 hour games)			
	a. Umpire Flat Rate	\$ 19.00	\$ 20.00	\$ 21.00
	b. Field Judge Flat Rate	\$ 15.00		
NOTES:	6)	Procedure for Sport Official Salary Advancement:		
	a.	Officials start at step one, except where noted, and will increase to the next appropriate step after two years of experience and having at least "satisfactory" or above seasonal evaluations.		
	b.	Past or present high school (within last two years), college, certified association, or verified Recreation Department Official with at least two years adult officiating experience is eligible for consideration to start at Step 2 with written documentation from a supervisor and written approval from the General Manager.		

Management

July 1, 2019-June 30,2020		Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
Parks & Recreation Director											
Hourly	\$	43.21	\$ 44.21	\$ 45.21	\$ 46.21	\$ 47.21	\$ 48.21	\$ 49.21	\$ 50.21	\$ 51.21	\$ 52.21
Monthly	\$	7,490	\$ 7,663	\$ 7,836	\$ 8,010	\$ 8,183	\$ 8,356	\$ 8,530	\$ 8,703	\$ 8,876	\$ 9,050
Annually	\$	89,877	\$ 91,957	\$ 94,037	\$ 96,117	\$ 98,197	\$ 100,277	\$ 102,357	\$ 104,437	\$ 106,517	\$ 108,597
Finance Manager											
Hourly	\$	34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17	\$ 43.17
Monthly	\$	5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309	\$ 7,483
Annually	\$	71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714	\$ 89,794
HR Manager											
Hourly	\$	34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17	\$ 43.17
Monthly	\$	5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309	\$ 7,483
Annually	\$	71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714	\$ 89,794

Other Full Time Employees

July 1, 2019-June 30,2020		Step A	Step B	Step C	Step D	Step E	Merit Range	
							Step F	Step G
Executive Assistant								
Hourly	\$	30.49	\$ 32.02	\$ 33.62	\$ 35.30	\$ 37.07	\$ 38.92	\$ 40.86
Monthly	\$	5,286	\$ 5,550	\$ 5,827	\$ 6,119	\$ 6,425	\$ 6,746	\$ 7,083
Annually	\$	63,428	\$ 66,599	\$ 69,929	\$ 73,425	\$ 77,097	\$ 80,952	\$ 84,999
HR Payroll Specialist								
Hourly	\$	19.49	\$ 20.46	\$ 21.48	\$ 22.56	\$ 23.69	\$ 24.87	\$ 26.11
Monthly	\$	3,378	\$ 3,547	\$ 3,724	\$ 3,910	\$ 4,106	\$ 4,311	\$ 4,526
Annually	\$	40,533	\$ 42,559	\$ 44,687	\$ 46,922	\$ 49,268	\$ 51,731	\$ 54,318
Finance Specialist								
Hourly	\$	19.49	\$ 20.46	\$ 21.48	\$ 22.56	\$ 23.69	\$ 24.87	\$ 26.11
Monthly	\$	3,377.73	\$ 3,547	\$ 3,724	\$ 3,910	\$ 4,105.66	\$ 4,311	\$ 4,526
Annually	\$	40,533	\$ 42,559	\$ 44,687	\$ 46,922	\$ 49,268	\$ 51,731	\$ 54,318
Facility Coordinator								
Hourly	\$	24.64	\$ 25.87	\$ 27.16	\$ 28.52	\$ 29.95	\$ 31.44	\$ 33.01
Monthly	\$	4,270.27	\$ 4,484	\$ 4,708	\$ 4,943	\$ 5,190.54	\$ 5,450	\$ 5,723
Annually	\$	51,243	\$ 53,805	\$ 56,496	\$ 59,321	\$ 62,287	\$ 65,401	\$ 68,671
Customer Service Rep II								
Hourly	\$	24.64	\$ 25.87	\$ 27.16	\$ 28.52	\$ 29.95	\$ 31.44	\$ 33.01
Monthly	\$	4,270	\$ 4,484	\$ 4,708	\$ 4,943	\$ 5,191	\$ 5,450	\$ 5,723
Annually	\$	51,243	\$ 53,805	\$ 56,496	\$ 59,321	\$ 62,287	\$ 65,401	\$ 68,671
Customer Service Rep I								
Hourly	\$	20.01	\$ 21.01	\$ 22.06	\$ 23.16	\$ 24.32	\$ 25.54	\$ 26.82
Monthly	\$	3,468	\$ 3,642	\$ 3,824	\$ 4,015	\$ 4,216	\$ 4,427	\$ 4,648
Annually	\$	41,621	\$ 43,702	\$ 45,887	\$ 48,181	\$ 50,590	\$ 53,120	\$ 55,776
Marketing Coordinator								
Hourly	\$	26.99	\$ 28.34	\$ 29.75	\$ 31.24	\$ 32.80	\$ 34.44	\$ 36.16
Monthly	\$	4,678	\$ 4,912	\$ 5,157	\$ 5,415	\$ 5,686	\$ 5,970	\$ 6,268
Annually	\$	56,132	\$ 58,938	\$ 61,885	\$ 64,980	\$ 68,229	\$ 71,640	\$ 75,222
Recreation Coordinator								
Hourly	\$	22.29	\$ 23.40	\$ 24.57	\$ 25.80	\$ 27.09	\$ 28.44	\$ 29.87
Monthly	\$	3,863	\$ 4,056	\$ 4,259	\$ 4,472	\$ 4,695	\$ 4,930	\$ 5,177
Annually	\$	46,355	\$ 48,673	\$ 51,106	\$ 53,661	\$ 56,345	\$ 59,162	\$ 62,120
Sr. Recreation Supervisor								
Hourly	\$	30.65	\$ 32.18	\$ 33.79	\$ 35.48	\$ 37.25	\$ 39.12	\$ 41.07
Monthly	\$	5,313	\$ 5,578	\$ 5,857	\$ 6,150	\$ 6,457	\$ 6,780	\$ 7,119
Annually	\$	63,751	\$ 66,939	\$ 70,285	\$ 73,800	\$ 77,490	\$ 81,364	\$ 85,432
Recreation Supervisor								
Hourly	\$	29.30	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
Monthly	\$	5,079	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
Annually	\$	60,947	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674
Nature Center Director								
Hourly	\$	29.30	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
Monthly	\$	5,079	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
Annually	\$	60,947	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674
Park Supervisor								
Hourly	\$	29.30	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
Monthly	\$	5,079	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
Annually	\$	60,947	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674
Utility II								
Hourly	\$	26.53	\$ 27.85	\$ 29.24	\$ 30.71	\$ 32.24	\$ 33.85	\$ 35.55
Monthly	\$	4,598	\$ 4,828	\$ 5,069	\$ 5,323	\$ 5,589	\$ 5,868	\$ 6,162
Annually	\$	55,174	\$ 57,932	\$ 60,829	\$ 63,870	\$ 67,064	\$ 70,417	\$ 73,938
Utility I								
Hourly	\$	22.91	\$ 24.06	\$ 25.26	\$ 26.52	\$ 27.85	\$ 29.24	\$ 30.70
Monthly	\$	3,971	\$ 4,170	\$ 4,378	\$ 4,597	\$ 4,827	\$ 5,069	\$ 5,322
Annually	\$	47,657	\$ 50,040	\$ 52,542	\$ 55,169	\$ 57,927	\$ 60,823	\$ 63,865