



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**MINUTES
May 20, 2021**

Board Members Present: Tom Lando, Chair
Michael McGinnis, Vice Chair
Thomas Nickell, Board Member
Michael Worley, Board Member
Dave Donnan, Board Member

Staff Members Present: Ann Willmann, General Manager
Michelle Niven, Human Resources Manager
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

Legal Counsel Present: Jeff Carter, Attorney at Law

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 6:00 p.m., and roll call was taken as noted above. Director Worley appeared via Zoom Conference.

1.2 Closed Session Announcement

Chair Lando stated that direction was given to staff.

2.0 CORRESPONDENCE

There was no correspondence.

3.0 PUBLIC COMMENTS

There were no comments.

4.0 PRESENTATIONS

There were no presentations.

5.0 CONSENT AGENDA

M/S/C/ (Directors Nickell/Donnan) that the Board of Directors approves the consent agenda as presented.

The roll call vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell, Donnan, Worley

Noes: None

Abstain: None

Absent: None

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

7.1 District Update

General Manager Willmann reviewed her staff report with the Board and provided an update on Park Operations, Recreation Programs, Afterschool Programs, Facility Rentals, Pickleball, and Bocce Ball.

7.2 Public Hearing for Budget for Fiscal Year 2021/2022

Finance Manager Childs provided a PowerPoint presentation to the Board and reviewed the changes that were made to the proposed 2021/2022 Budget.

Chair Lando opened the Public Hearing for the Budget for Fiscal Year 2021-2022 at 6:09 p.m. There being no public comments, Chair Lando closed the Public Hearing at 6:10 p.m.

Director McGinnis requested that staff provide a chart to the Board at a future meeting outlining the amount that has been budgeted for PERS each year and the actual PERS cost from 2006 to present.

M/S/C/ (Directors McGinnis/Donnan) that the Board of Directors directs staff to remove the assigned categories from the spendable fund balance.

The roll call vote was as follows: Ayes carried

Ayes: McGinnis, Nickell, Donnan, Worley

Noes: Lando

Abstain: None

Absent: None

7.3 Public Hearing and Resolution Approving Engineer's Reports, Confirming Diagrams and Assessments and Ordering the Continuation of the Levy of Assessments for Fiscal Year 2021-22 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-005) Landscaping and Lighting Assessment Districts

M/S/C/ (Directors McGinnis/Nickell) that the Board of Directors approves Resolution 21-9 approving the Engineer's Reports, confirming the diagrams and assessments, and ordering the continuation of the levy of assessments for fiscal year 2021-22 for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-005) Landscaping and Lighting Assessment Districts.

Chair Lando opened the floor for the public hearing at 6:33 p.m. There being no public comments, Chair Lando closed the public hearing at 6:34 p.m.

The roll call vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell, Donnan, Worley

Noes: None

Abstain: None

Absent: None

7.4 Rotary Centennial Park

M/S/C/ (Directors Lando/Nickell) that the Board of Directors authorizes the General Manager to utilize \$200,000 from the District's Park Impact Fee Fund to complete the Rotary Centennial Park project.

The roll call vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell, Donnan, Worley

Noes: None

Abstain: None

Absent: None

8.0 **NEW BUSINESS**

8.1 Conveyance of Husa Ranch/Nob Hill Neighborhood Park and Hartley Neighborhood Park

M/S/C/ (Directors McGinnis/Donnan) that the Board of Directors (1) Approves Resolution 21-10 authorizing the transfer and conveyance of Husa Ranch/Nob Hill Neighborhood Park, Assessor's Parcel Nos. 002-640-069 and 002-590-053, and the pass through of that portion of the annual assessment associated with Chico Maintenance District Nos. 503 and 525 appropriated for the operation and maintenance of the park, and approving the exchange and acceptance of the Benefit Assessment District proceeds for Husa Ranch/Nob Hill Neighborhood Park and Open Space Landscape and Lighting District #001-08, (2) Approves Resolution 21-11 authorizing the transfer and conveyance of Hartley Neighborhood Park, Assessor's Parcel No. 006-690-052, and the pass through of that portion of the annual assessment associated with Chico Maintenance District No. 582/A16 appropriated for the operation and maintenance of the park, and (3) Authorizes the General Manager to utilize up to \$50,000 from the District's General Fund to purchase additional equipment needed for maintenance and operations.

The roll call vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell, Donnan, Worley

Noes: None

Abstain: None

Absent: None

8.2 Employee COVID 19 Vaccinations

M/S/C/ (Directors Lando/Nickell) that the Board of Directors directs staff to encourage employees to get the COVID 19 vaccination.

The roll call vote was as follows: Noes carried

Ayes: Lando, Nickell

Noes: McGinnis, Donnan, Worley

Abstain: None

Absent: None

8.3 General Manager Recruitment

Director Donnan recused himself due to a possible conflict of interest given his intent to apply for the position and left the meeting.

M/S/C/ (Directors Lando/Nickell) that the Board of Directors directs staff to contract with Bob Murray and Associates in an amount not to exceed \$25,000 to assist with the General Manager recruitment.

The roll call vote was as follows: Ayes carried

Ayes: Lando, McGinnis, Nickell, Worley

Noes: None

Abstain: None

Absent: Donnan

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

There were no comments.

9.2 Other Reports

There were no comments.

10.0 DIRECTORS' COMMENTS

There were no comments.

11.0 GENERAL MANAGER'S COMMENTS

There were no comments.

12.0 STAFF COMMENTS

There were no comments.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 7:07 p.m. to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.

Respectfully submitted,

Ann Willmann
Secretary to the Board