



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**MINUTES
June 15, 2017**

Board Members Present: Bob Malowney, Chair
Jan Sneed, Vice Chair
Tom Lando, Board Member
Michael Worley, Board Member

Board Members Absent: Herman Ellis, Board Member

Staff Members Present: Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

Legal Counsel Present: Jeff Carter, Carter Law Office

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 7:00 p.m., and roll call was taken as noted above.

1.2 Chair Malowney stated that with reference to Closed Session Agenda Item 2.1, direction was given to the negotiators. He further stated that in regards to Closed Session Agenda Item 2.2, the Board completed the General Manager's evaluation and approved a salary increase. Her new salary effective July 1, 2017 will be \$112,725, which includes the General Manager paying 7% of the employee portion of PERS.

2.0 CORRESPONDENCE

There was no correspondence.

3.0 PUBLIC COMMENTS

There were no public comments.

4.0 PRESENTATIONS

Park Supervisor Randy Will presented information to the Board with regard to the District's Playgrounds, Playground Inspections, and Field Irrigation and Maintenance.

5.0 CONSENT AGENDA

M/S/C/ (Directors Lando/Worley) that the Board of Directors approves the consent agenda as presented.

The vote was as follows: Ayes carried

Ayes: Malowney, Sneed, Lando, Worley

Noes: None

Abstain: None

Absent: Ellis

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

7.1 Revised 2017/2018 Preliminary Budget (Version 2)

Finance Manager Childs reviewed the staff report with the Board, and the changes that were made from Version 1 and Version 2 of the 2017/2018 preliminary budget.

Finance Manager Childs reviewed the District's outstanding loans and noted that historically, the District has set aside long term debt principal payments in a reserve account that had a higher rate of return which allowed the funds to grow. She noted that the current return is between 1% and 2% which is lower than the interest being charged on the loans. Finance Manager Childs reviewed the options available to the Board and stated that if the District were to utilize the funds that were set aside in the reserve fund, and pay the outstanding debt in full, it would result in a savings to the District of approximately \$95,000.

M/S/C/ (Directors Sneed/Lando) that the Board of Directors authorizes staff to utilize the Long-Term Debt Reserve Fund and pay the outstanding debt in full in the amount of \$555,444 for Lakeside Pavilion and the Field House/PV Solar Panels.

The vote was as follows: Ayes carried

Ayes: Malowney, Sneed, Lando, Worley

Noes: None

Abstain: None

Absent: Ellis

7.2 Public Hearing for Budget for Fiscal Year 2017/2018

Chair Malowney opened the Public Hearing for the Budget for Fiscal Year 2017-2018 at 7:56 p.m. There being no Public Comments, Chair Malowney closed the Public Hearing at 7:57 p.m.

7.3 Resolution 17-6 of the Board of Directors of the Chico Area Recreation and Park District Establishing Appropriations Limits for the 2017-2018 Fiscal Year

M/S/C/ (Directors Lando/Worley) that the Board of Directors adopts Resolution 17-6 of the Board of Directors of the Chico Area Recreation and Park District establishing Appropriations Limits for the 2017-2018 Fiscal Year at \$9,060,748.

The vote was as follows: Ayes carried

Ayes: Malowney, Sneed, Lando, Worley

Noes: None

Abstain: None

Absent: Ellis

7.4 City of Chico Nexus Study Update - Park Impact Fees

Director Sneed stated that the Finance Committee reviewed the scenarios proposed in the Updated Nexus Study and recommends that the Board of Directors make a formal recommendation to the City Council that CARD supports Scenario 2.

Director Lando stated that he would support Scenario 1.

M/S/C/ (Directors Worley/Sneed) that the Board of Directors directs the General Manager to draft correspondence to the Chico City Council stating that CARD supports Scenario 2 proposed in the updated Nexus Study.

The vote was as follows: Ayes carried

Ayes: Malowney, Sneed, Worley

Noes: Lando

Abstain: None

Absent: Ellis

7.5 District Update

General Manager Willmann and Park and Recreation Director Zeller provided an update to the Board with regard to the Master Plan Update, Summer Registration, Summer Staff Training, and Park Maintenance.

General Manager Willmann stated that she would like to schedule a Special Board Meeting in July to discuss the Master Plan Update and future facility planning. The consensus of the Board was to schedule the Special Board Meeting for July 11, 2017 at 10:00 a.m.

General Manager Willmann stated that she will be directing correspondence to the City of Chico next week requesting a fee waiver for the permits that have been paid for the Humboldt Avenue Skate Park Renovations. She stated that it should be heard by the City Council in July.

8.0 NEW BUSINESS

8.1 CARD Community Center Roof Project

Director Lando stated that he needed to recuse himself from this discussion due to a potential business conflict and left the room.

M/S/C/ (Directors Sneed/Worley) that the Board of Directors authorizes the General Manager to enter into an agreement with Northstar Engineering to complete schematic concept drawings for the CARD Community Center roof project and HVAC units in an amount not to exceed \$10,400.

The vote was as follows: Ayes carried

Ayes: Malowney, Sneed, Worley

Noes: None

Abstain: Lando

Absent: Ellis

Director Lando returned after the motion was complete.

8.2 Chico Creek Nature Center Outdoor Education Facility Grant

M/S/C/ (Directors Lando/Sneed) that the Board of Directors approves Resolution 17-7 Approving the Application for Outdoor Environmental Education Facilities Grant Funds.

The vote was as follows: Ayes carried

Ayes: Malowney, Sneed, Lando, Worley

Noes: None

Abstain: None

Absent: Ellis

8.3 SDRMA Election Ballot

M/S/C/ (Directors Malowney/Lando) that the Board of Directors approves Resolution 17-8 and votes for Mike Scheafer, David Aranda, Cindi Beaudet, and Jean Bracy to serve on the Special District Risk Management Authority's (SDRMA's) Board of Directors.

The vote was as follows: Ayes carried

Ayes: Malowney, Lando, Worley

Noes: None

Abstain: Sneed

Absent: Ellis

8.4 CSDA Election Ballot

M/S/C/ (Directors Sneed/Worley) that the Board of Directors votes for Rex Bohn to serve on CSDA's Board of Directors.

The vote was as follows: Ayes carried

Ayes: Malowney, Sneed, Lando, Worley

Noes: None

Abstain: None

Absent: Ellis

9.0 **BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

9.1 Butte County Special Districts Association/LAFCO

Director Lando stated that LAFCO is discussing the option of a countywide Fire District.

9.2 Finance Committee

There were no comments.

9.3 Other Reports

There were no other reports.

10.0 **DIRECTORS' COMMENTS**

Director Sneed thanked Park Supervisor Randy Will for his presentation, and also thanked Finance Manager Heather Childs for a job well done in preparing the budget.

11.0 **GENERAL MANAGER'S COMMENTS**

General Manager Willmann informed the Board that on June 12, 2017, a representative of Everybody, Healthy Body contacted her and informed her that the group was meeting with a sports consultant from The Sports Force on June 26, 2017 and requested that CARD Staff and a Board Member attend and participate in the meeting.

11.1 Emergency Action Item/Appointment of Board Representative at Everybody, Healthy Body Meeting

M/S/C/ (Directors Lando/Sneed) to place the matter on the agenda as an emergency item. The Board of Directors finds that the matter arose after the posting of the agenda and the need to act on it immediately precludes awaiting scheduling of another meeting.

The vote was as follows: Ayes carried

Ayes: Malowney, Sneed, Lando, Worley

Noes: None

Abstain: None

Absent: Ellis

Chair Malowney appointed Director Lando to attend the Everybody, Healthy Body meeting on June 26, 2017, and be a representative on behalf of CARD, and meet with the consultant from The Sports Force.

12.0 STAFF COMMENTS

There were no comments.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 8:23 p.m. to the Special Meeting of the Board of Directors of the Chico Area Recreation and Park District on July 11, 2017.

Respectfully submitted,

Ann Willmann, General Manager
Secretary to the Board