



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, August 17, 2017 – 7:00 p.m.

*Posted Prior to 5:00 pm
Friday, August 11, 2017*

BOARD MEMBERS:

Bob Malowney, Chair
Jan Sneed, Vice Chair
Herman Ellis
Tom Lando
Michael Worley

CARD STAFF:

Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

GENERAL INFORMATION:

1. Agendas:
Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.
2. Agenda Items:
Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.

Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.
3. Items Not Appearing On Posted Agenda:
This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:
 - a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
 - b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
 - c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.
Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.
4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.
5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.
6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, August 17, 2017 – 7:00 p.m.**

*Posted Prior to 5:00 pm
Friday, August 11, 2017*

AGENDA

1.0 CALL TO ORDER

- 1.1 Roll Call

2.0 CORRESPONDENCE

There is no correspondence.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

- 4.1 Park Supervisor Ross Hensley will be presenting information to the Board with regard to maintenance of District facilities.

5.0 CONSENT AGENDA

- 5.1 Minutes of the Special Meeting of the Board of Directors of July 11, 2017
Action Requested – that the Board of Directors approve the minutes as submitted
- 5.2 Minutes of the Regular Meeting of the Board of Directors of July 20, 2017
Action Requested – that the Board of Directors approve the minutes as submitted
- 5.3 Monthly Bills and Refund Register - *Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register*
- 5.4 Monthly Financial Report - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

6.0 REGULAR AGENDA

- 6.1 Items Removed from the Consent Agenda

7.0 UNFINISHED BUSINESS

- 7.1 CARD Community Center Roof and HVAC Project (Staff Report 17-32) - *Action Requested – that the Board of Directors authorize the General Manager to enter into a contract with Northstar Engineering in the amount of \$48,615 for construction drawings, permitting, and bid package for the CARD Community Center Roof and HVAC project.*

7.2 CARD Updated Master Plan Draft - (Staff Report 17-33) - Action Requested – that the Board of Directors direct staff to make any changes, if needed, to the updated Master Plan, and authorize staff to make the document available to the public for review and community input.

8.0 NEW BUSINESS

There is no new business.

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

9.2 Finance Committee

9.3 Other Reports

10.0 DIRECTORS' COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER'S COMMENTS

11.1 General Manager's Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 ADJOURNMENT

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on September 21, 2017.



**SPECIAL MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

(Draft)

**MINUTES
July 11, 2017**

Board Members Present: Bob Malowney, Chair
Jan Sneed, Vice Chair
Herman Ellis, Board Member
Tom Lando, Board Member

Board Members Absent: Michael Worley, Board Member

Staff Members Present: Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

1.0 Call To Order

1.1 Roll Call

The meeting was called to order at 10:00 a.m., and roll call was taken as noted above.

2.0 Public Comments

Jerry Hughes addressed the Board and asked if the District received any information from the public relations consultant. General Manager Willmann stated that the information should be received in the next few weeks and will be presented to the Board in August or September.

3.0 Future Facility Planning

General Manager Willmann stated that the purpose of the meeting today is to review facility needs, including aquatics, gymnasiums, fields, community centers, undeveloped neighborhood parks, and the DeGarmo Park master plan. She noted that the goal is to utilize this work to establish a prioritized list of future facilities, work to establish cost estimates, and conduct community outreach to further understand priorities of Chico citizens.

Director Lando stated that he feels the District should be working towards building three pools.

Director Sneed stated that she believes that if Shapiro pool were to be reconstructed and improved, it would be utilized by the public more.

Chair Malowney stated the he feels the layout at Shapiro is too small and would be better located closer to the street.

The consensus of the Board was to consider having a swimming facility at Shapiro Pool, Pleasant Valley Pool, and the property on Humboldt Road and Notre Dame.

M/S/C/ (Directors Lando/Ellis) that the Board of Directors directs staff to (1) investigate the option of having three pools; (2) talk with CUSD on the site location of Shapiro pool and possible financial assistance; (3) contact the City of Chico to find out how much acreage is remaining at the property on Humboldt Road and Notre Dame; and (4) determine potential revenue, as well as construction, operation, and future replacement costs for each pool.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Sneed, Lando

Noes: None

Abstain: None

Absent: Worley

General Manager Willmann stated that in discussing options for a gymnasium, staff believes it should include a minimum of two full size courts, three if possible, and have classroom space and offices.

The Board requested that staff determine the cost of two full size courts versus three full size courts, as well as the cost to construct a gymnasium and community center at DeGarmo Park.

The Board discussed possible options and upgrades to the Pleasant Valley Recreation Center and Pool and requested that staff research the option of expanding the pool and reducing the size of the community center to include classroom and birthday party areas.

The Board further requested that staff review the best location for the senior center.

General Manager Willmann stated that with reference to sports fields, staff believes that if lights were added to Heffren and Fields 1 and 2 at Community Park, it would allow for an increase in soccer and softball field usage. Further, staff feels that there is a need for additional multi-use fields at DeGarmo. The Board requested that staff provide the cost for artificial turf versus natural turf.

The Board also requested that staff research the cost to add a restroom at Sycamore Field.

General Manager Willmann discussed potential options for the Henshaw Avenue property, and the consensus of the Board is to have staff contact CUSD to see if they are interested in purchasing the property. Director Sneed also suggested that the District send a mailer to residents in that neighborhood and ask what they would like to see at that property.

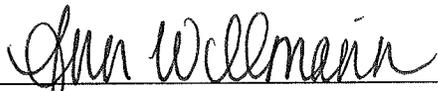
The Board discussed the addition of a neighborhood park at the Ceres Avenue property, and the consensus of the Board was to engage with the neighbors to determine what they would like included on that property.

General Manager Willmann stated that she would like to have a consultant present information to the Board in September or October to discuss the differences between an assessment and a special tax. Chair Malowney requested that the Master Plan Ad Hoc Committee have a phone conference with the consultant prior to the Board Meeting.

4.0 ADJOURNMENT

The Special Meeting was adjourned at 11:33 a.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on July 20, 2017.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ann Willmann". The signature is written in black ink and is positioned above a horizontal line.

Ann Willmann, General Manager
Secretary to the Board



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

(Draft)

**MINUTES
July 20, 2017**

Board Members Present: Bob Malowney, Chair
Herman Ellis, Board Member
Tom Lando, Board Member

Board Members Absent: Jan Sneed, Vice Chair
Michael Worley, Board Member

Staff Members Present: Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 7:00 p.m., and roll call was taken as noted above.

1.2 Chair Malowney stated that with reference to Closed Session Item 2.1, direction was given to the negotiators.

2.0 CORRESPONDENCE

There was no correspondence.

3.0 PUBLIC COMMENTS

Michele Buran with the Chico Skate Park Solutions Group addressed the Board and stated that on behalf of the group, she wanted to thank the CARD Board and staff for all of their support with the renovations at the Humboldt Avenue Skate Park.

4.0 PRESENTATIONS

4.1 Recreation Supervisor Pyle presented information to the Board with regard to the District's Afterschool Programs.

5.0 CONSENT AGENDA

M/S/C/ (Directors Lando/Ellis) that the Board of Directors approves the consent agenda as presented.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Lando

Noes: None

Abstain: None

Absent: Sneed, Worley

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

7.1 District Update

General Manager Willmann and Park and Recreation Director Zeller reviewed their staff report with the Board and provided an update on the Humboldt Avenue Skate Park renovations, Park Operations, City of Chico Nexus Study Update, and meetings with Everybody, Healthy Body.

7.2 Resolution of the Board of Directors of the Chico Area Recreation and Park District Adopting the Final Budget for the 2017/2018 Fiscal Year

Director Ellis stated that the Finance Committee reviewed the Final Budget, and commended staff for doing a great job in preparing the budget.

M/S/C/ (Directors Lando/Ellis) that the Board of Directors adopts Resolution 17-5 Adopting the Final Budget for fiscal year 2017/2018.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Lando

Noes: None

Abstain: None

Absent: Sneed, Worley

8.0 NEW BUSINESS

8.1 CalPERS EMPC (Employer Paid Member Contributions) Resolution

General Manager Willmann reviewed her staff report with the Board and stated that with CARD employees paying more towards the employee portion of the Employer Paid Contributions, the District needs to provide an updated Resolution to PERS. She stated that the percentages listed on the Resolution for each group is the percentage that CARD will be paying towards the employee contribution this fiscal year. She noted that this Resolution will need to be updated each year as the employees continue to pay more towards the employee portion.

M/S/C/ (Directors Lando/Ellis) that the Board of Directors adopts Resolution 17-9 of the Board of Directors of the Chico Area Recreation and Park District for Employer Paid Member Contributions.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Lando

Noes: None

Abstain: None

Absent: Sneed, Worley

8.2 Rotary Park Plaque

M/S/C/ (Directors Lando/Ellis) that the Board of Directors approves the placement of a plaque at Rotary Park identifying current and future volunteer work and donations from Chico Rotary Clubs.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Lando

Noes: None

Abstain: None

Absent: Sneed, Worley

8.3 Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing Board Director Herman Ellis, Board Director Jan Sneed, General Manager Ann Willmann, Director of Parks and Recreation Terry Zeller, and Human Resources Manager Michelle Niven to Sign Any and All District Checks, ACH Transfers, and Check Registers and to Execute the Petition to Accept Check Registers

M/S/C/ (Directors Lando/Ellis) that the Board of Directors adopts the Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing Board Director Herman Ellis, Board Director Jan Sneed, General Manager Ann Willmann, Director of Parks and Recreation Terry Zeller, and Human Resources Manager Michelle Niven to Sign Any and All District Checks, ACH Transfers, and Check Registers and to Execute the Petition to Accept Check Registers.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Lando

Noes: None

Abstain: None

Absent: Sneed, Worley

9.0 **BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

9.1 Butte County Special Districts Association/LAFCO

Director Lando stated that LAFCO received a report on the possible consolidation of the County's mosquito districts. He further stated that there is a group in Oroville that is studying the impacts of another agency taking over water service.

General Manager Willmann stated that she attended the BCSDA meeting and noted that Dan Efsaeff is the new General Manager for the Paradise Recreation and Park District.

9.2 Finance Committee

There were no comments.

9.3 Other Reports

There were no other reports.

10.0 DIRECTORS' COMMENTS

Director Lando stated that he is proud of the afterschool programs offered to the community by CARD.

Chair Malowney thanked Recreation Supervisor Pyle for her presentation.

11.0 GENERAL MANAGER'S COMMENTS

There were no comments.

12.0 STAFF COMMENTS

Park and Recreation Director Zeller informed the Board that a new little free library is being installed at Hooker Oak Park by the Chico State Honor Society, Phi Kappa Phi.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 7:54 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on August 17, 2017.

Respectfully submitted,



Anri Willmann, General Manager
Secretary to the Board

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2017-2018

DESCRIPTION	2017-2018 Budget	July 2017	2017-2018 YTD	2017-2018 % of Budget	Remaining Budget	2016-2017 Budget	July 2016	2016-2017 YTD	2016-2017 % of Budget	Difference by Year
AFTERSCHOOL										
INCOME	1,591,186.00	1,165.00	1,165.00	0%	1,590,021.00	1,750,430.00	(1,200.23)	(1,200.23)	0%	2,365.23
INCOME	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(62,106.00)	(2,813.52)	(2,813.52)	5%	(59,292.48)	(66,840.00)	(2,491.15)	(2,491.15)	4%	(322.37)
CONTRACT SERVICES	(3,500.00)	-	-	0%	(3,500.00)	(3,500.00)	-	-	0%	-
PART-TIME WAGES	(817,350.00)	(6,295.67)	(6,295.67)	1%	(811,054.33)	(946,494.00)	(3,399.90)	(3,399.90)	0%	(2,895.77)
TOTAL AFTERSCHOOL	708,230.00	(7,944.19)	(7,944.19)	-1%	716,174.19	733,596.00	(7,091.28)	(7,091.28)	-1%	(852.91)
				0%					0%	
CAMPS										
INCOME	299,240.00	103,069.28	103,069.28	35%	195,170.72	325,000.00	85,171.60	85,171.60	26%	17,897.68
PROGRAM SUPPLIES	(18,700.00)	(2,573.40)	(2,573.40)	14%	(16,126.60)	(18,000.00)	(2,917.69)	(2,917.69)	16%	344.29
PROGRAM TRANSPORTATION	(1,500.00)	-	-	0%	(1,500.00)	(1,500.00)	-	-	0%	-
CONTRACT SERVICES	(46,600.00)	(18,330.78)	(18,330.78)	39%	(28,269.22)	(57,500.00)	(18,072.20)	(18,072.20)	31%	(258.58)
PART-TIME WAGES	(91,751.00)	(30,645.74)	(30,645.74)	33%	(61,105.26)	(97,642.00)	(30,135.06)	(30,135.06)	31%	(510.68)
INSTRUCTOR WAGES	(18,000.00)	-	-	0%	(18,000.00)	(30,000.00)	-	-	0%	-
TOTAL CAMPS	121,689.00	51,519.36	51,519.36	42%	70,169.64	120,358.00	34,046.65	34,046.65	28%	17,472.71
				0%					0%	
AQUATICS										
INCOME	155,950.00	34,262.68	34,262.68	22%	121,687.32	126,110.00	30,272.17	30,272.17	24%	3,990.51
PROGRAM SUPPLIES	(5,165.00)	(932.21)	(932.21)	18%	(4,232.79)	(4,265.00)	(842.60)	(842.60)	20%	(89.61)
CLOTHING	(800.00)	-	-	0%	(800.00)	(700.00)	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
INSTRUCTOR WAGES	-	-	-	0%	-	-	-	-	0%	-
PART-TIME WAGES	(135,477.00)	(39,812.12)	(39,812.12)	29%	(95,664.88)	(114,593.00)	(38,920.75)	(38,920.75)	34%	(891.37)
TOTAL AQUATICS	14,508.00	(6,481.65)	(6,481.65)	-45%	20,989.65	6,552.00	(9,491.18)	(9,491.18)	-145%	3,009.53
				0%					0%	
CLASSES										
INCOME	179,150.00	9,494.90	9,494.90	5%	169,655.10	230,400.00	8,183.33	8,183.33	4%	1,311.57
ADVERTISING	-	-	-	0%	-	(750.00)	-	-	0%	-
PROGRAM SUPPLIES	(4,000.00)	(124.17)	(124.17)	3%	(3,875.83)	(7,600.00)	-	-	0%	(124.17)
CLOTHING	-	-	-	0%	-	(750.00)	-	-	0%	-
CONTRACT SERVICES	(27,150.00)	(690.20)	(690.20)	3%	(26,459.80)	(34,400.00)	(1,469.40)	(1,469.40)	4%	779.20
PART-TIME WAGES	(11,740.00)	(595.15)	(595.15)	5%	(11,144.85)	(48,360.00)	(1,457.78)	(1,457.78)	3%	862.63
INSTRUCTOR WAGES	(91,000.00)	(6,099.75)	(6,099.75)	7%	(84,900.25)	(76,500.00)	(3,830.74)	(3,830.74)	5%	(2,269.01)
TOTAL CLASSES	45,260.00	1,985.63	1,985.63	4%	43,274.37	62,040.00	1,425.41	1,425.41	2%	550.22
				0%					0%	
ADULT SPORTS										
INCOME	350,600.00	40,652.73	40,652.73	12%	309,947.27	348,200.00	33,287.70	33,287.70	10%	7,365.03
PROGRAM SUPPLIES	(26,300.00)	(3,573.56)	(3,573.56)	14%	(22,726.44)	(25,780.00)	(7,661.19)	(7,661.19)	30%	4,087.63
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(6,800.00)	-	-	0%	(6,800.00)	-	-	-	0%	-
PART-TIME WAGES	(176,300.00)	(6,045.77)	(6,045.77)	3%	(170,254.23)	(72,875.00)	(16,415.77)	(16,415.77)	23%	10,370.00
OFFICIALS WAGES	-	(11,167.66)	(11,167.66)	0%	11,167.66	(100,000.00)	(390.70)	(390.70)	0%	(10,776.96)
TOTAL ADULT SPORTS	141,200.00	19,865.74	19,865.74	14%	121,334.26	142,745.00	8,820.04	8,820.04	6%	11,045.70
				0%					0%	

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2017-2018

DESCRIPTION	2017-2018 Budget	July 2017	2017-2018 YTD	2017-2018 % of Budget	Remaining Budget	2016-2017 Budget	July 2016	2016-2017 YTD	2016-2017 % of Budget	Difference by Year
YOUTH SPORTS										
INCOME	215,100.00	23,072.65	23,072.65	0%	192,027.35	214,900.00	26,641.60	26,641.60	0%	(3,568.95)
PROGRAM SUPPLIES	(8,600.00)	(1,157.83)	(1,157.83)	11%	(7,442.17)	(9,375.00)	(373.41)	(373.41)	12%	(784.42)
PROGRAM TRANSPORTATION	(1,600.00)	-	-	0%	(1,600.00)	(1,700.00)	-	-	0%	-
CLOTHING	(10,300.00)	(4,161.60)	(4,161.60)	40%	(6,138.40)	(10,000.00)	(195.93)	(195.93)	2%	(3,965.67)
CONTRACT SERVICES	(13,900.00)	(465.10)	(465.10)	3%	(13,434.90)	(13,750.00)	(282.06)	(282.06)	2%	(183.04)
PART-TIME WAGES	(120,300.00)	(14,372.29)	(14,372.29)	12%	(105,927.71)	(117,100.00)	(17,028.60)	(17,028.60)	15%	2,656.31
OFFICIALS WAGES	-	-	-	0%	-	-	-	-	0%	-
TOTAL YOUTH SPORTS	60,400.00	2,915.83	2,915.83	5%	57,484.17	62,975.00	8,761.60	8,761.60	14%	(5,845.77)
SENIOR PROGRAMS										
INCOME	108,520.00	7,239.48	7,239.48	0%	101,280.52	113,092.00	2,406.66	2,406.66	0%	4,832.82
PROGRAM SUPPLIES	(5,250.00)	(31.96)	(31.96)	7%	(5,218.04)	(5,300.00)	(682.34)	(682.34)	2%	650.38
PROGRAM TRANSPORTATION	-	-	-	1%	-	-	-	-	13%	-
CONTRACT SERVICES	(36,700.00)	(4,270.14)	(4,270.14)	0%	(32,429.86)	(37,400.00)	(3,495.90)	(3,495.90)	0%	(774.24)
PART-TIME WAGES	(46,380.00)	(2,988.05)	(2,988.05)	12%	(43,391.95)	(44,680.00)	(3,067.81)	(3,067.81)	9%	79.76
INSTRUCTOR WAGES	(20,000.00)	(1,632.94)	(1,632.94)	6%	(18,367.06)	(7,500.00)	(2,031.78)	(2,031.78)	7%	398.84
TOTAL SENIOR PROGRAMS	190.00	(1,683.61)	(1,683.61)	8%	1,873.61	18,212.00	(6,871.17)	(6,871.17)	27%	5,187.56
SPECIAL EVENTS										
INCOME	7,250.00	-	-	0%	7,250.00	9,150.00	-	-	0%	-
PROGRAM SUPPLIES	(4,350.00)	(1,451.34)	(1,451.34)	0%	(2,898.66)	(7,400.00)	(1,351.40)	(1,351.40)	0%	(99.94)
MILEAGE	-	-	-	33%	-	-	-	-	18%	-
CONTRACT SERVICES	(2,800.00)	-	-	0%	(2,800.00)	-	-	-	0%	-
PART-TIME WAGES	-	-	-	0%	-	-	-	-	0%	-
TOTAL SPECIAL EVENTS	100.00	(1,451.34)	(1,451.34)	-1451%	1,551.34	1,750.00	(1,351.40)	(1,351.40)	-77%	(99.94)
NATURE CENTER										
INCOME	248,580.00	67,551.30	67,551.30	0%	181,028.70	219,845.00	46,921.10	46,921.10	0%	20,630.20
FACILITY RENTALS	2,500.00	140.00	140.00	27%	2,360.00	7,000.00	-	-	21%	140.00
FUNDRAISING (DONATIONS)	14,000.00	150.10	150.10	6%	13,849.90	12,000.00	52.00	52.00	0%	98.10
GRANT FUNDING	-	-	-	1%	-	-	-	-	0%	-
ENDOWMENT	-	-	-	0%	-	5,000.00	-	-	0%	-
FULL-TIME WAGES	(55,000.00)	(4,088.00)	(4,088.00)	0%	(50,912.00)	(48,510.00)	(3,756.40)	(3,756.40)	0%	(331.60)
PART-TIME WAGES	(115,876.00)	(21,408.92)	(21,408.92)	7%	(94,467.08)	(106,123.00)	(14,478.70)	(14,478.70)	8%	(6,930.22)
FICA	(13,500.00)	(1,950.51)	(1,950.51)	18%	(11,549.49)	(12,163.00)	(1,394.99)	(1,394.99)	14%	(555.52)
RETIREMENT	(10,000.00)	(315.62)	(315.62)	14%	(9,684.38)	(5,500.00)	(371.72)	(371.72)	11%	56.10
MEDICAL	(12,000.00)	(729.37)	(729.37)	3%	(11,270.63)	(11,610.00)	(700.45)	(700.45)	7%	(28.92)
WC INSURANCE	(8,000.00)	-	-	6%	(8,000.00)	(6,720.00)	-	-	6%	-
CLOTHING	(3,700.00)	-	-	0%	(3,700.00)	(3,480.00)	-	-	0%	-
STAFF TRAINING	(600.00)	-	-	0%	(600.00)	(1,500.00)	-	-	0%	-
ADVERTISING	(500.00)	-	-	0%	(500.00)	(1,500.00)	-	-	0%	-
COPYING	(3,275.00)	(466.63)	(466.63)	0%	(2,808.37)	(1,500.00)	(121.13)	(121.13)	0%	(345.50)
EQUIPMENT/SOFTWARE	(500.00)	-	-	14%	(500.00)	(500.00)	-	-	8%	-
CONTRACT SERVICES	(1,500.00)	(198.46)	(198.46)	0%	(1,301.54)	(1,000.00)	(1,075.46)	(1,075.46)	0%	877.00
PROGRAM SUPPLIES	(19,575.00)	(2,675.36)	(2,675.36)	13%	(16,899.64)	(18,215.00)	(2,821.43)	(2,821.43)	108%	146.07
MILEAGE	(500.00)	-	-	14%	(500.00)	(500.00)	-	-	15%	-
TOTAL NATURE CENTER	100.00	(1,451.34)	(1,451.34)	-1451%	1,551.34	1,750.00	(1,351.40)	(1,351.40)	-77%	(99.94)

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2017-2018

DESCRIPTION	2017-2018		2017-2018		2017-2018		2016-2017		2016-2017		Difference by Year
	Budget	July 2017	YTD	% of Budget	Remaining Budget	July 2016	YTD	% of Budget			
RENT	-	-	-	0%	-	-	-	0%	-	-	-
PROPERTY & LIABILITY INSUR	(1,200.00)	-	-	0%	(1,200.00)	-	(1,000.00)	0%	-	-	-
TOTAL NATURE CENTER	19,354.00	36,008.53	36,008.53	186%	(16,654.53)	22,252.82	22,252.82	93%	13,755.71		
FACILITY RENTAL											
INCOME	337,591.00	31,656.00	31,656.00	9%	305,935.00	57,455.53	57,455.53	18%	(25,799.53)		
PROGRAM SUPPLIES	(8,000.00)	35.00	35.00	0%	(8,035.00)	(24.78)	(24.78)	0%	59.78		
CONTRACT SERVICES	(16,000.00)	(699.00)	(699.00)	4%	(15,301.00)	(882.00)	(882.00)	4%	183.00		
PART-TIME WAGES	(42,000.00)	(2,972.44)	(2,972.44)	7%	(39,027.56)	(2,599.26)	(2,599.26)	7%	(373.18)		
TOTAL FACILITY RENTAL	271,591.00	28,019.56	28,019.56	10%	243,571.44	53,949.49	53,949.49	22%	(25,929.93)		
RECREATION - MISC. & ADMIN											
INCOME	-	(6,199.98)	(6,199.98)	0%	6,199.98	(2,168.00)	(2,168.00)	0%	(4,031.98)		
PUBLICATIONS/LEGAL NOTICE	(21,000.00)	(5,634.81)	(5,634.81)	27%	(15,365.19)	(1,400.00)	(1,400.00)	7%	(4,234.81)		
CONFERENCES	(6,000.00)	(1,291.00)	(1,291.00)	22%	(4,709.00)	-	-	0%	(1,291.00)		
MILEAGE	(1,000.00)	-	-	0%	(1,000.00)	-	-	0%	-		
OFFICE SUPPLIES	(12,300.00)	(1,425.59)	(1,425.59)	12%	(10,874.41)	(632.84)	(632.84)	5%	(792.75)		
CLOTHING	(200.00)	-	-	0%	(200.00)	-	-	0%	-		
AC/OVERTIME	(5,000.00)	-	-	0	(5,000.00)	-	-	0%	-		
PART-TIME WAGES	(5,000.00)	-	-	0%	(5,000.00)	(2,224.01)	(2,224.01)	19%	2,224.01		
FULL TIME WAGES	(395,000.00)	(33,022.31)	(33,022.31)	8%	(361,977.69)	(30,799.76)	(30,799.76)	8%	(2,222.55)		
TOTAL RECREATION - MISC. & ADMIN	(445,500.00)	(47,573.69)	(47,573.69)	11%	(397,926.31)	(37,224.61)	(37,224.61)	9%	(10,349.08)		
TOTAL PROGRAM SUMMARY	937,022.00	75,180.17	75,180.17	8%	861,841.83	67,226.37	67,226.37	7%	7,953.80		

**CHICO AREA RECREATION AND PARK DISTRICT
FINANCIAL STATEMENTS - TABLE OF CONTENTS
JULY 2017**

BALANCE SHEET	2
GENERAL FUND - FUND 2490	
EXECUTIVE SUMMARY	5
SUMMARY OF PROGRAM REVENUE	6
SALARIES AND BENEFITS SUMMARY	7
SERVICES AND SUPPLY EXPENSE SUMMARY	8
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER	9
PARK FUND - FUND 2480	
EXECUTIVE SUMMARY	10
OAK WAY - FUND 2495	
EXECUTIVE SUMMARY	11
PETERSON PARK - FUND 2497	
EXECUTIVE SUMMARY	12
BARONI PARK - FUND 2498	
EXECUTIVE SUMMARY	13

NOTE: This completes 1 months of the fiscal year and represents 8% of the year.

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JULY 2017**

	JULY 2017	JULY 2016
ASSETS		
CASH		
CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	4,710,301.38	4,125,281.99
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	2,419.95	2,419.95
CASH ON DEPOSIT WITH COUNTY (PARK FUND)	30,936.82	50,898.64
CASH ON DEPOSIT WITH COUNTY (OAK WAY)	22,163.36	23,555.32
CASH ON DEPOSIT WITH COUNTY (PETERSON PARK)	31,307.77	36,631.81
CASH ON DEPOSIT WITH COUNTY (BARONI PARK)	68,518.04	57,758.96
CASH ON DEPOSIT WITH COUNTY (ROTARY)	16,522.83	16,454.17
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96
CASH - GOLDEN VALLEY BANK	183,575.81	312,703.68
PETTY CASH	500.00	500.00
BANK SUSPENSE	35,405.62	44.00
SUBTOTAL	5,102,152.54	4,626,749.48
RECEIVABLES	1,425,271.76	933,065.85
DUE FROM OTHER FUNDS	176,608.94	60,530.90
TOTAL CURRENT ASSETS	6,704,033.24	5,620,346.23
PREPAID PENSION CONTRIBUTION	275,420.08	275,420.08
FIXED ASSETS		
LAND	11,634,790.52	11,634,790.52
LAND IMPROVEMENTS	24,260,700.41	24,260,700.41
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,098,162.52
EQUIPMENT	848,968.25	848,968.25
EQUIPMENT - COMPUTERS	270,450.99	270,450.99
EQUIPMENT - AUTOS	349,973.72	349,973.72
CONSTRUCTION IN PROGRESS	15,753.16	15,753.16
SUBTOTAL	38,478,799.57	38,478,799.57
ACCUMULATED DEPRECIATION	(11,415,180.23)	(11,415,180.23)
SUBTOTAL	27,063,619.34	27,063,619.34
TOTAL ASSETS	34,043,072.66	32,959,385.65
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	385,292.00	385,292.00

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JULY 2017**

	JULY 2017	JULY 2016
LIABILITIES		
ACCOUNTS PAYABLE	88,922.14	112,000.12
ACCRUED EXPENSES	192,102.96	176,833.83
DUE TO OTHER FUNDS		
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	66,324.60	21,133.56
DUE TO GENERAL FUND FROM PETERSON PARK FUND	51,397.09	25,701.13
DUE TO GENERAL FUND FROM BARONI PARK FUND	58,887.25	13,696.21
SUBTOTAL	176,608.94	60,530.90
OTHER LIABILITIES		
BANK CHARGE CLEARING ACCOUNT	(3,800.56)	(110.22)
DEFERRED REVENUE	1,526,405.07	1,124,790.44
OTHER LIAB - CLASS CLEARING ACCT	2,557.70	-
UNEARNED REVENUE	2,981.83	3,555.00
SECURITY DEPOSITS	28,100.00	34,300.00
SUBTOTAL	1,556,244.04	1,162,535.22
TOTAL CURRENT LIABILITIES	2,013,878.08	1,511,900.07
LONG-TERM DEBT		
NOTE PAYBLE - DEGARMO	-	74,747.07
NOTE PAYABLE - SOLAR	28,800.96	56,361.20
NOTE PAYABLE - LAKESIDE PAVILLION	513,977.16	570,801.65
NET PENSION LIABILITY	1,758,201.00	1,758,201.00
LIABILITY FOR COMPENSATED ABSENCES	114,705.84	114,705.84
SUBTOTAL	2,415,684.96	2,574,816.76
TOTAL LIABILITIES	4,429,563.04	4,086,716.83
TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68	347,282.00	347,282.00

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JULY 2017**

	JULY 2017	JULY 2016
FUND BALANCE		
SPENDABLE - COMMITTED		
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00
SPENDABLE - COMMITTED - GENERAL RESERVE	1,200,000.00	1,200,000.00
SUBTOTAL	1,201,500.00	1,201,500.00
SPENDABLE - ASSIGNED		
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	50,000.00	50,000.00
SPENDABLE - ASSIGNED - LONG TERM DEBT	701,910.00	701,910.00
SPENDABLE - ASSIGNED - ELECTION COSTS	45,000.00	45,000.00
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	685,500.00	685,500.00
SUBTOTAL	1,482,410.00	1,482,410.00
SPENDABLE - UNASSIGNED	325,722.95	325,722.95
NON-SPENDABLE	26,361,709.42	26,361,709.42
TOTAL FUND BALANCE - GENERAL FUND	29,371,342.37	29,371,342.37
FUND BALANCE - PARK FUND	45,301.69	45,301.69
FUND BALANCE - OAK WAY	6,335.25	6,335.25
FUND BALANCE - PETERSON PARK	13,302.06	13,302.06
FUND BALANCE - BARONI PARK	48,191.49	48,191.49
NET INCOME (LOSS)		
GENERAL FUND	(531,492.41)	(560,040.73)
PARK FUND	14,250.00	2,054.42
OAK WAY	(4,871.88)	(5,066.03)
PETERSON PARK	(4,912.99)	(5,271.12)
BARONI PARK	(5,137.40)	(5,470.58)
TOTAL NET INCOME (LOSS)	(532,164.68)	(573,794.04)
TOTAL FUND BALANCE	28,952,308.18	28,910,678.82

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY - GENERAL FUND - FUND 2490
JULY 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
REVENUE							
FEE BASED PROGRAM INCOME	3,154,576	280,308.04	8.9%	3,551,572	229,515.93	6.5%	50,792.11 *
OTHER INCOME	463,920	38,641.33	8.3%	461,201	35,251.30	7.6%	3,390.03
RDA PASSTHROUGH	1,064,000	-	0.0%	1,035,000	-	0.0%	-
INVESTMENT INCOME	40,000	-	0.0%	24,000	-	0.0%	-
TAX INCOME / COUNTY	2,896,000	-	0.0%	2,806,000	-	0.0%	-
TOTAL REVENUE	7,618,496	318,949.37	4.2%	7,877,773	264,767.23	3.4%	54,182.14
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	5,389,670	613,498.16	11.4%	5,388,906	583,580.70	10.8%	29,917.46
SERVICES AND SUPPLIES	1,823,944	230,004.65	12.6%	1,885,789	201,912.44	10.7%	28,092.21
CONTRIB. TO OTHER AGENCIES	15,000	4,722.72	31.5%	15,000	6,869.57	45.8%	(2,146.85)
CONTINGENCIES	25,000	-	0.0%	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	96,914	-	0.0%	107,577	-	0.0%	-
TOTAL OPERATING EXPENDITURES	7,350,528	848,225.53	11.5%	7,422,272	792,362.71	10.7%	55,862.82
NET REVENUE BEFORE SPEC. EXP.	267,968	(529,276.16)	-197.5%	455,501	(527,595.48)	-115.8%	(1,680.68)
SPECIALY ALLOCATED ITEMS							
CAPITAL / REPAIR PROJECTS	975,500	2,216.25	0.2%	467,000	1,119.61	0.2%	1,096.64
CAPITAL PROJECT REIMBURSEMENT	-	-	0.0%	-	-	0.0%	-
NET CAPITAL PROJECTS	975,500	2,216.25	0.2%	467,000	1,119.61	0.2%	1,096.64
DEPRECIATION	-	-	0.0%	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	-	0.0%	-	31,325.64	0.0%	(31,325.64)
TOTAL SPECIALY ALLOCATED	975,500	2,216.25	0.2%	467,000	32,445.25	6.9%	(31,325.64)
TOTAL REVENUE OVER (UNDER) EXPENDITURES	(707,532)	(531,492.41)		(11,499)	(560,040.73)		28,548.32

FOOTNOTE:

CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY - GENERAL FUND - FUND 2490
JULY 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME							
AFTER SCHOOL & CAMP PROGRAMS							
AFTERSCHOOL	1,591,186	1,165.00	0.1%	1,750,430	(1,200.23)	-0.1%	2,365.23
CAMPS	298,240	103,069.28	34.6%	325,000	85,171.60	26.2%	17,897.68
SUBTOTAL	1,889,426	104,234.28	5.5%	2,075,430	83,971.37	4.0%	20,262.91
AQUATICS							
SUBTOTAL	155,950	34,262.68	22.0%	126,110	30,272.17	24.0%	3,990.51
CLASSES							
GENERAL CLASSES	70,000	3,872.48	5.5%	55,000	4,768.15	8.7%	(895.67)
ADULT CLASSES	1,650	46.32	2.8%	1,400	391.40	28.0%	(345.08)
SENIOR ADULT CLASSES	43,000	3,717.48	8.6%	40,000	3,242.24	8.1%	475.24
YOUTH CLASSES	107,500	5,576.10	5.2%	174,000	3,023.78	1.7%	2,552.32
SUBTOTAL	222,150	13,212.38	5.9%	270,400	11,425.57	4.2%	1,786.81
ADULT SPORTS							
VOLLEYBALL & DODGEBALL	49,500	5,279.64	10.7%	46,000	3,982.94	8.7%	1,296.70
BASKETBALL	34,000	2,713.60	8.0%	35,500	2,138.52	6.0%	575.08
SOFTBALL	215,300	25,214.64	11.7%	217,400	21,842.28	10.0%	3,372.36
SOFTBALL TOURNEYS	6,800	-	0.0%	6,800	-	0.0%	-
SOCCER	45,000	7,444.85	16.5%	42,500	5,323.96	12.5%	2,120.89
SUBTOTAL	350,600	40,652.73	11.6%	348,200	33,287.70	9.6%	7,365.03
NATURE CENTER							
PROGRAM FEE INCOME	248,580	67,551.30	27.2%	219,845	46,921.10	21.3%	20,630.20
GRANT FUNDING	-	-	0.0%	214,445	-	0.0%	-
SUBTOTAL	248,580	67,551.30	27.2%	434,290	46,921.10	10.8%	20,630.20
OTHER PROGRAMS							
SCHOLARSHIPS	(17,000)	(6,507.69)	38.3%	(17,000)	(2,192.00)	12.9%	(4,315.69)
CO-SPONSORED & MISCELLANEOUS	17,000	307.71	1.8%	17,000	24.00	0.1%	283.71
SPECIAL EVENTS	7,250	-	0.0%	9,150	-	0.0%	-
SENIOR ADULT PROGRAMS	65,520	3,522.00	5.4%	73,092	(835.58)	-1.1%	4,357.58
YOUTH SPORTS	215,100	23,072.65	10.7%	214,900	26,641.60	12.4%	(3,568.95)
SUBTOTAL	287,870	20,394.67	7.1%	297,142	23,638.02	8.0%	(3,243.35)
TOTAL FEE BASED PROGRAMS	3,154,576	280,308.04	8.9%	3,551,572	229,515.93	6.5%	50,792.11
OTHER INCOME							
FACILITY RENTAL INCOME	340,091	31,796.00	9.3%	321,591	57,455.53	17.9%	(25,659.53)
REBATES & REIMBURSED COSTS	35,000	4,949.21	14.1%	35,000	1,728.66	4.9%	3,220.55
REIMBURSEMENTS - CITY PARKS	63,829	-	0.0%	76,610	(24,531.89)	-32.0%	24,531.89
MISCELLANEOUS	10,000	1,424.02	14.2%	10,000	(700.00)	-7.0%	2,124.02
ENDOWMENTS	-	-	0.0%	5,000	-	0.0%	-
DONATIONS	15,000	472.10	3.1%	13,000	1,299.00	10.0%	(826.90)
TOTAL OTHER INCOME	463,920	38,641.33	8.3%	461,201	35,251.30	7.6%	3,390.03
REVENUE FROM OTHER AGENCIES							
RDA PASSTHROUGH	1,064,000	-	0.0%	1,035,000	-	0.0%	-
INVESTMENT INCOME	40,000	-	0.0%	24,000	-	0.0%	-
TAX INCOME / COUNTY	2,896,000	-	0.0%	2,806,000	-	0.0%	-
TOTAL REVENUE FROM OTHER AGENCIES	4,000,000	-	0.0%	3,865,000	-	0.0%	-
TOTAL REVENUE	7,618,496	318,949.37	4.2%	7,877,773	264,767.23	3.4%	54,182.14

FOOTNOTES:

It should be noted that afterschool revenue has been estimated based on the actual attendance and cash receipts due to issues with our registration software.

**CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
JULY 2017**

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	2,036,000	147,740.46	7.3%	1,928,000	147,027.51	7.6%	712.95
PART-TIME SALARIES	2,027,870	174,792.07	8.6%	2,109,511	164,187.21	7.8%	11,429.64
ACCUMULATED LEAVE	13,800	-	0.0%	15,350	-	0.0%	-
INSTRUCTORS	129,000	7,732.69	6.0%	146,319	7,320.30	5.0%	(412.39)
SUBTOTAL	4,206,670	330,265.22	7.9%	4,199,180	318,535.02	7.6%	11,730.20
BENEFITS							
FICA	322,500	24,743.02	7.7%	316,000	23,900.11	7.6%	842.91
RETIREMENT	375,000	27,313.07	7.3%	416,000	28,730.59	6.9%	(1,417.52)
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	370,000	25,633.34	6.9%	367,000	30,782.92	8.4%	(5,149.58)
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	37,500	-	0.0%	42,500	15,555.00	36.6%	(15,555.00)
WORKERS COMP INSURANCE	218,000	217,358.01	99.7%	190,000	177,891.56	93.6%	39,466.45
ALLOCATION TO OTHER FUNDS	(140,000)	(11,814.50)	8.4%	(141,774)	(11,814.50)	8.3%	-
SUBTOTAL	1,183,000	283,232.94	23.9%	1,189,726	265,045.68	22.3%	18,187.26
TOTAL SALARIES AND BENEFITS	5,389,670	613,498.16	11.4%	5,388,906	583,580.70	10.8%	29,917.46

CHICO AREA RECREATION AND PARK DISTRICT
 SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
 JULY 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES							
ADVERTISING	12,500	364.90	2.9%	14,350	2,290.00	16.0%	(1,925.10)
AGRICULTURE	32,854	-	0.0%	34,200	20.12	0.1%	(20.12)
CLOTHING	22,000	4,777.05	21.7%	22,130	317.19	1.4%	4,459.86
COMMUNICATIONS	50,609	4,073.19	8.0%	51,709	3,475.55	6.7%	597.64
HOUSEHOLD SUPPLIES	38,300	3,292.89	8.6%	35,000	4,262.39	12.2%	(969.50)
INSURANCE	75,000	70,372.32	93.8%	66,000	62,444.75	94.6%	7,927.57
EQUIPMENT REPAIRS	18,000	287.99	1.6%	17,500	1,881.91	10.8%	(1,593.92)
HOUSEHOLD EQUIPMENT	-	-	0.0%	-	-	0.0%	-
FIELD EQUIPMENT	1,750	-	0.0%	1,750	-	0.0%	-
PROGRAM EQUIPMENT	750	544.73	72.6%	750	54.04	7.2%	490.69
VEHICLE MAINTENANCE	12,500	751.05	6.0%	12,500	200.09	1.6%	550.96
POOL SUPPLIES	12,000	443.53	3.7%	12,000	1,478.43	12.3%	(1,034.90)
POOL EQUIPMENT	4,000	43.93	1.1%	4,000	-	0.0%	43.93
STRUCTURE & GROUNDS	74,350	7,671.67	10.3%	77,400	8,139.34	10.5%	(467.67)
SHOP SUPPLIES	5,000	271.19	5.4%	5,000	996.74	19.9%	(725.55)
VANDALISM	5,550	1,323.72	23.9%	5,800	176.97	3.1%	1,146.75
MEDICAL FIRST AID	2,400	417.35	17.4%	2,800	411.87	14.7%	5.48
MEMBERSHIP/PERIODICALS	16,400	1,055.00	6.4%	16,400	669.00	4.1%	386.00
OFFICE SUPPLIES	26,575	3,405.76	12.8%	24,800	1,664.77	6.7%	1,740.99
CONTRACT SERVICES	745,985	57,376.94	7.7%	821,375	53,014.45	6.5%	4,362.49
PUBS/LEGAL NOTICES	21,000	5,634.81	26.8%	21,000	1,400.00	6.7%	4,234.81
RENT/LEASE EQUIPMENT	2,750	-	0.0%	2,500	32.25	1.3%	(32.25)
RENT/LEASE STRUCTURES	3,200	-	0.0%	2,400	-	0.0%	-
SMALL TOOLS	2,850	423.47	14.9%	2,825	244.97	8.7%	178.50
EDUCATION & TRAINING	5,000	-	0.0%	5,000	-	0.0%	-
DISTRICT OFFICE SPECIAL EXP	9,000	407.22	4.5%	9,000	426.91	4.7%	-
PROGRAM SUPPLIES	204,046	16,600.40	8.1%	211,775	20,318.42	9.6%	(3,718.02)
DISTRICT OFFICE MEETING EXP	6,500	-	0.0%	6,500	-	0.0%	-
MILEAGE	31,500	2,936.39	9.3%	38,500	75.80	0.2%	2,860.59
PROGRAM TRANSPORTATION	3,100	-	0.0%	3,200	-	0.0%	-
DIST OFFICE BOARD MTG EXP	10,000	750.00	7.5%	10,000	424.30	4.2%	325.70
USE TAX	1,200	-	0.0%	1,200	-	0.0%	-
CONFERENCES	23,100	1,291.00	5.6%	25,000	223.96	0.9%	1,067.04
SUBTOTAL	1,479,769	184,516.50	12.5%	1,564,364	164,644.22	10.5%	19,891.97
UTILITIES							
WATER	68,675	11,488.38	16.7%	67,675	9,213.00	13.6%	2,275.38
ELECTRICITY	223,350	32,240.80	14.4%	209,500	26,358.79	12.6%	5,882.01
GAS	44,550	1,314.90	3.0%	35,950	1,121.82	3.1%	193.08
SEWER	7,600	444.07	5.8%	8,300	574.61	6.9%	(130.54)
SUBTOTAL	344,175	45,488.15	13.2%	321,425	37,268.22	11.6%	8,219.93
TOTAL SERVICE & SUPPLY	1,823,944	230,004.65	12.6%	1,885,789	201,912.44	10.7%	28,111.90

CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER
JULY 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
GENERAL PROGRAM INCOME	7,000	-	0.0%	-	-	0.0%	-
GENERAL ADMISSION	2,500	430.00	17.2%	5,400	410.00	7.6%	20.00
HOME SCHOOL	10,830	-	0.0%	45,000	-	0.0%	-
FIELD TRIPS	21,000	1,866.00	8.9%	14,000	416.00	3.0%	1,450.00
CAMPS	158,650	62,016.73	39.1%	123,125	43,648.70	35.5%	18,368.03
PRESCHOOL	17,100	2,424.12	14.2%	4,320	-	0.0%	2,424.12
TEACHER WORKSHOPS	2,500	-	0.0%	4,500	-	0.0%	-
SPECIAL EVENTS	21,000	350.00	1.7%	13,500	2,438.98	18.1%	(2,088.98)
MEMBERSHIPS	2,000	164.45	8.2%	6,000	132.42	2.2%	32.03
FACILITY RENTALS	2,500	140.00	5.6%	7,000	-	0.0%	140.00
PARTY RENTALS	6,000	300.00	5.0%	4,000	(125.00)	-3.1%	425.00
GRANTS	-	-	0.0%	-	-	0.0%	-
ENDOWMENT	-	-	0.0%	5,000	-	0.0%	-
FUNDRAISING (DONATIONS)	14,000	150.10	1.1%	12,000	52.00	0.4%	98.10
TOTAL INCOME	265,080	67,841.40	25.6%	243,845	46,973.10	19.3%	20,868.30
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	214,376	28,492.42	13.3%	190,626	20,702.26	10.9%	7,790.16
SERVICES AND SUPPLIES							
ADVERTISING	500	-	0.0%	1,600	-	0.0%	-
COMMUNICATIONS	1,800	218.52	12.1%	1,800	186.24	10.3%	32.28
HOUSEHOLD SUPPLIES	2,500	-	0.0%	3,000	39.16	1.3%	(39.16)
INSURANCE	1,200	-	0.0%	1,000	-	0.0%	-
STRUCTURES & GROUNDS	4,500	774.36	17.2%	5,000	291.65	5.8%	482.71
OFFICE SUPPLIES	3,275	466.63	14.2%	1,500	121.13	8.1%	345.50
CLOTHING	3,700	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	1,500	198.46	13.2%	1,000	1,075.46	107.5%	(877.00)
RENT/LEASE STRUCTURES	3,200	-	0.0%	2,400	-	0.0%	-
PROGRAM SUPPLIES	19,575	2,675.36	13.7%	18,215	2,821.43	15.5%	(146.07)
MILEAGE	500	-	0.0%	500	-	0.0%	-
CONFERENCES	600	-	0.0%	1,500	-	0.0%	-
ELECTRIC	7,500	921.52	12.3%	8,400	613.36	7.3%	308.16
GAS	1,900	32.66	1.7%	1,800	10.04	0.6%	22.62
SUBTOTAL	52,250	5,287.51	10.1%	47,715	5,158.47	10.8%	129.04
EQUIPMENT/SOFTWARE	500	-	0.0%	500	-	0.0%	-
TOTAL OPERATING EXPENDITURES	267,126	33,779.93	12.6%	238,841	25,860.73	10.8%	7,919.20
TOTAL INCOME OVER (UNDER) EXPENDITURES	(2,046)	34,061.47		5,004	21,112.37		12,949.10

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
JULY 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
PARK IMPACT FEES	59,375	14,250.00	24.0%	59,375	2,375.00	4.0%	11,875.00
INTEREST INCOME	325	-	0.0%	325	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	-	0.0%	-	(320.58)	0.0%	320.58
TOTAL INCOME	59,700	14,250.00	23.9%	59,700	2,054.42	3.4%	12,195.58
NOTES PAYABLE / LEASE PYMTS	82,222	-	0.0%	80,935	-	0.0%	-
TOTAL INCOME OVER (UNDER) EXPENDITURES	(22,522)	14,250.00		(21,235)	2,054.42		12,195.58

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
JULY 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	60,966	-	0.0%	59,137	-	0.0%	-
INTEREST	-	-	0.0%	175	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	-	0.0%	-	(147.57)	0.0%	147.57
TOTAL INCOME	60,966	-	0.0%	59,312	(147.57)	-0.2%	147.57
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	46,656	3,765.92	8.1%	45,191	3,765.92	8.3%	-
SERVICES AND SUPPLIES							
AGRICULTURE	1,842	-	0.0%	1,450	-	0.0%	-
HOUSEHOLD SUPPLIES	1,200	530.10	44.2%	670	118.31	17.7%	411.79
STRUCTURES & GROUNDS	4,556	308.54	6.8%	4,556	731.56	16.1%	(423.02)
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	350	-	0.0%	75	-	0.0%	-
CONTRACT SERVICES	4,680	159.74	3.4%	4,679	158.69	3.4%	1.05
WATER	1,500	107.58	7.2%	1,500	143.98	9.6%	(36.40)
ELECTRIC	3,300	-	0.0%	3,300	-	0.0%	-
SUBTOTAL	17,528	1,105.96	6.3%	16,330	1,152.54	7.1%	(46.58)
TOTAL OPERATING EXPENDITURES	64,184	4,871.88	7.6%	61,521	4,918.46	8.0%	(46.58)
TOTAL INCOME OVER (UNDER) EXPENDITURES	(3,218)	(4,871.88)		(2,209)	(5,066.03)		194.15

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
JULY 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	42,560	-	0.0%	42,560	-	0.0%	-
INTEREST	275	-	0.0%	275	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	-	0.0%	-	(230.05)	0.0%	230.05
TOTAL INCOME	42,835	-	0.0%	42,835	(230.05)	-0.5%	230.05
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	26,424	2,141.33	8.1%	25,696	2,141.33	8.3%	-
SERVICES AND SUPPLIES							
AGRICULTURE	2,165	-	0.0%	1,850	-	0.0%	-
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	2,500	75.42	3.0%	2,500	56.17	2.2%	19.25
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
SMALL TOOLS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	2,500	-	0.0%	2,500	-	0.0%	-
WATER	14,000	2,682.78	19.2%	14,000	2,829.92	20.2%	(147.14)
ELECTRIC	300	13.46	4.5%	300	13.65	4.6%	(0.19)
SUBTOTAL	21,565	2,771.66	12.9%	21,250	2,899.74	13.6%	(128.08)
TOTAL OPERATING EXPENDITURES	47,989	4,912.99	10.2%	46,946	5,041.07	10.7%	(128.08)
TOTAL INCOME OVER (UNDER) EXPENDITURES	(5,154)	(4,912.99)		(4,111)	(5,271.12)		358.13

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
JULY 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	65,039	-	0.0%	63,341	-	0.0%	-
INTEREST	300	-	0.0%	300	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	-	0.0%	-	(362.82)	0.0%	362.82
TOTAL INCOME	65,339	-	0.0%	63,641	(362.82)	-0.6%	362.82
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	46,656	3,765.92	8.1%	45,191	3,765.92	8.3%	-
SERVICES AND SUPPLIES							
AGRICULTURE	1,083	-	0.0%	850	-	0.0%	-
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	1,000	-	0.0%	1,000	-	0.0%	-
VANDALISM	550	-	0.0%	550	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	2,500	-	0.0%	2,500	-	0.0%	-
WATER	8,050	1,371.48	17.0%	8,050	1,341.84	16.7%	29.64
ELECTRIC	200	-	0.0%	200	-	0.0%	-
SUBTOTAL	13,383	1,371.48	10.2%	13,150	1,341.84	10.2%	29.64
TOTAL OPERATING EXPENDITURES	60,039	5,137.40	8.6%	58,341	5,107.76	8.8%	29.64
TOTAL INCOME OVER (UNDER) EXPENDITURES	5,300	(5,137.40)		5,300	(5,470.58)		333.18

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Accounts Payable Check Register

July 2017

Salary & Benefits	1,482.28
Service & Supply	85,388.74
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	2,051.12
TOTAL	88,922.14

Check #'s 068690-068767
Void 068700, 068707, 068766

Approved by the Board of Directors

August 17, 2017

Robert Malowney
Board Chair



Ann Willmann
General Manager

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 August 9, 2017

FAXED
 8/9/17

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
8/9/2017	068690	AIRGAS USA, LLC	\$ 146.45	520000
8/9/2017	068691	ALAMEDA ELECTRICAL DIST, INC	\$ 498.88	520000
8/9/2017	068692	ALL METALS SUPPLY, INC	\$ 111.33	520000
8/9/2017	068693	AMANDA JEAN	\$ 104.92	520000
8/9/2017	068694	AT&T	\$ 1,072.27	520000
8/9/2017	068695	BATTERIES PLUS BULBS # 311	\$ 81.31	520000
8/9/2017	068696	BUTTE COUNTY PUBLIC HEALTH DEPT	\$ 1,357.00	520000
8/9/2017	068697	C&M AUTOMOTIVE	\$ 355.62	520000
8/9/2017	068698	CAL SKATE & FUNLAND	\$ 363.00	520000
8/9/2017	068699	CAPAY RANCHO WOMEN'S CLUB	\$ 1,967.10	520000
8/9/2017	068700	CAPITAL ONE COMMERCIAL	VOID	
8/9/2017	068701	CAPITAL ONE COMMERCIAL	\$ 1,606.25	520000
8/9/2017	068702	CARTER LAW OFFICES	\$ 1,012.50	520000
8/9/2017	068703	CATHY'S SEWING MACHINE & VACUUM	\$ 375.36	520000
8/9/2017	068704	CHICO CREEK DANCE CENTRE	\$ 1,512.00	520000
8/9/2017	068705	CHICO POWER EQUIPMENT INC	\$ 138.42	520000
8/9/2017	068706	CHICO SPORTS CLUB	\$ 84.00	520000
8/9/2017	068707	CITY OF CHICO BUILDING DIVISION	VOID	520000
8/9/2017	068708	COLLIER HARDWARE	\$ 464.47	520000
8/9/2017	068709	COMMERCIAL TIRE WAREHOUSE	\$ 487.88	520000
8/9/2017	068710	DAY WIRELESS SYSTEMS	\$ 2,280.00	520000
8/9/2017	068711	DEPT. OF JUSTICE	\$ 555.00	510000
8/9/2017	068712	DRAGON GRAPHICS	\$ 3,675.40	520000
8/9/2017	068713	EWING IRRIGATION PRODUCTS, INC.	\$ 2,477.78	520000
8/9/2017	068714	FROZEN GOURMET, INC.	\$ 413.52	520000
8/9/2017	068715	GATES RESALE	\$ 220.24	520000
8/9/2017	068716	GOLDEN VALLEY BANK	\$ 18,063.62	520000/560000
8/9/2017	068717	GRAPHIC FOX, INK	\$ 180.09	520000
8/9/2017	068718	HAYDEN FIRE PROTECTION	\$ 499.15	520000
8/9/2017	068719	HEIRLOOM STUDIOS	\$ 945.00	520000
8/9/2017	068720	HERMAN ELLIS	\$ 200.00	520000
8/9/2017	068721	HILLYARD/SACRAMENTO	\$ 780.31	520000
8/9/2017	068722	HOLIDAY POOLS & SPAS	\$ 443.53	520000
8/9/2017	068723	HOME DEPOT CREDIT SERVICES	\$ 431.36	520000
8/9/2017	068724	HUNTERS SERVICES, INC.	\$ 371.00	520000
8/9/2017	068725	IN MOTION FITNESS	\$ 70.00	520000
8/9/2017	068726	INDUSTRIAL POWER PRODUCTS	\$ 30.82	520000
8/9/2017	068727	IUOE LOCAL 39	\$ 422.83	510000
8/9/2017	068728	J & M BOOTS & REPAIR	\$ 217.72	520000
8/9/2017	068729	J.C. NELSON SUPPLY CO	\$ 3,822.99	520000
8/9/2017	068730	J.W. WOOD CO., INC.	\$ 230.37	520000
8/9/2017	068731	JANET LOMBARDI BLIXT	\$ 1,932.00	520000
8/9/2017	068732	JANIS A. SNEED	\$ 100.00	520000
8/9/2017	068733	JOHNNY ON THE SPOT PORTABLE TOILETS	\$ 752.25	520000
8/9/2017	068734	JOHNSON CONTROLS, INC.	\$ 4,291.50	520000
8/9/2017	068735	LASH'S GLASS	\$ 674.82	520000
8/9/2017	068736	LIMEY TEES	\$ 158.20	520000
8/9/2017	068737	LOCKSMITHING ENTERPRISES	\$ 252.15	520000
8/9/2017	068738	LOWE'S	\$ 648.76	520000
8/9/2017	068739	MARGARET BRUNELLE	\$ 1,575.00	520000
8/9/2017	068740	MEEKS BUILDING CENTER	\$ 1,718.50	520000
8/9/2017	068741	MISSION LINEN & UNIFORM	\$ 110.96	520000
8/9/2017	068742	MISSION LINEN & UNIFORM	\$ 1,746.07	520000
8/9/2017	068743	NORMAC INC.	\$ 321.89	520000
8/9/2017	068744	NORTH STATE DOG TRAINING	\$ 630.00	520000
8/9/2017	068745	NORTHGATE PETROLEUM COMPANY	\$ 79.74	520000
8/9/2017	068746	O'REILLY AUTOMOTIVE STORES, INC.	\$ 114.05	520000

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
August 9, 2017

CHECK REGISTER **FUND 2490 FY 17/18**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
8/9/2017	068747	OFFICE DEPOT	\$ 611.10	520000
8/9/2017	068748	PLAY-WELL TEKNOLOGIES	\$ 4,400.00	520000
8/9/2017	068749	RECOLOGY BUTTE COLUSA COUNTIES	\$ 1,962.94	520000
8/9/2017	068750	ROBERT H MALOWNEY	\$ 200.00	520000
8/9/2017	068751	SAFETY DRIVERS ED, LLC	\$ 60.20	520000
8/9/2017	068752	SAVE MART SUPERMARKET	\$ 246.05	520000
8/9/2017	068753	SEIU LOCAL 1021	\$ 504.45	510000
8/9/2017	068754	SHERWIN-WILLIAMS CO.	\$ 44.50	520000
8/9/2017	068755	SITEONE LANDSCAPE SUPPLY, LLC	\$ 401.92	520000
8/9/2017	068756	SUTHERLAND LANDSCAPE CENTER	\$ 84.73	520000
8/9/2017	068757	THE CSU, CHICO RESEARCH FOUNDATION	\$ 6,216.00	520000
8/9/2017	068758	THOMAS J. LANDO	\$ 250.00	520000
8/9/2017	068759	UNITED LABORATORIES	\$ 406.89	520000
8/9/2017	068760	VALLEY TRUCK & TRACTOR CO.	\$ 45.50	520000
8/9/2017	068761	WAL-MART COMMUNITY	\$ 299.19	520000
8/9/2017	068762	WASTE MANAGEMENT	\$ 931.32	520000
8/9/2017	068763	WORK TRAINING CENTER	\$ 1,575.00	520000
8/9/2017	068764	YBA SPORTS	\$ 4,161.60	520000
8/9/2017	068765	ZEE MEDICAL COMPANY	\$ 488.72	520000
8/9/2017	068766	CITY OF CHICO BUILDING DIVISION	VOID	520000
8/9/2017	068767	CITY OF CHICO	\$ 2,856.65	520000

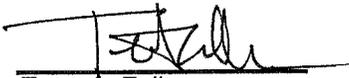
Total of Register

\$ 88,922.14

Ann Willmann
General Manager

OR

Salary & Benefits	\$ 1,482.28	Acct 510000
Service & Supply	\$ 85,388.74	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 2,051.12	Acct 560000
Total	<u>\$ 88,922.14</u>	


Terry A. Zeller
Parks & Recreation Director

Prepared by HR

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Manual Accounts Payable Check Register

July 2017

Salary & Benefits	260,846.94
Salary & Benefits-ACH Payroll Tax Transfer	86,762.20
Salary & Benefits-ACH CalPERS	25,386.08
Service & Supply	178,205.86
Fixed Assets	3,204.09
Contingency to other Agency	4,722.72
Principal Repayment	-
Interest Expense	-
TOTAL	559,127.89

Check #'s 068508-068527
 068627-068669
 Void 067912, 068464, 068646

Approved by the Board of Directors

August 17, 2017

Robert Malowney
Board Chair



Ann Willmann
General Manager

Agenda Item 11

FAXED
7/3/17

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
July 3, 2017

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
7/3/2017	068508	BLUE SHIELD OF CALIFORNIA	\$ 21,471.06	510000
7/3/2017	068509	HUMANA INSURANCE CO	\$ 3,287.54	510000
7/3/2017	068510	MEDICAL EYE SERVICES	\$ 493.16	510000
7/3/2017	068511	SDRMA	\$ 217,358.01	510000
7/3/2017	068512	BUTTE COUNTY	\$ 4,722.72	557000
7/3/2017	068513	AG PRIVATE PROTECTION	\$ 2,000.00	520000
7/3/2017	068514	CHICO ROTARY CLUB	\$ 375.00	520000
7/3/2017	068515	JASON ALEXANDER MILLER	\$ 250.00	520000
7/3/2017	068516	PITNEY BOWES INC.	\$ 1,120.07	520000
7/3/2017	068517	RAY MORGAN COMPANY	\$ 137.95	520000
7/3/2017	068518	SDRMA	\$ 70,372.32	520000
7/3/2017	068519	U.S. POSTAL SERVICE (POSTAGE-BY-PHONE)	\$ 2,000.00	520000
7/3/2017	068520	WESTERN WEB	\$ 6,963.85	520000

Total of Register

\$ 330,551.68

Ann Willmann
General Manager

OR



Terry A. Zeller
Parks & Recreation Director

Salary & Benefits	\$ 242,609.77	Acct 510000
Service & Supply	\$ 83,219.19	Acct 520000
Cont. to Other Agencies	\$ 4,722.72	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 330,551.68	

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
July 7, 2017

FAXED
 7/7/17

CHECK REGISTER **FUND 2490 FY 17/18**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
7/7/2017	068521	BANNER BANK	\$ 4,689.26	510000
7/7/2017	068522	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
7/7/2017	068523	CA STATE DISBURSEMENT UNIT	\$ 102.17	510000
7/7/2017	068524	CA STATE DISBURSEMENT UNIT	\$ 7.61	510000
7/7/2017	068525	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
7/7/2017	068526	CALPERS	\$ 9,185.29	510000
7/7/2017	068527	CALPERS 457 PLAN	\$ 1,531.96	510000

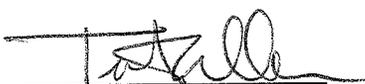
Total of Register

\$ 15,589.36

 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 15,589.36	Acct 510000
Service & Supply	\$ -	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 15,589.36</u></u>	


 Terry A. Zeller
 Parks & Recreation Director

Prepared by HR

FAXED
7/13/17

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
July 13, 2017

CHECK REGISTER **FUND 2490 FY 17/18**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
7/13/2017	068627	CA STATE DISBURSEMENT UNIT	\$ 7.61	510000
7/13/2017	068628	BARRY KIRSHNER WILDLIFE	\$ 300.00	520000
7/13/2017	068629	CHARLES STEVEN HARTER	\$ 300.00	520000
7/13/2017	068630	COMCAST	\$ 1,422.00	520000
7/13/2017	068631	COUNTY OF BUTTE	\$ 2,266.25	520000
7/13/2017	068632	JUMP N JAX PARTY COMPANY	\$ 190.00	520000
7/13/2017	068633	MICHAEL-JON BAYLES	\$ 10.71	520000
7/13/2017	068634	MIRO VUJIC	\$ 210.00	520000
7/13/2017	068635	NORTH STATE AUDIO VISUAL, INC	\$ 550.00	520000
7/13/2017	068636	RON'S REPTILES	\$ 275.00	520000
7/13/2017	068637	TIENT DESALEGNE	\$ 225.00	520000
7/13/2017	068638	U.S. BANK EQUIPMENT FINANCE, INC.	\$ 1,428.22	520000

Total of Register \$ 7,184.79

Ann Willmann
General Manager

OR


Terry A. Zeller
Parks & Recreation Director

Salary & Benefits	\$ 7.61	Acct 510000
Service & Supply	\$ 7,177.18	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 7,184.79</u></u>	

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 July 13, 2017

FAXED
 7/13/17

CHECK REGISTER FUND 2490 Voided Checks FY 17/18

<u>Check Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
3/6/2017	067912	BUTTE CO. DEVELOPMENT SVC (wrong vendor name)	\$ (50.00)	SS

Total of Register \$ (50.00)

 Ann Willmann
 General Manager

Salary & Benefits	\$ -	510000
Service & Supply	\$ (50.00)	520000
Fixed Asset	\$ -	560000
Total	<u><u>\$ (50.00)</u></u>	

OR


 Terry A. Zeller
 Parks & Recreation Director

OR

 Jan Sneed
 Board Member

Prepared by : HR

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 July 20, 2017

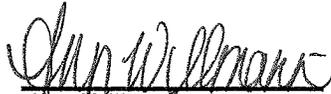
FAXED
 7/20/17

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
7/20/2017	068639	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
7/20/2017	068640	CA STATE DISBURSEMENT UNIT	\$ 102.17	510000
7/20/2017	068641	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
7/20/2017	068642	CALPERS 457 PLAN	\$ 1,531.96	510000
7/20/2017	068643	BMI	\$ 680.00	520000
7/20/2017	068644	CHARLIE ROBINSON	\$ 280.00	520000
7/20/2017	068645	COMCAST	\$ 122.84	520000
7/20/2017	068646	CSUC RESEARCH FOUNDATION	\$ 55.00	520000
7/20/2017	068647	GOLDEN VALLEY BANK	\$ 3,454.43	520000
7/20/2017	068648	SWANK MOTION PICTURES, INC.	\$ 565.00	520000
7/20/2017	068649	TRITES BACKFLOW SERVICES	\$ 40.00	520000

Total of Register

\$ 6,904.47



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 1,707.20	Acct 510000
Service & Supply	\$ 5,197.27	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 6,904.47	

Terry A. Zeller
 Parks & Recreation Director

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 July 25, 2017

FAXED
 7/25/17

CHECK REGISTER FUND 2490 Voided Checks FY 16/17

<u>Check Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
6/13/2017	068464	CITY OF CHICO (fees waived)	\$ (5,591.00)	SS

Total of Register \$ (5,591.00)



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ -	510000
Service & Supply	\$ (5,591.00)	520000
Fixed Asset	\$ -	560000
Total	<u><u>\$ (5,591.00)</u></u>	

Terry A. Zeller
 Parks & Recreation Director

OR

Jan Sneed
 Board Member

Prepared by : HR

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
July 26, 2017

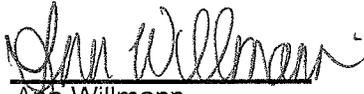
FAXED
 7/26/17

CHECK REGISTER **FUND 2490 FY 16/17**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
7/26/2017	068650	CALIFORNIA STATE UNIVERSITY, CHICO	\$ 140.00	510000
7/26/2017	068651	ENLOE MEDICAL CENTER	\$ 793.00	510000
7/26/2017	068652	ACTIVE NETWORK, LLC	\$ 3,204.09	560000
7/26/2017	068653	AG PRIVATE PROTECTION	\$ 1,161.00	520000
7/26/2017	068654	CAITLIN REILLY	\$ 457.08	520000
7/26/2017	068655	DAY WIRELESS SYSTEMS	\$ 1,678.36	520000
7/26/2017	068656	GRINDLINE SKATEPARKS, INC.	\$ 16,513.13	520000
7/26/2017	068657	HALO BRANDED SOLUTIONS, INC.	\$ 944.64	520000
7/26/2017	068658	JOHNNY ON THE SPOT PORTABLE TOILETS	\$ 329.35	520000
7/26/2017	068659	KRONOS	\$ 4,244.10	520000
7/26/2017	068660	MELTON DESIGN GROUP	\$ 455.00	520000
7/26/2017	068661	RAY MORGAN COMPANY	\$ 109.91	520000

Total of Register

\$ 30,029.66



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 933.00	Acct 510000
Service & Supply	\$ 25,892.57	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 3,204.09	Acct 560000
Total	<u>\$ 30,029.66</u>	

Terry A. Zeller
 Parks & Recreation Director

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 July 27, 2017

FAXED
 7/27/17

CHECK REGISTER FUND 2490 FY 16/17

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
7/27/2017	068662	TRITES BACKFLOW SERVICES	\$ 515.00	520000

Total of Register

\$ 515.00

Anh Willmann

Anh Willmann
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 515.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 515.00	

Terry A. Zeller
 Parks & Recreation Director

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 July 28, 2017

FAXED
 7/28/17

CHECK REGISTER

FUND 2490 Voided Checks FY 17/18

<u>Check Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
7/20/2017	068646	CSUC RESEARCH FOUNDATION (not used)	\$ (55.00)	SS

Total of Register

\$ (55.00)



Ann Willmann
 General Manager

Salary & Benefits
 Service & Supply
 Fixed Asset
Total

\$ -	510000
\$ (55.00)	520000
\$ -	560000
<u>\$ (55.00)</u>	

OR

 Terry A. Zeller
 Parks & Recreation Director

OR

 Jan Sneed
 Board Member

Prepared by : HR

FAXED
7/28/17

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
July 28, 2017

CHECK REGISTER FUND 2490 FY 17/18

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
7/28/2017	068663	CALIFORNIA WATER SERVICE	\$ 16,094.29	520000
7/28/2017	068664	COMCAST	\$ 218.52	520000
7/28/2017	068665	GOLDEN VALLEY BANK	\$ 2,998.11	520000
7/28/2017	068666	JASON ALEXANDER MILLER	\$ 7,005.00	520000
7/28/2017	068667	JOSEPH VAUGHN	\$ 19.29	520000
7/28/2017	068668	PACIFIC GAS AND ELECTRIC	\$ 33,569.16	520000
7/28/2017	068669	VERIZON WIRELESS	\$ 1,946.28	520000

Total of Register

\$ 61,850.65



Ann Willmann
General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 61,850.65	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 61,850.65</u>	

Terry A. Zeller
Parks & Recreation Director

Prepared by HR

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Payroll Check Register

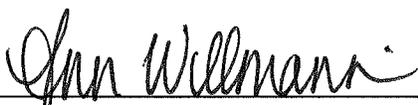
July 2017

PPE	Pay Date	Checks	Amount
6/30/2017 ACH	7/7/2017	Direct Deposit	108,091.99
6/30/2017	7/7/2017	115179-115279	42,042.04
7/14/2017	7/14/2017	115280	532.90
7/14/2017 ACH	7/21/2017	Direct Deposit	94,697.28
7/14/2017	7/21/2017	115281-115362	28,724.82
7/14/2017	7/21/2017	115363	87.06
7/14/2017	7/21/2017	115364	473.04
Total			274,649.13

Approved by the Board of Directors

August 17, 2017

Robert Malowney
Board Chair



Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Refund Check Register

July 2017

Service & Supply-Refund Checks	1,499.00
TOTAL	1,499.00

Check #'s

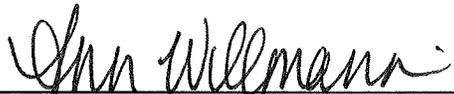
28113-28116	963.00
28117-28122	536.00

Class Credit Card Refunds	3,360.00
Blue Rec Credit Card Refunds	-

Approved by the Board of Directors

August 17, 2017

Robert Malowney
Board Chair



Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Revenue

July 2017

	Net Revenue
Rents	31,796.00
Reimbursements	4,949.21
Misc.	1,360.00
Fees	160,308.04
 Sub Total	 198,413.25
 Other Income	 -
Donations	472.10
 RDA Pass Through	 -
Sale of Surplus Assets	-
City of Chico Reimbursements	-
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
 Fund 2480 Trust Obligations	 14,250.00
 Fund 2486 Chico Rotary/CARD	 -
 TOTAL	 213,135.35

Approved by the Board of Directors

August 17, 2017

Robert Malowney
Board Chair



Ann Willmann
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Previously submitted check #028135 dated August 8, 2017 in the amount of \$213,135.35

July 2017

FUND 2490

4530106	RDA Pass Through	-	-
4600001	Rent	31,796.00	
	Fees	160,308.04	192,104.04
4700001	Misc.	1,360.00	
	Rebates/Reimbursements	4,949.21	
	City of Chico Reimbursements	-	
	Baroni Park	-	
	Pro Rata Share	-	
	Other Income	-	
	Donations	472.10	
	Grant Revenue	-	6,781.31
	FUND 2490 total		198,885.35

FUND 2480

280	Trust Obligations	14,250.00
-----	-------------------	-----------

FUND 2483

4616250	Prop 12 Grant Fund	-
---------	--------------------	---

FUND 2486

4700001	Chico Rotary/CARD	-
---------	-------------------	---

Checks Total **213,135.35**


 Ann Willmann
 General Manager

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Enclosed please find check 28135 dated August 9, 2017 in the amount of \$213,135.35

June 2017

FUND 2490

462005	Rent Concessions Fees		
		TOTAL 462005	192,104.04

473000	Misc. Rebates Other Income Donations		
		TOTAL 473000	6,781.31

FUND 2490 total 198,885.35

FUND 2480

280	Trust Obligations		
		TOTAL 280	14,250.00

FUND 2486

473000	Chico Rotary/CARD		
		TOTAL 473000	-

Check Total

213,135.35

Ann Willmann

Ann Willmann
General Manager

CHECK NO.	CHECK DATE	VENDOR NO.
28135	08/08/2017	124000



CHECK NO. 028135

GOLDEN VALLEY BANK
190 COHASSET RD. STE. 170
CHICO, CA 95926
90-4427/1211

Chico Area Recreation and Park District
545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

CHECK AMOUNT
213,135.35

Two hundred thirteen thousand one hundred thirty-five and 35/100 USD

REFUND CHECK

AY BUTTE COUNTY
O THE 25 COUNTY CENTER DR STE 120
ORDER OF OROVILLE CA 95965

VOID 6 MONTHS FROM DATE OF ISSUE

Ann Willmann
AUTHORIZED SIGNATURE

THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

⑈0 28 135 ⑈ ⑆ 121144272⑆ 0100043835⑈



Chico Area Recreation and Park District "Helping People Play"

Staff Report 17-32
Agenda Item 7.1

STAFF REPORT

DATE: August 17, 2017
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: CARD Community Center Roof and HVAC Project

Background Information/Discussion:

As part of the 2017/2018 budget, the HVAC unit and flat roof sections of the CARD Community Center are scheduled to be replaced and upgraded. Northstar Engineering has completed schematic drawings and cost estimates for the project. The next step is the completion of the construction drawings, permitting, and development of the bid package.

Recommendation:

It is recommended that the Board of Directors authorize the General Manager to enter into a contract with Northstar Engineering in the amount of \$48,615 for construction drawings, permitting, and bid package for the CARD Community Center Roof and HVAC project.

By *Ann Willmann*
Ann Willmann
General Manager



Chico Area Recreation and Park District "Helping People Play"

Staff Report 17-33
Agenda Item 7.2

STAFF REPORT

DATE: August 17, 2017
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: CARD Updated Master Plan Draft

DISCUSSION:

The Chico Area Recreation and Park District (CARD) was created in 1948 to provide recreational programming for the City of Chico and urban areas. Over the years, maintenance of many recreation facilities and parks was added to CARD's responsibilities. In 1988, a 20-year CARD Master Plan was developed and adopted into the City's General Plan. Thereafter, in 2008, CARD updated its Master Plan. In 2016, the Board requested that staff review the 2008 Master Plan and provide any necessary updates.

Since that time, staff and the Master Plan Ad Hoc Committee have been working with the consultant to update the information. At the Board Meeting, staff would like to review any changes or modifications the Board may have, as well as discuss opportunities to gather community input and modify the plan if needed.

ACTION REQUESTED:

It is recommended that the Board of Directors direct staff to make any changes, if needed, to the updated Master Plan, and authorize staff to make the document available to the public for review and community input.

By 
Ann Willmann
General Manager