



**2016-2017
FINAL BUDGET**

7/21/2016

**CHICO AREA RECREATION AND PARK DISTRICT
FINAL BUDGET: 2016-2017
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July 21, 2016

Board of Directors
Chico Area Recreation and Park District
545 Vallombrosa Avenue
Chico, CA 95926

RE: 2016-2017 Final Budget Letter of Transmittal

Dear Directors:

Staff is pleased to present the 2016-2017 Final Budget for the Chico Area Recreation and Park District (CARD). The attached budget reflects the collaborative efforts of staff and the Board. This provides a framework for the operations of the District for the coming year.

The Budget includes the following items of interest:

- The General Fund budget is balanced using projected operating revenues and provides current year funds of \$386,737 towards capital projects.
- Capital projects totaling \$482,500 are funded by current year General Fund operating revenues of \$386,737, current year Baroni Park operating revenues of \$5,300, and carry forward General Fund and Baroni Park fund balances of \$90,463.
- Property tax revenues are projected to increase by \$183,500 over prior year's budget. In addition, it is anticipated that revenues from the RDA dissolution will increase by \$60,000 over prior year's budget.
- The final payment for the DeGarmo note payable will be made during fiscal year 2016-17.
- The proposed budget includes \$90,000 in contract services for the November 2016 elections. Approximately one half, \$45,000, will be funded from the Spendable: Assigned Fund Balance which has \$45,000 set aside for this purpose.
- The final budget includes revenues and expenditures for two new CARD programming areas not seen in prior years' budgets:
 1. Afterschool programing at five additional kindergarden locations and one junior high school location;
 2. The Chico Creek Nature Center.

Thank you to staff and the Board for their assistance in this important process.

Respectfully submitted,

Ann Willmann
General Manager

**CHICO AREA RECREATION AND PARK DISTRICT
 BUDGET CALENDAR
 FINAL BUDGET: 2016-2017, FINAL**



<u>DATE</u>	<u>BOARD MEETING</u>	<u>AGENDA</u>
December 17, 2015	Regular	Adopt Budget Calendar
TBA	Special	Park Tour - 9:00 a.m.
February 19, 2016	N/A	Staff Budgets submitted to Business Office
March 22, 2016	Special	Presentation of Proposed Budget to the Board - 9:00 a.m.
April 21, 2016	Regular	Adopt Preliminary Budget
May 27, 2016	Special	Budget Work Session - 9:00 a.m.
June 16, 2016	Regular	Public Hearing on the Preliminary Budget
July 21, 2016	Regular	Adopt Final Budget
August 15, 2016	N/A	Submit Final Budget to Auditor-Controller

**CHICO AREA RECREATION AND PARK DISTRICT
BUDGET SUMMARY - ALL FUNDS
FINAL BUDGET: 2016-2017, FINAL**



	GENERAL FUND	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
REVENUE						
FEE BASED PROGRAM INCOME	3,337,127					3,337,127
OTHER INCOME & FACILITY RENTALS	461,201					461,201
RDA PASSTHROUGH	1,035,000					1,035,000
INVESTMENT INCOME	24,000	325	175	275	300	25,075
TAX INCOME / COUNTY	2,806,000					2,806,000
PARK IMPACT FEES		59,375				59,375
ASSESSMENTS			59,137	42,560	63,341	165,038
TOTAL REVENUE	7,663,328	59,700	59,312	42,835	63,641	7,888,816
OPERATING EXPENDITURES						
SALARIES AND BENEFITS	5,388,906		45,191	25,696	45,191	5,504,984
SERVICES AND SUPPLIES	1,885,789		16,330	21,250	13,150	1,936,519
CONTRIB. TO OTHER AGENCIES	15,000					15,000
CONTINGENCIES	25,000					25,000
NOTES PAYABLE / LEASE PYMTS	111,238	82,222				193,460
TOTAL OPERATING EXPENDITURES	7,425,933	82,222	61,521	46,946	58,341	7,674,963
NET INCOME (LOSS) FROM OPERATIONS	237,395	(22,522)	(2,209)	(4,111)	5,300	213,853
ALLOCATIONS AND FUND BALANCE ACTIVITY						
ALLOCATION TO CAPITAL PROJECTS	(366,737)	-	-	-	(5,300)	(372,037)
SPENDABLE - ELECTION COSTS	45,000	-	-	-	-	45,000
SPENDABLE - DEBT SERVICE	84,342	74,747	-	-	-	159,089
RESTRICTED	-	-	-	-	(9,700)	(9,700)
	(237,395)	74,747	-	-	(5,300)	(167,948)
NET ACTIVITY	-	52,225	(2,209)	(4,111)	-	45,905

CAPITAL PROJECTS						
CAPITAL PROJECTS	467,500				15,000	482,500
CAPITAL PROJECTS' REIMBURSEMENTS						-
NET CAPITAL PROJECTS COSTS	467,500	-	-	-	15,000	482,500
CAPITAL PROJECTS FUNDING						
ALLOCATION FROM GENERAL FUND OPERATIONS	(366,737)					(366,737)
ALLOCATION FROM BARONI PARK OPERATIONS					(5,300)	(5,300)
ALLOCATION FROM GENERAL FUND SPENDABLE ASSIGNED	(100,763)					(100,763)
ALLOCATION FROM BARONI PARK SPENDABLE RESTRICTED					(9,700)	(9,700)
	-	-	-	-	-	-

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUE AND EXPENDITURES
FINAL BUDGET: 2016-2017, FINAL



	2016-2017 BUDGET	INCREASE (DECREASE)	2015-2016 BUDGET	2015-2016 ACTUAL YTD	2015-2016 % BUDGET	2014-2015 BUDGET	2014-2015 ACTUAL	2014-2015 % BUDGET
REVENUE								
FEE BASED PROGRAM INCOME	3,337,127	366,585	2,970,542	2,711,183.80	91.3%	2,656,205	2,695,292.11	101.5%
OTHER INCOME & FACILITY RENTALS	461,201	(18,000)	479,201	662,759.30	138.3%	427,254	522,146.34	122.2%
RDA PASSTHROUGH	1,035,000	60,000	975,000	1,047,548.29	107.4%	925,000	979,648.01	105.9%
INVESTMENT INCOME	24,000	5,000	19,000	26,625.73	140.1%	18,000	26,409.57	146.7%
TAX INCOME / COUNTY	2,806,000	183,500	2,622,500	3,073,074.35	117.2%	2,489,288	2,887,534.97	116.0%
TOTAL REVENUE	7,663,328	597,085	7,066,243	7,521,191.47	106.4%	6,515,747	7,111,031.00	109.1%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	5,388,906	287,590	5,101,316	4,552,158.79	89.2%	4,759,621	4,488,148.11	94.3%
SERVICES AND SUPPLIES	1,885,789	244,031	1,641,758	1,626,468.27	99.1%	1,619,728	1,698,742.48	104.9%
CONTRIB. TO OTHER AGENCIES	15,000	-	15,000	14,439.91	96.3%	11,500	11,133.39	96.8%
CONTINGENCIES	25,000	-	25,000	-	0.0%	18,500	-	0.0%
NOTES PAYABLE / LEASE PYMTS	111,238	-	111,238	30,569.53	27.5%	106,398	52,803.70	49.6%
TOTAL OPERATING EXPENDITURES	7,425,933	531,621	6,894,312	6,223,636.50	90.3%	6,515,747	6,250,827.68	95.9%
NET INCOME (LOSS) FROM OPERATIONS	237,395	65,464	171,931	1,297,554.97	754.7%	-	860,203.32	0.0%
ALLOCATIONS AND FUND BALANCE ACTIVITY								
CAPITAL / REPAIR PROJECTS	(366,737)	(194,806)	(171,931)	(521,047.26)	303.1%	-	(65,680.63)	0.0%
CASH FUNDED DEPRECIATION		-						
SPENDABLE - ELECTION COSTS	45,000	45,000						
SPENDABLE - DEBT SERVICE	84,342	84,342						
NET FUND BALANCE ACTIVITY	(237,395)	(65,464)	(171,931)	(521,047.26)	303.1%	-	(65,680.63)	0.0%
TOTAL GENERAL FUND ACTIVITY	-	-	-	776,507.71		-	794,522.69	
CAPITAL PROJECTS								
CAPITAL PROJECTS	467,500	(19,000)	486,500	521,047.26	107.1%	286,159	65,680.63	23.0%
CAPITAL PROJECTS' REIMBURSEMENTS		-						
NET CAPITAL PROJECTS COSTS	467,500	(19,000)	486,500	521,047.26	107.1%	286,159	65,680.63	23.0%
CAPITAL PROJECTS FUNDING								
ALLOCATION FROM GENERAL FUND OPERATIONS	(366,737)	(194,806)	(171,931)	(521,047.26)	303.1%	-	(65,680.63)	0.0%
ALLOCATION FROM GENERAL FUND SPENDABLE ASSIGNED	(100,763)	213,806	(314,569)	-	0.0%	(286,159)	-	0.0%
FUNDS FROM ACCUMULATED CAPITAL RESERVES		-						
	-	-	-	-		-	-	

CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY - GENERAL FUND - FUND 2490
FINAL BUDGET: 2016-2017, FINAL



	2016-2017 BUDGET	INCREASE (DECREASE)	2015-2016 BUDGET	2015-2016 ACTUAL YTD	2015-2016 % BUDGET	2014-2015 BUDGET	2014-2015 ACTUAL	2014-2015 % BUDGET
FEE BASED PROGRAM INCOME								
AFTER SCHOOL & CAMP PROGRAMS								
AFTERSCHOOL	1,750,430	209,723	1,540,707	1,454,618.08	94.4%	1,387,076	1,468,809.93	105.9%
CAMPS	325,000	130,000	195,000	222,832.44	114.3%	196,898	196,213.24	99.7%
SUBTOTAL	2,075,430	339,723	1,735,707	1,677,450.52	96.6%	1,583,974	1,665,023.17	105.1%
AQUATICS	126,110	(44,800)	170,910	127,231.94	74.4%	84,420	120,500.09	142.7%
CLASSES								
ADULT CLASSES	-	(71,000)	71,000	46,861.36	66.0%	82,000	60,471.96	73.7%
GENERAL CLASSES	55,000	55,000	-	6,803.11	0.0%	-	-	0.0%
COMMUNITY BAND	1,400	-	1,400	1,659.65	118.5%	700	1,632.99	233.3%
SENIOR ADULT CLASSES	40,000	550	39,450	33,935.35	86.0%	37,340	37,020.62	99.1%
THRIVE	60,000	60,000	-	-	0.0%	-	-	0.0%
YOUTH CLASSES	-	(134,700)	134,700	97,149.67	72.1%	140,000	134,638.80	96.2%
YOUTH KARATE & TINY TOTS	114,000	1,100	112,900	93,595.08	82.9%	131,356	102,490.70	78.0%
SUBTOTAL	270,400	(89,050)	359,450	280,004.22	77.9%	391,396	336,255.07	85.9%
ADULT SPORTS								
VOLLEYBALL & DODGEBALL	46,000	(1,000)	47,000	39,311.95	83.6%	44,500	44,304.75	99.6%
BASKETBALL	35,500	7,500	28,000	22,772.01	81.3%	28,000	22,416.96	80.1%
SOFTBALL	217,400	4,000	213,400	188,932.42	88.5%	209,100	205,092.21	98.1%
SOFTBALL TOURNEYS	6,800	-	6,800	-	0.0%	5,000	-	0.0%
SOCCER	42,500	3,500	39,000	42,510.78	109.0%	36,000	38,878.34	108.0%
SUBTOTAL	348,200	14,000	334,200	293,527.16	87.8%	322,600	310,692.26	96.3%
NATURE CENTER								
PROGRAM FEE INCOME	219,845	134,845	85,000	99,373.74	116.9%	-	-	-
GRANT FUNDING	-	(9,000)	9,000	449.32	5.0%	-	-	-
SUBTOTAL	219,845	125,845	94,000	99,823.06	106.2%			
OTHER PROGRAMS								
SCHOLARSHIPS	(17,000)	8,000	(25,000)	(38,629.65)	154.5%	(25,000)	(32,928.07)	131.7%
CO-SPONSORED & MISCELLANEOUS	17,000	(3,000)	20,000	18,753.75	93.8%	16,000	25,164.61	157.3%
SPECIAL EVENTS	9,150	(2,800)	11,950	8,373.50	70.1%	10,150	8,766.15	86.4%
SENIOR ADULT PROGRAMS	73,092	12,292	60,800	55,504.88	91.3%	64,795	56,297.33	86.9%
YOUTH SPORTS	214,900	6,375	208,525	189,144.42	90.7%	207,870	205,521.50	98.9%
SUBTOTAL	297,142	20,867	276,275	233,146.90	84.4%	273,815	262,821.52	96.0%
TOTAL FEE BASED PROGRAMS	3,337,127	366,585	2,970,542	2,711,183.80	91.3%	2,656,205	2,695,292.11	101.5%
OTHER INCOME								
FACILITY RENTAL INCOME	321,591	12,891	308,700	378,629.54	122.7%	273,087	312,433.01	114.4%
REBATES & REIMBURSED COSTS	35,000	(23,500)	58,500	46,772.04	80.0%	56,400	105,641.61	187.3%
REIMBURSEMENTS - CITY PARKS	76,610	(6,391)	83,001	48,001.05	57.8%	80,767	78,305.17	97.0%
MISCELLANEOUS	10,000	(11,000)	21,000	14,300.83	68.1%	16,000	18,405.44	115.0%
ENDOWMENTS	5,000	(2,000)	7,000	-	0.0%	-	-	0.0%
DONATIONS	13,000	12,000	1,000	175,055.84	17505.6%	1,000	7,361.11	736.1%
TOTAL OTHER INCOME	461,201	(18,000)	479,201	662,759.30	138.3%	427,254	522,146.34	122.2%
REVENUE FROM OTHER AGENCIES								
RDA PASSTHROUGH	1,035,000	60,000	975,000	1,047,548.29	107.4%	925,000	979,648.01	105.9%
INVESTMENT INCOME	24,000	5,000	19,000	26,625.73	140.1%	18,000	26,409.57	146.7%
TAX INCOME / COUNTY	2,806,000	183,500	2,622,500	3,073,074.35	117.2%	2,489,288	2,887,534.97	116.0%
TOTAL REVENUE FROM OTHER AGENCIES	3,865,000	248,500	3,616,500	4,147,248.37	114.7%	3,432,288	3,893,592.55	113.4%
TOTAL REVENUE	7,663,328	597,085	7,066,243	7,521,191.47	106.4%	6,515,747	7,111,031.00	109.1%

**CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
FINAL BUDGET: 2016-2017, FINAL**



	2016-2017 BUDGET	INCREASE (DECREASE)	2015-2016 BUDGET	2015-2016 ACTUAL YTD	2015-2016 % BUDGET	2014-2015 BUDGET	2014-2015 ACTUAL	2014-2015 % BUDGET
SALARIES								
FULL-TIME SALARIES	1,928,000	3,300	1,924,700	1,692,503.04	87.9%	1,892,000	1,804,194.42	95.4%
PART-TIME SALARIES	2,141,830	256,301	1,885,529	1,762,724.94	93.5%	1,607,393	1,546,895.57	96.2%
ACCUMULATED LEAVE	15,350	(2,950)	18,300	21,384.09	116.9%	51,500	58,497.11	113.6%
INSTRUCTORS	114,000	(43,150)	157,150	119,367.19	76.0%	153,480	174,146.91	113.5%
SUBTOTAL	4,199,180	213,501	3,985,679	3,595,979.26	90.2%	3,704,373	3,583,734.01	96.7%
BENEFITS								
FICA	316,000	9,652	306,348	270,785.04	88.4%	285,000	270,391.01	94.9%
RETIREMENT	416,000	9,002	406,998	332,397.43	81.7%	395,000	371,089.24	93.9%
RETIREMENT - GASB 68	-	-	-	-	0.0%	-	(98,163.00)	0.0%
HEALTH INSURANCE	367,000	19,250	347,750	297,362.18	85.5%	320,000	292,996.86	91.6%
COBRA	-	-	-	-	0.0%	-	559.80	0.0%
UNEMPLOYMENT INSURANCE	42,500	13,500	29,000	37,543.66	129.5%	40,000	28,662.39	71.7%
WORKERS COMP INSURANCE	190,000	30,281	159,719	156,967.48	98.3%	150,000	164,449.66	109.6%
ALLOCATION TO OTHER FUNDS	(141,774)	(7,596)	(134,178)	(138,876.26)	103.5%	(134,752)	(125,571.86)	93.2%
SUBTOTAL	1,189,726	74,089	1,115,637	956,179.53	85.7%	1,055,248	904,414.10	85.7%
TOTAL SALARIES & BENEFITS	5,388,906	287,590	5,101,316	4,552,158.79	89.2%	4,759,621	4,488,148.11	94.3%

CHICO AREA RECREATION AND PARK DISTRICT
 SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
 FINAL BUDGET: 2016-2017, FINAL



	2016-2017 BUDGET	INCREASE (DECREASE)	2015-2016 BUDGET	2015-2016 ACTUAL YTD	2015-2016 % BUDGET	2014-2015 BUDGET	2014-2015 ACTUAL	2014-2015 % BUDGET
SERVICES AND SUPPLIES								
ADVERTISING	14,350	3,350	11,000	13,225.10	120.2%	10,000	9,344.94	93.4%
AGRICULTURE	34,200	2,050	32,150	27,658.11	86.0%	30,250	31,748.73	105.0%
CLOTHING	22,130	3,590	18,540	17,457.55	94.2%	18,265	17,769.15	97.3%
COMMUNICATIONS	51,709	5,774	45,935	44,175.67	96.2%	45,257	43,786.40	96.8%
HOUSEHOLD SUPPLIES	35,000	3,150	31,850	34,351.78	107.9%	31,500	30,715.31	97.5%
INSURANCE	66,000	5,000	61,000	58,407.39	95.7%	58,000	57,093.25	98.4%
EQUIPMENT REPAIRS	17,500	-	17,500	16,613.22	94.9%	16,000	17,583.88	109.9%
HOUSEHOLD EQUIPMENT	-	-	-	384.35	0.0%	500	504.81	101.0%
FIELD EQUIPMENT	1,750	-	1,750	1,115.76	63.8%	3,000	1,600.70	53.4%
PROGRAM EQUIPMENT	750	-	750	105.66	14.1%	1,200	114.82	9.6%
VEHICLE MAINTENANCE	12,500	-	12,500	11,389.38	91.1%	11,000	12,906.74	117.3%
POOL SUPPLIES	12,000	(250)	12,250	11,369.04	92.8%	16,480	16,455.38	99.9%
POOL EQUIPMENT	4,000	750	3,250	3,684.05	113.4%	4,000	999.05	25.0%
STRUCTURE & GROUNDS	77,400	2,250	75,150	48,675.78	64.8%	63,392	72,334.27	114.1%
SHOP SUPPLIES	5,000	-	5,000	5,388.06	107.8%	6,000	4,505.00	75.1%
VANDALISM	5,800	(150)	5,950	3,831.78	64.4%	5,350	6,127.35	114.5%
MEDICAL FIRST AID	2,800	425	2,375	2,669.62	112.4%	2,850	2,815.85	98.8%
MEMBERSHIP/PERIODICALS	16,400	-	16,400	18,275.89	111.4%	14,500	14,383.59	99.2%
OFFICE SUPPLIES	24,800	(200)	25,000	26,271.75	105.1%	21,475	25,023.04	116.5%
CONTRACT SERVICES	821,375	184,860	636,515	680,183.77	106.9%	630,998	714,423.40	113.2%
PUBS/LEGAL NOTICES	21,000	-	21,000	23,616.93	112.5%	21,000	25,292.71	120.4%
RENT/LEASE EQUIPMENT	2,500	-	2,500	815.56	32.6%	3,000	1,299.55	43.3%
RENT/LEASE STRUCTURES	2,400	1,200	1,200	1,200.00	100.0%	-	-	0.0%
SMALL TOOLS	2,825	250	2,575	2,644.49	102.7%	3,200	2,961.24	92.5%
EDUCATION & TRAINING	5,000	-	5,000	3,304.85	66.1%	-	-	0.0%
DISTRICT OFFICE SPECIAL EXP	9,000	(1,000)	10,000	7,991.97	79.9%	8,000	9,525.09	119.1%
PROGRAM SUPPLIES	211,775	22,482	189,293	180,641.25	95.4%	189,083	165,822.32	87.7%
DISTRICT OFFICE MEETING EXP	6,500	-	6,500	2,066.34	31.8%	5,000	3,299.64	66.0%
MILEAGE	38,500	-	38,500	30,143.65	78.3%	40,000	44,757.43	111.9%
PROGRAM TRANSPORTATION	3,200	(400)	3,600	2,993.30	83.1%	3,860	1,612.90	41.8%
DIST OFFICE BOARD MTG EXP	10,000	-	10,000	11,646.36	116.5%	8,000	14,617.10	182.7%
USE TAX	1,200	200	1,000	1,125.30	112.5%	500	1,410.29	282.1%
CONFERENCES	25,000	1,300	23,700	17,263.01	72.8%	23,000	21,640.94	94.1%
SUBTOTAL	1,564,364	234,631	1,329,733	1,310,686.72	98.6%	1,294,660	1,372,474.87	106.0%
UTILITIES								
WATER	67,675	-	67,675	55,234.59	81.6%	60,510	60,840.64	100.5%
ELECTRICITY	209,500	11,200	198,300	215,868.35	108.9%	208,983	213,367.98	102.1%
GAS	35,950	(700)	36,650	37,694.16	102.8%	48,235	44,266.20	91.8%
SEWER	8,300	(1,100)	9,400	6,984.45	74.3%	7,340	7,792.79	106.2%
SUBTOTAL	321,425	9,400	312,025	315,781.55	101.2%	325,068	326,267.61	100.4%
TOTAL SERVICE & SUPPLY	1,885,789	244,031	1,641,758	1,626,468.27	99.1%	1,619,728	1,698,742.48	104.9%

**CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER
FINAL BUDGET: 2016-2017, FINAL**



	2016-2017 BUDGET	INCREASE (DECREASE)	2015-2016 BUDGET	2015-2016 ACTUAL YTD	2015-2016 % BUDGET
INCOME					
GENERAL PROGRAM INCOME	-	(85,000)	85,000	-	0.0%
GENERAL ADMISSION	5,400	5,400	-	2,997.00	0.0%
HOME SCHOOL	45,000	45,000	-	10,746.00	0.0%
FIELD TRIPS	14,000	14,000	-	16,852.00	0.0%
CAMPS	123,125	123,125	-	53,828.86	0.0%
PRESCHOOL	4,320	4,320	-	3,493.66	0.0%
TEACHER WORKSHOPS	4,500	4,500	-	5,280.00	0.0%
SPECIAL EVENTS	13,500	13,500	-	5,333.75	0.0%
MEMBERSHIPS	6,000	6,000	-	467.47	0.0%
PARTY RENTALS	4,000	4,000	-	375.00	0.0%
FACILITY RENTALS	7,000	7,000	-	6,868.50	0.0%
GRANTS	-	(9,000)	9,000	449.32	5.0%
ENDOWMENT	5,000	(2,000)	7,000	-	0.0%
FUNDRAISING (DONATIONS)	12,000	12,000	-	7,124.76	0.0%
TOTAL INCOME	243,845	142,845	101,000	113,816.32	112.7%
OPERATING EXPENDITURES					
SALARIES AND BENEFITS	190,626	112,441	78,185	68,791.89	88.0%
SERVICES AND SUPPLIES					
ADVERTISING	1,600	600	1,000	805.00	80.5%
COMMUNICATIONS	1,800	900	900	1,056.63	117.4%
HOUSEHOLD SUPPLIES	3,000	1,500	1,500	768.60	51.2%
INSURANCE	1,000	-	1,000	-	0.0%
STRUCTURES & GROUNDS	5,000	2,500	2,500	1,997.03	79.9%
OFFICE SUPPLIES	1,500	-	1,500	737.57	49.2%
CLOTHING	3,480	3,480	-	-	0.0%
CONTRACT SERVICES	1,000	275	725	1,251.67	172.6%
RENT/LEASE STRUCTURES	2,400	1,200	1,200	1,200.00	100.0%
PROGRAM SUPPLIES	18,215	11,215	7,000	5,078.42	72.5%
MILEAGE	500	-	500	-	0.0%
CONFERENCES	1,500	700	800	198.00	24.8%
ELECTRIC	8,400	4,200	4,200	2,098.04	50.0%
GAS	1,800	900	900	529.19	58.8%
SUBTOTAL	51,195	27,470	23,725	15,720.15	66.3%
EQUIPMENT/SOFTWARE	500	-	500	-	0.0%
TOTAL OPERATING EXPENDITURES	242,321	139,911	102,410	84,512.04	82.5%
TOTAL INCOME OVER (UNDER) EXPENDITURES	1,524	2,934	(1,410)	29,304.28	

**CHICO AREA RECREATION AND PARK DISTRICT
FINAL BUDGET: 2016-2017, FINAL
NOTES PAYABLE - LEASE PAYMENTS SUMMARY**



	Payment Amounts	Debt Service Interest/Principal Balance 7/1/2016	Note/Lease Principal Balance 7/1/2016	2016-2017 Total Payment	Principal	Interest
GENERAL FUND						
\$239,145 Field House & PV Center Solar Panels Lease Payment Municipal Finance Corp, 10 year term beginning 3/20/08 Annual payments of \$30,096 including interest at 4.5% Final payment due 3/20/18	30,096	60,192	56,361	30,096	27,560	2,536
\$651,457 Lakeside Pavilion Lease Payment Golden Valley Bank, 10 year term beginning 10/28/14 Semi-annual payments of \$40,571 including interest at 4.375% Final payment due 10/28/24	40,571	689,707	570,789	81,142	56,782	24,360
TOTAL GENERAL FUND	70,667	749,899	627,150	111,238	84,342	26,896
CAPITAL FUND						
\$700,000 DeGarmo Park Land Note Payment Robert J. DeGarmo Testamentary Trust, 20 year term beginning 9/16/1996 Annual payments of \$82,222 including interest at 10% Final payment due 9/16/16	82,222	82,222	74,747	82,222	74,747	7,475
TOTAL CAPITAL FUND	82,222	82,222	74,747	82,222	74,747	7,475
TOTAL NOTES/LEASE PAYMENTS	152,889	832,121	701,897	193,460	159,089	34,371

**CHICO AREA RECREATION AND PARK DISTRICT
FINAL BUDGET: 2016-2017, FINAL
CAPITAL PROJECTS SUMMARY**



HOOKER OAK RECREATION AREA		
Tree hazard assessment and pruning		<u>10,000</u>
COMMUNITY CENTER		
ADA - Complete transition plan		<u>10,000</u>
LAKESIDE PAVILION		
Breezeway/Roof		<u>250,000</u>
DEGARMO PARK		
Playground		<u>125,000</u>
SKATE PARK		
Project Permits		<u>20,000</u>
FIXED ASSETS		
Computer and information technology equipment (including security camera upgrade)		30,500
Vehicle replacement		<u>22,000</u>
		<u>52,500</u>
BARONI PARK		
ADA		<u>15,000</u>

TOTAL	482,500
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PROJECTS FUNDING SUMMARY:	
Funded By General Fund Current Operations	366,737
Funded by General Fund - Fund Balance Spendable: Assigned	100,763
Funded by Baroni Park Current Operations	5,300
Funded by Baroni Park - Fund Balance Spendable: Restricted	-
	<u>472,800</u>

**CHICO AREA RECREATION AND PARK DISTRICT
GENERAL FUND - SUMMARY OF FUND BALANCE
FINAL BUDGET: 2016-2017, FINAL**



CATEGORY	DESCRIPTION	PROJECTED BEGINNING BALANCE	PROJECTED ACTIVITY	PROJECTED ENDING BALANCE
SPENDABLE: COMMITTED	IMPREST CASH (Petty cash)	1,500		1,500
	GENERAL RESERVE (Working capital)	830,377		830,377
TOTAL SPENDABLE: COMMITTED FUND BALANCE		831,877	-	831,877
SPENDABLE: ASSIGNED	ACCUMULATED CAPITAL RESERVE (Future capital projects)	45,132	-	45,132
	LONG TERM DEBT PRINCIPAL REPAYMENT	701,897	(159,089)	542,808
	ELECTION COSTS (50% of bi-annual election costs)	45,000	(45,000)	-
	DEFERRED MAINTENANCE COSTS (10% of projected noncash depreciation)	140,000	(100,763)	39,237
TOTAL SPENDABLE: ASSIGNED FUND BALANCE		932,029	(304,852)	627,177
SPENDABLE: UNASSIGNED	NET REMAINING UNDESIGNATED FUND BALANCE	-	-	-
TOTAL SPENDABLE FUND BALANCE		1,763,906	(304,852)	1,459,054
NON-SPENDABLE	INVESTMENT IN CAPITAL ASSETS (NET OF RELATED DEBT)	26,109,006	626,589	26,735,595
TOTAL FUND BALANCE		27,872,912	321,737	28,194,649

Notes: Under GASB #54 the Fund Balance is classified under different sub-categories as follows:

Spendable - Restricted	Has constraints on spending that are legally enforceable by outside parties.
Spendable - Unrestricted - Committed	Has constraints on spending that the District imposes upon itself by high-level formal action prior to the close of the period.
Spendable - Unrestricted - Assigned	Applies to resources intended for spending for a purpose set by the governing body itself or by some person or body delegated to exercise such authority in accordance with policy established by the board.
Spendable - Unrestricted - Unassigned	Residual fund balance.
Non-Spendable	Not available for spending, either now or in the future, because of the form of the asset (e.g. fixed assets)

**CHICO AREA RECREATION AND PARK DISTRICT
ADMINISTRATIVE CONTRACT SERVICES
FINAL BUDGET: 2016-2017, FINAL**



	2016-2017 BUDGET	2015-2016 BUDGET	CHANGE
ADMINISTRATIVE SERVICES			
COMPUTER ANNUAL LICENCE FEES	7,800	8,000	(200)
BANKING & CREDIT CARDS FEES	70,000	59,000	11,000
STORAGE UNITS	3,000	1,100	1,900
	<u>80,800</u>	<u>68,100</u>	<u>12,700</u>
BOARD ELECTIONS			
BUTTE COUNTY ELECTIONS	90,000	-	90,000
	<u>90,000</u>	<u>-</u>	<u>90,000</u>
OFFICE EQUIPMENT SERVICE CONTRACTS			
COMPUTER MAINTENANCE	8,480	22,420	(13,940)
COMPUTER HELP DESK	50,400	50,400	-
COMPUTER SOFTWARE (KRONOS, OFFICE 365)	51,000	56,300	(5,300)
COPY MACHINE	22,000	22,000	-
TELEPHONE SYSTEM	200	200	-
POSTAGE MACHINE	3,900	3,700	200
	<u>135,980</u>	<u>155,020</u>	<u>(19,040)</u>
AUDIT & RELATED SERVICES			
AUDIT	16,500	13,500	3,000
GASB 68 REPORTS	1,300	1,700	(400)
AUDIT & RELATED SERVICES	17,800	15,200	2,600
	<u>17,800</u>	<u>15,200</u>	<u>2,600</u>
LEGAL SERVICES	25,000	30,500	(5,500)
	<u>25,000</u>	<u>30,500</u>	<u>(5,500)</u>
PROFESSIONAL SERVICES			
DISTRICT SERVICES	7,000	5,000	2,000
	<u>7,000</u>	<u>5,000</u>	<u>2,000</u>
EMPLOYEE BACKGROUND CHECK	16,170	16,170	-
	<u>16,170</u>	<u>16,170</u>	<u>-</u>
OFFICE ALARM SYSTEM SERVICE	-	1,000	(1,000)
	<u>-</u>	<u>1,000</u>	<u>(1,000)</u>
CONSULTANT SERVICES			
LOCAL GOVERNMENT CONSULTING	10,000	15,500	(5,500)
FRAUD HOTLINE	1,075	1,075	-
FACILITIES FEASIBILITY STUDY	25,000	-	25,000
FUNDING MEASURE	80,000	-	-
MASTER PLAN UPDATE	20,000	-	20,000
AQUATIC COMMITTEE	-	60,000	(60,000)
	<u>136,075</u>	<u>76,575</u>	<u>59,500</u>
TOTAL ADMINISTRATIVE CONTRACT SERVICES	<u>508,825</u>	<u>367,565</u>	<u>141,260</u>

CHICO AREA RECREATION AND PARK DISTRICT
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
 FINAL BUDGET: 2016-2017, FINAL



	2016-2017 BUDGET	INCREASE (DECREASE)	2015-2016 BUDGET	2015-2016 ACTUAL YTD	2015-2016 % BUDGET	2014-2015 BUDGET	2014-2015 ACTUAL	2014-2015 % BUDGET
INCOME								
PARK IMPACT FEES	59,375	(7,125)	66,500	64,125.00	96.4%	59,375	68,875.00	116.0%
INTEREST INCOME	325	25	300	323.70	107.9%	1,000	378.03	37.8%
TOTAL INCOME	59,700	(7,100)	66,800	64,448.70	96.5%	60,375	69,253.03	114.7%
NOTES PAYABLE / LEASE PYMTS	82,222	-	82,222	87,601.88	106.5%	82,222	82,221.85	100.0%
UTILIZATION OF FUND BALANCE	74,747	(7,100)	(15,422)	73,332.00		(21,847)	66,665.00	
TOTAL INCOME OVER (UNDER) EXPENDITURES	52,225	-	-	50,178.82		-	53,696.18	

SPENDABLE - UNRESTRICTED - ASSIGNED FUND BALANCE

BEGINNING FUND BALANCE	43,708
UTILIZATION OF FUND BALANCE	74,747
ENDING FUND BALANCE	<u>118,455</u>

Notes:

The Park Fund collects park impact fees on new development in CARD's boundaries. The current impact fee is \$2,375 per unit. The projection for 2016-17 is 25 new units collected. The DeGarmo note payment of \$82,222 is paid from this fund annually. The Fund Balance is assigned to future payments on the DeGarmo Park note, which matures September 16, 2016.

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
FINAL BUDGET: 2016-2017, FINAL**



	2016-2017 BUDGET	INCREASE (DECREASE)	2015-2016 BUDGET	2015-2016 ACTUAL YTD	2015-2016 % BUDGET	2014-2015 BUDGET	2014-2015 ACTUAL	2014-2015 % BUDGET
INCOME								
ASSESSMENTS	59,137	1,339	57,798	58,436.30	101.1%	57,798	58,295.90	100.9%
INTEREST	175	-	175	241.68	138.1%	30	341.19	1137.3%
TOTAL INCOME	59,312	1,339	57,973	58,677.98	101.2%	57,828	58,637.09	101.4%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	45,191	4,548	40,643	44,243.02	108.9%	41,014	39,941.65	97.4%
SERVICES AND SUPPLIES								
AGRICULTURE	1,450	-	1,450	1,434.81	99.0%	1,134	1,688.61	148.9%
HOUSEHOLD SUPPLIES	670	-	670	1,339.88	200.0%	670	872.85	130.3%
STRUCTURES & GROUNDS	4,556	-	4,556	3,083.40	67.7%	4,556	4,396.80	96.5%
VANDALISM	100	-	100	1,322.27	1322.3%	153	56.43	36.9%
EQUIPMENT RENTS	75	-	75	300.00	400.0%	122	-	0.0%
CONTRACT SERVICES	4,679	(1,000)	5,679	5,855.52	103.1%	5,679	4,256.53	75.0%
WATER	1,500	-	1,500	1,504.07	100.3%	1,500	1,497.49	99.8%
ELECTRIC	3,300	-	3,300	-	0.0%	3,000	2,972.77	99.1%
SUBTOTAL	16,330	(1,000)	17,330	14,839.95	85.6%	16,814	15,741.48	93.6%
TOTAL OPERATING EXPENDITURES	61,521	3,548	57,973	59,082.97	101.9%	57,828	55,683.13	96.3%
TOTAL INCOME OVER (UNDER) EXPENDITURES	(2,209)	(3,548)	-	(404.99)		-	2,953.96	

Notes:

Property tax assessments on the residents in the Oak Way Assessment District are used to pay the maintenance costs of Oak Way Park which is maintained by CARD.

Property tax assessments on the residents in the Oak Way Assessment District cannot be raised due to how the assessment district was originally established. As such, some operating expenditures must be supplemented by the General Fund in order for the Oak Way Park Fund to properly operate. The General Fund is currently supplementing the costs of salaries and benefits of this fund.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
FINAL BUDGET: 2016-2017, FINAL**



	2016-2017 BUDGET	INCREASE (DECREASE)	2015-2016 BUDGET	2015-2016 ACTUAL YTD	2015-2016 % BUDGET	2014-2015 BUDGET	2014-2015 ACTUAL	2014-2015 % BUDGET
INCOME								
ASSESSMENTS	42,560	-	42,560	42,377.60	99.6%	42,630	42,377.60	99.4%
INTEREST	275	45	230	323.19	140.5%	90	448.96	498.8%
TOTAL INCOME	42,835	45	42,790	42,700.79	99.8%	42,720	42,826.56	100.2%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	25,696	6,425	19,271	25,195.02	130.7%	23,867	22,844.28	95.7%
SERVICES AND SUPPLIES								
AGRICULTURE	1,850	-	1,850	1,608.11	86.9%	1,206	2,055.40	170.4%
HOUSEHOLD SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
STRUCTURES & GROUNDS	2,500	(1,836)	4,336	2,659.15	61.3%	4,200	1,715.26	40.8%
VANDALISM	100	-	100	356.71	356.7%	200	6.45	3.2%
EQUIPMENT RENTS	-	-	-	73.92	0.0%	-	-	0.0%
SMALL TOOLS	-	-	-	51.82	0.0%	-	-	0.0%
CONTRACT SERVICES	2,500	(433)	2,933	2,345.95	80.0%	5,433	2,305.41	42.4%
WATER	14,000	-	14,000	11,406.98	81.5%	11,500	14,392.13	125.1%
ELECTRIC	300	-	300	155.92	52.0%	612	155.32	25.4%
SUBTOTAL	21,250	(2,269)	23,519	18,658.56	79.3%	23,151	20,629.97	89.1%
TOTAL OPERATING EXPENDITURES	46,946	4,156	42,790	43,853.58	102.5%	47,018	43,474.25	92.5%
TOTAL INCOME OVER (UNDER) EXPENDITURES	(4,111)	(4,111)	-	(1,152.79)		(4,298)	(647.69)	

Notes:

Property tax assessments on the residents in the Peterson Park Assessment District are used to pay the maintenance costs of Peterson Park which is maintained by CARD.

Property tax assessments on the residents in the Peterson Park Assessment District cannot be raised due to how the assessment district was originally established. As such, some operating expenditures must be supplemented by the General Fund in order for the Peterson Park Fund to properly operate. The General Fund is currently supplementing the costs of salaries and benefits of this fund.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
FINAL BUDGET: 2016-2017, FINAL



	2016-2017 BUDGET	INCREASE (DECREASE)	2015-2016 BUDGET	2015-2016 ACTUAL YTD	2015-2016 % BUDGET	2014-2015 BUDGET	2014-2015 ACTUAL	2014-2015 % BUDGET
INCOME								
ASSESSMENTS	63,341	(1,718)	65,059	64,827.50	99.6%	57,500	66,989.66	116.5%
INTEREST	300	65	235	478.50	203.6%	10	517.21	5172.1%
TOTAL INCOME	63,641	(1,653)	65,294	65,306.00	100.0%	57,510	67,506.87	117.4%
OPERATING EXPENDITURES								
SALARIES AND BENEFITS	45,191	(358)	45,549	44,243.20	97.1%	41,156	39,941.65	97.0%
SERVICES AND SUPPLIES								
AGRICULTURE	850	-	850	843.21	99.2%	690	760.30	110.2%
HOUSEHOLD SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
STRUCTURES & GROUNDS	1,000	(310)	1,310	591.11	45.1%	1,864	780.66	41.9%
VANDALISM	550	-	550	630.93	114.7%	-	558.44	0.0%
EQUIPMENT RENTS	-	-	-	-	0.0%	-	-	0.0%
CONTRACT SERVICES	2,500	(2,500)	5,000	2,345.95	46.9%	5,000	2,305.41	46.1%
WATER	8,050	-	8,050	8,038.48	99.9%	8,000	6,701.60	83.8%
ELECTRIC	200	-	200	-	0.0%	800	-	0.0%
SUBTOTAL	13,150	(2,810)	15,960	12,449.68	78.0%	16,354	11,106.41	67.9%
TOTAL OPERATING EXPENDITURES	58,341	(3,168)	61,509	56,692.88	92.2%	57,510	51,048.06	88.8%
TOTAL INCOME OVER (UNDER) EXPENDITURES	5,300	1,515	3,785	8,613.12	227.6%	-	16,458.81	0.0%
ALLOCATION TO CAPITAL PROJECTS	(5,300)	(5,300)	-	-	0.0%	-	-	0.0%
TOTAL FUND ACTIVITY	-	4,942	3,785	8,613.12		-	16,458.81	
CAPITAL PROJECTS								
CAPITAL PROJECTS	15,000	15,000	-	-	0.0%	-	-	0.0%
CAPITAL PROJECTS FUNDING								
ALLOCATION FROM OPERATIONS	(5,300)	(5,300)	-	-	0.0%	-	-	0.0%
ALLOCATION FROM SPENDABLE RESTRICTED	(9,700)	(9,700)	-	-	0.0%	-	-	0.0%
	-	-	-	-		-	-	

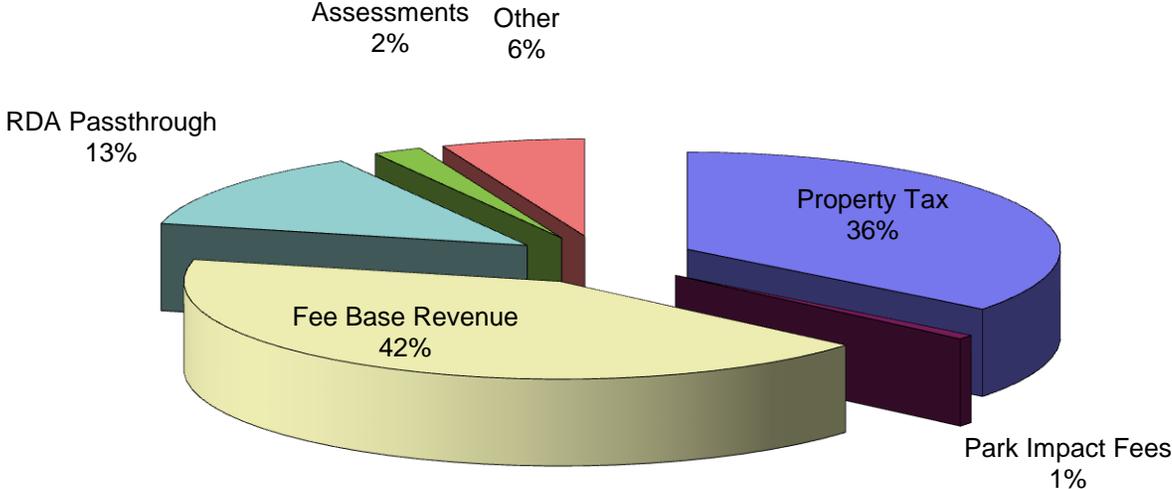
Notes:

Property tax assessments on the residents in the Baroni Neighborhood Park Assessment District are used to pay the maintenance costs of Baroni Park which is maintained by CARD.

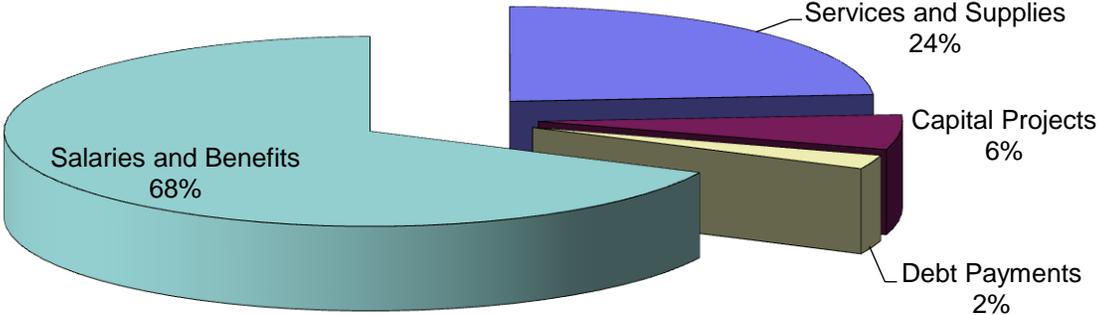
Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

Capital Projects for the 2016-17 budget include \$15,000 for ADA upgrades.

CARD BUDGET: REVENUE BY SOURCE



CARD BUDGET: BUDGETED EXPENDITURES



**CHICO AREA RECREATION AND PARK DISTRICT
FINAL BUDGET: 2016-2017
PARK SITES AND FACILITIES**



The Chico Area Recreation and Park District serves a 225 square mile area with an approximated population of 109,000. The District is located in the northwest corner of Butte County, California including the urban area of Chico and surrounding farmland.

The District currently operates three recreation centers, two swimming pools, one gymnasium, and six park and recreation areas. District parks range in size from .44 acres to 40 acres. Park sites and facilities operated by the District include:

FACILITIES

Community Center

Location: 545 Vallombrosa Avenue
Size: 3 acres
Facilities: CARD administrative offices, recreation classrooms and multi-purpose room

Chico Creek Nature Center

Location: 1968 East 8th Street
Size: 3.25 acres
Facilities: Animal museum, exhibit hall, nature classroom, and administrative offices

Dorothy F. Johnson Neighborhood Center

Location: 775 East 16th Street
Size: 3 acres
Facilities: Community center, playground, picnic area and basketball court

Lakeside Pavilion

Location: 2565 California Park Drive
Size: 1.6 acres
Facilities: Community center, administrative offices and multi-purpose room

Pleasant Valley Pool and Recreation Center

Location: 2320 North Avenue
Size: 1.1 acres
Facilities: Community center and swimming pool

Shapiro Pool

Location: Oleander and Memorial Way
Size: .44 acres
Facilities: Swimming pool

COMMUNITY PARKS

Community Park

Location: East 20th Street and Martin Luther King Jr. Parkway
Size: 40 acres
Facilities: Playground, picnic area, three softball fields, seven tennis courts, two pickleball courts, seven soccer fields, three sand volleyball courts, restrooms and gymnasium

DeGarmo Park

Location: 199 Leora Court
Size: 36 acres
Facilities: Pavilion, playground, picnic area, three softball fields, two soccer fields and dog park

**CHICO AREA RECREATION AND PARK DISTRICT
FINAL BUDGET: 2016-2017
PARK SITES AND FACILITIES**



Hooker Oak Recreation Area

Location: 1928 Manzanita Avenue
Size: 35 acres
Facilities: Playground, picnic area, basketball court, baseball field and two softball fields

Wildwood Park

Location: 100 Wildwood Avenue
Size: 18 acres
Facilities: Pavilion and picnic area, playground and two softball fields

OTHER PARK SITES

Baroni Park

Location: Bruce Road at Remington Drive
Size: 7.285 acres
Facilities: Playground, basketball court, picnic area and open space

Ceres Park

Location: Glenshire Lane
Size: 5 acres
Facilities: Undeveloped

Hancock Park

Location: North Marigold Ave.
Size: 3.61 acres
Facilities: Grassland and pathways

Henshaw Avenue Park

Location: Henshaw Avenue
Size: 5 acres
Facilities: Undeveloped

Humboldt Avenue Skatepark

Location: Humboldt Avenue at Flume Street
Size: .89 acres
Facilities: Skateboard park with restrooms

Oak Way Park

Location: 1510 West 8th Avenue
Size: 8.7 acres
Facilities: Playground, basketball court, picnic area and restrooms

Peterson Park

Location: Rollins Lake Drive and Denali Drive
Size: 5.5 acres
Facilities: Playground, picnic area and basketball court

Rotary Park

Location: East 16th Street and Broadway
Size: .7 acres
Facilities: Playground, picnic area and basketball court

Sycamore Park

Location: One Mile Recreation Area
Size: 3.5 acres
Facilities: Softball field

**CHICO AREA RECREATION AND PARK DISTRICT
 PROPOSED BUDGET: 2016-2017
 PART TIME/TEMPORARY/SEASONAL SALARY - SCHEDULE**

EFFECTIVE JUL 2016 - DEC 2016



* indicates change in job title or description from prior budget

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
RANGE C					
Recreation Leader II, Park Labor III, Office Worker II, Lifeguard I, Swim Instructor	\$10.00	\$10.50	\$11.03		
RANGE D					
Park Labor IV, Office Worker III, Recreation Leader III, Assistant Director, Lifeguard II, Swim Coach	\$11.00	\$11.55	\$12.13		
RANGE E					
Director, Specialist, Office Worker IV, Lifeguard III, Assistant Pool Manager, Hourly Program Instructor	\$12.25	\$12.60	\$13.23		
RANGE F					
1. Facility Attendant I	\$10.25	\$10.76	\$11.30		
2. Facility Attendant II	\$12.25	\$12.75	\$13.30		
3. Customer Service Rep, Finance Clerk, HR Clerk	\$14.86	\$15.60	\$16.38		
4. Recreation Coordinator	\$15.81	\$16.60	\$17.43		
5. IT Assistant, Marketing Coordinator, Facility Rental Coordinator*	\$18.78	\$19.72	\$20.71		
RANGE G - Instructors					
1. Enrichment Teacher	\$10.00	\$12.00	\$15.00	\$20.00	\$25.00
2. Program Manager Nature Center Assistant Director*	\$20.00	\$20.25	\$20.50	\$20.75	\$21.00

- NOTES:
- 1) Part time/Temporary/Seasonal employees will be initially employed at step one of the pay range unless the supervisor submits a written memorandum to the General Manager for approval that sets forth the justification for initially employing the employee at step two or three. No employee can be initially employed at a salary range above step three.
 - 2) Part time employees are limited to working no more than 28 hours per week. They may work in excess of 970 hours per year if they have been approved as an extended Cal-PERS retirement plan participant by the General Manager.
 - 3) Temporary part time employees are limited to working no more than 28 hours per week and no more than 970 hours per Fiscal Year (July 1 - June 30)
 - 4) Seasonal employees work for a defined season of 120 days or less. They are limited to 35 hours or less per week. They may not work more than a total of 120 days for CARD in a single calendar year. Examples of seasonal programs include summer aquatics and summer camps.
 - 5) Instructors under contract shall be compensated in accordance with the negotiated contract.



RANGE H		STEP 1	STEP 2	STEP 3
1. Softball, Basketball, & Kickball Game Rates				
a.	Competitive League	\$ 16.00	\$ 18.00	\$ 20.00
2. Baseball League Game Rates				
a.	Plate	\$ 42.00	\$ 46.00	\$ 48.00
b.	Bases	\$ 27.50	\$ 30.00	\$ 32.00
3. Volleyball League Game Rates				
a.	Competitive League	\$ 16.00	\$ 17.00	\$ 18.00
4. Soccer League Game Rates				
a.	Line Judge Flat Rate	\$ 17.50	\$ 18.50	\$ 19.50
b.	Field Official Flat Rate	\$ 28.00	\$ 29.00	\$ 30.00
c.	7 A-Side Flat Rate	\$ 25.00	\$ 26.00	\$ 27.00
5. Flag Football League Game Rates				
a.	Umpire Flat Rate	\$ 19.00	\$ 20.00	\$ 21.00
b.	Field Judge Flat Rate	\$ 15.00		

NOTES:

- 6) Procedure for Sport Official Salary Advancement:
 - a. Officials start at step one, except where noted, and will increase to the next appropriate step after two years of experience and having at least "satisfactory" or above seasonal evaluations.
 - b. Past or present high school (within last two years), college, certified association, or verified Recreation Department Official with at least two years adult officiating experience is eligible for consideration to start at Step 2 with written documentation from a supervisor and written approval from the General Manager.

**CHICO AREA RECREATION AND PARK DISTRICT
FINAL BUDGET: 2016-2017
PART TIME/TEMPORARY/SEASONAL SALARY - SCHEDULE**

EFFECTIVE JAN 2017



* indicates change in job title or description from prior budget

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
RANGE C					
Recreation Leader II, Park Labor III, Office Worker II, Lifeguard I, Swim Instructor, Facility Attendent I	\$10.50	\$10.92	\$11.36		
RANGE D					
Park Labor IV, Office Worker III, Recreation Leader III, Assistant Director, Lifeguard II, Swim Coach	\$11.50	\$11.96	\$12.44		
RANGE E					
Director, Specialist, Office Worker IV, Lifeguard III, Assistant Pool Manager, Hourly Program Instructor Facility Attendent II	\$12.50	\$13.00	\$13.52		
RANGE F					
1. Finance Clerk, HR Clerk	\$14.86	\$15.60	\$16.38		
2. Recreation Coordinator	\$17.36	\$18.23	\$19.14		
3. Facility Rental Coordinator	\$19.19	\$20.15	\$21.16		
RANGE G - Instructors					
1. Enrichment Teacher	\$10.50	\$12.00	\$15.00	\$20.00	\$25.00
2. Program Manager Nature Center Assistant Director*	\$20.00	\$20.25	\$20.50	\$20.75	\$21.00
NOTES:	<ol style="list-style-type: none"> 1) Part time/Temporary/Seasonal employees will be initially employed at step one of the pay range unless the supervisor submits a written memorandum to the General Manager for approval that sets forth the justification for initially employing the employee at step two or three. No employee can be initially employed at a salary range above step three. 2) Part time employees are limited to working no more than 28 hours per week. They may work in excess of 970 hours per year if they have been approved as an extended Cal-PERS retirement plan participant by the General Manager. 3) Temporary part time employees are limited to working no more than 28 hours per week and no more than 970 hours per Fiscal Year (July 1 - June 30) 4) Seasonal employees work for a defined season of 120 days or less. They are limited to 35 hours or less per week. They may not work more than a total of 120 days for CARD in a single calendar year. Examples of seasonal programs include summer aquatics and summer camps. 5) Instructors under contract shall be compensated in accordance with the negotiated contract. 				



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**CHICO AREA RECREATION AND PARK DISTRICT (CARD)
 FINAL BUDGET: 2016-2017
 FULL TIME WAGE SCHEDULE**

JULY - NOVEMBER 2016



POSITION	POSITION AUTH.	NORMAL SALARY RANGE					MERIT RANGE				
		A	B	C	D	E	F	G	H	I	J
GENERAL MANAGER	1	Per Contract Agreement									
PARKS & REC. DIRECTOR	1	7,000	7,350	7,717	8,103	8,508	8,934	9,380	9,849	10,342	10,859
FINANCE MANAGER	1	5,442	5,714	6,000	6,300	6,615	6,946	7,293	7,657	8,040	8,442
HR MANAGER	1	5,442	5,714	6,000	6,300	6,615	6,946	7,293	7,657	8,040	8,442
EXECUTIVE ASSISTANT	1	3,905	4,100	4,305	4,521	4,747	4,984	5,233	5,495	5,770	6,058
FINANCE ASSISTANT	1	3,573	3,752	3,939	4,136	4,343	4,560	4,788	5,028	5,279	5,543
FACILITY COORDINATOR	1	3,182	3,341	3,508	3,684	3,868	4,061	4,264	4,478	4,702	4,937
CUSTOMER SERVICE REP II	1	3,182	3,341	3,508	3,684	3,868	4,061	4,264	4,478	4,702	4,937
CUSTOMER SERVICE REP	1	2,693	2,827	2,969	3,117	3,273	3,436	3,608	3,789	3,978	4,177
RECREATION SUPERVISOR II	1	4,733	4,970	5,219	5,479	5,754	6,042	6,339	6,661	6,998	7,341
RECREATION SUPERVISOR	3	3,700	3,885	4,079	4,283	4,496	4,721	4,959	5,205	5,466	5,740
NATURE CENTER DIRECTOR	1	3,700	3,885	4,079	4,283	4,496	4,721	4,959	5,205	5,466	5,740
MARKETING COORDINATOR	1	3,501	3,676	3,860	4,053	4,256	4,469	4,692	4,927	5,173	5,432
REC. COORDINATOR I	1	2,865	3,008	3,158	3,316	3,482	3,656	3,839	4,031	4,232	4,444
PARK SUPERVISOR	4	3,700	3,885	4,079	4,283	4,496	4,721	4,959	5,205	5,466	5,740
UTILITY II/MAINT. SPEC.	5	3,439	3,611	3,791	3,981	4,180	4,389	4,609	4,839	5,081	5,335
UTILITY I	8	2,950	3,098	3,253	3,415	3,586	3,765	3,954	4,151	4,359	4,577

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Updated:

8/1/2016

2016-2017

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
 FINAL BUDGET: 2016-2017
 FULL TIME WAGE SCHEDULE

DECEMBER 2016 - JUNE 2017



POSITION	POSITION AUTH.	NORMAL SALARY RANGE					MERIT RANGE				
		A	B	C	D	E	F	G	H	I	J
GENERAL MANAGER	1	Per Contract Agreement									
PARKS & REC. DIRECTOR	1	7,143	7,500	7,875	8,269	8,682	9,117	9,572	10,051	10,554	11,081
FINANCE MANAGER	1	5,575	5,854	6,146	6,454	6,776	7,115	7,471	7,845	8,237	8,649
HR MANAGER	1	5,575	5,854	6,146	6,454	6,776	7,115	7,471	7,845	8,237	8,649
EXECUTIVE ASSISTANT	1	4,118	4,324	4,541	4,768	5,006	5,256	5,519	5,795	6,085	6,389
FINANCE ASSISTANT	1	3,716	3,902	4,097	4,302	4,517	4,743	4,980	5,229	5,491	5,765
FACILITY COORDINATOR	1	3,326	3,493	3,667	3,851	4,043	4,245	4,458	4,680	4,914	5,160
CUSTOMER SERVICE REP II	1	3,326	3,493	3,667	3,851	4,043	4,245	4,458	4,680	4,914	5,160
CUSTOMER SERVICE REP	1	2,837	2,979	3,128	3,285	3,449	3,621	3,802	3,993	4,192	4,402
RECREATION SUPERVISOR II	1	5,060	5,313	5,578	5,857	6,150	6,457	6,780	7,119	7,475	7,849
RECREATION SUPERVISOR	3	3,957	4,155	4,363	4,581	4,810	5,051	5,303	5,568	5,847	6,139
NATURE CENTER DIRECTOR	1	3,957	4,155	4,363	4,581	4,810	5,051	5,303	5,568	5,847	6,139
MARKETING COORDINATOR	1	3,645	3,827	4,019	4,220	4,431	4,652	4,885	5,129	5,386	5,655
REC. COORDINATOR I	1	3,009	3,160	3,317	3,483	3,658	3,840	4,032	4,234	4,446	4,668
PARK SUPERVISOR	4	3,957	4,155	4,363	4,581	4,810	5,051	5,303	5,568	5,847	6,139
UTILITY II/MAINT. SPEC.	5	3,583	3,762	3,950	4,148	4,355	4,573	4,801	5,041	5,293	5,558
UTILITY I	8	3,094	3,249	3,411	3,582	3,761	3,949	4,146	4,354	4,571	4,800

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Updated: 8/1/2016

2016-2017