



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**(Draft)
MINUTES
October 18, 2018**

Board Members Present: Jan Sneed, Chair
Bob Malowney, Vice Chair
Herman Ellis, Board Member
Michael Worley, Board Member

Board Members Absent: Tom Lando, Board Member

Staff Members Present: Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 7:00 p.m., and roll call was taken as noted above.

2.0 CORRESPONDENCE

There was no correspondence.

3.0 PUBLIC COMMENTS

There were no comments.

4.0 PRESENTATIONS

There were no presentations.

5.0 CONSENT AGENDA

M/S/C/ (Directors Worley/Ellis) that the Board of Directors approves the consent agenda as presented.

The vote was as follows: Ayes carried

Ayes: Sneed, Malowney, Ellis, Worley

Noes: None

Abstain: None

Absent: Lando

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

7.1 Convention Sports and Leisure (CSL) Feasibility Study

Chair Sneed requested that the Board of Directors accept the study, and Director Malowney asked for public comment. Kathy Carpenter spoke on behalf of EveryBody Healthy Body (EBHB) and commented that she felt that at a 30,000 foot view, the CSL study aligned with the study that EBHB did in terms of the need for more recreation facilities. She stated that EBHB is willing to collaborate with CARD on future facilities.

Jovanni Tricerri also spoke on behalf of EBHB and stated that he appreciated CARD's commissioning of this study, and commented on the level of economic impact new recreation facilities would bring to Chico.

M/S/C/ (Directors Malowney/Ellis) that the Board of Directors accepts the final CSL Facility Feasibility Study.

The vote was as follows: Ayes carried

Ayes: Sneed, Malowney, Ellis, Worley

Noes: None

Abstain: None

Absent: Lando

7.2 Chico Creek Nature Center Negotiations

General Manager Willmann reviewed her staff report with the Board.

Director Malowney reported that the Finance Committee reviewed the information and supports staff meeting with the City of Chico and discussing options for the outstanding loan.

M/S/C/ (Directors Malowney/Ellis) that the Board of Directors directs the General Manager to enter into negotiations with the City of Chico regarding the permanent transfer of the Chico Creek Nature Center to CARD and the outstanding loan.

The vote was as follows: Ayes carried

Ayes: Sneed, Malowney, Ellis, Worley

Noes: None

Abstain: None

Absent: Lando

8.0 NEW BUSINESS

8.1 Board Policy Handbook Update

General Manager Willmann reviewed her staff report with the Board, and noted that the District's legal counsel reviewed and approved the changes.

M/S/C/ (Directors Ellis/Worley) that the Board of Directors approves the updated Board Members' Manual.

The vote was as follows: Ayes carried

Ayes: Sneed, Malowney, Ellis, Worley

Noes: None

Abstain: None

Absent: Lando

8.2 Youth Scholarship Program

General Manager Willmann reviewed the proposed changes to the youth scholarship program, and requested that an amendment be made to rename the scholarship program to the Jan Sneed Youth Scholarship Program to recognize and honor Director Sneed's service to our community as a CARD Board Member for 24 years.

M/S/C/ (Directors Malowney/Ellis) that the Board of Directors approves the recommended changes to the youth scholarship program and renaming it to the Jan Sneed Youth Scholarship Program.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Worley

Noes: None

Abstain: Sneed

Absent: Lando

8.3 Resolution Honoring Director Herman Ellis

M/S/C/ (Directors Worley/Malowney) that the Board of Directors approves Resolution 18-9 of the Board of Directors of the Chico Area Recreation and Park District Honoring Herman Ellis for His Six Years of Service as a Director on the Chico Area Recreation and Park District Board of Directors.

The vote was as follows: Ayes carried

Ayes: Malowney, Sneed, Worley

Noes: None

Abstain: Ellis

Absent: Lando

Director Malowney thanked Director Ellis for his work on behalf of the District for the past six years. Chair Sneed stated that Director Ellis has been a steadfast, calming influence, and she would not have been able to stay on the Board as long as she did without him being there.

On behalf of the District, General Manager Willmann presented Director Ellis with a plaque that will be placed on a bench in the rose garden to honor his service as a CARD Board Member.

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

There were no comments.

9.2 Other Reports

There were no comments.

10.0 DIRECTORS' COMMENTS

Director Ellis stated that it has been an honor to provide support as a Board Member for the past 6 years and acknowledged CARD Staff for their commitment in providing park and recreation opportunities in our community. He stated that he truly believes CARD staff love what they do, and it shows every day. Director Ellis further stated that he appreciates the Board and how well they all work together in a respectful environment and no matter what was going on, the Board always seemed to focus on how best to meet the needs of the District. He stated that he is extremely grateful and appreciates everyone immensely.

Director Malowney added that when he became a Board Member, Chair Sneed and Director Ellis guided him and were great examples. He noted that they have gone through some interesting times, and they made it easier. He also said that it was great to sit alongside two Board Members who have become friends.

11.0 GENERAL MANAGER'S COMMENTS

There were no comments.

12.0 STAFF COMMENTS

There were no comments.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 7:27 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on November 15, 2018.

Respectfully submitted,

Ann Willmann, General Manager
Secretary to the Board

**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2018-2019**

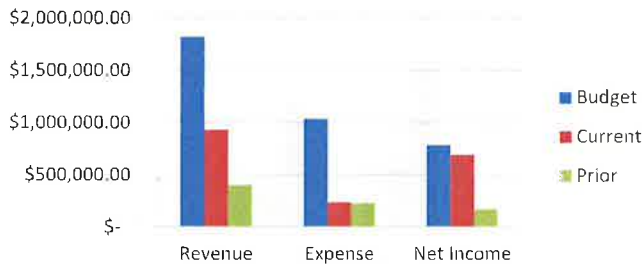
**October 2018
33% of the Year**

AFTERSCHOOL

We are at 51% of Budgeted Revenues and 23% of Budgeted Expenses. Our Net Income is \$523,367.39 over this time last year. Usually we invoice the School District throughout the school year. This year, the School District has already paid the entire contract.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 1,825,800.00	\$ 936,278.38	\$ 402,565.09
EXPENSES	\$ 1,039,429.00	\$ 241,800.34	\$ 231,454.44

AFTERSCHOOL

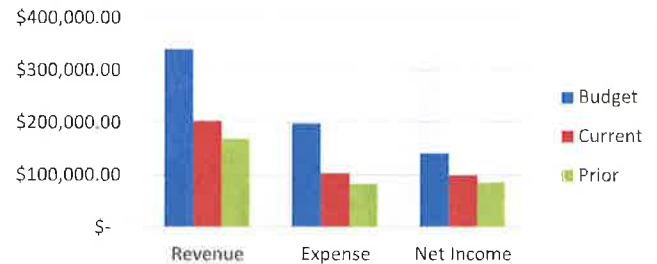


CAMPS

We are at 60% of Budgeted Revenues and 52% of Budgeted Expenses. CAMPS are seasonal. The majority run June-August. The rest are during school breaks in December/January and March. Our Net Income is currently \$13,773.19 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 340,270.00	\$ 203,251.58	\$ 169,403.34
EXPENSES	\$ 198,635.00	\$ 103,479.53	\$ 83,404.48

CAMPS



AQUATICS

We are at 45% of Budgeted Revenues and 44% of Budgeted Expenses. Our Net Income is currently \$37,709.05 less than this time last year. Amounts received in the beginning of FY2017/2018 should have been accrued to FY2016/2017 but were not, this overstated FY2017/2018 Revenue. Amounts received in FY2018/2019 were correctly accrued to FY2017/2018.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 166,010.00	\$ 75,179.75	\$ 116,763.97
EXPENSES	\$ 159,115.00	\$ 70,723.65	\$ 74,598.82

AQUATICS

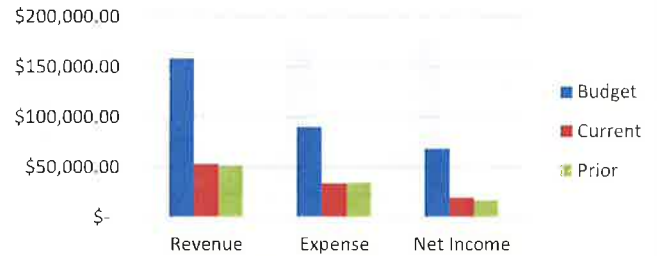


CLASSES

We are at 34% of Budgeted Revenues and 38% of Budgeted Expenses. We have various classes that run throughout the year. Our Net Income is currently \$2,549.01 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 158,500.00	\$ 53,363.12	\$ 51,682.47
EXPENSES	\$ 89,990.00	\$ 70,723.65	\$ 34,679.40

CLASSES



**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2018-2019**

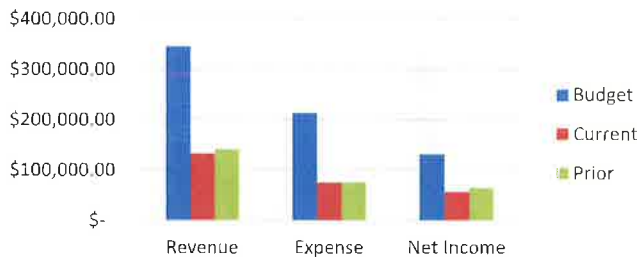
**October 2018
33% of the Year**

ADULT SPORTS

We are at 39% of Budgeted Revenues and 35% of Budgeted Expenses. Our Net Income is \$7,966.47 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 346,200.00	\$ 134,006.69	\$ 142,427.24
EXPENSES	\$ 214,100.00	\$ 75,887.78	\$ 76,341.86

ADULT SPORTS

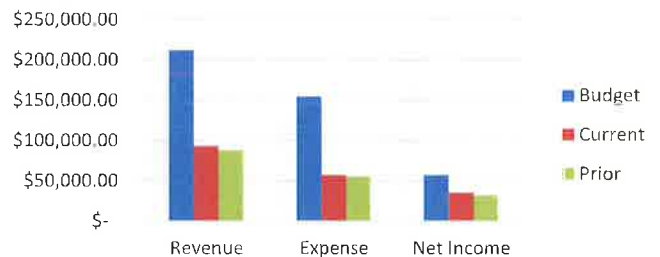


YOUTH SPORTS

We are at 44% of Budgeted Revenues and 37% of Budgeted Expenses. Our Net Income is \$3,378.16 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 212,300.00	\$ 93,304.00	\$ 88,073.72
EXPENSES	\$ 154,890.00	\$ 57,532.17	\$ 55,680.05

YOUTH SPORTS

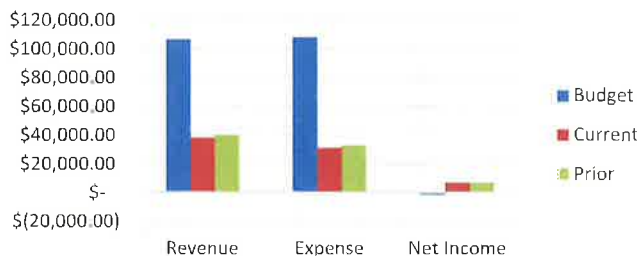


SENIORS

We are at 36% of Budgeted Revenues and 29% of Budgeted Expenses. Our Net Income is \$311.63 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 106,550.00	\$ 38,162.34	\$ 40,110.54
EXPENSES	\$ 108,050.00	\$ 31,304.07	\$ 32,940.64

SENIORS

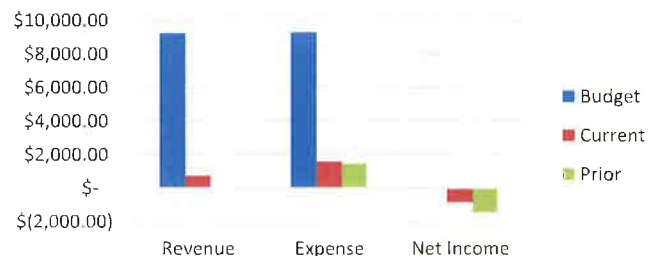


SPECIAL EVENTS

We are at 8% of Budgeted Revenues and 17% of Budgeted Expenses. Our Net Income is \$612.04 more than this time last year. With Special Events, we often incur expenses prior to receiving revenue (through either entrance fees or sponsorships).

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 9,250.00	\$ 750.00	\$ -
EXPENSES	\$ 9,300.00	\$ 1,589.30	\$ 1,451.34

SPECIAL EVENTS



**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2018-2019**

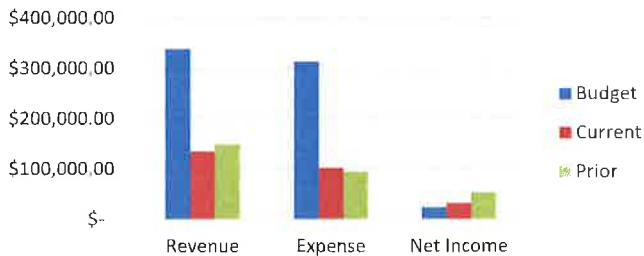
**October 2018
33% of the Year**

NATURE CENTER

We are at 40% of Budgeted Revenues and 33% of Budgeted Expenses. Our Net Income is \$20,736.71 less than this time last year. The Nature Center has seen high staff costs and purchases for the Nature School start up camp. Camp purchases of supplies that have already been made will also be used when Camps continue later in the year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 339,350.00	\$ 135,809.77	\$ 149,048.60
EXPENSES	\$ 314,800.00	\$ 102,642.36	\$ 95,144.48

NATURE CENTER

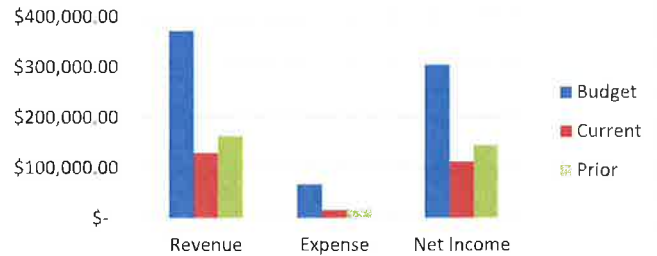


FACILITY RENTAL

We are at 35% of Budgeted Revenues and 25% of Budgeted Expenses. Our Net Income is \$32,542.45 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 373,000.00	\$ 130,212.05	\$ 164,042.75
EXPENSES	\$ 68,000.00	\$ 16,818.74	\$ 18,106.99

FACILITY RENTAL



CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2018-2019
SEPTEMBER 2018

DESCRIPTION	2018-2019 Budget	October 2018	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	October 2017	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
<u>AFTERSCHOOL</u>										
INCOME	1,825,800.00	177,146.26	936,278.38	51%	889,521.62	1,591,186.00	147,715.65	402,565.09	25%	533,713.29
INCOME	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(70,940.00)	(6,378.28)	(12,688.39)	18%	(58,251.61)	(62,106.00)	(6,610.85)	(15,699.18)	25%	3,010.79
CONTRACT SERVICES	(3,000.00)	-	(1,252.75)	42%	(1,747.25)	(3,500.00)	-	-	0%	(1,252.75)
PART-TIME WAGES	(965,489.00)	(93,004.71)	(227,859.20)	24%	(737,629.80)	(817,350.00)	(88,530.16)	(215,755.26)	26%	(12,103.94)
TOTAL AFTERSCHOOL	786,371.00	77,763.27	694,478.04	88%	91,892.96	708,230.00	52,574.64	171,110.65	24%	523,367.39
<u>CAMPS</u>										
				0%					0%	
INCOME	340,270.00	19.44	203,251.58	60%	137,018.42	298,240.00	1,268.50	169,453.34	57%	33,798.24
PROGRAM SUPPLIES	(18,500.00)	-	(4,931.95)	27%	(13,568.05)	(18,700.00)	-	(3,489.52)	19%	(1,442.43)
PROGRAM TRANSPORTATION	(1,500.00)	-	(735.65)	49%	(764.35)	(1,500.00)	-	(1,255.70)	84%	520.05
CONTRACT SERVICES	(46,800.00)	-	(34,951.09)	75%	(11,848.91)	(46,600.00)	-	(27,346.28)	59%	(7,604.81)
PART-TIME WAGES	(114,335.00)	-	(62,860.84)	55%	(51,474.16)	(91,751.00)	(181.13)	(51,312.98)	56%	(11,547.86)
INSTRUCTOR WAGES	(17,500.00)	-	-	0%	(17,500.00)	(18,000.00)	-	-	0%	-
TOTAL CAMPS	141,635.00	19.44	99,772.05	70%	41,862.95	121,689.00	1,087.37	86,048.86	71%	13,723.19
<u>AQUATICS</u>										
				0%					0%	
INCOME	166,010.00	132.00	75,179.75	45%	90,830.25	155,950.00	540.00	116,763.97	75%	(41,584.22)
PROGRAM SUPPLIES	(6,300.00)	(307.39)	(2,299.96)	37%	(4,000.04)	(5,165.00)	(215.41)	(1,472.37)	29%	(827.59)
CLOTHING	(800.00)	-	-	0%	(800.00)	(800.00)	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
INSTRUCTOR WAGES	-	(45.50)	(182.00)	0%	182.00	-	-	-	0%	(182.00)
PART-TIME WAGES	(152,015.00)	(640.94)	(68,241.69)	45%	(83,773.31)	(135,477.00)	(382.85)	(73,126.45)	54%	4,884.76
TOTAL AQUATICS	6,895.00	(861.83)	4,456.10	65%	2,438.90	14,508.00	(58.26)	42,165.15	291%	(37,709.05)
<u>CLASSES</u>										
				0%					0%	
INCOME	158,500.00	19,481.97	53,363.12	34%	105,136.88	179,150.00	17,463.15	51,682.47	29%	1,680.65
ADVERTISING	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(3,250.00)	(532.65)	(3,744.79)	115%	494.79	(4,000.00)	(172.56)	(1,921.81)	48%	(1,822.98)
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(15,800.00)	(2,560.50)	(5,193.20)	33%	(10,606.80)	(27,325.00)	(839.00)	(2,827.00)	10%	(2,366.20)
PART-TIME WAGES	(11,740.00)	(358.60)	(1,541.20)	13%	(10,198.80)	(11,740.00)	(652.65)	(1,978.07)	17%	436.87
INSTRUCTOR WAGES	(60,000.00)	(10,658.45)	(23,331.85)	39%	(36,668.15)	(91,000.00)	(10,400.19)	(27,952.52)	31%	4,620.67
TOTAL CLASSES	67,710.00	5,371.77	19,552.08	29%	48,157.92	45,085.00	5,398.75	17,003.07	38%	2,549.01
<u>ADULT SPORTS</u>										
				0%					0%	
INCOME	346,200.00	38,302.01	134,006.69	39%	212,193.31	350,600.00	40,057.20	142,427.24	41%	(8,420.55)
PROGRAM SUPPLIES	(25,500.00)	(4,023.31)	(7,857.14)	31%	(17,642.86)	(26,300.00)	(4,600.71)	(10,334.52)	39%	2,477.38
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(6,800.00)	-	-	0%	(6,800.00)	(6,800.00)	-	-	0%	-
PART-TIME WAGES	(181,800.00)	(6,744.34)	(25,948.74)	14%	(155,851.26)	(176,300.00)	(6,953.38)	(23,979.41)	14%	(1,969.33)
OFFICIALS WAGES	-	(12,998.50)	(42,081.90)	0%	42,081.90	-	(12,313.51)	(42,027.93)	0%	(53.97)
TOTAL ADULT SPORTS	132,100.00	14,535.86	58,118.91	44%	73,981.09	141,200.00	16,189.60	66,085.38	47%	(7,966.47)
				0%					0%	

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2018-2019
SEPTEMBER 2018

DESCRIPTION	2018-2019 Budget	October 2018	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	October 2017	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
YOUTH SPORTS				0%					0%	
INCOME	212,300.00	20,400.59	93,304.00	44%	118,996.00	215,100.00	20,283.91	88,073.72	41%	5,230.28
PROGRAM SUPPLIES	(9,600.00)	(1,861.52)	(4,956.35)	52%	(4,643.65)	(8,600.00)	(1,235.87)	(3,523.82)	41%	(1,432.53)
PROGRAM TRANSPORTATION	(1,640.00)	-	-	0%	(1,640.00)	(1,600.00)	-	-	0%	-
CLOTHING	(11,400.00)	(3,146.30)	(8,604.65)	75%	(2,795.35)	(10,300.00)	(744.31)	(7,728.31)	75%	(876.34)
CONTRACT SERVICES	(1,250.00)	-	(735.00)	59%	(515.00)	(13,900.00)	-	(619.90)	4%	(115.10)
PART-TIME WAGES	(131,000.00)	(9,328.54)	(43,236.17)	33%	(87,763.83)	(120,300.00)	(10,749.61)	(43,808.02)	36%	571.85
OFFICIALS WAGES	-	-	-	0%	-	-	-	-	0%	-
TOTAL YOUTH SPORTS	57,410.00	6,064.23	35,771.83	62%	21,638.17	60,400.00	7,554.12	32,393.67	54%	3,378.16
SENIOR PROGRAMS				0%					0%	
INCOME	106,550.00	15,009.27	38,162.34	36%	68,387.66	108,520.00	15,507.82	40,110.54	37%	(1,948.20)
PROGRAM SUPPLIES	(4,900.00)	(1,230.90)	(2,134.83)	44%	(2,765.17)	(5,250.00)	(830.51)	(1,882.44)	36%	(252.39)
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(34,750.00)	(2,066.00)	(8,918.21)	26%	(25,831.79)	(36,700.00)	(4,298.00)	(12,999.87)	35%	4,081.66
PART-TIME WAGES	(43,800.00)	(4,277.60)	(15,965.62)	36%	(27,834.38)	(46,380.00)	(3,333.23)	(12,585.61)	27%	(3,380.01)
INSTRUCTOR WAGES	(24,600.00)	(1,444.41)	(4,285.41)	17%	(20,314.59)	(20,000.00)	(1,357.82)	(5,472.72)	27%	1,187.31
TOTAL SENIOR PROGRAMS	(1,500.00)	5,990.36	6,858.27	-457%	(8,358.27)	190.00	5,688.26	7,169.90	3774%	(311.63)
SPECIAL EVENTS				0%					0%	
INCOME	9,250.00	500.00	750.00	8%	8,500.00	7,250.00	-	-	0%	750.00
PROGRAM SUPPLIES	(6,500.00)	-	(1,589.30)	24%	(4,910.70)	(4,350.00)	-	(1,451.34)	33%	(137.96)
MILEAGE	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(2,800.00)	-	-	0%	(2,800.00)	(2,800.00)	-	-	0%	-
PART-TIME WAGES	-	-	-	0%	-	-	-	-	0%	-
TOTAL SPECIAL EVENTS	(50.00)	500.00	(839.30)	1679%	789.30	100.00	-	(1,451.34)	-1451%	612.04
NATURE CENTER				0%					0%	
INCOME	322,850.00	7,595.32	132,381.77	41%	190,468.23	248,580.00	21,211.54	147,186.50	59%	(14,804.73)
FACILITY RENTALS	2,000.00	750.00	870.00	44%	1,130.00	2,500.00	-	140.00	6%	730.00
FUNDRAISING (DONATIONS)	14,500.00	37.00	2,558.00	18%	11,942.00	14,000.00	681.00	1,722.10	12%	835.90
GRANT FUNDING	-	-	-	0%	-	-	-	-	0%	-
ENDOWMENT	-	-	-	0%	-	-	-	-	0%	-
FULL-TIME WAGES	(59,000.00)	(4,529.60)	(18,092.76)	31%	(40,907.24)	(55,000.00)	(4,168.00)	(16,662.41)	30%	(1,430.35)
PART-TIME WAGES	(170,900.00)	(4,147.36)	(53,584.78)	31%	(117,315.22)	(115,876.00)	(4,026.09)	(47,233.00)	41%	(6,351.78)
FICA	(18,000.00)	-	(4,819.54)	27%	(13,180.46)	(13,500.00)	(626.85)	(10,919.36)	81%	6,099.82
RETIREMENT	(4,000.00)	(309.92)	(1,071.54)	27%	(2,928.46)	(10,000.00)	(277.80)	(937.69)	9%	(133.85)
MEDICAL	(11,500.00)	(1,045.63)	(4,624.14)	40%	(6,875.86)	(12,000.00)	(343.24)	(2,582.37)	22%	(2,041.77)
WC INSURANCE	(5,000.00)	-	-	0%	(5,000.00)	(8,000.00)	-	-	0%	-
CLOTHING	(7,000.00)	-	(691.77)	10%	(6,308.23)	(3,700.00)	(180.80)	(1,544.48)	42%	852.71
STAFF TRAINING	(500.00)	(110.00)	(271.86)	54%	(228.14)	(600.00)	(105.00)	(105.00)	18%	(166.86)
ADVERTISING	(500.00)	(400.00)	(498.00)	100%	(2.00)	(500.00)	-	-	0%	(498.00)
COPYING	(3,100.00)	-	(2,974.54)	96%	(125.46)	(3,275.00)	(348.75)	(1,685.83)	51%	(1,288.71)
EQUIPMENT/SOFTWARE	(500.00)	-	(488.62)	98%	(11.38)	(500.00)	(11.48)	(11.48)	2%	(477.14)
CONTRACT SERVICES	(5,500.00)	(128.09)	(1,073.77)	20%	(4,426.23)	(1,500.00)	(111.95)	(816.83)	54%	(256.94)
PROGRAM SUPPLIES	(28,000.00)	(792.47)	(13,664.62)	49%	(14,335.38)	(19,575.00)	(4,915.13)	(12,586.16)	64%	(1,078.46)
MILEAGE	(300.00)	(122.63)	(122.63)	41%	(177.37)	(500.00)	-	(59.87)	12%	(62.76)

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2018-2019
SEPTEMBER 2018

DESCRIPTION	2018-2019 Budget	October 2018	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	October 2017	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
RENT	-	-	-	0%	-	-	-	-	0%	-
PROPERTY & LIABILITY INSUR	(1,000.00)	-	-	0%	(1,000.00)	(1,200.00)	-	-	0%	-
TOTAL NATURE CENTER	24,550.00	(3,203.38)	33,831.20	138%	(9,281.20)	19,354.00	6,777.45	53,904.12	279%	(20,072.92)
FACILITY RENTAL				0%					0%	
INCOME	373,000.00	50,116.77	130,212.05	35%	242,787.95	337,591.00	36,516.13	164,042.75	49%	(33,830.70)
PROGRAM SUPPLIES	(8,000.00)	-	(4,301.96)	54%	(3,698.04)	(8,000.00)	(717.25)	(1,505.47)	19%	(2,796.49)
CONTRACT SERVICES	(16,000.00)	(39.48)	(739.48)	5%	(15,260.52)	(16,000.00)	(1,355.61)	(2,054.61)	13%	1,315.13
PART-TIME WAGES	(44,000.00)	(4,384.80)	(11,777.30)	27%	(32,222.70)	(42,000.00)	(4,280.19)	(14,546.91)	35%	2,769.61
TOTAL FACILITY RENTAL	305,000.00	45,692.49	113,393.31	37%	191,606.69	271,591.00	30,163.08	145,935.76	54%	(32,542.45)
RECREATION - MISC. & ADMIN				0%					0%	
INCOME	-	1,446.09	(12,648.80)	0%	12,648.80	-	1,034.00	(9,180.23)	0%	(3,468.57)
PUBLICATIONS/LEGAL NOTICE	(24,000.00)	(130.84)	(511.58)	2%	(23,488.42)	(21,000.00)	-	(5,998.56)	29%	5,486.98
CONFERENCES	(6,000.00)	-	(188.29)	3%	(5,811.71)	(6,000.00)	-	(4,040.66)	67%	3,852.37
MILEAGE	(1,000.00)	-	-	0%	(1,000.00)	(1,000.00)	-	-	0%	-
OFFICE SUPPLIES	(12,300.00)	(261.68)	(1,888.17)	15%	(10,411.83)	(12,300.00)	(1,256.74)	(3,513.69)	29%	1,625.52
CLOTHING	(200.00)	-	-	0%	(200.00)	(200.00)	-	(79.90)	40%	79.90
ACL/OVERTIME	(5,000.00)	-	-	0%	(5,000.00)	(5,000.00)	-	-	0%	-
PART-TIME WAGES	(7,000.00)	-	311.77	-4%	(7,311.77)	(5,000.00)	-	-	0%	311.77
FULL TIME WAGES	(408,000.00)	(31,508.05)	(124,956.05)	31%	(283,043.95)	(395,000.00)	(32,028.27)	(131,734.48)	33%	6,778.43
TOTAL RECREATION - MISC. & ADMIN	(463,500.00)	(30,454.48)	(139,881.12)	30%	(323,618.88)	(445,500.00)	(32,251.01)	(154,547.52)	35%	14,666.40
TOTAL PROGRAM SUMMARY	1,056,621.00	121,417.73	925,511.37	88%	131,109.63	936,847.00	93,124.00	465,817.70	50%	459,693.67
								(0.00)		

**CHICO AREA RECREATION AND PARK DISTRICT
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OCTOBER 2018**

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NOTE: This completes 4 month of the fiscal year and represents 33% of the year.

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
OCTOBER 2018**

	OCTOBER 2018	OCTOBER 2017
ASSETS		
CASH		
CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	4,662,790.90	3,399,321.36
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	926.02	1,641.01
CASH ON DEPOSIT WITH COUNTY (PARK FUND)	124,823.81	64,438.88
CASH ON DEPOSIT WITH COUNTY (OAK WAY)	18,982.80	22,362.04
CASH ON DEPOSIT WITH COUNTY (PETERSON PARK)	24,849.07	31,350.12
CASH ON DEPOSIT WITH COUNTY (BARONI PARK)	74,111.12	68,834.74
CASH ON DEPOSIT WITH COUNTY (ROTARY)	16,534.52	16,532.83
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96
CASH - GOLDEN VALLEY BANK	238,766.18	258,270.54
PETTY CASH	500.00	500.00
BANK SUSPENSE	121,062.61	107,591.76
SUBTOTAL	5,283,847.99	3,971,344.24
 FMV ADJUSTMENT (GENERAL FUND)	-	-
FMV ADJUSTMENT (PARK FUND)	-	-
FMV ADJUSTMENT (OAK WAY)	-	-
FMV ADJUSTMENT (PETERSON PARK)	-	-
FMV ADJUSTMENT (BARONI PARK)	-	-
FMV ADJUSTMENT (ROTARY FUND)	-	-
SUBTOTAL	-	-
 RECEIVABLES		
ACCOUNTS RECEIVABLE	70,742.57	(23,749.62)
A/R - ONLINE PAYMENT CLEARING	-	-
A/R - IN HOUSE CREDIT CARDS	13,525.00	21,525.00
INTEREST RECEIVABLE (GENERAL FUND)	46,804.94	15,334.61
INTEREST RECEIVABLE (PARK FUND)	987.98	133.14
INTEREST RECEIVABLE (OAK WAY)	379.52	73.49
INTEREST RECEIVABLE (PETERSON PARK)	382.73	103.74
INTEREST RECEIVABLE (BARONI PARK)	840.51	226.95
RECEIVABLES	133,663.25	13,647.31
 DUE FROM OTHER FUNDS		
DUE TO GENERAL FUND FROM OTHER FUNDS	96,000.97	89,550.41
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	-	-
DUE TO GENERAL FUND FROM PETERSON PARK FUND	-	-
DUE TO GENERAL FUND FROM BARONI PARK FUND	-	-
DUE FROM OTHER FUNDS	96,000.97	89,550.41
 TOTAL CURRENT ASSETS	5,513,512.21	4,074,541.96
 PREPAID PENSION CONTRIBUTION	214,215.62	244,817.85
 FIXED ASSETS		
LAND	11,634,790.52	11,634,790.52
LAND IMPROVEMENTS	25,373,368.01	24,769,004.40
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,098,162.52

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
OCTOBER 2018**

	OCTOBER 2018	OCTOBER 2017
EQUIPMENT	873,376.85	848,968.25
EQUIPMENT - COMPUTERS	276,499.35	276,499.35
EQUIPMENT - AUTOS	369,002.10	371,592.10
CONSTRUCTION IN PROGRESS	16,132.60	54,646.86
SUBTOTAL	39,641,331.95	39,053,664.00
ACCUMULATED DEPRECIATION	(13,154,773.84)	(12,290,441.83)
SUBTOTAL	26,486,558.11	26,763,222.17
TOTAL ASSETS	32,214,285.94	31,082,581.98
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	1,070,448.00	789,365.00

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
OCTOBER 2018**

	OCTOBER 2018	OCTOBER 2017
LIABILITIES		
ACCOUNTS PAYABLE	85,644.45	61,876.26
ACCRUED EXPENSES		
ACCRUED PAYROLL	5,248.64	5,248.64
PAYROLL FEDERAL TAXES	-	-
PAYROLL STATE TAXES	(0.02)	-
PAYROLL EMPLOYEE MEDI & FICA	-	-
PAYROLL EMPLOYER MEDI & FICA LIAB	(1,429.65)	(1,429.65)
PAYROLL SDI	1,403.61	1,403.61
LONG TERM CARE PAY DEDUCTIONS	-	-
PAYROLL GARNISHMENTS	(92.62)	(52.58)
UNION DUES - SUPERVISORS	61.57	-
UNION DUES - PARKS	-	-
CALPERS 2% AT 62	-	-
457 EMPLOYEE CONTRIBUTIONS	5,752.28	1,676.00
EMPLOYEE MEDICAL WITHHOLDINGS	(1,530.84)	(1,530.84)
VOUCHERS PAYABLE ACCRUAL	-	-
ACCRUED INTEREST EXPENSE (GENERAL FUND)	-	4,082.24
ACCRUED INTEREST EXPENSE (PARK FUND)	-	-
ACCRUED EXPENSES	9,412.97	9,397.42
DUE TO OTHER FUNDS		
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	34,921.40	32,431.32
DUE TO GENERAL FUND FROM PETERSON PARK FUND	33,595.52	32,125.12
DUE TO GENERAL FUND FROM BARONI PARK FUND	27,484.05	24,993.97
SUBTOTAL	96,000.97	89,550.41
OTHER LIABILITIES		
BANK CHARGE CLEARING ACCOUNT	(9,148.15)	4,783.62
DEFERRED REVENUE	256,306.85	177,063.90
OTHER LIAB - CLASS CLEARING ACCT	(390.30)	35.70
UNEARNED REVENUE	3,753.39	83,055.39
PREPAID FACILITY TRANSFER	-	7,219.30
SECURITY DEPOSITS	11,200.00	15,100.00
SECURITY HOLDING ACCT - CLASS	-	-
SUBTOTAL	261,721.79	287,257.91
TOTAL CURRENT LIABILITIES	452,780.18	448,082.00
LONG-TERM DEBT		
NOTE PAYBLE - DEGARMO	-	-
NOTE PAYABLE - SOLAR	-	28,800.96
NOTE PAYABLE - LAKESIDE PAVILLION	-	520.42
NET PENSION LIABILITY	2,838,733.00	2,378,682.00
LIABILITY FOR COMPENSATED ABSENCES	176,892.25	148,022.39
SUBTOTAL	3,015,625.25	2,556,025.77
TOTAL LIABILITIES	3,468,405.43	3,004,107.77

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
OCTOBER 2018**

	OCTOBER 2018	OCTOBER 2017
TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68	136,997.00	121,178.00

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
OCTOBER 2018

	OCTOBER 2018	OCTOBER 2017
FUND BALANCE		
SPENDABLE - COMMITTED		
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00
SPENDABLE - COMMITTED - GENERAL RESERVE	1,200,000.00	1,200,000.00
SUBTOTAL	1,201,500.00	1,201,500.00
SPENDABLE - ASSIGNED		
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	50,000.00	50,000.00
SPENDABLE - ASSIGNED - LONG TERM DEBT	-	-
SPENDABLE - ASSIGNED - ELECTION COSTS	45,000.00	45,000.00
SPENDABLE - ASSIGNED - PENSION LIABILITY	-	1,700,000.00
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	340,500.00	340,500.00
SUBTOTAL	435,500.00	2,135,500.00
SPENDABLE - UNASSIGNED	2,176,584.42	99,174.68
NON-SPENDABLE	26,219,719.05	26,220,444.05
TOTAL FUND BALANCE - GENERAL FUND	30,033,303.47	29,656,618.73
FUND BALANCE - PARK FUND	118,834.67	38,006.87
FUND BALANCE - OAK WAY	1,404.90	4,943.25
FUND BALANCE - PETERSON PARK	1,012.75	7,718.07
FUND BALANCE - BARONI PARK	63,352.73	58,746.32
NET INCOME (LOSS)		
GENERAL FUND	(480,520.43)	(987,281.69)
PARK FUND	14,102.12	33,690.15
OAK WAY	(24,066.48)	(22,074.87)
PETERSON PARK	(23,974.75)	(21,888.12)
BARONI PARK	(24,117.47)	(21,806.02)
TOTAL NET INCOME (LOSS)	(538,577.01)	(1,019,360.55)
TOTAL FUND BALANCE	29,679,331.51	28,746,672.69

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY - GENERAL FUND - FUND 2490
OCTOBER 2018

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
REVENUE							
FEE BASED PROGRAM INCOME	3,479,080	1,654,028.83	47.5%	3,393,656	1,149,082.64	33.9%	504,946.19
OTHER INCOME	499,329	191,144.71	38.3%	463,920	180,955.28	39.0%	10,189.43
RDA PASSTHROUGH	1,090,000	8,219.84	0.8%	1,064,000	3,887.66	0.4%	4,332.18
INVESTMENT INCOME	40,000	46,804.94	117.0%	40,000	15,334.61	38.3%	31,470.33
TAX INCOME / COUNTY	3,046,000	244,700.65	8.0%	2,896,000	194,040.44	6.7%	50,660.21
TOTAL REVENUE	8,154,409	2,144,898.97	26.3%	7,857,576	1,543,300.63	19.6%	601,598.34
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	5,695,060	1,839,946.88	32.3%	5,389,670	1,817,829.42	33.7%	22,117.46
SERVICES AND SUPPLIES	2,070,968	723,355.00	34.9%	1,824,144	684,419.27	37.5%	38,935.73
CONTRIB. TO OTHER AGENCIES	15,000	10,188.01	67.9%	15,000	8,728.22	58.2%	1,459.79
CONTINGENCIES	25,000	-	0.0%	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	85,347	-	0.0%	93,253	10,401.02	11.2%	(10,401.02)
TOTAL OPERATING EXPENDITURES	7,891,375	2,573,489.89	32.6%	7,347,067	2,521,377.93	34.3%	52,111.96
NET REVENUE BEFORE SPEC. EXP.	263,034	(428,590.92)	-162.9%	510,509	(978,077.30)	-191.6%	549,486.38
SPECIALLY ALLOCATED ITEMS							
CAPITAL / REPAIR PROJECTS	812,500	117,642.23	14.5%	975,000	21,422.49	2.2%	96,219.74
CAPITAL PROJECT REIMBURSEMENT	-	-	0.0%	-	-	0.0%	-
NET CAPITAL PROJECTS	812,500	117,642.23	14.5%	975,000	21,422.49	2.2%	96,219.74
DEPRECIATION	-	-	0.0%	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	(65,712.72)	0.0%	-	(12,218.10)	0.0%	(53,494.62)
TOTAL SPECIALLY ALLOCATED	812,500	51,929.51	6.4%	975,000	9,204.39	0.9%	(53,494.62)
TOTAL REVENUE OVER (UNDER) EXPENDITURES	(549,466)	(480,520.43)		(464,491)	(987,281.69)		506,761.26

CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY - GENERAL FUND - FUND 2490
OCTOBER 2018

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME							
AFTER SCHOOL & CAMP PROGRAMS							
AFTERSCHOOL	1,825,800	936,278.38	51.3%	1,591,186	402,565.09	25.3%	533,713.29
CAMPS	335,870	203,162.93	60.5%	298,240	169,403.34	56.8%	33,759.59
SUBTOTAL	2,161,670	1,139,441.31	52.7%	1,889,426	571,968.43	30.3%	567,472.88
AQUATICS	166,010	75,179.75	45.3%	155,950	116,763.97	74.9%	(41,584.22)
CLASSES							
GENERAL CLASSES	75,000	26,121.53	34.8%	70,000	25,561.05	36.5%	560.48
ADULT CLASSES	1,500	917.62	61.2%	1,650	147.90	9.0%	769.72
SENIOR ADULT CLASSES	44,000	14,808.69	33.7%	43,000	15,603.52	36.3%	(794.83)
YOUTH CLASSES	86,400	26,412.62	30.6%	107,500	26,023.52	24.2%	389.10
SUBTOTAL	206,900	68,260.46	33.0%	222,150	67,335.99	30.3%	924.47
ADULT SPORTS							
VOLLEYBALL & DODGEBALL	51,500	21,635.13	42.0%	49,500	20,632.82	41.7%	1,002.31
BASKETBALL	35,500	8,480.63	23.9%	34,000	8,178.02	24.1%	302.61
SOFTBALL	209,200	75,903.70	36.3%	215,300	87,280.13	40.5%	(11,376.43)
SOFTBALL TOURNEYS	-	-	0.0%	6,800	-	0.0%	-
SOCCER	50,000	27,987.23	56.0%	45,000	26,336.27	58.5%	1,650.96
	346,200	134,006.69	38.7%	350,600	142,427.24	40.6%	(8,420.55)
NATURE CENTER							
PROGRAM FEE INCOME	314,200	132,381.77	42.1%	248,580	147,186.50	59.2%	(14,804.73)
GRANT FUNDING	-	-	0.0%	239,080	-	0.0%	-
SUBTOTAL	314,200	132,381.77	42.1%	487,660	147,186.50	30.2%	(14,804.73)
OTHER PROGRAMS							
SCHOLARSHIPS	(17,000)	(15,276.08)	89.9%	(17,000)	(12,546.94)	73.8%	(2,729.14)
CO-SPONSORED & MISCELLANEOUS	17,000	2,627.28	15.5%	17,000	3,366.71	19.8%	(739.43)
SPECIAL EVENTS	9,250	750.00	8.1%	7,250	-	0.0%	750.00
SENIOR ADULT PROGRAMS	62,550	23,353.65	37.3%	65,520	24,507.02	37.4%	(1,153.37)
YOUTH SPORTS	212,300	93,304.00	43.9%	215,100	88,073.72	40.9%	5,230.28
SUBTOTAL	284,100	104,758.85	36.9%	287,870	103,400.51	35.9%	1,358.34
TOTAL FEE BASED PROGRAMS	3,479,080	1,654,028.83	47.5%	3,393,656	1,149,082.64	33.9%	504,946.19
OTHER INCOME							
FACILITY RENTAL INCOME	375,000	131,082.05	35.0%	340,091	164,182.75	48.3%	(33,100.70)
REBATES & REIMBURSED COSTS	35,000	6,143.20	17.6%	35,000	7,475.46	21.4%	(1,332.26)
REIMBURSEMENTS - CITY PARKS	63,829	45,962.31	72.0%	63,829	-	0.0%	45,962.31
MISCELLANEOUS	10,000	5,330.15	53.3%	10,000	7,145.97	71.5%	(1,815.82)
ENDOWMENTS	-	-	0.0%	-	-	0.0%	-
DONATIONS	15,500	2,627.00	16.9%	15,000	2,151.10	14.3%	475.90
TOTAL OTHER INCOME	499,329	191,144.71	38.3%	463,920	180,955.28	39.0%	10,189.43
REVENUE FROM OTHER AGENCIES							
RDA PASSTHROUGH	1,090,000	8,219.84	0.8%	1,064,000	3,887.66	0.4%	4,332.18
INVESTMENT INCOME	40,000	46,804.94	117.0%	40,000	15,334.61	38.3%	31,470.33
TAX INCOME / COUNTY	3,046,000	244,700.65	8.0%	2,896,000	194,040.44	6.7%	50,660.21
TOTAL REVENUE FROM OTHER AGENCIES	4,176,000	299,725.43	7.2%	4,000,000	213,262.71	5.3%	86,462.72
TOTAL REVENUE	8,154,409	2,144,898.97	26.3%	7,857,576	1,543,300.63	19.6%	601,598.34

CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
OCTOBER 2018

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	2,153,000	664,169.91	30.8%	2,036,000	606,409.64	29.8%	57,760.27
PART-TIME SALARIES	2,303,160	709,860.11	30.8%	2,045,838	680,778.44	33.3%	11,757.57
ACCUMULATED LEAVE	13,800	-	0.0%	13,800	-	0.0%	-
INSTRUCTORS	102,100	27,617.26	27.0%	111,032	36,279.31	32.7%	8,662.05
SUBTOTAL	4,572,060	1,401,647.28	30.7%	4,206,670	1,323,467.39	31.5%	78,179.89
BENEFITS							
FICA	359,000	104,747.92	29.2%	322,500	99,095.44	30.7%	5,652.48
RETIREMENT	369,000	123,401.61	33.4%	375,000	109,535.62	29.2%	13,865.99
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	376,000	115,483.07	30.7%	370,000	109,806.69	29.7%	5,676.38
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	35,000	3,413.00	9.8%	37,500	2,115.86	5.6%	1,297.14
WORKERS COMP INSURANCE	149,000	146,432.96	98.3%	218,000	221,066.42	101.4%	(74,633.46)
ALLOCATION TO OTHER FUNDS	(165,000)	(55,178.96)	33.4%	(140,000)	(47,258.00)	33.8%	(7,920.96)
SUBTOTAL	1,123,000	438,299.60	39.0%	1,183,000	494,362.03	41.8%	(56,062.43)
TOTAL SALARIES AND BENEFITS	5,695,060	1,839,946.88	32.3%	5,389,670	1,817,829.42	33.7%	22,117.46

**CHICO AREA RECREATION AND PARK DISTRICT
SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
OCTOBER 2018**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES							
ADVERTISING	40,500	15,842.37	39.1%	12,500	1,327.99	10.6%	14,514.38
AGRICULTURE	31,200	11,249.33	36.1%	32,854	8,655.39	26.3%	2,593.94
CLOTHING	26,400	12,993.02	49.2%	22,000	10,970.09	49.9%	2,022.93
COMMUNICATIONS	51,775	17,423.81	33.7%	50,609	11,389.80	22.5%	6,034.01
HOUSEHOLD SUPPLIES	40,400	14,944.81	37.0%	38,300	13,592.47	35.5%	1,352.34
WORK SERVICE SUPPLIES	2,050	958.41	46.8%	-	-	0.0%	958.41
INSURANCE	77,000	77,030.96	100.0%	75,000	70,372.32	93.8%	6,658.64
EQUIPMENT REPAIRS	18,000	4,033.58	22.4%	18,000	3,717.96	20.7%	315.62
HOUSEHOLD EQUIPMENT	-	74.60	0.0%	-	-	0.0%	74.60
FIELD EQUIPMENT	1,750	144.74	8.3%	1,750	1,025.81	58.6%	(881.07)
PROGRAM EQUIPMENT	-	137.87	0.0%	750	179.00	23.9%	(41.13)
VEHICLE MAINTENANCE	12,500	7,618.08	60.9%	12,500	3,014.06	24.1%	4,604.02
POOL SUPPLIES	12,000	4,474.02	37.3%	12,000	6,033.74	50.3%	(1,559.72)
POOL EQUIPMENT	4,000	-	0.0%	4,000	102.07	2.6%	(102.07)
STRUCTURE & GROUNDS	87,700	34,256.21	39.1%	74,350	38,773.82	52.2%	(4,517.61)
SHOP SUPPLIES	5,100	2,502.00	49.1%	5,000	1,239.53	24.8%	1,262.47
VANDALISM	4,100	1,126.84	27.5%	5,550	1,789.47	32.2%	(662.63)
MEDICAL FIRST AID	3,000	1,857.83	61.9%	2,600	1,047.29	40.3%	810.54
MEMBERSHIP/PERIODICALS	18,500	11,995.75	64.8%	16,400	3,564.25	21.7%	8,431.50
OFFICE SUPPLIES	26,150	9,654.05	36.9%	26,575	9,025.03	34.0%	629.02
CONTRACT SERVICES	860,788	235,520.49	27.4%	745,985	233,863.58	31.3%	1,656.91
PUBS/LEGAL NOTICES	24,000	511.58	2.1%	21,000	5,998.56	28.6%	(5,486.98)
RENT/LEASE EQUIPMENT	5,400	59.92	1.1%	2,750	1,647.85	59.9%	(1,587.93)
RENT/LEASE STRUCTURES	3,200	800.00	25.0%	3,200	800.00	25.0%	-
SMALL TOOLS	3,200	989.29	30.9%	2,850	995.48	34.9%	(6.19)
EDUCATION & TRAINING	4,000	112.12	2.8%	5,000	150.00	3.0%	(37.88)
DISTRICT OFFICE SPECIAL EXP	9,000	3,142.85	34.9%	9,000	1,308.71	14.5%	-
PROGRAM SUPPLIES	224,740	69,331.40	30.8%	204,046	59,633.17	29.2%	9,698.23
DISTRICT OFFICE MEETING EXP	5,000	758.87	15.2%	6,500	131.08	2.0%	627.79
MILEAGE	37,300	9,416.67	25.2%	31,500	12,832.68	40.7%	(3,416.01)
PROGRAM TRANSPORTATION	3,140	735.65	23.4%	3,100	1,255.70	40.5%	(520.05)
DIST OFFICE BOARD MTG EXP	10,000	2,809.52	28.1%	10,000	2,556.07	25.6%	253.45
USE TAX	1,500	-	0.0%	1,200	-	0.0%	-
CONFERENCES	23,000	5,608.51	24.4%	23,100	6,842.14	29.6%	(1,233.63)
SUBTOTAL	1,676,393	558,115.15	33.3%	1,479,969	513,835.11	34.7%	42,445.90
UTILITIES							
WATER	76,625	39,941.01	52.1%	68,675	38,565.30	56.2%	1,375.71
ELECTRICITY	261,600	117,597.84	45.0%	223,350	124,020.27	55.5%	(6,422.43)
GAS	50,450	6,027.04	11.9%	44,550	6,171.79	13.9%	(144.75)
SEWER	5,900	1,673.96	28.4%	7,600	1,826.80	24.0%	(152.84)
SUBTOTAL	394,575	165,239.85	41.9%	344,175	170,584.16	49.6%	(5,344.31)
TOTAL SERVICE & SUPPLY	2,070,968	723,355.00	34.9%	1,824,144	684,419.27	37.5%	37,101.59

**CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER
OCTOBER 2018**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
GENERAL PROGRAM INCOME	-	-	0.0%	7,000	-	0.0%	-
GENERAL ADMISSION	3,500	1,306.00	37.3%	2,500	1,390.00	55.6%	(84.00)
HOME SCHOOL	3,200	-	0.0%	10,830	3,975.00	36.7%	(3,975.00)
FIELD TRIPS	25,000	2,635.00	10.5%	21,000	4,678.00	22.3%	(2,043.00)
CAMPS	200,000	116,538.28	58.3%	158,650	111,525.40	70.3%	5,012.88
PRESCHOOL	50,000	10,432.49	20.9%	17,100	8,866.65	51.9%	1,565.84
TEACHER WORKSHOPS	1,500	-	0.0%	2,500	-	0.0%	-
SPECIAL EVENTS	20,000	(350.00)	-1.8%	21,000	14,788.00	70.4%	(15,138.00)
MEMBERSHIPS	2,000	170.00	8.5%	2,000	463.45	23.2%	(293.45)
FACILITY RENTALS	2,000	870.00	43.5%	2,500	140.00	5.6%	730.00
PARTY RENTALS	9,000	1,650.00	18.3%	6,000	1,500.00	25.0%	150.00
CAL NAT	8,650	-	0.0%	-	-	0.0%	-
GRANTS	-	-	0.0%	-	-	0.0%	-
ENDOWMENT	-	-	0.0%	-	-	0.0%	-
FUNDRAISING (DONATIONS)	14,500	2,558.00	17.6%	14,000	1,722.10	12.3%	835.90
TOTAL INCOME	339,350	135,809.77	40.0%	265,080	149,048.60	56.2%	(13,238.83)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	268,400	82,856.55	30.9%	214,376	78,334.83	36.5%	4,521.72
SERVICES AND SUPPLIES							
ADVERTISING	500	498.00	99.6%	500	-	0.0%	498.00
COMMUNICATIONS	2,600	888.57	34.2%	1,800	876.60	48.7%	11.97
HOUSEHOLD SUPPLIES	2,500	1,389.23	55.6%	2,500	945.57	37.8%	443.66
INSURANCE	1,000	-	0.0%	1,200	-	0.0%	-
STRUCTURES & GROUNDS	4,500	449.61	10.0%	4,500	959.61	21.3%	(510.00)
OFFICE SUPPLIES	3,100	2,974.54	96.0%	3,275	1,685.83	51.5%	1,288.71
CLOTHING	7,000	691.77	9.9%	-	-	0.0%	-
CONTRACT SERVICES	5,500	1,073.77	19.5%	1,500	816.83	54.5%	256.94
RENT/LEASE STRUCTURES	3,200	800.00	25.0%	3,200	800.00	25.0%	-
PROGRAM SUPPLIES	28,000	13,664.62	48.8%	19,575	12,586.16	64.3%	1,078.46
MILEAGE	300	122.63	40.9%	500	59.87	12.0%	62.76
CONFERENCES	500	271.86	54.4%	600	105.00	17.5%	166.86
ELECTRIC	7,200	2,932.30	40.7%	7,500	2,860.72	38.1%	71.58
GAS	2,600	123.01	4.7%	1,900	139.19	7.3%	(16.18)
SUBTOTAL	68,500	25,879.91	37.8%	48,550	21,835.38	45.0%	3,352.76
EQUIPMENT/SOFTWARE	500	489	97.7%	500	11	2.3%	477.14
TOTAL OPERATING EXPENDITURES	337,400	109,225.08	32.4%	263,426	100,181.69	38.0%	8,351.62
TOTAL INCOME OVER (UNDER) EXPENDITURES	1,950	26,584.69		1,654	48,866.91		(21,590.45)

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
OCTOBER 2018**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
PARK IMPACT FEES	85,000	11,875.00	14.0%	59,375	40,375.00	68.0%	(28,500.00)
INTEREST INCOME	325	987.98	304.0%	325	(6,739.80)	-2073.8%	7,727.78
FAIR MARKET VALUE ADJUSTMENT	-	1,239.14	0.0%	-	54.95	0.0%	1,184.19
TOTAL INCOME	85,325	14,102.12	16.5%	59,700	33,690.15	56.4%	(19,588.03)
NOTES PAYABLE / LEASE PYMTS	-	-	0.0%	80,935	-	0.0%	-
TOTAL INCOME OVER (UNDER) EXPENDITURES	85,325	14,102.12		(21,235)	33,690.15		(19,588.03)

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
OCTOBER 2018

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	21,892	-	0.0%	60,966	-	0.0%	-
INTEREST	-	379.52	0.0%	-	73.49	0.0%	306.03
FAIR MARKET VALUE ADJUSTMENT	-	210.26	0.0%	-	51.15	0.0%	159.11
TOTAL INCOME	21,892	589.78	2.7%	60,966	124.64	0.2%	465.14
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	52,661	17,553.76	33.3%	46,656	15,063.68	32.3%	2,490.08
SERVICES AND SUPPLIES							
AGRICULTURE	1,800	335.40	18.6%	1,842	335.27	18.2%	0.13
HOUSEHOLD SUPPLIES	2,500	596.06	23.8%	1,200	1,633.49	136.1%	(1,037.43)
STRUCTURES & GROUNDS	4,500	1,228.31	27.3%	4,556	1,897.27	41.6%	(668.96)
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	115.25	0.0%	350	-	0.0%	115.25
CONTRACT SERVICES	6,000	3,081.80	51.4%	4,680	2,828.09	60.4%	253.71
WATER	1,500	445.38	29.7%	1,500	441.71	29.4%	3.67
ELECTRIC	3,300	1,300.30	39.4%	3,300	-	0.0%	1,300.30
SUBTOTAL	19,700	7,102.50	36.1%	17,528	7,135.83	40.7%	(33.33)
TOTAL OPERATING EXPENDITURES	72,361	24,656.26	34.1%	64,184	22,199.51	34.6%	2,456.75
TOTAL INCOME OVER (UNDER) EXPENDITURES	(50,469)	(24,066.48)		(3,218)	(22,074.87)		(1,991.61)

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
OCTOBER 2018**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	42,560	-	0.0%	42,560	-	0.0%	-
INTEREST	275	382.73	139.2%	275	103.74	37.7%	278.99
FAIR MARKET VALUE ADJUSTMENT	-	276.52	0.0%	-	72.25	0.0%	204.27
TOTAL INCOME	42,835	659.25	1.5%	42,835	175.99	0.4%	483.26
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	30,107	10,035.72	33.3%	26,424	8,565.32	32.4%	1,470.40
SERVICES AND SUPPLIES							
AGRICULTURE	1,850	387.00	20.9%	2,165	386.85	17.9%	0.15
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	2,500	2,367.41	94.7%	2,500	314.28	12.6%	2,053.13
VANDALISM	100	43.04	43.0%	100	-	0.0%	43.04
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
SMALL TOOLS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	4,000	2,367.03	59.2%	2,500	2,349.14	94.0%	17.89
WATER	16,000	9,378.33	58.6%	14,000	10,394.39	74.2%	(1,016.06)
ELECTRIC	300	55.47	18.5%	300	54.13	18.0%	1.34
SUBTOTAL	24,750	14,598.28	59.0%	21,565	13,498.79	62.6%	1,099.49
OPERATING EXPENDITURES	54,857	24,634.00	44.9%	47,989	22,064.11	46.0%	2,569.89
TOTAL INCOME OVER (UNDER) EXPENDITURES	(12,022)	(23,974.75)		(5,154)	(21,888.12)		(2,086.63)

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
OCTOBER 2018

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	71,719	-	0.0%	65,039	-	0.0%	-
INTEREST	300	840.51	280.2%	300	226.95	75.7%	613.56
FAIR MARKET VALUE ADJUSTMENT	-	828.10	0.0%	-	158.13	0.0%	669.97
TOTAL INCOME	72,019	1,668.61	2.3%	65,339	385.08	0.6%	1,283.53
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	52,661	17,553.76	33.3%	46,656	15,063.68	32.3%	2,490.08
SERVICES AND SUPPLIES							
AGRICULTURE	1,083	193.50	17.9%	1,083	193.43	17.9%	0.07
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	1,000	263.44	26.3%	1,000	-	0.0%	263.44
VANDALISM	100	-	0.0%	550	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	4,000	2,367.03	59.2%	2,500	2,349.15	94.0%	17.88
WATER	8,050	5,408.35	67.2%	8,050	4,584.84	57.0%	823.51
ELECTRIC	200	-	0.0%	200	-	0.0%	-
SUBTOTAL	14,433	8,232.32	57.0%	13,383	7,127.42	53.3%	1,104.90
TOTAL OPERATING EXPENDITURES	67,094	25,786.08	38.4%	60,039	22,191.10	37.0%	3,594.98
TOTAL INCOME OVER (UNDER) EXPENDITURES	4,925	(24,117.47)		5,300	(21,806.02)		(2,311.45)

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Accounts Payable Check Register

October 2018

Salary & Benefits	3,979.65
Service & Supply	82,689.84
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	-
TOTAL	86,669.49

Check #'s 070619-070695

Approved by the Board of Directors

November 15, 2018

Janis Sneed
Board Chair

Ann Willmann
General Manager

**EMAILED**

11/7/18

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
November 7, 2018

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
11/7/2018	070619	AIRGAS USA, LLC	\$ 166.02	520000
11/7/2018	070620	AMERICAN RED CROSS	\$ 120.00	520000
11/7/2018	070621	ASBURY ENVIRONMENTAL SERVICES	\$ 35.00	520000
11/7/2018	070622	AT&T	\$ 941.56	520000
11/7/2018	070623	BATTERIES PLUS BULBS # 311	\$ 97.78	520000
11/7/2018	070624	BATTERY SYSTEMS	\$ 34.95	520000
11/7/2018	070625	BEARING BELT & CHAIN	\$ 48.82	520000
11/7/2018	070626	BUTTES CTR STATE PIPE & SUPPLY	\$ 290.71	520000
11/7/2018	070627	C&M AUTOMOTIVE	\$ 1,615.88	520000
11/7/2018	070628	CAITLIN REILLY	\$ 122.63	520000
11/7/2018	070629	CALIFORNIA SPECIAL DISTRICTS ASSOC.	\$ 7,252.00	520000
11/7/2018	070630	CHICO CHAMBER OF COMMERCE	\$ 300.00	520000
11/7/2018	070631	CHICO CREEK DANCE CENTRE	\$ 383.60	520000
11/7/2018	070632	CHICO ECONOMY TOWING	\$ 45.00	520000
11/7/2018	070633	CHICO POWER EQUIPMENT INC	\$ 486.85	520000
11/7/2018	070634	CHICO PRINCESS PARTIES, LLC	\$ 252.00	520000
11/7/2018	070635	CHICO ROTARY FOUNDATION	\$ 125.00	520000
11/7/2018	070636	CHICO UNIFIED SCHOOL DISTRICT	\$ 2,733.03	520000
11/7/2018	070637	CHICO UNIFIED SCHOOL DISTRICT	\$ 1,300.30	520000
11/7/2018	070638	CITY OF CHICO	\$ 3,472.92	520000
11/7/2018	070639	COLLIER HARDWARE	\$ 261.58	520000
11/7/2018	070640	COMMERCIAL TIRE WAREHOUSE	\$ 625.08	520000
11/7/2018	070641	CS & L, LLC	\$ 1,234.70	520000
11/7/2018	070642	ELLIS ART & ENGINEERING	\$ 48.29	520000
11/7/2018	070643	EMPLOYMENT DEVELOPMENT DEPT	\$ 3,413.00	510000
11/7/2018	070644	EWING IRRIGATION PRODUCTS, INC.	\$ 4,104.58	520000
11/7/2018	070645	FASTENAL COMPANY	\$ 19.09	520000
11/7/2018	070646	FERGUSON ENTERPRISES, INC #1423	\$ 523.12	520000
11/7/2018	070647	FERGUSON ENTERPRISES, INC #686	\$ 107.30	520000
11/7/2018	070648	GATES RESALE	\$ 85.69	520000
11/7/2018	070649	GOLDEN VALLEY BANK	\$ 8,987.44	520000
11/7/2018	070650	GOLDEN VALLEY BANK	\$ 14,609.52	520000
11/7/2018	070651	GURU PRESSURE WASHING	\$ 825.00	520000
11/7/2018	070652	HILLYARD/SACRAMENTO	\$ 572.30	520000
11/7/2018	070653	HOLIDAY POOLS & SPAS	\$ 497.34	520000
11/7/2018	070654	HOME DEPOT CREDIT SERVICES	\$ 260.15	520000
11/7/2018	070655	HUNTERS SERVICES, INC.	\$ 371.00	520000
11/7/2018	070656	INDUSTRIAL POWER PRODUCTS	\$ 470.36	520000
11/7/2018	070657	J & M BOOTS & REPAIR	\$ 193.05	520000
11/7/2018	070658	J.C. NELSON SUPPLY CO	\$ 4,042.64	520000
11/7/2018	070659	J.W. PEPPER & SON, INC.	\$ 192.19	520000
11/7/2018	070660	J.W. WOOD CO., INC.	\$ 129.12	520000
11/7/2018	070661	JOHNNY ON THE SPOT PORTABLE TOILETS	\$ 817.25	520000
11/7/2018	070662	KELLY-MOORE PAINT CO, INC	\$ 459.08	520000
11/7/2018	070663	LEANNE MILLER	\$ 58.85	520000
11/7/2018	070664	LIMEY TEES	\$ 4,289.38	520000
11/7/2018	070665	LOCKSMITHING ENTERPRISES	\$ 177.50	520000
11/7/2018	070666	LOWE'S	\$ 466.44	520000
11/7/2018	070667	MAGOON SIGNS	\$ 17.16	520000
11/7/2018	070668	MARGARET BRUNELLE	\$ 119.00	520000
11/7/2018	070669	MEEKS BUILDING CENTER	\$ 1,781.22	520000
11/7/2018	070670	MISSION LINEN & UNIFORM	\$ 128.09	520000
11/7/2018	070671	MISSION LINEN & UNIFORM	\$ 2,365.99	520000
11/7/2018	070672	MJB WELDING SUPPLY	\$ 260.48	520000

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
November 7, 2018

CHECK REGISTER **FUND 2490 FY 18/19**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
11/7/2018	070673	NORMAC INC.	\$ 473.44	520000
11/7/2018	070674	NORTH STATE DOG TRAINING	\$ 700.00	520000
11/7/2018	070675	NORTHGATE PETROLEUM COMPANY	\$ 625.22	520000
11/7/2018	070676	O'REILLY AUTOMOTIVE STORES, INC.	\$ 243.37	520000
11/7/2018	070677	OFFICE DEPOT	\$ 509.20	520000
11/7/2018	070678	PAYLESS BUILDING SUPPLY	\$ 178.77	520000
11/7/2018	070679	PLATT ELECTRIC SUPPLY, INC.	\$ 435.16	520000
11/7/2018	070680	PLAY-WELL TEKNOLOGIES	\$ 1,024.00	520000
11/7/2018	070681	SAFETY DRIVERS ED, LLC	\$ 81.90	520000
11/7/2018	070682	SAVE MART SUPERMARKET	\$ 271.91	520000
11/7/2018	070683	SEIU LOCAL 1021	\$ 566.65	510000
11/7/2018	070684	STREAMLINE	\$ 300.00	520000
11/7/2018	070685	SUTHERLAND LANDSCAPE CENTER	\$ 291.99	520000
11/7/2018	070686	THATCHER COMPANY	\$ 772.05	520000
11/7/2018	070687	THRIFTY ROOTER	\$ 99.00	520000
11/7/2018	070688	TRACTOR SUPPLY CREDIT PLAN	\$ 53.61	520000
11/7/2018	070689	U.S. BANK EQUIPMENT FINANCE, INC.	\$ 1,473.74	520000
11/7/2018	070690	UNITED RENTALS, INC.	\$ 95.29	520000
11/7/2018	070691	WAL-MART COMMUNITY	\$ 388.63	520000
11/7/2018	070692	WASTE MANAGEMENT	\$ 431.60	520000
11/7/2018	070693	WORK TRAINING CENTER	\$ 1,575.00	520000
11/7/2018	070694	YBA SHIRTS, INC.	\$ 3,146.30	520000
11/7/2018	070695	ZEE MEDICAL COMPANY	\$ 595.63	520000

Total of Register

\$ 86,669.49



Anna Willmann
General Manager

OR

Salary & Benefits	\$ 3,979.65	Acct 510000
Service & Supply	\$ 82,689.84	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 86,669.49</u>	

Terry A. Zeller
Parks & Recreation Director

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Manual Accounts Payable Check Register

October 2018

Salary & Benefits	38,083.50
Salary & Benefits-ACH Payroll Tax Transfer	120,140.54
Salary & Benefits-ACH CalPERS	46,576.37
Service & Supply	75,651.59
Fixed Assets	-
Contingency to other Agency	-
Principal Repayment	-
Interest Expense	-
TOTAL	280,452.00

Check #'s 070511-070523
 070588-070614

Approved by the Board of Directors

November 15, 2018

Janis Sneed
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
October 1, 2018

CHECK REGISTER **FUND 2490 FY 18/19**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/1/2018	070511	BLUE SHIELD OF CALIFORNIA	\$ 28,882.38	510000
10/1/2018	070512	HUMANA INSURANCE CO	\$ 3,419.80	510000
10/1/2018	070513	MEDICAL EYE SERVICES	\$ 476.02	510000
10/1/2018	070514	ENTERPRISE RECORD - CHICO	\$ 394.75	520000
10/1/2018	070515	JASON ALEXANDER MILLER	\$ 250.00	520000
10/1/2018	070516	MIRO VUJIC	\$ 210.00	520000
10/1/2018	070517	RAY MORGAN COMPANY	\$ 158.66	520000

Total of Register

\$ 33,791.61



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 32,778.20	Acct 510000
Service & Supply	\$ 1,013.41	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 33,791.61</u>	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
October 4, 2018



CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/4/2018	070518	CHARLIE ROBINSON	\$ 280.00	520000
10/4/2018	070519	CLAIR LOUIS HINTON	\$ 300.00	520000
10/4/2018	070520	ITALIAN GUY CATERING, INC	\$ 449.91	520000
10/4/2018	070521	J.W. PEPPER & SON, INC.	\$ 90.43	520000
10/4/2018	070522	JOHN TRENALONE	\$ 60.00	520000
10/4/2018	070523	THE PRINTED IMAGE	\$ 153.73	520000

Total of Register

\$ 1,334.07

A handwritten signature in cursive script, appearing to read "Ann Willmann".

Ann Willmann
General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 1,334.07	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 1,334.07	

Terry A. Zeller
Parks & Recreation Director

OR

Michelle Niven
Human Resources Manager

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
October 12, 2018



EMAILED

10/12/18 CW

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/12/2018	070588	AARP DRIVERS SAFETY PROGRAM	\$ 325.00	520000
10/12/2018	070589	BANNER BANK	\$ 4,236.21	510000
10/12/2018	070590	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
10/12/2018	070591	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
10/12/2018	070592	CARTER LAW OFFICES	\$ 4,005.00	520000
10/12/2018	070593	COMCAST	\$ 1,422.00	520000
10/12/2018	070594	COURT-ORDERED DEBT COLLECTIONS	\$ 0.31	510000
10/12/2018	070595	IUOE LOCAL 39	\$ 450.34	510000
10/12/2018	070596	KCOE ISOM, LLP	\$ 3,000.00	520000
10/12/2018	070597	PETTY CASH	\$ 77.30	520000
10/12/2018	070598	SDRMA	\$ 444.51	520000

Total of Register

\$ 14,033.74

Ann Willmann
General Manager

OR


Terry A. Zeller
Parks & Recreation Director

OR

Michelle Niven
Human Resources Manager

Prepared by HR

Salary & Benefits	\$ 4,759.93	Acct 510000
Service & Supply	\$ 9,273.81	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 14,033.74	

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
October 30, 2018

 **EMAILED**
 10/30/18

CHECK REGISTER **FUND 2490 FY 18/19**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/30/2018	070599	AFLAC	\$ 472.30	510000
10/30/2018	070600	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
10/30/2018	070601	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
10/30/2018	070602	ARMED GUARD PRIVATE SECURITY INC	\$ 5,988.00	520000
10/30/2018	070603	BUS-MAN'S HOLIDAY TOURS	\$ 891.00	520000
10/30/2018	070604	CALIFORNIA WATER SERVICE	\$ 10,178.80	520000
10/30/2018	070605	CHICO LAUNDRY CO	\$ 240.00	520000
10/30/2018	070606	CHICO U LOCK IT	\$ 1,530.00	520000
10/30/2018	070607	COMCAST	\$ 443.88	520000
10/30/2018	070608	EDWARD JOHNSON	\$ 184.00	520000
10/30/2018	070609	GROWING UP CHICO	\$ 1,011.80	520000
10/30/2018	070610	JASON ALEXANDER MILLER	\$ 7,652.50	520000
10/30/2018	070611	JENNIFER MARCIALES	\$ 477.56	520000
10/30/2018	070612	KRONOS SAASHR, INC	\$ 4,241.02	520000
10/30/2018	070613	PACIFIC GAS AND ELECTRIC	\$ 29,021.55	520000
10/30/2018	070614	VERIZON WIRELESS	\$ 2,170.19	520000

Total of Register

\$ 64,575.67

 Ann Willmann
 General Manager

OR


 Terry A. Zeller
 Parks & Recreation Director

OR

 Michelle Niven
 Human Resources Manager

Prepared by HR

Salary & Benefits	\$ 545.37	Acct 510000
Service & Supply	\$ 64,030.30	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 64,575.67</u>	

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Payroll Check Register

October 2018

PPE	Pay Date	Checks	Amount
10/5/2018	10/12/2018	117199-117244	11,393.24
10/5/2018 ACH	10/12/2018	Direct Deposit	126,522.60
10/5/2018 ACH	10/12/2018	Direct Deposit	50.24
9/30/2018	10/18/2018	117245-117247	296.88
9/30/2018 ACH	10/15/2018	Direct Deposit	251.21
10/19/2018	10/26/2018	117248-117293	11,807.43
10/19/2018 ACH	10/26/2018	Direct Deposit	126,119.70
Total			276,441.30

Approved by the Board of Directors

November 15, 2018

Janis Sneed
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Refund Check Register

October 2018

Service & Supply-Refund Checks 6,480.00

TOTAL 6,480.00

Check #'s

028351-028353	1,025.00
028354-028362	4,350.00
028363-028366	1,105.00

Active Network Credit Card Refunds 10,409.53

Approved by the Board of Directors

November 15, 2018

Janis Sneed
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Revenue

October 2018

Net Revenue

Rents	50,866.77
Reimbursements	100.00
Misc.	1,947.00
Fees	265,032.95
 Sub Total	 317,946.72
 Other Income	 -
Donations	37.00
 RDA Pass Through	 -
Sale of Surplus Assets	-
City of Chico Reimbursements	-
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
 Fund 2480 Trust Obligations	 7,125.00
 Fund 2486 Chico Rotary/CARD	 -
 TOTAL	 325,108.72

Approved by the Board of Directors

November 15, 2018

Janis Sneed
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Previously submitted check #28367 dated November 2, 2018 in the amount of \$325,108.72

October 2018

FUND 2490

4530106	RDA Pass Through	-	-
4600001	Rent	50,866.77	
	Fees	265,032.95	315,899.72
4700001	Misc.	1,947.00	
	Rebates/Reimbursements	100.00	
	City of Chico Reimbursements	-	
	Baroni Park	-	
	Pro Rata Share	-	
	Other Income	-	
	Donations	37.00	
	Grant Revenue	-	2,084.00
	FUND 2490 total		317,983.72

FUND 2480

280	Trust Obligations	7,125.00
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FUND 2483

4616250	Prop 12 Grant Fund	-
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FUND 2486

4700001	Chico Rotary/CARD	-
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Checks Total

325,108.72



Andy Willmann
General Manager

COUNTY OF BUTTE
AUDITORS CERTIFICATE AND TREASURER'S RECEIPT
OROVILLE, CA 95965

RECEIVED FROM: CARD
CONTACT #: (530) 895-4711

ATR NUMBER:	
DEPT. ID #	
DATE:	11/2/2018
BAG #:	

DESCRIPTION	RCVBLE NUMBER:	FUND/ CHARGE CODE	ACCOUNT CODE	PROJECT CODE	AMOUNT
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CARD-Charges for Service (Rent, Concessions, Fees)		24900000	462005		\$ 315,899.72
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CARD-Miscellaneous Revenue (Misc, Rebates, Other Income,		24900000	473000		\$ 2,084.00
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CARD-Park Fees Trust Obligations		2480	280		\$ 7,125.00
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CARD-Rotary Foundation Trust Miscellaneous Revenue		24860000	473000		\$ -
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CARD-General Manager

Check #:	028367
Check Date:	10/02/18
Amount:	\$ 325,108.72

TOTAL	\$ 325,108.72
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Special Notes:

APPROVED BY
AUDITOR-CONTROLLER:

RECEIVED BY
TREASURER:

CHECK NO.	CHECK DATE	VENDOR NO.
28367	11/02/2018	124000



CHECK No. 028367

GOLDEN VALLEY BANK
190 COHASSET RD. STE. 170
CHICO, CA 95926
90-4427/1211

Chico Area Recreation and Park District
545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

Three hundred twenty-five thousand one hundred eight and 72/100 USD

CHECK AMOUNT
\$ 325,108.72

REFUND CHECK

AY BUTTE COUNTY TREASURER
O THE 25 COUNTY CENTER DR STE 120
RDER OF OROVILLE CA 95965

VOID 6 MONTHS FROM DATE OF ISSUE


AUTHORIZED SIGNATURE

THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

⑈028367⑈ ⑆121144272⑆ 0100043835⑈



Chico Area Recreation and Park District "Helping People Play"

**Staff Report 18-45
Agenda Item 7.1**

STAFF REPORT

DATE: November 15, 2018

TO: Board of Directors

**FROM: Ann Willmann, General Manager
Terry Zeller, Parks and Recreation Director**

SUBJECT: District Update

Funding Strategy Request for Proposal

The Request for Proposal (RFP) was released October 2, 2018. Based on questions and feedback received from interested consultants, the deadline to submit a proposal was extended to November 2, 2018. The original timeline included a preliminary review by the current Board at the November meeting, but due to the extended deadline, staff will present a recommendation to the full Board at the Regular Meeting in December.

CARD Family Nights at the DFJ Center-Halloween Carnival

This event has been a part of the bi-monthly series that started in 2017 to reach out to the Chapman community with regular open-door free events. The Halloween Carnival was the October installment of this series, bringing together members of the community, the kids in their costumes, and volunteers including the Love Chapman coalition and the Salvation Army. Many Halloween themed games and treats were waiting inside the doors for the kids and their families, as well as crafts for all to participate in. We had a great turnout and a big thank you goes out to our volunteer partners for making this a success again this year.

Nature Center Update

The Nature Center Board of Directors and the City of Chico are currently engaged in discussions regarding the dissolution of the Nature Center 501c3. Once the Nature Center Board of Directors and the City have reached an agreement, the City will engage in discussions with CARD and a final proposal will be presented at a future Board meeting.

Deer Pens Grant Potential

With the passing of Prop 68 in June of 2018, several grant opportunities have been established, including one for Cultural, Community and Natural Resources. The Mechoopda Tribe, City of Chico, and CARD have started preliminary discussions about developing a Maidu Living Village in the current Deer Pen area. This would be a collaborative project between the three agencies to develop an educational area that would draw visitors from local and surrounding schools. These discussions are in the preliminary phases and once agency rolls are identified, there will be a presentation to the governing bodies of each agency to seek approval to apply for funding.

Seasonal Changes for Park Maintenance

November is traditionally the month that our seasonal layoffs go into effect, with the expectation that many who work for the District in this capacity will be returning to their duties in the spring. As such, the Parks Team hosts an end of season barbeque for the departing staff as a way of saying "Thank You" and communicating to the larger group all the good work done on behalf of CARD throughout the year. This year's barbeque was held on October 31, and was well attended.

Leaf season is also upon us with the remaining Parks Team all focusing on a group effort to collect and compost the leaves. It is a complex undertaking and requires all staff to be involved to coordinate such a monumental effort. CARD collects and uses the leaves in an ongoing composting process which eventually returns to the parks as soil for top dressing and other landscape projects, another example of green principals at work for conserving resources at CARD.

Irrigation Repairs

Staff will be performing some major repairs to the main water lines at Community Park, as well as two other large water line repairs at Oak Way and DeGarmo. Two of these older systems have needed quite a few fixes over the past few years, and the DeGarmo system continues to be plagued by specific failures that are being addressed as they crop up each fall. We have a dedicated staff that keep our facilities up and running, and haven't had to cancel any programs due to these issues, which is a testament to the hard work our CARD team does every day.

Fall to Winter Classic Movie Series

Lakeside Pavilion is providing free movies on the first and third Thursday of each month over the winter at 1:00 pm. The Sixth Sense and Roxanne will be shown in November, with The Polar Express and Home Alone scheduled for December, and the King's Speech will wrap things up on January 17. All ages are welcome, and CARD will be serving popcorn and lemonade. A special thanks to Lori Carr and her staff for providing great free afternoon programming over the winter for our patrons.

Soggy Dog Day

This was CARD's 5th annual tribute to dog recreation, with Shapiro Pool being the site once again for dogs and owners to enjoy a romp in the pool, and many vendors focusing on dog products and services from the community. The event was hosted by Trailblazer Pet Supply and was well attended on November 3. For the \$10 entry fee, all participants got a half hour of pool time, a goody bag, prize giveaways, and an opportunity for a picture with their furry friend. Soggy Dog Day continues to be a strong and well-loved November event, and we received many great comments from our community of pet owners. A special thanks to Noah Hajec and his staff for the coordination of this event and continuing to find great partners.

By _____
Ann Willmann
General Manager

By _____
Terry Zeller
Director of Parks and Recreation



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 18-46
Agenda Item 7.2**

STAFF REPORT

DATE: November 15, 2018
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: Public Hearing/Adoption of Park Rules and Regulations

DISCUSSION:

At the Regular Board Meeting on September 20, 2018, the Board of Directors approved the proposed Park Rules and Regulations and directed staff to post the public hearing notice notifying the public of the District's intent to adopt the Park Rules and Regulations at our Regular Board Meeting on November 15, 2018.

The public notice was placed in the Chico Enterprise Record on October 12, 2018, October 22, 2018 and November 1, 2018, and was also posted on our website. The notice directed any community member interested in reviewing and commenting on the proposed rules and regulations to contact the District office or attend the meeting. At the time of this report, no comments were received.

At the Regular Board Meeting on November 15, 2018, the Board of Directors will conduct the Public Hearing. Once the hearing is concluded, the Board of Directors will make the determination of whether to incorporate public comments into the Final Park Rules and Regulations.

Attached for your review are the approved Draft Park Rules and Regulations.

RECOMMENDATION/POSSIBLE ACTION:

It is recommended that the Board of Directors Adopt the Final Park Rules and Regulations with any agreed upon changes.

By _____
Ann Willmann
General Manager



Chico Area Recreation and Park District “Helping People Play”
545 Vallombrosa Avenue, Chico, California 95926
(530) 895-4711, Fax (530) 895-4721

Chico Area Recreation and Park District

Park Rules and Regulations

Article I - Introduction

The Chico Area Recreation and Park District (CARD) is very proud of its parks and facilities. Throughout the year, our beautiful parks and facilities host a wide variety of activities, such as community-wide events, recreation programs, sporting events, family picnics, weddings, and quiet relaxation. CARD takes pride in ensuring that its parks and facilities are maintained at a high level of service. The following rules and regulations have been developed to make sure that CARD's parks and facilities remain beautiful, inviting, and safe for the community.

We ask for your cooperation to ensure that the integrity of our community's parks and facilities remain intact. If you have specific questions, please call the CARD Office at (530) 895-4711.

Article II - Definitions

- A. District. The word "District" or "CARD" shall mean the Chico Area Recreation and Park District.
- B. Facility or Facilities. The terms "Facility" and "Facilities" shall include any and all of CARD's parks, pools, picnic areas, playgrounds, and community centers, including, but not limited to:

Community Parks

- 1. Community Park
- 2. DeGarmo Park
- 3. Hooker Oak Park
- 4. Wildwood Park
- 5. Humboldt Avenue Skate Park

Neighborhood Parks

- 1. Oak Way Park
- 2. Peterson Park
- 3. Rotary Park
- 4. Baroni Park
- 5. Hancock Park
- 6. Ceres Park
- 7. Alamo/Henshaw Park
- 8. Dorothy F. Johnson Center Park

Community Centers

- 1. Pleasant Valley Recreation Center
- 2. Dorothy F. Johnson Neighborhood Center
- 3. CARD Community Center/Creekside Rose Garden
- 4. Lakeside Pavilion
- 5. Chico Creek Nature Center

Special Purpose Facilities

- 1. Sycamore Field
- 2. Pleasant Valley Pool
- 3. Shapiro Pool
- 4. Community Park Field House
- 5. DeGarmo Dog Park

Article III - General Provisions

All persons entering upon any Facility owned and/or maintained by CARD shall comply with all applicable Federal, State, County, and Local Laws and Regulations, including these Rules and Regulations, and any other Rules and Regulations established by the District.

A. Hours of Operation

1. No person shall enter or remain in any Facility while closed to the public, unless permitted by written agreement with the District. Whenever a threat to public health or safety exists in any Facility, CARD may close it or any part of it to the public for such duration as CARD deems necessary to ensure the safety and well-being of the public. Hours of operation are as follows:
 - a. Community Parks are open between 7:00 a.m. and 11:00 p.m., with the exception of the Humboldt Avenue Skate Park, which is open from 8:00 a.m. to dusk.
 - b. Neighborhood Parks are open from 7:00 a.m. to dusk.
 - c. Special Purpose Facilities are open during District activities, or when permitted by written agreement with the District, with the exception of the following facilities:
 - i. Sycamore Field falls under the hours of operation established for Bidwell Park.
 - ii. DeGarmo Dog Park is open from 7:00 a.m. to dusk, with the exception of Wednesdays when the dog park is closed from 7:00 a.m. to 10:00 a.m. for maintenance.
 - iii. All picnic sites are closed Thursdays for maintenance.
2. Community Centers are open during District activities or when permitted by written agreement with the District.
3. When conditions so require for the preservation and protection of a Facility, or a portion thereof, or for the safety of persons using the Facility, a Facility, or portion thereof, may be closed by posting signage thereat indicating that the Facility, or the affected portion thereof, is closed. No person shall go upon or allow any animal or child in his or her custody to enter into or use such Facility, or the affected portion thereof, so long as it is closed.
4. Any person who trespasses on any Facility may be arrested or issued a citation. This includes the following:
 - a. Entering any Facility when it is closed, whether it is enclosed or unenclosed.
 - b. Willfully opening, tearing down, or otherwise destroying any part of a Facility, including without limitation any fence, gate, chain, bollard, barrier, or landscaping.
 - c. Removing, injuring, unlocking, or tampering with any lock on any gate, fence, or structure of a Facility.
 - d. Refusing or failing to leave any Facility immediately upon request by District staff, representatives, contracted security personnel, or law enforcement.

B. Care of Property and Facilities

No person shall destroy or abuse any Facility or other public property under the charge and control of CARD. This includes injuring, defacing, altering, writing upon, destroying, removing, or tampering with in any way, any Facility or personal property or equipment owned by or under the jurisdiction or control of CARD, including, without limitation, any buildings, signs, gates, fences, equipment, markers, trash receptacles, materials, utilities, water lines, sprinklers, etc.

C. Trees, Plants, Flowers, Shrubs, and Grass

No person shall deface, destroy, injure, cut, or remove any natural condition or part of the landscape of any Facility, including, but not limited to, flowers, shrubbery, plants, vines, trees, grass, wood, or rocks, except with prior written permission from the District.

D. Littering, Polluting, and Dumping

1. Littering means the willful or negligent throwing, dropping, placing, depositing, or sweeping of any waste matter on land or water in other than appropriate storage containers or areas thereat designated for such purpose.
2. No person shall do any of the following:
 - a. Litter in any Facility. All persons shall use receptacles provided for the disposal of refuse.
 - b. Deposit household or commercial refuse in any receptacle at any Facility.
 - c. Engage in unlawful dumping in or at any Facility.
 - d. Deposit or dump any yard clippings, rocks, dirt, mulch, or wood chips in or upon any Facility unless permitted by prior written agreement with the District.

E. Abandoned and Unattended Property

No person shall within or adjacent to any Facility, store or leave unattended personal property or belongings of any kind or nature, unless permitted by prior written agreement with CARD. Any property so abandoned and/or unattended may be impounded and disposed of by CARD in accordance with law.

F. Sanitation

1. No person shall do any of the following:
 - a. Urinate or defecate at, in, or on any Facility, or in or upon any park building, monument or structure thereon, other than in a restroom or portable building specifically designed for such purpose.
 - b. Fail to cooperate in maintaining restrooms at any Facility in a neat and sanitary condition.
 - c. Fail to cleanup feces deposited by their pet.

- d. Use any fountain, drinking fountain, pool, sprinkler, or any other water contained in a Facility, for the purpose of washing or cleaning himself or herself, his or her clothing, or other personal belongings. This shall not apply to those areas within a Facility that are specifically designated for personal hygiene purposes (i.e., bathroom, etc.), provided, however, that no person shall wash his or her clothes or personal belongings in such areas.

G. Animals

1. Dogs and other domestic animals must be on a leash no longer than six feet in length and sufficient strength and durability that they cannot be broken by the animal. Animals must also be under the full and complete physical control of their owner or custodian and be within his or her sight at all times while on District property. Dogs are allowed off-leash only in designated off-leash areas.
2. Any dog brought to a Facility must be licensed by the jurisdiction in which the owner resides and be fully vaccinated. Proof of current vaccination against rabies and proof of current licensing must be provided upon the request of any police officer, contracted security personnel, District employee, or representative.
3. No person shall allow any dog or other animal to do any of the following:
 - a. Enter environmentally sensitive or restricted areas at a Facility.
 - b. Interfere with, bother, or disturb others at any Facility.
 - c. Engage in fighting with other dogs or animals, or allow a dog or animal to harass, threaten, or injure any person, animal, or wildlife.
 - d. Damage District property or property belonging to persons other than the owner or custodian of the animal.
 - e. Leave a Facility without cleaning up after the animal, including any feces left by it.
 - f. Bring or keep a noisy, vicious, or dangerous dog or other animal to any Facility.
 - g. Secure an animal to any stationary object at any Facility.
 - h. Leave a dog or other animal in an unattended vehicle at any Facility without adequate ventilation, or in such manner as to subject the animal to extreme temperatures that adversely affect the animal's health or welfare.
4. Dogs and other animals, other than service animals that assist persons with disabilities, are not permitted in community centers, pool areas, and/or gymnasiums owned and/or maintained by CARD.
5. Any unaccompanied dog or animal found with or without a license or identification tag may be seized and impounded by animal control.
6. Animals such as ponies to provide pony rides for an event, petting zoos, horses, and/or other stock animals are prohibited from entering upon any Facility unless permitted by prior written agreement with the District. Horses are allowed on designated trails.

H. Prohibition on Glass

Glass bottles or other glass containers or items are prohibited in CARD Facilities unless permitted by prior written agreement with the District. This shall not apply to glass bottles or containers used in the care and feeding of infant children.

I. Firearms and Other Weapons

1. Except as set forth in Section 2. below, no person shall possess, use, carry, discharge, or cause to be discharged any gun, firearm, or weapon, including without limitation any air or gas weapon, spring gun, spear, bow and arrow, crossbow, sling shot, animal trap, knife with blade over five inches long, explosive, or any other form of weapon potentially dangerous to wildlife or human safety while at or upon any CARD Facility. No person shall discharge or cause to be discharged any such gun, firearm, or weapon onto or across any Facility from outside park boundaries.
2. Only persons authorized by the State of California in accordance with their official duties, or in writing by the General Manager, shall be authorized to possess any firearm(s) or weapon(s) at or upon any CARD Facility.

J. Prohibited Conduct

1. No person while at or upon any Facility shall do any of the following:
 - a. Harass or otherwise disturb others.
 - b. Accost another person for the purpose of begging or soliciting.
 - c. Be under the influence of intoxicating liquor or dangerous drugs in such a condition that the individual is unable to exercise care for his or her own safety, or the safety of others.
 - d. Engage in loud or disturbing conduct, or any act tending to constitute a breach of the peace.
 - e. Climb upon any wall, fence, shelter, tree, shrub, fountain, or other vegetation, or any structure, statue, or artwork not specifically intended for climbing purposes.
 - f. Engage in any form of gambling or game of chance for money.
 - g. Obstruct vehicular or pedestrian traffic.
 - h. Engage in fighting or assault of any person.
 - i. Engage in any form of sexual activity.
 - j. Appear in public in such a manner that one's genitalia are unclothed or exposed.
 - k. Use a bench, picnic table, or other sitting area so as to interfere with its use by other persons, including storing any materials thereon.
 - l. Engage in a course of conduct or commit acts that endanger the safety of others, or District property.
 - m. Operate a bicycle, motor vehicle, or similar vehicle in a manner that endangers any other person or property.

K. Camping

No person shall camp overnight or possess camping gear at or within any Facility unless permitted by prior written agreement with the District. Camping gear includes sleeping bags, tents, beds, bedrolls, shelters, or other articles associated with overnight camping.

L. Fires

No person shall build, light, or maintain a fire of any nature at or within any Facility except in permanent fixed barbecues or designated areas. Exceptions to this requirement must be obtained in writing from CARD.

M. Barbecues

Barbecue grills are available for use at certain Facilities. Only charcoal briquettes from manufactured sources can be used in said devices. The use of portable propane barbecue devices will be allowed in designated picnic areas at a Facility so long as they are placed in an area that will not scorch, burn, or otherwise damage lawns or table tops and that is at least 30 feet from any flammable material such as grass, weeds, wood chips, brush or buildings. All propane barbecue devices must be from manufactured sources, in good working condition, and used only for their intended uses. Barbecues shall be operated at all times in a manner that does not endanger facilities. After using the barbecues, the fire must be thoroughly extinguished. Live coals must be disposed of in a safe manner and not placed on the grass or into trash receptacles.

N. Smoke-Free Parks

Smoking is prohibited in all CARD Facilities. "Smoking" means inhaling, exhaling, burning or carrying any lighted pipe, cigar, cigarette, weed, plant, or other combustible organic or chemical substance, the smoke from which is specifically designed or intended to be inhaled or drawn into the nose or mouth. In addition, "smoking" includes the use of any e-cigarette or vapor device, of any product name or descriptor, which releases gases, particles or vapors into the air as a result of combustion, electrical ignition, or vaporization intended to be drawn into the nose or mouth (excluding any United States Food and Drug Administration approved nebulized medication).

O. Drugs/Possession of Drug Paraphernalia

Absolutely no drugs, illegal substances, or drug paraphernalia are allowed in or on any Facility.

P. Alcoholic Beverages

No person shall possess, sell, or consume any alcoholic beverage at or within any Facility, unless by permit only at the CARD Community Center/Creekside Rose Garden, Lakeside Pavilion, Pleasant Valley Recreation Center, Dorothy F. Johnson Center, and DeGarmo Park. Permits to serve alcohol at these facilities may be applied for on forms prepared and provided by CARD no later than 30 days prior to the event. Alcohol may not be served or consumed unless the application has been approved and the requisite permit has been issued by the District.

Q. Soliciting

No person or group shall solicit money or other property from persons not known to such person or group at or within any Facility unless permitted by prior written agreement with the District. For the purpose of this section, soliciting shall also include the leafleting, distribution, or posting of any advertisements or other promotional items; delivering any goods or services for a fee; or stationing or placing any stand, cart, or vehicle for display of goods, merchandise, or services.

R. Concessions

No person, group, or business shall sell merchandise or services, or operate a concession at or within any Facility unless permitted by prior written agreement with the District. In the event CARD has permitted such, the person, group or business shall have in its possession at all times while selling merchandise or services such written authorization. If food or beverage items are to be served to the general public (selling or giving away), a health permit is required and must be provided upon request.

S. Vehicles/Parking

1. With the exception of authorized emergency vehicles, or unless permitted by prior written agreement issued by the District, motor vehicle(s) shall be parked at a Facility only in places specifically provided or designated for such purpose during hours of operation. As used in this section, "motor vehicle(s)" shall include any type of motor driven vehicle, including, but not limited to, house trailers, motorcycles, motorized two or three wheel vehicles, buses, and automobiles.
2. No person shall permit a vehicle to be parked or left standing for 72 or more consecutive hours at any Facility. Any vehicle parked or left standing in violation of this section may be removed as provided in the Vehicle Code of the State of California.

T. Bicycles, Skateboards, etc.

1. No person shall use any rolling device such as a bicycle, skateboard, scooter, inline skates, etc., in a manner that may cause potential harm to other people, pets, wildlife, or District property, nor on any sports field, tennis court, playground, off-leash area, or other reserved or restricted areas.
2. Bicyclists shall be permitted to wheel or push bicycles by hand on any grassy area, trail, or path reserved for pedestrian use. All non-motorized vehicles shall be operated at all times with reasonable regard for the safety of others.

U. Bounce House/Inflatables

1. Bounce houses and other inflatables may only be set up in designated areas of a Facility, and must be supervised at all times. Generators must be provided as electricity will not be available.
2. Inflatables and any other items with any type of water feature, water slides, dunk tanks, or any other similar items, are prohibited at all Facilities.

V. Aviation/Drones

No person shall voluntarily bring, operate, or land any aircraft, airplane, aircraft, hot air balloon, parachute, hang glider, drone, or other aerial craft or device (with the exception of kites) in any Facility. Certain areas may be designated appropriate landing places for medical evacuation helicopters, or as permitted by prior written agreement with the District.

W. Miscellaneous Activities

1. No person shall do any of the following:

- a. Engage in activities that endanger property, public safety, or environmental resources.
- b. Utilize any Facility for the purpose of teaching for personal profit or financial gain an individual or group any recreational skill unless permitted by prior written agreement with the District.
- c. Damage, injure, collect, or remove earth, rocks, sand, gravel, fossils, minerals, or any article of paleontological, archaeological or historical interest or value located on any Facility. Special permission may be granted to remove, treat, disturb, or otherwise affect plants or animals or geological, historical, archaeological, or paleontological materials for research, interpretive, educational, or park operational purposes.
- d. Cut, carve, paint, mark, paste, and/or fasten on any tree, fence, wall, building, monument, or other District property, any bill, advertisement, directional or informational signs, or inscription whatsoever unless permitted by prior written agreement with the District.
- e. Use airborne projectiles such as rockets, golf balls, archery equipment, javelins, or any other projectile that may harm District property or people at any Facility, except in areas specifically designated for such use.
- f. Use a metal detector or similar device in any Facility.
- g. Operate a still, motion picture, video, or other camera for commercial purposes unless prior authorization is received by CARD. This section shall not apply to the commercial operation of cameras as part of bona fide reporting of news.
- h. Use electrical outlet(s) in or on any Facility for personal use unless prior authorization is received by CARD.
- i. Bring into or possess commercial shopping carts, whether attended or not, at any Facility.

X. Responsibility for Conduct of Minors

Parents and guardians shall be responsible for the conduct of their minor children and shall not permit such minor children to do any act prohibited by these rules and regulations.

Y. Noise and Audio Devices

No person shall cause a loud or excessive noise within any Facility which exceeds the decibel level allowed under local ordinance or otherwise unreasonably disturbs the peace and quiet of any neighborhood, the quiet enjoyment of property, or of any reasonable person of normal sensitivity residing or working in the area unless permitted by prior written agreement with the District.

Z. Assembly/Permits

1. Certain Facilities shall be made available for the exclusive use for activities which are appropriate as defined in the District's Master Plan for the involved park and/or facility, subject to the prior issuance of a permit by the District.
2. Permits are required for any activity with 75 or more participants, and for special events, sponsored events, or any activity advertised to the public, including but not limited to, fundraisers, entertainment, demonstrations, exhibitions, or tournaments, regardless of the number of participants.
3. Permits will not be issued to any activity that may unreasonably interfere with the enjoyment of a Facility by other users.
4. The decision of whether to approve a permit will be based on the following factors:
 - a. Whether or not the event is contrary to the purpose(s) for which the Facility or Facilities were established.
 - b. The location of the event and such location's vulnerability to damage.
 - c. Whether or not the event will unreasonably interfere with other Facility uses or users, District activities, public safety, or other activities authorized by the District.
 - d. If the event will detract from the general public enjoyment of the Facility, or result in significant conflict with other uses.
 - e. Whether the event or activities associated with the event presents a high risk of personal injury and/or property damage; or presents a clear and present danger to public health and/or safety.
 - f. The number of people expected to be in attendance.
 - g. The type of equipment to be brought onto the site.
 - h. The number of days the permittee would occupy the site.
 - i. Whether or not insurance or other permit conditions can be complied with.
5. Reservation and use of a Facility shall be in strict compliance with all applicable Federal, State, County, Local Laws and Regulations, including these Rules and Regulations, and any other Rules and Regulations established by the District.
6. CARD reserves the right to deny future reservations to anyone who does not comply with the terms and conditions of any permit and/or violates any of CARD's rules and regulations.

Article IV - Enforcement

1. In addition to all other penalties prescribed by law, violation of any of these rules and regulations shall subject the violator to ejection from the Facility in which the violation occurred for 72 hours. If any person violates this order, local law enforcement may be called, and the person may be arrested for criminal trespass.
2. Pursuant to Public Resources Code 5786.17
 - (a) Violation of any rule, regulation, or ordinance adopted by a board of directors is a misdemeanor punishable pursuant to Section 19 of the Penal Code.
 - (b) Any citation issued by a district for violation of a rule, regulation, or ordinance adopted by a board of directors may be processed as an infraction pursuant to subdivision (d) of Section 17 of the Penal Code.
 - (c) To protect property and to preserve the peace at recreation facilities and other property owned or managed by a district, the board of directors may confer on designated uniformed district employees the power to issue citations for misdemeanor and infraction violations of state law, city or county ordinances, or district rules, regulations, or ordinances when the violation is committed within a recreation facility and in the presence of the employee issuing the citation.
3. No person shall refuse to leave a Facility and/or interfere with any police officer, contracted security patrol officer, employee, or representative of CARD when enforcing these rules and regulations. Anyone who intentionally acts in a manner that prevents or attempts to prevent enforcement of these rules and regulations may be ejected from a Facility and/or prosecuted for criminal trespass.
4. These Regulations shall not apply to, or restrict, any police officer, or other governmental agency while acting in the performance of any lawful duty imposed upon such officer or agent by any lawful authority.
5. Should any word, sentence, paragraph, clause or phrase of these rules and regulations be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions, which shall remain in full force and effect.



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 18-47
Agenda Item 7.3**

STAFF REPORT

DATE: November 15, 2018
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: Public Hearing/Adoption of Master Plan Update

DISCUSSION:

The Chico Area Recreation and Park District has been working on an update of the 2008 CARD Master Plan. Through several work sessions with staff, the Board, stakeholders, and the public, the 2018 CARD Master Plan Update is ready for adoption.

A public notice was published in the Enterprise Record on October 13, 2018, October 23, 2018, and November 5, 2018, and was also posted on our website. The public was invited to provide comments on the Master Plan Update, and at the time of this report, no comments were received.

At the Regular Board Meeting on November 15, 2018, the Board of Directors will conduct the Public Hearing. Once the hearing is concluded, the Board of Directors will make the determination of whether to incorporate public comments into the Master Plan Update.

Based on a recommendation from the District’s Legal Council, once the Master Plan Update is adopted, CARD will need to file a notice of exemption to fulfill the CEQA requirements. The Master Plan Update is a planning document and the implementation of recommended projects would require future action if the District were to adopt and/or finance any project included. Therefore, as projects are selected from the Master Plan Update for construction, CEQA will be initiated on the specific project.

ACTION REQUESTED:

It is recommended that the Board of Directors direct staff to make any changes, if needed, and approve the Master Plan Update.

By _____
Ann Willmann
General Manager



Chico Area Recreation and Park District "Helping People Play"

**Staff Report 18-48
Agenda Item 8.1**

STAFF REPORT

DATE: November 15, 2018
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: Resolution Honoring Director Jan Sneed

DISCUSSION:

Director Jan Sneed has served on the Chico Area Recreation and Park District Board of Directors for 24 years. She has given her time and knowledge regarding recreation and parks, and has been instrumental in the advancement of quality programs and parks for the community of Chico. Her advice and experience will be missed by both co-directors and staff alike.

RECOMMENDATION:

It is recommended that the Board of Directors recognize and honor Director Jan Sneed for her service to the Chico Community and the Chico Area Recreation and Park District by passing Resolution 18-10.

By _____
Ann Willmann
General Manager



**RESOLUTION 18-10 OF THE BOARD OF DIRECTORS OF THE CHICO AREA
RECREATION AND PARK DISTRICT HONORING JAN SNEED FOR HER
TWENTY-FOUR YEARS OF SERVICE AS A DIRECTOR ON THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS**

WHEREAS, Jan Sneed has given her time unselfishly to the Chico Area Recreation and Park District since 1992, and

WHEREAS, her knowledge of recreation and park programs, policies and procedures, District finances, and desire to expand park, recreation, and enrichment opportunities for District residents has resulted in an outstanding organization, and

WHEREAS, her involvement with CARD Staff, the CARD Board of Directors, and the Chico Community as a whole has resulted in many quality projects and services for the community, and

WHEREAS, CARD takes great pleasure in recognizing the significant achievements of Jan Sneed and herewith expresses its sincere gratitude for the invaluable contributions she has made to the Chico Community, and

WHEREAS, she will be missed not only by her Co-Directors, but also by the Staff, and the Community to which she has given her time and energy.

NOW, THEREFORE, BE IT RESOLVED that the Chico Area Recreation and Park District commends and honors Jan Sneed for her twenty-four years of outstanding service, and her dedication as a Director of the Chico Area Recreation and Park District.

PASSED AND ADOPTED this Fifteenth day of November 2018.

ATTEST:

Bob Malowney, Vice Chair
Board of Directors

Ann Willmann
Secretary to the Board

