



**CLOSED SESSION OF THE CHICO AREA RECREATION
AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, January 24, 2019 – 6:30 p.m.**

*Posted Prior to 5:00 pm
Friday, January 18, 2019*

A G E N D A

1.0 CALL TO ORDER/ROLL CALL

2.0 CLOSED SESSION

- 2.1 Pursuant to Government Code Section 54956.8 - Conference with Real Property Negotiators: Property – Portion of Bidwell Park along East 8th Street now occupied by Chico Creek Nature Center; Owner – City of Chico. CARD negotiators – General Manager Ann Willmann and Legal Counsel Jeff Carter. Under Negotiation – Terms and conditions of lease.

OPEN SESSION

3.0 ADJOURNMENT

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District. If the Board is unable to conclude its discussion of Closed Session items by 7:00 p.m., it will return to Closed Session at the end of this evening's meeting.



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, January 24, 2019 – 7:00 p.m.

*Posted Prior to 5:00 pm
Friday, January 18, 2019*

BOARD MEMBERS:

Michael Worley, Chair
Tom Lando, Vice Chair
Thomas Nickell
Dave Donnan
Michael McGinnis

CARD STAFF:

Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

GENERAL INFORMATION:

1. Agendas:

Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.

2. Agenda Items:

Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.

Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.

3. Items Not Appearing On Posted Agenda:

This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:

- a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
- b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
- c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.

Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.

4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.

5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.

6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, January 24, 2019 – 7:00 p.m.**

*Posted Prior to 5:00 pm
Friday, January 18, 2019*

AGENDA

1.0 CALL TO ORDER

1.1 Roll Call

1.2 Closed Session Announcement

2.0 CORRESPONDENCE

There is no correspondence.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

There are no presentations.

5.0 CONSENT AGENDA

5.1 Minutes of the Regular Meeting of the Board of Directors of December 20, 2018

Action Requested – that the Board of Directors approve the minutes as submitted

5.2 Monthly Bills and Refund Register - *Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register*

5.3 Monthly Financial Report - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

6.0 REGULAR AGENDA

6.1 Items Removed from the Consent Agenda

7.0 UNFINISHED BUSINESS

There is no Unfinished Business.

8.0 NEW BUSINESS

8.1 Funding Measure Strategy Team Presentation (Staff Report 19-1) - *Action Requested – that the Board of Directors authorize the General Manager to enter into an agreement with EMC Research in the amount of \$24,500, Isom Advisors in the amount of \$15,000, and Clifford Moss in the amount of \$18,000 to conduct polling, financial planning, and communication strategy.*

- 8.2 Maidu Living Village Grant (Staff Report 19-2) - *Action Requested – that the Board of Directors authorize the General Manager to work with the City of Chico and the Mechoopda Tribe to submit a grant application for the Maidu Living Village with the anticipation that CARD would program and operate the Maidu Living Village once constructed.*
- 8.3 Request for Addition of Full-Time Recreation Coordinator Position (Staff Report 19-3) - *Action Requested – that the Board of Directors authorize the General Manager to add one full-time Recreation Coordinator position.*
- 8.4 Change in Start Time for the District’s Regularly Scheduled Board Meetings (Staff Report 19-4) - *Action Requested – that the Board of Directors direct staff to change the start time of the Regular Board Meetings to 6:00 p.m.*
- 8.5 LAFCO Election Ballot - (Staff Report 19-5) - *Action Requested – that the Board of Directors vote for Tom Lando for Regular "Non-Enterprise" Member.*
- 8.6 Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing the General Manager to Renew a Revolving Line of Credit with Golden Valley Bank (Staff Report 19-6) - *Action Requested – that the Board of Directors adopt Resolution 19-1 authorizing the renewal of the revolving line of credit with Golden Valley Bank.*
- 8.7 Board Committee Assignments - *Action Requested - that the Board Chair appoint members of the Board to serve on the following Committees:*
- a. *Finance Committee*
 - b. *Doe Mill/Honey Run SPA Ad Hoc Committee*
 - c. *City/CARD MOU Ad Hoc Committee*

9.0 BOARD OF DIRECTORS’ REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

9.2 Other Reports

10.0 DIRECTORS’ COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER’S COMMENTS

11.1 General Manager’s Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 ADJOURNMENT

Adjourn to the Special Meeting of the Board of Directors of the Chico Area Recreation and Park District on February 19, 2019.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**(Draft)
MINUTES
December 20, 2018**

Board Members Present: Michael Worley, Chair
Tom Lando, Vice Chair
Thomas Nickell, Board Member
Dave Donnan, Board Member
Michael McGinnis, Board Member

Staff Members Present: Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 7:00 p.m., and roll call was taken as noted above.

1.2 Election of Officers

The consensus of the Board was to elect Michael Worley as the Board Chair, and Tom Lando as Vice Chair.

2.0 CORRESPONDENCE

There was no correspondence.

3.0 PUBLIC COMMENTS

There were no comments.

4.0 PRESENTATIONS

There were no presentations.

5.0 CONSENT AGENDA

M/S/C/ (Directors Lando/Nickell) that the Board of Directors approves the consent agenda as presented.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, Donnan, McGinnis

Noes: None

Abstain: None

Absent: None

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

7.1 District Update

General Manager Willmann and Park and Recreation Director Zeller reviewed their staff report with the Board and provided an update on the impacts of the Camp Fire, the Maidu Living Village Project, Funding Strategy Request for Proposal, Child Care Task Force, Nature Center Negotiations, Breakfast with Santa, Ethics and Sexual Harassment Training, and upcoming District Staff Meeting.

7.2 CARD Community Center Roof Project

M/S/C/ (Directors Lando/McGinnis) that the Board of Directors authorizes the General Manager to enter into an agreement with Northstar Engineering in an amount not to exceed \$60,000 to prepare the plans for the roof replacement, including the additions of the roof screens and HVAC unit replacement.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, Donnan, McGinnis

Noes: None

Abstain: None

Absent: None

8.0 NEW BUSINESS

8.1 Approval of Budget Calendar for 2019-2020 Fiscal Year

M/S/C/ (Directors Lando/Nickell) that the Board of Directors accepts the Budget Calendar for Fiscal Year 2019/2020 as presented.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, Donnan, McGinnis

Noes: None

Abstain: None

Absent: None

8.2 Election of a Special District Regular "Non-Enterprise" Member for the Butte Local Agency Formation Commission (LAFCO)

M/S/C/ (Directors Nickell/McGinnis) that the Board of Directors nominates Director Lando for the Special District Regular "Non-Enterprise" Member for LAFCO.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, Donnan, McGinnis

Noes: None

Abstain: None

Absent: None

8.3 January 2019 Regular Board Meeting

M/S/C/ (Directors Lando/McGinnis) that the Board of Directors moves the Finance Committee Meeting to January 22, 2019, and the Regular Board Meeting to January 24, 2019.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, Donnan, McGinnis

Noes: None

Abstain: None

Absent: None

8.4 Approval of Audit Report for Fiscal Year 2017/2018

Kyle Rusten of K·Coe Isom reviewed the audit report and informed the Board that it was a clean audit and there were no findings. He further informed the Board that once the report from the State Controller's office is released, they will provide the final audit report to CARD.

M/S/C/ (Directors Lando/McGinnis) that the Board of Directors accepts the audit report for fiscal year 2017-2018 as prepared by K·Coe Isom.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, Donnan, McGinnis

Noes: None

Abstain: None

Absent: None

Director Lando requested that Legal Counsel Jeff Carter follow the case of Cal Fire Local 2881 v. Cal PERS now pending before the California Supreme Court and provide information as it becomes available.

9.0 **BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

9.1 Butte County Special Districts Association/LAFCO

General Manager Willmann stated that the BCSDA's general meeting will be rescheduled to sometime early next year.

9.2 Other Reports

There were no comments.

10.0 **DIRECTORS' COMMENTS**

Director Donnan requested that an item be placed on the Agenda in January 2019 to move the Regular Board Meetings to an earlier time.

Director Lando requested that staff seek any reimbursements for revenue lost as a result of the Camp Fire.

11.0 GENERAL MANAGER'S COMMENTS

General Manager Willmann reminded the Board that the District office will be closed for two weeks, and will reopen on January 10, 2019.

12.0 STAFF COMMENTS

There were no comments.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 8:17 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on January 24, 2019.

Respectfully submitted,

Ann Willmann, General Manager
Secretary to the Board

**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2018-2019**

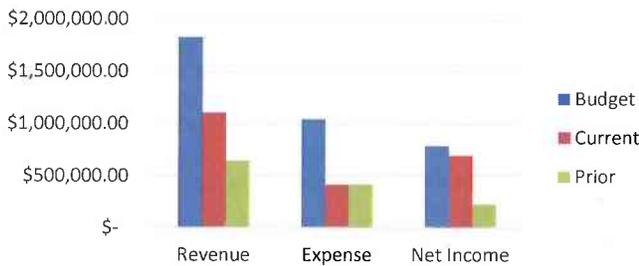
**December 2018
50% of the Year**

AFTERSCHOOL

We are at 60% of Budgeted Revenues and 40% of Budgeted Expenses. Our Net Income is \$463,543.23 over this time last year. Usually we invoice the School District throughout the school year. This year, the School District has already paid the entire contract.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 1,825,800.00	\$ 1,102,680.71	\$ 643,388.69
EXPENSES	\$ 1,039,429.00	\$ 412,044.74	\$ 416,295.95

AFTERSCHOOL

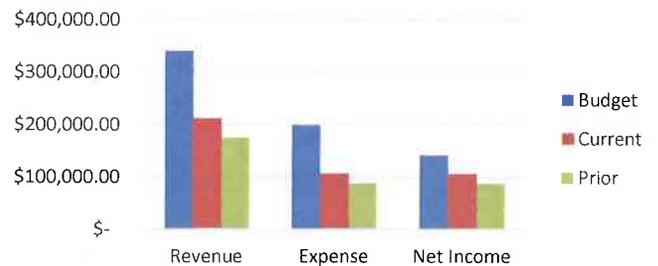


CAMPS

We are at 62% of Budgeted Revenues and 53% of Budgeted Expenses. CAMPS are seasonal. The majority run June-August. The rest are during school breaks in December/January and March. Our Net Income is currently \$18,435.60 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 340,270.00	\$ 211,705.58	\$ 175,287.34
EXPENSES	\$ 198,635.00	\$ 106,136.82	\$ 88,154.18

CAMPS

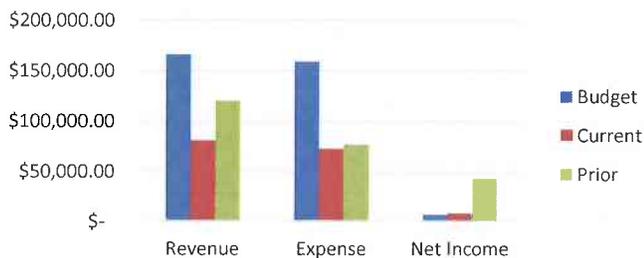


AQUATICS

We are at 48% of Budgeted Revenues and 45% of Budgeted Expenses. Our Net Income is currently \$35,428.59 less than this time last year. Amounts received in the beginning of FY2017/2018 should have been accrued to FY2016/2017 but were not, this overstated FY2017/2018 Revenue. Amounts received in FY2018/2019 were correctly accrued to FY2017/2018.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 166,010.00	\$ 80,121.40	\$ 119,943.67
EXPENSES	\$ 159,115.00	\$ 72,183.38	\$ 76,577.06

AQUATICS

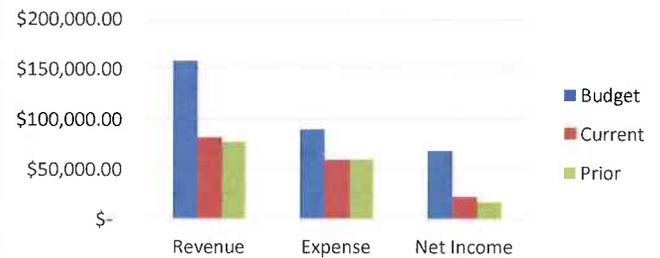


CLASSES

We are at 52% of Budgeted Revenues and 66% of Budgeted Expenses. We have various classes that run throughout the year. Our Net Income is currently \$4,929.49 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 158,500.00	\$ 81,951.74	\$ 77,629.38
EXPENSES	\$ 89,990.00	\$ 72,183.38	\$ 60,153.06

CLASSES



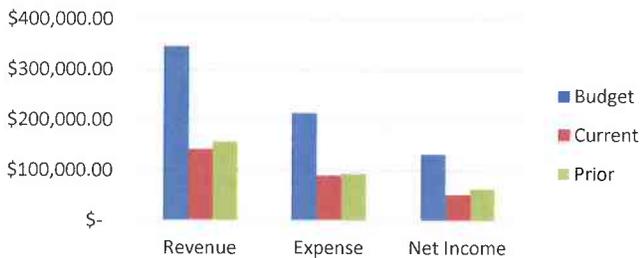
**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2018-2019
December 2018
50% of the Year**

ADULT SPORTS

We are at 41% of Budgeted Revenues and 42% of Budgeted Expenses. Our Net Income is \$11,241.43 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 346,200.00	\$ 141,534.97	\$ 157,047.78
EXPENSES	\$ 214,100.00	\$ 89,567.64	\$ 93,839.02

ADULT SPORTS

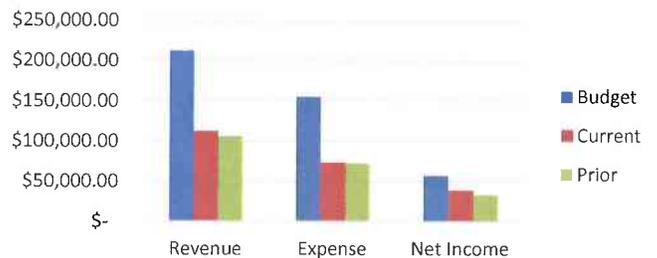


YOUTH SPORTS

We are at 53% of Budgeted Revenues and 48% of Budgeted Expenses. Our Net Income is \$5,371.27 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 212,300.00	\$ 112,525.51	\$ 106,110.68
EXPENSES	\$ 154,890.00	\$ 73,657.44	\$ 72,613.88

YOUTH SPORTS

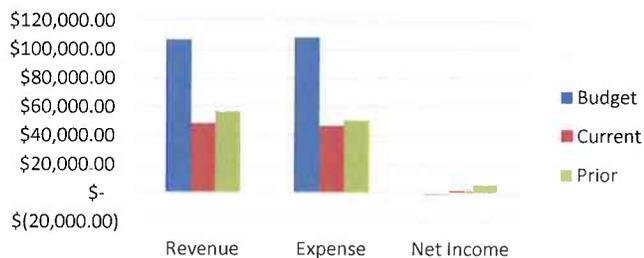


SENIORS

We are at 45% of Budgeted Revenues and 43% of Budgeted Expenses. Our Net Income is \$4,661.32 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 106,550.00	\$ 48,198.62	\$ 56,689.94
EXPENSES	\$ 108,050.00	\$ 46,726.44	\$ 50,556.44

SENIORS

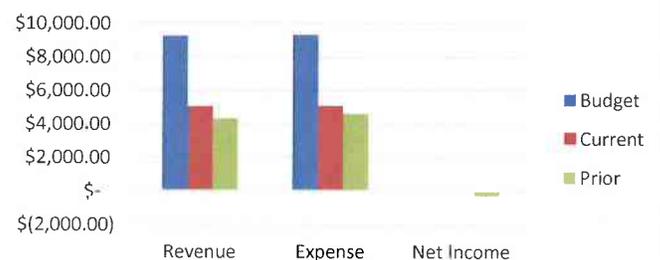


SPECIAL EVENTS

We are at 54% of Budgeted Revenues and 55% of Budgeted Expenses. Our Net Income is \$243.86 more than this time last year. With Special Events, we often incur expenses prior to receiving revenue (through either entrance fees or sponsorships).

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 9,250.00	\$ 5,036.40	\$ 4,334.40
EXPENSES	\$ 9,300.00	\$ 5,072.52	\$ 4,614.38

SPECIAL EVENTS



**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2018-2019**

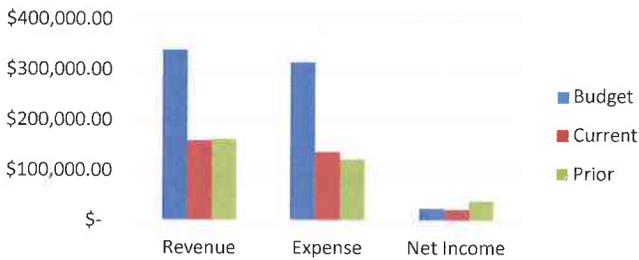
**December 2018
50% of the Year**

NATURE CENTER

We are at 47% of Budgeted Revenues and 43% of Budgeted Expenses. Our Net Income is \$17,284.49 less than this time last year. The Nature Center has seen high staff costs and purchases for the Nature School start up camp. Camp purchases of supplies that have already been made will also be used when Camps continue later in the year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 339,350.00	\$ 159,297.94	\$ 162,289.07
EXPENSES	\$ 314,800.00	\$ 136,698.59	\$ 122,405.23

NATURE CENTER

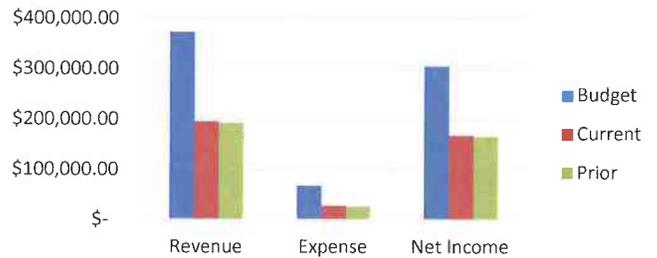


FACILITY RENTAL

We are at 52% of Budgeted Revenues and 40% of Budgeted Expenses. Our Net Income is \$1,757.80 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 373,000.00	\$ 195,253.09	\$ 192,479.95
EXPENSES	\$ 68,000.00	\$ 27,408.25	\$ 26,392.91

FACILITY RENTAL



CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2018-2019
NOVEMBER 2018

DESCRIPTION	2018-2019 Budget	December 2018	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	December 2017	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
AFTERSCHOOL										
INCOME	1,825,800.00	110,672.39	1,102,680.71	60%	723,119.29	1,591,186.00	104,498.38	643,388.69	40%	459,292.02
INCOME	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(70,940.00)	(7,547.61)	(22,158.11)	31%	(48,781.89)	(62,106.00)	(5,095.11)	(29,244.02)	47%	7,085.91
CONTRACT SERVICES	(3,000.00)	(581.60)	(1,834.35)	61%	(1,165.65)	(3,500.00)	-	-	0%	(1,834.35)
PART-TIME WAGES	(965,489.00)	(67,258.08)	(388,052.28)	40%	(577,436.72)	(817,350.00)	(90,310.44)	(387,051.93)	47%	(1,000.35)
TOTAL AFTERSCHOOL	786,371.00	35,285.10	690,635.97	88%	95,735.03	708,230.00	9,092.83	227,092.74	32%	463,543.23
CAMPS										
INCOME	340,270.00	7,264.44	211,705.58	62%	128,564.42	298,240.00	3,850.00	175,337.34	59%	36,368.24
PROGRAM SUPPLIES	(18,500.00)	(500.29)	(5,432.24)	29%	(13,067.76)	(18,700.00)	(436.96)	(4,048.92)	22%	(1,383.32)
PROGRAM TRANSPORTATION	(1,500.00)	-	(735.65)	49%	(764.35)	(1,500.00)	-	(1,255.70)	84%	520.05
CONTRACT SERVICES	(46,800.00)	-	(34,951.09)	75%	(11,848.91)	(46,600.00)	-	(28,732.28)	62%	(6,218.81)
PART-TIME WAGES	(114,335.00)	(2,076.00)	(65,017.84)	57%	(49,317.16)	(91,751.00)	(1,632.29)	(54,117.28)	59%	(10,900.56)
INSTRUCTOR WAGES	(17,500.00)	-	-	0%	(17,500.00)	(18,000.00)	-	-	0%	-
TOTAL CAMPS	141,635.00	4,688.15	105,568.76	75%	36,066.24	121,689.00	1,780.75	87,183.16	72%	18,385.60
AQUATICS										
INCOME	166,010.00	286.00	80,121.40	48%	85,888.60	155,950.00	2,607.70	119,943.67	77%	(39,822.27)
PROGRAM SUPPLIES	(6,300.00)	(140.00)	(2,630.47)	42%	(3,669.53)	(5,165.00)	-	(1,907.73)	37%	(722.74)
CLOTHING	(800.00)	-	-	0%	(800.00)	(800.00)	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
INSTRUCTOR WAGES	-	(94.25)	(325.00)	0%	325.00	-	(123.75)	(285.00)	0%	(40.00)
PART-TIME WAGES	(152,015.00)	(128.19)	(69,227.91)	46%	(82,787.09)	(135,477.00)	(510.44)	(74,384.33)	55%	5,156.42
TOTAL AQUATICS	6,895.00	(76.44)	7,938.02	115%	(1,043.02)	14,508.00	1,973.51	43,366.61	299%	(35,428.59)
CLASSES										
INCOME	158,500.00	14,689.01	81,951.74	52%	76,548.26	179,150.00	7,345.10	77,629.38	43%	4,322.36
ADVERTISING	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(3,250.00)	(171.45)	(3,967.93)	122%	717.93	(4,000.00)	(188.11)	(2,900.56)	73%	(1,067.37)
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(15,800.00)	(3,399.70)	(13,093.80)	83%	(2,706.20)	(27,325.00)	(105.00)	(5,792.42)	21%	(7,301.38)
PART-TIME WAGES	(11,740.00)	(280.60)	(2,054.00)	17%	(9,686.00)	(11,740.00)	(445.64)	(2,854.98)	24%	800.98
INSTRUCTOR WAGES	(60,000.00)	(6,179.05)	(40,430.20)	67%	(19,569.80)	(91,000.00)	(9,526.84)	(48,605.10)	53%	8,174.90
TOTAL CLASSES	67,710.00	4,658.21	22,405.81	33%	45,304.19	45,085.00	(2,920.49)	17,476.32	39%	4,929.49
ADULT SPORTS										
INCOME	346,200.00	4,922.21	141,534.97	41%	204,665.03	350,600.00	6,697.25	157,047.78	45%	(15,512.81)
PROGRAM SUPPLIES	(25,500.00)	(263.87)	(8,151.10)	32%	(17,348.90)	(26,300.00)	(660.20)	(11,004.13)	42%	2,853.03
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(6,800.00)	-	-	0%	(6,800.00)	(6,800.00)	-	-	0%	-
PART-TIME WAGES	(181,800.00)	(1,483.75)	(32,890.81)	18%	(148,909.19)	(176,300.00)	(4,567.98)	(32,604.26)	18%	(286.55)
OFFICIALS WAGES	-	(1,841.50)	(48,525.73)	0%	48,525.73	-	(3,725.20)	(50,230.63)	0%	1,704.90
TOTAL ADULT SPORTS	132,100.00	1,333.09	51,967.33	39%	80,132.67	141,200.00	(2,256.13)	63,208.76	45%	(11,241.43)

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2018-2019
NOVEMBER 2018

DESCRIPTION	2018-2019 Budget	December 2018	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	December 2017	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
YOUTH SPORTS										
INCOME	212,300.00	7,531.41	112,525.51	0%	99,774.49	215,100.00	9,603.82	106,110.68	0%	6,414.83
PROGRAM SUPPLIES	(9,600.00)	(28.20)	(5,505.78)	53%	(4,094.22)	(8,600.00)	(258.24)	(4,130.91)	49%	(1,374.87)
PROGRAM TRANSPORTATION	(1,640.00)	-	(8,604.65)	57%	(1,640.00)	(1,600.00)	(1,817.28)	(9,545.59)	48%	-
CLOTHING	(11,400.00)	-	(735.00)	0%	(2,795.35)	(10,300.00)	(500.00)	(1,119.90)	0%	940.94
CONTRACT SERVICES	(1,250.00)	-	(58,812.01)	75%	(515.00)	(13,900.00)	(7,811.54)	(57,817.48)	93%	384.90
PART-TIME WAGES	(131,000.00)	(6,063.70)	-	59%	(72,187.99)	(120,300.00)	-	-	8%	(994.53)
OFFICIALS WAGES	-	-	-	45%	-	-	-	-	48%	-
TOTAL YOUTH SPORTS	57,410.00	1,439.51	38,858.07	68%	18,541.93	60,400.00	(783.44)	33,496.80	55%	5,371.27
SENIOR PROGRAMS										
INCOME	106,550.00	4,132.00	48,198.62	0%	58,351.38	108,520.00	9,193.98	56,689.94	0%	(8,491.32)
PROGRAM SUPPLIES	(4,900.00)	(301.20)	(2,527.09)	45%	(2,372.91)	(5,250.00)	(27.31)	(2,101.51)	52%	(425.58)
PROGRAM TRANSPORTATION	-	-	-	52%	-	-	-	-	40%	-
CONTRACT SERVICES	(34,750.00)	(988.00)	(10,636.21)	0%	(24,113.79)	(36,700.00)	(3,054.44)	(18,175.86)	0%	7,539.65
PART-TIME WAGES	(43,800.00)	886.58	(21,191.52)	31%	(22,608.48)	(46,380.00)	(4,246.14)	(20,132.83)	50%	(1,058.69)
INSTRUCTOR WAGES	(24,600.00)	(6,061.81)	(12,371.62)	48%	(12,228.38)	(20,000.00)	(2,862.21)	(10,146.24)	43%	(2,225.38)
TOTAL SENIOR PROGRAMS	(1,500.00)	(2,332.43)	1,472.18	-98%	(2,972.18)	190.00	(996.12)	6,133.50	3228%	(4,661.32)
SPECIAL EVENTS										
INCOME	9,250.00	4,286.40	5,036.40	0%	4,213.60	7,250.00	4,334.40	4,334.40	0%	702.00
PROGRAM SUPPLIES	(6,500.00)	(65.05)	(2,133.80)	0%	(4,366.20)	(4,350.00)	(220.58)	(2,100.27)	60%	(33.53)
MILEAGE	-	-	-	54%	-	-	-	-	48%	-
CONTRACT SERVICES	(2,800.00)	(2,938.72)	(2,938.72)	33%	138.72	(2,800.00)	(100.98)	(2,514.11)	0%	(424.61)
PART-TIME WAGES	-	-	-	105%	-	-	-	-	0%	-
TOTAL SPECIAL EVENTS	(50.00)	1,282.63	(36.12)	72%	(13.88)	100.00	4,012.84	(279.98)	-280%	243.86
NATURE CENTER										
INCOME	322,850.00	7,434.50	153,465.94	0%	169,384.06	248,580.00	5,883.24	159,692.60	0%	(6,226.66)
FACILITY RENTALS	2,000.00	-	1,145.00	0%	855.00	2,500.00	25.00	165.00	0%	980.00
FUNDRAISING (DONATIONS)	14,500.00	1,933.00	4,687.00	48%	9,813.00	14,000.00	456.37	2,431.47	64%	2,255.53
GRANT FUNDING	-	-	-	57%	-	-	-	-	7%	-
ENDOWMENT	-	-	-	32%	-	-	-	-	17%	-
FULL-TIME WAGES	(59,000.00)	(4,529.61)	(29,416.78)	0%	(29,583.22)	(55,000.00)	(6,252.01)	(27,082.42)	0%	(2,334.36)
PART-TIME WAGES	(170,900.00)	(5,899.05)	(68,809.31)	0%	(102,090.69)	(115,876.00)	(4,852.33)	(56,191.69)	49%	(12,617.62)
FICA	(18,000.00)	(1,316.24)	(7,514.29)	42%	(10,485.71)	(13,500.00)	(849.48)	(12,401.83)	92%	4,887.54
RETIREMENT	(4,000.00)	(154.96)	(1,691.38)	42%	(2,308.62)	(10,000.00)	(141.65)	(1,501.55)	15%	(189.83)
MEDICAL	(11,500.00)	(2,091.26)	(7,761.03)	67%	(3,738.97)	(12,000.00)	(1,280.78)	(4,643.54)	39%	(3,117.49)
WC INSURANCE	(5,000.00)	-	-	0%	(5,000.00)	(8,000.00)	-	-	0%	-
CLOTHING	(7,000.00)	-	(691.77)	10%	(6,308.23)	(3,700.00)	-	(1,604.79)	43%	913.02
STAFF TRAINING	(500.00)	-	(271.86)	54%	(228.14)	(600.00)	(10.91)	(150.91)	25%	(120.95)
ADVERTISING	(500.00)	-	(498.00)	100%	(2.00)	(500.00)	-	-	0%	(498.00)
COPYING	(3,100.00)	(80.52)	(3,055.06)	99%	(44.94)	(3,275.00)	(99.44)	(2,025.37)	62%	(1,029.69)
EQUIPMENT/SOFTWARE	(500.00)	-	(488.62)	98%	(11.38)	(500.00)	-	(11.48)	2%	(477.14)
CONTRACT SERVICES	(5,500.00)	(506.28)	(1,771.48)	32%	(3,728.52)	(1,500.00)	(372.00)	(1,420.09)	95%	(351.39)
PROGRAM SUPPLIES	(28,000.00)	(595.98)	(14,559.30)	52%	(13,440.70)	(19,575.00)	(2,052.07)	(15,292.43)	78%	733.13
MILEAGE	(300.00)	-	(169.71)	57%	(130.29)	(500.00)	-	(79.13)	16%	(90.58)

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2018-2019
NOVEMBER 2018

DESCRIPTION	2018-2019 Budget	December 2018	2018-2019 YTD	2018-2019 % of Budget	Remaining Budget	2017-2018 Budget	December 2017	2017-2018 YTD	2017-2018 % of Budget	Difference by Year
RENT	(1,000.00)	-	-	0%	(1,000.00)	-	-	-	0%	-
PROPERTY & LIABILITY INSUR	(1,000.00)	-	-	0%	(1,000.00)	-	-	-	0%	-
TOTAL NATURE CENTER	24,550.00	(5,806.40)	22,599.35	92%	1,950.65	19,354.00	(9,546.06)	39,883.84	206%	(17,284.49)
FACILITY RENTAL										
INCOME	373,000.00	35,438.75	195,253.09	52%	177,746.91	337,591.00	14,338.47	192,479.95	57%	2,773.14
PROGRAM SUPPLIES	(8,000.00)	(50.00)	(4,351.96)	54%	(3,648.04)	(8,000.00)	(42.36)	(1,547.83)	19%	(2,804.13)
CONTRACT SERVICES	(16,000.00)	(699.00)	(1,451.64)	9%	(14,548.36)	(16,000.00)	-	(2,065.48)	13%	613.84
PART-TIME WAGES	(44,000.00)	(3,859.12)	(21,604.65)	49%	(22,395.35)	(42,000.00)	(3,670.43)	(22,779.60)	54%	1,174.95
TOTAL FACILITY RENTAL	305,000.00	30,830.63	167,844.84	55%	137,155.16	271,591.00	10,625.68	166,087.04	61%	1,757.30
RECREATION - MISC. & ADMIN										
INCOME	-	(639.09)	(14,104.03)	0%	14,104.03	-	85.44	(8,580.72)	0%	(5,523.31)
PUBLICATIONS/LEGAL NOTICE	(24,000.00)	(5,849.78)	(8,735.74)	36%	(15,264.26)	(21,000.00)	(5,356.67)	(12,495.25)	60%	3,759.51
CONFERENCES	(6,000.00)	-	(628.29)	10%	(5,371.71)	(6,000.00)	-	(7,465.10)	124%	6,836.81
MILEAGE	(1,000.00)	-	(222.19)	22%	(777.81)	(1,000.00)	-	-	0%	(222.19)
OFFICE SUPPLIES	(12,300.00)	(156.12)	(2,268.03)	18%	(10,031.97)	(12,300.00)	(153.31)	(3,916.82)	32%	1,648.79
CLOTHING	(200.00)	-	-	0%	(200.00)	(200.00)	-	(140.21)	70%	140.21
AC/OVERTIME	(5,000.00)	-	-	0	(5,000.00)	(5,000.00)	-	-	0%	-
PART-TIME WAGES	(7,000.00)	-	311.77	-4%	(7,311.77)	(5,000.00)	-	-	0%	311.77
FULL TIME WAGES	(408,000.00)	(32,225.48)	(202,063.32)	50%	(205,936.68)	(395,000.00)	(50,781.20)	(214,749.81)	54%	12,686.49
TOTAL RECREATION - MISC. & ADMIN	(463,500.00)	(38,870.47)	(227,709.83)	49%	(235,790.17)	(445,500.00)	(56,205.74)	(247,347.91)	56%	19,638.08
TOTAL PROGRAM SUMMARY	1,056,621.00	32,431.58	881,554.38	83%	175,066.62	936,847.00	(45,222.37)	436,300.88	47%	445,253.50
					0.00					

**CHICO AREA RECREATION AND PARK DISTRICT
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DECEMBER 2018**

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NOTE: This completes 6 month of the fiscal year and represents 50% of the year.

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET
 DECEMBER 2018

	DECEMBER 2018	DECEMBER 2017
ASSETS		
CASH		
CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	6,202,839.22	4,941,870.25
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	926.02	1,641.01
CASH ON DEPOSIT WITH COUNTY (PARK FUND)	137,287.89	81,197.02
CASH ON DEPOSIT WITH COUNTY (OAK WAY)	30,277.26	55,291.98
CASH ON DEPOSIT WITH COUNTY (PETERSON PARK)	47,522.57	54,462.66
CASH ON DEPOSIT WITH COUNTY (BARONI PARK)	115,949.39	101,360.41
CASH ON DEPOSIT WITH COUNTY (ROTARY)	16,534.52	16,533.83
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96
CASH - GOLDEN VALLEY BANK	206,671.33	155,480.80
PETTY CASH	500.00	500.00
BANK SUSPENSE	(123,693.59)	70,239.55
SUBTOTAL	6,635,315.57	5,479,078.47
FMV ADJUSTMENT (GENERAL FUND)	-	-
FMV ADJUSTMENT (PARK FUND)	-	-
FMV ADJUSTMENT (OAK WAY)	-	-
FMV ADJUSTMENT (PETERSON PARK)	-	-
FMV ADJUSTMENT (BARONI PARK)	-	-
FMV ADJUSTMENT (ROTARY FUND)	-	-
SUBTOTAL	-	-
RECEIVABLES		
ACCOUNTS RECEIVABLE	(196,106.39)	(287,375.04)
A/R - ONLINE PAYMENT CLEARING	-	-
A/R - IN HOUSE CREDIT CARDS	13,525.00	13,825.00
INTEREST RECEIVABLE (GENERAL FUND)	-	-
INTEREST RECEIVABLE (PARK FUND)	-	(0.00)
INTEREST RECEIVABLE (OAK WAY)	-	-
INTEREST RECEIVABLE (PETERSON PARK)	-	-
INTEREST RECEIVABLE (BARONI PARK)	-	-
RECEIVABLES	(182,581.39)	(273,550.04)
DUE FROM OTHER FUNDS		
DUE TO GENERAL FUND FROM OTHER FUNDS	118,572.59	108,896.75
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	-	-
DUE TO GENERAL FUND FROM PETERSON PARK FUND	-	-
DUE TO GENERAL FUND FROM BARONI PARK FUND	-	-
DUE FROM OTHER FUNDS	118,572.59	108,896.75
TOTAL CURRENT ASSETS	6,571,306.77	5,314,425.18
PREPAID PENSION CONTRIBUTION	214,215.62	244,817.85
FIXED ASSETS		
LAND	11,634,790.52	11,634,790.52
LAND IMPROVEMENTS	25,373,368.01	24,769,004.40
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,098,162.52

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET
 DECEMBER 2018

	DECEMBER 2018	DECEMBER 2017
EQUIPMENT	873,376.85	848,968.25
EQUIPMENT - COMPUTERS	276,499.35	276,499.35
EQUIPMENT - AUTOS	369,002.10	371,592.10
CONSTRUCTION IN PROGRESS	16,132.60	54,646.86
SUBTOTAL	39,641,331.95	39,053,664.00
ACCUMULATED DEPRECIATION	(13,154,773.84)	(12,290,441.83)
SUBTOTAL	26,486,558.11	26,763,222.17
TOTAL ASSETS	33,272,080.50	32,322,465.20
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	1,070,448.00	789,365.00

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
DECEMBER 2018

	DECEMBER 2018	DECEMBER 2017
LIABILITIES		
ACCOUNTS PAYABLE	83,287.71	182,129.00
ACCRUED EXPENSES		
ACCRUED PAYROLL	95,960.74	98,815.61
PAYROLL FEDERAL TAXES	7,190.21	9,664.42
PAYROLL STATE TAXES	2,357.29	2,634.32
PAYROLL EMPLOYEE MEDI & FICA	9,551.10	9,448.55
PAYROLL EMPLOYER MEDI & FICA LIAB	9,551.10	8,018.90
PAYROLL SDI	1,240.10	2,662.70
LONG TERM CARE PAY DEDUCTIONS	-	-
PAYROLL GARNISHMENTS	228.00	387.15
UNION DUES - SUPERVISORS	511.91	435.17
UNION DUES - PARKS	285.01	281.07
CALPERS 2% AT 62	-	-
457 EMPLOYEE CONTRIBUTIONS	5,802.00	5,278.00
EMPLOYEE MEDICAL WITHHOLDINGS	(1,530.84)	(1,530.84)
VOUCHERS PAYABLE ACCRUAL	-	-
ACCRUED INTEREST EXPENSE (GENERAL FUND)	-	4,082.24
ACCRUED INTEREST EXPENSE (PARK FUND)	-	-
ACCRUED EXPENSES	131,146.62	140,177.29
DUE TO OTHER FUNDS		
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	43,698.28	39,963.16
DUE TO GENERAL FUND FROM PETERSON PARK FUND	38,613.38	36,407.78
DUE TO GENERAL FUND FROM BARONI PARK FUND	36,260.93	32,525.81
SUBTOTAL	118,572.59	108,896.75
OTHER LIABILITIES		
BANK CHARGE CLEARING ACCOUNT	(3,627.92)	4,907.24
DEFERRED REVENUE	44,141.01	(45,619.30)
OTHER LIAB - CLASS CLEARING ACCT	(370.30)	35.70
UNEARNED REVENUE	4,903.39	83,753.39
PREPAID FACILITY TRANSFER	-	7,219.30
SECURITY DEPOSITS	19,200.00	10,700.00
SECURITY HOLDING ACCT - CLASS	-	-
SUBTOTAL	64,246.18	60,996.33
TOTAL CURRENT LIABILITIES	397,253.10	492,199.37
LONG-TERM DEBT		
NOTE PAYBLE - DEGARMO	-	-
NOTE PAYABLE - SOLAR	-	28,800.96
NOTE PAYABLE - LAKESIDE PAVILLION	-	520.42
NET PENSION LIABILITY	2,838,733.00	2,378,682.00
LIABILITY FOR COMPENSATED ABSENCES	176,892.25	148,022.39
SUBTOTAL	3,015,625.25	2,556,025.77
TOTAL LIABILITIES	3,412,878.35	3,048,225.14

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
DECEMBER 2018

	<u>DECEMBER 2018</u>	<u>DECEMBER 2017</u>
<u>TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68</u>	<u>136,997.00</u>	<u>121,178.00</u>

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET
 DECEMBER 2018

	DECEMBER 2018	DECEMBER 2017
FUND BALANCE		
SPENDABLE - COMMITTED		
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00
SPENDABLE - COMMITTED - GENERAL RESERVE	1,200,000.00	1,200,000.00
SUBTOTAL	1,201,500.00	1,201,500.00
SPENDABLE - ASSIGNED		
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	50,000.00	50,000.00
SPENDABLE - ASSIGNED - LONG TERM DEBT	-	-
SPENDABLE - ASSIGNED - ELECTION COSTS	45,000.00	45,000.00
SPENDABLE - ASSIGNED - PENSION LIABILITY	-	1,700,000.00
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	340,500.00	340,500.00
SUBTOTAL	435,500.00	2,135,500.00
SPENDABLE - UNASSIGNED	2,176,584.42	99,174.68
NON-SPENDABLE	26,219,719.05	26,220,444.05
TOTAL FUND BALANCE - GENERAL FUND	30,033,303.47	29,656,618.73
FUND BALANCE - PARK FUND	118,834.67	38,006.87
FUND BALANCE - OAK WAY	1,404.90	4,943.25
FUND BALANCE - PETERSON PARK	1,012.75	7,718.07
FUND BALANCE - BARONI PARK	63,352.73	58,746.32
NET INCOME (LOSS)		
GENERAL FUND	581,621.66	124,667.53
PARK FUND	18,453.22	52,690.15
OAK WAY	(23,401.54)	1,858.41
PETERSON PARK	(9,224.21)	(4,882.81)
BARONI PARK	7,295.50	2,072.02
TOTAL NET INCOME (LOSS)	574,744.63	176,405.30
TOTAL FUND BALANCE	30,792,653.15	29,942,438.54

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY - GENERAL FUND - FUND 2490
DECEMBER 2018

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
REVENUE							
FEE BASED PROGRAM INCOME	3,479,080	1,923,116.84	55.3%	3,393,656	1,491,593.76	44.0%	431,523.08
OTHER INCOME	499,329	261,295.11	52.3%	463,920	215,194.48	46.4%	46,100.63
RDA PASSTHROUGH	1,090,000	641,713.99	58.9%	1,064,000	585,965.02	55.1%	55,748.97
INVESTMENT INCOME	40,000	26,461.93	66.2%	40,000	15,334.61	38.3%	11,127.32
TAX INCOME / COUNTY	3,046,000	1,555,284.79	51.1%	2,896,000	1,618,565.86	55.9%	(63,281.07)
TOTAL REVENUE	8,154,409	4,407,872.66	54.1%	7,857,576	3,926,653.73	50.0%	481,218.93
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	5,695,060	2,776,430.97	48.8%	5,389,670	2,711,097.60	50.3%	65,333.37
SERVICES AND SUPPLIES	2,070,968	956,677.70	46.2%	1,824,394	907,498.49	49.7%	49,179.21
CONTRIB. TO OTHER AGENCIES	15,000	10,188.01	67.9%	15,000	8,728.22	58.2%	1,459.79
CONTINGENCIES	25,000	-	0.0%	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	85,347	-	0.0%	93,253	10,401.02	11.2%	(10,401.02)
TOTAL OPERATING EXPENDITURES	7,891,375	3,743,296.68	47.4%	7,347,317	3,637,725.33	49.5%	105,571.35
NET REVENUE BEFORE SPEC. EXP.	263,034	664,575.98	252.7%	510,259	288,928.40	56.6%	375,647.58
SPECIALLY ALLOCATED ITEMS							
CAPITAL / REPAIR PROJECTS	812,500	148,667.04	18.3%	975,000	176,478.97	18.1%	(27,811.93)
CAPITAL PROJECT REIMBURSEMENT	-	-	0.0%	-	-	0.0%	-
NET CAPITAL PROJECTS	812,500	148,667.04	18.3%	975,000	176,478.97	18.1%	(27,811.93)
DEPRECIATION	-	-	0.0%	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	(65,712.72)	0.0%	-	(12,218.10)	0.0%	(53,494.62)
TOTAL SPECIALLY ALLOCATED	812,500	82,954.32	10.2%	975,000	164,260.87	16.8%	(53,494.62)
TOTAL REVENUE OVER (UNDER) EXPENDITURES	(549,466)	581,621.66		(464,741)	124,667.53		456,954.13

CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY - GENERAL FUND - FUND 2490
DECEMBER 2018

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME							
AFTER SCHOOL & CAMP PROGRAMS							
AFTERSCHOOL	1,825,800	1,102,680.71	60.4%	1,591,186	643,388.69	40.4%	459,292.02
CAMPS	335,870	211,581.93	63.0%	298,240	175,287.34	58.8%	36,294.59
SUBTOTAL	2,161,670	1,314,262.64	60.8%	1,889,426	818,676.03	43.3%	495,586.61
AQUATICS	166,010	80,121.40	48.3%	155,950	119,943.67	76.9%	(39,822.27)
CLASSES							
GENERAL CLASSES	75,000	38,340.68	51.1%	70,000	38,064.68	54.4%	276.00
ADULT CLASSES	1,500	1,241.26	82.8%	1,650	818.53	49.6%	422.73
SENIOR ADULT CLASSES	44,000	20,893.15	47.5%	43,000	23,945.80	55.7%	(3,052.65)
YOUTH CLASSES	86,400	42,493.45	49.2%	107,500	38,796.17	36.1%	3,697.28
SUBTOTAL	206,900	102,968.54	49.8%	222,150	101,625.18	45.7%	1,343.36
ADULT SPORTS							
VOLLEYBALL & DODGEBALL	51,500	21,785.13	42.3%	49,500	21,391.82	43.2%	393.31
BASKETBALL	35,500	12,633.86	35.6%	34,000	15,183.14	44.7%	(2,549.28)
SOFTBALL	209,200	77,457.33	37.0%	215,300	93,095.05	43.2%	(15,637.72)
SOFTBALL TOURNEYS	-	-	0.0%	6,800	-	0.0%	-
SOCCER	50,000	29,658.65	59.3%	45,000	27,377.77	60.8%	2,280.88
SUBTOTAL	346,200	141,534.97	40.9%	350,600	157,047.78	44.8%	(15,512.81)
NATURE CENTER							
PROGRAM FEE INCOME	314,200	153,465.94	48.8%	248,580	159,692.60	64.2%	(6,226.66)
GRANT FUNDING	-	-	0.0%	239,080	-	0.0%	-
SUBTOTAL	314,200	153,465.94	48.8%	487,660	159,692.60	32.7%	(6,226.66)
OTHER PROGRAMS							
SCHOLARSHIPS	(17,000)	(18,276.31)	107.5%	(17,000)	(14,389.43)	84.6%	(3,886.88)
CO-SPONSORED & MISCELLANEOUS	17,000	4,172.28	24.5%	17,000	5,808.71	34.2%	(1,636.43)
SPECIAL EVENTS	9,250	5,036.40	54.4%	7,250	4,334.40	59.8%	702.00
SENIOR ADULT PROGRAMS	62,550	27,305.47	43.7%	65,520	32,744.14	50.0%	(5,438.67)
YOUTH SPORTS	212,300	112,525.51	53.0%	215,100	106,110.68	49.3%	6,414.83
SUBTOTAL	284,100	130,763.35	46.0%	287,870	134,608.50	46.8%	(3,845.15)
TOTAL FEE BASED PROGRAMS	3,479,080	1,923,116.84	55.3%	3,393,656	1,491,593.76	44.0%	431,523.08
OTHER INCOME							
FACILITY RENTAL INCOME	375,000	196,398.09	52.4%	340,091	192,644.95	56.6%	3,753.14
REBATES & REIMBURSED COSTS	35,000	6,143.20	17.6%	35,000	10,233.09	29.2%	(4,089.89)
REIMBURSEMENTS - CITY PARKS	63,829	45,962.31	72.0%	63,829	-	0.0%	45,962.31
MISCELLANEOUS	10,000	8,044.51	80.4%	10,000	9,448.47	94.5%	(1,403.96)
ENDOWMENTS	-	-	0.0%	-	-	0.0%	-
DONATIONS	15,500	4,747.00	30.6%	15,000	2,867.97	19.1%	1,879.03
TOTAL OTHER INCOME	499,329	261,295.11	52.3%	463,920	215,194.48	46.4%	46,100.63
REVENUE FROM OTHER AGENCIES							
RDA PASSTHROUGH	1,090,000	641,713.99	58.9%	1,064,000	585,965.02	55.1%	55,748.97
INVESTMENT INCOME	40,000	26,461.93	66.2%	40,000	15,334.61	38.3%	11,127.32
TAX INCOME / COUNTY	3,046,000	1,555,284.79	51.1%	2,896,000	1,618,565.86	55.9%	(63,281.07)
TOTAL REVENUE FROM OTHER AGENCIES	4,176,000	2,223,460.71	53.2%	4,000,000	2,219,865.49	55.5%	3,595.22
TOTAL REVENUE	8,154,409	4,407,872.66	54.1%	7,857,576	3,926,653.73	50.0%	481,218.93

**CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
DECEMBER 2018**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	2,153,000	1,101,364.33	51.2%	2,036,000	1,011,872.88	49.7%	89,491.45
PART-TIME SALARIES	2,303,160	996,429.42	43.3%	2,049,590	975,660.83	47.6%	(138.81)
ACCUMULATED LEAVE	13,800	-	0.0%	13,800	-	0.0%	-
INSTRUCTORS	102,100	52,801.82	51.7%	107,280	63,255.52	59.0%	10,453.70
SUBTOTAL	4,572,060	2,150,595.57	47.0%	4,206,670	2,050,789.23	48.8%	99,806.34
BENEFITS							
FICA	359,000	160,317.54	44.7%	322,500	153,218.36	47.5%	7,099.18
RETIREMENT	369,000	194,731.02	52.8%	375,000	161,170.03	43.0%	33,560.99
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	376,000	203,709.32	54.2%	370,000	193,624.70	52.3%	10,084.62
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	35,000	3,413.00	9.8%	37,500	2,115.86	5.6%	1,297.14
WORKERS COMP INSURANCE	149,000	146,432.96	98.3%	218,000	221,066.42	101.4%	(74,633.46)
ALLOCATION TO OTHER FUNDS	(165,000)	(82,768.44)	50.2%	(140,000)	(70,887.00)	50.6%	(11,881.44)
SUBTOTAL	1,123,000	625,835.40	55.7%	1,183,000	660,308.37	55.8%	(34,472.97)
TOTAL SALARIES AND BENEFITS	5,695,060	2,776,430.97	48.8%	5,389,670	2,711,097.60	50.3%	65,333.37

CHICO AREA RECREATION AND PARK DISTRICT
 SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
 DECEMBER 2018

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES							
ADVERTISING	40,500	16,401.37	40.5%	12,500	2,040.47	16.3%	14,360.90
AGRICULTURE	31,200	11,461.67	36.7%	32,854	9,837.31	29.9%	1,624.36
CLOTHING	26,400	13,542.17	51.3%	22,000	14,966.21	68.0%	(1,424.04)
COMMUNICATIONS	51,775	26,274.37	50.7%	50,609	25,234.65	49.9%	1,039.72
HOUSEHOLD SUPPLIES	40,400	19,460.44	48.2%	38,300	19,209.27	50.2%	251.17
WORK SERVICE SUPPLIES	2,050	1,430.60	69.8%	-	-	0.0%	1,430.60
INSURANCE	77,000	77,030.96	100.0%	75,000	70,372.32	93.8%	6,658.64
EQUIPMENT REPAIRS	18,000	6,849.00	38.1%	18,000	7,805.67	43.4%	(956.67)
HOUSEHOLD EQUIPMENT	-	-	0.0%	-	-	0.0%	-
FIELD EQUIPMENT	1,750	357.28	20.4%	1,750	1,041.89	59.5%	(684.61)
PROGRAM EQUIPMENT	-	-	0.0%	750	179.00	23.9%	(179.00)
VEHICLE MAINTENANCE	12,500	9,174.55	73.4%	12,500	4,705.58	37.6%	4,468.97
POOL SUPPLIES	12,000	4,474.02	37.3%	12,000	6,145.71	51.2%	(1,671.69)
POOL EQUIPMENT	4,000	-	0.0%	4,000	102.07	2.6%	(102.07)
STRUCTURE & GROUNDS	87,700	39,846.90	45.4%	74,350	45,349.22	61.0%	(5,502.32)
SHOP SUPPLIES	5,100	3,352.79	65.7%	5,000	1,871.73	37.4%	1,481.06
VANDALISM	4,100	1,504.41	36.7%	5,800	1,977.14	34.1%	(472.73)
MEDICAL FIRST AID	3,000	2,136.04	71.2%	2,600	1,699.66	65.4%	436.38
MEMBERSHIP/PERIODICALS	18,500	16,142.75	87.3%	16,400	14,597.25	89.0%	1,545.50
OFFICE SUPPLIES	26,150	11,790.81	45.1%	26,575	11,277.94	42.4%	512.87
CONTRACT SERVICES	860,788	344,623.17	40.0%	745,985	335,074.03	44.9%	9,549.14
PUBS/LEGAL NOTICES	24,000	8,735.74	36.4%	21,000	12,495.25	59.5%	(3,759.51)
RENT/LEASE EQUIPMENT	5,400	314.62	5.8%	2,750	1,647.85	59.9%	(1,333.23)
RENT/LEASE STRUCTURES	3,200	1,600.00	50.0%	3,200	1,600.00	50.0%	-
SMALL TOOLS	3,200	1,377.65	43.1%	2,850	1,379.00	48.4%	(1.35)
EDUCATION & TRAINING	4,000	112.12	2.8%	5,000	150.00	3.0%	(37.88)
* DISTRICT OFFICE SPECIAL EXP	9,000	8,531.62	94.8%	9,000	3,039.89	33.8%	5,491.73
PROGRAM SUPPLIES	224,740	82,775.78	36.8%	204,046	80,188.48	39.3%	2,587.30
DISTRICT OFFICE MEETING EXP	5,000	1,010.96	20.2%	6,500	238.13	3.7%	772.83
MILEAGE	37,300	19,725.04	52.9%	31,500	18,589.79	59.0%	1,135.25
PROGRAM TRANSPORTATION	3,140	735.65	23.4%	3,100	1,255.70	40.5%	(520.05)
DIST OFFICE BOARD MTG EXP	10,000	4,142.85	41.4%	10,000	5,496.82	55.0%	(1,353.97)
USE TAX	1,500	-	0.0%	1,200	-	0.0%	-
CONFERENCES	23,000	7,813.47	34.0%	23,100	10,835.49	46.9%	(3,022.02)
SUBTOTAL	1,676,393	742,728.80	44.3%	1,480,219	710,403.52	48.0%	32,325.28
UTILITIES							
WATER	76,625	47,918.66	62.5%	68,675	43,714.65	63.7%	4,204.01
ELECTRICITY	261,600	147,338.38	56.3%	223,350	139,357.69	62.4%	7,980.69
GAS	50,450	16,209.20	32.1%	44,550	11,734.92	26.3%	4,474.28
SEWER	5,900	2,482.66	42.1%	7,600	2,287.71	30.1%	194.95
SUBTOTAL	394,575	213,948.90	54.2%	344,175	197,094.97	57.3%	16,853.93
TOTAL SERVICE & SUPPLY	2,070,968	956,677.70	46.2%	1,824,394	907,498.49	49.7%	49,179.21

* Camp Fire Expenses are coded in District Office Special Expense. This will cause us to go over budget in this area in the current Fiscal Year. Without the Camp Fire Expenses, we would be at \$3,809.18, or 42.3% of Budget.

**CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER
DECEMBER 2018**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
GENERAL PROGRAM INCOME	-	-	0.0%	7,000	-	0.0%	-
GENERAL ADMISSION	3,500	1,684.00	48.1%	2,500	1,762.00	70.5%	(78.00)
HOME SCHOOL	3,200	-	0.0%	10,830	5,250.00	48.5%	(5,250.00)
FIELD TRIPS	25,000	3,295.00	13.2%	21,000	5,238.00	24.9%	(1,943.00)
CAMPS	200,000	127,358.28	63.7%	158,650	114,190.40	72.0%	13,167.88
PRESCHOOL	50,000	18,108.66	36.2%	17,100	12,450.75	72.8%	5,657.91
TEACHER WORKSHOPS	1,500	-	0.0%	2,500	1,710.00	68.4%	(1,710.00)
SPECIAL EVENTS	20,000	(350.00)	-1.8%	21,000	14,968.00	71.3%	(15,318.00)
MEMBERSHIPS	2,000	320.00	16.0%	2,000	823.45	41.2%	(503.45)
FACILITY RENTALS	2,000	1,145.00	57.3%	2,500	165.00	6.6%	980.00
PARTY RENTALS	9,000	3,050.00	33.9%	6,000	3,300.00	55.0%	(250.00)
CAL NAT	8,650	-	0.0%	-	-	0.0%	-
GRANTS	-	-	0.0%	-	-	0.0%	-
ENDOWMENT	-	-	0.0%	-	-	0.0%	-
FUNDRAISING (DONATIONS)	14,500	4,687.00	32.3%	14,000	2,431.47	17.4%	2,255.53
TOTAL INCOME	339,350	159,297.94	46.9%	265,080	162,289.07	61.2%	(2,991.13)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	268,400	115,192.79	42.9%	214,376	101,821.03	47.5%	13,371.76
SERVICES AND SUPPLIES							
ADVERTISING	500	498.00	99.6%	500	-	0.0%	498.00
COMMUNICATIONS	2,600	1,336.55	51.4%	1,800	1,097.66	61.0%	238.89
HOUSEHOLD SUPPLIES	2,500	1,389.23	55.6%	2,500	945.57	37.8%	443.66
INSURANCE	1,000	-	0.0%	1,200	-	0.0%	-
STRUCTURES & GROUNDS	4,500	1,183.84	26.3%	4,500	2,116.06	47.0%	(932.22)
OFFICE SUPPLIES	3,100	3,055.06	98.6%	3,275	2,025.37	61.8%	1,029.69
CLOTHING	7,000	691.77	9.9%	-	-	0.0%	-
CONTRACT SERVICES	5,500	1,771.48	32.2%	1,500	1,420.09	94.7%	351.39
RENT/LEASE STRUCTURES	3,200	1,600.00	50.0%	3,200	1,600.00	50.0%	-
PROGRAM SUPPLIES	28,000	14,559.30	52.0%	19,575	15,292.43	78.1%	(733.13)
MILEAGE	300	169.71	56.6%	500	79.13	15.8%	90.58
CONFERENCES	500	271.86	54.4%	600	150.91	25.2%	120.95
ELECTRIC	7,200	4,113.26	57.1%	7,500	3,271.22	43.6%	842.04
GAS	2,600	907.82	34.9%	1,900	308.87	16.3%	598.95
SUBTOTAL	68,500	31,547.88	46.1%	48,550	28,307.31	58.3%	2,548.80
EQUIPMENT/SOFTWARE	500	489	97.7%	500	11	2.3%	477.14
TOTAL OPERATING EXPENDITURES	337,400	147,229.29	43.6%	263,426	130,139.82	49.4%	16,397.70
TOTAL INCOME OVER (UNDER) EXPENDITURES	1,950	12,068.65		1,654	32,149.25		(19,388.83)

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
DECEMBER 2018

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
PARK IMPACT FEES	85,000	16,625.00	19.6%	59,375	59,375.00	100.0%	(42,750.00)
INTEREST INCOME	325	589.08	181.3%	325	(6,739.80)	-2073.8%	7,328.88
FAIR MARKET VALUE ADJUSTMENT	-	1,239.14	0.0%	-	54.95	0.0%	1,184.19
TOTAL INCOME	85,325	18,453.22	21.6%	59,700	52,690.15	88.3%	(34,236.93)
NOTES PAYABLE / LEASE PYMTS	-	-	0.0%	80,935	-	0.0%	-
TOTAL INCOME OVER (UNDER) EXPENDITURES	85,325	18,453.22		(21,235)	52,690.15		(34,236.93)

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
DECEMBER 2018**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	21,892	11,203.40	51.2%	60,966	32,856.45	53.9%	#####
INTEREST	-	91.06	0.0%	-	73.49	0.0%	17.57
FAIR MARKET VALUE ADJUSTMENT	-	210.26	0.0%	-	51.15	0.0%	159.11
TOTAL INCOME	21,892	11,504.72	52.6%	60,966	32,981.09	54.1%	#####
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	52,661	26,330.64	50.0%	46,656	22,595.52	48.4%	3,735.12
SERVICES AND SUPPLIES							
AGRICULTURE	1,800	335.40	18.6%	1,842	335.27	18.2%	0.13
HOUSEHOLD SUPPLIES	2,500	876.11	35.0%	1,200	1,916.75	159.7%	(1,040.64)
STRUCTURES & GROUNDS	4,500	1,428.71	31.7%	4,556	2,294.67	50.4%	(865.96)
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	115.25	0.0%	350	-	0.0%	115.25
CONTRACT SERVICES	6,000	3,854.16	64.2%	4,680	3,427.13	73.2%	427.03
WATER	1,500	665.69	44.4%	1,500	553.34	36.9%	112.35
ELECTRIC	3,300	1,300.30	39.4%	3,300	-	0.0%	1,300.30
SUBTOTAL	19,700	8,575.62	43.5%	17,528	8,527.16	48.6%	48.46
TOTAL OPERATING EXPENDITURES	72,361	34,906.26	48.2%	64,184	31,122.68	48.5%	3,783.58
TOTAL INCOME OVER (UNDER) EXPENDITURES	(50,469)	(23,401.54)		(3,218)	1,858.41		#####

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
DECEMBER 2018**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	42,560	22,553.95	53.0%	42,560	23,008.80	54.1%	(454.85)
INTEREST	275	119.55	43.5%	275	103.74	37.7%	15.81
FAIR MARKET VALUE ADJUSTMENT	-	276.52	0.0%	-	72.25	0.0%	204.27
TOTAL INCOME	42,835	22,950.02	53.6%	42,835	23,184.79	54.1%	(234.77)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	30,107	15,053.58	50.0%	26,424	12,847.98	48.6%	2,205.60
SERVICES AND SUPPLIES							
AGRICULTURE	1,850	387.00	20.9%	2,165	386.85	17.9%	0.15
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	2,500	2,367.41	94.7%	2,500	326.47	13.1%	2,040.94
VANDALISM	100	228.30	228.3%	100	-	0.0%	228.30
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
SMALL TOOLS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	4,000	2,367.03	59.2%	2,500	2,349.14	94.0%	17.89
WATER	16,000	11,689.92	73.1%	14,000	12,090.58	86.4%	(400.66)
ELECTRIC	300	80.99	27.0%	300	66.58	22.2%	14.41
SUBTOTAL	24,750	17,120.65	69.2%	21,565	15,219.62	70.6%	1,901.03
OPERATING EXPENDITURES	54,857	32,174.23	58.7%	47,989	28,067.60	58.5%	4,106.63
TOTAL INCOME OVER (UNDER) EXPENDITURES	(12,022)	(9,224.21)		(5,154)	(4,882.81)		(4,341.40)

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
DECEMBER 2018**

	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	71,719	41,480.81	57.8%	65,039	32,298.72	49.7%	9,182.09
INTEREST	300	357.46	119.2%	300	226.95	75.7%	130.51
FAIR MARKET VALUE ADJUSTMENT	-	828.10	0.0%	-	158.13	0.0%	669.97
TOTAL INCOME	72,019	42,666.37	59.2%	65,339	32,683.80	50.0%	9,982.57
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	52,661	26,330.64	50.0%	46,656	22,595.52	48.4%	3,735.12
SERVICES AND SUPPLIES							
AGRICULTURE	1,083	193.50	17.9%	1,083	193.43	17.9%	0.07
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	1,000	436.99	43.7%	1,000	646.23	64.6%	(209.24)
VANDALISM	100	-	0.0%	550	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	4,000	2,367.03	59.2%	2,500	2,349.15	94.0%	17.88
WATER	8,050	6,042.71	75.1%	8,050	4,827.45	60.0%	1,215.26
ELECTRIC	200	-	0.0%	200	-	0.0%	-
SUBTOTAL	14,433	9,040.23	62.6%	13,383	8,016.26	59.9%	1,023.97
TOTAL OPERATING EXPENDITURES	67,094	35,370.87	52.7%	60,039	30,611.78	51.0%	4,759.09
TOTAL INCOME OVER (UNDER) EXPENDITURES	4,925	7,295.50		5,300	2,072.02		5,223.48

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Accounts Payable Check Register

December 2018

Salary & Benefits	739.73
Service & Supply	49,488.71
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	1,584.95
TOTAL	51,813.39
Check #'s	071905-071967

Approved by the Board of Directors

January 24, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 January 15, 2019

 EMAIL

1/16/19 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
01/15/2019	071905	DEPT. OF JUSTICE	\$ 160.00	510000
01/15/2019	071906	VOID (PRINT ERROR)	\$ -	
01/15/2019	071907	VOID (PRINT ERROR)	\$ -	
01/15/2019	071908	GEMALTO COGENT, INC.	\$ 11.90	510000
01/15/2019	071909	SEIU LOCAL 1021	\$ 567.83	510000
01/15/2019	071910	ACCESS INFORMATION PROTECTED	\$ 351.24	520000
01/15/2019	071911	AIRGAS USA, LLC	\$ 166.02	520000
01/15/2019	071912	ALAMEDA ELECTRICAL DIST, INC	\$ 64.35	520000
01/15/2019	071913	AMANDA JEAN	\$ 54.55	520000
01/15/2019	071914	AT&T	\$ 929.59	520000
01/15/2019	071915	BATTERIES PLUS BULBS # 311	\$ 49.42	520000
01/15/2019	071916	BCSDA	\$ 25.00	520000
01/15/2019	071917	BIDWELL WRESTLING ACADEMY	\$ 1,725.00	520000
01/15/2019	071918	CARTER LAW OFFICES	\$ 1,575.00	520000
01/15/2019	071919	CHICO CREEK DANCE CENTRE	\$ 33.60	520000
01/15/2019	071920	CHICO FARM AND ORCHARD	\$ 200.62	520000
01/15/2019	071921	CHICO PRINCESS PARTIES, LLC	\$ 420.00	520000
01/15/2019	071922	CHICO UNIFIED SCHOOL DISTRICT	\$ 3,316.38	520000
01/15/2019	071923	CITY OF CHICO	\$ 1,909.61	520000
01/15/2019	071924	COLLIER HARDWARE	\$ 184.96	520000
01/15/2019	071925	COMMERCIAL TIRE WAREHOUSE	\$ 569.18	520000
01/15/2019	071926	DRAGON GRAPHICS	\$ 1,537.91	520000
01/15/2019	071927	EWING IRRIGATION PRODUCTS, INC.	\$ 111.72	520000
01/15/2019	071928	FANNO SAW WORKS	\$ 37.75	520000
01/15/2019	071929	FASTENAL COMPANY	\$ 30.06	520000
01/15/2019	071930	GATES RESALE	\$ 228.69	520000
01/15/2019	071931	GOLDEN VALLEY BANK	\$ 8,715.85	520000
01/15/2019	071932	GOLDEN VALLEY BANK	\$ 10,404.88	520000/560000
01/15/2019	071933	HILLYARD/SACRAMENTO	\$ 242.67	520000
01/15/2019	071934	HOME DEPOT CREDIT SERVICES	\$ 63.94	520000
01/15/2019	071935	HUNTERS SERVICES, INC.	\$ 371.00	520000
01/15/2019	071936	INDUSTRIAL POWER PRODUCTS	\$ 172.24	520000
01/15/2019	071937	J.C. NELSON SUPPLY CO	\$ 1,385.62	520000
01/15/2019	071938	LEANNE MILLER	\$ 57.25	520000
01/15/2019	071939	LIMEY TEES	\$ 48.26	520000
01/15/2019	071940	LOWE'S	\$ 589.68	520000
01/15/2019	071941	MARGARET BRUNELLE	\$ 66.50	520000
01/15/2019	071942	MEEKS BUILDING CENTER	\$ 288.34	520000
01/15/2019	071943	MISSION LINEN & UNIFORM	\$ 134.28	520000
01/15/2019	071944	MISSION LINEN & UNIFORM	\$ 1,804.51	520000
01/15/2019	071945	NORMAC INC.	\$ 87.95	520000
01/15/2019	071946	NORTHGATE PETROLEUM COMPANY	\$ 347.30	520000
01/15/2019	071947	O'REILLY AUTOMOTIVE STORES, INC.	\$ 255.07	520000
01/15/2019	071948	OFFICE DEPOT	\$ 462.15	520000
01/15/2019	071949	PAVILION FALLS PROPERTY OWNER'S	\$ 1,096.00	520000
01/15/2019	071950	PAYLESS BUILDING SUPPLY	\$ 59.58	520000
01/15/2019	071951	PLAY-WELL TEKNOLOGIES	\$ 1,100.00	520000
01/15/2019	071952	RECOLOGY BUTTE COLUSA COUNTIES	\$ 3,462.08	520000
01/15/2019	071953	RENTAL GUYS CHICO	\$ 254.70	520000
01/15/2019	071954	SAFETY DRIVERS ED, LLC	\$ 54.60	520000

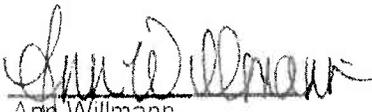
CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 January 15, 2019

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
01/15/2019	071955	SAVE MART SUPERMARKET	\$ 30.11	520000
01/15/2019	071956	SESAC	\$ 1,425.00	520000
01/15/2019	071957	STREAMLINE	\$ 300.00	520000
01/15/2019	071958	THOMAS HYDRAULIC, INC.	\$ 69.71	520000
01/15/2019	071959	THRIFTY ROOTER	\$ 290.00	520000
01/15/2019	071960	TURF PLUS OF CHICO LLC	\$ 585.00	520000
01/15/2019	071961	TURF STAR INC.	\$ 747.18	520000
01/15/2019	071962	UNITED RENTALS, INC.	\$ 96.36	520000
01/15/2019	071963	VALLEY TRUCK & TRACTOR CO.	\$ 6.14	520000
01/15/2019	071964	WAL-MART COMMUNITY	\$ 238.00	520000
01/15/2019	071965	WASTE MANAGEMENT	\$ 462.02	520000
01/15/2019	071966	WORK TRAINING CENTER	\$ 1,575.00	520000
01/15/2019	071967	ZEE MEDICAL COMPANY	\$ 204.04	520000

Total of Register

\$ 51,813.39



Amy Willmann
 General Manager

OR

Salary & Benefits	\$ 739.73	Acct 510000
Service & Supply	\$ 49,488.71	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 1,584.95	Acct 560000
Total	\$ 51,813.39	

Terry A. Zeller
 Parks & Recreation Director

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Manual Accounts Payable Check Register

December 2018

Salary & Benefits	70,309.39
Salary & Benefits-ACH Payroll Tax Transfer	68,531.85
Salary & Benefits-ACH CalPERS	45,947.47
Service & Supply	65,773.75
Fixed Assets	-
Contingency to other Agency	-
Principal Repayment	-
Interest Expense	-
TOTAL	250,562.46

Check #'s 070615-070745
 070807-070834

Approved by the Board of Directors

January 24, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 December 3, 2018



12/3/18 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
12/03/2018	070730	BLUE SHIELD OF CALIFORNIA	\$ 29,080.54	510000
12/03/2018	070731	HUMANA INSURANCE CO	\$ 3,386.99	510000
12/03/2018	070732	MEDICAL EYE SERVICES	\$ 512.20	510000
12/03/2018	070733	ADVANCED ELECTRIC & SOUND	\$ 660.00	520000
12/03/2018	070734	EAGLE SECURITY SYSTEMS	\$ 372.00	520000
12/03/2018	070735	MIRO VUJIC	\$ 210.00	520000
12/03/2018	070736	NEPTUNE WATER SOLUTIONS, INC	\$ 289.25	520000

Total of Register \$ 34,510.98


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 32,979.73	Acct 510000
Service & Supply	\$ 1,531.25	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 34,510.98	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 December 7, 2018

 **EMAILED**
 12/10/18 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
12/07/2018	070737	BANNER BANK	\$ 4,531.21	510000
12/07/2018	070738	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
12/07/2018	070739	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
12/07/2018	070740	IUOE LOCAL 39	\$ 450.34	510000
12/07/2018	070741	AARP DRIVERS SAFETY PROGRAM	\$ 130.00	520000
12/07/2018	070742	BUS-MAN'S HOLIDAY TOURS	\$ 288.00	520000
12/07/2018	070743	CLAIR LOUIS HINTON	\$ 300.00	520000
12/07/2018	070744	DEPT OF PESTICIDE REGULATION	\$ 60.00	520000
12/07/2018	070745	JOHN TRENALONE	\$ 60.00	520000

Total of Register \$ 5,892.62

 Ann Willmann
 General Manager

OR



 Terry A. Zeller
 Parks & Recreation Director

OR

 Michelle Niven
 Human Resources Manager

Prepared by JB

Salary & Benefits	\$ 5,054.62	Acct 510000
Service & Supply	\$ 838.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 5,892.62</u></u>	

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 December 12, 2018

✉ EMAILED

12/12/18 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
12/12/2018	070807	DEPT. OF JUSTICE	\$ 96.00	510000
12/12/2018	070808	GEMALTO COGENT, INC.	\$ 5.60	510000
12/12/2018	070809	ARMED GUARD PRIVATE SECURITY INC	\$ 7,218.00	520000
12/12/2018	070810	BILL UNGER	\$ 500.00	520000
12/12/2018	070811	CAITLIN REILLY	\$ 122.63	520000
12/12/2018	070812	COMCAST	\$ 1,422.00	520000
12/12/2018	070813	RECOLOGY BUTTE COLUSA COUNTIES	\$ 6,609.39	520000
12/12/2018	070814	ROOTS CATERING	\$ 2,815.31	520000
12/12/2018	070815	SAVE MART SUPERMARKET	\$ 23.87	520000
12/12/2018	070816	WESTERN WEB	\$ 5,199.78	520000

Total of Register

\$ 24,012.58



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 101.60	Acct 510000
Service & Supply	\$ 23,910.98	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 24,012.58	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 December 14, 2018

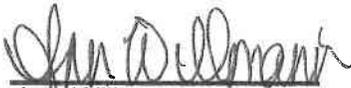
 **EMAILED**
 JB 12/14/18

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
12/14/2018	070817	CARTER LAW OFFICES	\$ 675.00	520000
12/14/2018	070818	HUNT & SONS, INC.	\$ 78.40	520000
12/14/2018	070819	RAY MORGAN COMPANY	\$ 158.66	520000
12/14/2018	070820	RECOGNITION PRODUCTS	\$ 109.23	520000

Total of Register

\$ 1,021.29



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 1,021.29	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 1,021.29	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 December 19, 2018



EMAILED

12/19/18 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
12/19/2018	070821	AMERICAN RED CROSS	\$ 140.00	520000
12/19/2018	070822	COMCAST	\$ 131.76	520000
12/19/2018	070823	JOHNNY ON THE SPOT PORTABLE TOILETS	\$ 3,040.30	520000
12/19/2018	070824	KRONOS SAASHR, INC	\$ 4,247.68	520000
12/19/2018	070825	LIMEY TEES	\$ 226.62	520000
12/19/2018	070826	LINCOLN CLEANING & RESTORATION INC	\$ 2,830.13	520000
12/19/2018	070827	PACIFIC GAS AND ELECTRIC	\$ 22,596.74	520000

Total of Register

\$ 33,213.23

Arjn Willmann
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 33,213.23	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 33,213.23	

Terry A. Zeller
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 December 21, 2018

 **EMAILED**

12/21/18 JB

CHECK REGISTER FUND 2490 FY 18/19

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
12/21/2018	070828	BLUE SHIELD OF CALIFORNIA	\$ 28,126.36	510000
12/21/2018	070829	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
12/21/2018	070830	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
12/21/2018	070831	HUMANA INSURANCE CO	\$ 3,452.29	510000
12/21/2018	070832	MEDICAL EYE SERVICES	\$ 521.72	510000
12/21/2018	070833	HEATHER CHILDS	\$ 534.00	520000
12/21/2018	070834	JASON ALEXANDER MILLER	\$ 4,725.00	520000

Total of Register

\$ 37,432.44

 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 32,173.44	Acct 510000
Service & Supply	\$ 5,259.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 37,432.44	

 Terry A. Zeller
 Parks & Recreation Director

OR



 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Payroll Check Register

December 2018

PPE	Pay Date	Checks	Amount
11/30/2018	12/5/2018	117357	1,016.04
11/30/2018 ACH	12/5/2018	Direct Deposit	2,414.85
11/30/2018	12/7/2018	117358-117371	1,605.15
11/30/2018 ACH	12/7/2018	Direct Deposit	83,108.15
11/30/2018	12/6/2018	117372	113.05
11/30/2018	12/11/2018	117373	1,101.65
11/30/2018 ACH	12/11/2018	Direct Deposit	3,430.26
11/30/2018	12/12/2018	117374	311.75
12/14/2018	12/20/2018	117375-117377	228.38
12/14/2018 ACH	12/20/2018	Direct Deposit	91.35
12/14/2018	12/21/2018	117378-117401	6,161.20
12/14/2018 ACH	12/21/2018	Direct Deposit	119,700.89
Total			219,282.72

Approved by the Board of Directors

January 24, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Refund Check Register

December 2018

Service & Supply-Refund Checks 3,776.00

TOTAL 3,776.00

Check #'s

028385-028389	3,002.00
028390-028394	774.00

Active Network Credit Card Refunds 8,535.63

Approved by the Board of Directors

January 24, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Revenue

December 2018

	Net Revenue
Rents	35,438.75
Reimbursements	383.36
Misc.	397.50
Fees	160,579.27
Sub Total	196,798.88
Other Income	-
Donations	1,987.00
RDA Pass Through	-
Sale of Surplus Assets	-
City of Chico Reimbursements	-
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
Fund 2480 Trust Obligations	-
Fund 2486 Chico Rotary/CARD	-
TOTAL	198,785.88

Approved by the Board of Directors

January 24, 2019

Michael Worley
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Previously submitted check #028395 dated January 14, 2019 in the amount of \$198,785.88

December 2018

FUND 2490

4530106	RDA Pass Through	-	-
4600001	Rent	35,438.75	
	Fees	160,579.27	196,018.02
4700001	Misc.	397.50	
	Rebates/Reimbursements	383.36	
	City of Chico Reimbursements	-	
	Baroni Park	-	
	Pro Rata Share	-	
	Other Income	-	
	Donations	1,987.00	
	Grant Revenue	-	2,767.86
	FUND 2490 total		198,785.88

FUND 2480

280	Trust Obligations	-
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FUND 2483

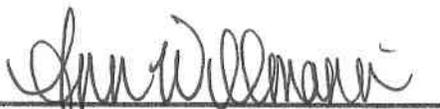
4616250	Prop 12 Grant Fund	-
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FUND 2486

4700001	Chico Rotary/CARD	-
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Checks Total

198,785.88



Ann Willmann
 General Manager

COUNTY OF BUTTE
AUDITORS CERTIFICATE AND TREASURER'S RECEIPT
OROVILLE, CA 95965

RECEIVED FROM: CARD
CONTACT #: (530) 895-4711

ATR NUMBER:	<u> </u>
DEPT. ID #	<u> </u>
DATE:	<u>1/14/2019</u>
BAG #:	<u> </u>

DESCRIPTION	RCVBLE NUMBER:	FUND/CHARGE CODE	ACCOUNT CODE	PROJECT CODE	AMOUNT
CARD-Charges for Service (Rent, Concessions, Fees)		24900000	462005		\$ 196,018.02
CARD-Miscellaneous Revenue (Misc, Rebates, Other Income,		24900000	473000		\$ 2,767.86
CARD-Park Fees Trust Obligations		2480	280		\$ -
CARD-Rotary Foundation Trust Miscellaneous Revenue		24860000	473000		\$ -

John Willmann

CARD-General Manager

Check #:	028395
Check Date:	01/14/19
Amount:	\$ 198,785.88

TOTAL	\$ 198,785.88
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Special Notes:

APPROVED BY AUDITOR-CONTROLLER:	RECEIVED BY TREASURER:
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CHECK NO.	CHECK DATE	VENDOR NO.
28395	01/14/2019	124000



CHECK NO. 028395

GOLDEN VALLEY BANK
190 COHASSET RD. STE. 170
CHICO, CA 95926
90-4427/1211

Chico Area Recreation and Park District
545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

One hundred ninety-eight thousand seven hundred eighty-five and 88/100

CHECK AMOUNT
\$ 198,785.88

REFUND CHECK

PAY TO THE ORDER OF BUTTE COUNTY TREASURER
25 COUNTY CENTER DR STE 120
OROVILLE CA 95965

VOID 6 MONTHS FROM DATE OF ISSUE

John Willmann
AUTHORIZED SIGNATURE

THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

⑈028395⑈ ⑆121144272⑆ 0100043835⑈



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 19-1
Agenda Item 8.1**

STAFF REPORT

DATE: January 24, 2019

TO: Board of Directors

FROM: Ann Willmann, General Manager

SUBJECT: Funding Measure Strategy Team Presentation

Discussion

At the September 20, 2018 Regular Board Meeting, the Board directed staff to develop a Request for Proposal (RFP) for Pre-Electoral Strategic Consulting Services. The RFP was developed and included a request for proposal for polling, financial planning, and communications strategy. Those responding were given the opportunity to include a proposal for all aspects of the RFP, or select those services that were specific to their business operations. There were a total of seven proposals received.

After careful review of the proposals, three consulting firms were selected to present information to the Board of Directors. The firms selected were recently involved in several other Butte County funding measures and were highly recommended by the other agencies that used their services. Staff felt that the firms having previous experience with the Chico community would be beneficial, especially considering the recent impact to our community.

The presentations will include information from each firm outlining their roll and experience, as well as best practices and recommendations in assisting public agencies successfully secure additional funding.

Financial Impact

Currently, there is \$60,000 budgeted for Pre-Electoral Strategic Consulting. Since work will continue into next fiscal year, additional funds may be needed in the 2019/2020 budget. The cost for this current fiscal year to explore the public support of a future funding measure would be approximately \$57,500. After exploration, should the Board decide to move forward

with placing a funding measure on a future ballot, an additional \$11,000 would be needed for this current fiscal year. The proposed fees from the consultants are outlined below.

Consulting Firm	Task	2018/2019 Fee	Potential Future Fees
EMC Research	Polling	\$24,500	Varies depending on additional polling needed
Isom Advisors	Financial Planning, Identify Funding Program	\$15,000	Approx. \$73,000 (depending on bond program)
Clifford Moss	Communications Strategy	\$18,000	\$5,500 monthly until passing of resolution

Conclusion

Placing a funding measure on a ballot is a complex process. The financial planning and polling are essential to determine the funding mechanism, the annual amount, and public support for a funding measure. The communication strategist would identify and develop how the District would communicate the needs of our community for future facilities.

Based on demonstrated successes of other public agencies, each of these components are conducted in coordination with each other to fully evaluate the viability of a public funding measure.

Recommended Action:

It is recommended that the Board of Directors authorize the General Manager to enter into an agreement with EMC Research in the amount of \$24,500, Isom Advisors in the amount of \$15,000, and Clifford Moss in the amount of \$18,000 to conduct polling, financial planning, and communication strategy.

By _____
 Ann Willmann
 General Manager



Chico Area Recreation and Park District "Helping People Play"

Staff Report 19-2
Agenda Item 8.2

STAFF REPORT

DATE: January 24, 2019
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: Maidu Living Village Grant

Discussion

At the Regular Board Meeting on December 20, 2018, information was provided to the Board about a grant opportunity through the Natural Resources Agency. Staff has been meeting with the City of Chico and the Mechoopda Tribe to explore the feasibility of creating a Maidu Living Village in the existing Deer Pens in Bidwell Park. Should funding be secured, CARD would be asked to program and schedule the Maidu Living Village once constructed. The grant has a two-step approval process. The first step includes submitting a concept design and construction budget by February 13, 2019. The second step would be, upon review of the concept plan and budget, agencies will be invited to submit for funding from this initial review in March 2019.

Concept Design

The proposed design is an interactive interpretive village that demonstrates the history of the Maidu Tribe from pre-contact to post contact. Cultural elements that are being discussed include an arbor, fire circle, early traditional housing, acorn processing station, and post contact wooden shack. Other elements include meandering trails with native plantings, interpretive panels providing Maidu history, new fencing, additional restroom facility, improved parking lot lighting, and Native Plant nursery. Along with opportunities for current Tribal members to engage in significant seasonal activities, the village would be a new field trip opportunity for school age children that would provide hands on experiences to learn about the Maidu Tribe and their significance in Butte County.

Roles and Responsibilities

The Mechoopda Tribe is providing cultural direction for the project. The City of Chico will submit the grant and manage the construction of the area. Once complete, the City of Chico and CARD could enter into a long-term lease agreement which would include CARD programming and managing the operations of the new village with shared maintenance responsibilities by both CARD and the City of Chico. In addition, an MOU with the Mechoopda Tribe, City of Chico, and CARD would be drafted to ensure the facility continues to accurately represent the history of the Tribe.

Program Opportunities

The Chico Creek Nature Center currently organizes field trips for students. Annually, there are over 110 field trips at the Nature Center hosting local Butte County schools and surrounding Counties, including, but not limited to Glen, Tehama, Placer, and Plumas. It is anticipated that with the addition of the Maidu Living Village, we would see an increase in scheduled field trips and encourage repeat visits to the Nature Center and the Maidu Living Village. In addition, the village could be used during the summer as part of CARD's Camp Chico Creek, and events specific to the culture of the Tribe.

Financial Impact

There would be no financial impact to CARD for the grant submission and construction of the village. Once complete, it is anticipated that the cost of the annual operations would be covered by field trips.

Conclusion

The addition of the Maidu Living Village to the Chico Community would be significant in many ways. It would offer the opportunity to educate young students about the historical significance of the Maidu Tribe in Butte County, additional hands-on learning opportunities for children, and opportunities for tribal elders to share with younger members the traditions of the Tribe. Since CARD already has an established field trip program and is the operator of the Nature Center, CARD could certainly include this new area in their daily operations.

Recommended Action:

It is recommended that the Board of Directors authorize the General Manager to work with the City of Chico and the Mechoopda Tribe to submit a grant application for the Maidu Living Village with the anticipation that CARD would program and operate the Maidu Living Village once constructed.

By _____

Ann Willmann
General Manager



Chico Area Recreation and Park District “Helping People Play”

Staff Report 9-3
Agenda Item 8.3

STAFF REPORT

DATE: January 24, 2019

TO: Board of Directors

FROM: Ann Willmann, General Manager

SUBJECT: Request for Addition of Full-Time Recreation Coordinator Position

Discussion

With the current unemployment rate of 3.2% in Chico, and the recent Camp Fire event, we are seeing significant challenges in recruiting for our part-time positions. While the District continues to be mindful of the financial impacts of adding additional full-time staff members, whenever vacancies occur, staff evaluates the effectiveness of our staffing structure to determine how we can best provide the quality programs and services CARD is known for.

Currently, the District has one supervisor that oversees both adult sports and aquatics with the support of two part-time coordinators. The part-time coordinator assisting with adult sports secured a full-time position at another agency last November, and the other part-time coordinator that assists with aquatics will be leaving CARD in February due to the impact of the Camp Fire.

After evaluating both of these part-time positions, and the needs of the District, staff is requesting the addition of one full-time coordinator position to replace the two part-time coordinator positions. While the part-time coordinator positions have less of a financial impact on the District, it is also more challenging to attract and hold onto qualified candidates.

In reviewing the financial impact of this change, it was determined that due to salary savings from the current part-time vacant position, there would be no financial impact this current fiscal year. However, based on the estimate for fiscal year 2019/2020, there would be an increase of approximately \$10,600. Each year thereafter, as with other full-time positions, the increase would be based on COLA and step-increases.

Both of these coordinator positions are specialized, especially the aquatics position. Staff is concerned that if these continue to be part-time positions, there will be consistent turnover which is costly to the District and disruptive to business operations. Staff believes that with the addition of this full-time coordinator position, it will allow the District's programs to operate in a consistent manner, and give the opportunity to grow programs and increase participation.

Recommended Action:

It is recommended that the Board of Directors authorize the General Manager to add one full-time Recreation Coordinator position.

By _____
Ann Willmann
General Manager



Chico Area Recreation and Park District "Helping People Play"

Staff Report 19-4
Agenda Item 8.4

STAFF REPORT

DATE: January 24, 2019

TO: Board of Directors

FROM: Ann Willmann, General Manager

SUBJECT: Change in Start Time for the District's Regularly Scheduled Board Meetings

Discussion

At the Regular Board Meeting on December 20, 2018, it was requested that an item be placed on the next Board Agenda to review and discuss the options of starting the Regular Board Meetings earlier than the current start time of 7:00 p.m.

In reviewing the start time for other agencies, it was noted that the City Council meetings begin at 6:00 p.m., the Butte County Supervisor's meetings begin at 9:00 a.m., and the Feather River Parks and Recreation District's meetings begin at 5:30 p.m.

Staff believes that it may be beneficial to stay consistent with the City of Chico, and commence CARD's Regularly Scheduled Board Meetings at 6:00 p.m.

Recommended Action:

It is recommended that the Board of Directors direct staff to change the start time of the Regular Board Meetings to 6:00 p.m.

By _____
Ann Willmann
General Manager



Chico Area Recreation and Park District "Helping People Play"

**Staff Report 19-5
Agenda Item 8.5**

STAFF REPORT

DATE: January 24, 2019
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: LAFCO Election Ballot

RECOMMENDATION:

It is recommended that the Board of Directors of the Chico Area Recreation and Park District vote for Tom Lando for Regular "Non-Enterprise" Member.

The District's vote must be made by official Board action, and the Ballot must be signed by the Board Chair or an alternate District Board Member chosen by the District's Board for the purpose of signing the Ballot. The Ballot must be returned no later than March 1, 2019.

By _____
Ann Willmann
General Manger



BUTTE LOCAL AGENCY FORMATION COMMISSION

1453 Downer Street, Suite C • Oroville, California 95965-4950
(530)538-7784 • Fax (530)538-2847 • www.buttelafco.org

TO: Butte County Special Districts
Butte County Special District Association

FROM: Stephen Lucas, Executive Officer
Jill Broderson, Management Analyst

SUBJECT: Nomination Results for Special District Regular "Non-Enterprise" Member

DATE: January 4, 2019

Nominations Requested

On October 26, 2018, the Butte Local Agency Formation Commission called for nominations for:

- One (1) Special District **Regular "Non-Enterprise"** Member.

The seat was most recently held by Tom Lando from the Chico Area Recreation District. Due to a conflict of interest, Mr. Lando resigned from his seat on LAFCO; therefore, his seat on LAFCO was vacated mid-term with a remaining term to expire in May 31, 2021.

Nominations Received

The nomination period closed on Friday, December 31, 2018. The following two nominations were received:

- Tom Lando, Director, Chico Area Recreation & Park District ("Non-Enterprise").
- Al McGreehan, Director, Paradise Recreation & Park District ("Non-Enterprise").

Therefore, the Butte Local Agency Formation Commission is conducting an election for:

- One (1) Special District **Regular "Non-Enterprise"** Member; and

The remaining term for the vacated seat will May 31, 2021.

PLEASE NOTE:

1. The nominee with the highest total number of votes will be deemed the **Regular "Non-Enterprise" Member**.
2. Should any nominee decline the position elected to, the remaining nominee will advance to that seat.

Instructions:

1. Votes shall be made by official action of the Districts' Board of Directors.
2. Ballots shall be certified by the signature of the Chair, or an alternate District Board Member chosen by the Districts' Board for the purpose of signing the attached ballot AND counter-signed by the Districts' General Manager/Secretary of Board.
3. Ballots shall be returned no later than **4:00 p.m. on Friday, March 1, 2019**. Ballots postmarked after the closing date will not be accepted.
4. Districts may submit their ballots one of the following ways:

Hand Delivered	Electronic Mail	Certified Mail
Stephen Lucas Executive Officer Butte LAFCO 1453 Downer Street, Suite C Oroville, CA 95965	slucas@buttecounty.net	Stephen Lucas Executive Officer Butte LAFCO 1453 Downer Street, Suite C Oroville, CA 95965

5. District ballots returned by electronic mail shall be scanned copies of the original signed certified ballot.
6. If you do not have a District Board meeting scheduled within this time frame, a special meeting shall be scheduled in order to submit a valid ballot.

In order for the election to be valid, a quorum (21) of districts must complete and return their ballots. Otherwise, the process will repeat until such time we receive ballots from a majority of the districts. This is an important ballot, as your Special District LAFCO Commissioner will be making decisions on budget issues, policies and projects that may have a direct impact on your district. Please participate in this election and submit your vote.

Should you have any questions, please feel free to contact myself or Jill Broderson, Management Analyst at your convenience.

Attachment



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 19-6
Agenda Item 8.6**

STAFF REPORT

DATE: January 24, 2019

TO: Board of Directors

FROM: Ann Willmann, General Manager

SUBJECT: Resolution of the Board of Directors of the Chico Area Recreation and Park District Authorizing the General Manager to Renew a Revolving Line of Credit

DISCUSSION:

Cash flows of the District fluctuate each fiscal year. As such, staff would like to make sure there is always cash available to meet ongoing obligations with vendors and employees by maintaining a revolving line of credit. Staff is requesting the District renew a revolving line of credit with Golden Valley Bank not to exceed \$500,000. The line would carry an interest rate of Prime plus 2% (currently 7.5%) and an annual fee of \$1,000. The line would be paid off annually and would be available for two consecutive years.

As part of the terms of this agreement, the District would need to maintain its' primary and current banking relationship with the Bank. This banking relationship has not, and would not, supersede CARD's investment relationship with Butte County's Treasurer.

RECOMMENDATION:

It is recommended that the Board of Directors adopt Resolution 19-1 authorizing the renewal of the revolving line of credit with Golden Valley Bank.

By: _____
Ann Willmann
General Manager



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 19-1

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT (CARD) AUTHORIZING A REVOLVING LINE OF CREDIT WITH GOLDEN VALLEY BANK

WHEREAS, The Chico Area Recreation and Park District (CARD) has fluctuations in cash flows during the fiscal year, and

WHEREAS, CARD must prepare for unforeseeable cash fluctuations in order to pay vendors and employee wages,

WHEREAS, a revolving line of credit can help provide the cash to meet these obligations on a temporary basis,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Directors of the Chico Area Recreation and Park District (CARD) hereby authorizes Ann Willmann, General Manager to sign and execute a Revolving Line of Credit with Golden Valley Bank not to exceed \$500,000. The District has the authority to borrow money from Golden Valley Bank as detailed in the Note and Loan Agreement and has complied with any and all state and local statues, resolutions or other laws which provide specific methods for approval of, and limitations on, borrowings as contemplated. The District pledges any and all revenues, as legally allowed, toward repayment of the note and declares that those revenues earmarked for repayment of the debt are free from liens or other obligations and encumbrances and that the debt is backed by the full faith and credit of the District.

PASSED AND ADOPTED this 24th day of January 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Chair, Board of Directors

ATTEST: _____
Ann Willmann, Secretary to the Board