



**REGULAR MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**MINUTES  
November 21, 2019**

**Board Members Present:** Michael Worley, Chair  
Tom Lando, Vice Chair  
Thomas Nickell, Board Member  
Michael McGinnis, Board Member  
Dave Donnan, Board Member

**Staff Members Present:** Ann Willmann, General Manager  
Jason Bougie, Director of Parks and Recreation  
Heather Childs, Finance Manager  
Jennifer Marciales, Executive Assistant

**1.0 CALL TO ORDER**

1.1 Roll Call

The meeting was called to order at 6:00 p.m., and roll call was taken as noted above.

**2.0 CORRESPONDENCE**

There was no correspondence.

**3.0 PUBLIC COMMENTS**

There were no comments.

**4.0 PRESENTATIONS**

There were no presentations.

**5.0 CONSENT AGENDA**

**M/S/C/ (Directors Lando/Nickell)** that the Board of Directors approves the consent agenda as presented.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

**6.0 REGULAR AGENDA**

No items were removed from the consent agenda.

## **7.0 UNFINISHED BUSINESS**

### 7.1 District Update

General Manager Willmann reviewed her staff report with the Board and provided an update on the CARD Center Roof Project, Sports Field and Park Lighting Upgrades, Lakeside Pavilion Window Replacement, Rotary Work Day, Leaf Season, Senior Expo, Softball Tournament, Soggy Dog Day, Afterschool Program, Gov Invest Software, CalPERS Conference, Funding Measure Resolution, Security, and Marketing.

### 7.2 Ceres Avenue Park Project

**M/S/C/ (Directors Nickell/Lando)** that the Board of Directors approves the name of the park as Rotary Centennial Park and authorizes the General Manager to enter into a contract with Melton Design in an amount not to exceed \$74,000 to complete the final design, construction documents, and construction oversight for the park.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

### 7.3 Community Park Road Connection

General Manager Willmann reviewed her staff report with the Board and stated that she feels the District should proceed with the traffic study.

Director Lando stated that he feels it is worth doing the study.

Director Nickell stated that he agrees with proceeding with the traffic study, but is concerned that people will use the road as a short cut.

Scotty addressed the Board and stated that his property is next to the park. He stated that there are other concerns in the Chapman area and noted that the park needs better lighting. He further stated that if the District proceeds with the road connection, it needs to be open 7 days a week, and the traffic study should include Friday nights and Sundays.

Richard Roth addressed the Board and stated that he feels the road connection is a bad idea. He stated that people are parking in the area and walking into the park. He noted that there is a maze through the Chapman area that people would have to get through. He further stated that the park is inappropriate for that area and should be converted to low income housing.

Mark Cooper addressed the Board and stated that in the Chapman area plan, the residents chose to have narrow streets and sidewalks. He stated that he recommends proceeding with the traffic study and asked if there is a way to coordinate and expand CARD's study with the City of Chico. General Manager Willmann stated that she spoke with the City of Chico and will be reviewing opportunities to work with them.

Debra Lucero addressed the Board and stated that she is on the Butte County Board of Supervisors and the Chapman area is in her district. She noted that she reviewed the plan and is in favor of the traffic study and encouraged the District to expand the study with the City of Chico. She stated that she would like more information provided to the Chapman Community and stated that information could be shared on the Chapman Facebook page. She asked when the study would be conducted, and General Manager Willmann stated that the goal was to have it completed next spring, but that could change depending on discussions with the City of Chico.

Richard Harriman addressed the Board and suggested that the District consider having alternate electric transportation shuttles to the park.

**M/S/C/ (Directors Lando/McGinnis)** that the Board of Directors directs staff to talk with the City of Chico and Butte County to determine if they would like to participate in a more comprehensive study and report back to the Board.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

#### 7.4 Off-Leash Dog Exercise Areas

Executive Assistant Marciales reviewed her staff report with the Board, and Chair Worley opened the item up for public comment.

Dawn addressed the Board and stated that she is a frequent visitor of Hooker Oak Park. She stated that she is there every day and is a good steward of the park. She stated that she supports CARD and its operations and is very supportive of this. She thanked the District for considering this opportunity.

Scott addressed the Board and stated that he has nowhere to run his dog off leash and thanked the District for considering this opportunity. He stated that he wants to follow the rules and would really appreciate the opportunity to run his dog off leash.

Sis Hershey addressed the Board and stated that the DeGarmo Dog Park is extremely overcrowded, and she will not go there. She said that it is really difficult to find a location to run her dogs off leash and appreciates the Board considering this opportunity. She stated that one request would be that in the winter months, the time be extended to 10am.

**M/S/C/ (Directors Lando/Donnan)** that the Board of Directors approves the modifications to Section G. of the Rules and Regulations, and authorizes staff to designate Heffren Field at Community Park, Hooker Oak Field and Rex Murphy Field at Hooker Oak Park between the hours of 7:00am and 9:00am, Monday through Friday as off-leash dog exercise areas, and Sycamore Field to follow the same regulations established for Bidwell Park. The Board directed staff to implement this on December 1, 2019 on a 90-day trial basis and reevaluate it thereafter.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

## **8.0 NEW BUSINESS**

### **8.1 Approval of Audit Report for Fiscal Year 2018-2019**

**M/S/C/ (Directors Lando/McGinnis)** that the Board of Directors accepts the audit report for fiscal year 2018-2019 as prepared by K·Coe Isom.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

### **8.2 Reallocation of Project Funds**

**M/S/C/ (Directors Lando/McGinnis)** that the Board of Directors approves utilizing \$60,000 from project savings and unanticipated State revenue to proceed with (1) the implementation of Facility Dude Asset Management Software, (2) the changes needed to update the systems at the Chico Creek Nature Center, and (3) media upgrades.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

### **8.3 Election of a Special District “Non-Enterprise” Member for the Butte County Special Districts Association (BCSDA)**

**M/S/C/ (Directors Lando/McGinnis)** that the Board of Directors nominates Tom Lando for the Non-Enterprise Executive Board of the Butte County Special Districts Association.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

8.4 December 2019 and January 2020 Board Meeting Schedule Change

**M/S/C/ (Directors Lando/Nickell)** that the Board of Directors cancels the Regular Board Meetings Scheduled for December 19, 2019 and January 16, 2020 and directs staff to schedule the next Finance Committee Meeting on January 21, 2020, and a Special Board Meeting on January 23, 2020.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

**9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

9.1 Butte County Special Districts Association/LAFCO

There were no comments.

9.2 Other Reports

There were no comments.

**10.0 DIRECTORS' COMMENTS**

There were no comments.

**11.0 GENERAL MANAGER'S COMMENTS**

There were no comments.

**12.0 STAFF COMMENTS**

There were no comments.

**13.0 ADJOURNMENT**

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 7:17 p.m. to the Special Meeting of the Board of Directors of the Chico Area Recreation and Park District on January 23, 2020.

Respectfully submitted,

---

Ann Willmann, General Manager  
Secretary to the Board