



**CLOSED SESSION OF THE CHICO AREA RECREATION
AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, February 20, 2020 – 5:30 p.m.**

*Posted Prior to 5:00 pm
Friday, February 14, 2020*

AGENDA

1.0 CALL TO ORDER/ROLL CALL

2.0 CLOSED SESSION

- 2.1 Pursuant to Government Code Section 54956.9, Conference with Legal Counsel – Anticipated Litigation: One case involving facts and circumstances that might result in litigation against the District, but which the District believes are not yet known to a potential plaintiff or plaintiffs.

OPEN SESSION

3.0 ADJOURNMENT

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District. If the Board is unable to conclude its discussion of Closed Session items by 6:00 p.m., it will return to Closed Session at the end of this evening's meeting.



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, February 20, 2020 – 6:00 p.m.

*Posted Prior to 5:00 pm
Friday, February 14, 2020*

BOARD MEMBERS:

Tom Lando, Chair
Thomas Nickell, Vice Chair
Michael Worley
Dave Donnan
Michael McGinnis

CARD STAFF:

Ann Willmann, General Manager
Jason Bougie, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

GENERAL INFORMATION:

1. Agendas:

Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.

2. Agenda Items:

Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.

Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.

3. Items Not Appearing On Posted Agenda:

This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:

- a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
- b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
- c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.

Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.

4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.

5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.

6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, February 20, 2020 – 6:00 p.m.**

*Posted Prior to 5:00 pm
Friday, February 14, 2020*

AGENDA

1.0 CALL TO ORDER

- 1.1 Roll Call
- 1.2 Closed Session Announcement

2.0 CORRESPONDENCE

There is no correspondence.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

There are no presentations.

5.0 CONSENT AGENDA

- 5.1 Minutes of the Special Meeting of the Board of Directors of January 23, 2020
Action Requested – that the Board of Directors approve the minutes as submitted
- 5.2 Monthly Bills and Refund Register - *Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register*
- 5.3 Monthly Financial Report - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

6.0 REGULAR AGENDA

- 6.1 Items Removed from the Consent Agenda

7.0 UNFINISHED BUSINESS

- 7.1 District Update (Staff Report 20-4) – Staff will provide an update to the Board of current projects and District updates, including, but not limited to, the CARD Center Roof Project, Bocce Ball, Marketing, and Kite Day – *Information/Possible Action*
- 7.2 Centennial Park Design (Staff Report 20-5) - *Action Requested – that the Board of Directors review and direct staff to make any changes or modifications to the plan and approve the final design.*

8.0 NEW BUSINESS

- 8.1 Afterschool Program Expansion (Staff Report 20-6) - *Action Requested – that the Board of Directors authorize staff to proceed with the expansion of the afterschool program.*
- 8.2 New Audit Firm (Staff Report 20-7) - *Action Requested – that the Board of Directors authorize staff to enter into a contract with Chavan & Associates, LLP to audit the District's financial statements for fiscal years ending in 2020, 2021, and 2022, with the option of auditing the District's financial statements for up to an additional three subsequent fiscal years.*
- 8.3 Disposal of Surplus Fixed Assets (Staff Report 20-8) - *Action Requested – that the Board of Directors authorize staff to surplus outdated computer equipment, audio equipment, and the 2008 Toro 580D Field Mower.*

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

- 9.1 Butte County Special Districts Association/LAFCO
- 9.2 Other Reports

10.0 DIRECTORS' COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER'S COMMENTS

- 11.1 General Manager's Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 ADJOURNMENT

Adjourn to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.



**SPECIAL MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**(Draft)
MINUTES
January 23, 2020**

Board Members Present: Tom Lando, Chair
Thomas Nickell, Vice Chair
Michael McGinnis, Board Member
Dave Donnan, Board Member
Michael Worley, Board Member

Staff Members Present: Ann Willmann, General Manager
Jason Bougie, Director of Parks and Recreation
Heather Childs, Finance Manager
Jennifer Marciales, Executive Assistant

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 6:00 p.m., and roll call was taken as noted above.

1.2 Closed Session Announcement

Chair Worley stated that the Board received information from legal counsel and no action was taken.

1.3 Election of Officers

M/S/C/ (Directors Donnan/Nickell) that the Board of Directors elects Tom Lando as Chair.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

M/S/C/ (Directors McGinnis/Lando) that the Board of Directors elects Tom Nickell as Vice Chair.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

2.0 CORRESPONDENCE

2.1 Correspondence from Chico Bocce dated December 14, 2019

The consensus of the Board was to create a Facilities Committee and refer this matter to the committee for review.

Denver Latimer addressed the Board and stated that he is on the Chico Bocce Board of Directors. He noted that there are 8 people on the Board, and they have 50 members. He stated that there are a lot of people playing bocce ball, and the Chico Bocce Club requests that CARD install 4 covered public bocce ball courts in Chico with lights and ADA accessibility.

Several community members in the audience expressed support for the addition of public bocce ball courts in Chico.

Tony George addressed the Board and stated that he is the Vice President of the Sons and Daughters of Italy. He stated that he supports having public bocce ball courts in Chico and feels that it would be good for all ages and abilities.

3.0 PUBLIC COMMENTS

There were no comments.

4.0 PRESENTATIONS

There were no presentations.

5.0 CONSENT AGENDA

M/S/C/ (Directors Worley/Nickell) that the Board of Directors approves the consent agenda as presented.

The vote was as follows: Ayes carried

Ayes: Worley, Lando, Nickell, McGinnis, Donnan

Noes: None

Abstain: None

Absent: None

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

7.1 District Update

General Manager Willmann and Park and Recreation Director Bougie reviewed their staff report with the Board and provided an update on Rotary Centennial Park, Lighting Upgrades, Lakeside Pavilion Window Replacement, Upgrades to Sycamore Field, CARD Community Center Media Upgrades, City of Chico/CARD MOU, and Marketing.

Director Lando requested that staff provide information to the Board at a future meeting regarding youth and adult sports and the number of participants and facilities utilized for programming.

8.0 NEW BUSINESS

8.1 Accommodations Policy

General Manager Willmann reviewed her staff report with the Board, and noted that in order to accommodate certain requests, additional staff may need to be hired.

M/S/C/ (Directors Nickell/Worley) that the Board of Directors approves the Reasonable Accommodations and Inclusion Policy.

The vote was as follows: Ayes carried
Ayes: Worley, Lando, Nickell, McGinnis, Donnan
Noes: None
Abstain: None
Absent: None

8.2 LAFCO Nominations for Alternate Member

M/S/C/ (Directors McGinnis/Donnan) that the Board of Directors nominates Tom Lando for Alternate Non-Enterprise Member.

The vote was as follows: Ayes carried
Ayes: Worley, Lando, Nickell, McGinnis, Donnan
Noes: None
Abstain: None
Absent: None

8.3 Board Committee Assignments

Chair Lando appointed members of the Board to serve on District Committees as follows:

- a. Finance Committee: Lando/McGinnis with Nickell as the Alternate
- b. Doe Mill/Honey Run SPA Ad Hoc Committee: Move to Facilities Committee
- c. City/CARD MOU Ad Hoc Committee: Lando/Worley with McGinnis as the Alternate

Chair Lando appointed Director McGinnis and Director Donnan to serve on a Facilities Committee with Director Worley as the alternate. The Committee will review proposed new facilities and/or significant upgrades/improvements to District facilities and provide recommendations to the Board.

Chair Lando further stated that the General Manager's evaluation will be assigned to the Finance Committee.

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO

General Manager Willmann stated that the General Meeting for the Butte County Special Districts Association is scheduled for February 7, 2020. She noted that if any of the Board members would like to attend to let her know.

9.2 Other Reports

There were no comments.

10.0 DIRECTORS' COMMENTS

Director McGinnis stated the he would like CARD to start reviewing the process to evaluate converting from at-large to by-district elections. The consensus of the Board was to review it at a future Board meeting.

11.0 GENERAL MANAGER'S COMMENTS

There were no comments.

12.0 STAFF COMMENTS

There were no comments.

13.0 ADJOURNMENT

There being no further business, the Special Meeting of the Board of Directors was adjourned at 6:47 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on February 20, 2020.

Respectfully submitted,

Ann Willmann, General Manager
Secretary to the Board

**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2019-2020**

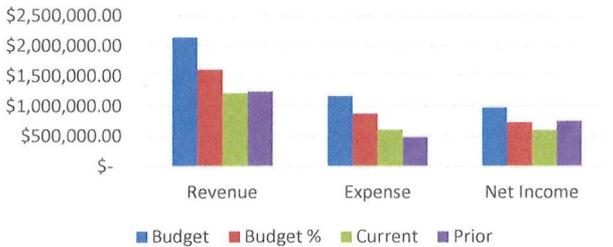
**January 2020
58% of the Year**

AFTERSCHOOL

We are at 57% of Budgeted Revenues and 53% of Budgeted Expenses. Our Net Income is \$146,406.89 less than this time last year. In the Prior Year, the School District paid the entire contract in July. In the Current Year they paid half of the contract at the beginning of the year and will be paying the other half in the coming months.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 2,140,775.00	\$ 1,225,377.68	\$ 1,242,696.25
EXPENSES	\$ 1,164,114.70	\$ 614,848.69	\$ 485,760.37

AFTERSCHOOL

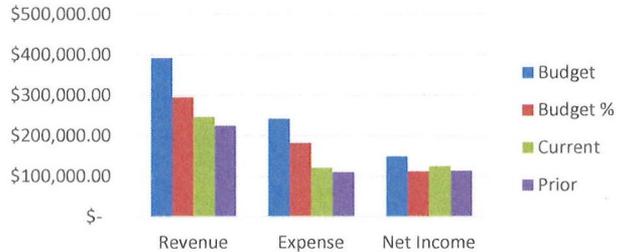


CAMPS

We are at 63% of Budgeted Revenues and 50% of Budgeted Expenses. CAMPS are seasonal. The majority run June-August. The rest are during school breaks in December/January and March. Our Net Income is currently \$12,739.42 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 392,530.00	\$ 247,353.50	\$ 224,835.93
EXPENSES	\$ 242,458.00	\$ 120,832.66	\$ 111,054.51

CAMPS

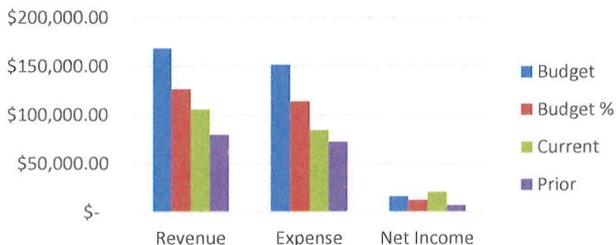


AQUATICS

We are at 63% of Budgeted Revenues and 56% of Budgeted Expenses. Our Net Income is currently \$13,886.26 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 168,350.00	\$ 105,838.19	\$ 79,843.40
EXPENSES	\$ 151,700.00	\$ 84,650.85	\$ 72,542.32

AQUATICS

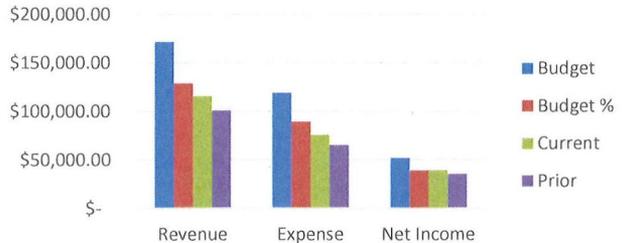


CLASSES

We are at 67% of Budgeted Revenues and 64% of Budgeted Expenses. We have various classes that run throughout the year. Our Net Income is currently \$3,938.74 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 171,500.00	\$ 115,688.16	\$ 100,998.55
EXPENSES	\$ 119,150.00	\$ 84,650.85	\$ 65,409.83

CLASSES



**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2019-2020**

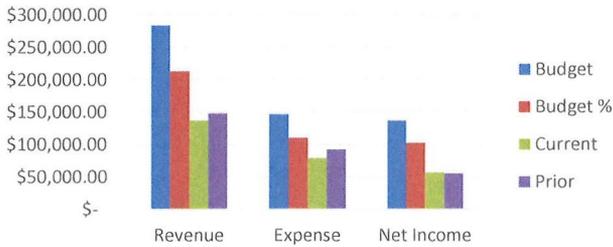
**January 2020
58% of the Year**

ADULT SPORTS

We are at 48% of Budgeted Revenues and 54% of Budgeted Expenses. Our Net Income is \$2,051.05 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 284,200.00	\$ 137,397.79	\$ 148,098.11
EXPENSES	\$ 147,120.00	\$ 80,140.81	\$ 92,892.18

ADULT SPORTS

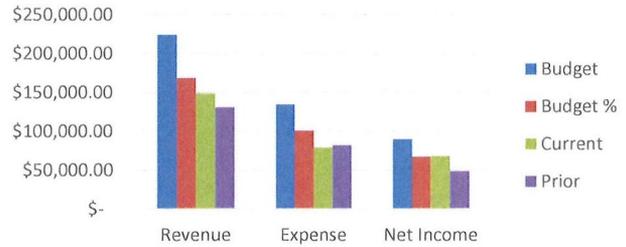


YOUTH SPORTS

We are at 66% of Budgeted Revenues and 59% of Budgeted Expenses. Our Net Income is \$20,320.97 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 224,500.00	\$ 148,659.50	\$ 130,705.45
EXPENSES	\$ 134,550.00	\$ 79,869.99	\$ 82,236.91

YOUTH SPORTS

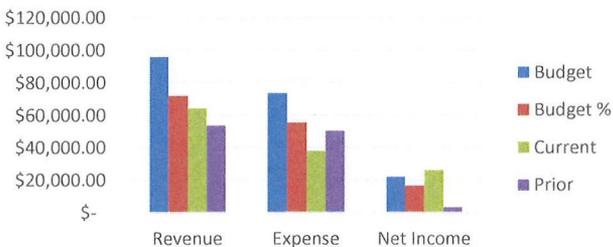


SENIORS

We are at 67% of Budgeted Revenues and 52% of Budgeted Expenses. Our Net Income is \$23,234.24 more than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 96,000.00	\$ 64,536.18	\$ 53,747.76
EXPENSES	\$ 73,800.00	\$ 38,059.40	\$ 50,505.22

SENIORS

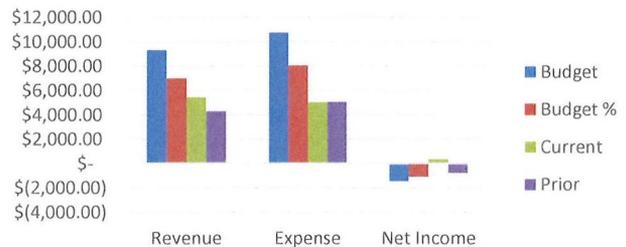


SPECIAL EVENTS

We are at 61% of Budgeted Revenues and 47% of Budgeted Expenses. Our Net Income is \$1,421.15 more than this time last year. With Special Events, we often incur expenses prior to receiving revenue (through either entrance fees or sponsorships).

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 9,300.00	\$ 5,688.40	\$ 4,286.40
EXPENSES	\$ 10,750.00	\$ 5,053.37	\$ 5,072.52

SPECIAL EVENTS



**CHICO AREA RECREATION AND PARK DISTRICT
BOARD PROGRAM SUMMARY 2019-2020**

**January 2020
58% of the Year**

NATURE CENTER

We are at 45% of Budgeted Revenues and 46% of Budgeted Expenses. Our Net Income is \$44,055.06 more than this time last year.

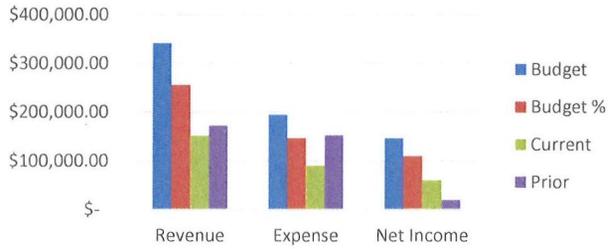
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 341,600.00	\$ 154,384.44	\$ 172,336.95
EXPENSES	\$ 195,320.00	\$ 90,654.26	\$ 152,661.83

FACILITY RENTAL

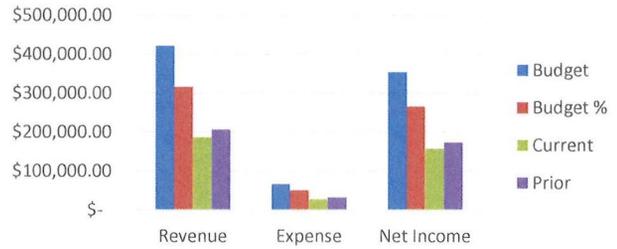
We are at 44% of Budgeted Revenues and 42% of Budgeted Expenses. Our Net Income is \$15,823.10 less than this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 422,050.00	\$ 187,235.40	\$ 207,390.92
EXPENSES	\$ 67,750.00	\$ 28,582.56	\$ 32,914.98

NATURE CENTER



FACILITY RENTAL



CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2019-2020
January 2020

DESCRIPTION	2019-2020 Budget	January 2020	2019-2020 YTD	2019-2020 % of Budget	Remaining Budget	2018-2019 Budget	January 2019	2018-2019 YTD	2018-2019 % of Budget	Difference by Year
AFTERSCHOOL										
INCOME	2,140,775.00	163,743.82	1,225,377.68	57%	915,397.32	1,825,800.00	140,015.54	1,242,696.25	68%	(17,318.57)
INCOME	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(68,248.00)	(8,944.66)	(31,081.01)	46%	(37,166.99)	(70,940.00)	(4,450.17)	(26,608.28)	38%	(4,472.73)
CONTRACT SERVICES	(2,000.00)	-	(525.00)	26%	(1,475.00)	(3,000.00)	(17.50)	(1,851.85)	62%	1,326.85
PART-TIME WAGES	(1,093,866.70)	(128,441.03)	(583,242.68)	53%	(510,624.02)	(965,489.00)	(69,247.96)	(457,300.24)	47%	(125,942.44)
TOTAL AFTERSCHOOL	976,660.30	26,358.13	610,528.99	63%	366,131.31	786,371.00	66,299.91	756,935.88	96%	(146,406.89)
CAMPS										
INCOME	392,530.00	4,836.00	247,353.50	63%	145,176.50	340,270.00	13,254.00	224,959.58	66%	22,393.92
PROGRAM SUPPLIES	(20,750.00)	(527.62)	(6,985.98)	34%	(13,764.02)	(18,500.00)	(274.29)	(5,706.53)	31%	(1,279.45)
PROGRAM TRANSPORTATION	(1,500.00)	-	(2,041.25)	136%	541.25	(1,500.00)	-	(735.65)	49%	(1,305.60)
CONTRACT SERVICES	(58,500.00)	860.00	(42,585.41)	73%	(15,914.59)	(46,800.00)	(1,647.00)	(36,598.09)	78%	(5,987.32)
PART-TIME WAGES	(128,708.00)	(2,097.85)	(60,340.02)	47%	(68,367.98)	(114,335.00)	(3,047.50)	(68,065.34)	60%	7,725.32
INSTRUCTOR WAGES	(33,000.00)	-	(8,880.00)	27%	(24,120.00)	(17,500.00)	-	-	0%	(8,880.00)
TOTAL CAMPS	150,072.00	3,070.53	126,520.84	84%	23,551.16	141,635.00	8,285.21	113,853.97	80%	12,666.87
AQUATICS										
INCOME	168,350.00	-	105,838.19	63%	62,511.81	166,010.00	(278.00)	79,843.40	48%	25,994.79
PROGRAM SUPPLIES	(7,200.00)	-	(1,699.93)	24%	(5,500.07)	(6,300.00)	-	(2,630.47)	42%	930.54
CLOTHING	-	-	-	0%	-	(800.00)	-	-	0%	-
CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
INSTRUCTOR WAGES	(6,000.00)	-	-	0%	(6,000.00)	-	-	(325.00)	0%	325.00
PART-TIME WAGES	(138,500.00)	-	(82,950.92)	60%	(55,549.08)	(152,015.00)	(358.94)	(69,586.85)	46%	(13,364.07)
TOTAL AQUATICS	16,650.00	-	21,187.34	127%	(4,537.34)	6,895.00	(636.94)	7,301.08	106%	13,886.26
CLASSES										
INCOME	171,500.00	20,864.79	115,688.16	67%	55,811.84	158,500.00	19,046.81	100,998.55	64%	14,689.61
ADVERTISING	-	-	-	0%	-	-	-	-	0%	-
PROGRAM SUPPLIES	(5,150.00)	(245.01)	(2,170.59)	42%	(2,979.41)	(3,250.00)	(110.80)	(4,078.73)	125%	1,908.14
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(26,500.00)	(8,575.40)	(21,896.06)	83%	(4,603.94)	(15,800.00)	(2,595.10)	(15,688.90)	99%	(6,207.16)
PART-TIME WAGES	(35,000.00)	(4,678.25)	(22,375.55)	64%	(12,624.45)	(34,740.00)	-	(2,054.00)	6%	(20,321.55)
INSTRUCTOR WAGES	(52,500.00)	(3,631.40)	(29,718.50)	57%	(22,781.50)	(60,000.00)	(3,158.00)	(43,588.20)	73%	13,869.70
TOTAL CLASSES	52,350.00	3,734.73	39,527.46	76%	12,822.54	44,710.00	13,182.91	35,588.72	80%	3,938.74
ADULT SPORTS										
INCOME	284,200.00	6,921.67	137,397.79	48%	146,802.21	346,200.00	6,563.14	148,098.11	43%	(10,700.32)
PROGRAM SUPPLIES	(21,720.00)	(3,971.43)	(15,040.68)	69%	(6,679.32)	(25,500.00)	(585.54)	(8,736.64)	34%	(6,304.04)
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CLOTHING	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(4,800.00)	-	-	0%	(4,800.00)	(6,800.00)	-	-	0%	-
PART-TIME WAGES	(34,880.00)	(2,103.01)	(20,097.38)	58%	(14,782.62)	(181,800.00)	(1,222.00)	(34,112.81)	19%	14,015.43
OFFICIALS WAGES	(85,720.00)	(3,762.50)	(45,002.75)	52%	(40,717.25)	-	(1,517.00)	(50,042.73)	0%	5,039.98
TOTAL ADULT SPORTS	137,080.00	(2,915.27)	57,256.98	42%	79,823.02	132,100.00	3,238.60	55,205.93	42%	2,051.05
				0%					0%	

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2019-2020
January 2020

DESCRIPTION	2019-2020 Budget	January 2020	2019-2020 YTD	2019-2020 % of Budget	Remaining Budget	2018-2019 Budget	January 2019	2018-2019 YTD	2018-2019 % of Budget	Difference by Year
YOUTH SPORTS				0%					0%	
INCOME	224,500.00	16,212.43	148,659.50	66%	75,840.50	212,300.00	18,179.94	130,705.45	62%	17,954.05
PROGRAM SUPPLIES	(29,150.00)	(753.70)	(18,471.36)	63%	(10,678.64)	(9,600.00)	(971.07)	(6,476.85)	67%	(11,994.51)
PROGRAM TRANSPORTATION	(400.00)	-	-	0%	(400.00)	(1,640.00)	-	-	0%	-
CLOTHING	-	-	-	0%	-	(11,400.00)	-	(8,604.65)	75%	8,604.65
CONTRACT SERVICES	-	-	-	0%	-	(1,250.00)	-	(735.00)	59%	735.00
PART-TIME WAGES	(105,000.00)	(9,247.28)	(61,398.63)	58%	(43,601.37)	(131,000.00)	(7,608.40)	(66,420.41)	51%	5,021.78
OFFICIALS WAGES	-	-	-	0%	-	-	-	-	0%	-
TOTAL YOUTH SPORTS	89,950.00	6,211.45	68,789.51	76%	21,160.49	57,410.00	9,600.47	48,468.54	84%	20,320.97
SENIOR PROGRAMS				0%					0%	
INCOME	96,000.00	11,736.12	64,536.18	67%	31,463.82	106,550.00	5,549.14	53,747.76	50%	10,788.42
PROGRAM SUPPLIES	(5,100.00)	(74.72)	(1,702.10)	33%	(3,397.90)	(4,900.00)	(214.89)	(2,741.98)	56%	1,039.88
PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(25,500.00)	(1,020.00)	(13,556.04)	53%	(11,943.96)	(34,750.00)	(1,537.22)	(12,173.43)	35%	(1,382.61)
PART-TIME WAGES	(21,700.00)	(1,528.75)	(8,284.14)	38%	(13,415.86)	(43,800.00)	(2,026.67)	(23,218.19)	53%	14,934.05
INSTRUCTOR WAGES	(21,500.00)	-	(14,517.12)	68%	(6,982.88)	(24,600.00)	-	(12,371.62)	50%	(2,145.50)
TOTAL SENIOR PROGRAMS	22,200.00	9,112.65	26,476.78	119%	(4,276.78)	(1,500.00)	1,770.36	3,242.54	-216%	23,234.24
SPECIAL EVENTS				0%					0%	
INCOME	9,300.00	-	5,088.40	55%	4,211.60	9,250.00	(750.00)	4,286.40	46%	802.00
PROGRAM SUPPLIES	(7,100.00)	(212.97)	(2,178.56)	31%	(4,921.44)	(6,500.00)	-	(2,133.80)	33%	(44.76)
MILEAGE	-	-	-	0%	-	-	-	-	0%	-
CONTRACT SERVICES	(3,200.00)	-	(2,815.31)	88%	(384.69)	(2,800.00)	-	(2,938.72)	105%	123.41
PART-TIME WAGES	(450.00)	-	(59.50)	13%	(390.50)	-	-	-	0%	(59.50)
TOTAL SPECIAL EVENTS	(1,450.00)	(212.97)	35.03	-2%	(1,485.03)	(50.00)	(750.00)	(786.12)	1572%	821.15
NATURE CENTER				0%					0%	
INCOME	322,100.00	9,378.60	136,919.22	43%	185,180.78	322,850.00	11,247.01	164,712.95	51%	(27,793.73)
FACILITY RENTALS	3,500.00	-	1,957.00	56%	1,543.00	2,000.00	-	1,145.00	57%	812.00
FUNDRAISING (DONATIONS)	5,000.00	13,161.52	15,508.22	310%	(10,508.22)	14,500.00	1,792.00	6,479.00	45%	9,029.22
GRANT FUNDING	-	-	-	0%	-	-	-	-	0%	-
ENDOWMENT	11,000.00	-	-	0%	11,000.00	-	-	-	0%	-
FULL-TIME WAGES	-	-	-	0%	-	(59,000.00)	(4,529.63)	(33,946.41)	58%	33,946.41
PART-TIME WAGES	(157,320.00)	(7,257.22)	(69,080.69)	44%	(88,239.31)	(170,900.00)	(7,924.12)	(76,733.43)	45%	7,652.74
FICA	-	-	-	0%	-	(18,000.00)	(952.71)	(8,467.00)	47%	8,467.00
RETIREMENT	-	(309.92)	(2,324.40)	0%	2,324.40	(4,000.00)	(309.92)	(2,001.30)	50%	(323.10)
MEDICAL	-	-	(2,182.46)	0%	2,182.46	(11,500.00)	(946.18)	(8,707.21)	76%	6,524.75
WC INSURANCE	-	-	-	0%	-	(5,000.00)	-	-	0%	-
CLOTHING	-	-	-	0%	-	(7,000.00)	-	(691.77)	10%	691.77
STAFF TRAINING	-	-	-	0%	-	(500.00)	-	(271.86)	54%	271.86
ADVERTISING	-	-	-	0%	-	(500.00)	-	(498.00)	100%	498.00
COPYING	-	-	-	0%	-	(3,100.00)	(10.00)	(3,065.06)	99%	3,065.06
EQUIPMENT/SOFTWARE	-	-	-	0%	-	(500.00)	-	(488.62)	98%	488.62
CONTRACT SERVICES	(6,500.00)	-	(1,997.25)	31%	(4,502.75)	(5,500.00)	(141.84)	(1,913.32)	35%	(83.93)
PROGRAM SUPPLIES	(31,500.00)	(1,884.99)	(15,069.46)	48%	(16,430.54)	(28,000.00)	(1,148.84)	(15,708.14)	56%	638.68
MILEAGE	-	-	-	0%	-	(300.00)	-	(169.71)	57%	169.71

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2019-2020
January 2020

DESCRIPTION	2019-2020 Budget	January 2020	2019-2020 YTD	2019-2020 % of Budget	Remaining Budget	2018-2019 Budget	January 2019	2018-2019 YTD	2018-2019 % of Budget	Difference by Year
RENT	-	-	-	0%	-	-	-	-	0%	-
PROPERTY & LIABILITY INSUR	-	-	-	0%	-	(1,000.00)	-	-	0%	-
TOTAL NATURE CENTER	146,280.00	13,087.99	63,730.18	44%	82,549.82	24,550.00	(2,924.23)	19,675.12	80%	44,055.06
FACILITY RENTAL				0%					0%	
INCOME	422,050.00	16,856.00	187,235.40	44%	234,814.60	373,000.00	12,137.83	207,390.92	56%	(20,155.52)
PROGRAM SUPPLIES	(8,000.00)	(350.69)	(6,685.40)	84%	(1,314.60)	(8,000.00)	-	(4,351.96)	54%	(2,333.44)
CONTRACT SERVICES	(10,750.00)	(420.00)	(2,688.14)	25%	(8,061.86)	(16,000.00)	(3,444.00)	(4,895.64)	31%	2,207.50
PART-TIME WAGES	(49,000.00)	(2,070.02)	(19,209.02)	39%	(29,790.98)	(44,000.00)	(2,062.73)	(23,667.38)	54%	4,458.36
TOTAL FACILITY RENTAL	354,300.00	14,015.29	158,652.84	45%	195,647.16	305,000.00	6,631.10	174,475.94	57%	(15,823.10)
RECREATION - MISC. & ADMIN				0%					0%	
INCOME	(5,000.00)	569.61	(524.85)	10%	(4,475.15)	-	1,729.89	(12,374.14)	0%	11,849.29
PUBLICATIONS/LEGAL NOTICE	(22,000.00)	(40.00)	(11,871.81)	54%	(10,128.19)	(24,000.00)	(165.00)	(8,900.74)	37%	(2,971.07)
CONFERENCES	-	-	-	0%	-	(6,000.00)	(221.51)	(849.80)	14%	849.80
MILEAGE	-	-	(82.61)	0%	82.61	(1,000.00)	-	(222.19)	22%	139.58
OFFICE SUPPLIES	-	(10.76)	(10.76)	0%	10.76	(12,300.00)	(107.70)	(2,375.73)	19%	2,364.97
CLOTHING	-	-	-	0%	-	(200.00)	-	-	0%	-
ACL/OVERTIME	(10,000.00)	-	-	0%	(10,000.00)	(5,000.00)	-	-	0%	-
PART-TIME WAGES	(251,000.00)	(27,478.13)	(153,367.50)	61%	(97,632.50)	(7,000.00)	-	311.77	-4%	(153,679.27)
FULL TIME WAGES	(534,000.00)	(60,743.58)	(324,307.53)	61%	(209,692.47)	(408,000.00)	(29,829.93)	(231,893.25)	57%	(92,414.28)
TOTAL RECREATION - MISC. & ADMIN	(822,000.00)	(87,702.86)	(490,165.06)	60%	(331,834.94)	(463,500.00)	(28,594.25)	(256,304.08)	55%	(233,860.98)
TOTAL PROGRAM SUMMARY	1,122,092.30	(15,240.33)	682,540.89	61%	439,551.41	1,033,621.00	76,103.14	957,657.52	93%	(275,116.63)
	-	(0.00)	-		(0.00)	-	-	-		

**CHICO AREA RECREATION AND PARK DISTRICT
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JANUARY 2020**

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NOTE: This completes 7 month of the fiscal year and represents 58% of the year.

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JANUARY 2020**

	JANUARY 2020	JANUARY 2019
ASSETS		
CASH		
CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	6,223,464.55	6,177,908.99
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	822.36	926.02
CASH ON DEPOSIT WITH COUNTY (PARK FUND)	238,364.77	137,287.89
CASH ON DEPOSIT WITH COUNTY (OAK WAY)	12,727.92	30,277.26
CASH ON DEPOSIT WITH COUNTY (PETERSON PARK)	23,491.80	47,522.57
CASH ON DEPOSIT WITH COUNTY (BARONI PARK)	116,912.63	115,949.39
CASH ON DEPOSIT WITH COUNTY (ROTARY)	16,534.52	16,534.52
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96
CASH - GOLDEN VALLEY BANK	743,222.62	332,794.16
PETTY CASH	800.00	500.00
BANK SUSPENSE	151,587.73	33,703.59
SUBTOTAL	7,528,429.86	6,893,905.35
FMV ADJUSTMENT (GENERAL FUND)	-	-
FMV ADJUSTMENT (PARK FUND)	-	-
FMV ADJUSTMENT (OAK WAY)	-	-
FMV ADJUSTMENT (PETERSON PARK)	-	-
FMV ADJUSTMENT (BARONI PARK)	-	-
FMV ADJUSTMENT (ROTARY FUND)	-	-
SUBTOTAL	-	-
RECEIVABLES		
ACCOUNTS RECEIVABLE	782,301.74	(406,582.01)
A/R - ONLINE PAYMENT CLEARING	-	-
A/R - IN HOUSE CREDIT CARDS	13,525.00	13,525.00
INTEREST RECEIVABLE (GENERAL FUND)	-	21,556.07
INTEREST RECEIVABLE (PARK FUND)	-	567.19
INTEREST RECEIVABLE (OAK WAY)	-	89.47
INTEREST RECEIVABLE (PETERSON PARK)	-	121.96
INTEREST RECEIVABLE (BARONI PARK)	-	347.91
RECEIVABLES	795,826.74	(370,374.41)
DUE FROM OTHER FUNDS		
DUE TO GENERAL FUND FROM OTHER FUNDS	94,379.32	129,858.40
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	-	-
DUE TO GENERAL FUND FROM PETERSON PARK FUND	-	-
DUE TO GENERAL FUND FROM BARONI PARK FUND	-	-
DUE FROM OTHER FUNDS	94,379.32	129,858.40
TOTAL CURRENT ASSETS	8,418,635.92	6,653,389.34
PREPAID PENSION CONTRIBUTION	183,613.39	214,215.62
PREPAID EXPENSES	-	-
FIXED ASSETS		
LAND	11,634,790.52	11,634,790.52

**CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JANUARY 2020**

	JANUARY 2020	JANUARY 2019
LAND IMPROVEMENTS	25,373,368.01	25,373,368.01
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,098,162.52
EQUIPMENT	998,744.62	873,376.85
EQUIPMENT - COMPUTERS	276,499.35	276,499.35
EQUIPMENT - AUTOS	388,660.40	369,002.10
CONSTRUCTION IN PROGRESS	79,562.58	16,132.60
SUBTOTAL	39,849,788.00	39,641,331.95
ACCUMULATED DEPRECIATION	(14,012,977.08)	(13,154,773.84)
SUBTOTAL	25,836,810.92	26,486,558.11
TOTAL ASSETS	34,439,060.23	33,354,163.07
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	951,958.00	1,070,448.00

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JANUARY 2020

	JANUARY 2020	JANUARY 2019
LIABILITIES		
ACCOUNTS PAYABLE	46,316.48	92,679.90
ACCRUED EXPENSES		
ACCRUED PAYROLL	135,176.06	121,771.93
PAYROLL FEDERAL TAXES	22,574.39	8,846.79
PAYROLL STATE TAXES	5,234.12	1,879.11
PAYROLL EMPLOYEE MEDI & FICA	26,595.44	11,744.15
PAYROLL EMPLOYER MEDI & FICA LIAB	26,595.27	11,744.15
PAYROLL SDI	3,456.24	1,526.56
LONG TERM CARE PAY DEDUCTIONS	-	-
PAYROLL GARNISHMENTS	901.71	228.00
UNION DUES - SUPERVISORS	93.61	511.91
UNION DUES - PARKS	1,318.23	284.38
CALPERS 2% AT 62	-	-
457 EMPLOYEE CONTRIBUTIONS	8,802.00	5,052.00
EMPLOYEE MEDICAL WITHHOLDINGS	(1,530.84)	(1,530.84)
VOUCHERS PAYABLE ACCRUAL	-	-
ACCRUED INTEREST EXPENSE (GENERAL FUND)	-	-
ACCRUED INTEREST EXPENSE (PARK FUND)	-	-
ACCRUED EXPENSES	229,216.23	162,058.14
DUE TO OTHER FUNDS		
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	35,715.61	48,086.72
DUE TO GENERAL FUND FROM PETERSON PARK FUND	22,948.10	41,122.31
DUE TO GENERAL FUND FROM BARONI PARK FUND	35,715.61	40,649.37
SUBTOTAL	94,379.32	129,858.40
OTHER LIABILITIES		
BANK CHARGE CLEARING ACCOUNT	(154,578.15)	(15,560.49)
DEFERRED REVENUE	1,143,598.87	(61,538.69)
OTHER LIAB - CLASS CLEARING ACCT	4,929.70	(370.30)
UNEARNED REVENUE	6,048.82	4,903.39
PREPAID FACILITY TRANSFER	-	-
SECURITY DEPOSITS	12,350.00	10,200.00
SECURITY HOLDING ACCT - CLASS	-	-
SUBTOTAL	1,012,349.24	(62,366.09)
TOTAL CURRENT LIABILITIES	1,382,261.27	322,230.35
LONG-TERM DEBT		
NOTE PAYBLE - DEGARMO	-	-
NOTE PAYABLE - SOLAR	-	-
NOTE PAYABLE - LAKESIDE PAVILLION	-	-
NET PENSION LIABILITY	2,053,235.00	2,838,733.00
LIABILITY FOR COMPENSATED ABSENCES	180,726.93	176,892.25
SUBTOTAL	2,233,961.93	3,015,625.25
TOTAL LIABILITIES	3,616,223.20	3,337,855.60

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JANUARY 2020

	JANUARY 2020	JANUARY 2019
<u>TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68</u>	<u>155,654.00</u>	<u>136,997.00</u>

CHICO AREA RECREATION AND PARK DISTRICT
 BALANCE SHEET
 JANUARY 2020

	JANUARY 2020	JANUARY 2019
FUND BALANCE		
SPENDABLE - COMMITTED		
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00
SPENDABLE - COMMITTED - GENERAL RESERVE	1,200,000.00	1,200,000.00
SUBTOTAL	1,201,500.00	1,201,500.00
SPENDABLE - ASSIGNED		
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	50,000.00	50,000.00
SPENDABLE - ASSIGNED - LONG TERM DEBT	-	-
SPENDABLE - ASSIGNED - ELECTION COSTS	45,000.00	45,000.00
SPENDABLE - ASSIGNED - PENSION LIABILITY	700,000.00	-
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	390,500.00	340,500.00
SUBTOTAL	1,185,500.00	435,500.00
SPENDABLE - UNASSIGNED	2,157,159.57	2,176,584.42
NON-SPENDABLE	26,219,719.05	26,219,719.05
TOTAL FUND BALANCE - GENERAL FUND	30,763,878.62	30,033,303.47
FUND BALANCE - PARK FUND	211,359.88	118,834.67
FUND BALANCE - OAK WAY	162.34	1,404.90
FUND BALANCE - PETERSON PARK	263.37	1,012.75
FUND BALANCE - BARONI PARK	69,062.92	63,352.73
NET INCOME (LOSS)		
GENERAL FUND	584,851.76	738,399.06
PARK FUND	36,504.89	30,895.41
OAK WAY	(33,484.32)	(28,604.61)
PETERSON PARK	(15,432.68)	(11,625.23)
BARONI PARK	1,974.25	2,785.32
TOTAL NET INCOME (LOSS)	574,413.90	731,849.95
TOTAL FUND BALANCE	31,619,141.03	30,949,758.47

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY - GENERAL FUND - FUND 2490
JANUARY 2020

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
REVENUE							
FEE BASED PROGRAM INCOME	3,794,055	2,186,933.77	57.6%	3,798,430	2,137,674.31	56.3%	49,259.46
OTHER INCOME	550,988	369,177.40	67.0%	499,329	236,079.71	47.3%	133,097.69
RDA PASSTHROUGH	1,250,000	712,192.95	57.0%	1,090,000	641,713.99	58.9%	70,478.96
INVESTMENT INCOME	70,000	40,945.43	58.5%	40,000	48,018.00	120.0%	(7,072.57)
TAX INCOME / COUNTY	3,249,000	2,249,848.60	69.2%	3,046,000	1,997,590.57	65.6%	252,258.03
BACKFILL TAX INCOME	-	9,354.00	0.0%	-	-	0.0%	9,354.00
TOTAL REVENUE	8,914,043	5,568,452.15	62.5%	8,473,759	5,061,076.58	59.7%	507,375.57
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	6,357,852	3,576,746.51	56.3%	5,723,093	3,140,711.63	54.9%	436,034.88
SERVICES AND SUPPLIES	2,259,348	1,177,583.54	52.1%	2,071,268	1,077,111.99	52.0%	100,471.55
CONTRIB. TO OTHER AGENCIES	15,000	13,424.55	89.5%	15,000	10,188.01	67.9%	3,236.54
CONTINGENCIES	25,000	-	0.0%	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	1,000	-	0.0%	81,686	-	0.0%	-
TOTAL OPERATING EXPENDITURES	8,658,200	4,767,754.60	55.1%	7,916,047	4,228,011.63	53.4%	539,742.97
NET REVENUE BEFORE SPEC. EXP.	255,843	800,697.55	313.0%	557,712	833,064.95	149.4%	(32,367.40)
SPECIALLY ALLOCATED ITEMS							
CAPITAL / REPAIR PROJECTS	1,205,000	189,460.66	15.7%	812,000	160,378.61	19.8%	29,082.05
CAPITAL PROJECT REIMBURSEMENT	-	-	0.0%	-	-	0.0%	-
NET CAPITAL PROJECTS	1,205,000	189,460.66	15.7%	812,000	160,378.61	19.8%	29,082.05
DEPRECIATION	-	-	0.0%	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	26,385.13	0.0%	-	(65,712.72)	0.0%	92,097.85
TOTAL SPECIALLY ALLOCATED	1,205,000	215,845.79	17.9%	812,000	94,665.89	11.7%	92,097.85
TOTAL REVENUE OVER (UNDER) EXPENDITURES	(949,157)	584,851.76		(254,288)	738,399.06		(153,547.30)

CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY - GENERAL FUND - FUND 2490
JANUARY 2020

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME							
AFTER SCHOOL & CAMP PROGRAMS							
AFTERSCHOOL	2,140,775	1,225,377.68 ¹	57.2%	1,825,800	1,242,696.25	68.1%	(17,318.57)
CAMPS	386,230	247,299.50	64.0%	335,870	224,835.93	66.9%	22,463.57
SUBTOTAL	2,527,005	1,472,677.18	58.3%	2,161,670	1,467,532.18	67.9%	5,145.00
AQUATICS	168,350	105,838.19	62.9%	166,010	79,843.40	48.1%	25,994.79
CLASSES							
GENERAL CLASSES	75,000	55,396.95	73.9%	75,000	46,071.55	61.4%	9,325.40
COMMUNITY BAND	1,500	1,500.95	100.1%	1,500	1,295.20	86.3%	205.75
SENIOR ADULT CLASSES	45,000	29,104.48	64.7%	44,000	24,823.29	56.4%	4,281.19
YOUTH CLASSES	101,300	58,844.26	58.1%	86,400	53,755.45	62.2%	5,088.81
SUBTOTAL	222,800	144,846.64	65.0%	206,900	125,945.49	60.9%	18,901.15
ADULT SPORTS							
VOLLEYBALL & DODGEBALL	40,000	19,291.36	48.2%	51,500	22,122.63	43.0%	(2,831.27)
BASKETBALL	30,000	12,712.48	42.4%	35,500	16,743.76	47.2%	(4,031.28)
SOFTBALL	154,200	77,205.33	50.1%	209,200	78,737.33	37.6%	(1,532.00)
SOFTBALL TOURNEYS	-	-	0.0%	-	-	0.0%	-
SOCCER	60,000	28,188.62	47.0%	50,000	30,494.39	61.0%	(2,305.77)
SUBTOTAL	284,200	137,397.79	48.3%	346,200	148,098.11	42.8%	(10,700.32)
NATURE CENTER							
PROGRAM FEE INCOME	311,900	136,919.22	43.9%	314,200	164,712.95	52.4%	(27,793.73)
GRANT FUNDING	-	-	0.0%	319,350	-	0.0%	-
SUBTOTAL	311,900	136,919.22	43.9%	633,550	164,712.95	26.0%	(27,793.73)
OTHER PROGRAMS							
SCHOLARSHIPS	(20,000)	(7,864.18)	39.3%	(17,000)	(19,786.42)	116.4%	11,922.24
CO-SPONSORED & MISCELLANEOUS	15,000	7,339.33	48.9%	17,000	7,412.28	43.6%	(72.95)
SPECIAL EVENTS	9,300	5,688.40	61.2%	9,250	4,286.40	46.3%	1,402.00
SENIOR ADULT PROGRAMS	51,000	35,431.70	69.5%	62,550	28,924.47	46.2%	6,507.23
YOUTH SPORTS	224,500	148,659.50	66.2%	212,300	130,705.45	61.6%	17,954.05
SUBTOTAL	279,800	189,254.75	67.6%	284,100	151,542.18	53.3%	37,712.57
TOTAL FEE BASED PROGRAMS	3,794,055	2,186,933.77	57.6%	3,798,430	2,137,674.31	56.3%	49,259.46
OTHER INCOME							
FACILITY RENTAL INCOME	425,550	189,192.40	44.5%	375,000	208,535.92	55.6%	(19,343.52)
REBATES & REIMBURSED COSTS	35,000	153,693.52	439.1%	35,000	14,433.37	41.2%	139,260.15
REIMBURSEMENTS - CITY PARKS	63,438	4,609.68	7.3%	63,829	-	0.0%	4,609.68
MISCELLANEOUS	10,000	5,018.72	50.2%	10,000	6,042.42	60.4%	(1,023.70)
ENDOWMENTS	11,000	-	0.0%	-	-	0.0%	-
DONATIONS	6,000	16,663.08	277.7%	15,500	7,068.00	45.6%	9,595.08
TOTAL OTHER INCOME	550,988	369,177.40	67.0%	499,329	236,079.71	47.3%	133,097.69
REVENUE FROM OTHER AGENCIES							
RDA PASSTHROUGH	1,250,000	712,192.95	57.0%	1,090,000	641,713.99	58.9%	70,478.96
INVESTMENT INCOME	70,000	40,945.43	58.5%	40,000	48,018.00	120.0%	(7,072.57)
TAX INCOME / COUNTY	3,249,000	2,249,848.60	69.2%	3,046,000	1,997,590.57	65.6%	252,258.03
BACKFILL TAX INCOME	-	9,354.00	0.0%	-	-	0.0%	9,354.00
TOTAL REVENUE FROM OTHER AGENCIES	4,569,000	3,012,340.98	65.9%	4,176,000	2,687,322.56	64.4%	325,018.42
TOTAL REVENUE	8,914,043	5,568,452.15	62.5%	8,473,759	5,061,076.58	59.7%	507,375.57

¹ In the Prior Year, the School District paid the entire contract in July. In the Current Year they paid half of the contract at the beginning of the year and will be paying the other half in the coming months.

CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
JANUARY 2020

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	2,316,000	1,430,138.47	61.8%	2,153,000	1,285,642.64	59.7%	144,495.83
PART-TIME SALARIES	2,625,485	1,380,741.21	52.6%	2,348,546	1,112,139.63	47.4%	285,796.28
ACCUMULATED LEAVE	36,000	-	0.0%	13,800	-	0.0%	-
INSTRUCTORS	113,000	66,611.17	58.9%	84,748	58,013.82	68.5%	(8,597.35)
SUBTOTAL	5,090,485	2,877,490.85	56.5%	4,600,093	2,455,796.09	53.4%	421,694.76
BENEFITS							
FICA	384,000	215,643.56	56.2%	359,000	183,051.56	51.0%	32,592.00
RETIREMENT	535,000	225,800.38	42.2%	369,000	224,813.62	60.9%	986.76
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	372,500	216,642.65	58.2%	376,000	223,767.58	59.5%	(7,124.93)
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	35,000	9,842.31	28.1%	35,000	3,413.00	9.8%	6,429.31
WORKERS COMP INSURANCE	142,000	148,654.18	104.7%	149,000	146,432.96	98.3%	2,221.22
ALLOCATION TO OTHER FUNDS	(201,133)	(117,327.42)	58.3%	(165,000)	(96,563.18)	58.5%	(20,764.24)
SUBTOTAL	1,267,367	699,255.66	55.2%	1,123,000	684,915.54	61.0%	14,340.12
TOTAL SALARIES AND BENEFITS	6,357,852	3,576,746.51	56.3%	5,723,093	3,140,711.63	54.9%	436,034.88

CHICO AREA RECREATION AND PARK DISTRICT
SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
JANUARY 2020

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES							
ADVERTISING	35,000	5,253.37	15.0%	40,500	16,566.37	40.9%	(11,313.00)
AGRICULTURE	35,320	9,759.65	27.6%	31,200	11,614.10	37.2%	(1,854.45)
CLOTHING	7,000	4,333.63	61.9%	26,400	14,092.83	53.4%	(9,759.20)
COMMUNICATIONS	53,575	27,632.71	51.6%	51,775	30,668.15	59.2%	(3,035.44)
HOUSEHOLD SUPPLIES	42,900	25,983.50	60.6%	40,400	22,029.49	54.5%	3,954.01
WORK SERVICE SUPPLIES	2,050	493.84	24.1%	2,050	1,469.41	71.7%	(975.57)
INSURANCE	105,000	100,930.68	96.1%	77,000	77,030.96	100.0%	23,899.72
TECHNOLOGY EQUIPMENT	8,000	22,185.03	277.3%	-	-	0.0%	22,185.03
EQUIPMENT REPAIRS	18,000	8,953.40	49.7%	18,000	8,661.40	48.1%	292.00
HOUSEHOLD EQUIPMENT	-	-	0.0%	-	-	0.0%	-
FIELD EQUIPMENT	1,750	1,614.36	92.2%	1,750	424.82	24.3%	1,189.54
PROGRAM EQUIPMENT	-	37.07	0.0%	-	-	0.0%	37.07
VEHICLE MAINTENANCE	12,500	9,651.51	77.2%	12,500	9,199.55	73.6%	451.96
POOL SUPPLIES	13,400	12,881.59	96.1%	12,000	4,474.02	37.3%	8,407.57
POOL EQUIPMENT	4,000	829.76	20.7%	4,000	-	0.0%	829.76
STRUCTURE & GROUNDS	76,750	37,099.73	48.3%	87,700	42,664.92	48.6%	(5,565.19)
SHOP SUPPLIES	6,000	2,675.32	44.6%	5,100	3,826.11	75.0%	(1,150.79)
VANDALISM	4,250	1,456.70	34.3%	4,100	1,720.69	42.0%	(263.99)
MEDICAL FIRST AID	3,650	1,444.58	39.6%	3,200	2,197.35	68.7%	(752.77)
MEMBERSHIP/PERIODICALS	19,500	15,712.98	80.6%	18,500	16,142.75	87.3%	(429.77)
OFFICE SUPPLIES	25,000	8,833.15	35.3%	26,150	12,301.98	47.0%	(3,468.83)
CONTRACT SERVICES	1,012,170	488,458.87	48.3%	860,788	413,791.71	48.1%	74,667.16
PUBS/LEGAL NOTICES	22,000	11,871.81	54.0%	24,000	8,900.74	37.1%	2,971.07
RENT/LEASE EQUIPMENT	5,400	1,231.77	22.8%	5,400	314.62	5.8%	917.15
RENT/LEASE STRUCTURES	2,000	500.00	25.0%	3,200	1,600.00	50.0%	(1,100.00)
SMALL TOOLS	3,500	1,290.04	36.9%	3,500	1,402.09	40.1%	(112.05)
EDUCATION & TRAINING	4,000	4,958.00	124.0%	4,000	402.42	10.1%	4,555.58
DISTRICT OFFICE SPECIAL EXP	9,000	2,767.87	30.8%	9,000	8,550.93	95.0%	(5,783.06)
PROGRAM SUPPLIES	242,668	110,592.57	45.6%	224,740	97,636.27	43.4%	12,956.30
DISTRICT OFFICE MEETING EXP	5,000	1,014.20	20.3%	5,000	1,714.65	34.3%	(700.45)
MILEAGE	40,000	20,239.39	50.6%	37,300	21,437.98	57.5%	(1,198.59)
PROGRAM TRANSPORTATION	1,900	2,041.25	107.4%	3,140	735.65	23.4%	1,305.60
DIST OFFICE BOARD MTG EXP	10,000	4,567.84	45.7%	10,000	4,728.31	47.3%	(160.47)
USE TAX	1,500	-	0.0%	1,500	-	0.0%	-
CONFERENCES	25,000	14,251.66	57.0%	23,000	8,862.95	38.5%	5,388.71
SUBTOTAL	1,857,783	961,547.83	51.8%	1,676,893	845,163.22	50.4%	116,384.61
UTILITIES							
WATER	78,715	46,707.30	59.3%	76,625	49,680.41	64.8%	(2,973.11)
ELECTRICITY	264,600	151,373.41	57.2%	261,400	158,027.40	60.5%	(6,653.99)
GAS	52,350	15,198.01	29.0%	50,450	21,353.95	42.3%	(6,155.94)
SEWER	5,900	2,756.99	46.7%	5,900	2,887.01	48.9%	(130.02)
SUBTOTAL	401,565	216,035.71	53.8%	394,375	231,948.77	58.8%	(15,913.06)
TOTAL SERVICE & SUPPLY	2,259,348	1,177,583.54	52.1%	2,071,268	1,077,111.99	52.0%	100,471.55

1 Technology Equipment is over budget due to Board Approval to purchase needed equipment.

2 Pool Supplies is over budget due to purchased equipment being coded here instead of capital assets. The budget for this equipment shows in the capital assets area.

**CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER
JANUARY 2020**

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
INCOME							
GENERAL PROGRAM INCOME	-	-	0.0%	-	-	0.0%	-
GENERAL ADMISSION	3,500	1,052.00	30.1%	3,500	1,982.00	56.6%	(930.00)
HOME SCHOOL	3,500	-	0.0%	3,200	-	0.0%	-
FIELD TRIPS	18,000	220.00	1.2%	25,000	4,105.00	16.4%	(3,885.00)
CAMPS	222,000	106,608.00	48.0%	200,000	132,329.28	66.2%	(25,721.28)
PRESCHOOL	49,500	21,500.22	43.4%	50,000	22,466.67	44.9%	(966.45)
TEACHER WORKSHOPS	2,000	2,554.00	127.7%	1,500	-	0.0%	2,554.00
SPECIAL EVENTS	4,500	-	0.0%	20,000	(350.00)	-1.8%	350.00
MEMBERSHIPS	900	495.00	55.0%	2,000	330.00	16.5%	165.00
FACILITY RENTALS	3,500	1,957.00	55.9%	2,000	1,145.00	57.3%	812.00
PARTY RENTALS	8,000	4,490.00	56.1%	9,000	3,850.00	42.8%	640.00
CAL NAT	10,200	-	0.0%	8,650	-	0.0%	-
GRANTS	-	-	0.0%	-	-	0.0%	-
ENDOWMENT	11,000	-	0.0%	-	-	0.0%	-
FUNDRAISING (DONATIONS)	5,000	15,508.22	310.2%	14,500	6,479.00	44.7%	9,029.22
TOTAL INCOME	341,600	154,384.44	45.2%	339,350	172,336.95	50.8%	(17,952.51)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	157,320	73,587.55	46.8%	268,400	129,855.35	48.4%	(56,267.80)
SERVICES AND SUPPLIES							
ADVERTISING	-	-	0.0%	500	498.00	99.6%	(498.00)
COMMUNICATIONS	2,600	1,655.80	63.7%	2,600	1,560.44	60.0%	95.36
HOUSEHOLD SUPPLIES	3,000	883.86	29.5%	2,500	1,606.96	64.3%	(723.10)
INSURANCE	-	-	0.0%	1,000	-	0.0%	-
STRUCTURES & GROUNDS	4,500	652.63	14.5%	4,500	1,306.06	29.0%	(653.43)
OFFICE SUPPLIES	-	-	0.0%	3,100	3,065.06	98.9%	(3,065.06)
CLOTHING	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	6,500	1,997.25	30.7%	5,500	1,913.32	34.8%	83.93
RENT/LEASE STRUCTURES	2,000	500.00	25.0%	3,200	1,600.00	50.0%	(1,100.00)
PROGRAM SUPPLIES	31,500	15,069.46	47.8%	28,000	15,708.14	56.1%	(638.68)
MILEAGE	-	-	0.0%	300	169.71	56.6%	(169.71)
CONFERENCES	-	-	0.0%	500	271.86	54.4%	(271.86)
ELECTRIC	7,500	6,037.56	80.5%	7,200	4,843.22	67.3%	1,194.34
GAS	3,200	350.01	10.9%	2,600	907.82	34.9%	(557.81)
SUBTOTAL	60,800	27,146.57	44.6%	61,500	33,450.59	54.4%	(6,304.02)
EQUIPMENT/SOFTWARE	-	-	0.0%	500	489	97.7%	(488.62)
TOTAL OPERATING EXPENDITURES	218,120	100,734.12	46.2%	330,400	163,794.56	49.6%	(63,060.44)
TOTAL INCOME OVER (UNDER) EXPENDITURES	123,480	53,650.32		8,950	8,542.39		45,107.93

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
JANUARY 2020

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
INCOME							
PARK IMPACT FEES	80,000	35,625.00	44.5%	85,000	28,500.00	33.5%	7,125.00
INTEREST INCOME	1,500	1,711.09	114.1%	325	1,156.27	355.8%	554.82
FAIR MARKET VALUE ADJUSTMENT	-	(831.20)	0.0%	-	1,239.14	0.0%	(2,070.34)
TOTAL INCOME	81,500	36,504.89	44.8%	85,325	30,895.41	36.2%	5,609.48
NOTES PAYABLE / LEASE PYMTS	-	-	0.0%	80,935	-	0.0%	-
TOTAL INCOME OVER (UNDER) EXPENDITURES	81,500	36,504.89		4,390	30,895.41		5,609.48

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
JANUARY 2020**

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	23,164	12,560.35	54.2%	21,892	11,203.40	51.2%	1,356.95
INTEREST	300	5.23	1.7%	-	180.53	0.0%	(175.30)
FAIR MARKET VALUE ADJUSTMENT	-	-	0.0%	-	210.26	0.0%	(210.26)
TOTAL INCOME	23,464	12,565.58	53.6%	21,892	11,594.19	53.0%	971.39
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	61,227	35,715.61	58.3%	52,661	30,719.08	58.3%	4,996.53
SERVICES AND SUPPLIES							
AGRICULTURE	1,800	1,568.42	87.1%	1,800	335.40	18.6%	1,233.02
HOUSEHOLD SUPPLIES	2,500	1,289.92	51.6%	2,500	946.09	37.8%	343.83
STRUCTURES & GROUNDS	4,500	1,501.52	33.4%	4,500	1,486.32	33.0%	15.20
VANDALISM	-	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	115.25	0.0%	(115.25)
CONTRACT SERVICES	6,600	3,829.99	58.0%	6,000	3,854.16	64.2%	(24.17)
WATER	1,500	662.08	44.1%	1,500	780.42	52.0%	(118.34)
ELECTRIC	3,300	1,482.36	44.9%	3,300	1,962.08	59.5%	(479.72)
SUBTOTAL	20,200	10,334.29	51.2%	19,700	9,479.72	48.1%	854.57
TOTAL OPERATING EXPENDITURES	81,427	46,049.90	56.6%	72,361	40,198.80	55.6%	5,851.10
TOTAL INCOME OVER (UNDER) EXPENDITURES	(57,963)	(33,484.32)		(50,469)	(28,604.61)		(4,879.71)

**CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
JANUARY 2020**

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	42,490	23,218.95	54.6%	42,560	22,553.95	53.0%	665.00
INTEREST	400	9.48	2.4%	275	241.51	87.8%	(232.03)
FAIR MARKET VALUE ADJUSTMENT	-	-	0.0%	-	276.52	0.0%	(276.52)
TOTAL INCOME	42,890	23,228.43	54.2%	42,835	23,071.98	53.9%	156.45
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	39,340	22,948.10	58.3%	30,107	17,562.51	58.3%	5,385.59
SERVICES AND SUPPLIES							
AGRICULTURE	1,850	739.82	40.0%	1,850	387.00	20.9%	352.82
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	2,500	213.27	8.5%	2,500	2,367.41	94.7%	(2,154.14)
VANDALISM	100	-	0.0%	100	228.30	228.3%	(228.30)
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
SMALL TOOLS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	4,000	2,398.94	60.0%	4,000	2,367.03	59.2%	31.91
WATER	17,000	12,278.98	72.2%	16,000	11,689.92	73.1%	589.06
ELECTRIC	300	82.00	27.3%	300	95.04	31.7%	(13.04)
SUBTOTAL	25,750	15,713.01	61.0%	24,750	17,134.70	69.2%	(1,421.69)
OPERATING EXPENDITURES	65,090	38,661.11	59.4%	54,857	34,697.21	63.3%	3,963.90
TOTAL INCOME OVER (UNDER) EXPENDITURES	(22,200)	(15,432.68)		(12,022)	(11,625.23)		(3,807.45)

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
JANUARY 2020

	2019-2020 BUDGET	2019-2020 YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 YTD	2018-2019 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	83,227	47,580.03	57.2%	71,719	41,480.81	57.8%	6,099.22
INTEREST	1,000	552.74	55.3%	300	705.37	235.1%	(152.63)
FAIR MARKET VALUE ADJUSTMENT	-	(283.06)	0.0%	-	828.10	0.0%	(1,111.16)
TOTAL INCOME	84,227	47,849.71	56.8%	72,019	43,014.28	59.7%	4,835.43
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	61,227	35,715.61	58.3%	52,661	30,719.08	58.3%	4,996.53
SERVICES AND SUPPLIES							
AGRICULTURE	1,100	355.21	32.3%	1,083	193.50	17.9%	161.71
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	1,500	963.37	64.2%	1,000	812.66	81.3%	150.71
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	4,100	2,398.95	58.5%	4,000	2,367.03	59.2%	31.92
WATER	10,000	6,442.32	64.4%	8,050	6,136.69	76.2%	305.63
ELECTRIC	200	-	0.0%	200	-	0.0%	-
SUBTOTAL	17,000	10,159.85	59.8%	14,433	9,509.88	65.9%	649.97
TOTAL OPERATING EXPENDITURES	78,227	45,875.46	58.6%	67,094	40,228.96	60.0%	5,646.50
TOTAL INCOME OVER (UNDER) EXPENDITURES	6,000	1,974.25		4,925	2,785.32		(811.07)

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Accounts Payable Check Register

January 2020

Salary & Benefits	7,135.07
Service & Supply	33,663.46
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	-
TOTAL	40,798.53
Check #'s	73499-73546

Approved by the Board of Directors

February 20, 2020

Tom Lando
Board Chair

Ann Willmann
General Manager

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 February 11, 2020



EMAILED

2/11/2020 JB

CHECK REGISTER FUND 2490 FY 19/20

Date	Ck. Num.	Payee	Amount	Account
02/11/2020	073499	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
02/11/2020	073500	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
02/11/2020	073501	EMPLOYMENT DEVELOPMENT DEPT	\$ 7,062.00	510000
02/11/2020	073502	AMANDA JEAN	\$ 11.03	520000
02/11/2020	073503	APOLLO MUSIC & ARTS, LLC	\$ 864.50	520000
02/11/2020	073504	ARMED GUARD PRIVATE SECURITY INC	\$ 10,780.50	520000
02/11/2020	073505	BATTERIES PLUS BULBS # 311	\$ 153.62	520000
02/11/2020	073506	BATTERY SYSTEMS	\$ 303.22	520000
02/11/2020	073507	BAY AREA DRIVING SCHOOL, INC.	\$ 33.60	520000
02/11/2020	073508	BIDWELL WRESTLING ACADEMY	\$ 4,593.50	520000
02/11/2020	073509	C&M AUTOMOTIVE	\$ 2,652.31	520000
02/11/2020	073510	CALIFORNIA STATE UNIVERSITY, CHICO	\$ 100.00	520000
02/11/2020	073511	CHICO CREEK DANCE CENTRE	\$ 380.80	520000
02/11/2020	073512	CHICO FALSE ALARM	\$ 200.00	520000
02/11/2020	073513	CHICO POWER EQUIPMENT INC	\$ 85.70	520000
02/11/2020	073514	CHICO PRINCESS PARTIES, LLC	\$ 1,170.00	520000
02/11/2020	073515	CITY OF CHICO	\$ 568.94	520000
02/11/2020	073516	COLLIER HARDWARE	\$ 140.55	520000
02/11/2020	073517	COMCAST	\$ 318.97	520000
02/11/2020	073518	COMMERCIAL TIRE WAREHOUSE	\$ 69.89	520000
02/11/2020	073519	EWING IRRIGATION PRODUCTS, INC.	\$ 58.96	520000
02/11/2020	073520	FASTENAL COMPANY	\$ 38.82	520000
02/11/2020	073521	G2SOLUTIONS, INC	\$ 20.25	520000
02/11/2020	073522	GATES RESALE	\$ 102.07	520000
02/11/2020	073523	HAYDEN FIRE PROTECTION	\$ 1,044.57	520000
02/11/2020	073524	HOLIDAY POOLS & SPAS	\$ 501.69	520000
02/11/2020	073525	HUNTERS SERVICES, INC.	\$ 371.00	520000
02/11/2020	073526	J.C. NELSON SUPPLY CO	\$ 2,529.29	520000
02/11/2020	073527	JOHNNY ON THE SPOT PORTABLE TOILETS	\$ 181.45	520000
02/11/2020	073528	KELLY-MOORE PAINT CO, INC	\$ 174.77	520000
02/11/2020	073529	LIMEY TEES	\$ 188.01	520000
02/11/2020	073530	LOCKSMITHING ENTERPRISES	\$ 196.20	520000
02/11/2020	073531	LOWE'S	\$ 417.96	520000
02/11/2020	073532	MAGOON SIGNS	\$ 855.85	520000
02/11/2020	073533	MEEKS BUILDING CENTER	\$ 18.82	520000
02/11/2020	073534	MICHELLE GUSTAFSON	\$ 73.94	520000
02/11/2020	073535	NORTHGATE PETROLEUM COMPANY	\$ 271.87	520000
02/11/2020	073536	O'REILLY AUTOMOTIVE STORES, INC.	\$ 81.38	520000
02/11/2020	073537	OFFICE DEPOT	\$ 1,059.96	520000
02/11/2020	073538	PLATT ELECTRIC SUPPLY, INC.	\$ 254.09	520000
02/11/2020	073539	PRO AGGREGATE INC.	\$ 34.48	520000
02/11/2020	073540	SAVE MART SUPERMARKET	\$ 56.30	520000
02/11/2020	073541	SHERWIN-WILLIAMS CO.	\$ 13.62	520000
02/11/2020	073542	STREAMLINE	\$ 300.00	520000
02/11/2020	073543	THRIFTY ROOTER	\$ 140.00	520000
02/11/2020	073544	VALLEY TRUCK & TRACTOR CO.	\$ 141.85	520000
02/11/2020	073545	WORK TRAINING CENTER	\$ 1,910.00	520000
02/11/2020	073546	ZEE MEDICAL COMPANY	\$ 199.13	520000

Total of Register \$ 40,798.53

Ana Willmann

Ana Willmann
 General Manager

OR

Salary & Benefits	\$ 7,135.07	Acct 510000
Service & Supply	\$ 33,663.46	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 40,798.53</u>	

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Manual Accounts Payable Check Register

January 2020

Salary & Benefits	31,072.21
Salary & Benefits-ACH Payroll Tax Transfer	70,424.97
Salary & Benefits-ACH CalPERS	50,717.38
Service & Supply	100,265.15
Fixed Assets	-
Contingency to other Agency	-
Principal Repayment	-
Interest Expense	-

TOTAL **252,479.71**

Check #'s 073398-073404
 073443-073488

Approved by the Board of Directors

February 20, 2020

Tom Lando
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 January 6, 2020

 **EMAILED**

1/6/2020

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
01/06/2020	073398	COMCAST	\$ 313.44	520000
01/06/2020	073399	MIRO VUJIC	\$ 210.00	520000
01/06/2020	073400	PACIFIC GAS AND ELECTRIC	\$ 15,680.06	520000
01/06/2020	073401	PITNEY BOWES INC.	\$ 1,659.57	520000
01/06/2020	073402	VERIZON WIRELESS	\$ 2,317.91	520000

Total of Register

\$ 20,180.98



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 20,180.98	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 20,180.98	

Jason Bougie
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 January 8, 2020

 **EMAILED**
 1/8/2020 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
01/08/2020	073403	JASON ALEXANDER MILLER	\$ 3,778.00	520000
01/08/2020	073404	TRES HOMBRES	\$ 400.00	520000

Total of Register

\$ 4,178.00



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 4,178.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 4,178.00</u>	

Jason Bougie
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
January 22, 2020

updated 1/22/2020

CHECK REGISTER **FUND 2490 FY 19/20**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
01/16/2020	073443	BANNER BANK	\$ 2,797.51	510000
01/16/2020	073444	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
01/16/2020	073445	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
01/16/2020	073446	IUOE LOCAL 39	\$ 467.72	510000
01/16/2020	073447	CARTER LAW OFFICES	\$ 855.00	520000
01/16/2020	073448	CHICO POWER EQUIPMENT INC	\$ 44.89	520000
01/16/2020	073449	CHICO UNIFIED SCHOOL DISTRICT	\$ 1,636.49	520000
01/16/2020	073450	CLAIR LOUIS HINTON	\$ 300.00	520000
01/16/2020	073451	FASTENAL COMPANY	\$ 74.16	520000
01/16/2020	073452	MIRO VUJIC	\$ 210.00	520000
01/16/2020	073453	OFFICE DEPOT	\$ 115.24	520000
01/16/2020	073454	TIMOTHY PAUL HOWEY	\$ 300.00	520000
01/16/2020	073455	ZEE MEDICAL COMPANY	\$ 53.53	520000

Total of Register

\$ 6,927.61

 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 3,338.30	Acct 510000
Service & Supply	\$ 3,589.31	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 6,927.61</u></u>	

 Jason Bougie
 Parks & Recreation Director

OR



 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 January 24, 2020

 **EMAILED**

1/24/2020 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
01/24/2020	073456	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
01/24/2020	073457	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
01/24/2020	073458	HUMANA INSURANCE CO	\$ 3,715.42	510000
01/24/2020	073459	MEDICAL EYE SERVICES	\$ 462.70	510000
01/24/2020	073460	ACCESS INFORMATION PROTECTED	\$ 245.31	520000
01/24/2020	073461	AIRGAS USA, LLC	\$ 172.91	520000
01/24/2020	073462	AT&T	\$ 957.25	520000
01/24/2020	073463	C&M AUTOMOTIVE	\$ 72.97	520000
01/24/2020	073464	CHICO AREA RECREATION & PARK DISTRICT	\$ 9,879.75	520000
01/24/2020	073465	COMCAST	\$ 1,422.00	520000
01/24/2020	073466	COMCAST	\$ 137.21	520000
01/24/2020	073467	COSTCO WHOLESALE MEMBERSHIP	\$ 180.00	520000
01/24/2020	073468	DEPT. OF JUSTICE	\$ 448.00	520000
01/24/2020	073469	HEATHER CHILDS	\$ 599.75	520000
01/24/2020	073470	HILLYARD/SACRAMENTO	\$ 309.59	520000
01/24/2020	073471	JOHNNY'S LOCK & SAFE	\$ 35.94	520000
01/24/2020	073472	JOHNSON CONTROLS, INC.	\$ 547.40	520000
01/24/2020	073473	KRONOS SAASHR, INC	\$ 4,031.27	520000
01/24/2020	073474	LIMEY TEES	\$ 3,899.99	520000
01/24/2020	073475	LINCOLN CLEANING & RESTORATION INC	\$ 2,996.90	520000
01/24/2020	073476	LUKE PYLE	\$ 218.70	520000
01/24/2020	073477	NORTH STATE ELECTRIC & PUMP	\$ 559.01	520000
01/24/2020	073478	O'REILLY AUTOMOTIVE STORES, INC.	\$ 77.35	520000
01/24/2020	073479	OFFICE DEPOT	\$ 69.89	520000
01/24/2020	073480	RECOLOGY BUTTE COLUSA COUNTIES	\$ 708.19	520000
01/24/2020	073481	SDRMA	\$ 353.07	520000
01/24/2020	073482	U.S. BANK EQUIPMENT FINANCE, INC.	\$ 1,443.17	520000
01/24/2020	073483	WASTE MANAGEMENT	\$ 384.01	520000
01/24/2020	073484	ZEE MEDICAL COMPANY	\$ 58.71	520000

Total of Register

\$ 34,059.53



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 4,251.19	Acct 510000
Service & Supply	\$ 29,808.34	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 34,059.53	

Jason Bougie
 Parks & Recreation Director

OR

Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 January 30, 2020



EMAILED

1/30/2020 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
01/30/2020	073485	JASON ALEXANDER MILLER	\$ 5,578.00	520000

Total of Register

\$ 5,578.00

Ann Willmann
 General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 5,578.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	\$ 5,578.00	

Jason Bougie
 Parks & Recreation Director

OR

Michelle Niven
 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT
 545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
 January 31, 2020

 **EMAILED**
 1/31/2020 JB

CHECK REGISTER FUND 2490 FY 19/20

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
01/31/2020	073486	ANTHEM BLUE CROSS	\$ 23,482.72	510000
01/31/2020	073487	CHICO AREA RECREATION & PARK DISTRICT	\$ 36,435.52	520000
01/31/2020	073488	CHICO TURF PLUS, LLC	\$ 495.00	520000

Total of Register

\$ 60,413.24



Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 23,482.72	Acct 510000
Service & Supply	\$ 36,930.52	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u><u>\$ 60,413.24</u></u>	

 Jason Bougie
 Parks & Recreation Director

OR

 Michelle Niven
 Human Resources Manager

Prepared by JB

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Payroll Check Register

January 2020

PPE	Pay Date	Checks	Amount
12/27/2019	1/3/2020	118414-118440	4,500.40
12/27/2019 ACH	1/3/2020	Direct Deposit	100,601.47
1/10/2020	1/17/2020	118441-118476	8,124.22
1/10/2020 ACH	1/17/2020	Direct Deposit	101,387.84
1/24/2020	1/17/2020	118477-118478	932.77
1/24/2020	1/21/2020	118479-118480	205.54
1/24/2020 ACH	1/21/2020	Direct Deposit	296.89
1/24/2020	1/31/2020	118481-118511	8,378.34
1/24/2020 ACH	1/31/2020	Direct Deposit	126797.72
Total			351,225.19

Approved by the Board of Directors

February 20, 2020

Tom Lando
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Refund Check Register

January 2020

Service & Supply-Refund Checks 2,865.03

TOTAL

Check #'s

028579-028582 1,315.03

028583-028586 1,550.00

Active Network Credit Card Refunds 8,222.59

Approved by the Board of Directors

February 20, 2020

Tom Lando
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Revenue

January 2020

Net Revenue

Rents	16,856.00
Reimbursements	4,149.90
Misc.	(2,700.00)
Fees	199,177.68
Sub Total	217,483.58
Other Income	-
Donations	13,061.52
RDA Pass Through	-
Sale of Surplus Assets	-
City of Chico Reimbursements	-
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
Fund 2480 Trust Obligations	9,500.00
Fund 2486 Chico Rotary/CARD	-
TOTAL	240,045.10

Approved by the Board of Directors

February 20, 2020

Tom Lando
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Previously submitted check #028587 dated February 12, 2020 in the amount of \$240,045.10

January 2020

FUND 2490

4530106	RDA Pass Through	-	-
4600001	Rent	16,856.00	
	Fees	199,177.68	216,033.68
4700001	Misc.	(2,700.00)	
	Rebates/Reimbursements	4,149.90	
	City of Chico Reimbursements	-	
	Baroni Park	-	
	Pro Rata Share	-	
	Other Income	-	
	Donations	13,061.52	
	Grant Revenue	-	14,511.42
	FUND 2490 total		230,545.10

FUND 2480

280	Trust Obligations	9,500.00	
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FUND 2483

4616250	Prop 12 Grant Fund	-	
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FUND 2486

4700001	Chico Rotary/CARD	-	
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Checks Total

240,045.10



Ann Willmann
General Manager

**COUNTY OF BUTTE
AUDITORS CERTIFICATE AND TREASURER'S RECEIPT
OROVILLE, CA 95965**

RECEIVED FROM: CARD
CONTACT #: (530) 895-4711

ATR NUMBER:	
DEPT. ID #	
DATE:	2/12/2020
BAG #:	

DESCRIPTION	RCVBLE NUMBER:	FUND/ CHARGE CODE	ACCOUNT CODE	PROJECT CODE	AMOUNT
CARD-Charges for Service (Rent, Concessions, Fees)		24900000	462005		\$ 216,033.68
CARD-Miscellaneous Revenue (Misc, Rebates, Other Income,		24900000	473000		\$ 14,511.42
CARD-Park Fees Trust Obligations		24800000	462000		\$ 9,500.00
CARD-Rotary Foundation Trust Miscellaneous Revenue		24860000	473000		\$ -

[Handwritten Signature]

CARD-General Manager

Check #:	028587
Check Date:	02/12/20
Amount:	\$ 240,045.10

TOTAL	\$ 240,045.10
--------------	---------------

Special Notes:

APPROVED BY AUDITOR-CONTROLLER:	RECEIVED BY TREASURER:
------------------------------------	---------------------------

CHECK NO.	CHECK DATE	VENDOR NO.
28587	02/12/2020	124000



CHECK NO. 028587

GOLDEN VALLEY BANK
190 COHASSET RD. STE. 170
CHICO, CA 95926
90-4427/1211

Chico Area Recreation and Park District
545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

Two hundred forty thousand and forty-five and 10/100 USD

CHECK AMOUNT
\$ 240,045.10

REFUND CHECK

PAY TO THE ORDER OF BUTTE COUNTY TREASURER
25 COUNTY CENTER DR STE 120
OROVILLE CA 95965

VOID 6 MONTHS FROM DATE OF ISSUE

[Handwritten Signature]
AUTHORIZED SIGNATURE MP

THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

⑈0 28587⑈ ⑆ 121144272⑆ 0100043835⑈



Chico Area Recreation and Park District "Helping People Play"

**Staff Report 20-4
Agenda Item 7.1**

STAFF REPORT

DATE: February 20, 2020
TO: Board of Directors
FROM: Ann Willmann, General Manager
Jason Bougie, Parks and Recreation Director
SUBJECT: District Update

Capital Projects

The final steps to complete the roof sealing at the CARD Center have taken place. The next step in the process is to replace the HVAC units that serve the offices and classrooms. The total cost for this project will be approximately \$240,312, which is \$384,688 less than the budgeted amount.

Bocce Ball

At the Facilities Committee meeting held on February 6, the Committee reviewed the request received from Chico Bocce regarding adding public bocce ball courts in Chico. Various locations were discussed, and staff recommended meeting with Chico Bocce at a few park locations to look at some potential options. Staff will work to schedule this meeting in March and will present options to the Facilities Committee.

Marketing

The marketing group is in full swing. The new video content, employee spotlights, and a crafted monthly social media calendar are newly developed and in progress. We are tracking and analyzing data from both social media and website traffic. We have launched a set of video series projects including Kite Day and progress of the construction of Centennial Park.

Kite Day

The annual Kite Day event will be held at Community Park on Sunday, March 22. This event is well attended with attendees enjoying picnics and opportunities to play. Sponsors include Bird in Hand, Golden Valley Bank, Stott Outdoor Advertising, and BOB FM.

By _____
Ann Willmann
General Manager

By _____
Jason Bougie
Parks and Recreation Director



Chico Area Recreation and Park District "Helping People Play"

Staff Report 20-5
Agenda Item 7.2

STAFF REPORT

DATE: February 20, 2020
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: Centennial Park Design

Discussion

At the November 21, 2019 Board meeting, the Board authorized staff to enter into a contract with Melton Design Group to prepare the plans and construction drawings for Centennial Park. A neighborhood meeting was held on October 1, 2019 with over 40 neighbors in attendance. The preliminary designs were presented, and feedback was gathered. Adjustments were made to the design and were presented at the February 6, 2020 Facilities Committee meeting with approximately 10 neighbors in attendance.

Design Changes

Minor modifications were made to the design. Specifically, the basketball court was moved closer to the center of the park in response to neighbor concerns of the original location being too close to homes. Additionally, several options for play features were discussed and there was interest in a modified merry go round, several swing options, and natural play elements. These are included in the updated design.

Funding

The request for \$1.5 million in Neighborhood Park Funds was reviewed at the February 4, 2020 City Council Meeting, and the funding request was approved. CARD will submit invoices to the City for reimbursement once the project is underway. Additional funds needed for the project will be raised by Rotary and supplemented by CARD park funds.

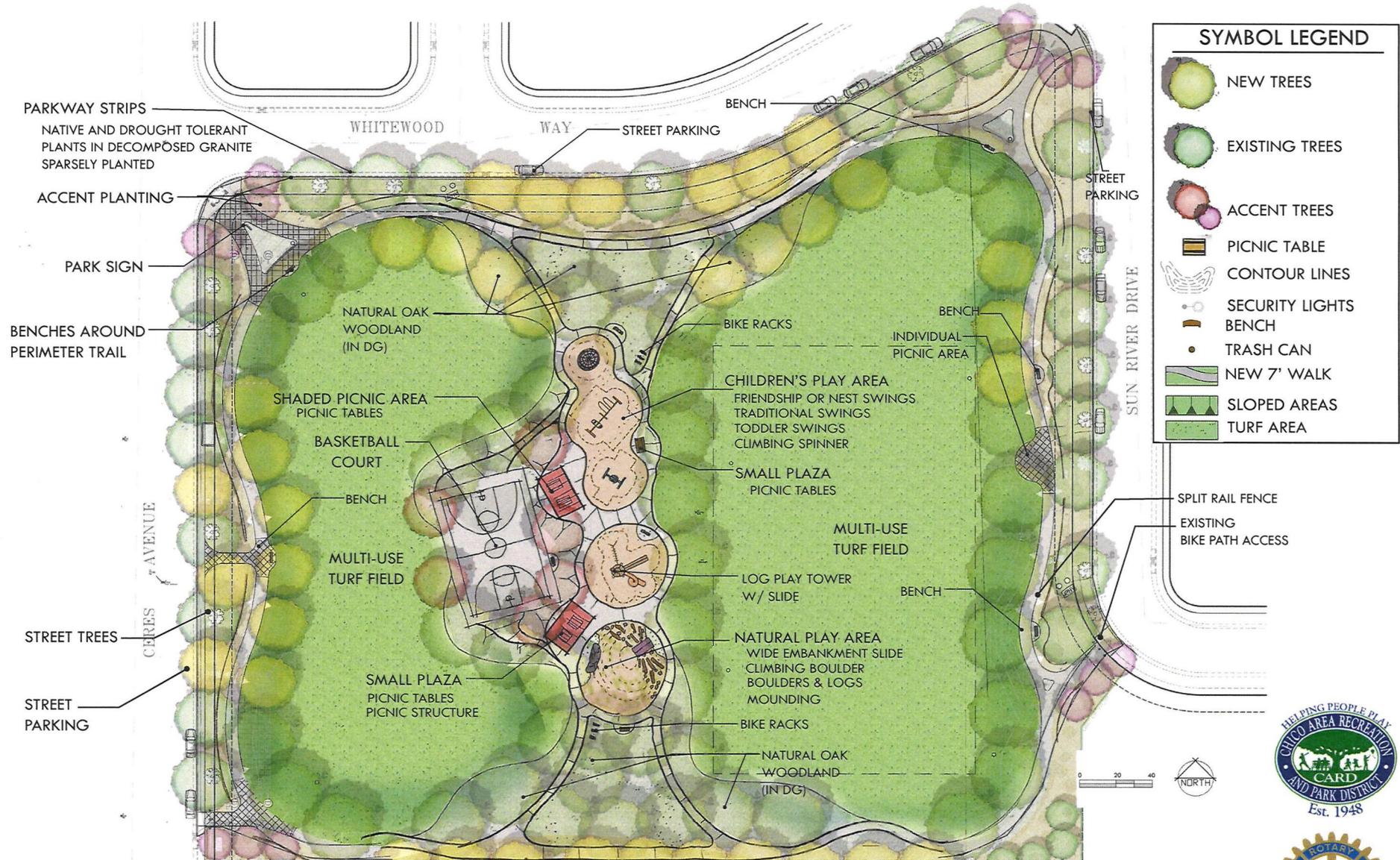
Timeline

- City Approval Process: Final construction documents will be presented to the building department for approval. Approval will be needed for electrical, storm water, and grading. Spring 2020
- Public Bid Process: Spring 2020
- Construction: Summer/Fall 2020

Recommendation

It is recommended that the Board of Directors review and direct staff to make any changes or modifications to the plan and approve the final design.

By _____
Ann Willmann
General Manager



ROTARY CENTENNIAL PARK CHICO, CA

PRELIMINARY MASTER PLAN

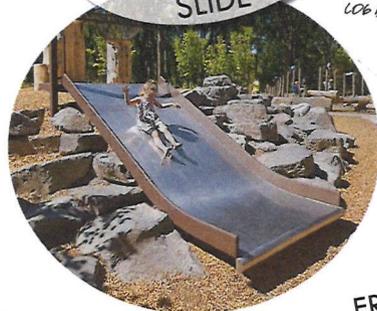
2397 - CENTENNIAL PARK
PUBLIC MEETING
2-14-2020



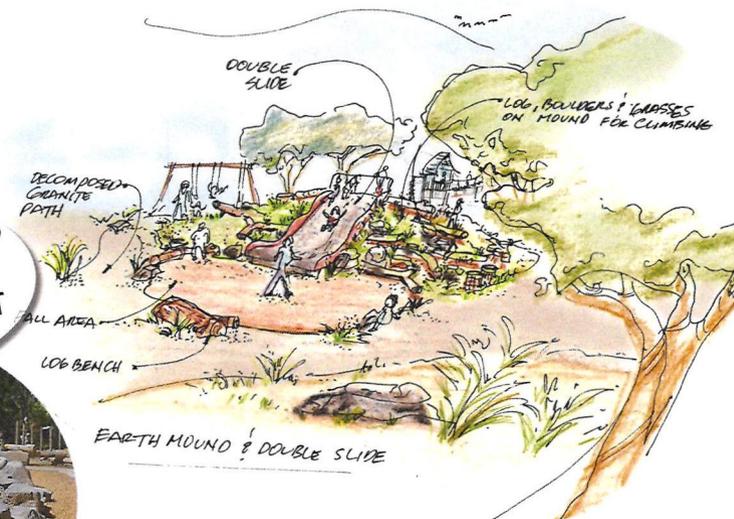
PLACE A STICKER
 BESIDE THE ELEMENTS
 YOU MOST WANT TO SEE
 IN OUR PARK!



CUTE CONCRETE
 CHARACTERS



EARTH MOUND
 AND
 EMBANKMENT
 SLIDE



DECOMPOSED
 GRANITE
 PATH

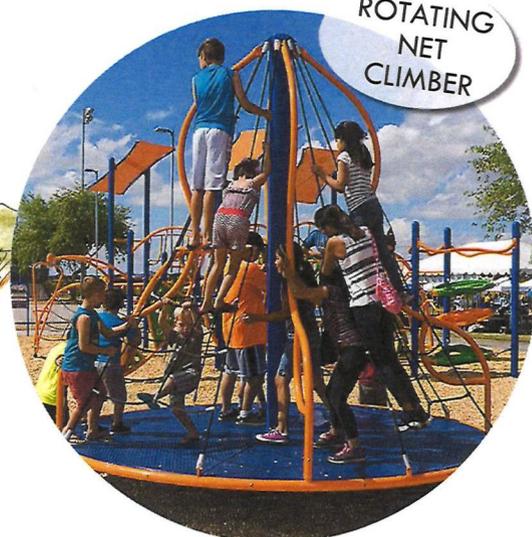
DOUBLE
 SLIDE

LOG, Boulders & LASSES
 ON MOUND FOR CLIMBING

PLAY
 AREA

LOG BENCH

EARTH MOUND & DOUBLE SLIDE



ROTATING
 NET
 CLIMBER



BASKETBALL
 COURT



FRIENDSHIP
 SWING



TRADITIONAL
 & TODDLER
 SWINGS



NEST
 SWING



ROTARY CENTENNIAL PARK CHICO, CA

SITE ELEMENTS AND
 PLAY EQUIPMENT OPTIONS

2397 - CENTENNIAL PARK
 PUBLIC MEETING
 2-6-2020





MODERN TOWER SLIDE & NET CLIMBING

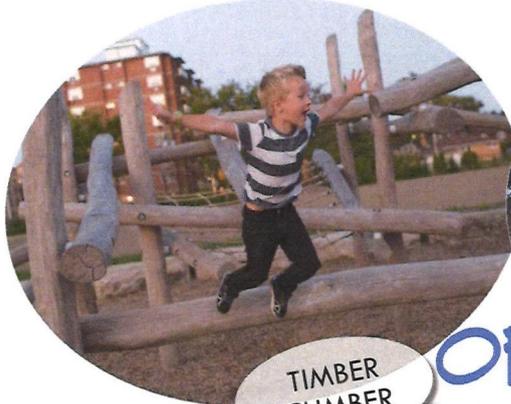
VS.



NATURAL LOG TOWER SLIDE & PLAY STRUCTURE



PICNIC TABLES AND BENCHES

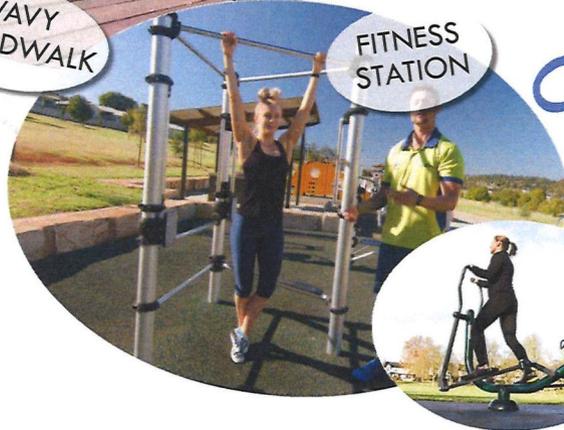


TIMBER CLIMBER

OR



WAVY BOARDWALK



FITNESS STATION

OR

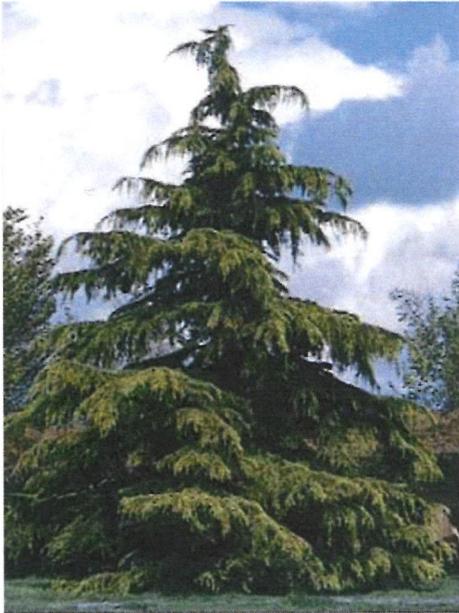


CLIMBING BOULDER

“ PLAYGROUNDS CAN BE PLACES OF GREAT POSSIBILITY- MORE STIMULATING, MORE INVENTIVE, MORE ALIVE. ”
NICHOLAS DAY (AUTHOR)



DEODAR CEDAR



KARL FORESTER

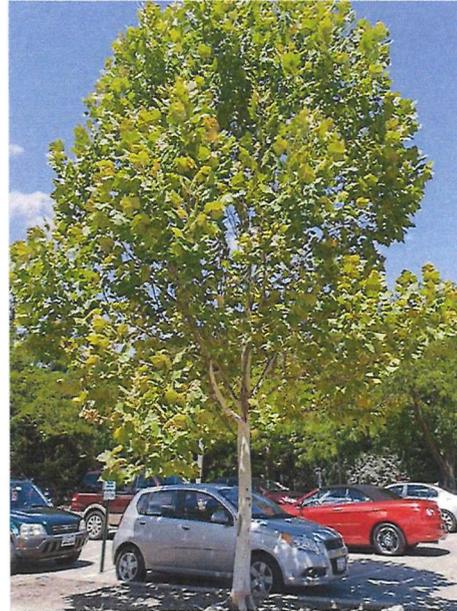
AUTUMN FLAME MAPLE



NOW MOW FESCUE BLEND



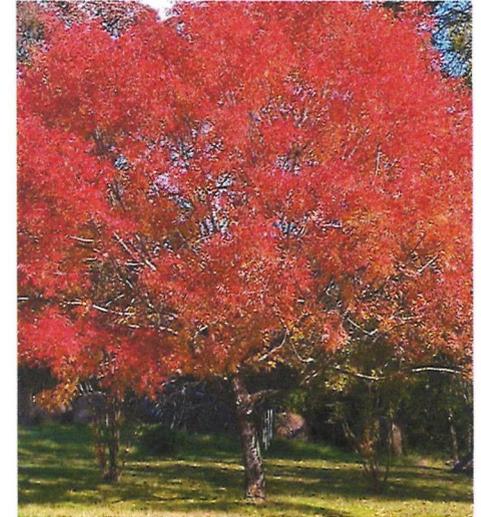
SYCAMORE



DEER GRASS



PISTACHE



ASH



BLONDE AMBITION



ROSEMARY



YARROW



GREY RUSH

ROTARY CENTENNIAL PARK CHICO, CA

PLANT PALETTE



2397 - CENTENNIAL PARK PUBLIC MEETING 2-6-2020





Chico Area Recreation and Park District “Helping People Play”

**Staff Report 20-6
Agenda Item 8.1**

STAFF REPORT

DATE: February 20, 2020
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: Afterschool Program Expansion

Discussion

Staff met with the Chico Unified School District to understand the growing needs of the School District and the afterschool program. Working in partnership with Chico Unified, both agencies have identified what is needed to expand the afterschool program and eliminate the waiting list to provide services to more families in the community.

At the Board meeting, staff will be presenting information on the history of the afterschool program and the steps needed to expand the program.

Recommendation

It is recommended that the Board of Directors authorize staff to proceed with the expansion of the afterschool program.

By _____
Ann Willmann
General Manager



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 20-7
Agenda Item 8.2**

STAFF REPORT

DATE: February 20, 2020
TO: Board of Directors
FROM: Heather Childs, Finance Manager
SUBJECT: New Audit Firm

Discussion:

In November 2019, K·Coe Isom notified CARD that they will no longer be conducting government audits. Thereafter, staff began to search for a new audit firm.

On December 16, 2019, the District issued a Request for Proposal (RFP) for public accountant firms to audit the District’s financial statements for fiscal years ending in 2020, 2021, and 2022. Eleven proposals were received, and staff reviewed each proposal and evaluated them based on (1) compliance with the requirements of the RFP, (2) experience of firm personnel, (3) firm qualifications, (4) approach to the engagement, and (5) cost.

After reviewing this information, staff chose three firms to interview. During the interview process, staff discussed pertinent accounting issues with each firm including GASB 68, and the possibility of the revenue measure being passed by voters in March and the subsequent need for an audit to ensure independent oversight of those funds. Based on the interviews and recommendations received, staff recommends entering into a contract with Chavan & Associates, LLP.

Recommendation:

It is recommended that the Board of Directors authorize staff to enter into a contract with Chavan & Associates, LLP to audit the District’s financial statements for fiscal years ending in 2020, 2021, and 2022, with the option of auditing the District’s financial statements for up to an additional three subsequent fiscal years.

By: _____
Heather Childs
Finance Manager



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 20-8
Agenda Item 8.3**

STAFF REPORT

DATE: February 20, 2020
TO: Board of Directors
FROM: Jason Bougie, Parks and Recreation Director
SUBJECT: Disposal of Surplus Fixed Assets

Discussion:

The items listed below are assets no longer utilized by CARD. These assets will be removed from the fixed asset detail report maintained by the District and will either be donated or sold.

- Outdated Computer Equipment
- Audio Equipment
- 2008 Toro 580D Field Mower

Recommendation:

It is recommended that the Board of Directors authorize staff to surplus the outdated computer equipment, audio equipment, and the 2008 Toro 580D Field Mower.

By _____
Jason Bougie
Parks and Recreation Director