



**REGULAR MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**MINUTES  
July 28, 2022**

**Board Members Present:** Michael McGinnis, Chair  
Dave Donnan, Board Member  
Tom Lando, Board Member

**Board Members Absent:** Michael Worley, Board Member

**Staff Members Present:** Annabel Grimm, General Manager  
Heather Childs, Finance Manager  
Anjie Goulding, Recreation Manager  
Scott Schumann, Parks and Facilities Manager

**Legal Counsel Present:** Jeff Carter, Attorney at Law

**1.0 CALL TO ORDER**

**1.1 Roll Call**

The meeting was called to order at 4:12 PM, and roll call was taken as noted above.

**2.0 CORRESPONDENCE**

There is no correspondence.

**3.0 PUBLIC COMMENTS**

There were no public comments.

**4.0 PRESENTATIONS**

There were no presentations.

**5.0 CONSENT AGENDA**

**M/S/C/ (Directors Lando/McGinnis)** that the Board of Directors approves the consent agenda as presented.

**The vote was as follows: Ayes** carried

Ayes: Lando, McGinnis, Donnan

Noes: None

Abstain: None

Absent: Worley

**6.0 REGULAR AGENDA**

No items were removed from the consent agenda.

**7.0 UNFINISHED BUSINESS**

**7.1 Bocce Court Project**

General Manager Grimm reviewed the staff report with the Board Member. Three alternate designs were presented with a metal roof structure, shade option, and different court materials.

There was discussion about the potential for solar and associated cost offsets that staff is pursuing. Two community members made comments in support of the metal structure.

Director Donnan requested that the Bocce Community come up with some funds to assist with the project's cost. Chair McGinnis asked that staff work on a policy standardizing the financial contribution from various community groups to advance specific capital projects.

**M/S/C/ (Directors Lando/Donnan)** that the Board of Directors approves the project to go to bid with all three alternatives.

**The roll call vote was as follows: Ayes** carried

Ayes: Lando, McGinnis, Donnan

Noes: None

Abstain: None

Absent: Worley

## 7.2 Keefer Creek Property

General Manager Grimm reviewed the staff report with the Board. Attorney Carter stated that an engineering firm must be contracted if any improvements to that land are contemplated to understand any environmental concerns since the property was not part of the District's Master Plan.

Director Lando asked about the County's plans to continue with that development. Staff will contact the County to inquire about the development.

Director Lando noted that in the last few months, staff found properties that had not been listed in the District's inventory. General Manager Grimm stated that staff had completed a search with the County Assessor and Record's Office to ensure all properties were identified and listed in the inventory.

## 8.0 **NEW BUSINESS**

### 8.1 Vacant Board of Director Position

Attorney Carter stated that because Director Donnan and Nickell were in the same Trustee Area following the re-districting, Director Nickell's death had not resulted in a vacancy. He stated that he was working with General Manager Grimm on County notification of the death and intention to have the election process fill the position in the vacant Trustee Area.

### 8.2 Election of Vice Chair

**M/S/C/ (Directors Lando/McGinnis)** that the Board of Directors elects Director Donnan as Vice Chair.

**The vote was as follows: Ayes** carried

Ayes: Lando, McGinnis, Donnan

Noes: None

Abstain: None

Absent: Worley

### 8.3 Regular Board Meeting Date Change

Due to the holidays in November and December, the Regular Meetings in those months need to be rescheduled.

**M/S/C/ (Directors Lando/Donnan)** that the Board of Directors authorized the date change of the November and December meetings to the third Thursday of those months.

## **9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

### **9.1 Facilities Committee**

General Manager Grimm reviewed the Facilities Committee Staff Report with the Board. In addition to the Bocce project and Keefer Creek property, the Committee discussed the Chapman Park Renovation project. The timeline is on track for the public bid process in the fall, construction in Winter 2023, and grand opening next summer.

The Committee discussed staff initiatives in water conservation due to the ongoing drought. Not only are these efforts in keeping with the District's responsibility, but they will also inform rebate and funding eligibility from Cal Water.

There were no changes from the previous month to the CIP.

## **10.0 DIRECTORS' COMMENTS**

Director Lando inquired about a study to analyze community recreational needs. He stated that having an objective measure of demand for various recreational facilities and amenities would help determine where to invest the District's resources.

Chair McGinnis recalled that a study similar to what Director Lando was requesting had been done a few years ago. Staff will review District files to locate the study.

Director Lando stated he would be out of the country for the August meeting. Given COVID protocols and Director Worley on assignment now that there are only four Board Members, a Special Board Meeting needs to be scheduled to adopt a resolution authorizing remote meetings of the Board. A Special Meeting was scheduled for August 15, 2022, at 4 PM.

## **11.0 GENERAL MANAGER'S COMMENTS**

General Manager Grimm shared that the Business Services Manager position was posted and was optimistic about the candidate pool.

She also noted that there had been several issues with the antiquated financial system, and an initiative to identify a replacement software was underway.

The Projects Crew started on July 18 and has a priority list of deferred maintenance projects they are working on.

The plaque and stone for Ann Willmann's playground dedication are ready. Staff is working with Ann and Rotary to find a date for the dedication ceremony.

Staff spoke with the City about a bench dedication for Director Nickell. Staff will work on a resolution, select a location at Hooker Oak or Sycamore Field, and present it to the Board for approval.

## **12.0 STAFF COMMENTS**

Recreation Manager Goulding mentioned that she is in the process of hiring a part-time Inclusion Coordinator. This summer, there were 13 one-to-one aids for children participating in camps compared to 5-7 in previous years.

Recreation Manager Goulding stated that participant numbers were starting to look like pre-pandemic figures, and big sports users would all be on the same fee schedule.

**13.0 ADJOURNMENT**

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 5:15 PM to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.