



**CHICO AREA RECREATION AND PARK DISTRICT**  
**545 VALLOMBROSA AVENUE, CHICO, CA 95926**  
**Phone (530) 895-4711 Fax (530) 895-4721**  
**Thursday, December 21, 2017 – 7:00 p.m.**

*Posted Prior to 5:00 pm  
Friday, December 15, 2017*

**BOARD MEMBERS:**

Bob Malowney, Chair  
Jan Sneed, Vice Chair  
Herman Ellis  
Tom Lando  
Michael Worley

**CARD STAFF:**

Ann Willmann, General Manager  
Terry Zeller, Director of Parks and Recreation  
Heather Childs, Finance Manager  
Jennifer Marciales, Executive Assistant

**GENERAL INFORMATION:**

1. Agendas:  
Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.
2. Agenda Items:  
Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.  
  
Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.
3. Items Not Appearing On Posted Agenda:  
This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:
  - a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
  - b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
  - c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.  
Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.
4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.
5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.
6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**REGULAR MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
Thursday, December 21, 2017 – 7:00 p.m.**

*Posted Prior to 5:00 pm  
Friday, December 15, 2017*

**AGENDA**

**1.0 CALL TO ORDER**

1.1 Roll Call

**2.0 CORRESPONDENCE**

There is no correspondence.

**3.0 PUBLIC COMMENTS**

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

**4.0 PRESENTATIONS**

There are no presentations.

**5.0 CONSENT AGENDA**

5.1 Minutes of the Special Meeting of the Board of Directors of November 2, 2017

*Action Requested – that the Board of Directors approve the minutes as submitted*

5.2 Minutes of the Regular Meeting of the Board of Directors of November 16, 2017

*Action Requested – that the Board of Directors approve the minutes as submitted*

5.3 Monthly Bills and Refund Register - *Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register*

5.4 Monthly Financial Report - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

**6.0 REGULAR AGENDA**

6.1 Items Removed from the Consent Agenda

**7.0 UNFINISHED BUSINESS**

7.1 District Update (Staff Report 17-45) - General Manager Willmann and Park and Recreation Director Zeller will provide an update to the Board of current projects and District updates, including, but not limited to, Humboldt Avenue Skate Park Improvements, Community Park Court Resurfacing/Transformation, Facility Feasibility Study, Breakfast with Santa, CARD's 70<sup>th</sup> Anniversary, Rentals at the Chico Creek Nature Center, Picnic Rentals, Facility Rental Fees, Park Security, and District Office Holiday Closure - *Information/Possible Action*

- 7.2 Draft Master Plan Update (Staff Report 17-46) - *Action Requested – that the Board of Directors direct staff to make changes, if needed, and approve the draft Master Plan Update.*

## **8.0 NEW BUSINESS**

- 8.1 Memorial Bench Request (Staff Report 17-47) - *Action Requested – that the Board of Directors authorize the placement of a memorial bench in honor of Emilio Roy Tadeo at DeGarmo Park.*
- 8.2 Resolution 17-13 of the Board of Directors of the Chico Area Recreation and Park District Declaring that Governing Body Members and Volunteers Shall be Deemed to be Employees of the District for the Purpose of Providing Workers' Compensation Coverage for Said Certain Individuals While Providing their Services (Staff Report 17-48) - *Action Requested – that the Board of Directors adopt Resolution 17-13 establishing that all members of the Governing Body of the Chico Area Recreation and Park District, including any duly elected or appointed replacements of any Governing Body Member, be deemed to be employees of the Chico Area Recreation and Park District for only the purpose of Workers' Compensation coverage as provided in Division 4 of the Labor Code while performing such service.*
- 8.3 District Credit Card Program (Staff Report 17-49) - *Action Requested – that the Board of Directors approve Resolution 17-14, and authorize the General Manager to withdraw from the US Bank Credit Card Program, and commence with the Umpqua Credit Card Program beginning January 2018.*
- 8.4 Approval of Budget Calendar for 2018-2019 Fiscal Year (Staff Report 17-50) - *Action Requested – that the Board of Directors accept the Budget Calendar for Fiscal Year 2018/2019 as presented.*
- 8.5 January 2018 Regular Board Meeting (Staff Report 17-51) - *Action Requested – that the Board of Directors move the Finance Committee meeting to Monday, January 22, 2018, and direct staff how to proceed in regards to the Regular Board Meeting in January 2018.*
- 8.6 Election of Officers - *Action Requested – that the Board of Directors nominate and elect officers for Chair and Vice Chair to commence in 2018.*

## **9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

- 9.1 Butte County Special Districts Association/LAFCO
- 9.2 Finance Committee
- 9.3 Other Reports

**10.0 DIRECTORS' COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda.

**11.0 GENERAL MANAGER'S COMMENTS**

11.1 General Manager's Update

**12.0 STAFF COMMENTS**

Opportunity for Staff to comment on items not listed on the agenda.

**13.0 ADJOURNMENT**

Adjourn to the next Meeting of the Board of Directors of the Chico Area Recreation and Park District.



**SPECIAL MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
545 Vallombrosa Avenue, Chico, CA 95926  
(Draft)  
MINUTES  
November 2, 2017**

**Board Members Present:** Bob Malowney, Chair  
Jan Sneed, Vice Chair  
Herman Ellis, Board Member  
Tom Lando, Board Member  
Michael Worley, Board Member

**Staff Members Present:** Ann Willmann, General Manager  
Terry Zeller, Director of Parks and Recreation  
Heather Childs, Finance Manager  
Jennifer Marciales, Executive Assistant

**1.0 Call to Order**

**1.1 Roll Call**

The meeting was called to order at 1:00 p.m., and roll call was taken as noted above.

**2.0 Public Comments**

There were no comments.

**3.0 Everybody, Healthy Body**

General Manager Willmann stated that the nonprofit organization, Everybody, Healthy Body (EBHB), will be presenting information to the Board regarding their vision, process, and funding for future recreation opportunities on 200+ acres in south Chico.

Jovanni Tricerri with EBHB addressed the Board and stated that this nonprofit organization is a grass roots movement of families, professionals, and everyone interested in athletics. He stated that EBHB's vision is led by volunteers dedicating time and resources for this public-purpose project. He noted that their vision is a regional sports and active lifestyle complex anchored by an adaptive sports campus; planned in collaboration with education, health, recreation, sports, tourism, and local communities. Mr. Tricerri stated that the goal is to have people from other cities travel to Chico and spend resources in our town, and reduce travel time for local parents.

Chuck Nadeau with EBHB and Ability First addressed the Board and reviewed some of the programming provided by Ability First. He stated that there is a lack of facilities for the disabled in this community. He noted that they currently have to travel to other communities such as Reno, Sacramento, and San Diego for their programs.

Jennifer McCarthy with Butte County Office of Education, and Butte County Tourism Business Improvement District/Explore Butte County, addressed the Board and stated that they are exploring ways to encourage people to come to Chico. She noted that the Butte County Tourism Business Improvement District gave \$25,000 to EBHB to help fund their feasibility study. Ms. McCarthy discussed the student engagement that is undergoing for this project, as well as the education forums they are hosting for people to gather information about EBHB.

Bill Brouhard with EBHB addressed the Board and discussed the 264 acre property in south Chico that is being considered for this project and how the location was determined. He discussed the importance of the synergy of facilities being located close to each other to allow families to be on one site with multiple recreation opportunities.

Director Lando asked about the condition of the property, and Mr. Brouhard stated that a study was conducted, and they did not find any meadowfoam on the property, but they will continue to monitor it each year. Mr. Brouhard said that they believe the site is developable, but they would still need to go through all required Federal, State, and County analyses.

Mr. Tricerri stated that this is a community vision, not a project yet. He said that they need a lot more community engagement prior to it becoming a project.

Director Sneed stated that aquatic centers and gymnasiums do not typically fully support themselves financially, and asked if housing developments were planned to ensure that there is adequate funding to cover maintenance and operation costs. Mr. Brouhard stated there are no plans for any housing subdivision developments, however, they are planning to include dorms for overnight or week-long camps, which would bring in additional revenue.

Jim Stevens with Northstar Engineering addressed the Board and stated that he has reviewed the property with regard to infrastructure, and based on their preliminary review, they believe the infrastructure could be developed at this location. He noted that there are likely well sites, nearby power lines, and access to Highway 99. He stated that the disbursement of wastewater would most likely need a large scale treatment center, which could also be used to water fields.

Mr. Brouhard stated that since this property is in an unincorporated area, they are looking at donating a portion of the land for police and fire.

Mr. Tricerri stated that they are hoping the first portion of their feasibility study will be ready in the next couple of weeks, and reviewed the vision phases and timelines.

Kathy Carpenter with EBHB addressed the Board and discussed their funding strategy, and stated that they will be considering multiple options including shared use agreements, grants, endowments, rentals, property leases, etc.

General Manager Willmann reviewed a side-by-side comparison between CARD and EBHB and noted the differences and similarities of both organizations.

Director Lando stated that he supports the project, but feels we need facilities in the next five years, rather than 20 years.

John Mers addressed the Board and stated that he would like to hear information on how EBHB plans to make this a reality, and how other nonprofit organizations have done this successfully.

Eric with Ability First addressed the Board and stated that Ability First is 100% committed to this project and collaborating with EBHB and CARD. He stated that their programs are growing, and in five to ten years, they are hoping to build a Paralympic facility. He noted that they will be receiving national funding, and they will be able to generate a source of income for this facility.

Bob Mulholland addressed the Board and stated that EBHB is led by volunteers and they don't have a bank to support them. He stated that they should get a bank to support them, not taxpayers.

Will Clark with Down Range Indoor Training Center addressed the Board and stated that they are interested in being a part of the project with Ability First to provide archery programs.

Jackie with Butte County Special Olympics addressed the Board and stated that the Special Olympics holds a qualifier in Chico with 700 participants, and they have to use multiple facilities to accommodate the program. She stated that they support the project being proposed by EBHB.

Jacob Gale addressed the Board and stated that he is an intern for EBHB. He stated that he loves the sense of active community in Chico, and he feels that this facility would benefit the community; the opportunities seem endless.

Doug Guillon addressed the Board and stated that he is involved with youth athletics, and he spends a lot of time trying to find facilities for kids to play sports.

Beau McSwain with the Chico Rugby group addressed the Board and stated that they have 300 kids in their program and noted that more fields are needed in our community.

Luis Moreno with Alliance for Workforce Development and the president of Butte United Soccer Club addressed the Board and stated that he fully supports EBHB's vision.

Tami, a Chico citizen, addressed the Board and stated that she applauds EBHB for what they are doing. She stated that she does not feel that CARD and EBHB will be competing against one another; they will be offering separate yet combined offerings.

Judy, a Chico citizen, addressed the Board and stated that as a parent, she has been involved in lacrosse and aqua jets. She stated that there are so many facets to recreation that should be available. She stated that she would like to see a facility that would accommodate more individuals with disabilities, and she feels CARD and EBHB should work together.

Director Sneed stated that CARD is aware of the current facility deficit, and the Board and staff have been working diligently to develop a plan to fund and build new facilities to address the community's needs.

Director Lando requested that at a future meeting, the Board further discuss funding for a feasibility study and identify how a public/private partnership could be formed if CARD were interested in being a future facility partner with EBHB.

#### **4.0 Adjournment**

The Special Meeting was adjourned at 2:24 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on November 16, 2017.

Respectfully submitted,

A handwritten signature in cursive script, reading "Ann Willmann", written over a horizontal line.

Ann Willmann, General Manager  
Secretary to the Board





**REGULAR MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
545 VALLOMBROSA AVENUE, CHICO, CA 95926  
(Draft)  
MINUTES  
November 16, 2017**

**Board Members Present:** Bob Malowney, Chair  
Jan Sneed, Vice Chair  
Herman Ellis, Board Member  
Tom Lando, Board Member  
Michael Worley, Board Member

**Staff Members Present:** Ann Willmann, General Manager  
Terry Zeller, Director of Parks and Recreation  
Jennifer Marciales, Executive Assistant

**1.0 CALL TO ORDER**

**1.1 Roll Call**

The meeting was called to order at 7:00 p.m., and roll call was taken as noted above.

**2.0 CORRESPONDENCE**

- 2.1** The Board reviewed the correspondence from Michael Hornick regarding tennis and pickleball at Community Park, and General Manager Willmann stated that the improvements are undergoing, and the conversation of one tennis court into four pickleball courts should be complete in spring 2018.

**3.0 PUBLIC COMMENTS**

Natasha Shelton addressed the Board and stated that she relocated back to Chico about a year ago. She said that she and her family are at Community Park on Saturdays with the Chico Youth Soccer League, and the homeless issues continue to be a problem. She noted that there is a church providing pancake breakfasts to the homeless on Saturdays, and it is causing more issues.

General Manager Willmann stated that she is working with the church to address the issue, and the District's security patrol has been increased. Director Lando requested that General Manager Willmann contact the police department to see if they can help with some of the issues at Community Park.

Michael Relley addressed the Board and stated that the church informed him that they have permission from CARD to be serving breakfast at Community Park. He stated that the families at Community Park are consistently watching drug use, and the kids need to be in a safe area for programs. Mr. Relley stated that CARD is looking at expanding facilities, but until this is resolved, he will not support any funding for future facilities. He noted that CARD has a responsibility for keeping parks safe and clean for individuals.

Director Lando suggested that Mr. Relley also speak with the police chief to see if they can provide assistance. Mr. Lando further stated that CARD has not given permission for the church to be there.

Chair Malowney requested that this be agendaized at a future meeting for further discussion.

#### **4.0 PRESENTATIONS**

There were no presentations.

#### **5.0 CONSENT AGENDA**

**M/S/C/ (Directors Lando/Sneed)** that the Board of Directors approves the consent agenda as presented.

**The vote was as follows: Ayes** carried

Ayes: Malowney, Sneed, Ellis, Lando, Worley

Noes: None

Abstain: None

Absent: None

#### **6.0 REGULAR AGENDA**

No items were removed from the consent agenda.

#### **7.0 UNFINISHED BUSINESS**

##### **7.1 District Update**

General Manager Willmann and Park and Recreation Director Zeller reviewed their staff report with the Board and provided an update on the Humboldt Avenue Skatepark Improvements, CARD Community Center Roof/HVAC Project, Draft Master Plan Update, City of Chico/CARD Park Discussions, CSDA Districts Make the Difference Video Contest, Best of Chico Award, Butte Rose Society's Annual Rose Festival, DFJ Halloween Event, Hunters Moon Fundraiser, and Soggy Dog Day.

##### **7.2 Future Facilities/Funding Measure**

General Manager Willmann presented a PowerPoint presentation to the Board with regard to future facilities and proposed timelines for consideration of a future funding measure.

Director Lando stated that he feels proceeding with a funding measure in 2018 would be premature. He noted that due to current politics, he feels it would be better to wait until 2020.

Director Worley stated that due to previous economic issues, Chico is behind in developing recreation facilities. He stated that unlike a lot of other agencies, CARD has done very well with its fiscal responsibility. He stated that he would like to start the public input process immediately.

Director Sneed stated that she understands the experts are telling CARD to wait until 2020, but the community is tired of waiting for more facilities.

Chair Malowney stated that CARD's 2008 Master Plan identified needed facilities, and while a regional park would be great for the future, the community needs more recreation facilities now.

**M/S/C/ (Directors Ellis/Lando)** that the Board of Directors directs staff to continue with the public planning process for a future revenue measure.

**The vote was as follows: Ayes** carried  
Ayes: Malowney, Sneed, Ellis, Lando, Worley  
Noes: None  
Abstain: None  
Absent: None

### 7.3 Everybody, Healthy Body Feasibility Study

Director Lando stated that he would like CARD to hire a consultant to determine the goals of the community, how working with Everybody, Healthy Body (EBHB) could be beneficial, the roles and responsibilities of both entities, if there is other land available that should be considered, how a public/private partnership could work, and if EBHB secured the property, should CARD help with the entitlements.

**M/S/C/ (Directors Lando/Sneed)** that the Board of Directors directs staff to do a Request for Proposal to hire a consultant to prepare a feasibility study to determine facility priorities and how a public/private partnership could be formed if CARD were interested in being a future facility partner with Everybody, Healthy Body.

**The vote was as follows: Ayes** carried  
Ayes: Malowney, Sneed, Ellis, Lando  
Noes: Worley  
Abstain: None  
Absent: None

Chair Malowney requested that staff present a cost estimate for the feasibility study at a future meeting for approval.

Director Worley stated that he is concerned about the property, because it is known to have issues, and it needs to be more accessible. He further stated that EBHB should also be working with Paradise and Oroville.

Director Lando stated that he feels more information is needed on this before finalizing the Master Plan Update.

Jovanni Tricerri with EBHB addressed the Board and stated that he wants to express his gratitude and appreciation for CARD's response and engagement in this process. He stated that he wants to reiterate that EBHB supports CARD, and they are eager to work with the District. Mr. Tricerri thanked CARD for considering the opportunity to further review the feasibility of a public/private partnership.

Bill Brouhard with EBHB addressed the Board and stated that EBHB is a grass roots group that has come together to purchase property and work with facility partners to develop the facilities. He noted that it will be good to have a third party review the plan and offer an opinion.

Chuck Nadeau addressed the Board and stated that he is speaking tonight as a community member. He stated that his family is involved in several CARD programs. He noted that recreation, health, and wellness are very important in our community. He stated that CARD also needs to take into consideration some of the new sport opportunities that are becoming popular.

Kevin Ahlswede addressed the Board and stated that he is with the Chico Area Swim Association, and they need newer facilities that can be used year round. He thanked CARD for the time put into reviewing this opportunity.

Lindsey, a Community Member, addressed the Board and read a letter from Troy Yartz, who was not able to attend the meeting. Mr. Yartz' correspondence stated that he is a tournament director, and there is a need for a sports complex in our community. He wrote that it is safe to say that Chico is way behind in facilities, and there are no regulation softball fields. He noted that most tournaments are held for nonprofit organizations trying to raise funds, and they are limited in the amount of tournaments that can be held. Further, the cost for travel is extremely expensive.

## **8.0 NEW BUSINESS**

### **8.1 Requested Improvements at Sycamore Field**

Director of Parks and Recreation Zeller reviewed his staff report with the Board and the improvements that have been completed and are undergoing at Sycamore Field.

Dave Donan with Chico Senior Softball addressed the Board and stated that Chico Senior Softball has been around for over 40 years, and there are 180 to 200 players. Mr. Donan reviewed a PowerPoint presentation with the Board showing what projects they have assisted with to improve Sycamore Field over the years. He stated that they are requesting that a restroom be placed at Sycamore Field and reviewed possible locations near the field where it could be placed. He further stated that the sprinklers need to be relocated.

Dave Shoemaker, President of Chico Senior Softball, addressed the Board and stated that some players travel all over for championship games. He said that due to the lack of facilities in Chico, they are unable to put on a quality tournament. Mr. Shoemaker stated that staff works hard to keep the field maintained, but there are priority issues. He noted that Chico Senior Softball has contributed a lot to Sycamore Field. He further noted that they play Monday through Friday, but they can only play two games a night because there are no lights on the field. Mr. Shoemaker asked the Board for consideration in assisting them to improve the field.

**M/S/C/ (Directors Lando/Ellis)** that the Board of Directors directs staff to work with Chico Senior Softball to develop a capital improvement and maintenance plan.

**The vote was as follows: Ayes** carried

Ayes: Malowney, Sneed, Ellis, Lando, Worley

Noes: None

Abstain: None

Absent: None

## **9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

### **9.1 Butte County Special Districts Association/LAFCO**

Director Lando stated that the Oroville Mosquito District is being consolidated with the Butte County Mosquito District.

### **9.2 Finance Committee**

There were no comments.

### **9.3 Other Reports**

Director Sneed stated that she and Director Lando met with the City regarding maintenance of city parks, and they are going to meet again in January. Director Lando stated that both CARD and the City are looking for ways that both organizations can work together to maintain the parks.

Chair Malowney stated that he would like to see a report on the maintenance costs for neighborhood parks being considered for transfer to CARD. General Manager Willmann stated that staff is currently preparing an evaluation on the cost for CARD to maintain those parks. She noted that several of those parks have funding mechanisms.

## **10.0 DIRECTORS' COMMENTS**

Director Sneed requested that a discussion regarding the District's security be agendized at a future meeting.

## **11.0 GENERAL MANAGER'S COMMENTS**

General Manager Willmann stated that she will be attending a PERS Board Meeting in December.

**12.0 STAFF COMMENTS**

There were no comments.

**13.0 ADJOURNMENT**

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 9:01 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on December 21, 2017.

Respectfully submitted,

A handwritten signature in cursive script, reading "Ann Willmann", written over a horizontal line.

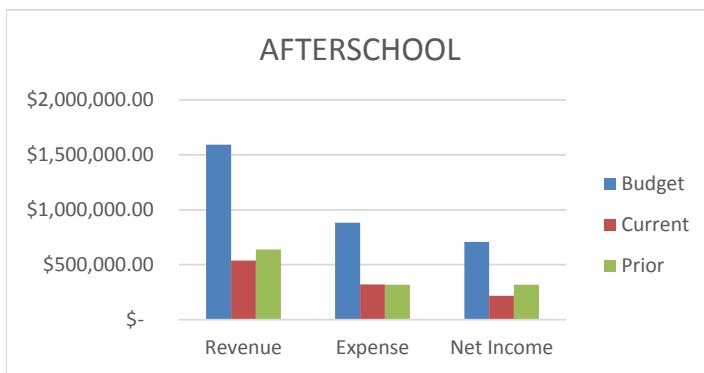
Ann Willmann, General Manager  
Secretary to the Board

**CHICO AREA RECREATION AND PARK DISTRICT**  
**BOARD PROGRAM SUMMARY 2017-2018**  
**NOVEMBER 2017**  
**42% of the Year**

## AFTERSCHOOL

We are at 34% of Budgeted Revenues and 36% of Budgeted Expenses. The Afterschool Program began on August 21, 2017. Our Net Income is \$100,820.44 less than this time last year. This is due to the fact that last year at this time we had received payment from Chico Unified School District. Once received, this will add \$204,946.88 to Afterschool Revenue.

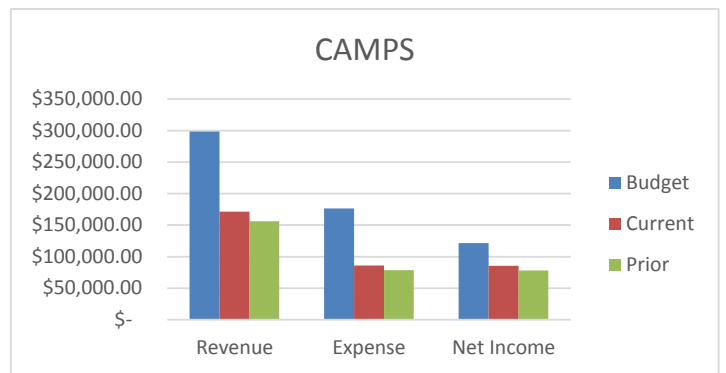
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 1,591,186.00	\$ 538,890.31	\$ 638,213.04
EXPENSES	\$ 882,956.00	\$ 320,890.40	\$ 319,392.69



## CAMPS

We are at 57% of Budgeted Revenues and 49% of Budgeted Expenses. CAMPS are seasonal. The majority run June-August. The rest are during school breaks in December/January and March. Therefore we are at the half-way mark for CAMPS for the Fiscal Year. Our Net Income is currently \$7,440.81 over last year.

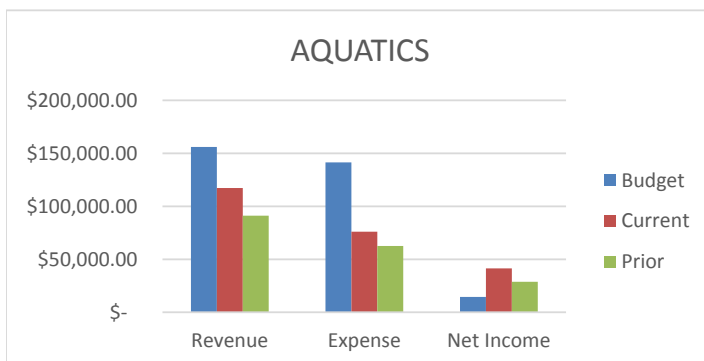
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 298,240.00	\$ 171,437.34	\$ 156,343.60
EXPENSES	\$ 176,551.00	\$ 86,084.93	\$ 78,432.00



## AQUATICS

We are at 75% of Budgeted Revenues and 54% of Budgeted Expenses. Aquatics is seasonal. Programming runs June-August. Therefore we are past the half-way mark for the Fiscal Year. Our Net Income is currently \$12,697.30 over this time last year.

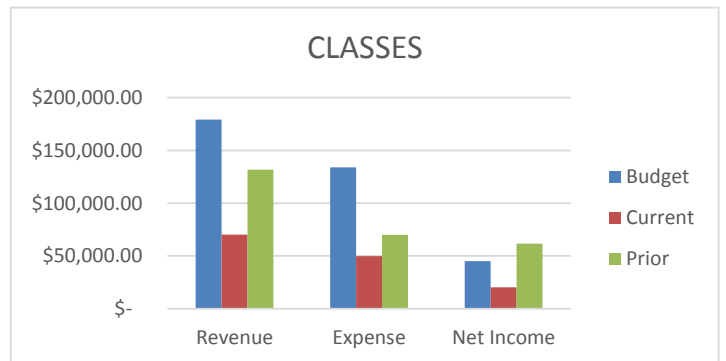
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 155,950.00	\$ 117,335.97	\$ 91,145.85
EXPENSES	\$ 141,442.00	\$ 75,942.87	\$ 62,450.05



## CLASSES

We are at 39% of Budgeted Revenues and 37% of Budgeted Expenses. We have various classes that run throughout the year. We are at 42% of the Fiscal Year, therefore we are close to being on-track for our Classes. Our Net Income is currently \$41,213.92 less than this time last year. This is mainly due to the fact that we no longer have the THRIVE program.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 179,150.00	\$ 70,284.28	\$ 131,638.53
EXPENSES	\$ 133,890.00	\$ 75,942.87	\$ 70,027.80

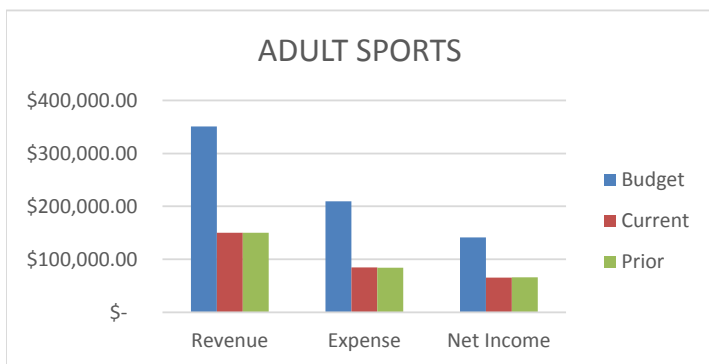


**CHICO AREA RECREATION AND PARK DISTRICT**  
**BOARD PROGRAM SUMMARY 2017-2018**  
**NOVEMBER 2017**  
**42% of the Year**

## ADULT SPORTS

We are at 43% of Budgeted Revenues and 41% of Budgeted Expenses. Our Net Income is \$875.16 less than this time last year.

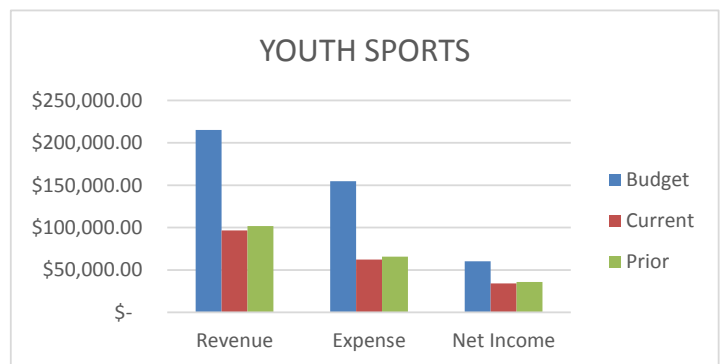
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 350,600.00	\$ 150,350.53	\$ 150,377.74
EXPENSES	\$ 209,400.00	\$ 84,885.64	\$ 84,037.69



## YOUTH SPORTS

We are at 45% of Budgeted Revenues and 40% of Budgeted Expenses. Our Net Income is \$1,579.48 less than this time last year.

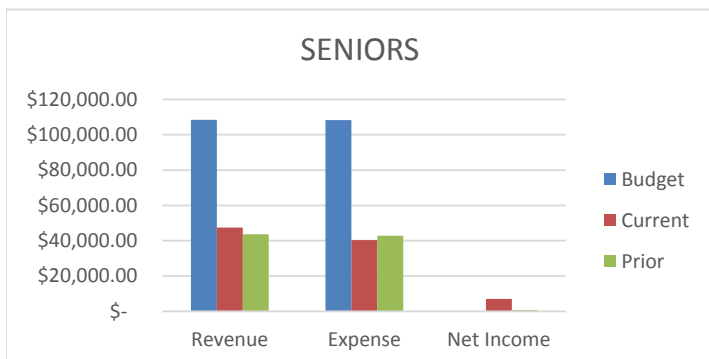
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 215,100.00	\$ 96,507.06	\$ 101,749.65
EXPENSES	\$ 154,700.00	\$ 62,226.82	\$ 65,889.93



## SENIORS

We are at 44% of Budgeted Revenues and 37% of Budgeted Expenses. Our Net Income is \$6,387.56 over this time last year.

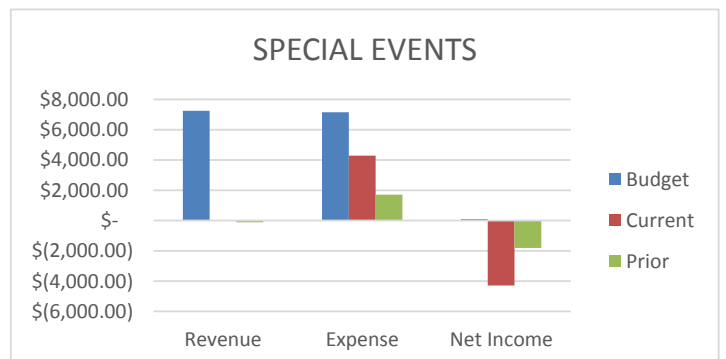
	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 108,520.00	\$ 47,495.96	\$ 43,631.23
EXPENSES	\$ 108,330.00	\$ 40,366.34	\$ 42,889.17



## SPECIAL EVENTS

We are at 0% of Budgeted Revenues and 60% of Budgeted Expenses. Our Net Income is \$2,472.73 less than this time last year. With Special Events, we often incur expenses prior to receiving revenue (through either entrance fees or sponsorships). The variance in current and prior expense is due to the Breakfast with Santa catering expense being booked in November this year and in December last year.

	BUDGET	CURRENT YTD	PRIOR YTD
REVENUE	\$ 7,250.00	\$ -	\$ (110.00)
EXPENSES	\$ 7,150.00	\$ 4,292.82	\$ 1,710.09



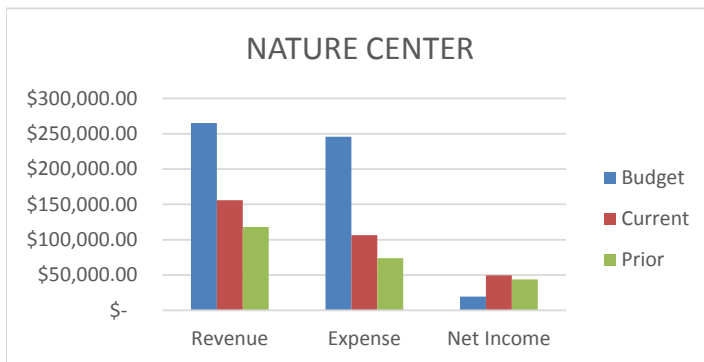


**CHICO AREA RECREATION AND PARK DISTRICT**  
**BOARD PROGRAM SUMMARY 2017-2018**  
**NOVEMBER 2017**  
**42% of the Year**

## NATURE CENTER

We are at 59% of Budgeted Revenues and 43% of Budgeted Expenses. Our Net Income is \$5,526.94 over this time last year.

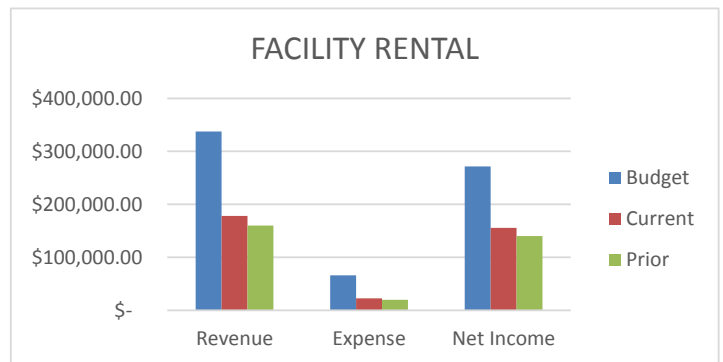
	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 265,080.00	\$ 155,924.46	\$ 117,795.15
<b>EXPENSES</b>	\$ 245,726.00	\$ 106,494.56	\$ 73,892.19



## FACILITY RENTAL

We are at 53% of Budgeted Revenues and 34% of Budgeted Expenses. Our Net Income is \$15,185.55 over this time last year.

	BUDGET	CURRENT YTD	PRIOR YTD
<b>REVENUE</b>	\$ 337,591.00	\$ 178,141.48	\$ 159,998.18
<b>EXPENSES</b>	\$ 66,000.00	\$ 22,680.12	\$ 19,722.37



\* Net Revenue may be affected by changes in our registration software

**CHICO AREA RECREATION AND PARK DISTRICT  
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NOVEMBER 2017**

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NOTE: This completes 5 months of the fiscal year and represents 42% of the year.

**CHICO AREA RECREATION AND PARK DISTRICT  
BALANCE SHEET  
NOVEMBER 2017**

	NOVEMBER 2017	NOVEMBER 2016
<b>ASSETS</b>		
<b>CASH</b>		
CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	3,154,616.16	3,160,381.05
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	1,641.01	2,419.95
CASH ON DEPOSIT WITH COUNTY (PARK FUND)	71,563.88	72,412.19
CASH ON DEPOSIT WITH COUNTY (OAK WAY)	22,362.04	23,618.58
CASH ON DEPOSIT WITH COUNTY (PETERSON PARK)	31,350.12	36,730.18
CASH ON DEPOSIT WITH COUNTY (BARONI PARK)	68,834.74	57,914.07
CASH ON DEPOSIT WITH COUNTY (ROTARY)	16,532.83	16,472.83
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96
CASH - GOLDEN VALLEY BANK	282,779.33	318,492.24
PETTY CASH	500.00	500.00
BANK SUSPENSE	17,359.46	4,380.00
<b>SUBTOTAL</b>	<b>3,668,040.53</b>	<b>3,693,822.05</b>
FMV ADJUSTMENT (GENERAL FUND)	-	-
FMV ADJUSTMENT (PARK FUND)	-	-
FMV ADJUSTMENT (OAK WAY)	-	-
FMV ADJUSTMENT (PETERSON PARK)	-	-
FMV ADJUSTMENT (BARONI PARK)	-	-
FMV ADJUSTMENT (ROTARY FUND)	-	-
<b>SUBTOTAL</b>	<b>-</b>	<b>-</b>
<b>RECEIVABLES</b>		
ACCOUNTS RECEIVABLE	(171,462.70)	69,654.24
A/R - ONLINE PAYMENT CLEARING	-	-
A/R - IN HOUSE CREDIT CARDS	13,825.00	2,929.74
INTEREST RECEIVABLE (GENERAL FUND)	15,334.61	-
INTEREST RECEIVABLE (PARK FUND)	7,006.08	-
INTEREST RECEIVABLE (OAK WAY)	73.49	-
INTEREST RECEIVABLE (PETERSON PARK)	103.74	-
INTEREST RECEIVABLE (BARONI PARK)	226.95	-
<b>RECEIVABLES</b>	<b>(134,892.83)</b>	<b>72,583.98</b>
<b>DUE FROM OTHER FUNDS</b>		
DUE TO GENERAL FUND FROM OTHER FUNDS	99,223.58	99,223.58
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	-	-
DUE TO GENERAL FUND FROM PETERSON PARK FUND	-	-
DUE TO GENERAL FUND FROM BARONI PARK FUND	-	-
<b>DUE FROM OTHER FUNDS</b>	<b>99,223.58</b>	<b>99,223.58</b>
<b>TOTAL CURRENT ASSETS</b>	<b>3,632,371.28</b>	<b>3,865,629.61</b>
<b>PREPAID PENSION CONTRIBUTION</b>	<b>244,817.85</b>	<b>275,420.08</b>
<b>FIXED ASSETS</b>		
LAND	11,634,790.52	11,634,790.52
LAND IMPROVEMENTS	24,769,004.40	24,260,700.41
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,098,162.52

**CHICO AREA RECREATION AND PARK DISTRICT  
BALANCE SHEET  
NOVEMBER 2017**

	<b>NOVEMBER 2017</b>	<b>NOVEMBER 2016</b>
EQUIPMENT	848,968.25	848,968.25
EQUIPMENT - COMPUTERS	276,499.35	270,450.99
EQUIPMENT - AUTOS	371,592.10	349,973.72
CONSTRUCTION IN PROGRESS	54,646.86	15,753.16
<b>SUBTOTAL</b>	<b>39,053,664.00</b>	<b>38,478,799.57</b>
ACCUMULATED DEPRECIATION	(12,290,441.83)	(11,415,180.23)
<b>SUBTOTAL</b>	<b>26,763,222.17</b>	<b>27,063,619.34</b>
<b>TOTAL ASSETS</b>	<b>30,640,411.30</b>	<b>31,204,669.03</b>
<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68</b>	<b>789,365.00</b>	<b>385,292.00</b>

**CHICO AREA RECREATION AND PARK DISTRICT  
BALANCE SHEET  
NOVEMBER 2017**

	NOVEMBER 2017	NOVEMBER 2016
<b>LIABILITIES</b>		
<b>ACCOUNTS PAYABLE</b>	<b>79,007.30</b>	<b>93,335.12</b>
<b>ACCRUED EXPENSES</b>		
ACCRUED PAYROLL	5,248.64	-
PAYROLL FEDERAL TAXES	-	-
PAYROLL STATE TAXES	-	-
PAYROLL EMPLOYEE MEDI & FICA	-	-
PAYROLL EMPLOYER MEDI & FICA LIAB	(1,429.65)	-
PAYROLL SDI	1,403.61	-
LONG TERM CARE PAY DEDUCTIONS	-	-
PAYROLL GARNISHMENTS	(52.58)	-
UNION DUES - SUPERVISORS	-	-
UNION DUES - PARKS	-	-
CALPERS 2% AT 62	-	-
457 EMPLOYEE CONTRIBUTIONS	-	-
EMPLOYEE MEDICAL WITHHOLDINGS	(1,530.84)	8,564.96
VOUCHERS PAYABLE ACCRUAL	-	-
ACCRUED INTEREST EXPENSE (GENERAL FUND)	4,082.24	4,807.47
ACCRUED INTEREST EXPENSE (PARK FUND)	-	5,917.53
<b>ACCRUED EXPENSES</b>	<b>7,721.42</b>	<b>19,289.96</b>
<b>DUE TO OTHER FUNDS</b>		
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	36,197.24	36,197.24
DUE TO GENERAL FUND FROM PETERSON PARK FUND	34,266.45	34,266.45
DUE TO GENERAL FUND FROM BARONI PARK FUND	28,759.89	28,759.89
<b>SUBTOTAL</b>	<b>99,223.58</b>	<b>99,223.58</b>
<b>OTHER LIABILITIES</b>		
BANK CHARGE CLEARING ACCOUNT	1,142.22	(231.46)
DEFERRED REVENUE	62,555.34	189,656.61
OTHER LIAB - CLASS CLEARING ACCT	35.70	-
UNEARNED REVENUE	83,753.39	2,837.25
SECURITY DEPOSITS	11,200.00	32,000.00
<b>SUBTOTAL</b>	<b>158,686.65</b>	<b>224,262.40</b>
<b>TOTAL CURRENT LIABILITIES</b>	<b>344,638.95</b>	<b>436,111.06</b>
<b>LONG-TERM DEBT</b>		
NOTE PAYBLE - DEGARMO	-	-
NOTE PAYABLE - SOLAR	28,800.96	56,361.20
NOTE PAYABLE - LAKESIDE PAVILLION	520.42	542,720.22
NET PENSION LIABILITY	2,378,682.00	1,758,201.00
LIABILITY FOR COMPENSATED ABSENCES	148,022.39	114,705.84
<b>SUBTOTAL</b>	<b>2,556,025.77</b>	<b>2,471,988.26</b>
<b>TOTAL LIABILITIES</b>	<b>2,900,664.72</b>	<b>2,908,099.32</b>

CHICO AREA RECREATION AND PARK DISTRICT  
BALANCE SHEET  
NOVEMBER 2017

	NOVEMBER 2017	NOVEMBER 2016
<u>TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68</u>	<u>121,178.00</u>	<u>347,282.00</u>

CHICO AREA RECREATION AND PARK DISTRICT  
BALANCE SHEET  
NOVEMBER 2017

	NOVEMBER 2017	NOVEMBER 2016
<b>FUND BALANCE</b>		
<b>SPENDABLE - COMMITTED</b>		
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00
SPENDABLE - COMMITTED - GENERAL RESERVE	1,200,000.00	1,200,000.00
<b>SUBTOTAL</b>	<b>1,201,500.00</b>	<b>1,201,500.00</b>
<b>SPENDABLE - ASSIGNED</b>		
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	50,000.00	50,000.00
SPENDABLE - ASSIGNED - LONG TERM DEBT	-	701,910.00
SPENDABLE - ASSIGNED - ELECTION COSTS	45,000.00	45,000.00
SPENDABLE - ASSIGNED - PENSION LIABILITY	1,700,000.00	-
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	340,500.00	685,500.00
<b>SUBTOTAL</b>	<b>2,135,500.00</b>	<b>1,482,410.00</b>
<b>SPENDABLE - UNASSIGNED</b>	<b>(111,353.53)</b>	<b>325,722.95</b>
<b>NON-SPENDABLE</b>	<b>26,220,444.05</b>	<b>26,361,709.42</b>
<b>TOTAL FUND BALANCE - GENERAL FUND</b>	<b>29,446,090.52</b>	<b>29,371,342.37</b>
<b>FUND BALANCE - PARK FUND</b>	<b>(29,445.27)</b>	<b>45,301.69</b>
<b>FUND BALANCE - OAK WAY</b>	<b>6,335.25</b>	<b>6,335.25</b>
<b>FUND BALANCE - PETERSON PARK</b>	<b>13,302.06</b>	<b>13,302.06</b>
<b>FUND BALANCE - BARONI PARK</b>	<b>48,191.49</b>	<b>48,191.49</b>
<b>NET INCOME (LOSS)</b>		
GENERAL FUND	(1,336,588.86)	(1,086,325.59)
PARK FUND	50,063.09	16,093.27
OAK WAY	(26,414.37)	(26,592.24)
PETERSON PARK	(25,738.09)	(26,299.62)
BARONI PARK	(26,352.00)	(26,768.97)
<b>TOTAL NET INCOME (LOSS)</b>	<b>(1,365,030.23)</b>	<b>(1,149,893.15)</b>
<b>TOTAL FUND BALANCE</b>	<b>28,119,443.82</b>	<b>28,334,579.71</b>

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY - GENERAL FUND - FUND 2490  
NOVEMBER 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
<b>REVENUE</b>							
FEE BASED PROGRAM INCOME	3,154,576	1,337,444.65	42.4%	3,551,572	1,416,229.87	39.9%	(78,785.22)
OTHER INCOME	463,920	198,629.01	42.8%	461,201	212,952.17	46.2%	(14,323.16)
RDA PASSTHROUGH	1,064,000	3,887.66	0.4%	1,035,000	4,372.46	0.4%	(484.80)
INVESTMENT INCOME	40,000	15,334.61	38.3%	24,000	11,030.15	46.0%	4,304.46
TAX INCOME / COUNTY	2,896,000	194,040.44	6.7%	2,806,000	205,122.27	7.3%	(11,081.83)
<b>TOTAL REVENUE</b>	<b>7,618,496</b>	<b>1,749,336.37</b>	<b>23.0%</b>	<b>7,877,773</b>	<b>1,849,706.92</b>	<b>23.5%</b>	<b>(100,370.55)</b>
<b>OPERATING EXPENDITURES</b>							
SALARIES AND BENEFITS	5,389,670	2,211,241.37	41.0%	5,388,906	2,087,059.25	38.7%	124,182.12
SERVICES AND SUPPLIES	1,823,944	827,075.33	45.3%	1,885,789	739,305.23	39.2%	87,770.10
CONTRIB. TO OTHER AGENCIES	15,000	8,728.22	58.2%	15,000	10,875.07	72.5%	(2,146.85)
CONTINGENCIES	25,000	-	0.0%	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	96,914	10,401.02	10.7%	107,577	12,489.45	11.6%	(2,088.43)
<b>TOTAL OPERATING EXPENDITURES</b>	<b>7,350,528</b>	<b>3,057,445.94</b>	<b>41.6%</b>	<b>7,422,272</b>	<b>2,849,729.00</b>	<b>38.4%</b>	<b>207,716.94</b>
<b>NET REVENUE BEFORE SPEC. EXP.</b>	<b>267,968</b>	<b>(1,308,109.57)</b>	<b>-488.2%</b>	<b>455,501</b>	<b>(1,000,022.08)</b>	<b>-219.5%</b>	<b>(308,087.49)</b>
<b>SPECIALLY ALLOCATED ITEMS</b>							
CAPITAL / REPAIR PROJECTS	975,500	40,697.39	4.2%	467,000	54,977.87	11.8%	(14,280.48)
CAPITAL PROJECT REIMBURSEMENT	-	-	0.0%	-	-	0.0%	-
<b>NET CAPITAL PROJECTS</b>	<b>975,500</b>	<b>40,697.39</b>	<b>4.2%</b>	<b>467,000</b>	<b>54,977.87</b>	<b>11.8%</b>	<b>(14,280.48)</b>
DEPRECIATION	-	-	0.0%	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	(12,218.10)	0.0%	-	31,325.64	0.0%	(43,543.74)
<b>TOTAL SPECIALLY ALLOCATED</b>	<b>975,500</b>	<b>28,479.29</b>	<b>2.9%</b>	<b>467,000</b>	<b>86,303.51</b>	<b>18.5%</b>	<b>(43,543.74)</b>
<b>TOTAL REVENUE OVER (UNDER) EXPENDITURES</b>	<b>(707,532)</b>	<b>(1,336,588.86)</b>		<b>(11,499)</b>	<b>(1,086,325.59)</b>		<b>(250,263.27)</b>



CHICO AREA RECREATION AND PARK DISTRICT  
REVENUE SUMMARY - GENERAL FUND - FUND 2490  
NOVEMBER 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
<b>FEE BASED PROGRAM INCOME</b>							
AFTER SCHOOL & CAMP PROGRAMS							
AFTERSCHOOL	1,591,186	538,890.31	33.9%	1,750,430	638,213.04	36.5%	(99,322.73)
CAMPS	298,240	171,437.34	57.5%	325,000	156,343.60	48.1%	15,093.74
<b>SUBTOTAL</b>	<b>1,889,426</b>	<b>710,327.65</b>	<b>37.6%</b>	<b>2,075,430</b>	<b>794,556.64</b>	<b>38.3%</b>	<b>(84,228.99)</b>
<b>AQUATICS</b>	<b>155,950</b>	<b>117,335.97</b>	<b>75.2%</b>	<b>126,110</b>	<b>91,145.85</b>	<b>72.3%</b>	<b>26,190.12</b>
CLASSES							
GENERAL CLASSES	70,000	37,032.36	52.9%	55,000	30,179.33	54.9%	6,853.03
ADULT CLASSES	1,650	388.46	23.5%	1,400	1,274.75	91.1%	(886.29)
SENIOR ADULT CLASSES	43,000	20,035.46	46.6%	40,000	18,255.14	45.6%	1,780.32
YOUTH CLASSES	107,500	32,863.46	30.6%	174,000	100,184.45	57.6%	(67,320.99)
<b>SUBTOTAL</b>	<b>222,150</b>	<b>90,319.74</b>	<b>40.7%</b>	<b>270,400</b>	<b>149,893.67</b>	<b>55.4%</b>	<b>(59,573.93)</b>
ADULT SPORTS							
VOLLEYBALL & DODGEBALL	49,500	21,391.82	43.2%	46,000	22,105.81	48.1%	(713.99)
BASKETBALL	34,000	10,588.39	31.1%	35,500	9,079.54	25.6%	1,508.85
SOFTBALL	215,300	90,992.55	42.3%	217,400	98,119.29	45.1%	(7,126.74)
SOFTBALL TOURNEYS	6,800	-	0.0%	6,800	-	0.0%	-
SOCCER	45,000	27,377.77	60.8%	42,500	21,073.10	49.6%	6,304.67
<b>SUBTOTAL</b>	<b>350,600</b>	<b>150,350.53</b>	<b>42.9%</b>	<b>348,200</b>	<b>150,377.74</b>	<b>43.2%</b>	<b>(27.21)</b>
NATURE CENTER							
PROGRAM FEE INCOME	248,580	153,809.36	61.9%	219,845	110,006.02	50.0%	43,803.34
GRANT FUNDING	-	-	0.0%	214,445	-	0.0%	-
<b>SUBTOTAL</b>	<b>248,580</b>	<b>153,809.36</b>	<b>61.9%</b>	<b>434,290</b>	<b>110,006.02</b>	<b>25.3%</b>	<b>43,803.34</b>
OTHER PROGRAMS							
SCHOLARSHIPS	(17,000)	(13,665.87)	80.4%	(17,000)	(7,056.10)	41.5%	(6,609.77)
CO-SPONSORED & MISCELLANEOUS	17,000	4,999.71	29.4%	17,000	290.31	1.7%	4,709.40
SPECIAL EVENTS	7,250	-	0.0%	9,150	(110.00)	-1.2%	110.00
SENIOR ADULT PROGRAMS	65,520	27,460.50	41.9%	73,092	25,376.09	34.7%	2,084.41
YOUTH SPORTS	215,100	96,507.06	44.9%	214,900	101,749.65	47.3%	(5,242.59)
<b>SUBTOTAL</b>	<b>287,870</b>	<b>115,301.40</b>	<b>40.1%</b>	<b>297,142</b>	<b>120,249.95</b>	<b>40.5%</b>	<b>(4,948.55)</b>
<b>TOTAL FEE BASED PROGRAMS</b>	<b>3,154,576</b>	<b>1,337,444.65</b>	<b>42.4%</b>	<b>3,551,572</b>	<b>1,416,229.87</b>	<b>39.9%</b>	<b>(78,785.22)</b>
OTHER INCOME							
FACILITY RENTAL INCOME	340,091	178,281.48	52.4%	321,591	162,169.18	50.4%	16,112.30
REBATES & REIMBURSED COSTS	35,000	8,493.96	24.3%	35,000	9,238.24	26.4%	(744.28)
REIMBURSEMENTS - CITY PARKS	63,829	-	0.0%	76,610	24,402.68	31.9%	(24,402.68)
MISCELLANEOUS	10,000	9,448.47	94.5%	10,000	7,517.28	75.2%	1,931.19
ENDOWMENTS	-	-	0.0%	5,000	-	0.0%	-
DONATIONS	15,000	2,405.10	16.0%	13,000	9,624.79	74.0%	(7,219.69)
<b>TOTAL OTHER INCOME</b>	<b>463,920</b>	<b>198,629.01</b>	<b>42.8%</b>	<b>461,201</b>	<b>212,952.17</b>	<b>46.2%</b>	<b>(14,323.16)</b>
REVENUE FROM OTHER AGENCIES							
RDA PASSTHROUGH	1,064,000	3,887.66	0.4%	1,035,000	4,372.46	0.4%	(484.80)
INVESTMENT INCOME	40,000	15,334.61	38.3%	24,000	11,030.15	46.0%	4,304.46
TAX INCOME / COUNTY	2,896,000	194,040.44	6.7%	2,806,000	205,122.27	7.3%	(11,081.83)
<b>TOTAL REVENUE FROM OTHER AGENCIES</b>	<b>4,000,000</b>	<b>213,262.71</b>	<b>5.3%</b>	<b>3,865,000</b>	<b>220,524.88</b>	<b>5.7%</b>	<b>(7,262.17)</b>
<b>TOTAL REVENUE</b>	<b>7,618,496</b>	<b>1,749,336.37</b>	<b>23.0%</b>	<b>7,877,773</b>	<b>1,849,706.92</b>	<b>23.5%</b>	<b>(100,370.55)</b>

**CHICO AREA RECREATION AND PARK DISTRICT**  
**SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490**  
**NOVEMBER 2017**

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
<b>SALARIES</b>							
FULL-TIME SALARIES	2,036,000	763,915.79	37.5%	1,928,000	713,835.77	37.0%	50,080.02
PART-TIME SALARIES	2,027,870	826,187.13	40.7%	2,123,321	757,623.15	35.7%	26,952.26
ACCUMULATED LEAVE	13,800	-	0.0%	15,350	-	0.0%	-
INSTRUCTORS	129,000	46,362.29	35.9%	132,509	67,168.15	50.7%	20,805.86
<b>SUBTOTAL</b>	<b>4,206,670</b>	<b>1,636,465.21</b>	<b>38.9%</b>	<b>4,199,180</b>	<b>1,538,627.07</b>	<b>36.6%</b>	<b>97,838.14</b>
<b>BENEFITS</b>							
FICA	322,500	122,392.59	38.0%	316,000	115,413.87	36.5%	6,978.72
RETIREMENT	375,000	149,842.59	40.0%	416,000	157,168.90	37.8%	(7,326.31)
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	370,000	138,431.20	37.4%	367,000	144,409.25	39.3%	(5,978.05)
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	37,500	2,115.86	5.6%	42,500	20,814.00	49.0%	(18,698.14)
WORKERS COMP INSURANCE	218,000	221,066.42	101.4%	190,000	169,698.66	89.3%	51,367.76
ALLOCATION TO OTHER FUNDS	(140,000)	(59,072.50)	42.2%	(141,774)	(59,072.50)	41.7%	-
<b>SUBTOTAL</b>	<b>1,183,000</b>	<b>574,776.16</b>	<b>48.6%</b>	<b>1,189,726</b>	<b>548,432.18</b>	<b>46.1%</b>	<b>26,343.98</b>
<b>TOTAL SALARIES AND BENEFITS</b>	<b>5,389,670</b>	<b>2,211,241.37</b>	<b>41.0%</b>	<b>5,388,906</b>	<b>2,087,059.25</b>	<b>38.7%</b>	<b>124,182.12</b>

CHICO AREA RECREATION AND PARK DISTRICT  
SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490  
NOVEMBER 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DII I. BY YEAR
<b>SERVICES AND SUPPLIES</b>							
ADVERTISING	12,500	1,697.99	13.6%	14,350	3,481.75	24.3%	(1,783.76)
AGRICULTURE	32,854	8,655.39	26.3%	34,200	9,319.43	27.2%	(664.04)
CLOTHING	22,000	12,300.34	55.9%	22,130	12,463.29	56.3%	(162.95)
COMMUNICATIONS	50,609	22,591.97	44.6%	51,709	19,134.30	37.0%	3,457.67
HOUSEHOLD SUPPLIES	38,300	16,053.38	41.9%	35,000	16,547.61	47.3%	(494.23)
INSURANCE	75,000	70,372.32	93.8%	66,000	63,279.29	95.9%	7,093.03
EQUIPMENT REPAIRS	18,000	7,203.16	40.0%	17,500	11,608.71	66.3%	(4,405.55)
HOUSEHOLD EQUIPMENT	-	-	0.0%	-	46.73	0.0%	(46.73)
FIELD EQUIPMENT	1,750	1,041.89	59.5%	1,750	66.57	3.8%	975.32
PROGRAM EQUIPMENT	750	179.00	23.9%	750	74.04	9.9%	104.96
VEHICLE MAINTENANCE	12,500	4,416.63	35.3%	12,500	6,978.34	55.8%	(2,561.71)
POOL SUPPLIES	12,000	6,145.71	51.2%	12,000	7,156.70	59.6%	(1,010.99)
POOL EQUIPMENT	4,000	102.07	2.6%	4,000	679.20	17.0%	(577.13)
STRUCTURE & GROUNDS	74,350	42,517.58	57.2%	77,400	33,872.12	43.8%	8,645.46
SHOP SUPPLIES	5,000	1,420.18	28.4%	5,000	2,415.12	48.3%	(994.94)
VANDALISM	5,550	1,789.47	32.2%	5,800	1,964.67	33.9%	(175.20)
MEDICAL FIRST AID	2,400	1,234.90	51.5%	2,800	994.92	35.5%	239.98
MEMBERSHIP/PERIODICALS	16,400	11,802.25	72.0%	16,400	2,987.59	18.2%	8,814.66
OFFICE SUPPLIES	26,575	10,327.07	38.9%	24,800	11,426.52	46.1%	(1,099.45)
CONTRACT SERVICES	745,985	292,061.13	39.2%	821,375	258,209.98	31.4%	33,851.15
PUBS/LEGAL NOTICES	21,000	7,138.58	34.0%	21,000	11,488.65	54.7%	(4,350.07)
RENT/LEASE EQUIPMENT	2,750	1,647.85	59.9%	2,500	1,516.13	60.6%	131.72
RENT/LEASE STRUCTURES	3,200	1,600.00	50.0%	2,400	1,226.95	51.1%	373.05
SMALL TOOLS	2,850	1,238.08	43.4%	2,825	1,017.41	36.0%	220.67
EDUCATION & TRAINING	5,000	150.00	3.0%	5,000	-	0.0%	150.00
DISTRICT OFFICE SPECIAL EXP	9,000	1,919.46	21.3%	9,000	2,598.45	28.9%	-
PROGRAM SUPPLIES	204,046	71,207.54	34.9%	211,775	69,836.35	33.0%	1,371.19
DISTRICT OFFICE MEETING EXP	6,500	169.13	2.6%	6,500	285.68	4.4%	(116.55)
MILEAGE	31,500	16,337.36	51.9%	38,500	10,397.50	27.0%	5,939.86
PROGRAM TRANSPORTATION	3,100	1,255.70	40.5%	3,200	-	0.0%	1,255.70
DIST OFFICE BOARD MTG EXP	10,000	4,729.65	47.3%	10,000	3,612.60	36.1%	1,117.05
USE TAX	1,200	-	0.0%	1,200	-	0.0%	-
CONFERENCES	23,100	10,674.58	46.2%	25,000	6,323.46	25.3%	4,351.12
<b>SUBTOTAL</b>	<b>1,479,769</b>	<b>629,980.36</b>	<b>42.6%</b>	<b>1,564,364</b>	<b>571,010.06</b>	<b>36.5%</b>	<b>59,649.29</b>
<b>UTILITIES</b>							
WATER	68,675	43,714.65	63.7%	67,675	40,235.65	59.5%	3,479.00
ELECTRICITY	223,350	139,357.69	62.4%	209,500	114,214.55	54.5%	25,143.14
GAS	44,550	11,734.92	26.3%	35,950	11,464.85	31.9%	270.07
SEWER	7,600	2,287.71	30.1%	8,300	2,380.12	28.7%	(92.41)
<b>SUBTOTAL</b>	<b>344,175</b>	<b>197,094.97</b>	<b>57.3%</b>	<b>321,425</b>	<b>168,295.17</b>	<b>52.4%</b>	<b>28,799.80</b>
<b>TOTAL SERVICE &amp; SUPPLY</b>	<b>1,823,944</b>	<b>827,075.33</b>	<b>45.3%</b>	<b>1,885,789</b>	<b>739,305.23</b>	<b>39.2%</b>	<b>88,449.09</b>

**CHICO AREA RECREATION AND PARK DISTRICT  
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER  
NOVEMBER 2017**

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
<b>INCOME</b>							
GENERAL PROGRAM INCOME	7,000	-	0.0%	-	-	0.0%	-
GENERAL ADMISSION	2,500	1,644.00	65.8%	5,400	1,392.00	25.8%	252.00
HOME SCHOOL	10,830	5,025.00	46.4%	45,000	2,100.00	4.7%	2,925.00
FIELD TRIPS	21,000	5,238.00	24.9%	14,000	2,926.00	20.9%	2,312.00
CAMPS	158,650	111,525.40	70.3%	123,125	79,757.22	64.8%	31,768.18
PRESCHOOL	17,100	10,605.51	62.0%	4,320	2,679.83	62.0%	7,925.68
TEACHER WORKSHOPS	2,500	1,710.00	68.4%	4,500	680.00	15.1%	1,030.00
SPECIAL EVENTS	21,000	14,938.00	71.1%	13,500	19,809.52	146.7%	(4,871.52)
MEMBERSHIPS	2,000	573.45	28.7%	6,000	786.45	13.1%	(213.00)
FACILITY RENTALS	2,500	140.00	5.6%	7,000	2,171.00	31.0%	(2,031.00)
PARTY RENTALS	6,000	2,550.00	42.5%	4,000	(125.00)	-3.1%	2,675.00
GRANTS	-	-	0.0%	-	-	0.0%	-
ENDOWMENT	-	-	0.0%	5,000	-	0.0%	-
FUNDRAISING (DONATIONS)	14,000	1,975.10	14.1%	12,000	5,618.13	46.8%	(3,643.03)
<b>TOTAL INCOME</b>	<b>265,080</b>	<b>155,924.46</b>	<b>58.8%</b>	<b>243,845</b>	<b>117,795.15</b>	<b>48.3%</b>	<b>38,129.31</b>
<b>OPERATING EXPENDITURES</b>							
<b>SALARIES AND BENEFITS</b>	<b>214,376</b>	<b>88,444.78</b>	<b>41.3%</b>	<b>190,626</b>	<b>60,789.37</b>	<b>31.9%</b>	<b>27,655.41</b>
<b>SERVICES AND SUPPLIES</b>							
ADVERTISING	500	-	0.0%	1,600	459.69	28.7%	(459.69)
COMMUNICATIONS	1,800	1,097.66	61.0%	1,800	930.49	51.7%	167.17
HOUSEHOLD SUPPLIES	2,500	945.57	37.8%	3,000	1,379.02	46.0%	(433.45)
INSURANCE	1,200	-	0.0%	1,000	-	0.0%	-
STRUCTURES & GROUNDS	4,500	1,682.33	37.4%	5,000	1,533.02	30.7%	149.31
OFFICE SUPPLIES	3,275	1,925.93	58.8%	1,500	651.62	43.4%	1,274.31
CLOTHING	3,700	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	1,500	1,048.09	69.9%	1,000	1,998.20	199.8%	(950.11)
RENT/LEASE STRUCTURES	3,200	1,600.00	50.0%	2,400	1,226.95	51.1%	373.05
PROGRAM SUPPLIES	19,575	13,240.36	67.6%	18,215	9,858.31	54.1%	3,382.05
MILEAGE	500	79.13	15.8%	500	-	0.0%	79.13
CONFERENCES	600	140.00	23.3%	1,500	135.00	9.0%	5.00
ELECTRIC	7,500	3,271.22	43.6%	8,400	2,654.00	31.6%	617.22
GAS	1,900	308.87	16.3%	1,800	93.34	5.2%	215.53
<b>SUBTOTAL</b>	<b>52,250</b>	<b>25,339.16</b>	<b>48.5%</b>	<b>47,715</b>	<b>20,919.64</b>	<b>43.8%</b>	<b>4,419.52</b>
<b>EQUIPMENT/SOFTWARE</b>	<b>500</b>	<b>11</b>	<b>2.3%</b>	<b>500</b>	<b>-</b>	<b>0.0%</b>	<b>11.48</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>267,126</b>	<b>113,795.42</b>	<b>42.6%</b>	<b>238,841</b>	<b>81,709.01</b>	<b>34.2%</b>	<b>32,086.41</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>(2,046)</b>	<b>42,129.04</b>		<b>5,004</b>	<b>36,086.14</b>		<b>6,042.90</b>

CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480  
NOVEMBER 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
<b>INCOME</b>							
PARK IMPACT FEES	59,375	49,875.00	84.0%	59,375	23,750.00	40.0%	26,125.00
INTEREST INCOME	325	133.14	41.0%	325	138.55	42.6%	(5.41)
FAIR MARKET VALUE ADJUSTMENT	-	54.95	0.0%	-	(320.58)	0.0%	375.53
<b>TOTAL INCOME</b>	<b>59,700</b>	<b>50,063.09</b>	<b>83.9%</b>	<b>59,700</b>	<b>23,567.97</b>	<b>39.5%</b>	<b>26,495.12</b>
<b>NOTES PAYABLE / LEASE PYMTS</b>	<b>82,222</b>	<b>-</b>	<b>0.0%</b>	<b>80,935</b>	<b>7,474.70</b>	<b>9.2%</b>	<b>(7,474.70)</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>(22,522)</b>	<b>50,063.09</b>		<b>(21,235)</b>	<b>16,093.27</b>		<b>33,969.82</b>

CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495  
NOVEMBER 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
<b>INCOME</b>							
ASSESSMENTS	60,966	-	0.0%	59,137	-	0.0%	-
INTEREST	-	73.49	0.0%	175	63.26	36.1%	10.23
FAIR MARKET VALUE ADJUSTMENT	-	51.15	0.0%	-	(147.57)	0.0%	198.72
<b>TOTAL INCOME</b>	<b>60,966</b>	<b>124.64</b>	<b>0.2%</b>	<b>59,312</b>	<b>(84.31)</b>	<b>-0.1%</b>	<b>208.95</b>
<b>OPERATING EXPENDITURES</b>							
<b>SALARIES AND BENEFITS</b>	<b>46,656</b>	<b>18,829.60</b>	<b>40.4%</b>	<b>45,191</b>	<b>18,829.60</b>	<b>41.7%</b>	<b>-</b>
<b>SERVICES AND SUPPLIES</b>							
AGRICULTURE	1,842	335.27	18.2%	1,450	1,006.85	69.4%	(671.58)
HOUSEHOLD SUPPLIES	1,200	1,633.49	136.1%	670	362.46	54.1%	1,271.03
STRUCTURES & GROUNDS	4,556	1,959.86	43.0%	4,556	2,208.26	48.5%	(248.40)
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	350	-	0.0%	75	150.00	200.0%	(150.00)
CONTRACT SERVICES	4,680	3,227.45	69.0%	4,679	3,149.48	67.3%	77.97
WATER	1,500	553.34	36.9%	1,500	801.28	53.4%	(247.94)
ELECTRIC	3,300	-	0.0%	3,300	-	0.0%	-
<b>SUBTOTAL</b>	<b>17,528</b>	<b>7,709.41</b>	<b>44.0%</b>	<b>16,330</b>	<b>7,678.33</b>	<b>47.0%</b>	<b>31.08</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>64,184</b>	<b>26,539.01</b>	<b>41.3%</b>	<b>61,521</b>	<b>26,507.93</b>	<b>43.1%</b>	<b>31.08</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>(3,218)</b>	<b>(26,414.37)</b>		<b>(2,209)</b>	<b>(26,592.24)</b>		<b>177.87</b>

CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497  
NOVEMBER 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
<b>INCOME</b>							
ASSESSMENTS	42,560	-	0.0%	42,560	-	0.0%	-
INTEREST	275	103.74	37.7%	275	98.37	35.8%	5.37
FAIR MARKET VALUE ADJUSTMENT	-	72.25	0.0%	-	(230.05)	0.0%	302.30
<b>TOTAL INCOME</b>	<b>42,835</b>	<b>175.99</b>	<b>0.4%</b>	<b>42,835</b>	<b>(131.68)</b>	<b>-0.3%</b>	<b>307.67</b>
<b>OPERATING EXPENDITURES</b>							
<b>SALARIES AND BENEFITS</b>	<b>26,424</b>	<b>10,706.65</b>	<b>40.5%</b>	<b>25,696</b>	<b>10,706.65</b>	<b>41.7%</b>	<b>-</b>
<b>SERVICES AND SUPPLIES</b>							
AGRICULTURE	2,165	386.85	17.9%	1,850	611.35	33.0%	(224.50)
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	2,500	314.28	12.6%	2,500	300.59	12.0%	13.69
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
SMALL TOOLS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	2,500	2,349.14	94.0%	2,500	2,354.22	94.2%	(5.08)
WATER	14,000	12,090.58	86.4%	14,000	12,128.46	86.6%	(37.88)
ELECTRIC	300	66.58	22.2%	300	66.67	22.2%	(0.09)
<b>SUBTOTAL</b>	<b>21,565</b>	<b>15,207.43</b>	<b>70.5%</b>	<b>21,250</b>	<b>15,461.29</b>	<b>72.8%</b>	<b>(253.86)</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>47,989</b>	<b>25,914.08</b>	<b>54.0%</b>	<b>46,946</b>	<b>26,167.94</b>	<b>55.7%</b>	<b>(253.86)</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>(5,154)</b>	<b>(25,738.09)</b>		<b>(4,111)</b>	<b>(26,299.62)</b>		<b>561.53</b>

CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498  
NOVEMBER 2017

	2017-2018 BUDGET	2017-2018 YTD	2017-2018 % BUDGET	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	DIFF. BY YEAR
<b>INCOME</b>							
ASSESSMENTS	65,039	-	0.0%	63,341	-	0.0%	-
INTEREST	300	226.95	75.7%	300	155.11	51.7%	71.84
FAIR MARKET VALUE ADJUSTMENT	-	158.13	0.0%	-	(362.82)	0.0%	520.95
<b>TOTAL INCOME</b>	<b>65,339</b>	<b>385.08</b>	<b>0.6%</b>	<b>63,641</b>	<b>(207.71)</b>	<b>-0.3%</b>	<b>592.79</b>
<b>OPERATING EXPENDITURES</b>							
<b>SALARIES AND BENEFITS</b>	<b>46,656</b>	<b>18,829.60</b>	<b>40.4%</b>	<b>45,191</b>	<b>18,829.60</b>	<b>41.7%</b>	<b>-</b>
<b>SERVICES AND SUPPLIES</b>							
AGRICULTURE	1,083	193.43	17.9%	850	308.26	36.3%	(114.83)
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	1,000	537.45	53.7%	1,000	478.53	47.9%	58.92
VANDALISM	550	-	0.0%	550	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	2,500	2,349.15	94.0%	2,500	2,354.23	94.2%	(5.08)
WATER	8,050	4,827.45	60.0%	8,050	4,590.64	57.0%	236.81
ELECTRIC	200	-	0.0%	200	-	0.0%	-
<b>SUBTOTAL</b>	<b>13,383</b>	<b>7,907.48</b>	<b>59.1%</b>	<b>13,150</b>	<b>7,731.66</b>	<b>58.8%</b>	<b>175.82</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>60,039</b>	<b>26,737.08</b>	<b>44.5%</b>	<b>58,341</b>	<b>26,561.26</b>	<b>45.5%</b>	<b>175.82</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>5,300</b>	<b>(26,352.00)</b>		<b>5,300</b>	<b>(26,768.97)</b>		<b>416.97</b>



**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Accounts Payable Check Register

November 2017

Salary & Benefits	2,309.62
Service & Supply	75,983.06
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	720.12
<b>TOTAL</b>	<b>79,012.80</b>

Check #'s                      069224-069310

Approved by the Board of Directors

December 21, 2017

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Robert Malowney  
Board Chair

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Ann Willmann  
General Manager

**CHICO AREA RECREATION AND PARK DISTRICT**  
**545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711**  
**December 12, 2017**

**FAXED**  
12/12/17

**CHECK REGISTER      FUND 2490 FY 17/18**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
12/12/2017	069224	AFLAC	\$ 640.02	510000
12/12/2017	069225	AGRI ELECTRIC INC.	\$ 150.00	520000
12/12/2017	069226	AIRGAS USA, LLC	\$ 141.96	520000
12/12/2017	069227	ALAMEDA ELECTRICAL DIST, INC	\$ 45.31	520000
12/12/2017	069228	AMERICAN RED CROSS-HEALTH & SAFETY	\$ 361.00	520000
12/12/2017	069229	AT&T	\$ 1,083.20	520000
12/12/2017	069230	BATTERIES PLUS BULBS # 311	\$ 250.56	520000
12/12/2017	069231	C&M AUTOMOTIVE	\$ 945.87	520000
12/12/2017	069232	CALIFORNIA SPECIAL DISTRICTS ASSOC.	\$ 6,842.00	520000
12/12/2017	069233	CALIFORNIA WATER SERVICE	\$ 7,660.69	520000
12/12/2017	069234	CAPITAL ONE COMMERCIAL	\$ 1,972.13	520000
12/12/2017	069235	CARLOS BORBON	\$ 64.34	520000
12/12/2017	069236	CED - SACRAMENTO	\$ 151.61	520000
12/12/2017	069237	CHICO ELECTRIC CO	\$ 170.00	520000
12/12/2017	069238	CHICO POWER EQUIPMENT INC	\$ 10.72	520000
12/12/2017	069239	CHICO SPORTS CLUB	\$ 44.80	520000
12/12/2017	069240	CHICO UNIFIED SCHOOL DISTRICT	\$ 1,128.44	520000
12/12/2017	069241	CITY OF CHICO	\$ 4,091.43	520000
12/12/2017	069242	COLLIER HARDWARE	\$ 312.61	520000
12/12/2017	069243	COMCAST	\$ 2,844.00	520000
12/12/2017	069244	COMMERCIAL TIRE WAREHOUSE	\$ 221.86	520000
12/12/2017	069245	DAN'S ELECTRICAL SUPPLY	\$ 16.62	520000
12/12/2017	069246	DEPT. OF JUSTICE	\$ 683.00	510000
12/12/2017	069247	DIMPLE DEEDLES MUSIC STUDIO	\$ 128.80	520000
12/12/2017	069248	DRAGON GRAPHICS	\$ 1,087.52	520000
12/12/2017	069249	EAGLE SECURITY SYSTEMS	\$ 120.30	520000
12/12/2017	069250	ELLEN J PASTORINO	\$ 37.52	520000
12/12/2017	069251	EWING IRRIGATION PRODUCTS, INC.	\$ 143.63	520000
12/12/2017	069252	GATES RESALE	\$ 698.17	520000
12/12/2017	069253	GEMALTO COGENT, INC.	\$ 15.40	520000
12/12/2017	069254	GOLDEN VALLEY BANK	\$ 3,675.02	520000/560000
12/12/2017	069255	GRINDLINE SKATEPARKS, INC.	\$ 10,866.10	520000
12/12/2017	069256	HARBOR FREIGHT TOOLS	\$ 90.33	520000
12/12/2017	069257	HERMAN ELLIS	\$ 200.00	520000
12/12/2017	069258	HOLIDAY POOLS & SPAS	\$ 111.97	520000
12/12/2017	069259	HOME DEPOT CREDIT SERVICES	\$ 90.12	520000
12/12/2017	069260	HUNTERS SERVICES, INC.	\$ 371.00	520000
12/12/2017	069261	IN MOTION FITNESS	\$ 70.00	520000
12/12/2017	069262	INDUSTRIAL POWER PRODUCTS	\$ 690.14	520000
12/12/2017	069263	IUOE LOCAL 39	\$ 435.17	510000
12/12/2017	069264	J & M BOOTS & REPAIR	\$ 365.72	520000
12/12/2017	069265	J.C. NELSON SUPPLY CO	\$ 2,438.52	520000
12/12/2017	069266	J.W. PEPPER & SON, INC.	\$ 345.04	520000
12/12/2017	069267	J.W. WOOD CO., INC.	\$ 12.17	520000
12/12/2017	069268	JANIS A. SNEED	\$ 250.00	520000
12/12/2017	069269	JOHNNY ON THE SPOT PORTABLE TOILETS	\$ 50.00	520000
12/12/2017	069270	JOHNSON CONTROLS, INC.	\$ 1,879.33	520000
12/12/2017	069271	LEANNE MILLER	\$ 13.77	520000
12/12/2017	069272	LIMEY TEES	\$ 21.43	520000
12/12/2017	069273	LOCKSMITHING ENTERPRISES	\$ 126.10	520000
12/12/2017	069274	LOWE'S	\$ 763.72	520000
12/12/2017	069275	MAGOON SIGNS	\$ 20.11	520000
12/12/2017	069276	MEEKS BUILDING CENTER	\$ 418.56	520000
12/12/2017	069277	MICHAEL WORLEY	\$ 200.00	520000
12/12/2017	069278	MIKE KUNKIS	\$ 159.43	520000
12/12/2017	069279	MILLER GLASS INC	\$ 58.99	520000
12/12/2017	069280	MISSION LINEN & UNIFORM	\$ 110.96	520000

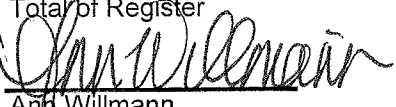
**CHICO AREA RECREATION AND PARK DISTRICT**  
**545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711**  
**December 12, 2017**

**CHECK REGISTER      FUND 2490 FY 17/18**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
12/12/2017	069281	MISSION LINEN & UNIFORM	\$ 2,007.82	520000
12/12/2017	069282	NORTH STATE DOG TRAINING	\$ 350.00	520000
12/12/2017	069283	NORTHGATE PETROLEUM COMPANY	\$ 153.99	520000
12/12/2017	069284	NORTHSTAR	\$ 1,879.49	520000
12/12/2017	069285	O'REILLY AUTOMOTIVE STORES, INC.	\$ 262.95	520000
12/12/2017	069286	OFFICE DEPOT	\$ 812.71	520000/560000
12/12/2017	069287	PAVILION FALLS PROPERTY OWNER'S ASSOC.	\$ 1,096.00	520000
12/12/2017	069288	PAYLESS BUILDING SUPPLY	\$ 38.42	520000
12/12/2017	069289	PLATT ELECTRIC SUPPLY, INC.	\$ 384.90	520000
12/12/2017	069290	PLAY-WELL TEKNOLOGIES	\$ 2,650.00	520000
12/12/2017	069291	RECOLOGY BUTTE COLUSA COUNTIES	\$ 5,066.77	520000
12/12/2017	069292	ROBERT DRESDEN	\$ 19.26	520000
12/12/2017	069293	ROBERT H MALOWNEY	\$ 200.00	520000
12/12/2017	069294	SAFETY DRIVERS ED, LLC	\$ 30.10	520000
12/12/2017	069295	SAVE MART SUPERMARKET	\$ 141.60	520000
12/12/2017	069296	SEIU LOCAL 1021	\$ 551.43	510000
12/12/2017	069297	SHERWIN-WILLIAMS CO.	\$ 216.59	520000
12/12/2017	069298	SLAKEY BROTHERS INC.	\$ 267.57	520000
12/12/2017	069299	STREAMLINE	\$ 300.00	520000
12/12/2017	069300	THOMAS J. LANDO	\$ 250.00	520000
12/12/2017	069301	THOMAS WELDING & MACHINE, INC.	\$ 2,156.56	520000
12/12/2017	069302	THRIFTY ROOTER	\$ 274.00	520000
12/12/2017	069303	TRACTOR SUPPLY CREDIT PLAN	\$ 16.08	520000
12/12/2017	069304	TURF STAR INC.	\$ 159.13	520000
12/12/2017	069305	U.S. BANK EQUIPMENT FINANCE, INC.	\$ 1,399.22	520000
12/12/2017	069306	VALLEY-WIDE FASTENERS	\$ 54.87	520000
12/12/2017	069307	WAL-MART COMMUNITY	\$ 142.11	520000
12/12/2017	069308	WASTE MANAGEMENT	\$ 337.18	520000
12/12/2017	069309	WORK TRAINING CENTER	\$ 1,575.00	520000
12/12/2017	069310	ZEE MEDICAL COMPANY	\$ 321.84	520000

Total of Register

**\$ 79,012.80**

  
 Ann Willmann  
 General Manager

OR

Salary & Benefits	\$ 2,309.62	Acct 510000
Service & Supply	\$ 75,983.06	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 720.12	Acct 560000
<b>Total</b>	<b><u>\$ 79,012.80</u></b>	

Terry A. Zeller  
 Parks & Recreation Director

Prepared by      HR

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Manual Accounts Payable Check Register

November 2017

Salary & Benefits	36,321.99
Salary & Benefits-ACH Payroll Tax Transfer	76,700.38
Salary & Benefits-ACH CalPERS	53,840.24
Service & Supply	86,899.41
Fixed Assets	-
Contingency to other Agency	-
Principal Repayment	-
Interest Expense	-
<b>TOTAL</b>	<b>253,762.02</b>

Check #'s            069079-069086  
                          069160-069209  
                          Void 068996, 069075, 068954

Approved by the Board of Directors

December 21, 2017

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Robert Malowney  
Board Chair

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Ann Willmann  
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT**  
**545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711**  
**November 1, 2017**

**FAXED**  
**11/1/17**

**CHECK REGISTER**      **FUND 2490 FY 17/18**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
11/1/2017	069079	BLUE SHIELD OF CALIFORNIA	\$ 25,897.77	510000
11/1/2017	069080	HUMANA INSURANCE CO	\$ 3,378.99	510000
11/1/2017	069081	MEDICAL EYE SERVICES	\$ 479.83	510000
11/1/2017	069082	CHASE MICHELOTTI	\$ 190.00	520000
11/1/2017	069083	ERIN GONZALES	\$ 190.00	520000
11/1/2017	069084	KATI CRANE	\$ 190.00	520000
11/1/2017	069085	MIRO VUJIC	\$ 210.00	520000
11/1/2017	069086	NOAH HAJEC	\$ 190.00	520000

Total of Register

**\$ 30,726.59**



Ann Willmann  
General Manager

OR

Salary & Benefits	\$ 29,756.59	Acct 510000
Service & Supply	\$ 970.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<b><u>\$ 30,726.59</u></b>	

\_\_\_\_\_  
Terry A. Zeller  
Parks & Recreation Director

OR

\_\_\_\_\_  
Michelle Niven  
Human Resources Manager

Prepared by      HR

**CHICO AREA RECREATION AND PARK DISTRICT**  
**545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711**  
**November 9, 2017**

**FAXED**  
 11/9/17

**CHECK REGISTER**      **FUND 2490 FY 17/18**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
11/9/2017	069160	BANNER BANK	\$ 5,101.42	510000
11/9/2017	069161	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
11/9/2017	069162	CA STATE DISBURSEMENT UNIT	\$ 108.00	510000
11/9/2017	069163	CA STATE DISBURSEMENT UNIT	\$ 61.44	510000
11/9/2017	069164	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
11/9/2017	069165	AARP DRIVERS SAFETY PROGRAM	\$ 255.00	520000
11/9/2017	069166	AT&T	\$ 1,085.00	520000
11/9/2017	069167	CAITLIN REILLY	\$ 236.00	520000
11/9/2017	069168	CARTER LAW OFFICES	\$ 1,800.00	520000
11/9/2017	069169	CHARLIE ROBINSON	\$ 280.00	520000
11/9/2017	069170	CREATIVE COMPOSITION	\$ 1,140.02	520000
11/9/2017	069171	IRRIGATION ASSOC - CERTIFICATION	\$ 100.00	520000
11/9/2017	069172	KCOE ISOM, LLP	\$ 750.00	520000
11/9/2017	069173	LUKE PYLE	\$ 59.97	520000
11/9/2017	069174	MELISSA PASQUALE	\$ 236.00	520000
11/9/2017	069175	MIRO VUJIC	\$ 210.00	520000
11/9/2017	069176	NORTHSTAR	\$ 1,409.63	520000
11/9/2017	069177	RYAN ARNOLD	\$ 236.00	520000

Total of Register

**\$ 13,141.55**



Arth Willmann  
General Manager

OR

Salary & Benefits	\$ 5,343.93	Acct 510000
Service & Supply	\$ 7,797.62	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<b><u>\$ 13,141.55</u></b>	

Terry A. Zeller  
Parks & Recreation Director

OR

Michelle Niven  
Human Resources Manager

Prepared by      HR

CHICO AREA RECREATION AND PARK DISTRICT  
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
November 13, 2017

**FAXED**  
11/13/17

CHECK REGISTER

FUND 2490 Stop Payment Checks FY 17/18

<u>Check Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/11/2017	068996	HOLIDAY POOLS & SPAS	\$ (975.76)	SS

Total of Register

\$ (975.76)



Ann Willmann  
General Manager

OR

Salary & Benefits	\$ -	510000
Service & Supply	\$ (975.76)	520000
Fixed Asset	\$ -	560000
<b>Total</b>	<u><b>\$ (975.76)</b></u>	

Terry A. Zeller  
Parks & Recreation Director

OR

Jan Sneed  
Board Member

Prepared by : HR

**CHICO AREA RECREATION AND PARK DISTRICT**  
**545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711**  
**November 17, 2017**

**FAXED**  
 11/17/17

**CHECK REGISTER**      **FUND 2490 FY 17/18**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
11/17/2017	069178	DEPT. OF JUSTICE	\$ 692.00	510000
11/17/2017	069179	GEMALTO COGENT, INC.	\$ 8.40	510000
11/17/2017	069180	CHICO UNIFIED SCHOOL DISTRICT	\$ 2,253.76	520000
11/17/2017	069181	COMCAST	\$ 129.25	520000
11/17/2017	069182	JOHNNY ON THE SPOT PORTABLE TOILETS	\$ 845.80	520000
11/17/2017	069183	JOHNSON CONTROLS, INC.	\$ 4,506.25	520000
11/17/2017	069184	NELCO	\$ 443.56	520000
11/17/2017	069185	WORK TRAINING CENTER	\$ 1,626.74	520000

Total of Register

**\$ 10,505.76**



Ann Willmann  
 General Manager

OR

Salary & Benefits	\$ 700.40	Acct 510000
Service & Supply	\$ 9,805.36	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<b><u>\$ 10,505.76</u></b>	

Terry A. Zeller  
 Parks & Recreation Director

OR

Michelle Niven  
 Human Resources Manager

Prepared by      HR



**CHICO AREA RECREATION AND PARK DISTRICT**  
**545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711**  
**November 21, 2017**

**FAXED**  
 11/21/17

**CHECK REGISTER**

**FUND 2490 Voided Checks FY 17/18**

<u>Check Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/31/2017	069075	ENLOE MEDICAL CTR CATERING (wrong vendor name)	\$ (489.06)	SS

Total of Register

\$ (489.06)

\_\_\_\_\_  
 Ann Willmann  
 General Manager

Salary & Benefits  
 Service & Supply  
 Fixed Asset  
**Total**

\$ -	510000
\$ (489.06)	520000
\$ -	560000
<u><u>\$ (489.06)</u></u>	

OR

\_\_\_\_\_  


Terry A. Zeller  
 Parks & Recreation Director

OR

\_\_\_\_\_  
 Jan Sneed  
 Board Member

Prepared by : HR

FAXED  
11/22/17

**CHICO AREA RECREATION AND PARK DISTRICT**  
**545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711**  
**November 22, 2017**

**CHECK REGISTER**      **FUND 2490 FY 17/18**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
11/22/2017	069186	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
11/22/2017	069187	CA STATE DISBURSEMENT UNIT	\$ 108.00	510000
11/22/2017	069188	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
11/22/2017	069189	AG PRIVATE PROTECTION	\$ 2,000.00	520000
11/22/2017	069190	JOHNNY'S CHICO LOCK & SAFE	\$ 175.00	520000
11/22/2017	069191	KRONOS	\$ 4,149.63	520000
11/22/2017	069192	PACIFIC GAS AND ELECTRIC	\$ 20,913.00	520000
11/22/2017	069193	PRO AGGREGATE INC.	\$ 57.78	520000
11/22/2017	069194	THOMAS CUISINE MANAGEMENT	\$ 489.06	520000
11/22/2017	069195	VERIZON WIRELESS	\$ 6,556.44	520000

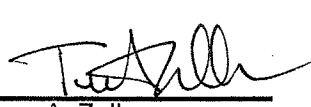
Total of Register

**\$ 34,521.98**

\_\_\_\_\_  
 Ann Willmann  
 General Manager

OR

Salary & Benefits	\$ 181.07	Acct 510000
Service & Supply	\$ 34,340.91	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<b><u>\$ 34,521.98</u></b>	

  
 Terry A. Zeller  
 Parks & Recreation Director

OR

\_\_\_\_\_  
 Michelle Niven  
 Human Resources Manager

Prepared by      HR

CHICO AREA RECREATION AND PARK DISTRICT  
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
November 22, 2017

FAXED  
11/22/17

CHECK REGISTER

FUND 2490 Voided Checks FY 17/18

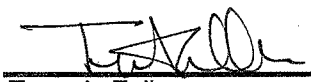
<u>Check Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
10/2/2017	068954	HEATHER CHILDS (never used)	\$ (127.00)	SS

Total of Register

\$ (127.00)

\_\_\_\_\_  
Ann Willmann  
General Manager

OR

\_\_\_\_\_  
  
Terry A. Zeller  
Parks & Recreation Director

OR

\_\_\_\_\_  
Jan Sneed  
Board Member

Prepared by : HR

Salary & Benefits	\$ -	510000
Service & Supply	\$ (127.00)	520000
Fixed Asset	\$ -	560000
<b>Total</b>	<u><b>\$ (127.00)</b></u>	

**CHICO AREA RECREATION AND PARK DISTRICT**  
**545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711**  
**November 28, 2017**

**FAXED**  
 11-28-17  
 CW

**CHECK REGISTER**      **FUND 2490 FY 17/18**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
11/28/2017	069196	CALIFORNIA STATE UNIVERSITY, CHICO	\$ 340.00	510000
11/28/2017	069197	COMCAST	\$ 221.06	520000
11/28/2017	069198	CREATIVE COMPOSITION	\$ 493.75	520000
11/28/2017	069199	GOLDEN VALLEY BANK	\$ 8,686.58	520000
11/28/2017	069200	GRINDLINE SKATEPARKS, INC.	\$ 4,254.14	520000
11/28/2017	069201	JASON ALEXANDER MILLER	\$ 6,200.00	520000
11/28/2017	069202	PFTTY CASH	\$ 114.53	520000
11/28/2017	069203	ROOTS CATERING	\$ 2,413.13	520000

Total of Register

**\$ 22,723.19**



Ann Willmann  
 General Manager

OR

Salary & Benefits	\$ 340.00	Acct 510000
Service & Supply	\$ 22,383.19	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<b><u>\$ 22,723.19</u></b>	

Terry A. Zeller  
 Parks & Recreation Director

OR

Michelle Niven  
 Human Resources Manager

Prepared by      HR

CHICO AREA RECREATION AND PARK DISTRICT  
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711  
November 30, 2017

**FAXED**  
11-30-17  
CW

**CHECK REGISTER**

FUND 2490 FY 17/18

**CORRECTED**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
11/30/2017	069204	GOLDEN VALLEY BANK	\$ 9,544.76	520000
11/30/2017	069205	HOLIDAY POOLS & SPAS	\$ 975.76	520000
11/30/2017	069206	J.C. NELSON SUPPLY CO	\$ 22.39	520000
11/30/2017	069207	J.W. PEPPER & SON, INC.	\$ 213.48	520000
11/30/2017	069208	LORI & RICHARD ESKEW	\$ 200.00	520000
11/30/2017	069209	VERIZON WIRELESS	\$ 2,237.76	520000

Total of Register

\$ 13,194.15



Ann Willmann  
General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 13,194.15	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
<b>Total</b>	<u><u>\$ 13,194.15</u></u>	

Terry A. Zeller  
Parks & Recreation Director

OR

Michelle Niven  
Human Resources Manager

Prepared by HR

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Payroll Check Register

November 2017

<b>PPE</b>	<b>Pay Date</b>	<b>Checks</b>	<b>Amount</b>
11/3/2017	11/3/2017	115845	283.26
11/3/2017 ACH	11/9/2017	Direct Deposit	111,920.92
11/3/2017	11/9/2017	115846-115897	14,933.16
11/17/2017 ACH	11/22/2017	Direct Deposit	101,412.51
11/17/2017	11/22/2017	115898-115936	9,239.22
<b>Total</b>			<b>237,789.07</b>

Approved by the Board of Directors

December 21, 2017

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Robert Malowney  
Board Chair

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Ann Willmann  
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Refund Check Register

November 2017

Service & Supply-Refund Checks 3,149.33

**TOTAL 3,149.33**

Check #'s

028198-028205, Void 028203	1,310.00
028206-028208	1,099.00
028209-028211	740.33

Class Credit Card Refunds	2,500.00
Active Network Credit Card Refunds	4,647.54

Approved by the Board of Directors

December 21, 2017

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Robert Malowney  
Board Chair

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Ann Willmann  
General Manager

Agenda Item 11

**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Revenue

November 2017

**Net Revenue**

Rents	14,098.73
Reimbursements	1,018.50
Misc.	2,302.50
Fees	238,412.01
 Sub Total	 255,831.74
 Other Income	 -
Donations	254.00
 RDA Pass Through	 -
Sale of Surplus Assets	-
City of Chico Reimbursements	-
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
 Fund 2480 Trust Obligations	 9,500.00
 Fund 2486 Chico Rotary/CARD	 -
 <b>TOTAL</b>	 <b>265,585.74</b>

Approved by the Board of Directors

December 21, 2017

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Robert Malowney  
Board Chair

---

Ann Willmann  
General Manager

Agenda Item 11



**CHICO AREA RECREATION AND PARK DISTRICT (CARD)**  
**545 Vallombrosa Ave. Chico, CA 95926 895-4711**

Previously submitted check #028212 dated December 5, 2017 in the amount of \$265,585.74

**November 2017**

**FUND 2490**

4530106	RDA Pass Through	-	-
4600001	Rent	14,098.73	
	Fees	238,412.01	252,510.74
4700001	Misc.	2,302.50	
	Rebates/Reimbursements	1,018.50	
	City of Chico Reimbursements	-	
	Baroni Park	-	
	Pro Rata Share	-	
	Other Income	-	
	Donations	254.00	
	Grant Revenue	-	3,575.00
	<b>FUND 2490 total</b>		<b>256,085.74</b>

**FUND 2480**

280	Trust Obligations	9,500.00
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**FUND 2483**


4616250	Prop 12 Grant Fund	-
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**FUND 2486**

4700001	Chico Rotary/CARD	-
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**Checks Total**

**265,585.74**

  
Ann Willmann  
General Manager

CHICO AREA RECREATION AND PARK DISTRICT  
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Enclosed please find check 028212 dated December 5, 2017 in the amount of \$215,585.74

November 2017

FUND 2490

462005 Rent Concessions Fees	TOTAL 462005	252,510.74
473000 Misc. Rebates Other Income Donations	TOTAL 473000	3,574.00
FUND 2490 total		256,084.74

FUND 2480

280 Trust Obligations	TOTAL 280	9,500.00
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FUND 2486

473000 Chico Rotary/CARD	TOTAL 473000	1.00
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Check Total

265,585.74

  
Ann Willmann  
General Manager

CHECK NO.	CHECK DATE	VENDOR NO.
28212	12/05/2017	124000



CHECK NO. 028212

GOLDEN VALLEY BANK  
190 COHASSET RD. STE. 170  
CHICO, CA 95926  
90-4427/1211

Chico Area Recreation and Park District  
545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

CHECK AMOUNT

265,585.74

REFUND CHECK

Two hundred sixty-five thousand five hundred eighty-five and 74/100 USD

PAY TO THE ORDER OF BUTTE COUNTY  
25 COUNTY CENTER DR STE 120  
OROVILLE CA 95965

VOID 6 MONTHS FROM DATE OF ISSUE  
  
AUTHORIZED SIGNATURE

THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

028212 121144272 0100043835



## Chico Area Recreation and Park District "Helping People Play"

Staff Report 17-45  
Agenda Item 7.1

# STAFF REPORT

**DATE:** December 21, 2017

**TO:** Board of Directors

**FROM:** Ann Willmann, General Manager  
Terry Zeller, Director of Parks and Recreation

**SUBJECT:** District Update

## **PROJECT UPDATES**

### Humboldt Avenue Skate Park Improvements

The groundbreaking event on Wednesday, December 6, was a success with over 100 people attending and great coverage by the newspaper and two news stations. Earlier that day, work had begun on demolition, including tree removal and concrete cutting. Demolition concluded on Tuesday, December 12, and formwork for the skate features is being set. Excavation for drainage pipe and base material for the concrete is ongoing, with the project being slightly ahead of schedule, as the weather has been dry and warm.

### Community Park Court Resurfacing/Transformation

Staff will be working on developing a bid package for the resurfacing/transformation project of the Community Park courts. The goal is to have the bid package available in late January with a target completion date in spring 2018.

### Facility Feasibility Study

The Request for Proposal is being developed and will be sent out prior to the December break. The goal will be to have proposals returned by the end of January or early February with the contract being awarded at the Regular Board Meeting in February.

## **EVENTS**

### Breakfast with Santa

This annual event is always well attended. Another sold out year with 4 sessions for breakfast, and over 360 people coming to visit with St. Nick. The breakfast is prepared by Roots Catering and volunteers from Chico State and National Charity League help make the event a success. Deer Creek Broadcasting once again provided public service announcements and live coverage on the day of the event.

### CARD's 70<sup>th</sup> Anniversary

In 2018, CARD will be celebrating its 70<sup>th</sup> anniversary. Staff have been working to not only recognize our anniversary through our regular events and programs, but also new opportunities. Information will be included in the activity guide, and staff shirts will have a new "70 years" logo. Additionally, a promotion "kit" is being developed to take to CARD and community outreach events. The marketing team will also be working on some short videos to use on social media. Staff is looking forward to the celebrations. In September, CARD will hold a large community event to recognize our anniversary. More details will be available in early 2018.

## **PARKS AND FACILITIES**

### Rentals at the Chico Creek Nature Center

Staff have been working on developing a website and marketing materials to start offering rentals at the Nature Center for weddings and events. This will be an excellent addition for those that are looking to get married or have an event in Bidwell Park. Rental fees have been developed, and staff plans to begin promoting it in January 2018.

### Picnic Rentals

One of the features of our new registration software is the ability to request and pay for picnic rentals online. Staff is currently entering the information in the registration software. The goal is to go live in January 2018. This will allow people to select, reserve, and pay for their picnic rentals online.

### Facility Rental Fees

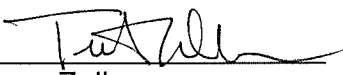
Staff is currently reviewing our rental fees for the District's indoor facilities, picnic rentals, and field rentals. We will be increasing prices over the next year in response to the current market, as well as increasing part-time salary expenses.


### Park Security

Staff have met with AG Security to review the current schedule of patrols at CARD parks, as well as other options to increase security. Staff is currently working on a proposed schedule and budget. In addition, staff is working on updating the District's Park Rules. The goal is to have a full report and draft Park Rules at the Regular Board Meeting in February.

### District Office Holiday Closure

The District office will be closed beginning Monday, December 25 through Friday, January 5. There will be winter break camps taking place at PV Recreation Center and the Chico Creek Nature Center. There are also maintenance tasks being completed that require offices to be vacant. The main office will reopen on Monday, January 8, 2018.

By   
Terry Zeller  
Director of Parks and Recreation

By   
Ann Willmann  
General Manager



**Chico Area Recreation and Park District "Helping People Play"**

**Staff Report 17-46  
Agenda Item 7.2**

# STAFF REPORT

**DATE:** December 21, 2017  
**TO:** Board of Directors  
**FROM:** Ann Willmann, General Manager  
**SUBJECT:** Draft Master Plan Update

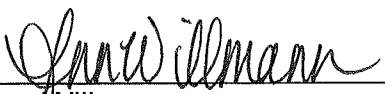
## **DISCUSSION:**

In 2016, the Board of Directors allocated funds and appointed an Ad Hoc Committee to review and update the District's 2008 Park and Recreation Master Plan. The draft Master Plan Update is complete and is attached for Board review.

Once the draft is approved, the document will be available for public review and comment. Staff will schedule several public meetings in early 2018 to review the document and encourage public input. Once these public meetings are complete, the final draft will be presented to the Board for approval.

## **ACTION REQUESTED:**

It is recommended that the Board of Directors direct staff to make changes, if needed, and approve the draft Master Plan Update.

By   
Ann Willmann  
General Manager



**Chico Area Recreation and Park District "Helping People Play"**

**Staff Report 17-47  
Agenda Item 8.1**

# STAFF REPORT

**DATE:** December 21, 2017  
**TO:** Board of Directors  
**FROM:** Terry Zeller, Director of Parks and Recreation  
**SUBJECT:** Memorial Bench Request

## **DISCUSSION:**

Esteban Tadeo contacted the District concerning the possibility of placing a memorial bench at DeGarmo Park as a way to honor his son, Emilio Roy Tadeo. The Tadeo family are avid soccer players and have played in CARD leagues for many years. Attached for your review is a copy of the layout of DeGarmo Park indicating where the bench would be placed. The Tadeo family has agreed to pay for the purchase and installation of the bench.

As per the District's Park and Facility Naming and Donation Policy, a copy of which is included in the Board Packet, the Board of Directors has sole and absolute discretion in naming the District's parks and facilities, accepting donations, and in the placement of plaques, markers, and amenities at any of the District's parks or facilities.

## **Recommendation**

It is recommended that the Board of Directors authorize the placement of a memorial bench in honor of Emilio Roy Tadeo at DeGarmo Park.

By Terry Zeller

Terry Zeller

Director of Parks and Recreation



DeGarmo Park-Tadeo Memorial Bench Location



## *Park and Facility Naming and Donation Policy*

### **Purpose:**

The Chico Area Recreation and Park District (District) Board of Directors (Board) recognizes the need to promote community involvement and active participation in quality of life components throughout the community and the need to establish a fair, equitable and uniform process for accepting donations to the District and/or naming a park, facility, or amenity. This policy is to establish guidelines by which the Board will make determination regarding park and facility naming and donation acceptance.

The development of public parks and facilities is expected to be the result of careful planning and quality construction, and in accordance with the District's Master Plan. In addition, public parks and facilities are expected to be maintained to a standard acceptable to the Board.

Guidelines established by this policy will apply to all park and facility donations made and/or facilities named after the effective date of this policy.

### **Definitions**

Amenity – enhancements, additions, and/or improvements to a park and/or facility. Examples include, but are not limited to, picnic areas, benches, drinking fountains, playgrounds, sports fields, class rooms or kitchen.

Facility – a building or portion of, owned and managed by the District for recreation purposes. Examples include, but are not limited to, a community center, gymnasium, or aquatic center.

Free Standing Monument or Memorial – a visible, free standing permanent object marking an established point.

Park – a parcel of land or portion of, owned and managed by the District, used for recreation purposes.

Physical Property – a material asset such as a piece of property or a building that is of value to the District in furthering its mission.

Plaque or Marker – A durable object, sign or naming plate commemorating somebody or something. (Typically no larger than 5" X 8")



## **Policy**

The Board of Directors of the Chico Area Recreation and Park District has sole and absolute discretion in naming the District's parks and facilities, accepting donations, and in the placement of plaques, markers, and amenities at any of the District's parks or facilities. In exercising its discretion, the Board may consider the following criteria and guidelines.

### **Park and Facility Naming**

#### **Geographic Location**

A park and/or facility may be named based on immediate geographic location or a logically associated geographic location. For example, a park and/or facility may be named after an adjacent street to the park and/or facility, a subdivision in which the park and/or facility is located, geographical characteristics of the park and/or facility with consideration being given to archeology, geology, topography, botany, or manmade geographical characteristics, a historical person, place, culture, or event associated with the physical location.

#### **Individual or Organization**

Parks, facilities and/or amenities should not ordinarily be named for an individual or organization. The District Board may consider such naming under one or more of the following conditions:

1. The individual or organization provided exceptional service to the District. This service should be of substantial length and leadership and be directly related to the local community and mission of the Chico Area Recreation and Park District.
2. The individual or organization has had measurable effect upon the quality of life within the local community, directly related to the mission of the District.
3. The individual or organization has offered a significant non-monetary contribution for the development and/or improvement of a park and/or facility.
4. The individual or organization has offered an appropriate and significant monetary contribution for the acquisition, development, and/or improvement of a park and/or facility.
5. Long-term gifts and endowments may also be considered for naming rights to a park and/or facility.

#### **Renaming of a Park or Facility**

To respect the reason for the current name previously granted to a park/facility/amenity, no officially named park/facility/amenity shall be renamed.

### **Accepting Donations**

Monetary Donations, Amenity, Physical Property and/or other Non-Monetary Donations offered to the District in honor of an individual or organization and/or to add, enhance or improve a park and/or facility may be accepted at the sole discretion of the Board.

When making determination regarding acceptance of such donations, the Board may consider the following, as applicable:

1. The donation and any attached conditions should support the District's Master Plan and/or long-range plan for the park and/or facility at which it is intended.
2. The donation and any attached conditions should promote the mission, vision, and goals of the District.
3. The donation and any attached conditions should support the District's objective of providing community-wide services and/or opportunities.
4. Any addition, improvement or enhancement to a park and/or facility as a result of the donation and any attached conditions should be economically feasible for the District
5. Physical property donations should be of adequate size, with geological characteristics suitable for park and/or facility development. Development of such donations should be economically feasible for the District.

If the Board accepts a donation, the donated item will become the property of the District.

Where applicable, design and installation standards will be determined by the District, with costs to be borne by the donor, at the discretion of the Board.

#### Plaques and Markers:

Plaques or markers in honor of, or in memory of, an individual or organization may be permitted on rare occasions and only if one or more of the following criteria is met:

1. The individual or organization has contributed significantly to the District by way of local volunteerism or public service, or has made a significant financial contribution to the District for the purpose of continuing with the mission of the Chico Area Recreation and Park District. Local volunteerism and public service will only be considered for individuals or organizations who have served for a significant length of time and leadership (minimum of ten years). The Board can make exceptions on rare occasions.
2. The plaque or marker must have a logical connection to the specific site where it is to be placed, and must not duplicate other similar plaques or markers locally, and/or their intent. Locally refers to the Chico Area, as well as Butte County.
3. The Board does not consider the plaque or marker to be offensive to the greater Chico community.
4. The purpose of the plaque or marker does not promote political cause, issue, or event.

### Arron Ray Clark Memorial Field House Veterans Name Plaques

Name Plaques in honor of, or in memory of, an individual to be placed under the Veterans Memorial Plaque at the Arron Ray Clark Memorial Field House may be permitted if the following criteria is met:

1. The individual was a service member killed in action during the Iraq and Afghanistan conflicts;
2. The request is submitted by a member of the individual's family, or if proposed by someone other than the individual's family, the person or group making the proposal must be able to assure the Board of Directors that the proposal has the official approval of the individual's family.
3. The individual was a resident or active member of the Chico community for a significant length of time.

If approved, the name plaque must follow the same design as the other name plaques currently placed under the Veterans Plaque at the Arron Ray Clark Memorial Field House.

### Freestanding Monuments or Memorials

Freestanding monuments or memorials **will not** be allowed at any park or facility owned or operated by the District.

### **Maintenance and Repair of Plaques, Markers, and Amenities**

Unless otherwise determined by the District Board, cost for maintenance and repair will be borne by the Chico Area Recreation and Park District.

The District reserves the right to remove and/or relocate donated amenities, markers or plaques when they interfere with site safety, maintenance or construction activities, or they become unsightly due to vandalism or age. The District will make every attempt to contact the donor prior to removal or relocation. In certain situations such as safety or emergency, the notification may be made after relocation or removal.

### **Procedure**

To request Board consideration for park and/or facility naming or donation, a formal letter of intent will be sent to the District's General Manager outlining the request.

The General Manager, or his/her designee, will review the request and contact the requesting party for further clarification as necessary. If additional information is required in order to clearly represent the request, the requesting party will be asked to provide such information.

When all information regarding the request has been obtained, a formal report will be presented to the Board for consideration. It shall be required that the requesting party(ies) be present at the scheduled Board meeting during which the request is to be considered.



**Chico Area Recreation and Park District "Helping People Play"**

**Staff Report 17-48  
Agenda Item 8.2**

# STAFF REPORT

**DATE:** December 21, 2017

**TO:** Board of Directors

**FROM:** Ann Willmann, General Manager

**SUBJECT:** Resolution 17-13 of the Board of Directors of the Chico Area Recreation and Park District Declaring that Governing Body Members and Volunteers Shall be Deemed to be Employees of the District for the Purpose of Providing Workers' Compensation Coverage for Said Certain Individuals While Providing their Services


**DISCUSSION:**

Currently, CARD provides Workers Compensation for employees and Board members. We have recently been notified by our insurance provider Special Districts Risk Management Authority (SDRMA) that Districts enrolled in their Workers' Compensation program must adopt a new Resolution to continue covering their Governing Body members. The attached Resolution has been drafted by SDRMA and meets all requirements.

While there is an option to provide Workers' Compensation for Volunteers, CARD discontinued this practice in October of 2012 due to increased exposure and costs of insurance. At this time, staff is not recommending the addition of Volunteers to our coverage.

**RECOMMENDATION:**

It is recommended that the Board of Directors of the Chico Area Recreation and Park District adopt Resolution 17-13 establishing that all members of the Governing Body of the Chico Area Recreation and Park District, including any duly elected or appointed replacements of any Governing Body Member, be deemed to be employees of the Chico Area Recreation and Park District for only the purpose of Workers' Compensation coverage as provided in Division 4 of the Labor Code while performing such service.

By:   
Ann Willmann  
General Manager



## CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926  
PHONE (530) 895-4711 FAX (530) 895-4721

### RESOLUTION 17-13

#### **RESOLUTION OF THE GOVERNING BODY OF THE CHICO AREA RECREATION AND PARK DISTRICT DECLARING THAT GOVERNING BODY MEMBERS AND VOLUNTEERS SHALL BE DEEMED TO BE EMPLOYEES OF THE DISTRICT FOR THE PURPOSE OF PROVIDING WORKERS' COMPENSATION COVERAGE FOR SAID CERTAIN INDIVIDUALS WHILE PROVIDING THEIR SERVICES**

**WHEREAS,** The Chico Area Recreation and Park District utilizes the services of Governing Body Members and Volunteers; and

**WHEREAS,** Section 3363.5 of the California Labor Code provides that a person who performs voluntary service for a public agency as designated and authorized by the Governing Body of the agency or its designee, shall, upon adoption of a resolution by the Governing Body of the agency so declaring, be deemed to be an employee of the agency for the purpose of Division 4 of said Labor Code while performing such services; and

**WHEREAS,** the Governing Body wishes to extend Workers' Compensation coverage as provided by State law to the following designated categories of persons as indicated by a checkmark in the box to the left of the descriptions:

- ☒ All Members of the Governing Body of the Chico Area Recreation and Park District as presently or hereafter constituted and/or
- ☐ All persons performing voluntary services without pay other than meals, transportation, lodging or reimbursement for incidental expenses
- ☐ Individuals on Work-study programs
- ☐ Interns
- ☐ Other Volunteers
- ☐ \_\_\_\_\_

**NOW, THEREFORE, BE IT RESOLVED** that such persons coming within the categories specified above, including the duly elected or appointed replacements of any Governing Body Member and other designated individuals be deemed to be employees of the Chico Area Recreation and Park District for the purpose of Workers' Compensation coverage as provided in Division 4 of the Labor Code while performing such service. However, said Governing Body Members and other designated individuals will not be considered an employee of the Chico Area Recreation and Park District for

any purpose other than for such Workers' Compensation coverage, nor grant nor enlarge upon any other right, duty, or responsibility of such Governing Body Members or other designated individuals, nor allow such persons to claim any other benefits or rights given to paid employees of the Chico Area Recreation and Park District.

Passed and adopted by the Board of Directors of the Chico Area Recreation and Park District at its regular meeting on December 21, 2017, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

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Bob Malowney  
Board Chair

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Ann Willmann  
Secretary to the Board



**Chico Area Recreation and Park District "Helping People Play"**

**Staff Report 17-49  
Agenda Item 8.3**

# STAFF REPORT

**DATE:** December 21, 2017  
**TO:** Board of Directors  
**FROM:** Ann Willmann, General Manager  
**SUBJECT:** DISTRICT CREDIT CARD PROGRAM

**DISCUSSION:**


During Fiscal Year 2006/2007, CARD initiated a Credit Card Program with US Bank. The purpose of the program was to establish a more efficient, cost-effective method of purchasing and paying for small dollar transactions.

Staff feels that this is still an important part of the District's operations and has been reviewing other options available to the District. Staff believes the Credit Card Program offered through Umpqua Bank would better meet the District's current needs.

Umpqua Bank has a contract with CSDA that would allow CARD to join the Credit Card Program offered through Umpqua Bank. The program allows CARD to receive 1% cash back on all credit card purchases every year. The Umpqua Credit Card Program also offers options that are not currently part of our US Bank Program. Some of these include the ability to better customize our online access and reports, the ability to take a picture and upload receipts immediately, and future options to utilize a credit card to pay some of the District's accounts payable items.

**RECOMMENDATION:**

It is recommended that the Board of Directors approve Resolution 17-14, and authorize the General Manager to withdraw from the US Bank Credit Card Program and commence with the Umpqua Credit Card Program beginning January 2018.

By:   
Ann Willmann  
General Manager



## CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926  
PHONE (530) 895-4711 FAX (530) 895-4721

### RESOLUTION 17-14

#### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHICO AREA RECREATION AND PARK DISTRICT AUTHORIZING THE AGREEMENT WITH UMPQUA BANK TO PARTICIPATE IN THE CSDA DISTRICT PURCHASING CARD PROGRAM

**WHEREAS**, Credit cards and purchasing cards are mechanisms for purchasing goods and services for the convenience of the Chico Area Recreation and Park District (District); and

**WHEREAS**, the California Special Districts Association (CSDA) has negotiated with Umpqua Bank to provide a Purchasing Card Program for vendor payments; and

**WHEREAS**, the CSDA District Purchasing Card Program (Program) is available to members of the CSDA and the District is a member of the CSDA; and

**WHEREAS**, the Program requires an application for credit approval, a resolution by the District Board, and District policy and procedures regarding use of credit cards; and

**WHEREAS**, the District has a Standard Practice of procedures for using credit cards as required by the Program;

**NOW THEREFORE BE IT RESOLVED**, that the Board of Directors of the Chico Area Recreation and Park District directs the following actions:

- a. Authorize participation with Umpqua Bank in the CSDA District Purchasing Card program
- b. Authorize the application to the Program for credit cards or purchasing cards
- c. Authorize the General Manager to execute any necessary agreements

Passed and adopted by the Board of Directors of the Chico Area Recreation and Park District at its regular meeting on December 21, 2017, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST:

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Bob Malowney  
Board Chair

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Ann Willmann  
Secretary to the Board





**Chico Area Recreation and Park District "Helping People Play"**

**Staff Report 17-50  
Agenda Item 8.4**

# STAFF REPORT

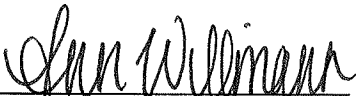
**DATE:** December 21, 2017  
**TO:** Board of Directors  
**FROM:** Ann Willman, General Manager  
**SUBJECT:** APPROVAL OF BUDGET CALENDAR FOR 2018-2019 FISCAL YEAR

**Discussion:**

The attached Budget Calendar is submitted for review and comment.

**Recommendation:**

It is recommended that the Board of Directors accept the Budget Calendar for Fiscal Year 2018/2019 as presented.

By   
Ann Willmann  
General Manager

**CHICO AREA RECREATION AND PARK DISTRICT  
BUDGET CALENDAR  
2018-2019 FISCAL YEAR**



<u>DATE</u>	<u>BOARD MEETING</u>	<u>AGENDA</u>
December 21, 2017	Regular	Adopt Budget Calendar
March 16, 2018	N/A	Staff Budgets submitted to Business Office
April, 2, 2018	Special	Budget Work Session - 9:00 a.m.
April 19, 2018	Regular	Budget Presentation and Adopt Preliminary Budget
June 21, 2018	Regular	Public Hearing on the Preliminary Budget
July 19, 2018	Regular	Adopt Final Budget
August 10, 2018	N/A	Submit Final Budget to Auditor-Controller



**Chico Area Recreation and Park District "Helping People Play"**

**Staff Report 17-51  
Agenda Item 8.5**

# STAFF REPORT

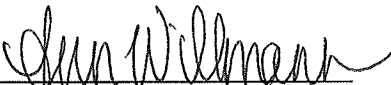
**DATE:** December 21, 2017  
**TO:** Board of Directors  
**FROM:** Ann Willmann, General Manager  
**SUBJECT:** January 2018 Regular Board Meeting

## **Discussion**

The District's winter break is scheduled for December 25, 2017 through January 7, 2018. When staff returns on January 8, there will be several projects that will need attention including payroll, month end, and W-2's. With such limited time to prepare for the January 18, 2018 Regular Board Meeting, staff is requesting that the Finance Committee meet on January 22, 2018, and the Regular Board meeting either be moved to January 25, 2018 or be cancelled due to no immediate agenda items scheduled for January.

## **Recommended Action:**

It is recommended that the Board of Directors move the Finance Committee Meeting to Monday, January 22, 2018, and direct staff how to proceed in regards to the Regular Board Meeting in January 2018.

By   
Ann Willmann  
General Manager