



CHICO AREA RECREATION AND PARK DISTRICT
545 VALLOMBROSA AVENUE, CHICO, CA 95926
Phone (530) 895-4711 Fax (530) 895-4721
Thursday, February 16, 2017 – 7:00 p.m.

*Posted Prior to 5:00 pm
Friday, February 10, 2017*

BOARD MEMBERS:

Bob Malowney, Chair
Jan Sneed, Vice Chair
Herman Ellis
Tom Lando
Michael Worley

CARD STAFF:

Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Svetlana Reardon, Finance Manager
Jennifer Marciales, Executive Assistant

GENERAL INFORMATION:

1. Agendas:
Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.
2. Agenda Items:
Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.

Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.
3. Items Not Appearing On Posted Agenda:
This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:
 - a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
 - b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
 - c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.
Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.
4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.
5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.
6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
Thursday, February 16, 2017 – 7:00 p.m.**

*Posted Prior to 5:00 pm
Friday, February 10, 2017*

AGENDA

1.0 CALL TO ORDER

1.1 Roll Call

2.0 CORRESPONDENCE

There is no correspondence.

3.0 PUBLIC COMMENTS

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

4.0 PRESENTATIONS

4.1 Introduction of Michelle Niven, Human Resources Manager.

4.2 Greg Melton, with Melton Design Group, will be presenting the proposed layout for CARD's updated Master Plan – *Information/Possible Action*

5.0 CONSENT AGENDA

5.1 Minutes of the Regular Meeting of the Board of Directors of December 15, 2016

Action Requested – that the Board of Directors approve the minutes as submitted

5.2 Monthly Bills and Refund Register - *Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register*

5.3 Monthly Financial Report - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

5.4 Resolution Directing the Preparation of the Engineer's Report for the Continuation of the three (3) Maintenance Assessment Districts: Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts (Staff Report 17-2; Resolution 17-1) - *Action Requested – that the Board of Directors approve the Resolution that would direct SCI Consulting Group to prepare the Engineer's Report for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts for fiscal year 2017-18.*

6.0 REGULAR AGENDA

6.1 Items Removed from the Consent Agenda

7.0 UNFINISHED BUSINESS

- 7.1 District Update (Staff Report 17-3) - General Manager Willmann and Park and Recreation Director Zeller will provide an update to the Board of current projects and District updates, including, but not limited to, Skate Park, Pleasant Valley Recreation Center Heating/Air Conditioning/Electrical Work, Lakeside Pavilion Roof Project, Community Survey, and Kite Day - *Information/Possible Action*
- 7.2 Facility Evaluation Report (Staff Report 17-4) – General Manager Willmann will provide an overview of the completed Facility Evaluation Report for the CARD Community Center, Lakeside Pavilion, Dorothy Johnson Center, Pleasant Valley Recreation Center, and DeGarmo Park - *Information/Possible Action*

8.0 NEW BUSINESS

- 8.1 CARD Master Plan/Park Impact Fees (Staff Report 17-5) - *Action Requested – that the Board of Directors authorize the General Manager and the CARD Master Plan Ad Hoc Committee to attend the City of Chico Finance Committee meeting on February 22, 2017 and request that Scenario 3 specified in the Technical Memorandum be adopted as the new Park Impact Fee.*
- 8.2 Board Committee Assignments - *Action Requested - that the Board Chair select members of the Board to serve on the following Committees:*
- a. *Finance Committee*
 - b. *Skatepark Ad Hoc Committee*
 - c. *Master Plan Ad Hoc Committee*
 - d. *Community Survey Ad Hoc Committee*

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

- 9.1 Butte County Special Districts Association/LAFCO
- 9.2 Finance Committee
- 9.3 Other Reports

10.0 DIRECTORS' COMMENTS

Opportunity for the Board to comment on items not listed on the agenda.

11.0 GENERAL MANAGER'S COMMENTS

- 11.1 General Manager's Update

12.0 STAFF COMMENTS

Opportunity for Staff to comment on items not listed on the agenda.

13.0 ADJOURNMENT

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on March 16, 2017.



**REGULAR MEETING OF THE CHICO AREA
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**MINUTES
December 15, 2016**

Board Members Present: Bob Malowney, Chair
Herman Ellis, Vice Chair
Jan Sneed, Board Member
Tom Lando, Board Member
Michael Worley, Board Member

Staff Members Present: Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation
Svetlana Reardon, Finance Manager
Jennifer Marciales, Executive Assistant

1.0 CALL TO ORDER

1.1 Roll Call

The meeting was called to order at 7:00 p.m., and roll call was taken as noted above.

2.0 CORRESPONDENCE

There was no correspondence.

3.0 PUBLIC COMMENTS

Scott Bailey, with the Chico Skate Park Solutions Group, addressed the Board and informed them that they have sold 100 Klean Kanteens. He further informed the Board that they will be selling 345 tickets for the fundraiser at Sierra Nevada on February 11, 2017, and reviewed some of the large auction items that have been donated for the event.

4.0 PRESENTATIONS

Shannon Payne with the Chico Unified School District presented information to the Board with regard to CUSD's partnership with CARD in the afterschool programs and requested a letter of support from CARD to secure funds for the 21st Century Afterschool Grant.

M/S/C/ (Directors Sneed/Lando) that the Board of Directors authorized the General Manager to sign a letter in support of CUSD securing funds for the 21st Century Afterschool Grant.

The vote was as follows: Ayes carried
Ayes: Malowney, Ellis, Sneed, Lando, Worley
Noes: None
Abstain: None
Absent: None

5.0 CONSENT AGENDA

M/S/C/ (Directors Lando/Sneed) that the Board of Directors approves the consent agenda as presented with the following modification to Section 1.2 of the Minutes of the Regular Meeting of the Board of Directors of November 17, 2016: Chair Malowney reported that the Board met in closed session to confer with its real property negotiators, and at the conclusion of such, directed the negotiators as to how to proceed.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Sneed, Lando, Worley

Noes: None

Abstain: None

Absent: None

6.0 REGULAR AGENDA

No items were removed from the consent agenda.

7.0 UNFINISHED BUSINESS

7.1 District Update

Park and Recreation Director Zeller and General Manager Willmann reviewed their staff report with the Board and provided an update on the DeGarmo Park Playground, Skate Park, Breakfast with Santa event, and collaboration with CSUC.

8.0 NEW BUSINESS

8.1 Budget Update and Reallocation of Funds

M/S/C/ (Directors Lando/Sneed) that the Board of Directors authorizes the General Manager to utilize \$198,000 from the District's Unassigned Account to cover the costs for the planning process for the skate park upgrades, the new registration software, and the HVAC system at the Pleasant Valley Recreation Center.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Sneed, Lando, Worley

Noes: None

Abstain: None

Absent: None

8.2 Approval of Budget Calendar for 2017-2018 Fiscal Year

M/S/C/ (Directors Ellis/Lando) that the Board of Directors accepts the Budget Calendar for Fiscal Year 2017/2018 as presented.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Sneed, Lando, Worley

Noes: None

Abstain: None

Absent: None

8.3 Facility Rental Review

Executive Assistant Marciales presented information to the Board with regard to the District's indoor facility rentals, picnic rentals, and field rentals. As part of the presentation, she reviewed the current rentals fees for the indoor facilities and requested that the fifteen hour Saturday rental fee at the Creekside Rose Garden be increased to \$2,000, and the Friday/Saturday package be increased to \$2,400.

M/S/C/ (Directors Lando/Ellis) that the Board of Directors authorizes staff to increase the rentals fees for the Creekside Rose Garden as presented.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Sneed, Lando, Worley

Noes: None

Abstain: None

Absent: None

8.4 Cancellation of January 19, 2017 Regular Board Meeting

M/S/C/ (Directors Lando/Ellis) that the Board of Directors authorizes staff to cancel the January 19, 2017 Regular Board Meeting and schedule the Finance Committee Meeting for January 23, 2017.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Sneed, Lando, Worley

Noes: None

Abstain: None

Absent: None

8.5 Election of Officers

M/S/C/ (Directors Ellis/Lando) that the Board of Directors elects Bob Malowney as Chair.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Sneed, Lando, Worley

Noes: None

Abstain: None

Absent: None

M/S/C/ (Directors Ellis/Lando) that the Board of Directors elects Jan Sneed as Vice Chair.

The vote was as follows: Ayes carried

Ayes: Malowney, Ellis, Sneed, Lando, Worley

Noes: None

Abstain: None

Absent: None

9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS

9.1 Butte County Special Districts Association/LAFCO
Nothing to report.

9.2 Finance Committee
Nothing to report.

9.3 Other Reports
Nothing to report.

10.0 DIRECTORS' COMMENTS

Directors Sneed and Ellis thanked Executive Assistant Marciales and Facility Coordinator Johnson for doing a great job with facility rentals.

Director Worley thanked the community for electing him to another four year term.

11.0 GENERAL MANAGER'S COMMENTS

General Manager Willmann informed the Board that she received the facility evaluation and will be incorporating it into the Master Plan and Capital Improvement Plan.

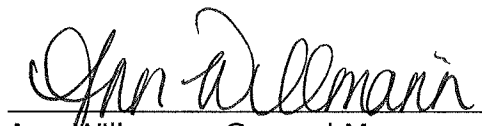
12.0 STAFF COMMENTS

There were no comments.

13.0 ADJOURNMENT

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 8:13 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on February 16, 2017.

Respectfully submitted,



Ann Willmann, General Manager
Secretary to the Board

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2016-2017

ACCT NUMBER	DESCRIPTION	2016-2017 Budget	Jan 2017	2016-2017 YTD	2016-2017 % of Budget	Remaining Budget	2015-2016 Budget	Jan 2016	2015-2016 YTD	2015-2016 % of Budget	Difference by Year
AFTERSCHOOL											
9001	INCOME	1,750,430.00	234,228.44	986,866.79	56%	763,763.21	1,540,707.00	216,313.15	947,998.61	62%	38,868.18
9009	INCOME	-	-	-	0%	-	-	-	-	0%	-
2231	PROGRAM SUPPLIES	(66,840.00)	(4,396.56)	(29,064.94)	43%	(37,775.06)	(63,908.00)	(4,015.32)	(28,274.60)	44%	(790.34)
2184	CONTRACT SERVICES	(3,500.00)	-	(2,617.80)	75%	(882.40)	(4,000.00)	(300.00)	(1,051.17)	26%	(1,566.43)
1012	PART-TIME WAGES	(946,494.00)	(72,681.81)	(453,362.12)	48%	(493,131.88)	(817,165.00)	(83,056.47)	(408,984.77)	50%	(44,377.35)
	TOTAL AFTERSCHOOL	733,596.00	157,150.07	501,622.13	68%	231,973.87	655,634.00	128,941.36	509,688.07	78%	(8,065.94)
CAMPS											
9001	INCOME	325,000.00	10,458.00	172,407.60	53%	152,592.40	195,000.00	43.75	137,133.84	70%	35,273.76
2231	PROGRAM SUPPLIES	(18,000.00)	-	(6,156.87)	34%	(11,843.13)	(15,600.00)	-	(4,642.70)	30%	(1,514.17)
2253	PROGRAM TRANSPORTATION	(1,500.00)	-	-	0%	(1,500.00)	(1,100.00)	-	(1,220.80)	111%	1,220.80
2184	CONTRACT SERVICES	(57,500.00)	-	(27,206.30)	47%	(30,293.70)	(22,900.00)	-	(8,039.25)	35%	(19,167.05)
1012	PART-TIME WAGES	(97,642.00)	(2,200.29)	(49,357.82)	51%	(48,284.18)	(83,945.00)	(2,719.16)	(40,624.23)	48%	(8,733.59)
1181	INSTRUCTOR WAGES	(30,000.00)	-	-	0%	(30,000.00)	-	-	-	0%	-
	TOTAL CAMPS	120,358.00	8,257.71	89,686.61	75%	30,671.39	71,455.00	(2,675.41)	82,606.86	116%	7,079.75
AQUATICS											
9001	INCOME	126,110.00	(122.65)	91,130.55	72%	34,979.45	170,910.00	405.00	92,240.27	54%	(1,109.72)
2231	PROGRAM SUPPLIES	(4,265.00)	-	(1,258.64)	30%	(3,006.36)	(5,690.00)	-	(1,607.95)	28%	349.31
2050	CLOTHING	(700.00)	-	-	0%	(700.00)	(800.00)	-	-	0%	-
2184	CONTRACT SERVICES	-	-	-	0%	-	-	-	-	0%	-
1181	INSTRUCTOR WAGES	-	-	-	0%	-	-	-	-	0%	-
1012	PART-TIME WAGES	(114,593.00)	(355.49)	(61,586.12)	54%	(53,006.88)	(154,769.00)	(576.85)	(72,593.40)	47%	11,007.28
	TOTAL AQUATICS	6,552.00	(478.14)	28,285.79	432%	(21,733.79)	9,651.00	(171.85)	18,038.92	187%	10,246.87
CLASSES											
9001	INCOME	170,400.00	14,615.89	111,456.19	65%	58,943.81	320,000.00	23,293.48	186,007.65	58%	(74,551.46)
2030	ADVERTISING	-	-	-	0%	-	-	-	-	0%	-
2231	PROGRAM SUPPLIES	(4,600.00)	(581.80)	(2,651.91)	58%	(1,948.09)	(4,700.00)	(313.27)	(2,658.62)	57%	6.71
2050	CLOTHING	-	-	-	0%	-	-	-	-	0%	-
2184	CONTRACT SERVICES	(32,150.00)	(1,257.60)	(8,832.30)	27%	(23,317.70)	(51,250.00)	(2,422.30)	(42,708.47)	83%	33,876.17
1012	PART-TIME WAGES	(11,000.00)	(474.39)	(7,643.89)	69%	(3,356.11)	-	(401.20)	(1,875.20)	0%	(5,768.69)
1181	INSTRUCTOR WAGES	(76,500.00)	(5,680.87)	(46,285.18)	61%	(30,214.82)	(150,841.00)	(9,342.21)	(78,136.25)	52%	31,851.07
	TOTAL CLASSES	46,150.00	6,621.23	46,042.91	100%	107.09	113,209.00	10,814.50	60,629.11	54%	(14,586.20)
THRIVE											
9001	INCOME	60,000.00	15,342.10	61,663.23	103%	(1,663.23)	-	-	-	0%	61,663.23
2030	ADVERTISING	(750.00)	-	-	0%	(750.00)	-	-	-	0%	-
2050	CLOTHING	(750.00)	-	(898.22)	120%	148.22	-	-	-	0%	(898.22)
2231	PROGRAM SUPPLIES	(3,000.00)	-	(2,009.36)	67%	(990.64)	-	-	-	0%	(2,009.36)
2184	CONTRACT SERVICES	(2,500.00)	-	(400.00)	18%	(1,850.00)	-	-	-	0%	(400.00)
1012	PART-TIME WAGES	(37,360.00)	(7,689.66)	(31,951.72)	86%	(5,408.28)	-	-	-	0%	(31,951.72)
1181	INSTRUCTORS WAGES	-	-	-	0%	-	-	-	-	0%	-
	TOTAL THRIVE	15,890.00	7,652.44	26,403.93	166%	(10,513.93)	-	-	-	0%	26,403.93
ADULT SPORTS											
9001	INCOME	348,200.00	8,599.70	166,531.24	48%	181,668.76	334,200.00	6,692.87	176,162.23	53%	(9,630.99)
2231	PROGRAM SUPPLIES	(25,780.00)	(918.54)	(12,986.74)	50%	(12,793.26)	(24,120.00)	(662.70)	(14,486.93)	60%	1,500.19

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2016-2017

ACCT NUMBER	DESCRIPTION	2016-2017 Budget	Jan 2017	2016-2017 YTD	2016-2017 % of Budget	Remaining Budget	2015-2016 Budget	Jan 2016	2015-2016 YTD	2015-2016 % of Budget	Difference by Year
2253	PROGRAM TRANSPORTATION	-	-	-	0%	-	-	-	-	0%	-
2050	CLOTHING	-	-	-	0%	-	-	-	-	0%	-
2184	CONTRACT SERVICES	(6,800.00)	-	(1,500.00)	22%	(5,300.00)	(6,800.00)	(1,100.00)	(1,100.00)	16%	(400.00)
1012	PART-TIME WAGES	(72,875.00)	(3,303.36)	(75,200.25)	103%	2,325.25	(51,953.00)	(4,138.88)	(18,313.98)	35%	(56,886.27)
1182	OFFICIALS WAGES	(100,000.00)	(2,334.00)	(9,331.22)	9%	(90,668.78)	(90,773.00)	(782.81)	(52,213.16)	58%	42,881.94
	TOTAL ADULT SPORTS	142,745.00	2,043.80	67,513.03	47%	75,231.97	160,554.00	8.48	90,043.16	56%	(22,535.13)
	YOUTH SPORTS										
9001	INCOME	214,900.00	17,313.37	130,280.89	61%	84,619.11	208,525.00	9,376.94	138,982.21	67%	(8,701.32)
2231	PROGRAM SUPPLIES	(9,375.00)	(753.06)	(4,769.48)	51%	(4,605.52)	(9,025.00)	(182.66)	(3,298.29)	37%	(1,471.19)
2253	PROGRAM TRANSPORTATION	(1,700.00)	-	-	0%	(1,700.00)	(2,150.00)	-	(895.00)	42%	895.00
2050	CLOTHING	(10,000.00)	(1,592.30)	(9,820.00)	98%	(180.00)	(10,540.00)	(553.03)	(7,656.91)	73%	(2,163.09)
2184	CONTRACT SERVICES	(13,750.00)	-	(1,266.99)	9%	(12,483.01)	(15,875.00)	-	(199.00)	1%	(1,067.99)
1012	PART-TIME WAGES	(117,100.00)	(7,789.69)	(69,436.60)	59%	(47,663.40)	(110,314.00)	(8,473.84)	(63,886.27)	58%	(5,550.33)
1182	OFFICIALS WAGES	-	-	-	0%	-	-	-	-	0%	-
	TOTAL YOUTH SPORTS	62,975.00	7,178.32	44,987.82	71%	17,987.18	60,621.00	167.41	63,046.74	104%	(18,058.92)
	SENIOR PROGRAMS										
9001	INCOME	113,092.00	7,632.35	60,675.20	54%	52,416.80	100,250.00	9,381.70	67,473.07	67%	(6,797.87)
2231	PROGRAM SUPPLIES	(5,300.00)	(145.82)	(2,843.29)	54%	(2,456.71)	(4,700.00)	(104.19)	(2,620.37)	56%	(222.92)
2253	PROGRAM TRANSPORTATION	-	-	-	0%	-	(350.00)	-	-	0%	-
2184	CONTRACT SERVICES	(37,400.00)	(560.00)	(22,077.91)	59%	(15,322.09)	(33,350.00)	(1,230.00)	(21,209.55)	64%	(868.36)
1012	PART-TIME WAGES	(44,680.00)	(2,411.08)	(20,045.10)	45%	(24,634.90)	(13,641.00)	(187.50)	(901.00)	7%	(19,144.10)
1181	INSTRUCTOR WAGES	(7,500.00)	(278.15)	(11,649.36)	155%	4,149.36	(6,309.00)	(1,026.58)	(4,883.70)	77%	(6,765.66)
	TOTAL SENIOR PROGRAMS	18,212.00	4,237.30	4,059.54	22%	14,152.46	41,900.00	6,853.43	37,858.45	90%	(33,798.91)
	SPECIAL EVENTS										
9001	INCOME	9,150.00	345.50	3,955.50	43%	5,194.50	11,950.00	-	5,823.50	49%	(1,868.00)
2231	PROGRAM SUPPLIES	(7,400.00)	-	(1,947.50)	26%	(5,452.50)	(5,550.00)	-	(4,926.83)	89%	2,979.33
2252	MILEAGE	-	-	-	0%	-	-	-	-	0%	-
2184	CONTRACT SERVICES	-	-	(2,525.33)	0%	2,525.33	(2,500.00)	-	-	0%	(2,525.33)
1012	PART-TIME WAGES	-	-	-	0%	-	-	-	(375.86)	0%	375.86
	TOTAL SPECIAL EVENTS	1,750.00	345.50	(517.33)	-30%	2,267.33	3,900.00	-	520.81	13%	(1,038.14)
	NATURE CENTER										
9001	INCOME	219,845.00	6,826.37	118,070.85	54%	101,774.15	85,000.00	7,658.00	7,658.00	9%	110,412.85
9002	FACILITY RENTALS	7,000.00	759.00	3,430.00	49%	3,570.00	-	628.00	628.00	0%	2,802.00
9007	FUNDRAISING (DONATIONS)	12,000.00	1,621.37	7,988.50	67%	4,011.50	-	47.95	47.95	0%	7,940.55
9009	GRANT FUNDING	-	-	-	0%	-	9,000.00	-	-	0%	-
9011	ENDOWMENT	5,000.00	-	-	0%	5,000.00	7,000.00	-	-	0%	-
1011	FULL-TIME WAGES	(48,510.00)	(3,835.20)	(27,686.80)	57%	(20,823.20)	(22,200.00)	(3,416.00)	(3,416.00)	15%	(24,270.80)
1012	PART-TIME WAGES	(106,123.00)	(3,530.51)	(41,072.66)	39%	(65,050.34)	(41,170.00)	(3,043.85)	(3,043.85)	7%	(38,028.81)
1021	FICA	(12,163.00)	(563.48)	(5,260.10)	43%	(6,902.90)	(4,848.00)	(494.19)	(494.19)	10%	(4,765.91)
1022	RETIREMENT	(5,500.00)	(339.65)	(3,319.86)	60%	(2,180.32)	(1,998.00)	(139.45)	(139.45)	7%	(3,180.23)
1031	MEDICAL	(11,610.00)	(272.00)	(5,136.90)	44%	(6,473.10)	(5,250.00)	-	-	0%	(5,136.90)
1034	WC INSURANCE	(6,720.00)	-	-	0%	(6,720.00)	(2,719.00)	-	-	0%	-
2050	CLOTHING	(3,480.00)	-	-	0%	(3,480.00)	-	-	-	0%	-
2256	STAFF TRAINING	(1,500.00)	(258.00)	(393.00)	26%	(1,107.00)	(800.00)	-	-	0%	(393.00)
2030	ADVERTISING	(1,600.00)	-	(459.69)	29%	(1,140.31)	(1,000.00)	-	-	0%	(459.69)

CHICO AREA RECREATION AND PARK DISTRICT
PROGRAM SUMMARY 2016-2017

ACCT NUMBER	DESCRIPTION	2016-2017 Budget	Jan 2017	2016-2017 YTD	2016-2017 % of Budget	Remaining Budget	2015-2016 Budget	Jan 2016	2015-2016 YTD	2015-2016 % of Budget	Difference by Year
2170	COPYING	(1,500.00)	(429.69)	(1,081.31)	72%	(418.69)	(1,500.00)	-	-	0%	(1,081.31)
4371	EQUIPMENT/SOFTWARE	(500.00)	-	-	0%	(500.00)	(500.00)	-	-	0%	-
2184	CONTRACT SERVICES	(1,000.00)	(108.99)	(2,634.35)	263%	1,634.35	(725.00)	(100.11)	(100.11)	14%	(2,534.24)
2231	PROGRAM SUPPLIES	(18,215.00)	(70.04)	(11,293.18)	62%	(6,921.82)	(7,000.00)	(352.89)	(352.89)	5%	(10,940.29)
2252	MILEAGE	(500.00)	(219.65)	(219.65)	44%	(280.35)	(500.00)	-	-	0%	(219.65)
2210	RENT	-	-	-	0%	-	-	-	-	0%	-
2100	PROPERTY & LIABILITY INSUR	(1,000.00)	-	-	0%	(1,000.00)	(1,000.00)	-	-	0%	-
	TOTAL NATURE CENTER	23,924.00	(420.47)	30,932.03	129%	(7,008.03)	9,790.00	787.46	787.46	8%	30,144.57
	FACILITY RENTAL										
9002	INCOME	314,591.00	23,095.53	193,997.71	62%	120,593.29	308,700.00	25,034.24	181,306.68	59%	12,691.03
2231	PROGRAM SUPPLIES	(8,000.00)	(12.85)	(1,879.91)	23%	(6,120.09)	(8,000.00)	(182.12)	(2,103.50)	26%	223.59
2184	CONTRACT SERVICES	(24,000.00)	(216.00)	(5,044.00)	21%	(18,956.00)	(21,000.00)	(2,599.47)	(8,189.57)	39%	3,145.57
1012	PART-TIME WAGES	(36,000.00)	(1,447.62)	(19,201.34)	53%	(16,798.66)	(36,000.00)	(1,558.95)	(15,622.55)	43%	(3,578.79)
	TOTAL FACILITY RENTAL	246,591.00	21,419.06	167,872.46	68%	78,718.54	243,700.00	20,693.70	155,391.06	64%	12,481.40
	RECREATION - MISC. & ADMIN										
9001	INCOME	-	878.55	(6,068.58)	0%	6,068.58	(5,000.00)	905.41	(14,007.80)	0%	7,939.22
2190	PUBLICATIONS/LEGAL NOTICES	(21,000.00)	-	(11,488.65)	55%	(9,511.35)	(21,000.00)	(100.00)	(13,393.34)	64%	1,904.69
2256	CONFERENCES	(6,000.00)	(63.50)	(63.50)	1%	(5,936.50)	(5,400.00)	-	(5,561.76)	103%	5,498.26
2252	MILEAGE	(1,000.00)	-	-	0%	(1,000.00)	(1,000.00)	-	(69.06)	7%	69.06
2170	OFFICE SUPPLIES	(12,300.00)	(1,426.36)	(5,092.61)	41%	(7,207.39)	(12,300.00)	(852.08)	(6,219.51)	51%	1,126.90
2050	CLOTHING	(200.00)	-	-	0%	(200.00)	(200.00)	-	-	0%	-
1013	ACL/OVERTIME	(5,000.00)	-	-	0	(5,000.00)	(4,000.00)	-	(2,234.00)	56%	2,234.00
1012	PART-TIME WAGES	(12,000.00)	-	(3,230.60)	27%	(8,769.40)	(51,384.00)	(6,185.63)	(44,425.93)	86%	41,195.33
1011	FULL TIME WAGES	(364,490.00)	(31,342.21)	(230,698.30)	63%	(133,791.70)	(387,000.00)	(29,388.00)	(191,864.37)	50%	(39,033.93)
	TOTAL RECREATION - MISC. & ADMIN	(421,990.00)	(31,953.52)	(256,642.24)	61%	(165,347.76)	(487,284.00)	(35,620.30)	(277,575.77)	57%	20,933.53
	TOTAL PROGRAM SUMMARY	996,753.00	182,053.30	750,246.68	75%	246,506.32	883,130.00	129,798.78	741,039.87	84%	9,206.81

**CHICO AREA RECREATION AND PARK DISTRICT
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JANUARY 2017**

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NOTE: This completes 7 months of the fiscal year and represents 58% of the year.

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JANUARY 2017

	JANUARY 2017	JANUARY 2016
ASSETS		
CASH		
CASH ON DEPOSIT WITH COUNTY (GENERAL FUND)	4,798,640.07	4,230,885.42
CASH ON DEPOSIT WITH COUNTY (COMMUNITY BAND)	2,419.95	1,941.15
CASH ON DEPOSIT WITH COUNTY (PARK FUND)	79,706.16	15,173.45
CASH ON DEPOSIT WITH COUNTY (OAK WAY)	53,496.52	52,713.66
CASH ON DEPOSIT WITH COUNTY (PETERSON PARK)	60,328.72	57,476.49
CASH ON DEPOSIT WITH COUNTY (BARONI PARK)	98,356.83	87,450.54
CASH ON DEPOSIT WITH COUNTY (ROTARY)	16,493.83	16,198.11
CASH ON DEPOSIT WITH ROTARY FOUNDATION	500.96	500.96
CASH - GOLDEN VALLEY BANK	185,212.69	3,237.59
PETTY CASH	500.00	600.00
BANK SUSPENSE	6,100.00	-
SUBTOTAL	5,301,755.73	4,466,177.37
RECEIVABLES	175,460.69	188,243.86
DUE FROM OTHER FUNDS	118,569.92	108,997.15
TOTAL CURRENT ASSETS	5,595,786.34	4,763,418.38
PREPAID PENSION CONTRIBUTION	275,420.08	306,022.31
FIXED ASSETS		
LAND	11,634,790.52	11,634,790.52
LAND IMPROVEMENTS	24,260,700.41	23,848,442.92
LEASEHOLD IMPROVEMENTS	1,098,162.52	1,084,477.10
EQUIPMENT	848,968.25	803,197.15
EQUIPMENT - COMPUTERS	270,450.99	250,184.43
EQUIPMENT - AUTOS	349,973.72	304,715.87
CONSTRUCTION IN PROGRESS	15,753.16	66,167.42
SUBTOTAL	38,478,799.57	37,991,975.41
ACCUMULATED DEPRECIATION	(11,415,180.23)	(10,554,438.87)
SUBTOTAL	27,063,619.34	27,437,536.54
TOTAL ASSETS	32,934,825.76	32,506,977.23
TOTAL DEFERRED OUTFLOWS OF RESOURCES - GASB 68	385,292.00	428,989.00

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JANUARY 2017

	JANUARY 2017	JANUARY 2016
LIABILITIES		
ACCOUNTS PAYABLE	132,070.04	125,336.86
ACCRUED EXPENSES	172,955.76	161,255.58
DUE TO OTHER FUNDS		
DUE TO GENERAL FUND FROM PARK FUND	-	-
DUE TO GENERAL FUND FROM OAK WAY FUND	43,729.08	39,449.90
DUE TO GENERAL FUND FROM PETERSON PARK FUND	38,549.11	31,871.39
DUE TO GENERAL FUND FROM BARONI PARK FUND	36,291.73	37,675.86
SUBTOTAL	118,569.92	108,997.15
OTHER LIABILITIES		
BANK CHARGE CLEARING ACCOUNT	(180.18)	(121.76)
DEFERRED REVENUE	174,669.97	204.76
OTHER LIAB - CLASS CLEARING ACCT	-	(90.91)
UNEARNED REVENUE	2,837.25	163,022.50
SECURITY DEPOSITS	36,600.00	30,500.00
SUBTOTAL	213,927.04	193,514.59
TOTAL CURRENT LIABILITIES	637,522.76	589,104.18
LONG-TERM DEBT		
NOTE PAYBLE - DEGARMO	-	74,747.07
NOTE PAYABLE - SOLAR	56,361.20	82,734.20
NOTE PAYABLE - LAKESIDE PAVILLION	542,720.22	598,225.42
NET PENSION LIABILITY	1,758,201.00	1,700,721.00
LIABILITY FOR COMPENSATED ABSENCES	114,705.84	124,547.69
SUBTOTAL	2,471,988.26	2,580,975.38
TOTAL LIABILITIES	3,109,511.02	3,170,079.56
TOTAL DEFERRED INFLOWS OF RESOURCES - GASB 68	347,282.00	608,792.00

CHICO AREA RECREATION AND PARK DISTRICT
BALANCE SHEET
JANUARY 2017

	JANUARY 2017	JANUARY 2016
FUND BALANCE		
SPENDABLE - COMMITTED		
SPENDABLE - COMMITTED - PETTY CASH	1,500.00	1,500.00
SPENDABLE - COMMITTED - GENERAL RESERVE	1,200,000.00	830,377.24
SUBTOTAL	1,201,500.00	831,877.24
SPENDABLE - ASSIGNED		
SPENDABLE - ASSIGNED - CAPITAL OUTLAY	50,000.00	45,132.00
SPENDABLE - ASSIGNED - LONG TERM DEBT	701,910.00	850,531.00
SPENDABLE - ASSIGNED - ELECTION COSTS	45,000.00	45,000.00
SPENDABLE - ASSIGNED - FUNDED DEPRECIATION	685,500.00	140,000.00
SUBTOTAL	1,482,410.00	1,080,663.00
SPENDABLE - UNASSIGNED	325,722.95	67,951.86
NON-SPENDABLE	26,361,709.42	26,587,005.83
TOTAL FUND BALANCE - GENERAL FUND	29,371,342.37	28,567,497.93
FUND BALANCE - PARK FUND	45,301.69	(10,658.62)
FUND BALANCE - OAK WAY	6,335.25	6,432.10
FUND BALANCE - PETERSON PARK	13,302.06	14,063.44
FUND BALANCE - BARONI PARK	48,191.49	38,974.71
NET INCOME (LOSS)		
GENERAL FUND	361,452.71	526,082.55
PARK FUND	28,137.24	14,535.15
OAK WAY	(7,093.22)	(1,745.36)
PETERSON PARK	(8,247.12)	(1,789.50)
BARONI PARK	4,602.27	3,702.27
TOTAL NET INCOME (LOSS)	378,851.88	540,785.11
TOTAL FUND BALANCE	29,863,324.74	29,157,094.67

FOOTNOTES:

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY - GENERAL FUND - FUND 2490
JANUARY 2017

	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	DIFF. BY YEAR
REVENUE							
FEE BASED PROGRAM INCOME	3,337,127	1,896,769.46	56.8%	2,970,542	1,745,471.58	58.8%	151,297.88 *
OTHER INCOME	461,201	259,635.28	56.3%	479,201	259,516.43	54.2%	118.85
RDA PASSTHROUGH	1,035,000	1,074,523.26	103.8%	975,000	514,592.39	52.8%	559,930.87
INVESTMENT INCOME	24,000	20,183.42	84.1%	19,000	17,374.68	91.4%	2,808.74
TAX INCOME / COUNTY	2,806,000	1,260,433.47	44.9%	2,622,500	1,771,518.44	67.6%	(511,084.97)
TOTAL REVENUE	7,663,328	4,511,544.89	58.9%	7,066,243	4,308,473.52	61.0%	203,071.37
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	5,388,906	2,888,835.94	53.6%	5,101,316	2,624,912.31	51.5%	263,923.63
SERVICES AND SUPPLIES	1,885,789	954,846.51	50.6%	1,641,758	930,503.96	56.7%	24,342.55
CONTRIB. TO OTHER AGENCIES	15,000	10,875.07	72.5%	15,000	10,434.41	69.6%	440.66
CONTINGENCIES	25,000	-	0.0%	25,000	-	0.0%	-
NOTES PAYABLE / LEASE PYMTS	111,238	12,489.45	11.2%	111,238	13,698.83	12.3%	(1,209.38)
TOTAL OPERATING EXPENDITURES	7,425,933	3,867,046.97	52.1%	6,894,312	3,579,549.51	51.9%	287,497.46
NET REVENUE BEFORE SPEC. EXP.	237,395	644,497.92	271.5%	171,931	728,924.01	424.0%	(84,426.09)
SPECIALLY ALLOCATED ITEMS							
CAPITAL / REPAIR PROJECTS	467,500	251,719.57	53.8%	486,000	203,914.27	42.0%	47,805.30
CAPITAL PROJECT REIMBURSEMENT	-	-	0.0%	-	-	0.0%	-
NET CAPITAL PROJECTS	467,500	251,719.57	53.8%	486,000	203,914.27	42.0%	47,805.30
DEPRECIATION	-	-	0.0%	-	-	0.0%	-
FAIR MARKET VALUE ADJUSTMENT	-	31,325.64	0.0%	-	(1,072.81)	0.0%	32,398.45
TOTAL SPECIALLY ALLOCATED	467,500	283,045.21	60.5%	486,000	202,841.46	41.7%	32,398.45
TOTAL REVENUE OVER (UNDER) EXPENDITURES	(230,105)	361,452.71		(314,069)	526,082.55		(164,629.84)

FOOTNOTE:

CHICO AREA RECREATION AND PARK DISTRICT
REVENUE SUMMARY - GENERAL FUND - FUND 2490
JANUARY 2017

	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	DIFF. BY YEAR
FEE BASED PROGRAM INCOME							
AFTER SCHOOL & CAMP PROGRAMS							
AFTERSCHOOL	1,750,430	986,666.79	56.4%	1,540,707	947,998.61	61.5%	38,668.18
CAMPS	325,000	172,407.60	53.0%	195,000	137,133.84	70.3%	35,273.76
SUBTOTAL	2,075,430	1,159,074.39	55.8%	1,735,707	1,085,132.45	62.5%	73,941.94
AQUATICS	126,110	91,130.55	72.3%	170,910	92,240.27	54.0%	(1,109.72)
CLASSES							
GENERAL CLASSES	55,000	41,072.84	74.7%	-	-	0.0%	41,072.84
ADULT CLASSES	1,400	1,684.46	120.3%	72,400	37,851.55	52.3%	(36,167.09)
SENIOR ADULT CLASSES	40,000	24,723.91	61.8%	39,450	26,236.11	66.5%	(1,512.20)
YOUTH CLASSES	174,000	130,362.12	74.9%	247,600	148,156.10	59.8%	(17,793.98)
SUBTOTAL	270,400	197,843.33	73.2%	359,450	212,243.76	59.0%	(14,400.43)
ADULT SPORTS							
VOLLEYBALL & DODGEBALL	46,000	22,780.81	49.5%	47,000	21,696.61	46.2%	1,084.20
BASKETBALL	35,500	18,584.65	52.4%	28,000	17,969.37	64.2%	615.28
SOFTBALL	217,400	104,092.68	47.9%	213,400	116,040.25	54.4%	(11,947.57)
SOFTBALL TOURNEYS	6,800	-	0.0%	6,800	-	0.0%	-
SOCCER	42,500	21,073.10	49.6%	39,000	20,456.00	52.5%	617.10
SUBTOTAL	348,200	166,531.24	47.8%	334,200	176,162.23	52.7%	(9,630.99)
NATURE CENTER							
PROGRAM FEE INCOME	219,845	118,070.85	53.7%	85,000	7,658.00	9.0%	110,412.85
GRANT FUNDING	-	-	0.0%	9,000	-	0.0%	-
SUBTOTAL	219,845	118,070.85	53.7%	94,000	7,658.00	8.1%	110,412.85
OTHER PROGRAMS							
SCHOLARSHIPS	(17,000)	(8,340.90)	49.1%	(25,000)	(21,817.50)	87.3%	13,476.60
CO-SPONSORED & MISCELLANEOUS	17,000	2,272.32	13.4%	20,000	7,809.70	39.0%	(5,537.38)
SPECIAL EVENTS	9,150	3,955.50	43.2%	11,950	5,823.50	48.7%	(1,868.00)
SENIOR ADULT PROGRAMS	73,092	35,951.29	49.2%	60,800	41,236.96	67.8%	(5,285.67)
YOUTH SPORTS	214,900	130,280.89	60.6%	208,525	138,982.21	66.7%	(8,701.32)
SUBTOTAL	297,142	164,119.10	55.2%	276,275	172,034.87	62.3%	(7,915.77)
TOTAL FEE BASED PROGRAMS	3,337,127	1,896,769.46	56.8%	2,970,542	1,745,471.58	58.8%	151,297.88
OTHER INCOME							
FACILITY RENTAL INCOME	321,591	197,427.71	61.4%	308,700	181,934.68	58.9%	15,493.03
REBATES & REIMBURSED COSTS	35,000	11,400.52	32.6%	58,500	30,952.97	52.9%	(19,552.45)
REIMBURSEMENTS - CITY PARKS	76,610	33,805.36	44.1%	83,001	37,000.70	44.6%	(3,195.34)
MISCELLANEOUS	10,000	4,987.53	49.9%	21,000	7,217.61	34.4%	(2,230.08)
ENDOWMENTS	5,000	-	0.0%	7,000	-	0.0%	-
DONATIONS	13,000	12,014.16	92.4%	1,000	2,410.47	241.0%	9,603.69
TOTAL OTHER INCOME	461,201	259,635.28	56.3%	479,201	259,516.43	54.2%	118.85
REVENUE FROM OTHER AGENCIES							
RDA PASSTHROUGH	1,035,000	1,074,523.26	103.8%	975,000	514,592.39	52.8%	559,930.87
INVESTMENT INCOME	24,000	20,183.42	84.1%	19,000	17,374.68	91.4%	2,808.74
TAX INCOME / COUNTY	2,806,000	1,260,433.47	44.9%	2,622,500	1,771,518.44	67.6%	(511,084.97)
TOTAL REVENUE FROM OTHER AGENCIES	3,865,000	2,355,140.15	60.9%	3,616,500	2,303,485.51	63.7%	51,654.64
TOTAL REVENUE	7,663,328	4,511,544.89	58.9%	7,066,243	4,308,473.52	61.0%	203,071.37

FOOTNOTES:

It should be noted that afterschool revenue has been estimated based on the actual attendance and cash receipts due to issues with our registration software.

CHICO AREA RECREATION AND PARK DISTRICT
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490
JANUARY 2017

	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	DIFF. BY YEAR
SALARIES							
FULL-TIME SALARIES	1,928,000	1,103,284.55	57.2%	1,924,700	997,603.44	51.8%	105,681.11
PART-TIME SALARIES	2,141,830	1,057,851.85	49.4%	1,885,529	926,257.29	49.1%	77,673.34
ACCUMULATED LEAVE	15,350	-	0.0%	18,300	8,317.60	45.5%	(8,317.60)
INSTRUCTORS	114,000	57,934.54	50.8%	157,150	84,895.15	54.0%	26,960.61
SUBTOTAL	4,199,180	2,219,070.94	52.8%	3,985,679	2,017,073.48	50.6%	201,997.46
BENEFITS							
FICA	316,000	166,236.09	52.6%	306,348	151,313.96	49.4%	14,922.13
RETIREMENT	416,000	208,197.39	50.0%	406,998	193,129.06	47.5%	15,068.33
RETIREMENT - GASB 68	-	-	0.0%	-	-	0.0%	-
HEALTH INSURANCE	367,000	187,520.36	51.1%	347,750	173,869.29	50.0%	13,651.07
COBRA	-	-	0.0%	-	-	0.0%	-
UNEMPLOYMENT INSURANCE	42,500	20,814.00	49.0%	29,000	10,041.75	34.6%	10,772.25
WORKERS COMP INSURANCE	190,000	169,698.66	89.3%	159,719	156,967.48	98.3%	12,731.18
ALLOCATION TO OTHER FUNDS	(141,774)	(82,701.50)	58.3%	(134,178)	(77,482.71)	57.7%	(5,218.79)
SUBTOTAL	1,189,726	669,765.00	56.3%	1,115,637	607,838.83	54.5%	61,926.17
TOTAL SALARIES AND BENEFITS	5,388,906	2,888,835.94	53.6%	5,101,316	2,624,912.31	51.5%	263,923.63

CHICO AREA RECREATION AND PARK DISTRICT
SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490
JANUARY 2017

	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	DIFF. BY YEAR
SERVICES AND SUPPLIES							
ADVERTISING	14,350	3,807.13	26.5%	11,000	5,416.49	49.2%	(1,609.36)
AGRICULTURE	34,200	11,247.66	32.9%	32,150	12,781.76	39.8%	(1,534.10)
CLOTHING	22,130	14,875.72	67.2%	18,540	10,792.72	58.2%	4,083.00
COMMUNICATIONS	51,709	30,306.63	58.6%	45,935	25,020.56	54.5%	5,286.07
HOUSEHOLD SUPPLIES	35,000	23,499.14	67.1%	31,850	18,829.38	59.1%	4,669.76
INSURANCE	66,000	64,279.29	97.4%	61,000	58,146.96	95.3%	6,132.33
EQUIPMENT REPAIRS	17,500	13,640.96	77.9%	17,500	11,231.16	64.2%	2,409.80
HOUSEHOLD EQUIPMENT	-	46.73	0.0%	-	293.26	0.0%	(246.53)
FIELD EQUIPMENT	1,750	66.57	3.8%	1,750	1,046.16	59.8%	(979.59)
PROGRAM EQUIPMENT	750	74.04	9.9%	750	18.88	2.5%	55.16
VEHICLE MAINTENANCE	12,500	8,727.93	69.8%	12,500	4,834.41	38.7%	3,893.52
POOL SUPPLIES	12,000	7,498.94	62.5%	12,250	5,732.59	46.8%	1,766.35
POOL EQUIPMENT	4,000	774.83	19.4%	3,250	84.28	2.6%	690.55
STRUCTURE & GROUNDS	77,400	46,690.99	60.3%	75,150	24,761.37	32.9%	21,929.62
SHOP SUPPLIES	5,000	3,022.46	60.4%	5,000	2,757.60	55.2%	264.86
VANDALISM	5,800	2,001.39	34.5%	5,950	2,932.55	49.3%	(931.16)
MEDICAL FIRST AID	2,800	1,352.76	48.3%	2,375	1,764.80	74.3%	(412.04)
MEMBERSHIP/PERIODICALS	16,400	13,203.59	80.5%	16,400	14,969.38	91.3%	(1,765.79)
OFFICE SUPPLIES	24,800	16,009.82	64.6%	25,000	13,847.49	55.4%	2,162.33
CONTRACT SERVICES	821,375	355,656.73	43.3%	636,515	379,514.32	59.6%	(23,857.59)
PUBS/LEGAL NOTICES	21,000	11,488.65	54.7%	21,000	13,393.34	63.8%	(1,904.69)
RENT/LEASE EQUIPMENT	2,500	1,516.13	60.6%	2,500	668.38	26.7%	847.75
RENT/LEASE STRUCTURES	2,400	1,226.95	51.1%	1,200	-	0.0%	1,226.95
SMALL TOOLS	2,825	1,704.39	60.3%	2,575	1,870.77	72.7%	(166.38)
EDUCATION & TRAINING	5,000	773.00	15.5%	5,000	3,174.85	63.5%	(2,401.85)
DISTRICT OFFICE SPECIAL EXP	9,000	3,225.83	35.8%	10,000	5,289.10	52.9%	-
PROGRAM SUPPLIES	211,775	84,558.06	39.9%	189,293	71,020.95	37.5%	13,537.11
DISTRICT OFFICE MEETING EXP	6,500	285.68	4.4%	6,500	1,375.26	21.2%	(1,089.58)
MILEAGE	38,500	14,864.04	38.6%	38,500	16,660.55	43.3%	(1,796.51)
PROGRAM TRANSPORTATION	3,200	-	0.0%	3,600	2,115.80	58.8%	(2,115.80)
DIST OFFICE BOARD MTG EXP	10,000	4,343.04	43.4%	10,000	5,880.28	58.8%	(1,537.24)
USE TAX	1,200	-	0.0%	1,000	-	0.0%	-
CONFERENCES	25,000	10,381.53	41.5%	23,700	14,636.01	61.8%	(4,254.48)
SUBTOTAL	1,564,364	751,181.07	48.0%	1,329,733	730,861.41	55.0%	22,382.93
UTILITIES							
WATER	67,675	44,624.37	65.9%	67,675	34,169.58	50.5%	10,454.79
ELECTRICITY	209,500	135,453.27	64.7%	198,300	133,395.15	67.3%	2,058.12
GAS	35,950	20,319.54	56.5%	36,650	27,966.42	76.3%	(7,646.88)
SEWER	8,300	3,268.26	39.4%	9,400	4,111.40	43.7%	(843.14)
SUBTOTAL	321,425	203,665.44	63.4%	312,025	199,642.55	64.0%	4,022.89
TOTAL SERVICE & SUPPLY	1,885,789	954,846.51	50.6%	1,641,758	930,503.96	56.7%	26,405.82

**CHICO AREA RECREATION AND PARK DISTRICT
SUMMARY OF REVENUES AND EXPENDITURES - NATURE CENTER
JANUARY 2017**

	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	DIFF. BY YEAR
INCOME							
GENERAL PROGRAM INCOME	-	-	0.0%	85,000	-	0.0%	-
GENERAL ADMISSION	5,400	1,620.00	30.0%	-	126.00	0.0%	1,494.00
HOME SCHOOL	45,000	3,600.00	8.0%	-	6,157.00	0.0%	(2,557.00)
FIELD TRIPS	14,000	3,286.00	23.5%	-	-	0.0%	3,286.00
CAMPS	123,125	81,506.94	66.2%	-	725.00	0.0%	80,781.94
PRESCHOOL	4,320	6,399.10	148.1%	-	600.00	0.0%	5,799.10
TEACHER WORKSHOPS	4,500	740.00	16.4%	-	50.00	0.0%	690.00
SPECIAL EVENTS	13,500	19,819.52	146.8%	-	-	0.0%	19,819.52
MEMBERSHIPS	6,000	1,224.29	20.4%	-	-	0.0%	1,224.29
FACILITY RENTALS	7,000	3,430.00	49.0%	-	628.00	0.0%	2,802.00
PARTY RENTALS	4,000	(125.00)	-3.1%	-	-	0.0%	(125.00)
GRANTS	-	-	0.0%	9,000	-	0.0%	-
ENDOWMENT	5,000	-	0.0%	7,000	-	0.0%	-
FUNDRAISING (DONATIONS)	12,000	7,988.50	66.6%	-	47.95	0.0%	7,940.55
TOTAL INCOME	243,845	129,489.35	53.1%	101,000	8,333.95	8.3%	121,155.40
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	190,626	82,476.14	43.3%	78,185	7,093.49	9.1%	75,382.65
SERVICES AND SUPPLIES							
ADVERTISING	1,600	459.69	28.7%	1,000	-	0.0%	459.69
COMMUNICATIONS	1,800	1,300.92	72.3%	900	173.97	19.3%	1,126.95
HOUSEHOLD SUPPLIES	3,000	1,802.40	60.1%	1,500	768.60	51.2%	1,033.80
INSURANCE	1,000	-	0.0%	1,000	-	0.0%	-
STRUCTURES & GROUNDS	5,000	2,199.72	44.0%	2,500	113.70	4.5%	2,086.02
OFFICE SUPPLIES	1,500	1,081.31	72.1%	1,500	-	0.0%	1,081.31
CLOTHING	3,480	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	1,000	2,634.35	263.4%	725	100.11	13.8%	2,534.24
RENT/LEASE STRUCTURES	2,400	1,226.95	51.1%	1,200	-	0.0%	1,226.95
PROGRAM SUPPLIES	18,215	11,293.18	62.0%	7,000	352.89	5.0%	10,940.29
MILEAGE	500	219.65	43.9%	500	-	0.0%	219.65
CONFERENCES	1,500	393.00	26.2%	800	-	0.0%	393.00
ELECTRIC	8,400	3,721.87	44.3%	4,200	393.02	9.4%	3,328.85
GAS	1,800	1,172.19	65.1%	900	237.81	26.4%	934.38
SUBTOTAL	51,195	27,505.23	53.7%	23,725	2,140.10	9.0%	25,365.13
EQUIPMENT/SOFTWARE	500	-	0.0%	500	-	0.0%	-
TOTAL OPERATING EXPENDITURES	242,321	109,981.37	45.4%	102,410	9,233.59	9.0%	100,747.78
TOTAL INCOME OVER (UNDER) EXPENDITURES	1,524	19,507.98		(1,410)	(899.64)		20,407.62

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480
JANUARY 2017

	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	DIFF. BY YEAR
INCOME							
PARK IMPACT FEES	59,375	35,625.00	60.0%	66,500	28,500.00	42.9%	7,125.00
INTEREST INCOME	325	307.52	94.6%	300	289.06	96.4%	18.46
FAIR MARKET VALUE ADJUSTMENT	-	(320.58)	0.0%	-	15.97	0.0%	(336.55)
TOTAL INCOME	59,700	35,611.94	59.7%	66,800	28,805.03	43.1%	6,806.91
NOTES PAYABLE / LEASE PYMTS	82,222	7,474.70	9.1%	80,935	14,269.88	17.6%	(6,795.18)
TOTAL INCOME OVER (UNDER) EXPENDITURES	(22,522)	28,137.24		(14,135)	14,535.15		13,602.09

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495
JANUARY 2017

	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	59,137	29,809.75	50.4%	57,798	31,484.35	54.5%	(1,674.60)
INTEREST	175	131.45	75.1%	175	122.56	70.0%	8.89
FAIR MARKET VALUE ADJUSTMENT	-	(147.57)	0.0%	-	5.48	0.0%	(153.05)
TOTAL INCOME	59,312	29,793.63	50.2%	57,973	31,612.39	54.5%	(1,818.76)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	45,191	26,361.44	58.3%	40,643	23,708.42	58.3%	2,653.02
SERVICES AND SUPPLIES							
AGRICULTURE	1,450	1,214.79	83.8%	1,450	833.00	57.4%	381.79
HOUSEHOLD SUPPLIES	670	901.89	134.6%	670	980.23	146.3%	(78.34)
STRUCTURES & GROUNDS	4,556	2,400.37	52.7%	4,556	2,213.64	48.6%	186.73
VANDALISM	100	-	0.0%	100	1,322.27	1322.3%	(1,322.27)
EQUIPMENT RENTS	75	150.00	200.0%	75	-	0.0%	150.00
CONTRACT SERVICES	4,679	4,801.52	102.6%	5,679	3,465.88	61.0%	1,335.64
WATER	1,500	1,056.84	70.5%	1,500	834.31	55.6%	222.53
ELECTRIC	3,300	-	0.0%	3,300	-	0.0%	-
SUBTOTAL	16,330	10,525.41	64.5%	17,330	9,649.33	55.7%	876.08
TOTAL OPERATING EXPENDITURES	61,521	36,886.85	60.0%	57,973	33,357.75	57.5%	3,529.10
TOTAL INCOME OVER (UNDER) EXPENDITURES	(2,209)	(7,093.22)		-	(1,745.36)		(5,347.86)

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497
JANUARY 2017

	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	42,560	23,498.80	55.2%	42,560	23,603.80	55.5%	(105.00)
INTEREST	275	198.11	72.0%	230	193.30	84.0%	4.81
FAIR MARKET VALUE ADJUSTMENT	-	(230.05)	0.0%	-	8.74	0.0%	(238.79)
TOTAL INCOME	42,835	23,466.86	54.8%	42,790	23,805.84	55.6%	(338.98)
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	25,696	14,989.31	58.3%	19,271	11,241.42	58.3%	3,747.89
SERVICES AND SUPPLIES							
AGRICULTURE	1,850	611.35	33.0%	1,850	774.00	41.8%	(162.65)
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	2,500	300.59	12.0%	4,336	2,051.47	47.3%	(1,750.88)
VANDALISM	100	-	0.0%	100	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	73.92	0.0%	(73.92)
SMALL TOOLS	-	-	0.0%	-	51.82	0.0%	(51.82)
CONTRACT SERVICES	2,500	3,687.55	147.5%	2,933	2,345.95	80.0%	1,341.60
WATER	14,000	12,032.46	85.9%	14,000	8,965.57	64.0%	3,066.89
ELECTRIC	300	92.72	30.9%	300	91.19	30.4%	1.53
SUBTOTAL	21,250	16,724.67	78.7%	23,519	14,353.92	61.0%	2,370.75
TOTAL OPERATING EXPENDITURES	46,946	31,713.98	67.6%	42,790	25,595.34	59.8%	6,118.64
TOTAL INCOME OVER (UNDER) EXPENDITURES	(4,111)	(8,247.12)		-	(1,789.50)		(6,457.62)

CHICO AREA RECREATION AND PARK DISTRICT
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498
JANUARY 2017

	2016-2017 BUDGET	2016-2017 YTD	2016-2017 % BUDGET	2015-2016 BUDGET	2015-2016 YTD	2015-2016 % BUDGET	DIFF. BY YEAR
INCOME							
ASSESSMENTS	63,341	40,284.60	63.6%	65,059	38,290.25	58.9%	1,994.35
INTEREST	300	313.27	104.4%	235	280.88	119.5%	32.39
FAIR MARKET VALUE ADJUSTMENT	-	(362.82)	0.0%	-	12.68	0.0%	(375.50)
TOTAL INCOME	63,641	40,235.05	63.2%	65,294	38,583.81	59.1%	1,651.24
OPERATING EXPENDITURES							
SALARIES AND BENEFITS	45,191	26,361.44	58.3%	45,549	26,569.45	58.3%	(208.01)
SERVICES AND SUPPLIES							
AGRICULTURE	850	308.26	36.3%	850	406.00	47.8%	(97.74)
HOUSEHOLD SUPPLIES	-	-	0.0%	-	-	0.0%	-
STRUCTURES & GROUNDS	1,000	478.53	47.9%	1,310	77.39	5.9%	401.14
VANDALISM	550	-	0.0%	550	-	0.0%	-
EQUIPMENT RENTS	-	-	0.0%	-	-	0.0%	-
CONTRACT SERVICES	2,500	3,687.57	147.5%	5,000	2,345.95	46.9%	1,341.62
WATER	8,050	4,796.98	59.6%	8,050	5,482.75	68.1%	(685.77)
ELECTRIC	200	-	0.0%	200	-	0.0%	-
SUBTOTAL	13,150	9,271.34	70.5%	15,960	8,312.09	52.1%	959.25
TOTAL OPERATING EXPENDITURES	58,341	35,632.78	61.1%	61,509	34,881.54	56.7%	751.24
TOTAL INCOME OVER (UNDER) EXPENDITURES	5,300	4,602.27		3,785	3,702.27		900.00

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Accounts Payable Check Register

January 2017

Salary & Benefits	1,122.79
Service & Supply	130,746.74
Contributions to other Agency	-
Principal Repayment	-
Interest Expense	-
Fixed Assets	200.51
TOTAL	132,070.04

Check #'s 067761-067836

Approved by the Board of Directors

February 16, 2017

Robert Malowney
Board Chair

Ann Willmann
General Manager

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
February 8, 2017

FAXED
2/8/17

CHECK REGISTER FUND 2490 FY 16/17

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
2/8/2017	067761	ADVANCED ELECTRIC & SOUND	\$ 129.54	520000
2/8/2017	067762	AG PRIVATE PROTECTION	\$ 216.00	520000
2/8/2017	067763	AIRGAS USA, LLC	\$ 139.22	520000
2/8/2017	067764	ALAMEDA ELECTRICAL DIST, INC	\$ 25.77	520000
2/8/2017	067765	ASCAP	\$ 818.00	520000
2/8/2017	067766	AT&T	\$ 1,079.09	520000
2/8/2017	067767	BATTERIES PLUS BULBS # 311	\$ 14.53	520000
2/8/2017	067768	BRICKS 4 KIDZ, CHICO	\$ 273.00	520000
2/8/2017	067769	BUTTES CTR STATE PIPE & SUPPLY	\$ 192.90	520000
2/8/2017	067770	C&M AUTOMOTIVE	\$ 71.99	520000
2/8/2017	067771	CALIFORNIA STATE UNIVERSITY, CHICO	\$ 180.00	510000
2/8/2017	067772	CALIFORNIA WATER SERVICE	\$ 3,035.87	520000
2/8/2017	067773	CAPITAL ONE COMMERCIAL	\$ 1,920.87	520000
2/8/2017	067774	CARLOS BORBON	\$ 39.92	520000
2/8/2017	067775	CAUTION SHARP	\$ 240.00	520000
2/8/2017	067776	CHICO ELECTRIC CO	\$ 1,073.28	520000
2/8/2017	067777	CHICO UNIFIED SCHOOL DISTRICT	\$ 1,260.62	520000
2/8/2017	067778	CITY OF CHICO	\$ 1,828.75	520000
2/8/2017	067779	COLLIER HARDWARE	\$ 246.95	520000
2/8/2017	067780	COMMERCIAL TIRE WAREHOUSE	\$ 772.35	520000
2/8/2017	067781	COSTCO WHOLESALE MEMBERSHIP	\$ 165.00	520000
2/8/2017	067782	CREATIVE COMPOSITION	\$ 64.35	520000
2/8/2017	067783	DAN'S ELECTRICAL SUPPLY	\$ 96.42	520000
2/8/2017	067784	DIGITAL PRINT & DESIGN	\$ 3.60	520000
2/8/2017	067785	DOWN RANGE INDOOR TRAINING CENTER	\$ 210.00	520000
2/8/2017	067786	DRAGON GRAPHICS	\$ 2,457.94	520000
2/8/2017	067787	EWING IRRIGATION PRODUCTS, INC.	\$ 139.52	520000
2/8/2017	067788	FANNO SAW WORKS	\$ 186.10	520000
2/8/2017	067789	FASTENAL COMPANY	\$ 19.48	520000
2/8/2017	067790	FERGUSON ENTERPRISES, INC #1423	\$ 67.57	520000
2/8/2017	067791	GATES RESALE	\$ 48.20	520000
2/8/2017	067792	HARBOR FREIGHT TOOLS	\$ 68.63	520000
2/8/2017	067793	HAYDEN FIRE PROTECTION	\$ 1,424.02	520000
2/8/2017	067794	HERMAN ELLIS	\$ 50.00	520000
2/8/2017	067795	HOLIDAY POOLS & SPAS	\$ 369.24	520000
2/8/2017	067796	HUNTERS SERVICES, INC.	\$ 306.00	520000
2/8/2017	067797	IN MOTION FITNESS	\$ 70.00	520000
2/8/2017	067798	INDUSTRIAL POWER PRODUCTS	\$ 1,058.24	520000
2/8/2017	067799	IUOE LOCAL 39	\$ 472.22	510000
2/8/2017	067800	J & M BOOTS & REPAIR	\$ 182.33	520000
2/8/2017	067801	J.C. NELSON SUPPLY CO	\$ 2,105.53	520000
2/8/2017	067802	J.W. PEPPER & SON, INC.	\$ 476.96	520000
2/8/2017	067803	JANIS A. SNEED	\$ 50.00	520000
2/8/2017	067804	KINETICS ACADEMY OF DANCE	\$ 288.40	520000
2/8/2017	067805	LEANNE MILLER	\$ 2.55	520000
2/8/2017	067806	LIMEY TEES	\$ 135.40	520000
2/8/2017	067807	LOCKSMITHING ENTERPRISES	\$ 362.13	520000
2/8/2017	067808	LOWE'S	\$ 1,632.78	520000
2/8/2017	067809	MCCLELLAND AIR CONDITIONING, INC	\$ 140.00	520000
2/8/2017	067810	MEEKS BUILDING CENTER	\$ 508.77	520000
2/8/2017	067811	MISSION LINEN & UNIFORM	\$ 108.99	520000
2/8/2017	067812	MISSION LINEN & UNIFORM	\$ 1,988.10	520000
2/8/2017	067813	MJB WELDING SUPPLY	\$ 25.54	520000
2/8/2017	067814	MODERN BUILDING INC.	\$ 73,882.45	520000
2/8/2017	067815	NORMAC INC.	\$ 38.11	520000
2/8/2017	067816	NORTHGATE PETROLEUM COMPANY	\$ 101.74	520000
2/8/2017	067817	OFFICE DEPOT	\$ 1,883.00	520000/560000

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
February 8, 2017

CHECK REGISTER **FUND 2490 FY 16/17**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
2/8/2017	067818	PACIFIC GAS AND ELECTRIC	\$ 15,638.19	520000
2/8/2017	067819	PAYLESS BUILDING SUPPLY	\$ 82.16	520000
2/8/2017	067820	PBM SUPPLY & MFG INC	\$ 1,370.67	520000
2/8/2017	067821	PLATT ELECTRIC SUPPLY, INC.	\$ 260.40	520000
2/8/2017	067822	RECOLOGY BUTTE COLUSA COUNTIES	\$ 1,568.78	520000
2/8/2017	067823	RENTAL GUYS CHICO	\$ 41.69	520000
2/8/2017	067824	ROBERT H MALOWNEY	\$ 25.00	520000
2/8/2017	067825	SAFETY DRIVERS ED, LLC	\$ 486.20	520000
2/8/2017	067826	SAVE MART SUPERMARKET	\$ 111.91	520000
2/8/2017	067827	SCI CONSULTING GROUP	\$ 4,000.00	520000
2/8/2017	067828	SEIU LOCAL 1021	\$ 470.57	510000
2/8/2017	067829	THOMAS J. LANDO	\$ 25.00	520000
2/8/2017	067830	THRIFTY ROOTER	\$ 110.00	520000
2/8/2017	067831	TURF PLUS OF CHICO LLC	\$ 440.00	520000
2/8/2017	067832	VALLEY TRUCK & TRACTOR CO.	\$ 190.68	520000
2/8/2017	067833	WAL-MART COMMUNITY	\$ 26.09	520000
2/8/2017	067834	WASTE MANAGEMENT	\$ 648.33	520000
2/8/2017	067835	WORK TRAINING CENTER	\$ 1,575.00	520000
2/8/2017	067836	ZEE MEDICAL COMPANY	\$ 251.41	520000

Total of Register

\$ 132,070.04


 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 1,122.79	Acct 510000
Service & Supply	\$ 130,746.74	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 200.51	Acct 560000
Total	<u><u>\$ 132,070.04</u></u>	

 Terry A. Zeller
 Parks & Recreation Director

OR

 Jan Sneed
 Board Member

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Manual Accounts Payable Check Register

January 2017

Salary & Benefits	40,708.66
Salary & Benefits-ACH Payroll Tax Transfer	60,143.40
Service & Supply	165,886.94
Fixed Assets	1,444.58
Contingency to other Agency	-
Principal Repayment	-
Interest Expense	-
TOTAL	268,183.58

Check #'s 067629-067648
 067725-067745

Approved by the Board of Directors

February 16, 2017

Robert Malowney
Board Chair

Ann Willmann
General Manager

Agenda Item 11

FAXED
1/16/17

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
January 10, 2017

CHECK REGISTER **FUND 2490 FY 16/17**


<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
1/10/2017	067629	AFLAC	\$ 515.46	510000
1/10/2017	067630	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
1/10/2017	067631	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
1/10/2017	067632	CALPERS	\$ 12,707.95	510000
1/10/2017	067633	CALPERS	\$ 7,087.56	510000
1/10/2017	067634	CALPERS 457 PLAN	\$ 1,563.14	510000
1/10/2017	067635	3M COGENT, INC.	\$ 559.20	520000
1/10/2017	067636	AG PRIVATE PROTECTION	\$ 2,000.00	520000
1/10/2017	067637	BOCKYN LLC	\$ 650.00	520000
1/10/2017	067638	CALIFORNIA WATER SERVICE	\$ 2,606.89	520000
1/10/2017	067639	COMCAST	\$ 185.29	520000
1/10/2017	067640	GOLDEN VALLEY BANK	\$ 267.10	520000
1/10/2017	067641	JASON ALEXANDER MILLER	\$ 2,105.00	520000
1/10/2017	067642	PACIFIC GAS AND ELECTRIC	\$ 14,481.27	520000
1/10/2017	067643	RAY MORGAN COMPANY	\$ 24.45	520000
1/10/2017	067644	VERIZON WIRELESS	\$ 1,704.82	520000

Total of Register

\$ 46,531.20

Ann Willmann
General Manager

OR



Terry A. Zeller
Parks & Recreation Director

OR

Jan Sneed
Board Member

Prepared by HR

Salary & Benefits	\$ 21,947.18	Acct 510000
Service & Supply	\$ 24,584.02	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 46,531.20</u>	

FAXED
1/13/17

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
January 13, 2017

CHECK REGISTER **FUND 2490 FY 16/17**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
1/13/2017	067645	BANNER BANK	\$ 4,231.84	510000
1/13/2017	067646	CAITLIN REILLY	\$ 258.00	520000
1/13/2017	067647	COMCAST	\$ 1,810.00	520000
1/13/2017	067648	MIRO VUJIC	\$ 210.00	520000

Total of Register

\$ 6,509.84

 Ann Willmann
 General Manager

OR

Salary & Benefits	\$ 4,231.84	Acct 510000
Service & Supply	\$ 2,278.00	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 6,509.84</u>	


 Terry A. Zeller
 Parks & Recreation Director

OR

 Jan Sneed
 Board Member

Prepared by HR

FAXED
1/20/17

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
January 20, 2017

CHECK REGISTER **FUND 2490 FY 16/17**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
1/20/2017	067725	BUTTE COUNTY SHERIFF'S OFFICE	\$ 50.00	510000
1/20/2017	067726	CA STATE DISBURSEMENT UNIT	\$ 23.07	510000
1/20/2017	067727	CALPERS	\$ 12,881.19	510000
1/20/2017	067728	CALPERS 457 PLAN	\$ 1,575.38	510000
1/20/2017	067729	BCSDA	\$ 100.00	520000
1/20/2017	067730	CHARLIE ROBINSON	\$ 280.00	520000
1/20/2017	067731	CHICO EXECUTIVE GROUP	\$ 750.00	520000
1/20/2017	067732	COMCAST	\$ 123.01	520000
1/20/2017	067733	LIMEY TEES	\$ 209.26	520000
1/20/2017	067734	U.S. BANK EQUIPMENT FINANCE, INC.	\$ 1,717.80	520000

Total of Register

\$ 17,709.71



Ann Willmann
General Manager

OR

Salary & Benefits	\$ 14,529.64	Acct 510000
Service & Supply	\$ 3,180.07	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ -	Acct 560000
Total	<u>\$ 17,709.71</u>	

Terry A. Zeller
Parks & Recreation Director

OR

Jan Sneed
Board Member

Prepared by HR

FAXED
1/31/17

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 (530) 895-4711
January 31, 2017

CHECK REGISTER **FUND 2490 FY 16/17**

<u>Date</u>	<u>Ck. Num.</u>	<u>Payee</u>	<u>Amount</u>	<u>Account</u>
1/31/2017	067735	BEVERLY J FORD	\$ 858.00	520000
1/31/2017	067736	CAITLIN REILLY	\$ 230.65	520000
1/31/2017	067737	COMCAST	\$ 185.14	520000
1/31/2017	067738	GOLDEN VALLEY BANK	\$ 2,005.01	520000
1/31/2017	067739	GOLDEN VALLEY BANK	\$ 7,867.36	520000/560000
1/31/2017	067740	JASON ALEXANDER MILLER	\$ 4,410.00	520000
1/31/2017	067741	MIRACLE PLAYSYSTEMS INC	\$ 116,831.63	520000
1/31/2017	067742	SDRMA	\$ 1,000.00	520000
1/31/2017	067743	TASC - CLIENT SERVICES	\$ 180.00	520000
1/31/2017	067744	U.S. POSTAL SERVICE (POSTAGE-BY-PHONE)	\$ 2,000.00	520000
1/31/2017	067745	VERIZON WIRELESS	\$ 1,721.64	520000

Total of Register

\$ 137,289.43



Ann Willmann
General Manager

OR

Salary & Benefits	\$ -	Acct 510000
Service & Supply	\$ 135,844.85	Acct 520000
Cont. to Other Agencies	\$ -	Acct 557000
Principal Repayment	\$ -	Acct 552000
Interest Expense	\$ -	Acct 553000
Fixed Asset	\$ 1,444.58	Acct 560000
Total	<u>\$ 137,289.43</u>	

Terry A. Zeller
Parks & Recreation Director

OR

Jan Sneed
Board Member

Prepared by HR

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Payroll Check Register

January 2017

PPE	Pay Date	Checks	Amount
12/30/2016 ACH	1/6/2017	Direct Deposit	77,383.51
12/30/2016	1/6/2017	114307-114348	6,231.29
1/13/2017 ACH	1/20/2017	Direct Deposit	86,395.90
1/13/2017	1/20/2017	114349-114391	9,345.64
1/13/2017	1/20/2017	114392	265.13
1/27/2017	1/27/2017	114393	5,231.80
Total			184,853.27

Approved by the Board of Directors

February 16, 2017

Robert Malowney
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Refund Check Register

January 2017

Service & Supply-Refund Checks	159.00
TOTAL	159.00

Check #'s

027978-027980	159.00
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Class Credit Card Refunds	1,055.00
Blue Rec Credit Card Refunds	3,795.50

Approved by the Board of Directors

February 16, 2017

Robert Malowney
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Revenue

January 2017

Net Revenue

Rents	23,854.53
Reimbursements	1,914.95
Misc.	-
Fees	276,531.83
 Sub Total	 302,301.31
 Other Income	 -
Donations	1,621.37
 RDA Pass Through	 -
Sale of Surplus Assets	-
City of Chico Reimbursements	9,402.68
Baroni Park	-
Prop 12 Funding	-
Pro Rata Share	-
Grant Revenue	-
 Fund 2480 Trust Obligations	 7,125.00
 Fund 2486 Chico Rotary/CARD	 4.00
 TOTAL	 320,454.36

Approved by the Board of Directors

February 16, 2017

Robert Malowney
Board Chair

Ann Willmann
General Manager

Agenda Item 11

CHICO AREA RECREATION AND PARK DISTRICT
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Enclosed please find check 27982 dated February 6, 2017 in the amount of \$320,454.36

January 2017

FUND 2490

462005 Rent Concessions Fees	TOTAL 462005	300,386.36
473000 Misc. Rebates Other Income Donations	TOTAL 473000	12,939.00
FUND 2490 total		313,325.36

FUND 2480

280 Trust Obligations	TOTAL 280	7,125.00
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FUND 2486

473000 Chico Rotary/CARD	TOTAL 473000	4.00
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Check Total

320,454.36


Terry A. Zeller
Parks & Recreation Director

CHECK NO.	CHECK DATE	VENDOR NO.
27982	02/06/2017	124000



CHECK NO. 027982

GOLDEN VALLEY BANK
190 COHASSET RD. STE. 170
CHICO, CA 95926
90-4427/1211

Chico Area Recreation and Park District
545 VALLOMBROSA AVENUE CHICO, CALIFORNIA 95926 (530) 895-4711

CHECK AMOUNT

320,454.36

REFUND CHECK

Three hundred twenty thousand four hundred fifty-four and 36/100 USD

VOID 6 MONTHS FROM DATE OF ISSUE


AUTHORIZED SIGNATURE

THE SECURITY FEATURES ON THIS DOCUMENT INCLUDE A MICRO-PRINT SIGNATURE LINE AND BLEED THROUGH MICR NUMBERING.

027982 121144272 0100043835

CHICO AREA RECREATION AND PARK DISTRICT (CARD)
545 Vallombrosa Ave. Chico, CA 95926 895-4711

Previously submitted check #027982 dated February 6, 2017 in the amount of \$320,454.36

January 2017

FUND 2490

4530106	RDA Pass Through	-	-
4600001	Rent	23,854.53	
	Fees	276,531.83	300,386.36
4700001	Misc.	-	
	Rebates/Reimbursements	1,914.95	
	City of Chico Reimbursements	9,402.68	
	Baroni Park	-	
	Pro Rata Share	-	
	Other Income	-	
	Donations	1,621.37	
	Grant Revenue	-	12,939.00
	FUND 2490 total		313,325.36

FUND 2480

280	Trust Obligations	7,125.00
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FUND 2483

4616250	Prop 12 Grant Fund	-
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FUND 2486

4700001	Chico Rotary/CARD	4.00
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Checks Total

320,454.36



Ann Willmann
General Manager



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 17-2
Agenda Item 5.4**

STAFF REPORT

DATE: February 16, 2017

TO: Board of Directors

FROM: Ann Willman, General Manager

SUBJECT: Resolution Directing the Preparation of the Engineer's Report for the Continuation of the three (3) Maintenance Assessment District: Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts

RECOMMENDATION

The Landscaping and Lighting Act of 1972 requires that an annual Engineer's Report is prepared by a licensed professional engineer and establishes other requirements for the continuation of the assessments. This Resolution directs SCI Consulting Group to prepare the Engineer's Report for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts (the 'Districts') for fiscal year 2017-18 as the first step in a three step process in the levying the annual assessments for fiscal year 2017-18.

RESULT OF RECOMMENDED ACTION

Each year, an updated Engineer's Report, including updated budgets, scope of services, current legal justifications, and rate adjustments should be prepared by a California registered civil engineer. SCI Consulting Group will provide professional assessment engineering and assessment administration services to justify the continued collection of the Districts' assessments. The services provided by SCI will include the preparation of the Engineer's Report and preliminary assessment roll with the specific assessment amount for each parcel. The Engineer's Report will be presented to the Board for preliminary approval in April of this year.

The services provided by SCI Consulting Group includes the tasks required for the year-round administration of the Districts' assessments, including comprehensive property base auditing and levy accuracy confirmation, on a parcel by parcel basis, to ensure that the Districts receive the most accurate assessment revenues and directly responding to property owner inquiries on toll free taxpayer assistance line. SCI's services will also include evaluation of the most current legal requirements and developments for benefit assessments, including any court decisions for benefit assessments or Proposition 218, and updates to the assessment justification and engineering findings, if appropriate.

BACKGROUND

Amber Grove/Greenfield Landscape and Lighting Assessment District

In 1994, after gaining property owner ballot support, the Amber Grove/Greenfield Landscape and Lighting Assessment District was first established to provide funding the maintenance and operations of the Amber Grove/Greenfield Park.

Oak Way Landscape and Lighting Assessment District

In 1997, property owners, in an assessment ballot proceeding, voted to continue the funding for Oak Way Landscape and Lighting Assessment District for the maintenance and operations of the Oak Way Park.

Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment District

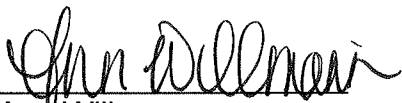
In 2006, after gaining property owner ballot support, the Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment District was first established to provide funding the maintenance and operations of the Baroni Neighborhood Park, adjacent open space areas and related trails system within the District.

ANALYSIS

In order to continue to levy the assessments, the Board will need to adopt the resolution to direct SCI Consulting Group, the assessment engineer, to prepare an Engineer's Report for fiscal year. This Engineer's Report will include the special and general benefit findings to support the assessments, the updated proposed assessments for each parcel in the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts, the proposed budget for the assessments, and the proposed assessments per single family equivalent benefit unit for fiscal year 2017-18. After the Engineer's Report and assessment roll is completed, they will be brought back to the Board for your review and consideration. If the Board preliminarily approves the Reports, a noticed public hearing will be subsequently held to allow the public to provide input on the proposed budgets, services and assessments, and to allow the Board to make a final decision on the continuation of these important assessments. The preliminary Engineer's Report is scheduled to be presented to the Board on April 20, 2017.

CONCLUSION

It is recommended that the Board approves the Resolution that would direct SCI Consulting Group to prepare the Engineer's Report for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscape and Lighting Assessment Districts for fiscal year 2017-18.

By 
Ann Willmann
General Manager



CHICO AREA RECREATION AND PARK DISTRICT

545 VALLOMBROSA AVE, CHICO, CA 95926
PHONE (530) 895-4711 FAX (530) 895-4721

RESOLUTION 17-1

A RESOLUTION DIRECTING THE PREPARATION OF THE ENGINEER'S REPORT FOR THE CONTINUATION OF THREE (3) MAINTENANCE ASSESSMENT DISTRICTS: OAK WAY, AMBER GROVE/GREENFIELD, AND BARONI NEIGHBORHOOD PARK AND OPEN SPACE (No. LLD 001-05)

1. On January 13, 1994, the Board of Directors of the Chico Area Recreation and Park District, acting as the legislative body of the Amber Grove/Greenfield Landscaping and Lighting Assessment District, ordered through Resolution 94-01 the formation of an assessment district pursuant to the provisions of the Landscaping and Lighting Act of 1972, known as the Amber Grove/Greenfield Landscaping and Lighting Assessment District, for the purpose of financing certain park and recreational improvements as specified in the District's Master Plan and for the purpose of funding maintenance operations of those facilities.
2. On July 10, 1997, the property owners within the Oak Way Landscaping and Lighting Assessment District approved the continuation of the assessment district for the purpose of financing certain park and recreational improvements and funding maintenance operations of those facilities.
3. On June 20, 2006, the City Council of the City of Chico, acting as the legislative body for the Baroni Park and Open Space Landscaping and Lighting District No. LLD 001-05, ordered through Resolution 70-06 the formation of an assessment district pursuant to the provisions of the Landscaping and Lighting Act of 1972, known as the Baroni Park and Open Space Landscaping and Lighting District No. LLD 001-05, for the purpose of funding maintenance operations and recreational improvements as described in the District's Master Plan.
4. The purpose of the Oak Way Landscaping and Lighting Assessment District is for the installation, maintenance and servicing of improvements to the Oak Way Park, generally described as the installation, maintenance and servicing of public facilities, including but not limited to, playground

equipment, irrigation and sprinkler systems, landscaping, turf, park grounds, park facilities, landscape corridors, trails, ponds, wetlands preserve areas, fencing, piers, signage, benches, tables, and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, as applicable, for property within the Oak Way Landscaping and Lighting Assessment District that is maintained by the Chico Area Recreation and Park District. Installation means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, playground equipment, recreational facilities and trails. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti, and monitoring of wetlands preserve areas. Servicing means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

5. The purpose of the Amber Grove/Greenfield Landscaping and Lighting Assessment District is for the installation, maintenance and servicing of improvements to the Amber Grove/Greenfield Park, generally described as the installation, maintenance and servicing of public facilities, including but not limited to, playground equipment, irrigation and sprinkler systems, landscaping, turf, park grounds, park facilities, landscape corridors, trails, ponds, wetlands preserve areas, fencing, piers, signage, benches, tables, and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, as applicable, for property within the Amber Grove/Greenfield Landscaping and Lighting Assessment District that is maintained by the Chico Area Recreation and Park District. Installation means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, playground equipment, recreational facilities and trails. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti, and monitoring of wetlands preserve areas. Servicing means

the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

6. The purpose of the Baroni Park and Open Space Landscaping and Lighting District No. LLD 001-05 is for the installation, maintenance and servicing of improvements to the Baroni Neighborhood Park, adjacent open space areas and related trails system within the District, generally described as the installation, maintenance and servicing of public facilities, including but not limited to, playground equipment, irrigation and sprinkler systems, landscaping, turf, park grounds, park facilities, landscape corridors, trails, ponds, wetlands preserve areas, fencing, piers, signage, benches, tables, and all necessary appurtenances, and labor, materials, supplies, utilities and equipment, as applicable, for property within the Baroni Park and Open Space Landscaping and Lighting District No. LLD 001-05 that is maintained by the Chico Area Recreation and Park District. Installation means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks, and drainage; lights, playground equipment, play courts, and public restrooms; the maintenance and servicing of both, of any of the foregoing; the acquisition of land for park, recreational, or open-space purposes. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti, and monitoring of wetlands preserve areas. Servicing means the furnishing of electric current or energy, gas or other illuminating agent for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.
7. SCI Consulting Group is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIID of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the Secretary of the Governing Board for submission to the Board.

PASSED AND ADOPTED by the Board of Directors of Chico Area Recreation and Park District at its regular meeting on February 16, 2017, by the following vote:

Ayes:


Noes:

Abstain:

Absent:

ATTEST:

Bob Malowney, Chair
Board of Directors



Ann Willman
Secretary to the Board



Chico Area Recreation and Park District "Helping People Play"

Staff Report 17-3
Agenda Item 7.1

STAFF REPORT

DATE: February 16, 2017

TO: Board of Directors

FROM: Ann Willmann, General Manager
Terry Zeller, Director of Parks and Recreation

SUBJECT: District Update

Skate Park:

A public meeting was advertised via postcard sent to all postal addresses within a 500' radius of the Skate Park on 345 Humboldt Ave. Despite 238 notices going out, no members of the public attended the meeting. This public meeting marked the first step in the City of Chico Use Permit application process. The consultant is pursuing execution of studies from subcontractors that will be included in the permit application. The next steps are outlined as follows:

- February 2017: Commission biological and cultural studies to meet requirements of the City of Chico Planning Department
- March 2017: Apply for Use permit and CEQA review with completed plans and studies
- July 2017: Acquire Use permit from Zoning Administrator
- Fall 2017: Bid project if budgeted

Pleasant Valley Recreation Center Heating/Air Conditioning/Electrical Work:

The Pleasant Valley Recreation Center's HVAC system replacement was completed on February 10. The project came in under budget and classes and programs have returned to the center.

Lakeside Pavilion Roof Project:

The project is progressing with demolition of the breezeway and columns, and the removal of the roof tile. The contractor is working around the wet weather, and is expected to complete the project by the middle of March.

Community Survey:

The Community Survey Ad Hoc Committee and staff have been working with the consultants with regard to the proposed survey questions. It is anticipated that the survey will be conducted the week of February 20, 2017.

Kite Day:

Preparation has begun for the annual Kite Day event held at Community Park. The event is scheduled for Sunday, March 26, 2017. This is a great low/no cost family event that is enjoyed by many.

By 

Terry Zeller
Director of Parks and Recreation

By 

Ann Willmann
General Manager



Chico Area Recreation and Park District "Helping People Play"

Staff Report 17-4
Agenda Item 7.2

STAFF REPORT

DATE: February 16, 2017
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: Facility Evaluation Report

DISCUSSION:

On July 21, 2016, the Board of Directors approved a contract with Northstar Engineering to conduct a full evaluation of the CARD Community Center, Lakeside Pavilion, Dorothy Johnson Center, PV Recreation Center, and DeGarmo Park.

The evaluation is complete and a full report for each facility has been developed. The reports include budgets for repairs and replacements. The total estimated repairs for each facility, as well as the cost to complete DeGarmo Park as specified in the original plan, are outlined below:

CARD Community Center	\$819,320.70
Lakeside Pavilion	\$498,364.89
Dorothy Johnson Center	\$324,453.21
PV Recreation Center	\$704,207.73
DeGarmo Park	\$14,106,567.64

The Pleasant Valley Recreation Center is the most challenging due to the cinderblock construction and age of the facility. There are significant upgrades that are required and consideration should be given to replacement vs. repair/upgrade. The facility is well used and could accommodate more programming and rentals with an improved layout. The facility evaluation includes the cost for repairs/upgrades, as well as an estimated cost for replacement.

The information in these reports will be incorporated into the Capital Improvement Plan and will help guide the District in prioritizing projects through future budget workshops.

By *Ann Willmann*
Ann Willmann
General Manager



Chico Area Recreation and Park District “Helping People Play”

**Staff Report 17-5
Agenda Item 8.1**

STAFF REPORT

DATE: February 16, 2017
TO: Board of Directors
FROM: Ann Willmann, General Manager
SUBJECT: CARD Master Plan/Park Impact Fees

DISCUSSION:

In 2016, the CARD Board of Directors authorized the update of the District's Master Plan. The Master Plan Ad Hoc Committee has been meeting as needed to review the progress and provide guidance and feedback. The current CARD Master Plan identifies new park facilities and funding sources. These funding sources include the use of City Park Impact Fees, County Impact Fees, and other funding sources such as grants, assessments, and revenue bonds.

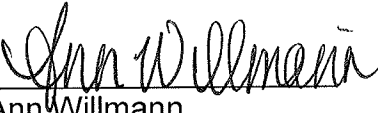
In 2016, the City of Chico began the process of conducting a Nexus Study to evaluate their current development impact fees. There were several meetings between City staff, the consultant conducting the Nexus Study, and the CARD General Manager.

A draft report has been issued by the City of Chico with recommendations for updates to the development impact fees. In reviewing the draft report, it was determined that the City of Chico is recommending that the park impact fees be eliminated. If these fees are eliminated, it will directly impact CARD's Master Plan and the development of neighborhood and community parks. A copy of the City of Chico's staff report, as well as the consultants Technical Memorandum are attached for your review.

This recommendation will be discussed at the City of Chico Finance Committee meeting on February 22, 2017. In the Technical Memorandum provided by the consultant, three Park Impact Fee (PIF) Scenarios were provided that would apply market-based cost assumptions pertaining to land acquisition and park facility development. The CARD Master Plan Ad Hoc Committee has reviewed the report and proposes that CARD recommend that Scenario 3 be adopted as the new Park Impact Fee.

RECOMMENDATION:

It is recommended that the Board of Directors authorize the General Manager and the CARD Master Plan Ad Hoc Committee to attend the City of Chico Finance Committee meeting on February 22, 2017 and request that Scenario 3 specified in the Technical Memorandum be adopted as the new Park Impact Fee.

By 
Ann Willmann
General Manager



Finance Committee Agenda Report

Meeting Date: February 22, 2017

TO: Finance Committee

FROM: Brendan Ottoboni, (530) 879-6901

RE: Update of the Nexus (Development Impact Fee) Program

REPORT IN BRIEF:

This is a comprehensive report that started in earnest in approximately August of 2015. The impact fee program consists of a total of 13 separate fees and 21 separate funds that are collected in order to offset the impacts of development on these various City services. At present, 10 of these fee programs have been addressed in 10 separate technical memos (memo #6 was intentionally excluded and will be evaluated at a later date). The remaining fees will be addressed with subsequent technical memos. This program is intended to assist development activity to occur in a streamlined and cost effective manner, so that economic activity within the City can be encouraged, while not having to utilize City General Fund dollars to offset the impacts of this growth. Therefore, development that occurs, pays their proportionate share of responsibility to offset these impacts. The need to mitigate these impacts is regulated by the California Environmental Quality Act (CEQA), which is specifically identified and regulated through the Environmental Impact Report (EIR) of the City of Chico's General Plan. It is through the General Plan, that long-range planning efforts identify the needs of the City as we move towards growth within the City. This fee program functions as a development assistance program in the sense that it puts the requirements of mitigation onto the shoulders of the City. If this program did not exist, each development that would occur, would be required to do a comprehensive study to identify the direct impacts of that development. Then the developer would be responsible for all costs associated with mitigating those impacts, to the levels identified in our General Plan. This would lengthen the time it takes to develop within the City, as well as significantly higher costs of development in some cases. This program is critical to the physical improvements that will be constructed over the next twenty-three (23) years and ultimately dictate how the City's infrastructure will be molded as we move into the future. For more detailed information on each specific section of the recommended fees, a summary is provided within the 'Discussion' section of this report. Also, attached to the report are a series of 10 technical memorandums which provide a complete and comprehensive analysis of the various fee categories. Outreach with the various stakeholders, including the development community, Chamber of Commerce and City departments within their respective fee category, have all been included in the discussions and information gathering that have led to the compilation of this report and recommendation(s).

Chico Municipal Code (CMC) Sections 3.84 and 3.85 are the guiding code section of our City policy relative to this fee program.

Below are tables outlining the various fees, providing details on the existing fee rates, while showing for comparison, the updated, recommended fees for adoption by Council. This report is a result of approximately sixteen (16) months of information gathering, discussing and ultimately bringing forth what staff believes to be a reasonable fee schedule that meets the minimum requirements identified in the General Plan.

Land Use Category	Unit	Street Facilities Fee	
		Proposed	Existing
<i>Residential Uses</i>			
Single Family Residential	DU	\$ 11,133.31	\$ 3,330.64
Multi-Family Residential	DU	\$ 9,499.33	\$ 2,303.64
<i>Non-Residential Uses</i>			
Office and Medical	SQFT	\$ 4.97	\$ 3.74
Commercial and Services	SQFT	\$ 21.44	\$ 14.50
Industrial	SQFT	\$ 2.50	\$ 1.71

Land Use Category		Unit	Street Maintenance Fee						
			Alternative 1	Alternative 2	Alternative 3	Existing			
Residential Uses									
Single Family Residential	DU	\$	156.87	\$	306.34	\$	2,745.14	\$	115.35
Multi-Family Residential	DU	\$	133.85	\$	261.38	\$	2,342.25	\$	98.42
Non-Residential Uses									
Office and Medical	SQFT	\$	0.07	\$	0.14	\$	1.22	\$	0.05
Commercial and Services	SQFT	\$	0.30	\$	0.59	\$	5.29	\$	0.22
Industrial	SQFT	\$	0.04	\$	0.07	\$	0.62	\$	0.03

Land Use Category	Unit	Urbanization Fee	
		Proposed	Existing
<i>Residential Uses</i>			
Single Family Residential	DU	\$ 1,324.93	\$ 885.36
Multi-Family Residential	DU	\$ 1,130.47	\$ 612.36
<i>Non-Residential Uses</i>			
Office and Medical	SQFT	\$ 0.59	\$ 0.99
Commercial and Services	SQFT	\$ 2.55	\$ 3.86
Industrial	SQFT	\$ 0.30	\$ 0.45

Land Use Category	Unit	Bikeways Fee	
		Proposed	Existing
<i>Residential Uses</i>			
Single Family Residential	DU	\$ 668.84	\$ 504.05
Multi-Family Residential	DU	\$ 570.68	\$ 435.38
<i>Non-Residential Uses</i>			
Office and Medical	SQFT	\$ 0.30	\$ 0.32
Commercial and Services	SQFT	\$ 1.29	\$ 0.17
Industrial	SQFT	\$ 0.15	\$ 0.13

Land Use Category	Sewer Trunk Line Fee		
	Unit	Proposed	Existing
Residential Uses			
Single Family Residential (Equivalent Dwelling Unit - EDU)	DU	\$ 1,930.99	\$ 2,270.00
Multi-Family Residential	DU	\$ 1,635.87	\$ 2,270.00
Non-Residential Uses			
Office and Medical	SQFT	\$ 4.52	N/A
Commercial and Services	SQFT	\$ 0.66	N/A
Industrial	SQFT	\$ 2.50	N/A
Other Non-Residential Categories (EDU's)			
Motel/Hotel with Restaurant 1.00	Per Room	\$ 1,930.99	\$ 2,270.00
Motel/Hotel without Restaurant 0.50	Per Room	\$ 965.50	\$ 1,135.00
Convalescent Hospitals 0.50	Per Bed	\$ 965.50	\$ 1,135.00
Hospitals 0.75	Per Bed	\$ 1,448.24	\$ 1,702.50
Dormitory/Group Dwelling with Food 1.00	Per 3 Occupants	\$ 1,930.99	\$ 2,270.00
Dormitory/Group Dwelling without Food 1.00	Per 6 Occupants	\$ 1,930.99	\$ 2,270.00
Schools (FTE) 1.00	9.2 FTE	\$ 1,930.99	\$ 2,270.00
Park or Recreational Facility (restrooms) 1.00	20 FU	\$ 1,930.99	\$ 2,270.00

Land Use Category	Water Pollution Control Plant Fee		
	Unit	Proposed	Existing
Residential Uses			
Single Family Residential (Equivalent Dwelling Unit - EDU)	DU	\$ 1,609.01	\$ 1,707.00
Multi-Family Residential	DU	\$ 1,363.17	\$ 1,707.00
Non-Residential Uses			
Office and Medical	SQFT	\$ 3.77	N/A
Commercial and Services	SQFT	\$ 0.55	N/A
Industrial	SQFT	\$ 2.09	N/A
Other Non-Residential Categories (EDU's)			
Motel/Hotel with Restaurant 1.00	Per Room	\$ 1,609.01	\$ 1,707.00
Motel/Hotel without Restaurant 0.50	Per Room	\$ 804.50	\$ 853.50
Convalescent Hospitals 0.50	Per Bed	\$ 804.50	\$ 853.50
Hospitals 0.75	Per Bed	\$ 1,206.75	\$ 1,280.25
Dormitory/Group Dwelling with Food 1.00	Per 3 Occupants	\$ 1,609.01	\$ 1,707.00
Dormitory/Group Dwelling without Food 1.00	Per 6 Occupants	\$ 1,609.01	\$ 1,707.00
Schools (FTE) 1.00	9.2 FTE	\$ 1,609.01	\$ 1,707.00
Park or Recreational Facility (restrooms) 1.00	20 FU	\$ 1,609.01	\$ 1,707.00

Land Use Category	Unit	Park Impact Fee	
		Proposed	Existing
<i>Residential Uses</i>			
Single Family Residential	DU	\$ 0.00	\$ 3,023.81
Multi-Family Residential	DU	\$ 0.00	\$ 2,498.56

Land Use Category	Unit	Greenways Impact Fee	
		Proposed	Existing
<i>Residential Uses</i>			
Single Family Residential	DU	\$ 0.00	\$ 256.79
Multi-Family Residential	DU	\$ 0.00	\$ 256.79

Land Use Category	Unit	Police Facilities Fee	
		Proposed	Existing
<i>Residential Uses</i>			
Single Family Residential	DU	\$ 360.05	\$ 812.50
Multi-Family Residential	DU	\$ 360.05	\$ 916.25
<i>Non-Residential Uses</i>			
Office and Medical	SQFT	\$ 0.24	\$ 1.54
Commercial and Services	SQFT	\$ 2.18	\$ 1.24
Industrial	SQFT	\$ 0.02	\$ 0.12

Land Use Category	Unit	Animal Shelter Fee	
		Proposed	Existing
<i>Residential Uses</i>			
Single Family Residential	DU	\$ 82.55	\$ 72.50
Multi-Family Residential	DU	\$ 82.55	\$ 81.75

As you can see from the various fee recommendations above, some have gone up, while others have been decreased. As private development functions in a 'for-profit' market, the following table is provided for a representation of what the 'bottom-line' numbers are for a typical single family dwelling unit. This should help provide a bigger picture view of the total impacts of the recommended fees, compared to the existing fee rates in place.

SUMMARY OF TENTATIVE RECOMMENDED FEES FOR SINGLE FAMILY DWELLING UNIT

Category	Existing Fee Rate	Technical Memorandum Reference	Updated	Administrative Charges	Finance Charges	Tentative Recommendation
Street Facilities	\$ 3,330.64	#2	\$ 9,435.01	3%	15%	\$ 11,133.31
Street Maintenance	\$ 115.35	#3				
(one alt. would be selected)						
Alt 1			\$ 147.99	3%	3%	\$ 156.87
Alt 2			\$ 289.00	3%	3%	\$ 306.34
Alt 3			\$ 2,326.39	3%	15%	\$ 2,745.14
Bikeways	\$ 504.05	#4	\$ 566.81	3%	16%	\$ 668.84
Urbanization	\$ 885.36	#5	\$ 1,122.82	3%	15%	\$ 1,324.93
Storm Drainage	N/A	TBD	TBD	TBD	TBD	TBD
Sewer Trunk	\$ 1,707.00	#7	\$ 1,636.43	3%	15%	\$ 1,930.99
Sewer WPCP	\$ 2,270.00	#7	\$ 1,517.93	3%	3%	\$ 1,608.00
Parks	\$ 3,023.81	#8	\$ 0.00			\$ -
Greenways	\$ 278.19	#9	\$ 0.00			\$ -
Police Facilities	\$ 785.00	#10	\$ 339.67	3%	3%	\$ 360.05
Animal Shelter	\$ 72.00	#11	\$ 77.88	3%	3%	\$ 82.55
Fire Facilities	N/A	TBD	TBD	TBD	TBD	TBD
General Govt.	N/A	TBD	TBD	TBD	TBD	TBD
Total	\$12,971.40					\$17,267 - \$19,855

Notes:

1. The technical memoranda contain supporting documentation.

2. Reflects the range of total fees based on the alternative scenarios for street maintenance.

It should be noted that if changes to the fees as recommended are of interest, removing the costs associated with the elements to be funded in each fee category will need to be directly changed. For the transportation fees, only a portion of the long term projects are intended to be funded through this program, representing the minimum needs to maintain the General Plan's level of service. If projects are removed, other funding sources would need to be identified. Reference the individual technical memorandums to look at the specific elements being funded for each category.

Recommendation:

The Public Works – Engineering Director recommends that the Finance Committee review and discuss the various fees in this report, and make recommendations for adoption of the updated development impact fee program to the City Council as a whole.

FISCAL IMPACT:

The various fees being recommended will impact the revenue generated for various City funds, for each respective fund. The summary table above provides the overall comparison from existing fees, to what is being proposed. Actual revenue is dependent upon development activity within the community.

BACKGROUND:

In the late 1960's California enacted the California Environmental Quality Act (CEQA). Among other things, this Act required that communities identify and when feasible, mitigate the impacts associated with development.

In the mid 1970's there was an "energy crisis" and the price of oil, gasoline, asphalt and other oil based products soared. The end result of this for public financed infrastructure, primarily roads, was that effective funding levels would plummet. This coupled with the developing reluctance to increase taxes to maintain the historic levels of funding for transportation created a fiscal crisis.

Following the transportation fiscal crisis, communities in California became much more aggressive at identifying and requiring development to provide for directly needed transportation improvements as a way of mitigating the community impacts. Sometimes this was accomplished on an overall basis with assessment or improvement districts. However, these were quickly seen as practicable only when there were large blocks of undeveloped land, with few land owners all of whom had a common interest to undertake certain specific infrastructure improvements. In the 1980's, a couple of assessment districts were undertaken in Chico to fund the then needed improvements along 20th Street and at the 20th Street interchange.

With the more aggressive review approach by local communities, individual developments (subdivisions, commercial shopping centers, etc.) were required to undertake individual traffic studies identifying the "necessary" transportation improvements to maintain the community's traffic level of service standards. The debates over these individual studies were endless. Seeking a more efficient approach, in 1977 Nevada County developed a master plan for the road system for the ensuing 20 years. The costs of these improvements were tabulated and spread over the expected development, and for the first time in California, "development fees" were levied under the authority of CEQA. At first the development community was opposed to the "fees", but quickly, the development community realized that the fees were efficient and the revenue was able to undertake the improvements necessary to accommodate the expected growth.

Very quickly after Nevada County enacted this development fee program, school districts, fire districts, park districts, etc around the State jumped onboard and the collective fees soared, and the levels of care in determining the appropriate fees varied greatly. In 1988, the Legislature enacted Government Code Sections 66000-66008 prescribing the required planning and accounting processes for enacting development fees.

In 1992 the City of Chico began a process developing the necessary infrastructure plans and supporting development fee program. This first nexus report was adopted in 1997, and updated in 2008. This current effort is the first major update since, and this builds on the now current General Plan and the Butte County Association of Government's (BCAG's) growth projections thru the year 2040.

DISCUSSION:

Growth forecast

The base year selected for this update is January 1, 2016. The population is 92,000. While the General Plan has a projected buildout population of 151,000, the selected "design year" for this update is 2040, with a population of 126,000. BCAG estimates that the growth in dwelling units over this period to 2040 will be 16,409 or approximately 40%.

Street Improvements

Approximately \$350 million of street and road improvements are needed by 2040 to maintain the General Plan's level of service standards. To fund this, the current fee per single family residence of approximately \$3,300 (the existing \$4,200 less the amount split out for urbanization projects) would need to be increased between 4 and 6 fold. As an alternative, a select group of high priority projects are identified as candidates for possible funding. This list of projects would have an associated fee increase of approximately 3 fold, to approximately \$9,435 for a single family residence.

Due to the use of a more accurate representation of trip distributions between residential and non-residential uses from BCAG's regional model, while the fee for residential uses would go up approximately 3 fold, the fees for non-residential uses would remain approximately the same as at present. However, the credits formerly given for two assessment districts dating back to the early 1980's have long since outlived their lifespan and would be discontinued.

It is important to note, that beyond 2040, another \$200-300 million of street and road improvements would be necessary to maintain the General Plan level of service standards.

Operationally, single family and multi-family dwelling units are easy to charge because they are lump sum items and are charged per unit. For retail, office and manufacturing, it is charged per square foot of the proposed development. In the instance of redevelopment, credits are given based on any prior use, in accordance with our CMC Section 3.85. In the instance of specialized uses, impacts that are related more to actual trip generation, such as gas stations or drive-through restaurants, our currently adopted Nexus program states that the applicant will be charged based on the Institute of Traffic Engineering (ITE) Manual and use those industry standards trip generation rates to apply a unit cost per trip. This proposed fee structure will eliminate those special uses in the 'other' category and simply be charged based on square footage. This will simplify the process to ensure all similar types of uses will be charged their proportionate share. The entire buildings use is charged at the overall land use category that it functions; the building is not broken up into less operational components because those are accounted for in the overall land use categories.

We will also be proposing amendments to the existing CMC in order to reflect the proposed recommendations of this report, however do not have the ordinances prepared at this time for review and comment. Those will be prepared based on the discussions of the Finance Committee so that staff work is not duplicated and inefficient. The amendments to the CMC will be brought forth either at a future Finance Committee meeting, or simply at the City Council level. One of the recommended changes will include the fact that credits received for redevelopment will only include the previous use, not any previous use. Some of the history of parcels becomes unclear and inaccurate as time has gone on, as well as the fact that in some instances, land uses pre-dated the development impact fee program and therefore did not pay into this program at all. Further, in many instances, parcel lines have changed and further muddies the parcel to potentially receive credits. Therefore, to be fair and accurate, only the prior use of the building may be used as a credit towards a new, redeveloped use.

Road Maintenance

During the last 25 years, the City's road maintenance program has seriously fallen behind keeping up with growth. In 1990, the road maintenance budget to maintain 135 miles of city streets was \$1.1 million. In 2015, the road maintenance budget was \$2.2 million to maintain 296 miles of city streets. With inflation, to maintain the city streets at the same level as existed in 1990, the 2015 budget would have needed to be \$6.6 million.

Three alternative approaches were investigated and are offered for consideration. First, the existing fee is set to cover foreseen large equipment and facility purchases. Using this approach again, the existing fee of approximately \$115 per single family residence would increase to approximately \$148.

Second, using a 40% increase in equipment and facilities to approximate the anticipated growth thru 2040, the existing fee would increase to approximately \$289 per dwelling unit.

Third, the City had conducted an inventory of the current conditions of the city streets. This last approach would fund renovation of those major roads identified to be in an acute state of disrepair over the next 5 years. The resultant fee would be approximately \$2,300 per dwelling unit. This fee would need to be updated every 5 years with a re-inventory of the major roadway surfaces.

Bikeways

The General Plan identifies an extensive system of bikeways for within Chico. The total cost of the identified system is approximately \$50 million. Of this, approximately \$15 million have been identified to be funded by development fees, leaving the majority of the identified projects unfunded. The resultant fee would remain approximately the same as present, at approximately \$500 per single family residence.

Street Urbanization

Street rehabilitation projects were previously included within the general street improvement category. However, these projects do not add roadway capacity, but rather the rehabilitation is to transition these streets from rural nature roadways to the City's standard urban street. And, as such, they are not necessary to maintain the General Plan's level of service standards.

The existing fee for urbanization projects as part of the current road improvement fee is approximately \$900 per dwelling unit. The fee for this new category of street urbanization projects is approximately \$1,120 per single family residence.

Storm Drains

The existing fees are out of date. It is necessary to defer updating this fee until the program is more closely examined.

Sewer Trunk Lines

Subsequent to the last review of the nexus or hookup fees for the sewer trunk lines, a master plan for the City's sewer trunk lines has been prepared. As a result of this updated master plan of 2013, the existing sewer trunk line fees should be reduced from \$1,707 per single family residence to \$1,636.

Sewer Lift Stations

Updating this fee is postponed until the reimbursement agreements are able to be more closely examined.

Sewer Treatment Plant

The existing development fees were set to provide for three expansions of the treatment plant, to a total capacity of 15 mgd (millions of gallons a day). However, the existing plant capacity now after two expansions (12 mgd) is sufficient thru the year 2040, this nexus study's horizon year. The two plant expansions were financed with 20 year loans. 78% of the loan payback charges were allocated to new users through the nexus (hook up) fees. However, the growth in hookups generating this 78% of the loan payback will occur over a 40 year period. This has created a cash flow problem.

Meanwhile, as the two plant expansions totaling 8.4 mgd of capacity were brought on line, the old plant was shut down as it had some operational challenges. At the time, the old plant was running at approximately 6.5 mgd. Subsequently, the old plant's capacity was downgraded to 3.6 mgd. As a consequence, the existing users are rightfully responsible for funding 35% of the plant expansions, rather than the previously allocated 22%.

The result of the preceding, the current hookup fees for a single family residence should be reduced from \$2,270 to \$1,518 to maintain compliance with the State Government Code wherein new development shall not be charged more than its incremental share of the service cost.

Lowering the hookup fee will exacerbate the existing cash flow challenge. This very well might have an effect on the monthly service charges. However, at this time, the information necessary to examine the monthly service charges has not yet been made available.

Parks

There are presently separate funds and fees for community parks, various neighborhood parks and Bidwell Park.

For Bidwell Park, the fees have been, and are currently being collected for land acquisition, acquisition which has been accomplished. And, the General Plan calls for no further land acquisitions.

For community and neighborhood parks, the fees have been, and are currently being collected for both land acquisition and park development. Three alternative fees were initially developed for the neighborhood and community parks. First, land only. Second, land and basic park improvements. Third, land, basic park improvements, and the specialty improvements requested by CARD (i.e. community aquatic center, etc).

However, it was discovered that neither CARD nor the City were prepared to take over the maintenance responsibilities of additional parks without there being a maintenance district supporting this effort. And, efforts to establish such districts have failed, twice.

With this funding impasse there is no reason to pursue collecting money from developers to pay for park land when either the land, if bought, would sit undeveloped, or the money would just sit in the fund. So, the last alternative is to discontinue collecting park fees and consider the remainder of Bidwell Park as fulfilling the General Plan requirement for park lands.

Greenways

With the City's acquisition of the Bidwell Ranch, and with a residual positive balance of funds in the greenway account, the requirements within the General Plan have been fulfilled. Therefore, the existing fee of \$278 per dwelling unit would be eliminated.

Police

Based on 1.3/1000 pop sworn officers and 0.85/1000 pop support staff, the requested ratios, coupled with the accumulated funds and an updated distribution of the police call origins (used as the basis for fee allocations), the existing \$885 per dwelling unit fee would be reduced to approximately \$338. However, with a substantial increase in the average annual incidents occurring at retail land uses, the fees for retail increase from \$1.24 sq ft to \$2.04.

Animal Shelter

Fees for expansion of the City's animal shelter were previously included within the fees for the police department. However, the needs for animal shelter use fundamentally originate differently than the police needs. Therefore, it is proposed to split the animal shelter fees from the police fees. Based on an updated needs assessment of the animal shelter, and allocation of the costs for these needs to residential uses only, the existing fee associated with the animal shelter of \$72 per dwelling unit fee is proposed to be approximately \$78.

Fire

The information necessary to update the Fire Department fees has not yet been made available. The existing fees are seen as being out of date.

Administration

There are yet unanswered questions regarding a potential fee for administrative purposes vs. a "surcharge" applied to some or all of the collected development fees for "administrative purposes". This program is yet being more closely examined.

A surcharge of 1% to the Building Department for fee collection, and a 2% surcharge to the Capital Support Department for administration of the nexus program and future updating of the required support studies is seen as appropriate and will be folded into the functional area fees. And, a surcharge of 15% to the Finance Department for all Public Works capital projects, and a surcharge of 3% to the Finance Department for all other activities will also be folded into the functional area fees.

ENVIRONMENTAL REVIEW:

Action is categorically exempt, as an extension and within the frame work of the General Plan's EIR.

PUBLIC CONTACT:

Outreach has been performed with the various stakeholders leading up to the development of this report, as well as today's meeting. The local development community, Chamber of Commerce and City staff of the various fee categories have all been involved in the data collection and discussion, which went into the recommendations brought forth in this report. The intention of starting this discussion at the Finance Committee is to allow for proper vetting and discussion of this topic to ensure that the recommendations brought forth to the City Council are complete. Also, since this is in relation to fees and revenues of the City funds, it is appropriate to start at this Committee.

Reviewed by:



Brendan Ottoboni, Public Works Director-
Engineering

Approved by:



Mark Orme, City Manager

DISTRIBUTION:

City Clerk (3)

ATTACHMENTS:

Ten (10) technical memorandums



Technical Memorandum #8

To:	City of Chico	Date:	January 4, 2017
Attn:	Steve Borroum	Project:	2017 Chico Development
From:	Marty Inouye Isabel Domeyko, New Economics & Advisory		Impact Fee Study
Re:	Chico Park Impact Fee Update Analysis	Job No.:	25-2223-03
		File No.:	C2076MEM010.DOCX

CC:

This memorandum is a part of an overall effort by the City of Chico to update and adopt a 2016 Nexus Study that updates the currently adopted Development Impact Fees based on the 2030 General Plan. This memorandum focuses on the impact methodology and analysis to update current neighborhood and community park impact fee (PIF) rates.

This memorandum contains a variety of sections documenting current fund balances and Level of Service (LOS) standards for parks, quantifying the scale of new parks needed to accommodate residential growth, and calculating potential updated PIF rates. In addition to figures included within this memorandum, **Appendix A** contains a map of existing park fund districts, while **Appendix B** contains additional documentation of key assumptions and supporting calculations for the PIF update.

Background and Purpose

The general purpose of the PIF is to collect and distribute funding for the acquisition of parkland and, potentially, construction of park facilities improvements to meet the continued growing community need within the City through 2040. Technical Memorandum #1: Population and Housing Forecasts, prepared and submitted under separate cover, documents the City's growth estimate and its methodology.

The 2030 General Plan includes the following policies that address needed funding to create parks and establish impact fees for park land acquisition and facility construction to support continued development through 2040 consistent with the General Plan:

- **Goal PPFS-1: Continue cooperative efforts with the Chico Area Recreation and Park District [CARD] and the Chico Unified School District to provide a broad range of high quality parks and recreation facilities and services for all residents.**
 - **Policy PPFS-1.1 (Park and Recreation Facilities)** – Partner with CARD and local providers to provide parks and recreation facilities that offer recreation opportunities for the community.
 - **Action PPFS-1.1.2 (Park Development Fees)** – Adopt park development fees that support the goals of the CARD Parks and Recreation Master Plan to fund the acquisition and development of

neighborhood and community parks, and community use facilities, such as an aquatic park, needed as a result of new development.

- **Action PPFS-1.1.8 (Funding to Develop Recreation Facilities)** – Pursue local, state, federal, and other funds for the development of parks and recreation facilities.

The focus of this PIF update is to calculate the fee rate needed to fund potential acquisition of remaining needed parklands to achieve the City's base LOS standard, and possibly construct new park facilities.

This memorandum is a part of an overall effort by the City of Chico to update and adopt a 2016 Nexus Study that updates the currently adopted Development Impact Fees based on the 2030 General Plan. This memorandum focuses on the impact methodology and analysis to update current neighborhood and community park impact fee (PIF) rates.

This memorandum contains a variety of sections documenting current fund balances and Level of Service (LOS) standards for parks, quantifying the scale of new parks needed to accommodate residential growth, and calculating potential updated PIF rates. In addition to figures included within this memorandum, **Appendix B** contains additional documentation of key assumptions and supporting calculations for the PIF update.

For Bidwell Park, the fees have been, and are currently being collected for land acquisition, acquisition which has been accomplished. In addition, the General Plan does not call for any further land acquisition. Therefore, the fee is proposed to be discontinued.

Current Fee and Fund Balance

The existing PIF is based on the 2004 Chico General Plan LOS standard:

- 0.68 acres of neighborhood parks; and,
- 1.16 acres of community parks per 1,000 persons; which,
- equates to an initial total of 1.84 acres per 1,000 residents.

The City's existing PIF rate is based on a nexus study last updated in 2009. The 2009 Nexus Study applied a series of assumptions underlying the previous 2003 Nexus Study that jointly covered the City/CARD area; however, the 2009 Nexus Study applied these assumptions to the City's projected growth increment.

The current 2016/17 PIF rate used in this analysis is \$2,596 per residential unit.¹ This rate reflects the result of periodic increases since 2009, when the City Council adopted park impact fees based on a 2009 City Nexus Study.² **Appendix B** contains historical PIF rates.

The current fee is consistent with California's Quimby Act (California Government Code Title 7, Planning and Land Use, Division 2, Chapter 4, 66473-66498), which allows local jurisdictions to

¹ This rate is actually a blended average of the existing single-family and multifamily PIF rates. This analysis transitions the PIF rate to a single per-unit rate because the Census no longer publishes a citywide persons-per-household figure for single-family units versus multifamily units.

² The rates set in 2009 vary slightly from the recommended rates contained in the 2009 Nexus Study.



require dedication of at least 3.0 acres and up to 5.0 acres of neighborhood and community parkland per 1,000 residents for new development.

Fund Balance

The City has one community park fund and multiple neighborhood park funds. **Appendix A** contains a map showing the geographic boundaries of neighborhood park zones. Developed Parks are green, while undeveloped parks are red.

As of June 30, 2015, each of the City's neighborhood park funds and community park fund had a positive fund balance. **Table 1** shows the individual and total park fund balances, which amount to \$2.2 million for neighborhood parks and \$1.9 million for community parks, or a total of nearly \$4.1 million.

TABLE 1
CHICO PARK FUNDS BALANCE (FY 2014/15)

Item	Zone	Available Balance (06/30/2015)
Neighborhood Park Funds		
Fund 341	Zone A	\$198,552
Fund 342	Zone B	\$284,896
Fund 343	Zone C	\$152,110
Fund 344	Zone D/E	\$196,954
Fund 345	Zone F/G	\$403,302
Fund 347	Zone I	\$805,155
Fund 348	Zone J	\$166,438
Subtotal Neighborhood Park Funds		\$2,207,407
Community Park Funds		
Fund 330	N/A	\$1,889,571 [1]
Subtotal Community Park Funds		\$1,889,571
Total Neighborhood & Community Park Funds		\$4,096,978

Source: [1] Does not include a loan made to Bidwell Park Fund. The remaining loan balance as of June 30, 2015 was \$1,398,420. City staff anticipates that this loan will not be paid back.

Parks LOS Standards: 2030 General Plan

This analysis evaluates ways in which the City can update the PIF to reflect the higher LOS standards for neighborhood and community parks included in the City's current General Plan (2030 General Plan adopted in 2010) based on the City's anticipated 2040 population and inventory of local parks.

The 2030 General Plan includes these LOS Standards for parks:



- 1.50 acres of Neighborhood Parks per 1,000 residents
- 2.50 acres of Community Parks per 1,000 residents³

This analysis combines these standards to form a total neighborhood and community parks LOS standard of 4.0 acres per 1,000 persons⁴. City and CARD staff reviewed the current inventory of neighborhood and community parks to verify whether the City as a whole currently meets the 2030 General Plan LOS standard. The original inventory included 260.06 acres of existing neighborhood and community parks, which equates to a LOS of 2.90 acres per 1,000 residents. This LOS was less than that required by the 2030 General Plan and did not meet the provisions of the Quimby Act, which allows local jurisdictions to require new development to dedicate parkland consistent with the level *provided* in the community. Since the inventory was showing 2.90 acres per 1,000 persons, the City would only be able to require new development to dedicate 3.0 acres per 1,000 persons (the minimum allowable), instead of the 4.0 acres per 1,000 persons identified in the 2030 General Plan.

To reach the 2030 GP LOS, City and CARD staff re-classified 158.59 acres of land within Bidwell Park that is currently utilized for active recreation (including the disc golf course, horse arena, golf course, observatory, and shooting range). The updated inventory, contained in **Appendix Table B-3**, increased total neighborhood and community parkland to 418.65 acres, which equates to 4.67 acres per 1,000 residents, thereby surpassing the LOS standard of 4.0 acres per 1,000 residents.

Population and Land Use Growth Forecast

The updated PIF calculation relies upon a 2015-2040 population and land-use growth increment. **Technical Memorandum #1**, submitted under separate cover, documents this growth increment and the basis upon which the park LOS calculations are made. For purposes of this fee update effort, the City expects to grow by 39,382 persons to reach a 2040 population of 129,016.

New Park Acreage Requirements

Table 2 summarizes the neighborhood and community park LOS standards and calculates the gross number of neighborhood and community parks acres required by the current LOS standards for 2015, the forecasted 2015-2040 population growth increment, and 2040.

The updated park inventory (Park Inventory) contains a detailed list of neighborhood and community parks. While **Appendix B** contains the complete updated Parks Inventory, **Table 2** summarizes the total amount of neighborhood and community parks, the General Plan LOS, and the corresponding surplus/deficit for 2015.

Based on the Park Inventory, the City has an existing overall surplus of neighborhood and community *parkland* as of 2015. Between 2016 and 2040, the forecasted growth increment would require an additional 157.53 acres of parkland. By 2040, an anticipated deficit of 97.41

³ 2030 General Plan, page 9-12.

⁴ The 2030 General Plan also includes an LOS standard of 2.5 acres per 1,000 persons for Greenways. An updated Greenways Impact Fee analysis has been prepared and submitted by New Economics under separate cover.



acres of parkland is expected to occur. This 2040 figure is less than the amount otherwise required by the growth increment (157.53 acres) because the analysis applies the existing surplus of parkland. Even with the existing surplus, however, a deficit caused by a lack of neighborhood parkland would still need to be overcome by 2040.

The General Plan does not expressly call for added parkland to be developed. However, assuming that parkland development is part of the original intent, a review of the City's parks inventory indicates an existing overall surplus of 7.42 acres of developed neighborhood and community parks as of 2015. While the application of the 2030 General Plan LOS policy of 4.0 acres per 1,000 residents would require an additional 157.53 acres of developed parks for growth between 2016 and 2040, the inclusion of the existing surplus (7.42 acres) results in a slightly smaller net requirement for developed parks of 150.11 acres by 2040.

Bidwell Park, a large open space area that bisects the City, includes a variety of active and passive recreation opportunities. Owned by the City, Bidwell Park provides a secondary level of parkland and facilities for City residents. While the Parks Inventory in **Appendix B** identifies portions of Bidwell Park that are already classified as neighborhood and/or community, additional re-classification of portions of Bidwell Park could help meet the City's 2030 General Plan standards; a subsequent section of this memo presents this option for consideration.



TABLE 2
SUMMARY OF PARK LOS, SURPLUS/DEFICIT AND REQUIRED ACREAGE

Category/Name	PARKLAND			PARK FACILITIES (DEVELOPED PARKS)		
	2015	2016-2040	2040	2015	2016-2040	2040
City Population	89,634	39,382	129,016	89,634	39,382	129,016
Neighborhood Parks						
2030 General Plan LOS per 1,000 residents	1.50	1.50	1.50	1.50	1.50	1.50
Required Acres	134.45	59.07	193.52	134.45	59.07	193.52
Provided Park Acres [1]	66.04 [2]	0.00	66.04 [2]	41.34 [3]	0.00	41.34 [3]
Surplus/Deficit	-68.41	-59.07	-127.48	-93.11	-59.07	-152.18
Community Parks						
2030 General Plan LOS per 1,000 residents	2.50	2.50	2.50	2.50	2.50	2.50
Required Acres	224.09	98.45	322.54	224.09	98.45	322.54
Provided Park Acres [1]	352.61 [2]	0.00	352.61 [2]	324.61 [3]	0.00	324.61 [3]
Surplus/Deficit	128.53	-98.45	30.07	100.53	-98.45	2.07
Total Combined Neighborhood and Community Parks						
2030 General Plan LOS N+C [4], [5]	4.00	4.00	4.00	4.00	4.00	4.00
Required Acres	358.54	157.53	516.06	358.54	157.53	516.06
Provided Park Acres	418.65	0.00	418.65	365.95	0.00	365.95
Surplus/Deficit	60.11	-157.53	-97.41	7.41	-157.53	-150.11

Notes: [1] See Appendix Table B-3 for Parks Inventory included within this classification.

[2] Includes developed (including designated natural areas) and undeveloped areas within parks located within the City of Chicago.

[3] Includes developed and designated natural areas within existing parks. Excludes undeveloped areas.

[4] The General Plan identifies neighborhood and community park standards separately. The total is shown for purposes of this analysis.

[5] The General Plan also includes a standard of 2.50 acres per 1,000 persons for Greenways. Greenways are analyzed separately from neighborhood and community parks.

PIF Scenarios

This Analysis considers multiple PIF scenarios that apply market-based cost assumptions pertaining to land acquisition and park facility development and conform to the 2030 General Plan neighborhood and community parkland standards. This exercise evaluates the following PIF scenarios:

- **Scenario 1: Parkland.** The first scenario applies the LOS standards identified in the 2030 General Plan based on an estimate of land acquisition costs. This PIF scenario only includes land. **Scenario 2: Parkland and Facilities.** The second scenario applies land and a market-based per-acre estimate for an average level of facility improvements consistent with surveys of other local jurisdictions currently planning/building neighborhood and community parks generally found in other communities. This facilities cost would cover the cost of site preparation and some park amenities (e.g. sports fields, playgrounds, picnic area, etc.).
- **Scenario 3: Parkland, Facilities, and Special Facilities.** The third scenario includes land, park facilities, and two Special Facilities-- community centers and swimming pools/aquatic



centers-- which are specifically identified in the 2007 CARD Master Plan and included in CARD's 2010 PIF Nexus Study (not adopted by the City).

Scenario 1: Parkland

The Scenario 1 PIF applies the 2030 Chico General Plan LOS standards: 1.50 acres of neighborhood parkland and 2.50 acres of community parkland per 1,000 persons. This scenario does not include any park facilities, nor any additional lands from Bidwell Park beyond those already identified in the Parks Inventory.

Scenario 1 relies upon market-based land values, based upon a review of current vacant land listings in Chico (documented in **Appendix B**) and consideration for the typical size of neighborhood and community parks described in the 2007 CARD Master Plan.

Table 3 shows the resulting fee per residential unit for Scenario 1.

**TABLE 3
ESTIMATED PIF: SCENARIO 1**

Item	Cost per Acre	Net Acres Required	Total Cost	Service Population	Cost Per Person	Persons per Unit	PIF Cost Per Unit
Park Acquisition	[1]						
Neighborhood	\$90,000	127.48	\$11,473,506				
Community	\$90,000	-30.07	-\$2,706,390				
Subtotal Park Acquisition		97.41	\$8,767,116				
Available Fund Balances			(\$4,096,978)				
Subtotal Park Acquisition			\$4,670,138	39,382	\$119	2.40	\$285
% of 2016/17 Fee Rate							11%

Notes: [1] Land costs reflect market-based land acquisition costs. See Appendix B for supporting information.

Scenario 2: Parkland & Facilities

The Scenario 2 PIF is based on the 2030 Chico General Plan LOS standards: 1.50 acres of neighborhood parks and 2.50 acres of community parks per 1,000 persons. This scenario applies the land acquisition costs from Scenario 1 and \$350,000 per acre for park facilities. This cost rate includes basic site preparation as well as multiple park amenities (e.g. sports fields, picnic areas, and/or playgrounds) and was determined to reflect an average cost to develop neighborhood and community parks found in other communities in the Sacramento Region.

Table 4 calculates the PIF rate for Scenario 2. The resulting PIF rate is approximately \$3,486 per unit, which is 134 percent of the City's existing PIF rate.



TABLE 4
ESTIMATED PIF: SCENARIO 2

Item	Net Acres Required	Cost per Acre	Total Cost	Service Population	Cost Per Person	Persons per Unit	PIF Cost Per Unit
Neighborhood and Community Parks							
Land Acquisition	97.41	\$90,000	\$8,767,116	39,382	\$223	2.4	\$534
Park Development							
Park Development	150.11	\$350,000	[1] \$52,539,340				
Available Fund Balances			(\$4,096,978)	[2]			
Subtotal Park Development			\$48,442,362	39,382	\$1,230	2.4	\$2,952
Net Neighborhood and Community Parks			\$57,209,478	39,382	\$1,453	2.4	\$3,486
% of 2016/17 Fee Rate							134%

Notes: [1] Provided by Omni-Means. Includes site preparation (grading, drainage, storm water permit, sidewalks, sewer, landscaping and irrigation) and multiple basic park amenities (e.g. sports field, playground, and picnic area).

[2] See Table 1 for supporting calculation of available funds.

Scenario 3: Land, Facilities, and Special Facilities

The Scenario 3 PIF is based on the LOS standard identified in the 2030 Chico General Plan: 1.50 acres of neighborhood parks and 2.50 acres of community parks per 1,000 persons.

This scenario also includes improvement costs for two Special Facilities: swimming pools/aquatic centers and community centers. These Special Facilities were included in the 2008 CARD Master Plan and 2010 CARD PIF Nexus Study (not adopted by the City), but not the City's 2030 General Plan. For this scenario, the LOS standards were calculated based on the scale of total community centers and/or swimming pools expected to exist by the time the City reaches Buildout (as identified at that time).

Table 5 identifies current estimated costs for community centers and swimming pools/ aquatic centers.

Per-acre land and facility costs are then translated into a per-person and a per-unit cost (**Table 6**). The resulting fee, \$5,291 per residential unit, is 204 percent of the existing 2016/17 PIF for neighborhood and community parks.

TABLE 5
SPECIAL RECREATION OF FACILITY COST ESTIMATE ASSUMPTIONS (2016 \$)

Item	Amount	Unit	Metric	Cost per Center	Sq. Ft per Center	Cost per Sq. Ft	Cost per 1,000 persons
Special Recreation Facilities [1]:							
Community Facilities/Rec. Ctrs.	943	sq. ft.	per 1,000 pop.	\$19,000,000	[2] 56,000	\$339	\$319,946
Swimming Pool/ Aquatics Center	1	center	per 39,369 pop.	\$17,000,000	N/A	N/A	\$431,812
Total Special Facility Costs per 1,000 persons							\$751,768

Notes: [1] Cost estimates and facility sizing from 2010 Park Impact Fee Nexus Study, prepared for CARD by SCI Consulting Group. Figure 6 (page 11).

[2] Infiled from 2010\$ based on CCI construction cost index (annual average) 20-city average.



TABLE 6
ESTIMATED PIF: SCENARIO 3

Item	Net Acres/ Facilities Required	Cost Metric	Total Cost	Service Population	Cost Per Person	Persons per Unit	PIF Per Unit
Neighborhood & Community Parks							
	<u>Net Acres</u>	<u>Cost per Acre</u>					
Land Acquisition	97.41	\$90,000	\$8,767,116	39,382	\$223	2.4	\$534
Park Development							
Park Development	150.11	\$350,000	[1] \$52,539,340				
Available Funds			(\$4,096,978)	[2]			
Subtotal Park Development			\$48,442,362	39,382	\$1,230	2.4	\$2,952
Net Neighborhood and Community Parks			\$57,209,478	39,382	\$1,453	2.4	\$3,486
Special Facilities							
	<u>Net Sq. Ft.</u>	<u>Cost per Sq. Ft.</u>					
Community Centers	37,137	\$339	\$12,600,002				
	<u>Net Facilities</u>	<u>Cost per Facility</u>					
Swimming Pools/Aquatic Centers	1.00	\$17,000,000	\$17,005,441				
Net Special Facilities Costs			\$29,605,443	39,382	\$752	2.4	\$1,804
Total Cost			\$86,814,921			2.4	\$5,291
% of 2015/16 Fee Rate							204%

Notes: [1] Provided by Omni-Means Includes site preparation (grading, drainage, storm water permit, sidewalks, sewer, landscaping and irrigation) and multiple basic park amenities (e.g. sports field, playground, and picnic area)
[2] See Table 1 for supporting calculation of available funds

Park Maintenance Challenges

The preparation of the updated Parks Inventory involved City and CARD staff, and resulted in the discovery that neither CARD nor the City are prepared to take over the maintenance responsibilities of additional parks without dedicated maintenance funding. Previous efforts to establish park maintenance funding districts have failed.

This funding impasse may make it difficult to justify the requirement to provide and/or develop additional parkland, particularly if dedicated or acquired land would remain undeveloped, or if fee revenues would simply remain in a park fund. Therefore, a fourth alternative is to discontinue collecting park fees and consider the remainder of Bidwell Park as fulfilling the General Plan requirement for park lands.

Scenario 4: Re-Classify Portions of Bidwell Park

The fourth scenario presumes that the existing inventory of parkland and developed park acres is increased through a re-classification of additional portions of Bidwell Park such that no new parkland is needed to support growth through 2040. Under this scenario, the deficits shown in Table 7—97.41 more acres of combined neighborhood and community parkland—would be identified within Bidwell Park and re-classified as neighborhood parkland. In this manner, there would be no need to acquire any additional parkland. Table 7 shows the adjusted LOS calculation.

Under this scenario, then, there would be no need to acquire any additional parkland and, therefore, the PIF rate would be \$0.



The existing Parks Inventory in **Appendix B** includes a number of developed neighborhood and community parks that currently exist within Bidwell Park—the approach described in this scenario would extend that classification to another 97.41 acres.

Therefore, until a park maintenance solution can be identified and funded that will maintain existing and future parks, this scenario becomes the preferred fee update recommendation.

TABLE 7
ADJUSTED SURPLUS/DEFICIT AND REQUIRED ACREAGE: SCENARIO 4 (2015,2040)

Category/ Name	Parkland	
	2015	2040
City Population	89,634	129,016
Total Combined Neighborhood and Community Parks		
2030 General Plan LOS N+C [1], [2]	4.00	4.00
Required Acres	358.54	516.06
Provided Park Acres	418.65	418.65
Additional Reclassified Bidwell Park Acres [3]	97.41	97.41
Surplus/Deficit	157.52	0.00

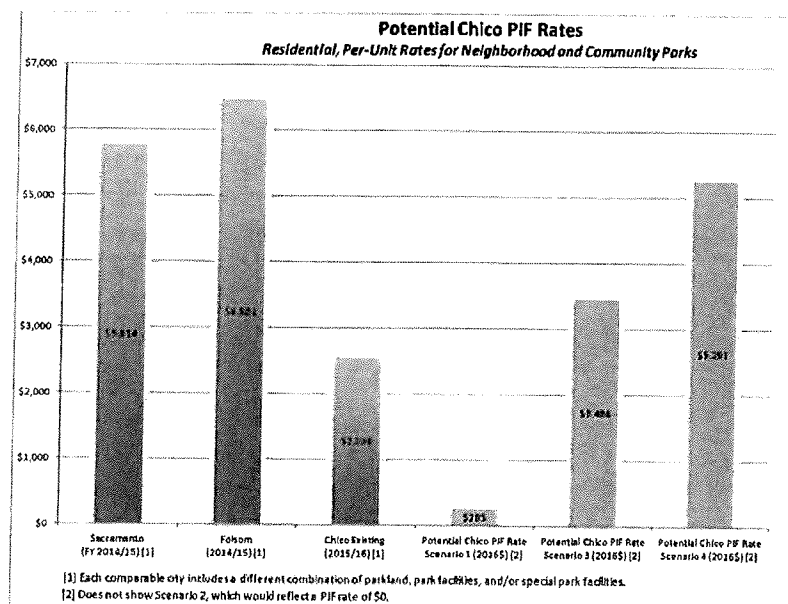
Notes: [1] The General Plan identifies neighborhood and community park standards separately. The total is shown for purposes of this analysis.
 [2] The General Plan also includes a standard of 2.50 acres for greenways. Greenways are analyzed separately from neighborhood and community parks.
 [3] Because the City's existing inventory of parks includes a deficit of neighborhood parkland, parkland in Bidwell Park would presumably be re-classified as neighborhood parkland.

PIF Comparison

Table 8 contains a comparison of PIF rates. This information is provided simply as an informational point of reference. Unless otherwise noted, the rates reflect FY 2014/15; also, comparison jurisdiction figures reflect single-family rates, while the Chico rate reflects a blended residential rate. **Table 8** also compares the existing City PIF to the scenarios studied in this analysis.



**TABLE 8
COMPARISON OF PIF RATES**



Findings

Table 9 summarizes the LOS standards, per-acre land acquisition cost assumptions, per-acre facility cost assumptions, and resulting potential PIF rate per residential unit.

- **Finding 1: All of the neighborhood and community park funds had positive balances as of June 30, 2015.** There is a combined positive balance of \$2.2 million for Neighborhood Park Funds and a positive balance of \$1.9 million for the Community Park Fund.
- **Finding 2: Between 2015 and 2040, the City expects to add 39,382 new persons.** This forecast is tied to residential unit projections developed by the Butte County Association of Governments (BCAG) and reflects residential growth within the City's General Plan boundary.
- **Finding 3: The Existing PIF rate reflects periodic increases since rates were last reset in 2009 but is not compliant with existing 2030 GP LOS standards.** The 2016/17 PIF equates to \$2,596 per residential unit. This rate reflects the parks LOS standards included in the 2004 General Plan (0.68 acres of neighborhood parks and 1.16 acres of community parks per 1,000 persons).
- **Finding 4: The City's 2030 Current General Plan LOS Standards are 1.50 acres of neighborhood parks per 1,000 residents and 2.50 acres of community parks per 1,000 residents.** This analysis combines these standards to evaluate and apply an overall LOS standard of 4.0 acres of combined neighborhood and community parks per 1,000 residents.
- **Finding 5: Under Scenario 1, application of the 2030 General Plan LOS standards with parkland acquisition costs only produces a fee of approximately \$285 per unit, or 11% of the existing PIF.** The 2030 General Plan LOS standards reference parkland, but not facilities. As such, this PIF scenario reflects the 2030 General Plan's minimum standard and the resulting rate *does not* contain any funding for development of park facilities nor any re-classification of Bidwell Park lands.
- **Finding 6: Scenario 2, which includes land acquisition plus park facility improvements similar to those found in other communities, produces a fee of \$3,486 per unit, which is 134 percent of the existing PIF rate.** This rate would allow the City to acquire parkland at current market rates and construct an average level of park facilities consistently found in other communities.
- **Finding 7: Scenario 3, an updated PIF that includes land acquisition costs and park facilities, as well as community centers and swimming pools/aquatic centers, produces a fee of \$5,291 per unit, which is 204 percent of the existing PIF rate.** This calculation is based on a LOS "target" included in the 2010 CARD Nexus Study, which was not adopted by the City.
- **Finding 8: An ongoing lack of dedicated parks maintenance funding is inhibiting the City and CARD from adding more parks.** One potential solution to this challenge would be to re-classify additional portions of Bidwell Park as neighborhood/community parkland such that no new parkland would be needed through 2040.
- **Finding 9: Under Scenario 4, an updated Parks Inventory that re-classifies 97.41 more acres of Bidwell Park as combined neighborhood/community parkland would negate the need for a PIF based on the 2030 General Plan LOS standards.** This scenario would not include any parkland acquisitions nor any improvements.
- **Finding 10: Given the maintenance funding impasse, Scenario 4, with a proposed PIF update of \$0, is the preferred recommendation, until a park maintenance solution is identified and funded.**
- **Finding 11: Current PIF rates within other Sacramento Region jurisdictions are generally higher than the existing and potential PIF rates evaluated in this analysis.**



January 4, 2017

For cities whose PIF rates include only neighborhood and community parks, current fee rates exceed the City's existing PIF rate.



**TABLE 9
SUMMARY OF PIF RATES**

Item	Description	Parkland		Cost Per Unit	Park Facilities		Total PIF Per Unit	% of 2010/17 flow
		LOS Standard (acres per 1,000 population)	Cost Assumption		Cost Assumption	Cost Per Unit		
Existing Park Impact Fee	2016/17 rates, 2004 GP LOS	0.68 acres of neighborhood [1]	Not estimated	N/A	Not estimated	N/A	\$7,486	100%
		1.16 acres of community [1]	Not estimated		Not estimated			
Scenario 1: Parkland	2030 GP LOS Minimum Standard	1.5 acres of neighborhood [2]	\$90,000 per neighborhood acre	\$235	Facilities Not Included	\$0	\$235	31%
		2.5 acres of community [2]	\$90,000 per community acre		Facilities Not Included			
Scenario 2: Parkland + Facilities Land + Facilities	2030 GP LOS	1.5 acres of neighborhood [2]	\$90,000 per neighborhood acre	\$634	\$350,000 per neighborhood park acre [4]	\$2,852	\$3,486	104%
		2.5 acres of community [2]	\$90,000 per community acre		\$350,000 per community park acre [4]			
Scenario 3: Parkland, Facilities, + Special Facilities	2030 GP LOS, Land, Facilities, + Special Facilities (CARO Master Plan) Aquatic & Community Centers [3]	1.5 acres of neighborhood [2]	\$90,000 per neighborhood acre	\$534	\$350,000 per neighborhood park acre [4]	\$2,852	\$3,281	104%
		2.5 acres of community [2]	\$90,000 per community acre		\$350,000 per community park acre [4]			
		None	\$0 per acre (assumes existing land)		\$713,000 per 1,000 persons		\$1,604	
Scenario 4: Re-Classify Portions of Undeveloped Park	Re-classify portions of Undeveloped Park as existing neighborhood parkland, thereby meeting 2030 GP LOS Minimum Standard through 2040	1.5 acres of neighborhood [2]	Not estimated	\$0	Not estimated	N/A	\$0	0%
		2.5 acres of community [2]	Not estimated		Not estimated			

Sources: City of Chgo, CARO, Overlows, and River Economics & Advisory

Notes: [1] The existing PIF is based on the 2004 General Plan. For purposes of this analysis, linear parks and greenways is accounted for separately.

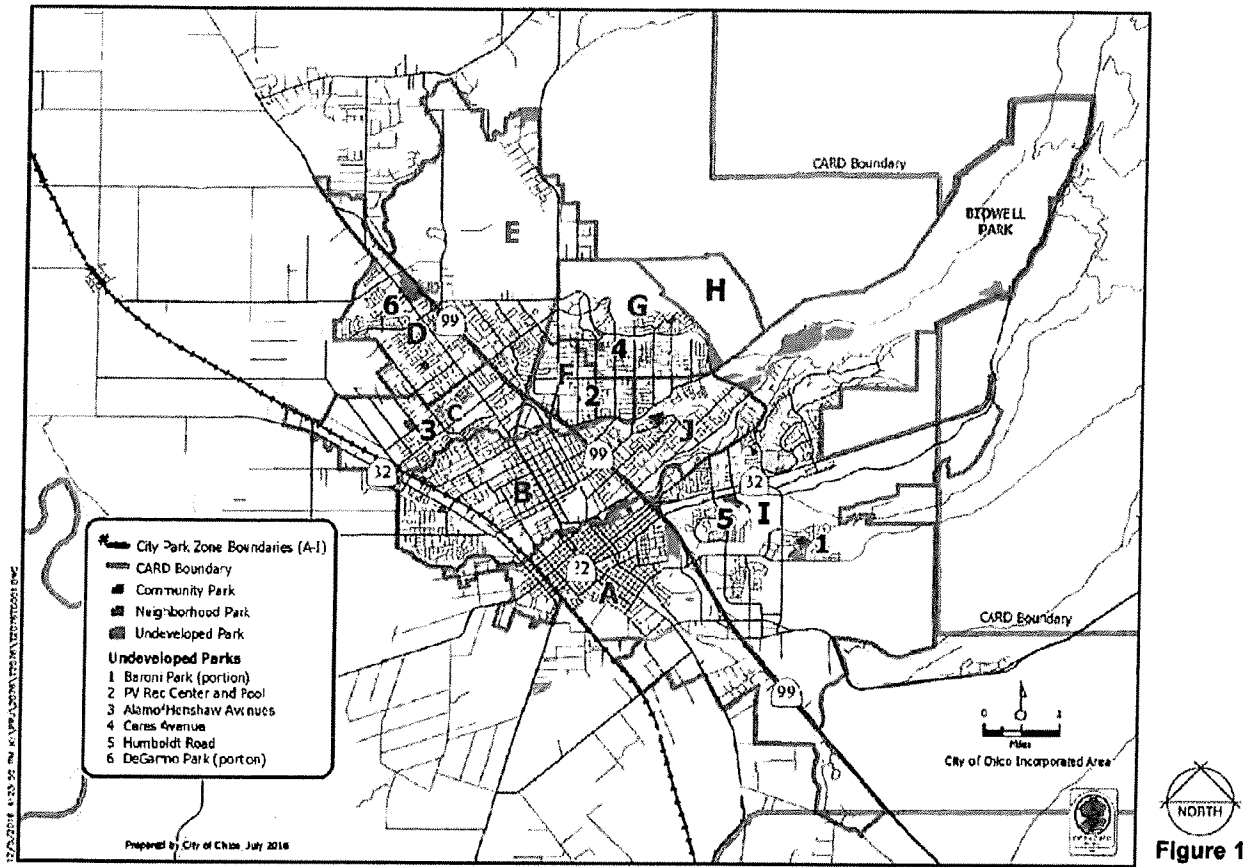
[2] Consistent with the 2030 General Plan and CARO Master Plan (2007).

[3] Included in the CARO Master Plan (2007), but not in the City 2030 General Plan.

[4] Includes site prep (i.e. grading, utilities, irrigation, planting and pathways) and multiple park amenities (e.g. picnic benches, sports fields, playgrounds, etc.).



APPENDIX A:



Existing Neighborhood and Community Parks and Park Zones

City of Chico Development Impact Fee Update

omni means
ENGINEERING SOLUTIONS
December 5, 2016

APPENDIX B:

**TABLE B-1
CHICO NEIGHBORHOOD AND COMMUNITY PARK IMPACT FEES (HISTORICAL RATES)**

Year	Single-Family Unit			Multi-Family Unit			Blended Rate [1]
	Neighborhood Fee	Community Fee	N & C Total	Neighborhood Fee	Community Fee	N & C Total	
2009/10 Adopted Rate	\$932	\$1,719	\$2,651	\$789	\$1,454	\$2,243	\$2,447
2010/11	\$932	\$1,719	\$2,651	\$789	\$1,454	\$2,243	\$2,447
2011/12	\$932	\$1,719	\$2,651	\$789	\$1,454	\$2,243	\$2,447
2012/13	\$932	\$1,719	\$2,651	\$789	\$1,454	\$2,243	\$2,447
2013/14	\$932	\$1,719	\$2,651	\$789	\$1,454	\$2,243	\$2,447
2014/15	\$932	\$1,719	\$2,651	\$789	\$1,454	\$2,243	\$2,447
2015/16	\$956	\$1,762	\$2,718	\$809	\$1,492	\$2,300	\$2,509
2016/17	\$989	\$1,824	\$2,813	\$837	\$1,543	\$2,381	\$2,696
% Change since 2003 Adopted Rate	106%	106%	106%	106%	108%	106%	106%

Notes: [1] In consultation with City staff, for purposes of this analysis New Economics has provided a blended residential rate. The single-family rate was divided by the City's single-family persons per household estimate in the 2009 Nexus Study (2.60 pph) and then multiplied by the 2015 citywide persons per household estimate (2.40 pph) to derive the blended rate per residential unit.