



**CHICO AREA RECREATION AND PARK DISTRICT**  
**545 VALLOMBROSA AVENUE, CHICO, CA 95926**  
**Phone (530) 895-4711 Fax (530) 895-4721**  
**Thursday, April 20, 2017 – 7:00 p.m.**

*Posted Prior to 5:00 pm  
Friday, April 14, 2017*

**BOARD MEMBERS:**

Bob Malowney, Chair  
Jan Sneed, Vice Chair  
Herman Ellis  
Tom Lando  
Michael Worley

**CARD STAFF:**

Ann Willmann, General Manager  
Terry Zeller, Director of Parks and Recreation  
Heather Childs, Finance Manager  
Jennifer Marciales, Executive Assistant

**GENERAL INFORMATION:**

1. Agendas:  
Agendas are available at the meeting or may be picked up in advance at the CARD Office the day prior to the Board meeting without charge.
2. Agenda Items:  
Agenda items are available for public inspection at each meeting or in advance at the CARD Office the day prior to the Board meeting. Copies of agenda items will be available at 20¢ per page.  
  
Notice: if a writing that is a public record pursuant to Government Code Section 54957.5(a) and that relates to an item on this agenda for open session is distributed less than 72 hours prior to this meeting, the writing shall be available for public inspection at the offices of the Chico Area Recreation and Park District, located at 545 Vallombrosa Avenue, Chico, California, at the time the writing is distributed to all or the majority of all of the members of the body.
3. Items Not Appearing On Posted Agenda:  
This agenda was posted at least 72 hours in advance of this meeting. For each item not appearing on the posted agenda upon which the Board wishes to take action, it must make one of the following determinations:
  - a. Determine by a majority vote that an emergency exists as defined in Government Code 54956.5.
  - b. Determine by a two-thirds vote or by a unanimous vote if less than two-thirds of the Board is present, that the need to take action arose subsequent to the agenda being posted.
  - c. Determine that the item appeared on a posted agenda for a meeting occurring not more than five calendar days prior to this meeting, and the item was continued to this meeting.  
Notwithstanding the above, items may be added to the agenda for Board discussion only or to acknowledge receipt of correspondence or other information.
4. Consent Agenda: All items listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Resolutions will be read by title only. There will be no separate discussion of these items unless members of the Board, or persons in the audience, request specific items to be removed from the Consent Agenda to the Regular Agenda for separate discussion, prior to the time the Board votes on the motion to adopt the Consent Agenda. If any item(s) are removed from the Consent Agenda, the item(s) will be considered at the beginning of the Regular Agenda.
5. Assistance for the Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please contact the CARD Office at (530) 895-4711 at least 48 hours prior to the start of the meeting so the necessary arrangements can be made.
6. Identity of Speakers: Speakers are asked to state their names before speaking and to voluntarily write their names on the provided record.



**REGULAR MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
Thursday, April 20, 2017 – 7:00 p.m.**

*Posted Prior to 5:00 pm  
Friday, April 14, 2017*

**AGENDA**

**1.0 CALL TO ORDER**

1.1 Roll Call

**2.0 CORRESPONDENCE**

There is no correspondence.

**3.0 PUBLIC COMMENTS**

NOTE: The Chico Area Recreation and Park District Board of Directors may take official action only on items included in the posted agenda for a specific scheduled meeting. Items addressed during the Public Comment section are generally matters not included on the agenda and therefore, the Board will not take action at this scheduled meeting. However, such items may be put on the agenda for a future meeting. The public shall have the opportunity to address items that are on the posted agenda.

**4.0 PRESENTATIONS**

4.1 Recreation Supervisor Erin Gonzales will be presenting information to the Board with regard to the District's Toddler and Youth Sports Programs.

**5.0 CONSENT AGENDA**

5.1 Minutes of the Regular Meeting of the Board of Directors of March 16, 2017

*Action Requested – that the Board of Directors approve the minutes as submitted*

5.2 Monthly Bills and Refund Register- *Action Requested – that the Board of Directors authorize payment of the monthly bills and approve the refund register*

5.3 Monthly Financial Report - *Action Requested – that the Board of Directors review and approve the Monthly Financial Report*

**6.0 REGULAR AGENDA**

6.1 Items Removed from the Consent Agenda

**7.0 UNFINISHED BUSINESS**

7.1 Public Relations/Communications Campaign (Staff Report 17-9) - *Action Requested – that the Board of Directors authorize the General Manager to enter into an agreement with Valerie Reddemann of HeroCMO to develop a public relations/communications campaign for CARD in an amount not to exceed \$16,000.*

- 7.2 Resolution 17-3 of the Board of Directors of the Chico Area Recreation and Park District Adopting the Preliminary Budget for the 2017-2018 Fiscal Year (Staff Report 17-10) - Action Requested – that the Board of Directors adopt Resolution 17-3 which adopts the Preliminary Budget for the 2017-2018 fiscal year, makes it available for public inspection, and determines that the public hearing regarding the Preliminary Budget will be conducted on June 15, 2017, at the Regular Board Meeting, and the Board will consider adoption of the Final Budget for Fiscal Year 2017-2018 at the Regular Board Meeting on July 20, 2017.
- 7.3 Resolution declaring the Board’s Intention to Continue to Levy the Assessments for Fiscal Year 2017-18, Preliminarily Approving the Engineer’s Reports, and providing for Notice of a Public Hearing on May 18, 2017, for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts (Staff Report 17-11) - Action Requested – that the Board of Directors approve Resolution 17-4 that would declare the Board’s intention to continue to levy the assessments for fiscal year 2017-18, preliminarily approve the Engineer’s Reports for the Oak Way, Amber Grove/Greenfield, and Baroni Neighborhood Park and Open Space (No. LLD 001-05) Landscaping and Lighting Assessment Districts (the "Assessment Districts"), and provide for the notice of a public hearing on May 18, 2017, regarding continuing the annual assessments for fiscal year 2017-18.
- 7.4 District Update (Staff Report 17-12) - General Manager Willmann and Park and Recreation Director Zeller will provide an update to the Board of current projects and District updates, including, but not limited to, Registration Software, Skatepark, and Park Impact Fee Update -Information/Possible Action

## **8.0 NEW BUSINESS**

- 8.1 Proposed Changes to Park Division Staffing Structure (Staff Report 17-13) - Action Requested – that the Board of Directors approve the proposed Park Division reorganization to include one additional full-time Utility I position, and the redistribution of the Park Supervisors’ responsibilities.
- 8.2 LAFCO Election Ballot (Staff Report 17-14) - Action Requested – that the Board of Directors vote for Tom Lando for Special District Regular Non-Enterprise Member, and a candidate for an Alternate Member.

## **9.0 BOARD OF DIRECTORS’ REPORTS/SPECIAL ASSIGNMENTS**

- 9.1 Butte County Special Districts Association/LAFCO
- 9.2 Finance Committee
- 9.3 Other Reports

**10.0 DIRECTORS' COMMENTS**

Opportunity for the Board to comment on items not listed on the agenda.

**11.0 GENERAL MANAGER'S COMMENTS**

11.1 General Manager's Update

**12.0 STAFF COMMENTS**

Opportunity for Staff to comment on items not listed on the agenda.

**13.0 ADJOURNMENT**

Adjourn to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on May 18, 2017.