



**2020-2021  
PRELIMINARY BUDGET**

5/21/2020

**CHICO AREA RECREATION AND PARK DISTRICT  
PRELIMINARY BUDGET  
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May 21, 2020

Board of Directors  
Chico Area Recreation and Park District  
545 Vallombrosa Avenue  
Chico, CA 95926

RE: 2020-2021 Final Budget Letter of Transmittal

Dear Directors:

Staff is pleased to present the 2020-2021 Preliminary Budget for the Chico Area Recreation and Park District (CARD). The attached budget reflects the collaborative efforts of staff and the Board. This provides a framework for the operations of the District for the coming year.

The Budget includes the following items of interest:

- Capital projects are currently budgeted at \$1,504,500.00
- We have budgeted \$92,000 for a possible election.
- The CalPERS Unfunded Liability payment has been budgeted at \$269,270.00. This is the District's plan established at the March 21, 2019 meeting.
- The District is Debt Free, therefore the Notes Payable - Lease Payments Summary has been removed from the budget.

Thank you to staff and the Board for their assistance in this important process.  
Respectfully submitted,

Ann Willmann  
General Manager

**CHICO AREA RECREATION AND PARK DISTRICT  
BUDGET CALENDAR  
PRELIMINARY BUDGET**



<u>DATE</u>	<u>BOARD MEETING</u>	<u>AGENDA</u>
November 21, 2019	Regular	Adopt Budget Calendar
January 13, 2020	N/A	Budget Templates Sent to Staff
March 20, 2020	N/A	Staff Budgets submitted to Business Office
April 16, 2020	Regular	Presentation of Preliminary Budget
May 21, 2020	Regular	Budget Presentation and Adopt Preliminary Budget
June 4, 2020	N/A	Notice of Public Hearing Published in Newspaper
July 16, 2020	Regular	Adopt Final Budget
August 17, 2020	N/A	Submit Final Budget to Auditor-Controller

**CHICO AREA RECREATION AND PARK DISTRICT  
BUDGET SUMMARY - ALL FUNDS  
PRELIMINARY BUDGET**



	GENERAL FUND	PARK IMPACT FUND	OAK WAY PARK	PETERSON PARK	BARONI PARK	MEMORANDUM TOTALS ONLY
<b>REVENUE</b>						
FEE BASED PROGRAM INCOME	4,024,988					4,024,988
OTHER INCOME & FACILITY RENTALS	328,640					328,640
RDA PASSTHROUGH	1,250,000					1,250,000
INVESTMENT INCOME	40,000	700	-	-	300	41,000
TAX INCOME / COUNTY	3,246,500					3,246,500
PARK IMPACT FEES		70,000				70,000
ASSESSMENTS			23,752	42,490	85,689	151,931
OPERATING TRANSFER IN FROM GENERAL FUND			60,184	24,263	-	84,447
<b>TOTAL REVENUE</b>	<b>8,890,128</b>	<b>70,700</b>	<b>83,936</b>	<b>66,753</b>	<b>85,989</b>	<b>9,197,506</b>
<b>OPERATING EXPENDITURES</b>						
SALARIES AND BENEFITS	7,028,680		63,689	40,921	63,689	7,196,979
SERVICES AND SUPPLIES	2,175,792		20,247	25,832	17,000	2,238,871
CONTRIB. TO OTHER AGENCIES	15,000					15,000
CONTINGENCIES	25,000					25,000
OPERATING TRANSFER OUT	84,447					84,447
NOTES PAYABLE / LEASE PYMTS	1,000					1,000
<b>TOTAL OPERATING EXPENDITURES</b>	<b>9,329,919</b>	<b>-</b>	<b>83,936</b>	<b>66,753</b>	<b>80,689</b>	<b>9,561,297</b>
<b>NET INCOME (LOSS) FROM OPERATIONS</b>	<b>(439,791)</b>	<b>70,700</b>	<b>-</b>	<b>-</b>	<b>5,300</b>	<b>(363,791)</b>
<b>CAPITAL PROJECTS</b>						
CAPITAL PROJECTS	1,504,500					1,504,500
CAPITAL PROJECTS' REIMBURSEMENTS	(1,500,000)					(1,500,000)
<b>NET CAPITAL PROJECTS COSTS</b>	<b>4,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,500</b>
<b>CAPITAL PROJECTS FUNDING</b>						
ALLOCATION FROM GENERAL FUND OPERATIONS	-					-
ALLOCATION FROM BARONI PARK OPERATIONS						-
ALLOCATION FROM GENERAL FUND SPENDABLE ASSIGNED	-					-
ALLOCATION FROM GENERAL FUND SPENDABLE UNASSIGNED	(4,500)					(4,500)
ALLOCATION FROM BARONI PARK SPENDABLE RESTRICTED						-
	-	-	-	-	-	-
<b>NET ACTIVITY</b>	<b>(444,291)</b>	<b>70,700</b>	<b>-</b>	<b>-</b>	<b>5,300</b>	<b>(368,291)</b>

**CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY OF REVENUE AND EXPENDITURES  
PRELIMINARY BUDGET**



	2020-2021 BUDGET	INCREASE (DECREASE)	2019-2020 BUDGET	2019-2020 ACTUAL YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 ACTUAL	2018-2019 % BUDGET
<b>REVENUE</b>								
FEE BASED PROGRAM INCOME	4,024,988	220,733	3,804,255	2,883,493.35	75.8%	3,412,730	3,505,476.78	102.7%
OTHER INCOME & FACILITY RENTALS	328,640	(222,348)	550,988	446,777.65	81.1%	499,329	543,166.39	108.8%
RDA PASSTHROUGH	1,250,000	-	1,250,000	1,428,482.32	114.3%	1,090,000	1,294,085.46	118.7%
INVESTMENT INCOME	40,000	(30,000)	70,000	67,315.92	96.2%	40,000	98,524.96	246.3%
TAX INCOME / COUNTY	3,246,500	(2,500)	3,249,000	3,266,759.99	100.5%	3,046,000	3,744,419.76	122.9%
<b>TOTAL REVENUE</b>	<b>8,890,128</b>	<b>(34,115)</b>	<b>8,924,243</b>	<b>8,092,829.23</b>	<b>90.7%</b>	<b>8,088,059</b>	<b>9,185,673.35</b>	<b>113.6%</b>
<b>OPERATING EXPENDITURES</b>								
SALARIES AND BENEFITS	7,028,680	705,828	6,322,852	4,637,353.41	73.3%	5,692,693	5,541,837.59	97.4%
SERVICES AND SUPPLIES	2,175,792	(91,556)	2,267,348	1,680,093.75	74.1%	2,069,218	2,018,993.71	97.6%
CONTRIB. TO OTHER AGENCIES	15,000	-	15,000	17,430.05	116.2%	15,000	14,272.64	95.2%
CONTINGENCIES	25,000	-	25,000	-	0.0%	25,000	-	0.0%
OPERATING TRANSFER OUT	84,447	84,447	-	-	0.0%	-	-	0.0%
NOTES PAYABLE / LEASE PYMTS	1,000	(84,342)	85,342	-	0.0%	81,686	1,000.00	1.2%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>9,329,919</b>	<b>614,377</b>	<b>8,715,542</b>	<b>6,334,877.21</b>	<b>72.7%</b>	<b>7,883,597</b>	<b>7,576,103.94</b>	<b>96.1%</b>
<b>NET INCOME (LOSS) FROM OPERATIONS</b>	<b>(439,791)</b>	<b>(648,492)</b>	<b>208,701</b>	<b>1,757,952.02</b>	<b>842.3%</b>	<b>204,462</b>	<b>1,609,569.41</b>	<b>787.2%</b>
<b>CAPITAL PROJECTS</b>								
CAPITAL PROJECTS	1,504,500	299,500	1,205,000	300,446.48	24.9%	812,500	16,727.40	2.1%
CAPITAL PROJECTS' REIMBURSEMENT	(1,500,000)	(1,500,000)	-	-	-	-	-	-
<b>NET CAPITAL PROJECTS COSTS</b>	<b>4,500</b>	<b>(1,200,500)</b>	<b>1,205,000</b>	<b>300,446.48</b>	<b>24.9%</b>	<b>812,500</b>	<b>16,727.40</b>	<b>2.1%</b>
<b>CAPITAL PROJECTS FUNDING</b>								
ALLOCATION FROM GENERAL FUND OPERATIONS	-	(208,701)	(208,701)	(300,446.48)	144.0%	(204,462)	(16,727.40)	8.2%
ALLOCATION FROM GENERAL FUND SPENCABLE ASSIGNED	-	-	-	-	-	-	-	-
ALLOCATION FROM GENERAL FUND SPENDABLE UNASSIGNED	(4,500)	(991,799)	(996,299)	-	0.0%	(608,038)	-	0.0%
FUNDS FROM ACCUMULATED CAPITAL RESERVES	-	-	-	-	-	-	-	-
<b>TOTAL GENERAL FUND ACTIVITY</b>	<b>(444,291)</b>	<b>552,008</b>	<b>(996,299)</b>	<b>1,457,505.54</b>		<b>(608,038)</b>	<b>1,592,842.01</b>	

CHICO AREA RECREATION AND PARK DISTRICT  
REVENUE SUMMARY - GENERAL FUND - FUND 2490  
PRELIMINARY BUDGET



	2020-2021 BUDGET	INCREASE (DECREASE)	2019-2020 BUDGET	2019-2020 ACTUAL YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 ACTUAL	2018-2019 % BUDGET
<b>FEE BASED PROGRAM INCOME</b>								
AFTER SCHOOL & CAMP PROGRAMS								
AFTERSCHOOL	2,800,642	659,867	2,140,775	1,838,211.38	85.9%	1,825,800	1,889,848.01	103.5%
CAMPS	309,205	(83,325)	392,530	255,963.00	65.2%	340,270	402,387.78	118.3%
<b>SUBTOTAL</b>	<b>3,109,847</b>	<b>576,542</b>	<b>2,533,305</b>	<b>2,094,174.38</b>	<b>82.7%</b>	<b>2,166,070</b>	<b>2,292,235.79</b>	<b>105.8%</b>
<b>AQUATICS</b>	<b>150,487</b>	<b>(17,863)</b>	<b>168,350</b>	<b>79,645.78</b>	<b>47.3%</b>	<b>166,010</b>	<b>144,844.28</b>	<b>87.3%</b>
CLASSES								
GENERAL CLASSES	60,000	(15,000)	75,000	75,028.49	100.0%	-	94,415.27	0.0%
COMMUNITY BAND	1,125	(375)	1,500	1,666.79	111.1%	1,500	2,134.57	142.3%
SENIOR ADULT CLASSES	24,000	(21,000)	45,000	36,655.86	81.5%	44,000	46,121.99	104.8%
YOUTH KARATE & TINY TOTS	37,500	(57,500)	95,000	76,813.55	80.9%	82,000	105,805.30	129.0%
<b>SUBTOTAL</b>	<b>122,625</b>	<b>(93,875)</b>	<b>216,500</b>	<b>190,164.69</b>	<b>87.8%</b>	<b>127,500</b>	<b>248,477.13</b>	<b>194.9%</b>
ADULT SPORTS								
VOLLEYBALL & DODGEBALL	31,749	(8,251)	40,000	20,299.36	50.7%	51,500	41,352.77	80.3%
BASKETBALL	26,131	(3,869)	30,000	18,366.42	61.2%	35,500	24,092.60	67.9%
SOFTBALL	109,794	(44,406)	154,200	77,745.45	50.4%	209,200	142,747.99	68.2%
SOCCER	48,045	(11,955)	60,000	28,188.62	47.0%	50,000	57,390.03	114.8%
<b>SUBTOTAL</b>	<b>215,719</b>	<b>(68,481)</b>	<b>284,200</b>	<b>144,599.85</b>	<b>50.9%</b>	<b>346,200</b>	<b>265,583.39</b>	<b>76.7%</b>
NATURE CENTER								
PROGRAM FEE INCOME	177,960	(144,140)	322,100	149,823.17	46.5%	322,850	273,377.31	84.7%
<b>SUBTOTAL</b>	<b>177,960</b>	<b>(144,140)</b>	<b>322,100</b>	<b>149,823.17</b>	<b>46.5%</b>	<b>322,850</b>	<b>273,377.31</b>	<b>84.7%</b>
OTHER PROGRAMS								
SCHOLARSHIPS	(15,000)	5,000	(20,000)	(9,051.23)	45.3%	(17,000)	(28,254.47)	166.2%
CO-SPONSORED & MISCELLANEOUS	7,500	(7,500)	15,000	10,080.33	67.2%	17,000	13,255.84	78.0%
SPECIAL EVENTS	7,350	(1,950)	9,300	4,997.40	53.7%	9,250	8,133.65	87.9%
SENIOR ADULT PROGRAMS	14,500	(36,500)	51,000	39,485.39	77.4%	62,550	48,250.52	77.1%
YOUTH SPORTS	234,000	9,500	224,500	179,573.59	80.0%	212,300	239,573.34	112.8%
<b>SUBTOTAL</b>	<b>248,350</b>	<b>(31,450)</b>	<b>279,800</b>	<b>225,085.48</b>	<b>80.4%</b>	<b>284,100</b>	<b>280,958.88</b>	<b>98.9%</b>
<b>TOTAL FEE BASED PROGRAMS</b>	<b>4,024,988</b>	<b>220,733</b>	<b>3,804,255</b>	<b>2,883,493.35</b>	<b>75.8%</b>	<b>3,412,730</b>	<b>3,505,476.78</b>	<b>102.7%</b>
OTHER INCOME								
FACILITY RENTAL INCOME	232,250	(193,300)	425,550	238,771.26	56.1%	375,000	392,695.34	104.7%
REBATES & REIMBURSED COSTS	30,000	(5,000)	35,000	168,967.56	482.8%	35,000	76,145.98	217.6%
REIMBURSEMENTS - CITY PARKS	51,390	(12,048)	63,438	9,219.36	14.5%	63,829	39,829.40	62.4%
MISCELLANEOUS	4,000	(6,000)	10,000	2,363.72	23.6%	10,000	17,911.42	179.1%
ENDOWMENTS	10,000	(1,000)	11,000	-	0.0%	-	-	0.0%
DONATIONS	1,000	(5,000)	6,000	27,455.75	457.6%	15,500	16,584.25	107.0%
<b>TOTAL OTHER INCOME</b>	<b>328,640</b>	<b>(222,348)</b>	<b>550,988</b>	<b>446,777.65</b>	<b>81.1%</b>	<b>499,329</b>	<b>543,166.39</b>	<b>108.8%</b>
REVENUE FROM OTHER AGENCIES								
RDA PASSTHROUGH	1,250,000	-	1,250,000	1,428,482.32	114.3%	1,090,000	1,294,085.46	118.7%
INVESTMENT INCOME	40,000	(30,000)	70,000	67,315.92	96.2%	40,000	98,524.96	246.3%
TAX INCOME / COUNTY	3,246,500	(2,500)	3,249,000	3,266,759.99	100.5%	3,046,000	3,744,419.76	122.9%
<b>TOTAL REVENUE FROM OTHER AGENCIES</b>	<b>4,536,500</b>	<b>(32,500)</b>	<b>4,569,000</b>	<b>4,762,558.23</b>	<b>104.2%</b>	<b>4,176,000</b>	<b>5,137,030.18</b>	<b>123.0%</b>
<b>TOTAL REVENUE</b>	<b>8,890,128</b>	<b>(34,115)</b>	<b>8,924,243</b>	<b>8,092,829.23</b>	<b>90.7%</b>	<b>8,088,059</b>	<b>9,185,673.35</b>	<b>113.6%</b>

**CHICO AREA RECREATION AND PARK DISTRICT  
SALARIES AND BENEFITS SUMMARY - GENERAL FUND - FUND 2490  
PRELIMINARY BUDGET**



	2020-2021 BUDGET	INCREASE (DECREASE)	2019-2020 BUDGET	2019-2020 ACTUAL YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 ACTUAL	2018-2019 % BUDGET
<b>SALARIES</b>								
FULL-TIME SALARIES	2,487,000	171,000	2,316,000	1,986,774.91	85.8%	2,153,000	2,161,386.33	100.4%
PART-TIME SALARIES	2,744,974	154,489	2,590,485	1,705,568.50	65.8%	2,300,793	2,126,326.17	92.4%
ACCUMULATED LEAVE	41,000	5,000	36,000	-	0.0%	13,800	44,085.72	319.5%
INSTRUCTORS	78,005	(34,995)	113,000	43,345.02	38.4%	102,100	55,085.22	54.0%
<b>SUBTOTAL</b>	<b>5,350,979</b>	<b>295,494</b>	<b>5,055,485</b>	<b>3,735,688.43</b>	<b>73.9%</b>	<b>4,569,693</b>	<b>4,386,883.44</b>	<b>96.0%</b>
<b>BENEFITS</b>								
FICA	444,000	60,000	384,000	281,255.95	73.2%	359,000	330,463.88	92.1%
RETIREMENT	585,000	50,000	535,000	327,869.92	61.3%	369,000	413,708.23	112.1%
RETIREMENT - GASB 68	-	-	-	-	0.0%	-	79,896.00	0.0%
HEALTH INSURANCE	400,000	27,500	372,500	301,653.22	81.0%	376,000	327,847.23	87.2%
COBRA	-	-	-	-	0.0%	-	-	0.0%
UNEMPLOYMENT INSURANCE	300,000	265,000	35,000	9,842.31	28.1%	35,000	22,142.73	63.3%
WORKERS COMP INSURANCE	117,000	(25,000)	142,000	148,654.18	104.7%	149,000	146,432.96	98.3%
ALLOCATION TO OTHER FUNDS	(168,299)	32,834	(201,133)	(167,610.60)	83.3%	(165,000)	(165,536.88)	100.3%
<b>SUBTOTAL</b>	<b>1,677,701</b>	<b>410,334</b>	<b>1,267,367</b>	<b>901,664.98</b>	<b>71.1%</b>	<b>1,123,000</b>	<b>1,154,954.15</b>	<b>102.8%</b>
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>7,028,680</b>	<b>705,828</b>	<b>6,322,852</b>	<b>4,637,353.41</b>	<b>73.3%</b>	<b>5,692,693</b>	<b>5,541,837.59</b>	<b>97.4%</b>

CHICO AREA RECREATION AND PARK DISTRICT  
 SERVICES AND SUPPLIES SUMMARY - GENERAL FUND - FUND 2490  
 PRELIMINARY BUDGET



	2020-2021 BUDGET	INCREASE (DECREASE)	2019-2020 BUDGET	2019-2020 ACTUAL YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 ACTUAL	2018-2019 % BUDGET
<b>SERVICES AND SUPPLIES</b>								
ADVERTISING	10,000	(25,000)	35,000	5,304.85	15.2%	40,500	25,781.17	63.7%
AGRICULTURE	38,643	3,323	35,320	13,321.34	37.7%	31,200	25,896.74	83.0%
CLOTHING	7,000	-	7,000	5,130.29	73.3%	26,400	24,818.24	94.0%
COMMUNICATIONS	51,175	(2,400)	53,575	42,252.61	78.9%	51,775	52,814.61	102.0%
HOUSEHOLD SUPPLIES	46,600	3,700	42,900	34,205.26	79.7%	40,400	40,017.17	99.1%
INSURANCE	140,000	35,000	105,000	100,930.68	96.1%	77,000	82,165.34	106.7%
TECHNOLOGY EQUIPMENT	15,000	7,000	8,000	22,567.26	282.1%	-	-	0.0%
EQUIPMENT REPAIRS	13,300	(4,700)	18,000	10,810.24	60.1%	18,000	18,133.65	100.7%
HOUSEHOLD EQUIPMENT	-	-	-	-	0.0%	-	-	0.0%
FIELD EQUIPMENT	250	(1,500)	1,750	1,614.36	92.2%	1,750	727.56	41.6%
PROGRAM EQUIPMENT	-	-	-	37.07	0.0%	-	-	0.0%
VEHICLE MAINTENANCE	12,500	-	12,500	11,641.15	93.1%	12,500	12,188.57	97.5%
POOL SUPPLIES	15,000	1,600	13,400	17,361.27	129.6%	12,000	13,867.65	115.6%
POOL EQUIPMENT	4,000	-	4,000	829.76	20.7%	4,000	3,147.04	78.7%
STRUCTURE & GROUNDS	85,550	8,800	76,750	48,984.65	63.8%	87,700	82,783.36	94.4%
WORK SERVICE SUPPLIES	2,050	-	2,050	493.84	24.1%	-	-	0.0%
SHOP SUPPLIES	5,000	(1,000)	6,000	3,444.06	57.4%	5,100	5,279.98	103.5%
VANDALISM	4,950	700	4,250	2,380.42	56.0%	4,100	4,246.68	103.6%
MEDICAL FIRST AID	2,950	(700)	3,650	2,108.46	57.8%	3,200	2,851.55	89.1%
MEMBERSHIP/PERIODICALS	24,000	4,500	19,500	16,808.98	86.2%	18,500	19,412.75	104.9%
OFFICE SUPPLIES	18,000	(7,000)	25,000	12,607.74	50.4%	26,150	26,357.96	100.8%
CONTRACT SERVICES	938,060	(74,110)	1,012,170	785,186.58	77.6%	860,788	891,308.72	103.5%
PUBS/LEGAL NOTICES	22,000	-	22,000	11,965.37	54.4%	24,000	22,401.47	93.3%
RENT/LEASE EQUIPMENT	5,400	-	5,400	1,894.04	35.1%	5,400	2,190.03	40.6%
RENT/LEASE STRUCTURES	2,000	-	2,000	500.00	25.0%	3,200	3,200.00	100.0%
SMALL TOOLS	3,550	50	3,500	1,482.18	42.3%	3,500	2,621.77	74.9%
EDUCATION & TRAINING	9,000	5,000	4,000	4,958.00	124.0%	4,000	839.37	21.0%
DISTRICT OFFICE SPECIAL EXP	9,000	-	9,000	5,878.83	65.3%	9,000	8,367.02	93.0%
PROGRAM SUPPLIES	254,146	11,478	242,668	131,178.39	54.1%	224,740	199,978.22	89.0%
DISTRICT OFFICE MEETING EXP	5,000	-	5,000	1,029.20	20.6%	5,000	1,928.69	38.6%
MILEAGE	40,000	-	40,000	29,303.69	73.3%	37,300	40,674.77	109.0%
PROGRAM TRANSPORTATION	3,300	1,400	1,900	2,041.25	107.4%	3,140	1,136.15	36.2%
DIST OFFICE BOARD MTG EXP	10,000	-	10,000	7,667.84	76.7%	10,000	8,626.11	86.3%
USE TAX	1,500	-	1,500	-	0.0%	1,500	1,752.40	116.8%
CONFERENCES	20,000	(5,000)	25,000	14,480.66	57.9%	23,000	15,714.68	68.3%
<b>SUBTOTAL</b>	<b>1,833,924</b>	<b>(31,859)</b>	<b>1,865,783</b>	<b>1,372,967.58</b>	<b>73.6%</b>	<b>1,674,843</b>	<b>1,641,229.42</b>	<b>98.0%</b>
<b>UTILITIES</b>								
WATER	85,400	6,685	78,715	58,545.34	74.4%	76,625	68,106.44	88.9%
ELECTRICITY	193,218	(71,382)	264,600	206,481.62	78.0%	261,400	250,922.09	96.0%
GAS	56,850	4,500	52,350	37,515.26	71.7%	50,450	53,827.00	106.7%
SEWER	6,400	500	5,900	4,583.95	77.7%	5,900	4,908.76	83.2%
<b>SUBTOTAL</b>	<b>341,868</b>	<b>(59,697)</b>	<b>401,565</b>	<b>307,126.17</b>	<b>76.5%</b>	<b>394,375</b>	<b>377,764.29</b>	<b>95.8%</b>
<b>TOTAL SERVICE &amp; SUPPLY</b>	<b>2,175,792</b>	<b>(91,556)</b>	<b>2,267,348</b>	<b>1,680,093.75</b>	<b>74.1%</b>	<b>2,069,218</b>	<b>2,018,993.71</b>	<b>97.6%</b>

**CHICO AREA RECREATION AND PARK DISTRICT  
PRELIMINARY BUDGET  
CAPITAL PROJECTS SUMMARY**



<b>CENTENNIAL PARK</b>		
Centennial Park Development		<u>1,500,000</u>
<b>COMMUNITY PARK</b>		
Parking lot repairs and resurfacing		<u>                    </u>
<b>DOROTHY JOHNSON CENTER</b>		
New HVAC Equipment		<u>                    </u>
<b>FIXED ASSETS</b>		
Computer and information technology equipment		<u>4,500</u>
		<u>4,500</u>

<b>TOTAL</b>	<b>1,504,500</b>
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<b>PROJECTS FUNDING SUMMARY:</b>	
Funded By Reimbursement for City Parks	1,500,000
Funded By General Fund Current Operations	-
Funded by General Fund - Fund Balance Spendable: Assigned	-
Funded by General Fund - Fund Balance Spendable: Unassigned	<u>4,500</u>
	<b>1,504,500</b>

**CHICO AREA RECREATION AND PARK DISTRICT  
GENERAL FUND - SUMMARY OF FUND BALANCE  
PRELIMINARY BUDGET**



<b>CATEGORY</b>	<b>DESCRIPTION</b>	<b>PROJECTED BEGINNING BALANCE</b>	<b>PROJECTED ACTIVITY</b>	<b>PROJECTED ENDING BALANCE</b>
SPENDABLE: COMMITTED	IMPREST CASH (Petty cash)	1,500		1,500
	GENERAL RESERVE (Working capital)	1,200,000		1,200,000
<b>TOTAL SPENDABLE: COMMITTED FUND BALANCE</b>		<b>1,201,500</b>	<b>-</b>	<b>1,201,500</b>
SPENDABLE: ASSIGNED	ACCUMULATED CAPITAL RESERVE (Future capital projects)	50,000	-	50,000
	LONG TERM DEBT PRINCIPAL REPAYMENT	-	-	-
	ELECTION COSTS (50% of bi-annual election costs)	45,000	-	45,000
	PENSION LIABILITY RESERVE	700,000	-	700,000
	DEFERRED MAINTENANCE COSTS (10% of projected noncash depreciation)	390,500	-	390,500
<b>TOTAL SPENDABLE: ASSIGNED FUND BALANCE</b>		<b>1,185,500</b>	<b>-</b>	<b>1,185,500</b>
SPENDABLE: UNASSIGNED	NET REMAINING UNDESIGNATED FUND BALANCE	2,157,160	(444,291)	1,712,868
<b>TOTAL SPENDABLE FUND BALANCE</b>		<b>4,544,160</b>	<b>(444,291)</b>	<b>4,099,868</b>
NON-SPENDABLE	INVESTMENT IN CAPITAL ASSETS (NET OF RELATED DEBT)	25,197,812	1,504,500	26,702,312
<b>TOTAL FUND BALANCE</b>		<b>29,741,972</b>	<b>1,060,209</b>	<b>30,802,180</b>

Notes: Under GASB #54 the Fund Balance is classified under different sub-categories as follows:

Spendable - Restricted	Has constraints on spending that are legally enforceable by outside parties.
Spendable - Unrestricted - Committed	Has constraints on spending that the District imposes upon itself by high-level formal action prior to the close of the period.
Spendable - Unrestricted - Assigned	Applies to resources intended for spending for a purpose set by the governing body itself or by some person or body delegated to exercise such authority in accordance with policy established by the board.
Spendable - Unrestricted - Unassigned	Residual fund balance.
Non-Spendable	Not available for spending, either now or in the future, because of the form of the asset (e.g. fixed assets)

\* Unassigned Fund Balance is affected by changes made to our reserves, as well as current year net income. This is our best current estimate of our Unassigned Fund Balance. It will continue to change as we monitor our revenues and expenses as we close out the FY. We will continue to see adjustments in this area until the year has been finalized.

**CHICO AREA RECREATION AND PARK DISTRICT  
ADMINISTRATIVE CONTRACT SERVICES  
PRELIMINARY BUDGET**



	<b>2019-2020 BUDGET</b>	<b>2018-2019 BUDGET</b>	<b>CHANGE</b>
<b>ADMINISTRATIVE SERVICES</b>			
ACTUARIAL EVALUATION SOFTWARE	7,000	14,000	(7,000)
CAPITAL ASSETS SOFTWARE	15,620	-	15,620
REGISTRATION SUPPORT FEES	124,000	124,000	-
	<u>146,620</u>	<u>138,000</u>	<u>8,620</u>
<b>OFFICE EQUIPMENT SERVICE CONTRACTS</b>			
COMPUTER MAINTENANCE	12,200	10,613	1,587
COMPUTER HELP DESK	19,440	77,760	(58,320)
COMPUTER SOFTWARE (KRONOS, OFFICE 365)	88,000	71,572	16,428
COPY MACHINE	18,000	18,000	-
TELEPHONE SYSTEM	200	200	-
POSTAGE MACHINE	4,600	4,600	-
	<u>142,440</u>	<u>182,745</u>	<u>(40,305)</u>
<b>AUDIT &amp; RELATED SERVICES</b>			
AUDIT	16,000	17,000	(1,000)
GASB 68 REPORTS	700	700	-
AUDIT & RELATED SERVICES	<u>16,700</u>	<u>17,700</u>	<u>(1,000)</u>
<b>LEGAL SERVICES</b>			
	<u>22,000</u>	<u>22,000</u>	<u>-</u>
<b>PROFESSIONAL SERVICES</b>			
DISTRICT SERVICES	<u>7,000</u>	<u>7,000</u>	<u>-</u>
<b>EMPLOYEE BACKGROUND CHECK</b>			
	<u>18,000</u>	<u>18,000</u>	<u>-</u>
<b>CONSULTANT SERVICES</b>			
LOCAL GOVERNMENT CONSULTING	20,000	20,000	-
FRAUD HOTLINE	1,075	1,075	-
FUTURE FACILITIES PREPARATION	50,000	130,000	(80,000)
ELECTION	92,000	92,000	-
	<u>163,075</u>	<u>243,075</u>	<u>(80,000)</u>
<b>TOTAL ADMINISTRATIVE CONTRACT SERVICES</b>	<u><b>515,835</b></u>	<u><b>628,520</b></u>	<u><b>(112,685)</b></u>

**CHICO AREA RECREATION AND PARK DISTRICT  
PARKS ADMINISTRATIVE CONTRACT SERVICES  
PRELIMINARY BUDGET**



	<b>2020-2021</b>	<b>2019-2020</b>	
	<b>BUDGET</b>	<b>BUDGET</b>	<b>CHANGE</b>
<b>PARKS ADMIN - DISTRICT GENERAL</b>			
HOUSEHOLD	23,000	23,000	-
REPAIRS AND MAINTENANCE	27,500	27,500	-
SAFETY	2,500	2,500	-
SECURITY	175,000	125,000	50,000
UTILITIES	33,000	33,000	-
TREE HAZARD ASSESSMENT & PRUNING	25,600	-	25,600
	<b>286,600</b>	<b>211,000</b>	<b>75,600</b>
 <b><u>SITE SPECIFIC</u></b>			
<b>COMMUNITY CENTER</b>			
LANDSCAPING	21,600	21,000	600
REPAIRS AND MAINTENANCE	2,000	2,000	-
UTILITIES	600	600	-
	<b>24,200</b>	<b>23,600</b>	<b>600</b>
<b>HOOKER OAK</b>			
LANDSCAPING	1,800	1,500	300
UTILITIES	600	600	-
	<b>2,400</b>	<b>2,100</b>	<b>300</b>
<b>COMMUNITY PARK</b>			
UTILITIES	4,800	4,800	-
<b>LAKESIDE PAVILION</b>			
REPAIRS AND MAINTENANCE	4,000	4,000	-
<b>DFJ CENTER</b>			
REPAIRS AND MAINTENANCE	400	400	-
 <b>TOTAL PARKS CONTRACT SERVICES</b>			
	<b>322,400</b>	<b>245,900</b>	<b>76,500</b>

CHICO AREA RECREATION AND PARK DISTRICT  
 EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PARK FUND - FUND 2480  
 PRELIMINARY BUDGET



	2020-2021 BUDGET	INCREASE (DECREASE)	2019-2020 BUDGET	2019-2020 ACTUAL YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 ACTUAL	2018-2019 % BUDGET
<b>INCOME</b>								
PARK IMPACT FEES	70,000	(10,000)	80,000	49,875.00	62.3%	85,000	87,875.00	103.4%
INTEREST INCOME	700	(800)	1,500	2,755.10	183.7%	325	2,579.87	793.8%
<b>TOTAL INCOME</b>	<b>70,700</b>	<b>(10,800)</b>	<b>81,500</b>	<b>52,630.10</b>	<b>64.6%</b>	<b>85,325</b>	<b>90,454.87</b>	<b>106.0%</b>
<b>NOTES PAYABLE / LEASE PYMTS</b>	<b>-</b>	<b>(82,222)</b>	<b>82,222</b>	<b>73,332.00</b>	<b>89.2%</b>	<b>66,665</b>	<b>66,665.00</b>	<b>100.0%</b>
<b>UTILIZATION OF FUND BALANCE</b>	<b>-</b>	<b>71,422</b>	<b>-</b>	<b>73,332.00</b>		<b>18,660</b>	<b>66,665.00</b>	
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>70,700</b>	<b>-</b>	<b>(722)</b>	<b>52,630.10</b>		<b>-</b>	<b>90,454.87</b>	

**CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - OAK WAY - FUND 2495  
PRELIMINARY BUDGET**



	2020-2021 BUDGET	INCREASE (DECREASE)	2019-2020 BUDGET	2019-2020 ACTUAL YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 ACTUAL	2018-2019 % BUDGET
<b>INCOME</b>								
ASSESSMENTS	23,752	588	23,164	22,461.10	97.0%	21,892	21,792.00	99.5%
INTEREST	-	(300)	300	59.42	19.8%	-	474.33	0.0%
TRANSFER FROM GENERAL FUND	60,184	60,184	-	-	0.0%	-	45,966.33	0.0%
<b>TOTAL INCOME</b>	<b>83,936</b>	<b>60,472</b>	<b>23,464</b>	<b>22,520.52</b>	<b>96.0%</b>	<b>21,892</b>	<b>68,232.66</b>	<b>311.7%</b>
<b>OPERATING EXPENDITURES</b>								
<b>SALARIES AND BENEFITS</b>	<b>63,689</b>	<b>2,462</b>	<b>61,227</b>	<b>51,022.30</b>	<b>83.3%</b>	<b>52,661</b>	<b>52,661.28</b>	<b>100.0%</b>
<b>SERVICES AND SUPPLIES</b>								
AGRICULTURE	1,800	-	1,800	1,845.54	102.5%	1,800	1,061.70	59.0%
HOUSEHOLD SUPPLIES	2,500	-	2,500	1,635.92	65.4%	2,500	1,663.46	66.5%
STRUCTURES & GROUNDS	4,000	(500)	4,500	1,742.91	38.7%	4,500	2,741.19	60.9%
VANDALISM	100	100	-	-	0.0%	100	-	0.0%
EQUIPMENT RENTS	500	500	-	-	0.0%	-	115.25	0.0%
CONTRACT SERVICES	6,847	247	6,600	6,572.45	99.6%	6,000	6,998.07	116.6%
WATER	1,500	-	1,500	1,102.97	73.5%	1,500	1,371.60	91.4%
ELECTRIC	3,000	(300)	3,300	2,366.00	71.7%	3,300	3,072.93	93.1%
<b>SUBTOTAL</b>	<b>20,247</b>	<b>47</b>	<b>20,200</b>	<b>15,265.79</b>	<b>75.6%</b>	<b>19,700</b>	<b>17,024.20</b>	<b>86.4%</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>83,936</b>	<b>2,509</b>	<b>81,427</b>	<b>66,288.09</b>	<b>81.4%</b>	<b>72,361</b>	<b>69,685.48</b>	<b>96.3%</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>-</b>	<b>(2,509)</b>	<b>(57,963)</b>	<b>(43,767.57)</b>		<b>(50,469)</b>	<b>(1,452.82)</b>	

Notes:

Property tax assessments on the residents in the Oak Way Assessment District are used to pay the maintenance costs of Oak Way Park which is maintained by CARD.

Property tax assessments on the residents in the Oak Way Assessment District cannot be raised due to how the assessment district was originally established. As such, some operating expenditures must be supplemented by the General Fund in order for the Oak Way Park Fund to properly operate. The General Fund is currently supplementing the costs of salaries and benefits of this fund.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

**CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - PETERSON PARK - FUND 2497  
PRELIMINARY BUDGET**



	2020-2021 BUDGET	INCREASE (DECREASE)	2019-2020 BUDGET	2019-2020 ACTUAL YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 ACTUAL	2018-2019 % BUDGET
<b>INCOME</b>								
ASSESSMENTS	42,490	-	42,490	41,222.90	97.0%	42,560	42,342.90	99.5%
INTEREST	-	(400)	400	109.50	27.4%	275	711.19	258.6%
TRANSFER FROM GENERAL FUND	24,263	24,263	-	-	0.0%	-	8,183.24	0.0%
<b>TOTAL INCOME</b>	<b>66,753</b>	<b>23,863</b>	<b>42,890</b>	<b>41,332.40</b>	<b>96.4%</b>	<b>42,835</b>	<b>51,237.33</b>	<b>119.6%</b>
<b>OPERATING EXPENDITURES</b>								
<b>SALARIES AND BENEFITS</b>	<b>40,921</b>	<b>1,581</b>	<b>39,340</b>	<b>32,783.00</b>	<b>83.3%</b>	<b>30,107</b>	<b>30,107.16</b>	<b>100.0%</b>
<b>SERVICES AND SUPPLIES</b>								
AGRICULTURE	1,850	-	1,850	1,051.58	56.8%	1,850	1,200.53	64.9%
HOUSEHOLD SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
STRUCTURES & GROUNDS	2,500	-	2,500	473.59	18.9%	2,500	2,479.21	99.2%
VANDALISM	-	(100)	100	-	0.0%	100	228.30	228.3%
EQUIPMENT RENTS	-	-	-	-	0.0%	-	-	0.0%
SMALL TOOLS	-	-	-	-	0.0%	-	-	0.0%
CONTRACT SERVICES	4,182	182	4,000	3,992.27	99.8%	4,000	3,867.03	96.7%
WATER	17,000	-	17,000	14,719.83	86.6%	16,000	14,220.73	88.9%
ELECTRIC	300	-	300	136.02	45.3%	300	160.27	53.4%
<b>SUBTOTAL</b>	<b>25,832</b>	<b>82</b>	<b>25,750</b>	<b>20,373.29</b>	<b>79.1%</b>	<b>24,750</b>	<b>22,156.07</b>	<b>89.5%</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>66,753</b>	<b>1,663</b>	<b>65,090</b>	<b>53,156.29</b>	<b>81.7%</b>	<b>54,857</b>	<b>52,263.23</b>	<b>95.3%</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>-</b>	<b>22,200</b>	<b>(22,200)</b>	<b>(11,823.89)</b>		<b>(12,022)</b>	<b>(1,025.90)</b>	

Notes:

Property tax assessments on the residents in the Peterson Park Assessment District are used to pay the maintenance costs of Peterson Park which is maintained by CARD.

Property tax assessments on the residents in the Peterson Park Assessment District cannot be raised due to how the assessment district was originally established. As such, some operating expenditures must be supplemented by the General Fund in order for the Peterson Park Fund to properly operate. The General Fund is currently supplementing the costs of salaries and benefits of this fund.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

**CHICO AREA RECREATION AND PARK DISTRICT  
EXECUTIVE SUMMARY OF REVENUES AND EXPENDITURES - BARONI PARK - FUND 2498  
PRELIMINARY BUDGET**



	2020-2021 BUDGET	INCREASE (DECREASE)	2019-2020 BUDGET	2019-2020 ACTUAL YTD	2019-2020 % BUDGET	2018-2019 BUDGET	2018-2019 ACTUAL	2018-2019 % BUDGET
<b>INCOME</b>								
ASSESSMENTS	85,689	2,462	83,227	81,405.15	97.8%	71,719	71,265.04	99.4%
INTEREST	300	(700)	1,000	1,050.40	105.0%	300	1,801.58	600.5%
TRANSFER FROM GENERAL FUND	-	-	-	-	0.0%	-	-	0.0%
<b>TOTAL INCOME</b>	<b>85,989</b>	<b>1,762</b>	<b>84,227</b>	<b>82,455.55</b>	<b>97.9%</b>	<b>72,019</b>	<b>73,066.62</b>	<b>101.5%</b>
<b>OPERATING EXPENDITURES</b>								
<b>SALARIES AND BENEFITS</b>	<b>63,689</b>	<b>2,462</b>	<b>61,227</b>	<b>51,022.30</b>	<b>83.3%</b>	<b>52,661</b>	<b>52,661.28</b>	<b>100.0%</b>
SERVICES AND SUPPLIES								
AGRICULTURE	1,100	-	1,100	493.65	44.9%	1,083	619.93	57.2%
HOUSEHOLD SUPPLIES	-	-	-	-	0.0%	-	-	0.0%
STRUCTURES & GROUNDS	1,500	-	1,500	1,335.94	89.1%	1,000	2,080.63	208.1%
VANDALISM	100	-	100	-	0.0%	100	-	0.0%
EQUIPMENT RENTS	-	-	-	-	0.0%	-	-	0.0%
CONTRACT SERVICES	4,100	-	4,100	3,992.29	97.4%	4,000	3,867.03	96.7%
WATER	10,000	-	10,000	7,331.64	73.3%	8,050	9,238.72	114.8%
ELECTRIC	200	-	200	-	0.0%	200	-	0.0%
<b>SUBTOTAL</b>	<b>17,000</b>	<b>-</b>	<b>17,000</b>	<b>13,153.52</b>	<b>77.4%</b>	<b>14,433</b>	<b>15,806.31</b>	<b>109.5%</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>80,689</b>	<b>2,462</b>	<b>78,227</b>	<b>64,175.82</b>	<b>82.0%</b>	<b>67,094</b>	<b>68,467.59</b>	<b>102.0%</b>
<b>TOTAL INCOME OVER (UNDER) EXPENDITURES</b>	<b>5,300</b>	<b>(700)</b>	<b>6,000</b>	<b>18,279.73</b>	<b>304.7%</b>	<b>4,925</b>	<b>4,599.03</b>	<b>93.4%</b>
<b>ALLOCATION TO CAPITAL PROJECTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL FUND ACTIVITY</b>	<b>5,300</b>	<b>2,462</b>	<b>6,000</b>	<b>18,279.73</b>		<b>4,925</b>	<b>4,599.03</b>	

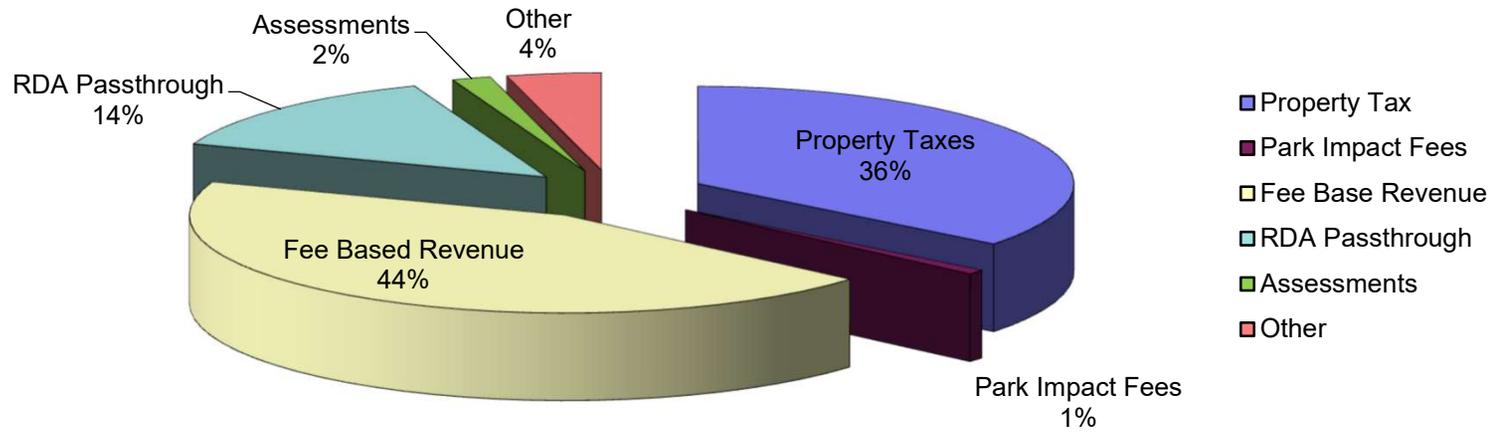
<b>CAPITAL PROJECTS</b>								
CAPITAL PROJECTS	-	-	-	-	0.0%	-	-	0.0%
<b>CAPITAL PROJECTS FUNDING</b>								
ALLOCATION FROM OPERATIONS	-	-	-	-	0.0%	-	-	0.0%
ALLOCATION FROM SPENDABLE RESTRICTED	-	-	-	-	0.0%	-	-	0.0%
	-	-	-	-		-	-	

Notes:

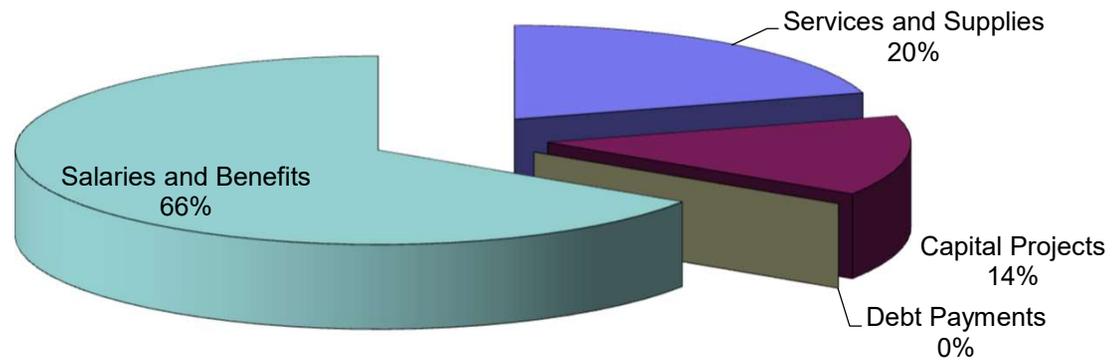
Property tax assessments on the residents in the Baroni Neighborhood Park Assessment District are used to pay the maintenance costs of Baroni Park which is maintained by CARD.

Fund Balance for this fund is assigned as Spendable - Restricted for maintenance of the park.

### CARD BUDGET: REVENUE BY SOURCE



# CARD BUDGET: BUDGETED EXPENDITURES



■ Services and Supplies   ■ Capital Projects   ■ Debt Payments   ■ Salaries and Benefits

**CHICO AREA RECREATION AND PARK DISTRICT  
PRELIMINARY BUDGET  
PARK SITES AND FACILITIES**



The Chico Area Recreation and Park District serves a 225 square mile area with an approximated population of 109,000. The District is located in the northwest corner of Butte County, California including the urban area of Chico and surrounding farmland.

The District currently operates three recreation centers, two swimming pools, one gymnasium, and six park and recreation areas. District parks range in size from .44 acres to 40 acres. Park sites and facilities operated by the District include:

**FACILITIES**

Community Center

Location: 545 Vallombrosa Avenue  
Size: 3 acres  
Facilities: CARD administrative offices, recreation classrooms and multi-purpose room

Chico Creek Nature Center

Location: 1968 East 8th Street  
Size: 3.25 acres  
Facilities: Animal museum, exhibit hall, nature classroom, and administrative offices

Dorothy F. Johnson Neighborhood Center

Location: 775 East 16th Street  
Size: 3 acres  
Facilities: Community center, playground, picnic area and basketball court

Lakeside Pavilion

Location: 2565 California Park Drive  
Size: 1.6 acres  
Facilities: Community center, administrative offices and multi-purpose room

Pleasant Valley Pool and Recreation Center

Location: 2320 North Avenue  
Size: 1.1 acres  
Facilities: Community center and swimming pool

Shapiro Pool

Location: Oleander and Memorial Way  
Size: .44 acres  
Facilities: Swimming pool

**COMMUNITY PARKS**

Community Park

Location: East 20th Street and Martin Luther King Jr. Parkway  
Size: 40 acres  
Facilities: Playground, picnic area, three softball fields, seven tennis courts, two pickleball courts, seven soccer fields, three sand volleyball courts, restrooms and gymnasium

DeGarmo Park

Location: 199 Leora Court  
Size: 36 acres  
Facilities: Pavilion, playground, picnic area, three softball fields, two soccer fields and dog park

**CHICO AREA RECREATION AND PARK DISTRICT  
PRELIMINARY BUDGET  
PARK SITES AND FACILITIES**



**Hooker Oak Recreation Area**

Location: 1928 Manzanita Avenue  
Size: 35 acres  
Facilities: Playground, picnic area, basketball court, baseball field and two softball fields

**Wildwood Park**

Location: 100 Wildwood Avenue  
Size: 18 acres  
Facilities: Pavilion and picnic area, playground and two softball fields

**OTHER PARK SITES**

**Baroni Park**

Location: Bruce Road at Remington Drive  
Size: 7.285 acres  
Facilities: Playground, basketball court, picnic area and open space

**Ceres Park**

Location: Glenshire Lane  
Size: 5 acres  
Facilities: Undeveloped

**Hancock Park**

Location: North Marigold Ave.  
Size: 3.61 acres  
Facilities: Grassland and pathways

**Henshaw Avenue Park**

Location: Henshaw Avenue  
Size: 5 acres  
Facilities: Undeveloped

**Humboldt Avenue Skatepark**

Location: Humboldt Avenue at Flume Street  
Size: .89 acres  
Facilities: Skateboard park with restrooms

**Oak Way Park**

Location: 1510 West 8th Avenue  
Size: 8.7 acres  
Facilities: Playground, basketball court, picnic area and restrooms

**Peterson Park**

Location: Rollins Lake Drive and Denali Drive  
Size: 5.5 acres  
Facilities: Playground, picnic area and basketball court

**Rotary Park**

Location: East 16th Street and Broadway  
Size: .7 acres  
Facilities: Playground, picnic area and basketball court

**Sycamore Park**

Location: One Mile Recreation Area  
Size: 3.5 acres  
Facilities: Softball field

**CHICO AREA RECREATION AND PARK DISTRICT  
PRELIMINARY BUDGET  
PART TIME/TEMPORARY/SEASONAL SALARY - SCHEDULE**

**EFFECTIVE JAN - DEC 2020**



\* indicates change in job title or description from prior budget

TITLE	2020 Rates
Recreation Leader II	\$ 13.00
Recreation Leader III	\$ 14.00
Assistant Director	\$ 14.00
Director I	\$ 15.00
Director II	\$ 16.00
Enrichment I	\$ 14.25
Enrichment II	\$ 16.25
Enrichment III	\$ 18.25
Enrichment IV	\$ 20.25
Program Manager	\$ 21.00
Labor III	\$ 13.00
Labor IV-level 1	\$ 14.00
Labor IV-level 2	\$ 14.50
Park Attendant I	\$ 13.00
Park Attendant II	\$ 13.50
Facility Attendant I	\$ 13.00
Facility Attendant II	\$ 13.75
Facility Attendant III	\$ 16.50
Facility Rental Specialist	\$ 18.00
Office Assistant II	\$ 13.00
Office Assistant III	\$ 14.00
Office Assistant IV	\$ 15.00
Finance Assistant	\$ 17.00
Swim Instructor	\$ 13.00
Lifeguard I	\$ 13.00
Lifeguard II	\$ 13.50
Asst. Head Guard	\$ 14.00
Head Guard	\$ 15.00
Asst. Pool Manager	\$ 15.50

**NOTES:**

PT Employees are limited to working no more than 28 hours per week.

Temporary PT Employees are limited to a max. of 970 hours per Fiscal Year (July 1 - June 30)

Extended PT Employees are limited to working no more than 28 hours per week or 1560 hours per Fiscal Year.

Seasonal Employees work for a defined season for 120 days or less. They are limited to 35 hours or less per week. They may not work more than a total of 120 days for CARD in a single CALENDAR year.

Instructors under contract shall be compensated in accordance with the negotiated contract.

**ADULT SPORTS OFFICIAL RATES**

		STEP 1	STEP 2	STEP 3
1.	Softball, Basketball (1 hour games)	\$ 18.00	\$ 20.00	\$ 22.00
2.	Baseball League Game Rates (2.5 hour games)			
	a. Plate	\$ 48.00	\$ 50.00	\$ 52.00
	b. Bases	\$ 32.00		
3.	Volleyball League & Kickball Game Rates (1 hour games)	\$ 16.00	\$ 17.00	\$ 18.00
4.	Soccer League Game Rates			
	a. Line Judge Flat Rate (1.25 hr. games)	\$ 17.50	\$ 18.50	\$ 19.50
	b. Field Official Flat Rate (1.25 hr. games)	\$ 28.00	\$ 29.00	\$ 30.00
	c. 7 A-Side Flat Rate (1 hour games)	\$ 25.00	\$ 26.00	\$ 27.00
5.	Flag Football League Game Rates (1 hour games)			
	a. Umpire Flat Rate	\$ 19.00	\$ 20.00	\$ 21.00
	b. Field Judge Flat Rate	\$ 15.00		
NOTES:	6)	Procedure for Sport Official Salary Advancement:		
	a.	Officials start at step one, except where noted, and will increase to the next appropriate step after two years of experience and having at least "satisfactory" or above seasonal evaluations.		
	b.	Past or present high school (within last two years), college, certified association, or verified Recreation Department Official with at least two years adult officiating experience is eligible for consideration to start at Step 2 with written documentation from a supervisor and written approval from the General Manager.		

**CHICO AREA RECREATION AND PARK DISTRICT  
PRELIMINARY BUDGET  
PART TIME/TEMPORARY/SEASONAL SALARY - SCHEDULE**

**EFFECTIVE JAN - DEC 2021**



\* indicates change in job title or description from prior budget

TITLE	2021 Rates
Recreation Leader II	\$ 14.00
Recreation Leader III	\$ 15.00
Assistant Director	\$ 15.00
Director I	\$ 16.00
Director II	\$ 17.00
Enrichment I	\$ 14.50
Enrichment II	\$ 16.50
Enrichment III	\$ 18.50
Enrichment IV	\$ 20.25
Program Manager	\$ 21.00
Labor III	\$ 14.00
Labor IV-level 1	\$ 15.00
Labor IV-level 2	\$ 15.50
Park Attendant I	\$ 14.00
Park Attendant II	\$ 14.50
Facility Attendant I	\$ 14.00
Facility Attendant II	\$ 14.75
Facility Attendant III	\$ 17.50
Facility Rental Specialist	\$ 18.00
Office Assistant II	\$ 14.00
Office Assistant III	\$ 15.00
Office Assistant IV	\$ 16.00
Finance Assistant	\$ 17.00
Swim Instructor	\$ 14.00
Lifeguard I	\$ 14.00
Lifeguard II	\$ 14.50
Asst. Head Guard	\$ 15.00
Head Guard	\$ 16.00
Asst. Pool Manager	\$ 16.50

**NOTES:**

PT Employees are limited to working no more than 28 hours per week.

Temporary PT Employees are limited to a max. of 970 hours per Fiscal Year (July 1 - June 30)

Extended PT Employees are limited to working no more than 28 hours per week or 1560 hours per Fiscal Year.

Seasonal Employees work for a defined season for 120 days or less. They are limited to 35 hours or less per week. They may not work more than a total of 120 days for CARD in a single CALENDAR year.

Instructors under contract shall be compensated in accordance with the negotiated contract.

**ADULT SPORTS OFFICIAL RATES**

		STEP 1	STEP 2	STEP 3
1.	Softball, Basketball (1 hour games)	\$ 18.00	\$ 20.00	\$ 22.00
2.	Baseball League Game Rates (2.5 hour games)			
	a. Plate	\$ 48.00	\$ 50.00	\$ 52.00
	b. Bases	\$ 32.00		
3.	Volleyball League & Kickball Game Rates (1 hour games)	\$ 16.00	\$ 17.00	\$ 18.00
4.	Soccer League Game Rates			
	a. Line Judge Flat Rate (1.25 hr. games)	\$ 17.50	\$ 18.50	\$ 19.50
	b. Field Official Flat Rate (1.25 hr. games)	\$ 28.00	\$ 29.00	\$ 30.00
	c. 7 A-Side Flat Rate (1 hour games)	\$ 25.00	\$ 26.00	\$ 27.00
5.	Flag Football League Game Rates (1 hour games)			
	a. Umpire Flat Rate	\$ 19.00	\$ 20.00	\$ 21.00
	b. Field Judge Flat Rate	\$ 15.00		
NOTES:	6)	Procedure for Sport Official Salary Advancement:		
	a.	Officials start at step one, except where noted, and will increase to the next appropriate step after two years of experience and having at least "satisfactory" or above seasonal evaluations.		
	b.	Past or present high school (within last two years), college, certified association, or verified Recreation Department Official with at least two years adult officiating experience is eligible for consideration to start at Step 2 with written documentation from a supervisor and written approval from the General Manager.		

**Management**

July 1, 2020-June 30,2021	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
<b>Parks &amp; Recreation Director</b>										
Hourly	\$ 43.21	\$ 44.21	\$ 45.21	\$ 46.21	\$ 47.21	\$ 48.21	\$ 49.21	\$ 50.21	\$ 51.21	\$ 52.21
Monthly	\$ 7,490	\$ 7,663	\$ 7,836	\$ 8,010	\$ 8,183	\$ 8,356	\$ 8,530	\$ 8,703	\$ 8,876	\$ 9,050
Annually	\$ 89,877	\$ 91,957	\$ 94,037	\$ 96,117	\$ 98,197	\$ 100,277	\$ 102,357	\$ 104,437	\$ 106,517	\$ 108,597
<b>Finance Manager</b>										
Hourly	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17	\$ 43.17
Monthly	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309	\$ 7,483
Annually	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714	\$ 89,794
<b>HR Manager</b>										
Hourly	\$ 34.17	\$ 35.17	\$ 36.17	\$ 37.17	\$ 38.17	\$ 39.17	\$ 40.17	\$ 41.17	\$ 42.17	\$ 43.17
Monthly	\$ 5,923	\$ 6,096	\$ 6,269	\$ 6,443	\$ 6,616	\$ 6,789	\$ 6,963	\$ 7,136	\$ 7,309	\$ 7,483
Annually	\$ 71,074	\$ 73,154	\$ 75,234	\$ 77,314	\$ 79,394	\$ 81,474	\$ 83,554	\$ 85,634	\$ 87,714	\$ 89,794

**Other Full Time Employees**

July 1, 2020-June 30,2021	Step A	Step B	Step C	Step D	Step E	Merit Range	
						Step F	Step G
<b>Executive Assistant</b>							
Hourly	\$ 30.49	\$ 32.02	\$ 33.62	\$ 35.30	\$ 37.07	\$ 38.92	\$ 40.86
Monthly	\$ 5,286	\$ 5,550	\$ 5,827	\$ 6,119	\$ 6,425	\$ 6,746	\$ 7,083
Annually	\$ 63,428	\$ 66,599	\$ 69,929	\$ 73,425	\$ 77,097	\$ 80,952	\$ 84,999
<b>HR Payroll Specialist</b>							
Hourly	\$ 19.49	\$ 20.46	\$ 21.48	\$ 22.56	\$ 23.69	\$ 24.87	\$ 26.11
Monthly	\$ 3,378	\$ 3,547	\$ 3,724	\$ 3,910	\$ 4,106	\$ 4,311	\$ 4,526
Annually	\$ 40,533	\$ 42,559	\$ 44,687	\$ 46,922	\$ 49,268	\$ 51,731	\$ 54,318
<b>Finance Specialist</b>							
Hourly	\$ 19.49	\$ 20.46	\$ 21.48	\$ 22.56	\$ 23.69	\$ 24.87	\$ 26.11
Monthly	\$ 3,377.73	\$ 3,547	\$ 3,724	\$ 3,910	\$ 4,105.66	\$ 4,311	\$ 4,526
Annually	\$ 40,533	\$ 42,559	\$ 44,687	\$ 46,922	\$ 49,268	\$ 51,731	\$ 54,318
<b>Facility Coordinator</b>							
Hourly	\$ 24.64	\$ 25.87	\$ 27.16	\$ 28.52	\$ 29.95	\$ 31.44	\$ 33.01
Monthly	\$ 4,270.27	\$ 4,484	\$ 4,708	\$ 4,943	\$ 5,190.54	\$ 5,450	\$ 5,723
Annually	\$ 51,243	\$ 53,805	\$ 56,496	\$ 59,321	\$ 62,287	\$ 65,401	\$ 68,671
<b>Customer Service Rep II</b>							
Hourly	\$ 24.64	\$ 25.87	\$ 27.16	\$ 28.52	\$ 29.95	\$ 31.44	\$ 33.01
Monthly	\$ 4,270	\$ 4,484	\$ 4,708	\$ 4,943	\$ 5,191	\$ 5,450	\$ 5,723
Annually	\$ 51,243	\$ 53,805	\$ 56,496	\$ 59,321	\$ 62,287	\$ 65,401	\$ 68,671
<b>Customer Service Rep I</b>							
Hourly	\$ 20.01	\$ 21.01	\$ 22.06	\$ 23.16	\$ 24.32	\$ 25.54	\$ 26.82
Monthly	\$ 3,468	\$ 3,642	\$ 3,824	\$ 4,015	\$ 4,216	\$ 4,427	\$ 4,648
Annually	\$ 41,621	\$ 43,702	\$ 45,887	\$ 48,181	\$ 50,590	\$ 53,120	\$ 55,776
<b>Marketing Coordinator</b>							
Hourly	\$ 26.99	\$ 28.34	\$ 29.75	\$ 31.24	\$ 32.80	\$ 34.44	\$ 36.16
Monthly	\$ 4,678	\$ 4,912	\$ 5,157	\$ 5,415	\$ 5,686	\$ 5,970	\$ 6,268
Annually	\$ 56,132	\$ 58,938	\$ 61,885	\$ 64,980	\$ 68,229	\$ 71,640	\$ 75,222
<b>Recreation Coordinator</b>							
Hourly	\$ 22.29	\$ 23.40	\$ 24.57	\$ 25.80	\$ 27.09	\$ 28.44	\$ 29.87
Monthly	\$ 3,863	\$ 4,056	\$ 4,259	\$ 4,472	\$ 4,695	\$ 4,930	\$ 5,177
Annually	\$ 46,355	\$ 48,673	\$ 51,106	\$ 53,661	\$ 56,345	\$ 59,162	\$ 62,120
<b>Sr. Recreation Supervisor</b>							
Hourly	\$ 30.65	\$ 32.18	\$ 33.79	\$ 35.48	\$ 37.25	\$ 39.12	\$ 41.07
Monthly	\$ 5,313	\$ 5,578	\$ 5,857	\$ 6,150	\$ 6,457	\$ 6,780	\$ 7,119
Annually	\$ 63,751	\$ 66,939	\$ 70,285	\$ 73,800	\$ 77,490	\$ 81,364	\$ 85,432
<b>Recreation Supervisor</b>							
Hourly	\$ 29.30	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
Monthly	\$ 5,079	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
Annually	\$ 60,947	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674
<b>Nature Center Director</b>							
Hourly	\$ 29.30	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
Monthly	\$ 5,079	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
Annually	\$ 60,947	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674
<b>Park Supervisor</b>							
Hourly	\$ 29.30	\$ 30.77	\$ 32.30	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27
Monthly	\$ 5,079	\$ 5,333	\$ 5,599	\$ 5,879	\$ 6,173	\$ 6,482	\$ 6,806
Annually	\$ 60,947	\$ 63,994	\$ 67,194	\$ 70,553	\$ 74,081	\$ 77,785	\$ 81,674
<b>Utility II</b>							
Hourly	\$ 26.53	\$ 27.85	\$ 29.24	\$ 30.71	\$ 32.24	\$ 33.85	\$ 35.55
Monthly	\$ 4,598	\$ 4,828	\$ 5,069	\$ 5,323	\$ 5,589	\$ 5,868	\$ 6,162
Annually	\$ 55,174	\$ 57,932	\$ 60,829	\$ 63,870	\$ 67,064	\$ 70,417	\$ 73,938
<b>Utility I</b>							
Hourly	\$ 22.91	\$ 24.06	\$ 25.26	\$ 26.52	\$ 27.85	\$ 29.24	\$ 30.70
Monthly	\$ 3,971	\$ 4,170	\$ 4,378	\$ 4,597	\$ 4,827	\$ 5,069	\$ 5,322
Annually	\$ 47,657	\$ 50,040	\$ 52,542	\$ 55,169	\$ 57,927	\$ 60,823	\$ 63,865