



**REGULAR MEETING OF THE CHICO AREA  
RECREATION AND PARK DISTRICT BOARD OF DIRECTORS  
545 VALLOMBROSA AVENUE, CHICO, CA 95926**

**MINUTES  
December 20, 2018**

**Board Members Present:** Michael Worley, Chair  
Tom Lando, Vice Chair  
Thomas Nickell, Board Member  
Dave Donnan, Board Member  
Michael McGinnis, Board Member

**Staff Members Present:** Ann Willmann, General Manager  
Terry Zeller, Director of Parks and Recreation  
Heather Childs, Finance Manager  
Jennifer Marciales, Executive Assistant

**1.0 CALL TO ORDER**

1.1 Roll Call

The meeting was called to order at 7:00 p.m., and roll call was taken as noted above.

1.2 Election of Officers

The consensus of the Board was to elect Michael Worley as the Board Chair, and Tom Lando as Vice Chair.

**2.0 CORRESPONDENCE**

There was no correspondence.

**3.0 PUBLIC COMMENTS**

There were no comments.

**4.0 PRESENTATIONS**

There were no presentations.

**5.0 CONSENT AGENDA**

**M/S/C/ (Directors Lando/Nickell)** that the Board of Directors approves the consent agenda as presented.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, Donnan, McGinnis

Noes: None

Abstain: None

Absent: None

**6.0 REGULAR AGENDA**

No items were removed from the consent agenda.

## **7.0 UNFINISHED BUSINESS**

### 7.1 District Update

General Manager Willmann and Park and Recreation Director Zeller reviewed their staff report with the Board and provided an update on the impacts of the Camp Fire, the Maidu Living Village Project, Funding Strategy Request for Proposal, Child Care Task Force, Nature Center Negotiations, Breakfast with Santa, Ethics and Sexual Harassment Training, and upcoming District Staff Meeting.

### 7.2 CARD Community Center Roof Project

**M/S/C/ (Directors Lando/McGinnis)** that the Board of Directors authorizes the General Manager to enter into an agreement with Northstar Engineering in an amount not to exceed \$60,000 to prepare the plans for the roof replacement, including the additions of the roof screens and HVAC unit replacement.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, Donnan, McGinnis

Noes: None

Abstain: None

Absent: None

## **8.0 NEW BUSINESS**

### 8.1 Approval of Budget Calendar for 2019-2020 Fiscal Year

**M/S/C/ (Directors Lando/Nickell)** that the Board of Directors accepts the Budget Calendar for Fiscal Year 2019/2020 as presented.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, Donnan, McGinnis

Noes: None

Abstain: None

Absent: None

### 8.2 Election of a Special District Regular "Non-Enterprise" Member for the Butte Local Agency Formation Commission (LAFCO)

**M/S/C/ (Directors Nickell/McGinnis)** that the Board of Directors nominates Director Lando for the Special District Regular "Non-Enterprise" Member for LAFCO.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, Donnan, McGinnis

Noes: None

Abstain: None

Absent: None

### 8.3 January 2019 Regular Board Meeting

**M/S/C/ (Directors Lando/McGinnis)** that the Board of Directors moves the Finance Committee Meeting to January 22, 2019, and the Regular Board Meeting to January 24, 2019.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, Donnan, McGinnis

Noes: None

Abstain: None

Absent: None

### 8.4 Approval of Audit Report for Fiscal Year 2017/2018

Kyle Rusten of K·Coe Isom reviewed the audit report and informed the Board that it was a clean audit and there were no findings. He further informed the Board that once the report from the State Controller's office is released, they will provide the final audit report to CARD.

**M/S/C/ (Directors Lando/McGinnis)** that the Board of Directors accepts the audit report for fiscal year 2017-2018 as prepared by K·Coe Isom.

**The vote was as follows: Ayes** carried

Ayes: Worley, Lando, Nickell, Donnan, McGinnis

Noes: None

Abstain: None

Absent: None

Director Lando requested that Legal Counsel Jeff Carter follow the case of Cal Fire Local 2881 v. Cal PERS now pending before the California Supreme Court and provide information as it becomes available.

## **9.0 BOARD OF DIRECTORS' REPORTS/SPECIAL ASSIGNMENTS**

### 9.1 Butte County Special Districts Association/LAFCO

General Manager Willmann stated that the BCSDA's general meeting will be rescheduled to sometime early next year.

### 9.2 Other Reports

There were no comments.

## **10.0 DIRECTORS' COMMENTS**

Director Donnan requested that an item be placed on the Agenda in January 2019 to move the Regular Board Meetings to an earlier time.

Director Lando requested that staff seek any reimbursements for revenue lost as a result of the Camp Fire.

**11.0 GENERAL MANAGER’S COMMENTS**

General Manager Willmann reminded the Board that the District office will be closed for two weeks, and will reopen on January 10, 2019.

**12.0 STAFF COMMENTS**

There were no comments.

**13.0 ADJOURNMENT**

There being no further business, the Regular Meeting of the Board of Directors was adjourned at 8:17 p.m. to the Regular Meeting of the Board of Directors of the Chico Area Recreation and Park District on January 24, 2019.

Respectfully submitted,

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Ann Willmann, General Manager  
Secretary to the Board