



2020 CARD Payroll Schedule

**** All non-exempt employees MUST have their timesheets or Kronos punches completed and turned in to their supervisors on the last day (Friday) of the pay period ****

Pay Periods	Pay Day
12/14/19 - 12/27/19	01/03/20 →
12/28/19 - 01/10/20	01/17/20
01/11/20 - 01/24/20	01/31/20
01/25/20 - 02/07/20	02/14/20
02/08/20 - 02/21/20	02/28/20
02/22/20 - 03/06/20	03/13/20
03/07/20 - 03/20/20	03/27/20
03/21/20 - 04/03/20	04/10/20
04/04/20 - 04/17/20	04/24/20
04/18/20 - 05/01/20	05/08/20
05/02/20 - 05/15/20	05/22/20
05/16/20 - 05/29/20	06/05/20
05/30/20 - 06/12/20	06/19/20
06/13/20 - 06/26/20	07/02/20
06/27/20 - 07/10/20	07/17/20
07/11/20 - 07/24/20	07/31/20
07/25/20 - 08/07/20	08/14/20
08/08/20 - 08/21/20	08/28/20
08/22/20 - 09/04/20	09/11/20
09/05/20 - 09/18/20	09/25/20
09/19/20 - 10/02/20	10/09/20
10/03/20 - 10/16/20	10/23/20
10/17/20 - 10/30/20	11/06/20
10/31/20 - 11/13/20	11/20/20
11/14/20 - 11/27/20	12/04/20
11/28/20 - 12/11/20	12/18/20
12/12/20 - 12/25/20	12/31/20

Checks can be picked up on Jan. 3rd 10am – 12pm OR pickup Jan. 6th all day

****CARD's defined workweek is Saturday through Friday****

Hourly Non-Exempt Employees: Please ensure your timesheet is complete (paper or Kronos) on the last day of the pay period and give to your supervisor for signature. If you have missed Kronos punches, make sure you have documented your missed punch on the *Missed Punch Log*.

2020 Holidays / Days CARD is closed

January 01 – January 03 (Christmas / New Year's Break)
 Friday, January 20th
 Monday, February 17th
 Monday, May 25th
 Friday, July 3rd
 Monday, September 7th
 Wednesday, November 11th
 Thursday, November 26th
 Friday, November 27th
 December 21st – January 3rd (Christmas / New Year's Break)